



Cambridgeshire  
Deaf Association

(formerly known as The Ely Diocesan  
Association For Deaf People)

## **Annual Report and Accounts for the year ended 31st March 2021**



Registered office:  
8 Romsey Terrace, Cambridge, CB1 3NH  
Company registration number: 03353070  
Charity registration number: 1062578



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### Trustees

Dr Janie Anderson - Chair  
 Mr Godfrey Palmer - Vice-Chair  
 Mr Brendan Casey  
 Mr Angus McGuinness  
 Ms Alison Gelder  
 Mr Fil Kamps  
 Mr Andrew Mell  
 Ms Chalky Wan  
 Ms Alisha-Mary Abbott  
 Ms Tor Docherty  
 Appointed on 14th April 2020

### Chief Executive Officer

Mr Andrew Palmer

### Independent Auditor

UHY Hacker Young  
 PO Box 501  
 The Nexus Building  
 Broadway  
 Letchworth Garden City  
 Herts SG6 9BL

### Bankers

CAF Bank  
 25 Kings Hill Avenue  
 Kings Hill  
 West Malling  
 Kent ME19 4JQ

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# Trustee Annual Report

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## Message from the Chair

### Welcome to Cambridgeshire Deaf Association Annual Report for 2021.

The highlight of the year for the trustees was to be awarded an Outstanding for our services that we provide for our Deaf clients. This was a fantastic achievement for the whole team. We are a unique organisation and we are proud to be trustees. It has been a difficult year working in a pandemic but we have been keeping our community connected and keeping everyone safe and everyone is looking forward to the time when we are able to meet face to face again.

I hope you enjoy reading more about the services we have been providing and how we have been working with and for the community. On behalf of the trustees I'd like to say a big thank you to all of our staff and volunteers who work so hard. We are proud that everyone shares our values which are worth putting here again.

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



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## Message from the Chief Executive

### In this most challenging year, I am so proud of the team at CDA for rising to the challenge of the pandemic.

In each area of the charity the staff and volunteers gave their all to ensure the deaf community still received the services we offer despite the risks and restrictions.

From the unbelievable online community activity, to the first class care we provided; to being there to support with volunteers and continuing and providing advocacy and casework whenever people needed it with record referrals. We were there when the deaf community needed us.

The charity continued to grow providing more support than ever before with a larger team of staff and volunteers while at the same time increasing the sustainability of the organisation with improved reserves and assets.

Thank you to all the staff, volunteers, members and trustees for your support this year and to the generosity of donors and funders who have helped make all the work in this report possible.



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# Objectives, strategy and vision

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## Aims and Objectives

### Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



### Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



### Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



The Trustees have had regard to the Charity Commission's guidance on public benefit and gave met this guidance by facilitating activities as outlined and explained in this report.

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## Strategy

**Our values combined with our vision and mission helped us define our strategy which is to:**

Put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

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## Plans for the future

We're planning to further develop our services for the deaf community based on local needs while further developing sustainability. In particular our plans for the coming years involve more hyper-local small community gatherings, development of our domestic violence service, offering some of our specialist advocacy services out-of-county on a non-contract basis and expanding our personal care services to include supported living.

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## Performance Achievements

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### Advocacy and Casework

We continued to provide Casework services under our contract with Cambridgeshire County Council and a small grant from Peterborough City Council.

The Pandemic led to a vast increase in requests for support in March and April 2020 which led to a record year for referrals into the service. 872 requests for support were made and the main support needs were:

- Accessing Services
- Physical Health
- Benefits
- Financial
- Housing
- Correspondence
- Equipment
- Emotional Support
- Mental Health
- Legal
- Employment
- Education
- Family
- Social Issues

Because of restrictions arising from the pandemic, much of our work was done remotely with only essential or unavoidable home visits being made, for example to those without technology.

In response to the changing nature of how we worked in the year, we established a new 'contact line' service which allows people to easily book time with our staff online. Contact line can be used to book for face-to-face meetings, online meetings and for domestic violence support. We created a new animated video to advertise the service and it has been utilised with growing numbers using this method to easily access support.



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### Advocacy

We are funded to provide advocacy via our Partnership with Voiceability in a contract commissioned by Cambridgeshire and Peterborough County Council

We received 265 requests for advocacy support across a range of specialisms as well as generic advocacy. We have two trained advocates in post with specialisms in Care Act, Mental capacity, youth advocacy and we also have the use of a trained IMHA in-house.

Feedback from both Casework and Advocacy services has been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes to for key markers of quality on a regular basis.

We received **265 requests** for  
advocacy support across a  
range of specialisms as well as  
generic advocacy



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## Performance Achievements (continued)

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### Domestic Violence

We continue to deliver the Freedom programme to deaf women at risk of or victims of domestic abuse. The course continued to run during the pandemic with support from The Cambridgeshire and Peterborough Domestic Violence Partnership who donated technology to enable women to continue to access the course.

We have also been successful in securing funding for the role of IDVA (independent domestic violence advisor) which will be taken up inside the existing team. We have recently invested in the training of two staff in domestic and sexual violence advocacy.

Thank you to Cambridgeshire and Peterborough Police and Crime Commissioner for their financial assistance with delivery of 1:1 sessions for domestic violence victims and vulnerable clients.

Thank you to The National Lottery Community Fund for financial support with staffing needs during periods of increased demand.

Thank you to Awards for All, Cambridgeshire and Peterborough Police and Crime Commissioner and Cambridgeshire Community Foundation for financial assistance with equipment and software for both CDA staff and clients to enable remote contact during lockdown.

Thank you to The Tudor Trust for directly supporting the deaf community with an emergency grant in the midst of the pandemic.

Please see Fundraising section for full details of grants received

been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes to for key markers of quality on a regular basis.



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## Life

Our successful personal care and support social enterprise continued growing in the year. The number of hours delivered increased for the fourth successive year with income growing from £377,000 to £608,000.

We provided services to around 20 deaf people with additional needs with a predominantly deaf staff team.

Our staff are skilled in adapting their language to suit various clients' needs as well as knowledgeable and safe in working with people with a range of cognitive and physical variations.

We have created a bespoke in-house auditing system to monitor compliance with plans in place to introduce a coaching and quality assessment introduced in the coming year. The service has yet to receive its first inspection but was praised by CQC for our response during the pandemic.

Coronavirus presented significant challenges to the care industry. During that time, we recruited 5 new staff and new clients. We have complied with all requirements with respect to testing and infection control. In December and January, we suppressed an outbreak effectively minimising spread amongst clients and staff.



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## Performance Achievements (continued)

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### Community

Coronavirus has dominated the year putting a stop to most of our face to face community activities. This rendered many people very isolated but we responded with consistent range of online activities. Throughout the year we held 3 weekly online events with a range of interesting activities, exercise and talks that were attended thousands of times providing a vital social lifeline for deaf people.



During the summer, we managed to restart some events outdoors which were attended to the rule of 6 and complied with all regulations. The second lockdown saw us resume the online activities. Throughout the year there were over 1600 attendances to community events either online or in person. While this number is a decreased result from the previous year where all events were face-to-face, we're pleased that so many people found our service something they wanted to turn to.

Thank you to Cambridgeshire Community Foundation, Leathersellers and Sobell Foundation for their financial assistance with staffing costs which enabled uninterrupted service to our Community.

Please see Fundraising section for full details of grants received



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### Membership

CDA is a membership organisation with members having a say on our trustees, voting in our AGM and taking part in regular feedback meetings. During the year we held one online feedback meeting with members with actions being followed up. We also expanded the number of places that people can get a discount because of being a member but the number of members reduced due to there being no group activities for people to join in.



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### Befriending

Our befriending project provided vital support for people during the pandemic through online chats, friendship to socially distanced and delivering food shopping during the height of the pandemic to people who were shielding and could not get out. The befriending team of volunteers grew to 30 volunteers supporting a range of people with varying communication styles. Further to this, we supported people who are normally disconnected from technology with iPads so that they could keep in touch with their befrienders or virtually visit regular community events.

We regularly monitored the impact of the service on the people's lives showing a consistent improvement in people's feelings of independence and wellbeing.

We also consistently liaised with local voluntary organisations to improve our service and share best practice and created regular community news updates in British Sign Language with overwhelming positive feedback.

Thank you to Awards for All, Barnabas Trust, Cambridgeshire Community Foundation, Huntingdon Freeman's Trust, The National Lottery Community Fund, Peterborough Council for Voluntary Services and Strangward Trust for their respective contributions to the project that enabled effective staffing and coordination.

Please see Fundraising section for full details of grants received

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## SLA

Despite the pandemic the results were good with a **76%** pass rate from 21 students



## CDA TV

**50 hours** of content in place of 6 originally planned and funded



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## Performance Achievements (continued)

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### Sign Language Academy

We ceased all our sign language classes at the beginning of the pandemic until restrictions allowed classes to resume in August.

We used this time to complete the unfinished classes. Given the uncertainty of the time, we decided not to launch new classes in September, a decision justified by the tightening of regulations soon after. Our tutors followed all regulations and risk assessed their classes in the summer to ensure the safety of tutors and students.

Despite the pandemic, the results were good with a 76% pass rate from 21 students.

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### CDA Media & CDA TV

Our base in Cambridge has facilities to provide high quality video BSL to English translation services and during the year we continued to support local organisations and some others to translate their information.

We also used our media facilities as part of a project with Cambridgeshire Community Foundation to create a series of online 'podcasts' in BSL. The grant from CCF paid for some improvements to our cameras and equipment and we also invested some revenue generated from Media projects to reach the desired standard as well as utilising our existing capacity, skills and experiences. The project was designed in such a way as to make the content easily repeatable. This led to ultimate creation of 50 hours of content in place of 6 originally planned and funded. This included phone-ins on a range of topics as well as a regular football, quiz, cooking and news programmes. Over half-a-million minutes of content was watched in the period from November to March providing the only regular source of BSL TV content in the UK.



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### Social Media and PR

CDA utilised Social Media during the pandemic to provide information to the deaf community in an entertaining and interesting way. We created over 200 videos covering different topics but focused our attention on providing information to keep people informed over the pandemic as sign language information was at a premium compared to the mainstream media.

We grew our Facebook followers from 4k to 6.5k and the numbers of views on our videos exploded.

We focused on improving our presence in local media and achieved 20 articles in local press or radio interviews and made an appearance on TV twice as well as national radio too. This all contributes to improving awareness of the deaf community and our work.



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## Performance Achievements (continued)

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### Campaigning

The focus of our campaigning pre-pandemic was improving access to the Police and through our volunteers Christopher and Tracey Clelland, we liaised with Cambridgeshire Police over the establishment of a 'PLOD' unit which is a funded team with the force to improve relations and accessibility with the deaf community. We have been successful with funding agreed for the establishment of a PLOD unit in Cambridgeshire.

We also led campaigns for flexibility of enforcement of facemasks during the pandemic. We made several media appearances including on TV and distributed thousands of badges and cards, indicating that masks may be a problem, to people across the entire country.



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### Fincham House

Our building in Cambridge was not utilised for its normal purposes due to covid restrictions. However, we still were able to generate useful income through our tenants who all have remained in place. We offered out tenant's discounts on their rent for lockdown periods.



## Fundraising

We are very fortunate to be able to work with different partners who believe in our mission and provide on-going support.

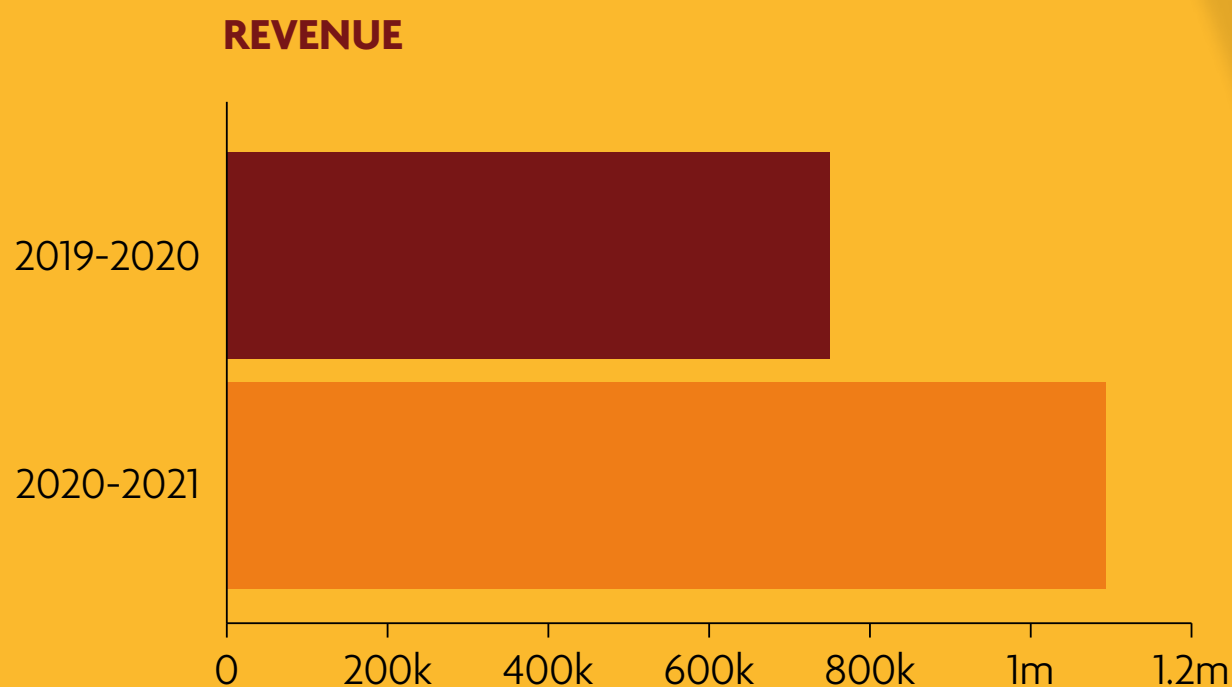
We continued to invest in Trust fundraising and were successful with vital bids across our projects:

| Organisation  | Fund awarded for FY2020-21 activities  |
|---|--|
| Awards for All  | £6,648 was awarded to support Befriending project's coordination as well as equipment, supplies and software for remote access needs during the pandemic |
| Barnabas Trust  | £1,100 supported the work of our Befriending team  |
| Cambridgeshire and Peterborough Police and Crime Commissioner | £12,511 helped provide 1:1 on-going support to domestic violence victims as well as equipment, supplies and software to enable effective remote access   |
| Cambridgeshire Community Foundation                           | A total of £29,456 was secured and invested in projects such as Befriending, Community and CDA TV  |
| Huntingdon Freeman's Trust                                    | On-going partnership secured £8,750 for Befriending Coordinator's role this financial year.  |
| Leathersellers  | £835 of a larger £2,000 grant secured in 2019 helped deliver drop-in sessions for the deaf community   |
| Peterborough Council for Voluntary Services                   | £1,250 was awarded to provide localised covid response for Peterborough  |
| Sobell Foundation   | £5,000 was secured for our Community Coordinator role for the second year  |
| Strangward Trust  | A repeat fund helped deliver our Befriending project - £2,000 was received during the year   |
| The National Lottery Community Fund                           | £29,839 secured delivery across our Advocacy and Befriending project and supported our Life team during early days of the pandemic                       |
| Tudor Trust   | £2,000 was received for direct emergency support to our Community  |

We also secured additional funding to help with our core costs and reserves build-up. With many thanks to all grant providers and the public for their on-going support:

|                                     |   |
|-------------------------------------|---|
| BGL Group                           | £3,300  |
| Frank Litchfield Trust              | £1,000  |
| Garfield Weston                     | £6,664  |
| The National Lottery Community Fund | £62,431 (see Reserves Policy section)                             |
| Public donations and legacies       | £3,849  |
| Sir Jules Thorn Trust               | £1,000  |
| The Pye Foundation                  | £2,250  |
| Trinity College                     | £110  |
| Tudor Trust                         | £25,000   |
| Woodroffe Benton Foundation         | £500  |
| Tudor Trust                         | £2,000 was received for direct emergency support to our Community |

CDA's total revenue in 2020-21 was £1,093,836, an **increase of 45%** on the previous year's result



**WHERE OUR INCOME CAME FROM**





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## Financial performance highlights

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### Income and expenditure highlights

CDA's total revenue in 2020-21 was £1,093,836, an increase of 45% on the previous year's result. Our total expenditure in 2020-21 was £985,237, an increase of 36% on the previous year's figure.

#### Where our income came from in 2020-21:

61% of our total income came from CDA's own activities for generating funds. The vast majority of this total derives from CDA Life domiciliary specialised care that has grown and developed substantially since June 2019. Other activities include Sign Language Academy and newly developed CDA Media services. We are very proud to grow our own activities in a bid for long-term sustainability.

34% of our total income came from Local Authority contracts (12%) and grants (22%). The unrestricted grants figure achieved in the year includes a one-off and exceptional reserves donation from The National Lottery Community Fund. At £62,431, this donation stands at 61% of all unrestricted grants received during the year.

The biggest financial success for the charity during the financial year has been the ability to deliver against the charity's free reserves re-build plan set out in financial year 2019-20. Alongside the reserves donation at £62,431, the remaining difference between our unrestricted income and expenditure of £53,726 was put aside for the same purpose. The Board of Trustees agrees that these funds must be grown further until desired level is reached to ensure financial sustainability and to maximise our impact on provision of vital services for our deaf community.

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### Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expanded which equates to £198,379 for the year to March 2021. At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would obviously be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2020-21, free reserves amount to £128,371. This constitutes 65% of the required amount. The Trustees feel confident that with careful and on-going financial and operational management, this can improve further to satisfy fully their commitment.



TRUSTEE

14/10/2021



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## Structure, Management and Responsibilities

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### Structure and Management

The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. The board is comprised of 11 people with a range of expertise, including 6 deaf people.

The Chief Executive reports to the board on a quarterly basis and in regular communication with board members via our internal messaging system.

The chief executive chairs a weekly Senior Management meeting (SMT) with the deputy CEO and Finance officer to discuss a range of topics and ensure the organisation is operating within its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings. All staff performance is reviewed on a monthly basis.



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## Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

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### Opinion

We have audited the financial statements of Cambridgeshire Deaf Association Ltd (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



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## Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd (continued)

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## Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Based on our understanding of the charity and the way in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to the acts by the charity, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We evaluated opportunities for fraudulent manipulation of the financial statements, and determined that the principal risks were related to manipulation of expenditure and management override of controls.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, reviewing authorisation of expenditure, enquiries of management, and testing of journals and evaluating whether there was evidence of bias that represented a risk of material misstatement due to fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.



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## Other matters which we are required to address

The financial statements of Cambridgeshire Deaf Association Limited for the year ended 31 March 2020 were not audited, and thus the corresponding figures disclosed in these financial statements are unaudited.

### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Shona Munday FCA (Senior Statutory Auditor)**

for and on behalf of UHY Hacker Young (East) Limited

Chartered Accountants

Statutory Auditor

21 December 2021

Date: .....

PO Box 501  
The Nexus Building  
Broadway  
Letchworth Garden City  
Herts  
SG6 9BL

# Annual Accounts

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

|   |       | Unrestricted<br>Funds<br>£ | 2021<br>Restricted<br>Funds<br>£ | Endowment<br>Fund<br>£ | Total<br>Funds<br>£ | 2020<br>Total<br>Funds<br>£               |
|---|-------|----------------------------|----------------------------------|------------------------|---------------------|---|
| INCOME  | Notes |                            |                                  |                        |                     |   |
| Incoming resources from generated funds:  |       |                            |                                  |                        |                     |   |
| Voluntary income  | 2     | 3,849                      | 0                                | 0                      | 3,849               | 2,310                                     |
| Investment income   | 3     | 49,675                     | 0                                | 0                      | 49,675              | 43,333                                    |
| Incoming resources from charitable activities:  |       |                            |                                  |                        |                     |   |
| Grants  | 4     | 101,755                    | 272,659                          | 0                      | 374,414             | 273,512                                   |
| Activities for Generating Funds   | 5     | 665,898                    | 0                                | 0                      | 665,898             | 433,147                                   |
|   |       |                            |                                  |                        |                     | As restated - see Accounting Policies (m) |
| TOTAL INCOME  |       | 821,177                    | 272,659                          | 0                      | 1,093,836           | 752,302                                   |
| EXPENDITURE   |       |                            |                                  |                        |                     |   |
| Charitable activities   |       | 705,020                    | 280,217                          | 0                      | 985,237             | 726,020                                   |
| TOTAL EXPENDITURE   | 6     | 705,020                    | 280,217                          | 0                      | 985,237             | 726,020                                   |
| NET (EXPENDITURE)/ INCOME   |       | 116,157                    | -7,558                           | 0                      | 108,599             | 26,282                                    |
| TRANSFERS   |       | 0                          | 0                                | 0                      | 0                   | 0   |
| NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS |       | 116,157                    | -7,558                           | 0                      | 108,599             | 26,282                                    |
| Unrealised (losses)/gains on investments  | 13    | 0                          | 0                                | 0                      | 0                   | 637,374                                   |
| NET MOVEMENT IN FUNDS   |       | 116,157                    | -7,558                           | 0                      | 108,599             | 663,656                                   |
| RECONCILIATION OF FUNDS   |       |                            |                                  |                        |                     |   |
| TOTAL FUNDS BROUGHT FORWARD   |       | 950,901                    | 50,814                           | 6,815                  | 1,008,530           | 344,874                                   |
| TOTAL FUNDS CARRIED FORWARD   |       | 1,067,058                  | 43,256                           | 6,815                  | 1,117,128           | 1,008,530                                 |

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for 2021 or 2020 other than those included in the Statement of Financial Activities.



## BALANCE SHEET AT 31 MARCH

|  | Notes | £       | 2021<br>£ | £   | 2020<br>£ |
|--|-------|---------|-----------|---|-----------|
| NON-CURRENT ASSETS                             |       |         |           |   |           |
| Tangible assets                                | 8     |         | 407,248   |   | 423,390   |
| Investment property                            | 8     |         | 531,440   |   | 542,360   |
| Investments - other                            | 9     |         | 6,815     |   | 6,815     |
|  |       |         | -----     |   | -----     |
| TOTAL FIXED ASSETS                             |       |         | 945,503   |   | 972,565   |
| CURRENT ASSETS                                 |       |         |           |   |           |
| Debtors  | 10    | 47,856  |           | 132,492                                   |           |
| Cash at bank and in hand                       | 11    | 218,505 |           | 42,174                                    |           |
|  |       |         | -----     | -----                                     |           |
| TOTAL CURRENT ASSETS                           |       | 266,362 |           | 174,666                                   |           |
| CREDITORS: amounts falling due within one year | 12    | 94,737  |           | 138,701                                   |           |
|  |       |         | -----     | -----                                     |           |
| NET CURRENT ASSETS                             |       |         | 171,625   |   | 35,965    |
|  |       |         | -----     |   | -----     |
|  |       |         |           | As restated - see Accounting Policies (m) |           |
| Non-current liabilities                        | 13    |         | 0         |   | 0         |
|  |       |         | -----     |   | -----     |
| NET ASSETS                                     |       |         | 1,117,128 |   | 1,008,530 |
|  |       |         | -----     |   | -----     |
| THE FUNDS OF THE CHARITY                       |       |         |           |   |           |
| Unrestricted Funds                             | 15    |         | 1,067,058 |   | 950,901   |
| Restricted Funds                               |       |         | 43,256    |   | 50,814    |
| Endowment Funds                                | 16    |         | 6,815     |   | 6,815     |
|  |       |         | -----     |   | -----     |
| TOTAL CHARITY FUNDS                            |       |         | 1,117,128 |   | 1,008,530 |
|  |       |         | -----     |   | -----     |

For the year ended 31 March 2021 the charity has appointed UHY Hacker Young Chartered Accountants to conduct the Statutory Audit. The resolution was passed during the Board meeting held on 25 February 2021. The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of Companies Act 2006 and preparing accounts which give a true and fair view of the state of affairs of the charity as at the year end and of its deficit for the year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the charity.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 applicable to charities and were approved by the trustees on 14 October 2021 and signed on their behalf



Janie Anderson  
Chair of CDA

Company registration number: 03353070  
Charity registration number: 1062578



## CASH FLOW STATEMENT

|  | 2021    |         | 2020     |        |
|--|---------|---------|----------|--------|
| CASH FLOWS FROM OPERATING ACTIVITIES:                  | £       | £       | £        | £      |
| Net (Expenditure)/ Income and Net Movement in Funds    |         | 108,599 |          | 26,282 |
| Cash flows from operating activities:                  |         |         |          |        |
| Depreciation charge                                    | 38,903  |         | 27,591   |        |
| Increase/ decrease in trade receivables                | 84,636  |         | -101,603 |        |
| Increase/ decrease in trade payables                   | 19,811  |         | 22,877   |        |
| Increase/ decrease in deferred revenue                 | -63,776 |         | 84,806   |        |
| Asset disposal   | 293     |         | 0        |        |
|  | -----   |         | -----    |        |
|  | 79,867  |         | 33,672   |        |
| Cash flows from investing activities:                  |         |         |          |        |
| Capital investment                                     | 0       |         | -43,027  |        |
| Purchase of tangible fixed assets                      | -12,134 |         | -5,717   |        |
|  | -----   |         | -----    |        |
|  | -12,134 |         | -48,744  |        |
| Change in Cash and Cash Equivalents                    |         | 176,332 |          | 11,209 |
| Cash and Cash Equivalents at the Beginning of the Year |         | 42,174  |          | 30,965 |
|  |         | -----   |          | -----  |
| Cash and Cash Equivalents at the End of the Year       |         | 218,506 |          | 42,174 |

| (i) ANALYSIS OF CHANGES IN NET DEBT | At 1 Apr 2020 | Cash flow | At 31 Mar 2021 |
|-------------------------------------|---------------|-----------|----------------|
|                                     | £             | £         | £              |
| Cash and cash equivalent:           |               |           |                |
| Cash                                | 36,816        | 176,332   | 213,148        |
| Cash equivalent                     | 5,358         | 0         | 5,358          |
|                                     | -----         | -----     | -----          |
|                                     | 42,174        | 176,332   | 218,506        |
| Debt due after one year             | 0             | 0         | 0              |
|                                     | -----         | -----     | -----          |
| TOTAL                               | 42,174        | 176,332   | 218,506        |

## NOTES TO THE ACCOUNTS

### 1 ACCOUNTING POLICIES

#### (a) BASIS OF PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ely Diocesan Association for Deaf People incorporated in England and Wales with registered address at 8 Romsey Terrace, Cambridge, CB1 3NH, meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in relevant accounting policy note(s).

#### (b) INCOME

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year.

#### (c) EXPENDITURE

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

#### (d) OPERATING LEASES

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income as incurred.

#### (e) TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

|                             |                             |
|-----------------------------|-----------------------------|
| Freehold land and buildings | 2% straight line basis      |
| Building improvements       | 20% straight line basis     |
| Equipment                   | 33 1/3% straight line basis |
| Software                    | 33 1/3% straight line basis |

The charity has a policy to write off any software items which cost less than £500 and any items of equipment which cost less than £200.

#### (f) INVESTMENTS

Investments held for the long term to generate income or capital growth are carried at market value as fixed assets.

(g) DEBTORS

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

(h) CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) GOING CONCERN

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(j) FUND ACCOUNTING

Restricted funds are to be used for the specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overhead and support costs.

Designated funds are unrestricted funds, which have been designated for special purposes by the Trustees. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objects of the charity.

(k) PENSIONS

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

(l) LIABILITY OF THE MEMBERS

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(m) PRIOR YEAR ADJUSTMENTS

Past deferral of grant income for capital assets was reversed in full which resulted in adjustment to figures presented in this report covering period to 31 March 2020. £50,814 was debited to deferred capital balance at year end (notes 13-14), £28,800 was credited to grants income (SOFA) and £22,014 was credited to SOFA Total funds brought forward.

(n) CHANGES AFFECTING POST YEAR END PERIOD

During the Board of Trustees quarterly meeting on 28 May 2020, a resolution was passed to change charity's legal name from The Ely Diocesan Association for Deaf People to Cambridgeshire Deaf Association. The change was authorised by Companies House with effective date as at 19 April 2021.

## 2 DONATIONS

| DONATIONS                         | 2021         |            |           |              | 2020         |            |           |              |
|-----------------------------------|--------------|------------|-----------|--------------|--------------|------------|-----------|--------------|
|                                   | Unrestricted | Restricted | Endowment | Total        | Unrestricted | Restricted | Endowment | Total        |
|                                   | Funds        | Funds      | Funds     | Funds        | Funds        | Funds      | Funds     | Funds        |
|                                   | £            | £          | £         | £            | £            | £          | £         | £            |
| Individual Donations and Legacies | 3,849        | 0          | 0         | 3,849        | 2,310        | 0          | 0         | 2,310        |
|                                   | <u>3,849</u> | <u>0</u>   | <u>0</u>  | <u>3,849</u> | <u>2,310</u> | <u>0</u>   | <u>0</u>  | <u>2,310</u> |

### 3 INVESTMENT INCOME

| INVESTMENT INCOME         | 2021                    |                       |                      |                  | 2020                    |                       |                      |                  |
|---------------------------|-------------------------|-----------------------|----------------------|------------------|-------------------------|-----------------------|----------------------|------------------|
|                           | Unrestricted Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>£ | Unrestricted Funds<br>£ | Restricted Funds<br>£ | Endowment Funds<br>£ | Total Funds<br>£ |
| Capital Investment income | 49,624                  | 0                     | 0                    | 49,624           | 42,995                  | 0                     | 0                    | 42,995           |
| Interest Received         | 51                      | 0                     | 0                    | 51               | 338                     | 0                     | 0                    | 338              |
|                           | <u>49,675</u>           | <u>0</u>              | <u>0</u>             | <u>49,675</u>    | <u>43,333</u>           | <u>0</u>              | <u>0</u>             | <u>43,333</u>    |

## 4 GRANTS

| GRANTS                                    | 2021               |                  |                 |             | 2020               |                  |                 |   |
|---|--------------------|------------------|-----------------|-------------|--------------------|------------------|-----------------|---|
|   | Unrestricted Funds | Restricted Funds | Endowment Funds | Total Funds | Unrestricted Funds | Restricted Funds | Endowment Funds | Total Funds                               |
|   | £                  | £                | £               | £           | £                  | £                | £               | £   |
|   |                    |                  |                 |             |                    |                  |                 | As restated - see Accounting Policies (m) |
| Barnabas Trust                            | 0                  | 1,100            | 0               | 1,100       | 0                  | 0                | 0               | 0   |
| BGL Group                                 | 3,300              | 0                | 0               | 3,300       | 0                  | 0                | 0               | 0   |
| Cambridgeshire Community Foundation       | 0                  | 30,456           | 0               | 30,456      | 0                  | 25,000           | 0               | 25,000                                    |
| Cambridgeshire County Council             | 0                  | 83,000           | 0               | 83,000      | 0                  | 83,000           | 0               | 83,000                                    |
| Childwick Trust                           | 0                  | 0                | 0               | 0           | 2,500              | 7,500            | 0               | 10,000                                    |
| Comic Relief                              | 0                  | 0                | 0               | 0           | 0                  | 25,566           | 0               | 25,566                                    |
| Evelyn Trust                              | 0                  | 0                | 0               | 0           | 0                  | 1,745            | 0               | 1,745                                     |
| Flux Trust                                | 0                  | 0                | 0               | 0           | 1,000              | 0                | 0               | 1,000                                     |
| Frank Litchfield                          | 1,000              | 0                | 0               | 1,000       | 0                  | 0                | 0               | 0   |
| Garfield Weston                           | 6,664              | 0                | 0               | 6,664       | 13,336             | 0                | 0               | 13,336                                    |
| HMRC                                      | 0                  | 11,034           | 0               | 11,034      | 0                  | 0                | 0               | 0   |
| Huntingdon Freeman's Trust                | 0                  | 8,750            | 0               | 8,750       | 0                  | 14,000           | 0               | 14,000                                    |
| Leathersellers                            | 0                  | 835              | 0               | 835         | 0                  | 1,165            | 0               | 1,165                                     |
| Local Authority Infection Control Fund    | 0                  | 20,702           | 0               | 20,702      | 0                  | 0                | 0               | 0   |
| Mrs Smith and Mount Trust                 | 0                  | 0                | 0               | 0           | 0                  | 5,000            | 0               | 5,000                                     |
| The National Lottery Awards for All       | 0                  | 6,648            | 0               | 6,648       | 0                  | 0                | 0               | 0   |
| The National Lottery Community Fund       | 62,431             | 29,839           | 0               | 92,270      | 0                  | 4,070            | 0               | 4,070                                     |
| Near Neighbours - Freedom                 | 0                  | 2,637            | 0               | 2,637       | 0                  | 763              | 0               | 763                                       |
| Peterborough City Council                 | 0                  | 8,600            | 0               | 8,600       | 0                  | 8,597            | 0               | 8,597                                     |
| Peterborough Council for Voluntary Servic | 0                  | 2,250            | 0               | 2,250       | 0                  | 0                | 0               | 0   |
| Police & Crime Commissioner               | 0                  | 12,512           | 0               | 12,512      | 0                  | 0                | 0               | 0   |
| Pye Foundation                            | 1,750              | 500              | 0               | 2,250       | 3,000              | 0                | 0               | 3,000                                     |
| Sir Jules Thorn Trust                     | 1,000              | 0                | 0               | 1,000       | 0                  | 0                | 0               | 0   |
| Sobell Foundation                         | 0                  | 5,000            | 0               | 5,000       | 0                  | 6,695            | 0               | 6,695                                     |
| Strangward Trust                          | 0                  | 2,000            | 0               | 2,000       | 0                  | 0                | 0               | 0   |
| Trinity Trust                             | 110                | 0                | 0               | 110         | 110                | 0                | 0               | 110                                       |
| Tudor Trust                               | 25,000             | 796              | 0               | 25,796      | 14,585             | 0                | 0               | 14,585                                    |
| Voiceability                              | 0                  | 46,000           | 0               | 46,000      | 0                  | 46,001           | 0               | 46,001                                    |
| Woodroffe Benton Foundation               | 500                | 0                | 0               | 500         | 0                  | 0                | 0               | 0   |
| Other                                     | 0                  | 0                | 0               | 0           | 0                  | 9,879            | 0               | 9,879                                     |
|   | -----              | -----            | -----           | -----       | -----              | -----            | -----           | -----                                     |
|   | 101,755            | 272,659          | 0               | 374,414     | 34,531             | 238,981          | 0               | 273,512                                   |

| 5 | ACTIVITIES FOR GENERATING FUNDS      | Unrestricted Funds<br>£ | Restricted Funds<br>£ | 2021<br>Endowment Funds<br>£ | Total Funds<br>£ | 2020<br>Total Funds<br>£ |
|---|--------------------------------------|-------------------------|-----------------------|------------------------------|------------------|--------------------------|
|   | CDA Sign Language Academy            | 7,888                   | 0                     | 0                            | 7,888            | 20,939                   |
|   | CDA Connect                          | 1,200                   | 0                     | 0                            | 1,200            | 8,388                    |
|   | CDA Life (formerly CDA Care)         | 641,374                 | 0                     | 0                            | 641,374          | 377,893                  |
|   | CDA Media                            | 10,157                  | 0                     | 0                            | 10,157           | 0                        |
|   | CDA Community and Fundraising Events | 1,493                   | 0                     | 0                            | 1,493            | 12,259                   |
|   | ACT Spot purchasing                  | 777                     | 0                     | 0                            | 777              | 0                        |
|   | Feeltheforce                         | 0                       | 0                     | 0                            | 0                | 13,668                   |
|   | Merchandise                          | 3,009                   | 0                     | 0                            | 3,009            | 0                        |
|   |                                      | 665,898                 | 0                     | 0                            | 665,898          | 433,147                  |

| 6 | TOTAL RESOURCES EXPENDED                                   | Staff costs<br>(note 6)<br>£ | Direct service costs<br>£ | 2021<br>Office overheads<br>£ | Depreciation<br>£ | Total Resources Expended<br>£ | 2020<br>Total Resources Expended<br>£ |
|---|--|------------------------------|---------------------------|-------------------------------|-------------------|-------------------------------|---------------------------------------|
|   | <u>Support Services for Deaf People - Restricted Funds</u> |                              |                           |                               |                   |                               |                                       |
|   | ACT  | 107,802                      | 15,646                    | 10,236                        | 694               | 134,378                       | 106,322                               |
|   | Befriending Project  | 31,462                       | 1,479                     | 2,491                         | 558               | 35,990                        | 36,535                                |
|   | BSL at home  | 0                            | 0                         | 0                             | 0                 | 0                             | 868                                   |
|   | CDA Community  | 18,774                       | 11,092                    | 1,484                         | 1,320             | 32,670                        | 17,378                                |
|   | CDA TV (combined Media)                                    | 7,292                        | 11,987                    | 1,614                         | 1,092             | 21,985                        | 0                                     |
|   | Community Sport  | 0                            | 0                         | 0                             | 0                 | 0                             | 14,092                                |
|   | Freedom Programme (see ACT)                                | 0                            | 0                         | 0                             | 0                 | 0                             | 807                                   |
|   | Wellbeing project  | 0                            | 0                         | 0                             | 0                 | 0                             | 194                                   |
|   | Fincham House Investment Grant                             | 0                            | 0                         | 0                             | 13,840            | 13,840                        | 10,255                                |
|   | Management Costs   | 41,354                       | 0                         | 0                             | 0                 | 41,354                        | 33,985                                |
|   |  | 206,684                      | 40,204                    | 15,825                        | 17,504            | 280,217                       | 220,436                               |
|   | <u>Activities for Generating Funds</u>                     |                              |                           |                               |                   |                               |                                       |
|   | Sign Language Academy                                      | 10,823                       | 2,713                     | 681                           | 0                 | 14,217                        | 26,661                                |
|   | Fincham House  | 0                            | 15,065                    | 3,872                         | 0                 | 18,937                        | 26,105                                |
|   | Fundraising  | 693                          | 9,059                     | 6,558                         | 0                 | 16,310                        | 22,261                                |
|   | Community Fundraising                                      | 0                            | 0                         | 0                             | 0                 | 0                             | 11,344                                |
|   | CDA Connect  | 0                            | 0                         | 0                             | 0                 | 0                             | 5,930                                 |
|   | Feeltheforce   | 0                            | 0                         | 0                             | 0                 | 0                             | 14,484                                |
|   | Merchandise  | 0                            | 4,330                     | 188                           | 0                 | 4,518                         | 0                                     |
|   | CDA Life   | 523,742                      | 40,231                    | 36,304                        | 0                 | 600,277                       | 362,503                               |
|   |  | 535,258                      | 71,398                    | 47,603                        | 0                 | 654,259                       | 469,288                               |
|   | Core and management  | 19,966                       | 0                         | 0                             | 21,399            | 41,365                        | 34,911                                |
|   |  | 19,966                       | 0                         | 0                             | 21,399            | 41,365                        | 34,911                                |
|   | Total charitable activities                                | 761,908                      | 111,602                   | 63,428                        | 38,903            | 975,841                       | 724,635                               |
|   | Governance costs   | 1,086                        | 0                         | 2,430                         | 0                 | 3,516                         | 1,385                                 |
|   | Auditors' costs - statutory audit                          | 0                            | 0                         | 5,880                         | 0                 | 5,880                         |                                       |
|   |  | 762,994                      | 111,602                   | 71,738                        | 38,903            | 985,237                       | 726,020                               |

## 7 STAFF COSTS

No remuneration was paid to any of the trustees in the year. Expenses totalling £0 (2020 - £232) were reimbursed to them. The staff costs were:

|                                  | 2021<br>£      | 2020<br>£      |
|----------------------------------|----------------|----------------|
| Wages and Salaries               | 694,194        | 482,590        |
| Social Security Costs            | 68,908         | 37,230         |
| Employer's Pension Contributions | 14,739         | 7,815          |
|                                  | <u>777,841</u> | <u>527,636</u> |

The average weekly number of staff employed by the charity during the year was 34 (2020 - 27)  
No member of staff earned more than £60,000.

## 8 NON-CURRENT ASSETS

|                |                             | Freehold<br>land and<br>buildings<br>£ | Investment<br>Property<br>£ | Building<br>Improvements<br>£ | Equipment<br>and<br>software<br>£ | Total<br>Funds<br>£ |
|----------------|-----------------------------|--|-----------------------------|-------------------------------|-----------------------------------|---------------------|
| COST           | Balance at 1 April 2020     | 364,000                                | 546,000                     | 69,203                        | 24,928                            | 1,004,131           |
|                | Additions                   | 0                                      | 0                           | 0                             | 12,134                            | 12,134              |
|                | Revaluation                 | 0                                      | 0                           | 0                             | -320                              | -320                |
|                |                             | <u>364,000</u>                         | <u>546,000</u>              | <u>69,203</u>                 | <u>36,742</u>                     | <u>1,015,945</u>    |
|                | Balance at 31 March 2021    | 364,000                                | 546,000                     | 69,203                        | 36,742                            | 1,015,945           |
| DEPRECIATION   | Balance at 1 April 2020     | 2,427                                  | 3,640                       | 15,490                        | 16,824                            | 38,381              |
|                | Charge for the year         | 7,280                                  | 10,920                      | 13,840                        | 6,863                             | 38,903              |
|                | Written back on revaluation | 0                                      | 0                           | 0                             | 0                                 | 0                   |
|                | Disposals                   | 0                                      | 0                           | 0                             | 27                                | 27                  |
|                | Balance at 31 March 2021    | <u>9,707</u>                           | <u>14,560</u>               | <u>29,330</u>                 | <u>23,660</u>                     | <u>77,257</u>       |
| NET BOOK VALUE | Balance at 31 March 2021    | <u>354,293</u>                         | <u>531,440</u>              | <u>39,873</u>                 | <u>13,082</u>                     | <u>938,688</u>      |
|                | Balance at 1 April 2020     | <u>361,573</u>                         | <u>542,360</u>              | <u>53,713</u>                 | <u>8,104</u>                      | <u>965,750</u>      |

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 4 November 2019. An independent valuer, Barker Storey Matthews with a registered address at Pound Hill House, Cambridge, CB3 0AE determined both Market and Fair Values of the property at £910,000. Market and investment methods were adopted to valuation with no significant assumptions.

Had it been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

|    |  |   |         |
|----|--|---|---------|
| 9  | INVESTMENTS                                | 2021                                      | 2020    |
|    | CBF Investment Fund                        | £   | £       |
|    | Cost                                       | 1,606                                     | 1,606   |
|    |  | -----                                     | -----   |
|    | Market value brought forward               | 6,815                                     | 6,815   |
|    | Net (loss)/gain on revaluation at year end | 0   | 0       |
|    |  | -----                                     | -----   |
|    | Market value carried forward               | 6,815                                     | 6,815   |
|    |  | -----                                     | -----   |
| 10 | DEBTORS                                    | 2021                                      | 2020    |
|    |  | £   | £       |
|    | Prepayments                                | 6,453                                     | 5,710   |
|    | Trade debtors                              | 41,403                                    | 126,782 |
|    |  | -----                                     | -----   |
|    |  | 47,856                                    | 132,492 |
|    |  | -----                                     | -----   |
| 11 | CASH AT BANK AND IN HAND                   | 2021                                      | 2020    |
|    |  | £   | £       |
|    | CAF Cash account                           | 15,214                                    | 13,100  |
|    | CAF Gold account                           | 193,000                                   | 22,393  |
|    | CCLA                                       | 5,358                                     | 5,358   |
|    | Paypal                                     | 4,890                                     | 835     |
|    | Petty cash                                 | 43  | 487     |
|    |  | -----                                     | -----   |
|    |  | 218,505                                   | 42,174  |
|    |  | -----                                     | -----   |
| 12 | CREDITORS: Due within one year             | 2021                                      | 2020    |
|    |  | £   | £       |
|    | Deferred income revenue (see note 14)      | 33,283                                    | 97,059  |
|    | Other creditors                            | 13,000                                    | 13,000  |
|    | Social security and other taxes            | 10,068                                    | 11,516  |
|    | Trade creditors                            | 9,483                                     | 17,126  |
|    | Accruals                                   | 28,903                                    | 0       |
|    |  | -----                                     | -----   |
|    |  | 94,737                                    | 138,701 |
|    |  | -----                                     | -----   |
| 13 | LONG TERM LIABILITIES: Investment value    | 2021                                      | 2020    |
|    |  | £   | £       |
|    |  | As restated - see Accounting Policies (m) |         |
|    | Deferred income capital (see note 14)      | 0   | 0       |
|    |  | -----                                     | -----   |
|    |  | 0   | 0       |
|    |  | -----                                     | -----   |



|    |                 |  | 2021<br>£ | 2020<br>£ |
|----|-----------------|--|-----------|-----------|
| 14 | Deferred income | revenue                                    |           |           |
|    |                 | Big Lottery Fund                           | 2700      | 0         |
|    |                 | Cambridgeshire County Council              | 0         | 49500     |
|    |                 | Freeman's Trust                            | 6,250     | 0         |
|    |                 | Garfield Weston                            | 0         | 6664      |
|    |                 | Leathersellers                             | 0         | 835       |
|    |                 | Near Neighbours                            | 0         | 2636.95   |
|    |                 | Peterborough Council for Voluntary Service | 2,250     | 0         |
|    |                 | Peterborough County Council                | 0         | 2149      |
|    |                 | Pye Foundation                             | 1250      | 0         |
|    |                 | Sobell Foundation                          | 2,085     | 2085      |
|    |                 | Sign Language Academy                      | 3,090     | 11274     |
|    |                 | Tudor Trust                                | 13,619    | 10415     |
|    |                 | Voiceability                               | 0         | 11500     |
|    |                 | Other                                      | 2040      | 0         |
|    |                 |  | -----     | -----     |
|    |                 |  | 33,283    | 97,059    |

| 15               | UNRESTRICTED FUNDS                        |                                |                  |                                      |                                    | 2021<br>£                | 2020<br>£ |
|------------------|---|--------------------------------|------------------|--------------------------------------|------------------------------------|--------------------------|-----------|
|                  | Tangible<br>Assets                        | Non-<br>Current<br>Liabilities | General<br>Funds | Designated Funds                     |                                    | Total Unrestricted Funds |           |
|                  |   |                                |                  | Building<br>Repairs &<br>Development | Operational<br>Contingency<br>Fund |                          |           |
|                  | As restated - see Accounting Policies (m) |                                |                  |                                      |                                    |                          |           |
| Brought forward  | 965,750                                   | 0                              | -14,849          | 0                                    | 0                                  | 950,901                  | 316,045   |
| Movement in year | -27,063                                   | 0                              | 143,220          | 0                                    | 0                                  | 116,157                  | 634,856   |
| Transfers        | 0   | 0                              | 0                | 0                                    | 0                                  | 0                        | 0         |
| Carried forward  | 938,687                                   | 0                              | 128,371          | 0                                    | 0                                  | 1,067,058                | 950,901   |

16 ENDOWMENT FUND

The fund comprises £1,606 which was bequeathed to the charity by a Mr Garner in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association. The current value of the fund is shown in note 9 to these accounts.

17 FINCHAM HOUSE - LESSOR DISCLOSURES

As at 31 March 2021, there are three operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

|                            | 2021<br>£ | 2020<br>£ |
|----------------------------|-----------|-----------|
| Within one year            | 43,500    | 51,500    |
| Between one and five years | 15,208    | 58,708    |
| After five year            | -         | -         |

The Association has two operating leases with a term of 5 years each which will expire in May 2024 and August 2024. Break Date on the leases is the last day of the third year of the Contractual Term. The Association has one operating lease with a term of 3 years which will expire in September 2022. Break Date on the lease is the last day of the second year of the Contractual Term.

18 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.





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