

# Cambridgeshire Deaf Association

England & Wales · Charity number 1062578

## Details

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Other names	ELY DIOCESAN ASSOCIATION FOR DEAF PEOPLE, CAMBRIDGESHIRE DEAF ASSOCIATION
Status	Registered
Legal form	Charitable company
Company number	<a href="#">03353070</a>
Registered	1997-05-30
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Website	<a href="http://www.cambsdeaf.org">www.cambsdeaf.org</a>

## Activities

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**Objects:** THE RELIEF OF DEAF PERSONS BY PROMOTING THEIR SPIRITUAL, MORAL, SOCIAL AND PHYSICAL WELFARE AND IN PARTICULAR THOSE PERSONS ORDINARILY RESIDENT WITHIN THE DIOCESE OF ELY WHICH FALLS WITHIN THE ADMINISTRATIVE COUNTY OF CAMBRIDGESHIRE AND IN PARTICULAR THOSE PERSONS ORDINARILY RESIDENT WITHIN THE DIOCESE OF ELY WHICH FALLS WITHIN THE ADMINISTRATIVE COUNTY OF CAMBRIDGESHIRE AND IN PARTICULAR BUT NOT SO AS TO LIMIT THE GENERALITY OF THE FOREGOING ; - [1] TO PROVIDE RECREATION AND SOCIAL FACILITIES FOR SUCH PERSONS ; [2] . TO PROVIDE INFORMATION REGARDING SPECIAL AIDS AND EQUIPMENT AVAILABLE FOR SUCH PERSONS IN ORDER TO HELP LIVE INDEPENDENT LIVES; [3]. TO LIAISE WITH ACCOMMODATION AND HOUSING BODIES TO PROVIDE, MAINTAIN AND IMPROVE RESIDENTIAL ACCOMMODATION /SHELTERED HOUSING FOR SUCH PERSONS ON TERMS APPROPRIATE TO THEIR NEEDS; [4] TO PROVIDE RELIEF IN CASES OF FINANCIAL DISTRESS OF SUCH PERSONS OR THEIR FAMILIES; [5] TO PROVIDE COUNSELING AND SUPPORT FOR SUCH PERSONS OR THEIR FAMILIES; [6] TO PROVIDE AVAILABLE THE RELIGIOUS AND OTHER CHARITABLE WORKS OF THE CHURCH OF ENGLAND ; AND [7]. TO PROVIDE HEARING PERSONS TO SUPPORT DEAF PERSONS IN THE PURSUIT OF THEIR LEGAL RIGHT

**Activities:** To provide support and facilities for Deaf Persons in Cambridgeshire through social, advisory and recreational projects to assist them to be part of the whole community.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability
- **Who:** People With Disabilities

## Geography

- **Area of benefit:** CAMBRIDGESHIRE
- Cambridgeshire
- Peterborough City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,370,297	£1,341,398	£1,340,671	38
2024-03-31	£1,587,541	£1,497,285	£1,311,565	43
2023-03-31	£1,427,950	£1,434,509	£1,219,862	46
2022-03-31	£1,068,107	£1,101,343	£1,086,468	39
2021-03-31	£1,093,836	£985,237	£1,117,128	34

## Trustees

Name	Role	Appointed
<b>Philip George Andrew Kamps</b>	Chair	2020-01-10
Adrienne Taylor		2025-07-16
Andrew Mell		2020-01-10
Chalky Wan		2020-01-11
Jessica Hinson		2024-04-15

**Cambridgeshire Deaf Association**

England & Wales - Charity number 1062578

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# Accounts

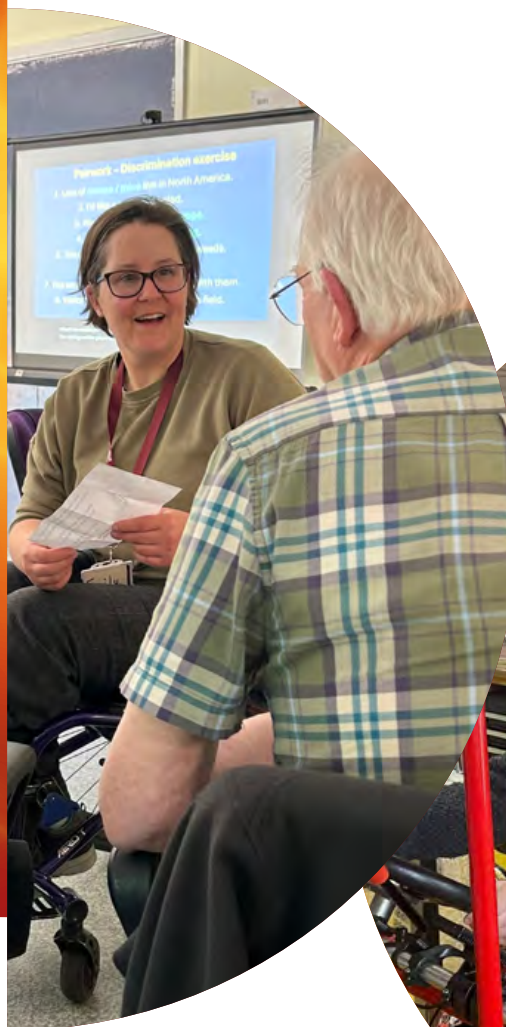
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## **Cambridgeshire Deaf Association Ltd**

(formerly known as The Ely Diocesan Association For Deaf People)

### **Annual Report and Accounts for the year ended 31st March 2025**





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### Trustees

Mr Fil Kamps – Chair  
Mr Andrew Mell – Vice-Chair  
Dr Janie Anderson  
Ms Chalky Wan  
Mr Paul McCloskey (Resigned on 10/09/2025)  
Ms Jessica Hinson (Appointed on 15/04/2024)  
Ms Egle Juzenaite (Appointed on 15/04/2024, resigned on 30/06/2025)  
Ms Adrienne Taylor (Appointed on 16/07/2025)

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### Chief Executive Officer

Mr Andrew Palmer

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### Independent Auditor

Moore Thompson  
Bank House, Broad Street  
Spalding  
Lincolnshire  
PE11 1TB





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# Trustee Annual Report



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## Message from the Chair

It's a privilege and an honour to write another introduction to our Annual Report here at the Cambridgeshire Deaf Association Ltd. The last year has been one of significant success in terms of service delivery, notable milestones and improved organisational efficiency.

As a Charity, we have bettered our continuous improvement approach to ensure both backend processes are more efficient and that our services have optimal impact for the deaf and hard of hearing communities that we serve. We too have focussed on maximising the use of our physical assets both for our community but also to innovatively create additional income streams for the organisation. This will help us enhance our services and explore new avenues of support.

Very proudly, I'm delighted that in this reporting period CQC have rated CDA Life, our care service, as Outstanding. This marks the second time in a row that CQC have assessed the organisation as Outstanding; a testament to the tremendous skill, experience and effort of our wonderful staff and the leadership team.

I continue to be inspired by our army of volunteers, enabling many of our services and ensuring all that need our support get it, whether deaf BSL users or hard of hearing individuals that don't sign and everyone in between. We've seen new records in attendance at our events and the smiles I see from those that I attend are exactly why we all do what we do.

We've launched our new strategy, co-designed with input from all sectors of the deaf and hard of hearing community in Cambridgeshire. It will help ensure the charity remains sustainable given its considerable growth over the last 6 years, whilst also focussing on the areas that our community care about most.

Whilst these are the highlights, this year has not been without its challenges and it would be amiss for me not to recognise the resilience our staff have shown through some difficult periods; refusing to give up and always keeping a focus on those we serve. I couldn't be more proud.

I encourage you to take the time to read through this Annual Report, it contains updates from our staff themselves that speak passionately about their service areas as well as detail around the financial progression and governance of the organisation. Cambridgeshire is the best county for deaf and hard of hearing people in the UK and we will continue to work hard to ensure that remains true for many years to come.

Here's to big smiles, equity of opportunity and fulfilled lives whether filled with sound or silence.

**Fil Kamps**  
Chair





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## Message from the Chief Executive

It's been another brilliant year for Cambridgeshire Deaf Association Ltd. One of the highlights has been achieving an Outstanding rating from the Care Quality Commission — something we're incredibly proud of. This is a team achievement that goes far beyond our care service; it reflects the commitment and hard work of everyone across the organisation.

We've continued to grow in size and strength, with over 115 volunteers and a staff team of 45. Behind the scenes, our team continues to shine — not just through their skills and care, but in how they live and breathe our values every day. Whether it's showing compassion, connecting communities, or trying new ideas to improve our services, the team makes it happen.

A key development this year has been the launch of our new strategy. Shaped in partnership with local deaf and hard-of-hearing people, the strategy recognises that the community is changing — in how people communicate, what support they need, and when they need it. It builds on our strengths and sets out a plan for preparing, adjusting, developing, and thriving across every stage of life.

We've also taken steps to be more financially sustainable. Where spaces have become underused, we've found creative solutions — like refurbishing areas for therapy room hire — to help bring in unrestricted income while staying true to our mission.

The beauty of CDA is that it belongs to the deaf community. It is run by and for deaf people — and our new strategy reflects the real needs of the people we support. More than 100 people fed into its development through surveys, conversations and local events. Their input has shaped the way we now work — and will continue to shape our future.

At the same time, we can't ignore the reality. Many people across Cambridgeshire — whether they use BSL or have become deafened later in life — still don't receive the right support. They're missing communication access at medical appointments. Parents struggle to advocate for their children's education. Others can't get jobs or, if they do, face barriers to getting Access to Work in place. Despite the BSL Act, the world remains largely inaccessible — and for deaf people with additional needs, the barriers are even greater.

We've seen some improvements through our work with local services, particularly in health and education. But the truth is, awareness among many professionals is still low. That's why CDA continues to exist — to stand alongside people in these situations and make sure they're not left behind.

**Andrew Palmer**  
Chief Executive



## Objectives, strategy and vision

This year marked the launch of our new organisational strategy, co-produced with over 100 people from the deaf and deafened communities across Cambridgeshire and Peterborough. It reflects a shift in how we think about deafness — not as a single identity, but as a range of lived experiences. Our strategy is designed to respond to those experiences and support people at different stages of their journey, whether they use BSL, have recently become deafened, or face communication barriers later in life.

### Our Strategic Priorities in 2024/25:

- Launching the new strategy and embedding its themes across the organisation
- Growing our fundraising capabilities, so that we can maintain and expand services sustainably as we continue to grow
- Developing the new befriending scheme, particularly for those recently deafened or isolated through age, and integrating it alongside our long-standing BSL-user befriending work
- Implementing the strategy in practice, particularly looking at how we support younger people and broaden our appeal
- Building sustainability through leadership development, staff capacity, and a healthy financial position



# Strategy in Action

Our previous strategy set out five guiding goals:



## This year, we've made real progress in all five areas:

**Feedback:** We launched a new feedback and outcomes system within our Advocacy and Casework Team, giving us clearer insight into the issues our community faces and the difference our support is making.

**Relevant services:** We expanded our befriending offer to reach those who have become deafened through age, continued our domestic abuse work despite funding uncertainty, and introduced new lipreading classes in Peterborough.

**Campaigning:** While often behind the scenes, our team has worked persistently with NHS services, the police, and other partners to raise awareness and improve access. Progress is slow — but these conversations are vital.

**Stronger deaf community:** Attendance at events has soared. From our 120-person Christmas party to record-breaking drop-ins and the BAM festival, our programme has brought people together in ways that are meaningful, fun, and accessible. Our growing digital reach has also helped connect more people to CDA than ever before.

**Sustainability:** We ended the year with a modest surplus, giving us a secure base to plan from. We also launched FLOW — our new internal leadership development scheme — to grow future deaf managers and ensure the long-term strength of our team.

## Living Our Values

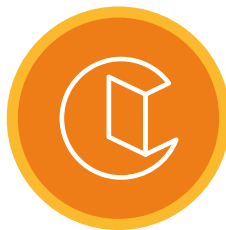
This year, three of our values really stood out:

### Be Active



Our staff have led an impressive number of events, livestreams, drop-ins and workshops. The quarterly programme is fuller than ever, and the passion of the team has shone through.

### Learn



Our CQC inspection gave us the chance to reflect, improve, and grow. Getting Outstanding was an achievement, but the learning process was just as important.

### Take Notice



We listened carefully. Through surveys, events and meetings, we've gathered views from across the deaf and deafened community — ensuring our new strategy is shaped by real voices, not assumptions.

## Growth and Vision

This year we've built deeper relationships with the community and a stronger, more resilient team. We've appointed new operational and communications leads, supported future talent in the care team, and developed a more stable financial base to work from.

As we look ahead to 2025/26, our focus will be on continuing to implement our new strategy and seeing where it takes us. We're especially excited about developing new services for young people, building on our community relationships, and working with others to create meaningful, inclusive projects.

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## Performance Achievements

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### Advocacy and Casework

The Advocacy and Casework Team (ACT) has had a transformative year, marked by significant growth and impact. Following the departure of a valued team member, we welcomed two new staff – an Advocate and a Caseworker – both of whom are profoundly deaf. This has created a fully deaf team with shared lived experiences, enabling us to provide more empathetic and culturally aware support.



This year, we resolved an impressive 365 advocacy cases and 714 casework cases, supporting 187 clients and resolving a total of 1,079 issues. That's an average of one advocacy case for every single day of the year! The feedback from clients and professionals has been overwhelmingly positive, and we have updated our feedback processes to ensure we continue to capture the full scope and quality of our work.

Both of our Advocates have completed formal advocacy training, enhancing our ability to support clients in a range of complex situations – from court proceedings involving deaf parents to accessing Care Act assessments and reviews. We've strengthened local links with the NHS and police to improve accessibility and outcomes for the local deaf community. As ever, we remain committed to ensuring deaf voices are heard, rights are upheld, and barriers are broken down.

To deliver these invaluable services, we work in partnership with Cambridgeshire County Council, Peterborough City Council and POHWER. In addition, we are extremely grateful for additional support this year from The National Lottery Community Fund.

### Domestic Abuse

This year, 17 individuals experiencing domestic abuse reached out to CDA for support, information or specialist advocacy. Our Domestic Abuse service is led by Emma and Rachael who are both qualified Independent Domestic Violence Advisors (IDVAs). It continues to offer confidential, face-to-face support – a rare and vital resource nationally that is delivered by qualified deaf and BSL-using professionals.

The importance of privacy and safety remains paramount, and referrals to the service are handled with the utmost care. The ongoing trust from the Police and Crime Commissioner (PCC), who have confirmed continued funding, highlights how essential and impactful this service is.

We are proud to offer a service that empowers survivors to make safe choices, rebuild independence, and access the right support from other agencies including police, housing and social care. We look forward to continuing this life-changing work into the next year.

Rachael Dance

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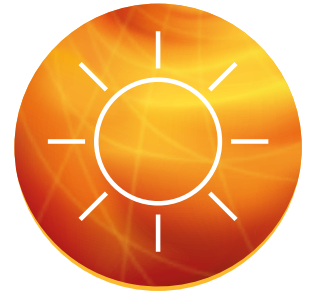
## CDA Life

The CDA Life team has had an exciting and successful year of renewal and recognition. With a new management structure, updated induction programme and focused staff training in specialist areas, we are better equipped than ever to provide truly person-centred support. This has led to us utilising key performance indicators to measure staff performance and we have been astounded by incredible results, especially in the beginning of 2025 where staff have thrived in every area of performance measurement.

One of the year's highlights has been our second consecutive OUTSTANDING rating from the Care Quality Commission (CQC) – a reflection of our team's dedication, speed of action, and deep commitment to the people we care for. Staff have gone above and beyond to support clients, not just with daily needs but also with holidays, football games, hospital visits, family funerals and other essential life experiences.

We've introduced monthly events and trips which have helped foster new friendships and strengthen the sense of community among clients and staff alike. With a fresh structure and a motivated team, we're stepping into the next year ready to embrace every opportunity to enhance the quality of life for our clients.

Rachael Dance



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## Performance Achievements (continued)

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### CDA Community

Our CDA Community events are based in various locations across Cambridgeshire and Peterborough. The aim of these events is to support deaf people in increasing their mental wellbeing and social confidence, provide opportunities to come together, make new friends and reconnect with friends from the past. The events help increase individuals' confidence inside and outside the deaf community.

The CDA Community has thrived in the time from April 2024 to March 2025 welcoming a total of 3720 people at our events. This figure does not include the staff who attend who themselves can benefit from the sessions as most are deaf also. This brings our grand total to 4808. Each month we aim to provide between 15 and 18 events to the community across Cambridgeshire. A total of 221 events were held this year.

Throughout the year, community members in various locations have been able to access our services. Here is a breakdown of how many people attended each location through the year:

- Peterborough 2498
- Cambridge 726
- Huntingdon 499
- Ely 423
- Wisbech 152
- Member only events (Gala & AGM) and other 510

We expanded this year by setting up a small group for CDA Life clients that takes place on the 1st Thursday of each month and is designed to bring our deaf clients together through inclusive and engaging outings. We enjoyed a fun and educational day at the zoo. In the festive season, we visited the Birmingham Christmas Market, which was a highlight for many, full of atmosphere and a great chance to experience the sights, sounds, and tastes of the holidays. We also made the most of the summer with a relaxing picnic and ice cream at Hinchingsbrooke Park — a simple but meaningful day that allowed everyone to unwind and enjoy the outdoors together.

Cahn Ky Dai



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## Performance Achievements (continued)

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### Membership

A target was set to have 90 members by the end of March 2025. I am proud to say that we have achieved 88. The members can enjoy all the benefits of being part of the CDA including their Feedback meetings at 5 different community events attended by the CEO, discounts in local restaurants as well as discounted entry to CDA paid outings and events. I received such positive feedback about the calendars sent out to all our members. Our community love seeing the photos because it reminds them of the great memories they have made with their friends. I have continued to send out birthday and Christmas cards to our members which are well received.

This year's AGM was held in Cambridge. Refreshments of hot drinks and biscuits were enjoyed by all.

Our annual Gala Dinner was well attended last year at the Holiday Inn in Cambridge. We welcomed our fantastic host and enjoyed a raffle and auction. We had a brilliant evening with a three-course meal and a disco. Lots of guests also stayed at the hotel, met for breakfast the next morning and enjoyed the spa facilities!

Festive period was filled with magical fun at events across three locations: we had a buffet in Cambridge and a big Christmas lunch in Wisbech with a total of 25 people in attendance.

We were so grateful be able to arrange a number of educational talks:

Sign Video delivered a session on the importance of British Sign Language (BSL), highlighting how it enables equal access and strengthens communication across all areas of life. Their talk encouraged meaningful conversations around inclusion and the value of BSL in everyday settings.

We also welcomed NRCPD, who gave an insightful presentation about the role of registered interpreters and the importance of using qualified professionals. They explained the standards and safeguarding measures in place to ensure deaf individuals receive accurate and ethical communication support.

In addition, the British Deaf Association (BDA) joined us to lead a powerful session entitled "Know Your Rights". Their presentation focused on empowering the deaf community with knowledge about their legal rights, access to services and how to advocate for themselves in various settings.

CDA community with the support from the CEO, Andrew Palmer, and our new Communications Officer, Matthew Wheeler, are continuing to create a high standard social media presence. This is a very important work that ensures Community is kept well informed on the different channels the Community and/ or CDA groups can be accessed.

This year has been full of exciting, inclusive events that brought joy, connection, and educational experiences to our deaf community. We've worked hard to ensure accessibility and fun go hand-in-hand, with a wide range of activities designed for all ages and interests.

One of the highlights was a trip to Strictly Come Dancing, which was BSL interpreted, making it fully accessible and deeply meaningful for attendees who were able to enjoy the show in real time with full understanding and engagement.

We also spent an action-packed day at Alton Towers, offering thrills and laughter for our community as well as attending our first visit to the Birmingham Christmas Market, where we soaked up the festive atmosphere, shopped for treats, and enjoyed time together during the holiday season. Some of our events were fully funded by CDA.

Our Summer Ball was a real celebration — a chance for our community to dress up, socialise, and dance the night away in a welcoming, deaf-friendly space. We also enjoyed a BSL-interpreted tour at the Museum of Zoology, providing an enriching and educational experience for all.

A major achievement this year was organising the BAM Festival — a celebration of Deaf identity, creativity, and community. The event brought people together to share experiences, learn from one another, and celebrate the strength and vibrancy of the deaf community.

We also held regular monthly fitness sessions led by a deaf coach, tailored to each participant's needs and abilities — promoting physical health and wellbeing in an inclusive environment. The sessions were fully funded by CDA.

To round out the year, we hosted a Halloween Party complete with pumpkin carving and a buffet — a fun and relaxed event where families could get creative and celebrate the season together.

These events have played a vital role in reducing isolation, encouraging connection, and building a stronger, more empowered deaf community. Each one has brought people together in a space where communication is accessible, and everyone is included.

Cahn Ky Dai



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## Performance Achievements (continued)

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### Befriending

From April 2024 – March 2025 our Befriending Team has been exceptionally active, making a meaningful difference to the lives of deaf individuals across Cambridgeshire and Peterborough. Our dedicated team of 48 volunteers contributed an impressive 2,449 hours to supporting the deaf community. This equates to over 100 days being given back to the community by our wonderful volunteers.

Our team is made up of a diverse group of deaf, hard of hearing, and hearing individuals who are using and learning British Sign Language (BSL) to enhance the support they provide. Volunteer numbers have grown to 48, with many accessing vital training opportunities, such as safeguarding, to ensure we support the volunteers to deliver hours safely. This expansion has enabled a greater number of volunteers to assist at events, which has had a direct impact on improving the physical and emotional well-being of our clients. Participation in group activities has also helped reduce feelings of loneliness and increased opportunities for social connection and we are especially noticing a stronger support network in those with a hearing loss who do not use BSL. This is vital to them as it can be very difficult to find a place to 'belong' in either community: deaf or hearing.

Throughout the year, volunteers have continued their vital work conducting home visits, reaching out via video calls, and supporting a wide range of events and outings. Between April 2024 and March 2025, volunteers completed 705 missions, supporting 58 clients, with 515 hours spent on call time. During this period 39 volunteers were actively engaged in delivering our services. We are really proud of the volunteer service that we are able to offer and feel lucky to have such dedicated people in the team who have built long lasting, meaningful friendships with those in the community that need it most.

The positive outcomes of our previous free BSL course inspired us to schedule a second course for Summer 2025, which has already attracted ten new volunteers. This initiative continues to strengthen our reach across Cambridgeshire and Peterborough and increase deaf awareness in the wider community. In terms of activity, our volunteers recorded 251 physical attendances and 303 social outings. 133 home visits or video calls have been completed between volunteers and the deaf community.

Our Volunteer Coordinator has invested time in visiting both clients and volunteers to understand their needs and interests helping shape activities accordingly to find the ideal match between a befriender and a service user. Our monthly events have included ten pin bowling, board games, mini golf, archery, and café visits. These have proven extremely popular and helped boost clients' confidence and social engagement as well as allowing space to try new things that people may not have access to otherwise. New activities trialled this year, such as wellbeing walk & talks, indoor bowls, craft sessions, chair-based Zumba, and line dancing, have added even more variety and appeal.

We continually monitor client satisfaction to ensure the quality and relevance of our support. Feedback from this year shows that 89.4% of clients reported feeling "very happy" or "happy", whilst only 10.1% reported feeling "neutral" or below. We are really pleased to be supporting so many clients to improve their overall well-being.

In conclusion, our Befriending Team has made a remarkable contribution this year—strengthening community bonds, tackling social isolation and enhancing overall well-being. We are incredibly proud of our volunteers and the positive impact they continue to make. We look forward to building on this success in the coming year.

We are extremely lucky to be supported by The National Lottery Community Fund, Huntingdon Freeman's Trust and Cambridgeshire Community Foundation to deliver the project.

Serena Pattison and Clare Hudson



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## Performance Achievements (continued)

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During the financial year 2024/25, we continued to build on the changes made to the CDA Hearing Help service across Cambridgeshire.

The area-based model introduced last year, with three dedicated Area Leads, remained central to how we work. It has helped us stay connected to our communities, understand local needs and deliver a more accessible, and consistent service.

We started and ended the year with 25 drop-in locations. Throughout the year we trialled a few new venues and also adjusted the frequency of some sessions to run quarterly instead of monthly. This has proven to be a more efficient way to manage space and resources while still reaching those who need us.

Our volunteer team grew from 56 to 63, with more currently going through the onboarding process. Thanks to their support, we were able to see more people this year than ever before. The number of hearing aids serviced increased from 4,206 to 4,641 which is a 10% rise in people supported at our drop-in sessions.

We continue to run lipreading classes in both Cambridge and Peterborough. These sessions have proven to boost confidence, helping people feel more connected and in control of their hearing loss.

We are grateful for the continued support from Cambridgeshire Community Foundation and Cambridgeshire and Peterborough Local Authorities. We would also like to thank the Audiology teams at Hinchingsbrooke and Addenbrooke's hospitals, along with Specsavers Audiology, whose ongoing collaboration has been vital in helping us deliver this service across the county.

To deliver the project CDA works in close partnership with Cambridgeshire County Council, Peterborough City Council and NHS Cambridgeshire & Peterborough ICB. Additional support from Evelyn Trust and Cambridgeshire Community Foundation was gratefully received during the year.

Riley Astrup

“Before the CDA hearing help drop-in clinics, everything was very time consuming, having to wait for appointments to get my hearing aids sorted, everything just seemed like such hard work all of the time. Since attending, I have been provided with valuable advice. It is such a lovely clinic and everyone is really nice, friendly and extremely helpful, in fact, I would be lost without CDA – our clinics are a tremendous help and provide me with peace of mind.”

“I feel more included in what is going around me, I am more aware of my environment” – in regard to lipreading classes.



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## Performance Achievements (continued)

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### CDA Communications & Media

Over the course of the year, our communications strategy has continued to evolve, hiring a new Communications Manager in January 2025 with a particular focus on strengthening our digital presence and deepening community engagement through social media platforms.

#### Social Media Performance

We have seen consistent growth across all our social media channels, with increased follower counts, engagement rates, and content reach. Our top-performing platforms remain Facebook and Instagram, while TikTok and LinkedIn have shown promising growth and more regular updates



**Total followers:** 13,845  
**Reaching** 424,400  
**48.2%** increase on the previous year.



**Followers:** 802



**Total followers:** 1915  
**Reaching** 159,900  
**2.1%** increase on the previous year.



**Followers:** 205  
**Impressions:** 405



**Followers:** 765  
**Video views:** 50,000

Website traffic has seen 8,000 active users with 7,800 of them being new users spending average engagement time of 1 minute and 12 seconds and 5,000 finding us organically. The e-newsletter sent via MailChimp was a success but came to a halt in September 2024. The new Communications Manager will be taking this forward and posting on a regular basis.

**Contacts recorded:** 2,502 – 9.7% increase on previous year

**Subscribers still active:** 2,119 – 9.2% increase on previous year

**Unsubscribes:** 383 – 13% decrease on previous year.

Looking ahead, we will be launching our new website in June 2025. Our focus will be on producing accessible content to highlight our commitment to the local deaf community and their wellbeing. Producing more informative livestreams, catching onto viral trends, showing more behind-the-scenes content and staff spotlights to improve audience connection and trust and expanding our digital reach to increase the brand of CDA and our services. This year's communication activity has not only raised our public profile with many comments from people outside our region highlighting the great work we do but directly support service uptake, staff and volunteer recruitment, and brand recognition. We remain committed to ensuring our channels reflect the voice and values of the deaf community we serve.

Matthew Wheeler

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## Fincham House

Over the course of the year, we have seen a number of changes in the use and occupancy of our premises.

Sign Reach continues to rent the hall space for the delivery of British Sign Language (BSL) classes, providing a consistent source of income.

In Summer 2024, Soroptimist International vacated their unit. While the space remained unoccupied for a few months, we are pleased to report that a new tenant has been secured and will take up occupancy from 1st July 2025, ensuring continued utilisation of the unit and a return to rental income.

Our long-standing tenant, Mabel Martinelli (Cambridge Flourishing), made the decision not to renew their lease. Rather than seeking a direct replacement, we identified an opportunity to convert the space into therapy rooms, enabling the generation of unrestricted income directly aligned with our charitable aims. The rooms were refurbished and furnished within a short timeframe and are to become operational in May 2025.

Initial uptake has been encouraging, with current booking levels at 40% capacity. We anticipate further growth in usage as we roll out targeted advertising in the coming financial year. This adaptive use of space reflects our commitment to sustainability and innovation in income generation for the benefit of our wider projects.

Katie Rustill



## Performance Achievements (continued)

### Fundraising thank you

The holistic approach we take to improving the lives of deaf people, through improved health, wellbeing and creating equality is only possible with the support of the many trusts and donors that see the value in our ideas, our team, our work and ultimately the difference we are able to make in the community and the change we can affect.

#### We would like to thank the following trusts for their support:

- **Breathe HR** for their financial contributions to the charitable sector
- **Cambridgeshire Community Foundation** to help us support the most isolated deaf and hard of hearing in Peterborough as well as enabling delivery of deaf awareness sessions throughout the county
- **Charities Aid Foundation** for their generous contribution to charity's running costs
- **Evelyn Trust** for continued support to deliver our Hearing Help Care Homes project
- **Huntingdon Freeman's Trust** for continued support to deliver our Befriending project
- **The National Lottery Community Fund** for on-going partnership to deliver CDA's Befriending project and specific casework
- **Pye Foundation** for continued support to charity's running costs
- **Trinity Trust** for their year-on-year contribution to charity's running costs
- **Tudor Trust** for on-going partnership and support in the day to day running of the charity

Rory Munro and Basia Shadbolt



## Financial performance highlights



### Income and expenditure highlights

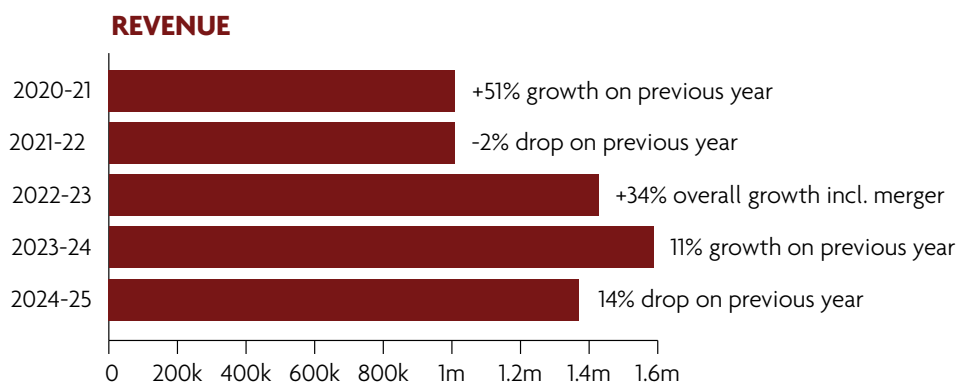
CDA's total revenue in FY 2024/25 was £1,370,297, a combined decrease of 14% on the previous year's result.

This drop in revenue can be attributed to reduced delivery of domiciliary care service provision, CDA Life. Primarily due to a loss of a 24/7 client, CDA Life revenue dropped by 26% in the course of the year (2024 – 18% growth). Growth was experienced in all other areas of charity's activity. Trust Fundraising and Contracts income (combined) across our ACT, Hearing Help, Befriending, Community and Core Fundraising services grew by 20% (2024 – 2% growth). An increase at 38% is attributable to charity's investment income associated with rental units at Fincham House, CDA-owned building in Cambridge (2024 – 25% drop).

31% of total income in FY 2024/25 were restricted funds (2024 – 25%).

Our total expenditure in 2024/25 was £1,341,398, a decrease of 10% on the previous year's figure, in line with reduced revenue.

It has been CDA's intention for a number of years to consolidate and streamline areas of activity, both in terms of geographical outreach (the intention is to remain as local as possible) as well as services on offer. The increase in charitable activity during the year has been modest and in line with inflation and service needs. The overall decrease this year is down to CDA Life, charity's own revenue generating activity. This had been carefully managed such that there is no deficit associated with the drop.



By the end of the year CDA has successfully fundraised to support large majority of its charitable services. A small shortfall at £9,575 constituted 1% of total charitable resources expended (2024 - £14,913 and 4%). This shortfall related to our Befriending and Community projects and was covered by the surplus from the charity's own income generating activities. This means we were able to provide uninterrupted charitable service delivery without the need to draw from charity's free cash reserves.

The remaining surplus achieved from the charity's own income generating activities at £32,471 (2024 – surplus at £81,411) was added to charity's free cash reserves balance as at 31st March 2025. As a result, the charity's free cash reserves stand at £456,399. This constitutes 142% of the required level (see Reserves Policy for further details).

Note: Charity's free (cash) reserves are different to total unrestricted reserves which include building and yearly building depreciation charge.

One of the most significant challenges the charity has faced for a number of years is associated with delivery of CDA Life contracted hours during periods of instability and/or staff shortages. We are delighted to report that we managed to half that statistic during 2024/25. The resulting revenue shortfall for the year is £15,770 which constitutes 2% of actual delivery (2024 - £37,400 and 4%). Another challenge was to ensure steady investment income from Fincham House rental income with a view to generate surplus for the charity as a whole. Despite these challenges, both projects ended the year with a healthy surplus.

In addition, we have managed to successfully fundraise to cover all our charitable activities. All projects delivered in partnership with other organisation have been carefully managed in terms of resources expended such that no deficit occurred. As a result, we have been able to re-invest the surplus generated by own activities back into our Community. We have, fully or partially, funded outings to Alton Towers, Strictly Come Dancing show in Nottingham, Madame Tussauds in London and Birmingham Christmas Market which were enjoyed by the Community. We also established and have funded regular fitness sessions to our members and, in partnership with British Deaf Association, delivered a hustings session in June 2024.

## Financial performance highlights (continued)

### Where our income came from in 2024-25:

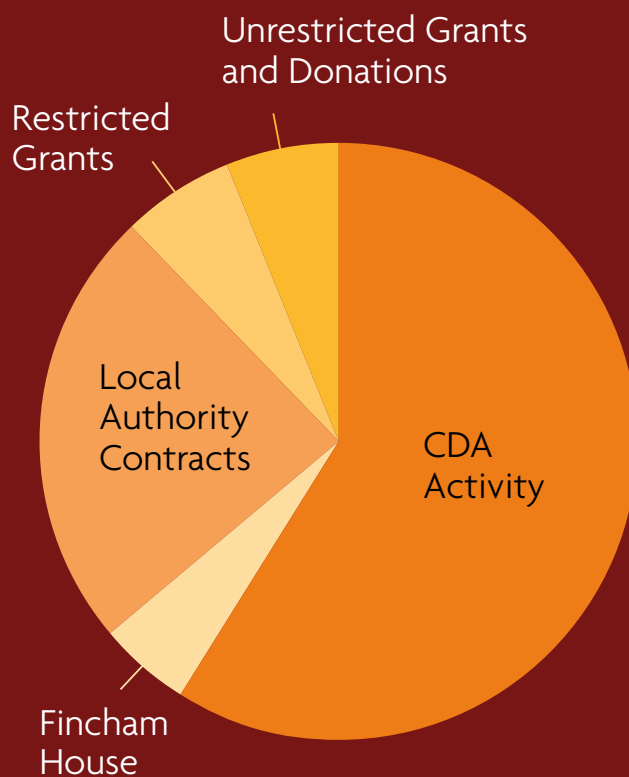
As was the case in previous year, more than half of our total income at 59% (2024 – 69%) came from CDA’s own activities for generating funds. The largest contributor at 57% (2024 – 66%) of total income is CDA Life, provision of domiciliary care services to deaf community.

Investment income including Fincham House, the charity’s building in Cambridge, stood at 5% (2024 – 3%) of total income for the year.

24% (2024 - 18%) of total income came from Local Authority contracts supporting our Hearing Help, Advocacy, Casework and IDVA services. 6% (2024 – 7%) derived from restricted grants and donations and 6% (2024 – 3%) from unrestricted grants and donations.

Basia Shadbolt

### WHERE OUR INCOME CAME FROM



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## Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expended\* which equates to £321,910 for the year to March 2025 (2024 - £308,505).

At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2024/25, free reserves amount to £456,399 (2024 - £427,395) constituting 142% of the required amount as per charity's reserves policy.

\* Charitable resources expended exclude resources expended during operations of CDA Life domiciliary care services.



Trustee  
27/09/2025

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## Structure, Governance and Management

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### Structure and Management

Cambridgeshire Deaf Association Ltd continues to evolve in structure as we grow in scale and impact. This year we introduced several key roles to strengthen our leadership, deliver our new strategy, and build long-term sustainability into the way we work.

We created a new Director of Deaf Community Services role to oversee key BSL-user services including advocacy, domestic abuse support, regulated care, and befriending. This role brings together operational leadership with strategic oversight, helping to ensure that services are well-managed, joined up, and aligned with our wider goals.

We also appointed a Communications Manager and an Operations Executive, strengthening our internal systems, external reach, and day-to-day delivery. Together with our Care Manager, Community Manager, and Finance Team, they form a strong operational team who work closely with the CEO and report to the Board of Trustees.

Behind the scenes, we've made investments in systems and people. We launched our FLOW programme to support emerging deaf leaders into management roles. We improved our financial reporting, strengthened safeguarding processes, and continued to prioritise feedback, reflective practice, and staff development.

Our workforce — now 45 staff and 115 volunteers — remains our greatest strength. Over 85% of our team are deaf or disabled themselves, and their lived experience underpins the inclusive, compassionate approach that CDA is known for.

We continue to value good governance, sound planning, and strong values. Our leadership team works closely with the Board of Trustees to ensure that we remain accountable, transparent, and focused on long-term impact.

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## Statement of Trustees' Responsibilities

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### Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- And prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. Additionally, they are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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### Statements as to disclosure of information to the auditor

**In accordance with company law, as the charity's Trustees, we certify that:**

- As far as we are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's Auditor is aware of that information.



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd for the year ended 31 March 2025

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### Opinion

We have audited the financial statements of the Cambridgeshire Deaf Association Ltd for the year ended 31 March 2025, which comprise of the Statement of Financial Activity, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 the Financial Reporting Standards applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### **In our opinion, the financial statements:**

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025, and of its incoming resources and application of resources, including its income and expenditure, for the year ended 31 March 2025.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Policies; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have conducted that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included in the trustees'

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanation we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## Responsibilities of trustees

As explained more fully in the trustee's responsibilities statement, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine in necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

## (continued)

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team, collectively had the appropriate competence, capabilities and skills to identify or recognised non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge of the charity sector and experience of the client.
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of an audit, there is a risk that we will not detect irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will likely become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (i.e. gives a true and fair value).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Mark East (FCCA) (Senior Statutory Auditor)**

for and on behalf of Moore Thompson  
Chartered Accountant & Statutory Auditor Bank House  
Broad Street  
Spalding  
PE11 1TB

Date: 27/09/2025

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

TO 31 MARCH 2025

		2025				2024
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>						
Incoming resources from generated funds:						
Donations and legacies	2	5,477	7,762	-	13,238	11,100
Investment income	3	61,979	-	-	61,979	48,416
Incoming resources from charitable activities:						
Grants	5	80,657	399,604	-	480,261	423,837
Activities for Generating Funds	4	799,178	15,641	-	814,819	1,104,189
<b>TOTAL INCOME</b>		<b>947,290</b>	<b>423,006</b>	<b>-</b>	<b>1,370,297</b>	<b>1,587,541</b>
<b>EXPENDITURE</b>						
Support costs for deaf people	6	-	436,153	-	436,153	411,480
Activities for generating funds	6	894,893	-	-	894,893	1,074,246
Governance costs	7	10,352	-	-	10,352	11,559
<b>TOTAL EXPENDITURE</b>		<b>905,245</b>	<b>436,153</b>	<b>-</b>	<b>1,341,398</b>	<b>1,497,285</b>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>42,046</b>	<b>(13,147)</b>	<b>-</b>	<b>28,899</b>	<b>90,256</b>
<b>TRANSFERS</b>		<b>(9,575)</b>	<b>9,575</b>	<b>-</b>	<b>-</b>	<b>-</b>
Gains/(losses) on revaluation of investments 9,10		-	-	207	207	1,447
<b>NET MOVEMENT IN FUNDS</b>		<b>32,471</b>	<b>(3,572)</b>	<b>207</b>	<b>29,107</b>	<b>91,703</b>
<b>RECONCILIATION OF FUNDS</b>						
CDA TOTAL FUNDS BROUGHT FORWARD		1,281,479	21,021	9,065	1,311,565	1,219,862
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,313,950</b>	<b>17,449</b>	<b>9,272</b>	<b>1,340,671</b>	<b>1,311,565</b>

All income and expenditure derive from continuing activities.

There were no recognised gains or losses for 2025 or 2024 other than those included in the Statement of Financial Activities.

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**BALANCE SHEET AT 31 MARCH 2025**

	Notes	2025		2024	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	9		347,551		347,655
Investment property	9		510,000		510,000
Investments - other	10		9,272		9,065
			-----		-----
<b>TOTAL FIXED ASSETS</b>			866,824		866,720
<b>CURRENT ASSETS</b>					
Debtors	11	131,419		141,584	
Cash at bank and in hand	12	524,806		470,241	
			-----		-----
<b>TOTAL CURRENT ASSETS</b>			656,225		611,825
<b>CREDITORS: amounts falling due within one year</b>	13	182,377		166,980	
			-----		-----
<b>NET CURRENT ASSETS</b>			473,848		444,845
			-----		-----
<b>NET ASSETS</b>			1,340,671		1,311,565
			-----		-----
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Funds	17		1,313,950		1,281,479
Restricted Funds	17		17,449		21,021
Endowment Funds	17		9,272		9,065
			-----		-----
<b>TOTAL CHARITY FUNDS</b>			1,340,671		1,311,565
			-----		-----

The financial statements were approved and authorised for issue by the Board on 10/09/2025

Signed on behalf of the board of trustees.



Philip Kamps  
Chair of CDA

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### CASH FLOW STATEMENT

CASH FLOWS FROM OPERATING ACTIVITIES:	2025		2024	
	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		28,899		90,256
Cash flows from operating activities:				
Depreciation charge		7,479		15,099
Gains/ losses on investments		(207)		(1,447)
Investment income	(61,979)		(48,416)	
Increase/ decrease in trade receivables		10,166		40,885
Increase/ decrease in trade payables		15,397		(51,547)
Asset disposal		-		-
		-----		-----
		(29,145)		(45,426)
Cash flows from investing activities:				
Capital investment		-		-
Gains/ losses on investments		207		1,447
Investment income	61,979		48,416	
Purchase of tangible fixed assets		(7,375)		(1,064)
		-----		-----
		54,811		48,799
Change in Cash and Cash Equivalents		54,565		93,629
Cash and Cash Equivalents at the Beginning of the Year		470,241		376,612
		-----		-----
Cash and Cash Equivalents at the End of the Year		524,806		470,241

(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2024	Cash flow	At 31 Mar 2025
	£	£	£
Cash and cash equivalent:			
Cash	463,913	54,312	518,225
Cash equivalent	6,328	253	6,581
	-----	-----	-----
	470,241	54,565	524,806
Debt due after one year	-	-	-
	-----	-----	-----
TOTAL	470,241	54,565	524,806

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

#### 1 ACCOUNTING POLICIES

##### (a) BASIS OF PREPARATION OF ACCOUNTS

The Cambridgeshire Deaf Association Ltd is a charitable company incorporated in England and Wales. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are to provide support and facilities for Deaf Persons in Cambridgeshire through social, advisory and recreational projects to assist them to be part of the whole community.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### (b) FUNDS

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investment form part of this fund. Any investment management charges and legal advice relating to the fund are charged against the fund.

##### (c) INCOME RECOGNITION

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing, if there are conditions attached and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

#### (c) INCOME RECOGNITION CONTINUED...

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

No amount is included in the financial statements for volunteer time in line with SORP. Further detail is given in the Trustees' Annual Report.

The charity receives government grants. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met. It is probable that the income will be received and the amount can be measured reliably. It entitlement is not met then these amounts are deferred.

Investment income is earned through holdings assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### (d) EXPENDITURE RECOGNITION

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probably that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### (e) SUPPORT COST ALLOCATIONS

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

#### (f) TANGIBLE FIXED ASSETS

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land and buildings	-	2% straight line basis
Building improvements	-	20% straight line basis
Equipment	-	33 1/3% straight line basis
Software	-	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £1,000 and any items of equipment which cost less than £1,000.

#### (g) IMPAIRMENT

Assets not measured at fair value are reviewed for any indication that the assets may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

#### (h) INVESTMENT PROPERTIES

Investment properties are measured at fair value at each reporting date with changes in fair value recognised in 'net gains / (losses) on investments' in the SoFA.

#### (i) INVESTMENTS

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains/(losses) on investments' in the SoFA.

#### (j) DEBTORS AND CREDITORS RECEIVABLE/PAYABLE WITHIN ONE YEAR

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### (k) PROVISIONS

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

(l) **LEASES**

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line

(m) **TAX**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance ACT 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(n) **GOING CONCERN**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserve for the charity to be able to continue as a going concern.

(o) **LIABILITY OF THE MEMBERS**

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(p) **PENSIONS**

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**NOTES TO THE FINANCIAL STATEMENTS**

2	<b>DONATIONS AND LEGACIES</b>	2025			Total Funds £	2024 Totals Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Donations	5,477	7,762	-	13,238	10,600
	Legacies	-	-	-	-	500
		-----	-----	-----	-----	-----
		5,477	7,762	-	13,238	11,100
		-----	-----	-----	-----	-----
3	<b>INVESTMENT INCOME</b>	2025			Total Funds £	2024 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Rental income	47,938	-	-	47,938	39,587
	Interest received	14,041	-	-	14,041	8,829
		-----	-----	-----	-----	-----
		61,979	-	-	61,979	48,416
		-----	-----	-----	-----	-----
4	<b>ACTIVITIES FOR GENERATING FUNDS</b>	2025			Total Funds £	2024 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	CDA Sign Language Academy	-	-	-	-	16,385
	CDA Connect	-	-	-	-	18,180
	CDA Life	787,373	-	-	787,373	1,043,326
	CDA Media	1,098	-	-	1,098	15,204
	Fincham House	9,060	-	-	9,060	1,618
	CDA Community and Fundraising Events	-	13,661	-	13,661	3,464
	Hearing Help	-	1,980	-	1,980	-
	ACT Spot purchasing & Enhanced Support	1,647	-	-	1,647	6,012
		-----	-----	-----	-----	-----
		799,178	15,641	-	814,819	1,104,189
		-----	-----	-----	-----	-----

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

5	GRANTS	2025			Total Funds £	2024 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Breathe	517	-	-	517	2,338
	Cambridgeshire Community Foundation	-	8,305	-	8,305	19,450
	Cambridgeshire County Council	-	166,146	-	166,146	145,310
	Charities Aid Foundation	34,000	-	-	34,000	-
	Childwick Trust	-	-	-	-	7,500
	Evelyn Trust	-	3,583	-	3,583	21,500
	Hodge and Hodge Bank	-	-	-	-	500
	Huntingdon Freeman's Trust	-	10,000	-	10,000	-
	Littlehey Prison	-	-	-	-	4,666
	The National Lottery Community Fund	-	48,189	-	48,189	47,964
	Morrisons Foundation	-	720	-	720	6,080
	NHS Cambridgeshire & Peterborough ICB	-	36,520	-	36,520	36,520
	Peterborough City Council	-	16,932	-	16,932	16,539
	POhWER	-	76,388	-	76,388	11,840
	Police & Crime Commissioner	-	27,821	-	27,821	25,844
	Pye Foundation	3,500	-	-	3,500	4,960
	Other	-	5,000	-	5,000	-
	Trinity Trust	140	-	-	140	140
	Tudor Trust	42,500	-	-	42,500	30,000
	Voiceability	-	-	-	-	42,686
		80,657	399,604	-	480,261	423,837

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**NOTES TO THE FINANCIAL STATEMENTS**

**6 SUPPORT COSTS FOR DEAF PEOPLE**

	Staff costs (note 8) £	Direct service costs £	2025 Office overheads £	Depreciation £	Total Resources Expended £	2024 Total Resources Expended £
<u>Support Services for Deaf People - Restricted Funds</u>						
ACT	156,487	22,865	12,288	-	191,640	157,936
Hearing Help	83,087	22,871	7,203	-	113,161	114,177
Befriending Project	40,935	15,456	3,297	-	59,688	46,768
CDA Community	34,884	28,946	4,248	-	68,078	40,530
Fincham House	-	-	-	3,586	3,586	8,605
CDA Connect	-	-	-	-	-	19,072
Management Costs	-	-	-	-	-	24,393
	-----	-----	-----	-----	-----	-----
	315,394	90,138	27,036	3,586	436,153	411,480
	-----	-----	-----	-----	-----	-----

**ACTIVITIES FOR GENERATING FUNDS**

	Staff costs (note 8) £	Direct service costs £	2025 Office overheads £	Depreciation £	Total Resources Expended £	2024 Total Resources Expended £
<u>Activities for Generating Funds</u>						
Sign Language						
Academy	-	-	-	-	-	14,638
Fincham House	3,773	29,067	3,629	-	36,468	36,690
Fundraising	6,638	8,627	5,484	-	20,749	14,670
Media	-	3,482	70	-	3,552	9,666
CDA Life	661,334	36,243	50,128	-	747,706	922,880
Management Costs	82,525	-	-	3,893	86,418	75,702
	-----	-----	-----	-----	-----	-----
	754,270	77,419	59,311	3,893	894,893	1,074,246
	-----	-----	-----	-----	-----	-----

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

#### 6a ANALYSIS OF EXPENDITURE

	Direct Service Cost - Restricted £	Direct Service Cost - Unrestricted £	Office Overheads £	Total £
<u>Expenditure type</u>				
Travel and Subsistence	26,115	14,309	8,207	48,631
Cleaning costs	-	3,216	-	3,216
Staff Training	5,899	-	4,144	10,043
Legal and professional	4,786	14,081	8,206	27,073
Insurance - Combined	-	-	7,914	7,914
Business rates	-	-	1,527	1,527
Repairs and maintenance	-	14,853	-	14,853
Equipment	4,550	2,361	1,543	8,454
Marketing	-	-	9,944	9,944
Printing, postage and stationery	3,904	3,587	3,165	10,657
IT software and support	4,532	10,144	12,563	27,239
Room & facilities hire	18,398	3,615	6,572	28,585
Staff welfare and entertaining	1,309	1,079	9,063	11,451
Utilities	-	8,503	-	8,503
Recruitment	733	837	-	1,570
Bank Charges	66	206	208	480
Event costs	17,596	627	-	18,223
Telephone and Internet	-	-	9,841	9,841
Website	-	-	2,880	2,880
Donations (Community investment)	2,250	-	570	2,820
Miscellaneous	-	-	-	-
	90,138	77,419	86,347	253,904
<u>Office Overheads</u>				
Allocation of overheads - transfer	27,036	59,311	(86,347)	-
	117,174	136,730	-	253,903
<u>Depreciation</u>	3,586	-	3,893	7,479

#### 7 GOVERNANCE COSTS

	Unrestricted Funds £	2025 Restricted Funds £	2025 Endowment Fund £	Total Funds £	2024 Total Funds £
Governance costs	3,872	-	-	3,872	2,919
Auditor's costs - statutory audit	6,480	-	-	6,480	8,640
	10,352	-	-	10,352	11,559

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**NOTES TO THE FINANCIAL STATEMENTS**

**8 STAFF COSTS**

No remuneration was paid to any of the trustees in the year (2024 - £0). Expenses totalling £373 (2024 - £535) were reimbursed to them. The staff costs were:

	2025	2024
	£	£
Wages and Salaries	966,697	1,090,109
Social Security Costs	81,773	85,517
Employer's Pension Contributions	21,194	24,173
	-----	-----
	1,069,663	1,199,799
	-----	-----

During the year a senior member of the management team was compensated £750 for freelance work outside of their capacity of as employee.

The average monthly number of staff employed by the charity during the year was 38 (2024 - 43). No members of staff earned between £60,000 and £70,000 and one member of staff earned between £70,000 and £80,000.

**9 FIXED ASSETS**

	Freehold land and buildings	Investment Property	Building Improve ments	Equipment and software	Total Funds
	£	£	£	£	£
<b>COST OR REVALUATION</b>					
Balance at 1 April 2024	340,000	510,000	69,203	50,625	969,828
Additions	-	-	-	7,375	7,375
Revaluation	-	-	-	-	-
	-----	-----	-----	-----	-----
Balance at 31 March 2025	340,000	510,000	69,203	58,000	977,203
	-----	-----	-----	-----	-----
<b>DEPRECIATION</b>					
Balance at 1 April 2024	-	-	65,617	46,556	112,173
Charge for the year	-	-	3,586	3,893	7,479
Written back on revaluation	-	-	-	-	-
Disposals	-	-	-	-	-
	-----	-----	-----	-----	-----
Balance at 31 March 2025	-	-	69,203	50,449	119,651
	-----	-----	-----	-----	-----
<b>NET BOOK VALUE</b>					
Balance at 31 March 2025	340,000	510,000	-	7,551	857,551
	-----	-----	-----	-----	-----
Balance at 1 April 2024	340,000	510,000	3,586	4,069	857,655
	-----	-----	-----	-----	-----

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, underwent a revaluation on 25 March 2024. An independent valuer, Eddisons Commercial Limited with a registered address at 340 Deansgate, Manchester, M3 4LY determined both Market and Fair Values of the property at £850,000. Market and investment methods were adopted. The trustees believe the value remains accurate at 31 March 2025.

Had the asset been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment property.

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

10	<b>INVESTMENTS</b>	2025	2024
		£	£
	CBF Investment Fund		
	Cost	1,606	1,606
		-----	-----
	Market value brought forward	9,065	8,285
	Net (loss)/gain on revaluation at year end	207	780
		-----	-----
	Market value carried forward	9,272	9,065
		-----	-----
11	<b>DEBTORS</b>	2025	2024
		£	£
	Prepayments and accrued income	24,109	14,338
	Other debtors	-	30
	Trade debtors	107,310	127,217
		-----	-----
		131,419	141,584
		-----	-----
12	<b>CASH AT BANK AND IN HAND</b>	2025	2024
		£	£
	CAF Cash account	56,501	11,112
	CAF Gold account	372,083	367,000
	Cambridge & Counties account	87,626	84,033
	CCLA	6,581	6,328
	Paypal	1,492	1,682
	Petty cash	523	86
		-----	-----
		524,806	470,241
		-----	-----
13	<b>CREDITORS: Due within one year</b>	2025	2024
		£	£
	Deferred income (see note 14)	50,939	34,074
	Other creditors	8,000	13,000
	Social security and other taxes	16,544	18,164
	Trade creditors	70,386	51,307
	Accruals	36,508	50,435
		-----	-----
		182,377	166,980
		-----	-----

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**NOTES TO THE FINANCIAL STATEMENTS**

14	<b>DEFERRED INCOME</b>	2025 £	2024 £
	Childwick Trust	18,000	-
	Morrisons Foundation	-	720
	The National Lottery Community Fund	10,037	15,854
	Cambridgeshire Community Foundation	16,641	-
	Sobell Foundation	5,000	5,000
	Tudor Trust	-	12,500
	Events ticket sales	1,261	-
		50,939	34,074
		50,939	34,074

15 **LEASES**

**FINCHAM HOUSE - LESSOR DISCLOSURES**

As at 31 March 2025, there is one operating lease agreement in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2025 £	2024 £
Within one year	17,000	34,157
Between one and five years	15,583	32,583
After five year	-	-

The Association has one 3-year lease which will expire in February 2027.

**LESSEE**

	2025 £	2024 £
Within one year	664	119
Between one and five years	2,267	-
After five year	-	-

16 **RELATED PARTY TRANSACTIONS**

During the year there were no related party transactions recorded (2024 - £1,000)

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

17	FUNDS	At 1 Apr 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Mar 2025 £
	<b>UNRESTRICTED</b>	1,281,479	947,290	(905,245)	(9,575)	1,313,950
	<b>RESTRICTED</b>					
	Fincham House	3,571	-	(3,586)	15	-
	ACT	-	191,360	(191,640)	280	-
	Hearing Help	-	113,142	(113,161)	19	-
	CDA Community	-	66,720	(68,078)	1,358	-
	Befriending	-	51,785	(59,688)	7,904	-
	Feeltheforce	17,449	-	-	-	17,449
		21,021	423,006	(436,153)	9,575	17,448
	<b>ENDOWMENT</b>	9,065	-	207	-	9,272
	<b>TOTAL FUNDS</b>	1,311,565	1,370,297	(1,341,191)	-	1,340,671

The funds are constituted as follows

	2025			2024
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Tangible assets	347,551	-	-	347,551
Investment property	510,000	-	-	510,000
Investments - other	-	-	9,272	9,065
Debtors	103,695	27,724	-	131,419
Cash at bank and in hand	473,855	50,951	-	524,806
Creditors	(121,151)	(61,226)	-	(182,377)
	1,313,950	17,449	9,272	1,340,671

### FUNDS DESCRIPTIONS

#### RESTRICTED FUNDS

**Fincham House** - Funds received to invest in improving the garage and convert the bar, this cost is then depreciated over its useful life.

**ACT** - Funding gained in respect of performing advocacy and casework.

**Befriending** - Funds received to provide a befriending service to support clients to develop their hobbies, attend social events, go shopping and undertake daily tasks and more.

**CDA Community** - Funds received to provide community services for local deaf people.

**CDA Life** - Funding received in respect of providing domiciliary care and support for deaf people.

**Feeltheforce** - Funding in respect of film and TV convention day designed for disabled people

**Hearing Help** - Funding received to give hearing impairment support.

#### ENDOWMENT FUNDS

**Garner Bequest for the Deaf** - The fund comprises of an original gift of £1,606 which was bequeathed to the charity by a Mr Garner in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association.

Pages 45 to 50 also form part of these financial statements and show the comparative 2024 figures

CAMBRIDGESHIRE DEAF ASSOCIATION LTD

**NOTES TO THE FINANCIAL STATEMENTS**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	2024				2023
	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>					
<i>Incoming resources from generated funds:</i>					
Donations and legacies	4,631	6,469.00	-	11,100	16,611
Investment income	48,416	-	-	48,416	56,938
<i>Incoming resources from charitable activities:</i>					
Grants	46,538	377,299	-	423,837	414,057
Activities for Generating Funds	1,082,545	21,643.94	-	1,104,189	940,344
<b>TOTAL INCOME</b>	<b>1,182,129</b>	<b>405,412</b>	<b>-</b>	<b>1,587,541</b>	<b>1,427,950</b>
<b>EXPENDITURE</b>					
Support Costs for Deaf People	-	411,480	-	411,480	455,306
Activities for Generating Funds	1,074,246	-	-	1,074,246	971,383
Governance costs	11,559	-	-	11,559	7,820
<b>TOTAL EXPENDITURE</b>	<b>1,085,804</b>	<b>411,480</b>	<b>-</b>	<b>1,497,285</b>	<b>1,434,509</b>
<b>NET (EXPENDITURE)/ INCOME</b>	<b>96,324</b>	<b>(6,068)</b>	<b>-</b>	<b>90,256</b>	<b>(6,559)</b>
<b>TRANSFERS</b>	<b>(14,913)</b>	<b>14,913</b>	<b>-</b>	<b>-</b>	<b>-</b>
Unrealised (losses)/gains on investments	667.00	-	780	1,447	1,105
<b>NET MOVEMENT IN FUNDS</b>	<b>82,078</b>	<b>8,845</b>	<b>780</b>	<b>91,703</b>	<b>(7,664)</b>
<b>RECONCILIATION OF FUNDS</b>					
CDA TOTAL FUNDS BROUGHT FOWRAD	1,047,662	29,416	9,390	1,086,468	1117128
MERGER FUNDS INTRODUCED ON 01/04/2022	132,944	8,114	-	141,058	-
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>1,199,401</b>	<b>12,176</b>	<b>8,285</b>	<b>1,219,862</b>	<b>1,227,526</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>1,281,479</b>	<b>21,021</b>	<b>9,065</b>	<b>1,311,565</b>	<b>1,219,862</b>



# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### CASH FLOW STATEMENT

#### NOTES TO THE FINANCIAL STATEMENTS

	2024		2023	
	£	£	£	£
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Net (Expenditure)/Income and Net movements in funds		90,256		(6,559)
<i>Cash flows from operating activities:</i>				
Depreciation charge	15,099		40,814	
Increase/decrease in trade receivables	40,885		(129,878)	
Increase/decrease in trade payables	(51,547)		42,478	
Asset disposal	-		-	
	-----		-----	
	4,437		-46,586	
<i>Cash flows from investing activities:</i>				
Capital investment	-		141,058	
Purchase of tangible assets	(1,064)		(3,187)	
	-----		-----	
	(1,064)		137,871	
Change in Cash and Cash Equivalents		93,629		84,726
Cash and Cash Equivalents at the Beginning of the year		376,611		291,885
		-----		-----
Cash and Cash Equivalents at the End of the year		470,240		376,611
(i) ANALYSIS OF CHANGES IN NET DEBT				
	As at		Cash Flow	As at
	31 Apr 23			31 Mar 24
	£		£	£
Cash and cash equivalent				
Cash	370,532		93,381	463,913
Cash equivalent	6,080		248	6,328
	-----		-----	-----
	376,612		93,629	470,240
Debt due after one year	-		-	-
	-----		-----	-----
TOTAL	376,612		93,629	470,240

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**ANALYSIS OF INCOME**

**NOTES TO THE FINANCIAL STATEMENTS  
DONATIONS AND LEGACIES**

	2024			Total Funds £	2023
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		Total Funds £
Donations	4,631	5,969	-	10,600	10,189
Legacies	-	500	-	500	6,422
	-----	-----	-----	-----	-----
	4,631	6,469	-	11,100	16,611

**INVESTMENT INCOME**

	2024			Total Funds £	2023
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		Total Funds £
Rental income	39,587	-	-	39,587	52,931
Interest received	8,829	-	-	8,829	4,007
	-----	-----	-----	-----	-----
	48,416	-	-	48,416	56,938

**ACTIVITIES FOR GENERATING FUNDS**

	2024			Total Funds £	2023
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		Total Funds £
CDA Sign Language Academy	16,385	-	-	16,385	17,485
CDA Connect	-	18,180	-	18,180.00	26,948
CDA Life	1,043,326	-	-	1,043,326	883,599
CDA Media	15,204	-	-	15,204	7,997
Fincham House	1,618	-	-	1,618	0
CDA Community and Fundraising Events	-	3,464	-	3,464	3,894
ACT Spot purchasing & Enhanced Support	6,012	-	-	6,012	421
	-----	-----	-----	-----	-----
	1,082,544	21,644.00	-	1,104,188	940,344

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

#### GRANTS

	2024			Total Funds £	2023 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Amazon	-	-	-	-	1,000
Batterson Chivers Foundation	-	-	-	-	1,000
Breathe	2,338	-	-	2,338	-
Cambridgeshire Community Foundation	-	19,450	-	19,450	-
Cambridgeshire County Council	-	145,310	-	145,310	139,113
Childwick Trust	7,500	-	-	7,500	10,500
DA Languages for NHS	-	-	-	-	1,900
Earl of Fitzwilliam Trust	-	-	-	-	1,000
Evelyn Trust	-	21,500	-	21,500	17,917
Hodge and Hodge Bank	-	500	-	500	-
Huntingdon Freeman's Trust	-	-	-	-	9,504
Littlehey Prison	-	4,666	-	4,666	-
The National Lottery Community Fund	-	47,964	-	47,964	46,885
Masonic Charitable Trust	-	-	-	-	2,000
Morrisons Foundation	1,600	4,480	-	6,080	-
NHS Cambridgeshire & Peterborough ICB	-	36,520	-	36,520	36,520
Nicholas Swallow and charities	-	-	-	-	500
Northamptonshire County Council	-	-	-	-	4,616
Northamptonshire H/care NHS Foundation Trust	-	-	-	-	3,560
Peterborough City Council	-	16,539	-	16,539	17,460
POhWER	-	11,840	-	11,840	-
Police & Crime Commissioner	-	25,844	-	25,844	20,824
Pye Foundation	4,960	-	-	4,960	3,500
The Screwfix Foundation	-	-	-	-	5,000
SignVideo	-	-	-	-	7,500
Strangward Trust	-	-	-	-	4,000
Trinity Trust	140	-	-	140	110
Tudor Trust	30,000	-	-	30,000	29,915
Voiceability	-	42,686	-	42,686	47,233
Other	-	-	-	-	2,500
	46,538	377,299	-	423,837	414,057

**CAMBRIDGESHIRE DEAF ASSOCIATION LTD**

**NOTES TO THE FINANCIAL STATEMENTS**

**CHARITABLE ACTIVITIES**

	Staff costs (note 8) £	Direct service costs £	2024 Office overheads £	Depreciation £	Total Resources Expended £	2023 Total Resources Expended £
<u>Support Services for Deaf People - Restricted Funds</u>						
ACT	128,516	20,086	9,334	-	157,936	173,711
Hearing Help	74,608	34,470	5,099	-	114,177	111,050
Befriending Project	32,002	12,412	2,354	-	46,768	47,263
CDA Community	24,003	14,869	1,658	-	40,530	37,766
CDA TV	-	-	-	-	0	9,850
Fincham House	-	-	-	8,605	8,605	18,994
CDA Life	-	-	-	-	0	4,616
CDA Connect	-	18,180	892	-	19,072	28,205
Management Costs	24,393	-	-	-	24,393	23,851
	<u>283,522</u>	<u>100,017</u>	<u>19,337</u>	<u>8,605</u>	<u>411,481</u>	<u>455,306</u>

**ACTIVITIES FOR GENERATING FUNDS**

	Staff costs (note 8)	Direct service costs £	2024 Office overheads £	Depreciation £	Total Resources Expended £	2023 Total Resources Expended £
<u>Activities for Generating Funds</u>						
Sign Language Academy	8,975	4,859	804	-	14,638	14,243
Fincham House	3,320	31,348	2,022	-	36,690	22,820
Fundraising	5,591	6,568	2,511	-	14,670	15,251
Media	1,941	6,979	746	-	9,666	7,024
CDA Life	827,242	44,431	51,207	-	922,880	829,076
Management Costs	69,208	-	-	6,494	75,702	82,969
	<u>916,277</u>	<u>94,185</u>	<u>57,290</u>	<u>6,494</u>	<u>1,074,246</u>	<u>971,383</u>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION LTD

### NOTES TO THE FINANCIAL STATEMENTS

<b>FUNDS</b>	<b>At 1 Apr 2023 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Transfers £</b>	<b>At 31 Mar 2024 £</b>
<b>UNRESTRICTED</b>	1,199,401	1,182,796	(1,085,804)	(14,913)	1,281,479
<b>RESTRICTED</b>					
Fincham House	12,176	-	(8,605)	-	3,571
ACT	-	184,142	(157,936)	(26,207)	(1)
CDA Connect	-	18,180	(19,072)	892	-
Befriending	-	47,963	(46,768)	(1,195)	-
CDA Community	-	33,777	(40,530)	6,753	-
CDA Life	-	-	-	-	-
Feeltheforce	-	17,450	-	-	17,450
Management costs	-	-	(24,393)	24,393	-
Hearing Help	-	103,900	(114,177)	10,277	-
	12,176	405,412	(411,480)	14,913	21,021
<b>ENDOWMENT</b>	8,285	-	780	-	9,065
<b>TOTAL FUNDS</b>	<b>1,219,862</b>	<b>1,588,208</b>	<b>(1,496,505)</b>	<b>-</b>	<b>1,311,565</b>

The funds are constituted as follows

	2024			Total £	2023 Total £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Tangible assets	344,084	3,571	-	347,655	361,423
Investment property	510,000	-	-	510,000	509,600
Investments - other	-	-	9,065	9,065	8,285
Debtors	103,315	38,269	-	141,584	182,469
Cash at bank and in hand	460,848	9,393	-	470,241	376,612
Creditors	(136,768)	(30,212)	-	(166,980)	(218,527)
	1,281,479	21,021	9,065	1,311,565	1,219,862





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**Cambridgeshire Deaf Association**

England & Wales - Charity number 1062578

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# Accounts

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Cambridgeshire  
Deaf Association

(formerly known as The Ely Diocesan  
Association For Deaf People)

## **Annual Report and Accounts for the year ended 31st March 2024**





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### Trustees

Mr Fil Kamps – Chair  
Mr Andrew Mell – Vice-Chair  
Dr Janie Anderson  
Mr Godfrey Palmer (Resigned on 22/02/2024)  
Ms Chalky Wan  
Mr Robert Andrews (Resigned on 15/09/2023)  
Mr Paul McCloskey  
Ms Jessica Hinson (Appointed on 15/04/2024)  
Ms Egle Juzenaite (Appointed on 15/04/2024)

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### Chief Executive Officer

Mr Andrew Palmer

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### Independent Auditor

Moore Thompson  
Bank House, Broad Street  
Spalding  
Lincolnshire  
PE11 1TB

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# Trustee Annual Report



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## Message from the Chair

The last year has been one of a lot of volatility: cost-of-living pressures, high inflation, severe weather and an election to name just a few factors. One thing that has remained steadfast and unwavering through it all has been CDA's support for the deaf community in Cambridgeshire.

As I say every year because it remains true, I am immensely proud to be making the annual statement as Chairman of CDA. The pride stems from the people involved with this brilliant charity and the impact it has on the deaf people it serves. We are fortunate to employ some fantastic staff throughout the organisation, all passionate about their area of expertise and the important role they play in providing our services across the county. CDA is strengthened further by a formidable army of volunteers, without whom much of our offering wouldn't be possible. They are driven by a passion for helping others and a connection to the deaf and hard of hearing communities; this shines through in their work and is reflected in the smiles and testimonials of our clients. At the heart of it all are our CDA members and clients, the reason we exist and those that we serve. I'm hopeful that this year has been one filled with good health, happiness and experience gained for you all.

The last 12 months have seen the organisation continue to grow in resilience, with strong financial reserves and a balanced budget to grow our services further. We continue to grow our reputation as a leading national example of a local deaf charity for local deaf people, working closely with other national bodies to increase the impact and reach of our work. We've recruited some talented staff in some key areas to help increase much needed capacity and improve our sustainability.

The future is one that looks bright, for the organisation and for the community it serves. I'm excited to see many of you at our AGM and would like to express a heartfelt thanks and extreme gratitude to all who have contributed to the success of the charity over the last 12 months and the years preceding. Continue to get involved as we embrace on the adventures in this year coming, let's make it our best one yet.



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## Message from the Chief Executive

It has been a fantastic year for Cambridgeshire Deaf Association (CDA) at the forefront of the local Deaf and hearing loss community, supporting individuals in almost every situation imaginable. CDA is here for people when they need us, regardless of the support required.

The charity has performed exceptionally well across all our services which are impressively varied in their scope, and we have taken a national leading role in providing domestic abuse, care and advocacy services which are seldom now provided by deaf specialists. Moreover, our outstanding community services have attracted thousands of participants, setting a new record for us and providing the community with a consistent and reliable support network.

One of the most remarkable aspects of this year has been the incredible impact of our volunteers. We have grown our volunteer base to nearly 100, the highest in our history, delivering hundreds of hours of volunteering work each month and making a significant impact across Cambridgeshire. Our media work has also been extraordinary, benefiting not only local people but also having a national impact with important talks on domestic abuse, elder abuse, and women's issues such as miscarriage. These topics are seldom covered in British Sign Language (BSL), and it is a privilege for us to provide such vital content.

Our hearing help service touched many thousands of lives following a restructure and subsequent growth into new areas and those without support since the pandemic. The new team in place are an example of dedication and positivity. It really is a service to be proud of.

The beauty of Cambridgeshire Deaf Association lies in the skills of all of our team. Our staff possess expertise in various areas, from domestic abuse support to community work, and we have a team of exceptionally caring and professional carers. We are one of the few organisations in the country to provide specialist care in BSL settings, which is challenging to achieve but immensely rewarding.

Looking forward, the association is set to progress further with the recruitment of a fundraiser and other key staff, including an operations executive, to help streamline our processes and enhance efficiency for the future. As we aim to support more people, we will extend our services not only to the Deaf community but also to those who are deaf but may not use sign language.

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# Objectives, strategy and vision

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## Aims and Objectives

### Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



### Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



### Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



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## Strategy

**Our values combined with our vision and mission helped us define our strategy which is to:**

put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation, so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

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## Plans for the future

This year, we will be launching a new strategy that has been developed in collaboration with our trustees. We are excited to unveil this strategy and demonstrate how we are evolving to ensure we are fit for the future.

One of the main challenges we currently face is supporting deaf individuals who have been deprived of British Sign Language (BSL) or who prefer alternative modes of communication. We aim to encourage these individuals to join our community and feel supported. Additionally, young people with deafness or hearing loss often feel as though the world is not designed for them. We will strive to support these young individuals to be successful in their careers and education.

We also plan to expand our social media efforts, particularly focusing on hearing aids and living well with hearing loss. To accommodate our growing needs, we plan to move to a larger office that can provide studio space and the necessary equipment and desks for our staff and Hearing Help operations.

Furthermore, we are exploring various ways to provide care and support, including supported living options. We are also committed to supporting victims of domestic abuse in escaping dangerous situations and will be working in partnership with other organisations to achieve this.

We look forward to working with our new operations executive, social media officer, and fundraiser to ensure we are delivering the services that the people of Cambridgeshire need for the future.



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## Performance Achievements

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### Advocacy and Casework

The Advocacy & Casework Team (ACT) ensures that the staff delivering services have a lived experience of deafness so that high quality support can be offered to people with hearing loss or deafness.

CDA ensure that our Advocacy and Casework staff have a deep understanding of the day-to-day issues that the Community faces. With our new partnership with POhWER, which began in February 2024, we are hoping to raise deaf awareness and improve access to local services for people who use BSL.

The Advocacy and Casework team have supported 215 individuals from the Deaf community in 2023-24 using a range of communication methods including British Sign Language (BSL), Sign Supported English (SSE), lip-reading, Total communication approach and Deafblind manual.

These 215 individuals have been supported to resolve 1073 different cases during the year. These included casework support to understand correspondence, arranging payment plans or completing benefit forms, supporting in child care reviews and police interviews, care planning reviews, accessing mental health support and support for deaf people in prison.

Our Advocacy team have been focussed on ensuring the Deaf community feel that their voice is heard and that their decisions around their health, care and life are made independently. Advocates have been supporting people to be able to make fully informed decisions about aspects of their lives which lead to improvement in their overall wellbeing.

We have also been working hard with the Deaf community in getting feedback to ensure that local services are listening to their needs. We are working closely with local deafblind services to ensure that Deafblind clients in the community have access to advocates who can communicate fluently using deafblind manual, speech or hands-on signing.

- **42%** of deaf people we have supported have improved their choice and control over their lives.
- **16%** of clients experienced an improvement in their domestic, emotional, social and physical wellbeing or a feeling of protection from abuse or neglect.
- **10%** of clients are now enjoying better access to technology as a result of the support received from the Advocacy and Casework team.



Ensuring that important information is available in BSL and can be easily shared amongst the Deaf community is an important part of the Advocacy & Casework Team's work. Our presence at Community events allows deaf people and people with hearing loss to access support where it is most convenient to them. The team carefully use their casework experience to provide relevant guest speakers at events and works closely with CDA's Community & Befriending teams to tackle isolation.

Our deaf specialist IDVA (Independent Domestic Violence Advisor) service has supported 14 people who have experienced domestic abuse in 2023-24. 4 of those had reached crisis point and 2 were in high-risk situations. 50% of domestic abuse referrals have come from the clients themselves. As a result of the support provided, these clients have reported feeling safer in their day-to-day lives, more able to make decisions for themselves and empowered to live independently.

We have supported a mixture of men and women victims and we have ensured that we work with the relevant professionals to ensure that victims have access to important services such as police, social care, housing and health after leaving an abusive relationship.

The team has also worked with SignHealth on their recent Livestreams to talk about domestic abuse and the services we offer. The aim is to raise awareness in the BSL Community and ensure people know where to turn in difficult situations. We have also partnered with Hourglass UK to create a fully accessible, BSL interpreted and captioned livestream show to talk about abuse of older people. This is an important subject for those who may have age-related hearing loss to be able to access support.

The Advocacy team have been instrumental in CDA's Multidisciplinary Team (MDT) which focuses on clients' life using a holistic approach designed to improve clients' wellbeing, reduce isolation and improve quality of life. MDT brings together expertise of the different CDA teams including ACT, Care team, Community and Befriending teams to collectively consider opportunities available to clients with the highest level of care needs.

Over the next year, we are hoping to continue our partnership with various organisations to continue to feedback the needs of the Community to the service providers and other associated organisations in order to improve accessibility. We are also hoping to work closely with the Community team to develop the support available to all ages of the Deaf community.



Our team asks for feedback from every client when each case is closed. With an average score of 4.7/5, the response from clients has been amazing. **Their comments include:**

"I just wanted to say thank you to CDA for support me in this difficult time & always respond to my signpost & moral support to me. Also visit my brother in hospital to support him."

"CDA has been a massive help to me especially with my health issues so I'm grateful for the support and encouragement to receive some professional advice and support for me. The empathy is very much needed, and she has been very supportive and understanding of my situation so thank you, I much appreciated your support. Thankx"

"Brilliant support and guidance to use the service for clients needing support. Lovely staff, met Poppy and Serena, both so engaging and cheerful and polite. A credit I think to your service. They have given me good advice on supporting clients with learning difficulties going forward so they are equally supported when they need help. Very pleased with the support given at the job centre open day."

"I received really amazing support from Emma, whatever I need something as an urgent, she just straightaway to there for me. I feel more comfortable and safer around with her. She is absolutely just Amazing! I absolutely love to see smile to make me feel happier."

"Thanku fb all nice CDA staff happy I Like Laugh and fun me enjoying! :) Cda life good :) Thanku "

"JoJo is very patient and friendly staff, and we are very happy with her service."

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## Performance Achievements (continued)

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### CDA Life

CDA Life care service is one of the few in the UK that provides specialised domiciliary and live-in care with carers proficient in British Sign Language (BSL) for the deaf community. It has been a year of growth and challenges as the service achieved a turnover exceeding £1 million.

However, we faced difficulties in recruiting and retaining suitable management staff. The scarcity of registered care managers in the UK who can use BSL meant that, for much of the year, we operated without a dedicated care manager. The Chief Executive Andrew Palmer stepped in to oversee the service during this period.

This year also brought sadness with the loss of one of our clients. The heartfelt tributes paid to our staff at his funeral were a testament to the compassionate and kind care they provided in his final days, months, and years.

Currently, we provide personal care to eight clients and offer additional support to another eight individuals across Cambridgeshire. Our dedicated team comprises 25 staff members who are committed to delivering exceptional care and support.

CDA Life is a service that does not actively recruit new clients, aiming instead to remain the right size to support people in Cambridgeshire and those wishing to move here.

Throughout the year, many of our staff began their training for the Care Certificate, enhancing their skills and commitment to excellent care. Towards the end of the year, we successfully recruited a new care manager who started her role in May 2024, marking a positive step forward for our service.

In further great developments, we introduced a new audit and policy system as well as instigating monthly Multi-Disciplinary Team (MDT) Meetings to take a joined up and holistic approach to the people we care for.



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## Community

Our CDA Community Events are based in various locations across Cambridgeshire and Peterborough. The aim of these events is to support Deaf people in increasing their mental wellbeing and social confidence. Providing opportunities for them to come together, make new friends and reconnect with friends from the past, helps increase their confidence inside and outside the Deaf community.

The CDA Community has thrived during the year welcoming a total of 3343 people at our events. This figure does not include the staff who attend who themselves can benefit from the sessions as most are deaf also. This brings our grand total to 4460. Each month we aim to provide between 15 and 18 events to the community across Cambridgeshire. A total of 201 events were held this year.

Throughout the year, various locations have been able to access our services. Here is a breakdown of how many people attended each location in 2023/24:

- Peterborough 2454
- Cambridge 712
- Huntingdon 680
- Ely 500
- Member only events (Gala & AGM) 94
- Wisbech 22 (new event started March 2024)

This year, for the first time, we set up a small group for CDA Life (charity's domiciliary care service) on the 1st Thursday of the month. Outings included a visit to Cromwell Museum, Huntingdon Town Hall and an accessible Escape Room with BSL interpreter, first ever such experience for the Deaf community. Clients and staff enjoyed the lovely weather and company at Grafham Water, Johnsons of Oldhurst, Raptor Foundation country park as well as many others.



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## Performance Achievements (continued)

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### Membership

85 members were active during the year. These members can enjoy all the benefits of being part of the CDA including their Feedback meetings at 5 different community events with CEO attended, discounts in local restaurants and for CDA events as well as gifts.

This year we produced bespoke calendars with photos from different events. All members enjoyed seeing the photos because it reminds them of the great memories they have made with their community and good friends. We have continued to send out birthday and Christmas cards to our members which are all well received. This year's AGM was held at the beautiful Bull Hotel in the centre of Peterborough where hot drinks and biscuits were enjoyed by all.

Our annual Gala Dinner was well attended at the Delta Marriott hotel in Huntingdon. We welcomed Punk Chef as our host and enjoyed a raffle and auction. The raffle raised over £300 and our auction £655. We had 58 people that attended including staff and trustees. The event attendees who stayed over at the hotel enjoyed a wonderful breakfast the next morning filling half of the hotel breakfast room. Most carried on eating and chatting till noon.

We enjoyed magical, festive period across three locations for Christmas in 2023. We wore Christmas jumpers for the early Christmas lunch on 29th November at Bull Hotel. In early December, 53 people attended Riverside Bar & Kitchen where £249 was raised in donations and raffle tickets. 19 people attended an impromptu buffet at the last Cambridge Coffee morning of the year.

We were so grateful to be able to arrange a number of summer outings and trips to Seaside at Hunstanton, Royal Albert Hall, Science Museum in London, Ladybird Boat at Huntingdon and Global Buffet for Chinese New Year.

The Community enjoyed a number of informative presentations:

- Police presented topics like Scam & Cyber Fraud
- Pegasus Scheme discussed ways to contact police regarding different issues such as Hate Crime for example
- The National Highways explained the Sunflower scheme to the Community and advised on steps to take in case of a break down
- Solicitors from Culver Law provided information on Power of Attorney, Guardianship agreements as well as wills and testaments
- Dementia & Friends visited to talk about early signs of dementia and support available
- Peterborough Job Centre and Cambridge NHS, Addenbrookes attended the Questions and Answers session where different topics were discussed such as tax credit, universal credit as well as access to appointments and associated communication difficulties

Roba Drewry and Godfrey Palmer gave presentation about their lives and business. Deaf Community learnt that back in the formative years, neither had Access to Work interpreters.

Cambridgeshire County Council continued to remain present visiting various locations to gather views and opinions of the Deaf community. Our relationship with the local authority has gone from strength to strength.

The Spitting Image exhibition was the most interesting part of the trip to Cambridge University Library. Dr Zrinka Mendas from Department of Engineering, Cambridge University is working on project "How to improve the balance of the body". A few members of the Deaf Community became volunteers.

In the coming months, we are looking forward to developing a strong social media presence. Through this, we are hoping to reach as many people who need our Community and service as possible.



During financial year 2023/24, we reviewed the delivery of CDA Hearing Help across Cambridgeshire. The aim of the review was to provide a more efficient service by focusing on areas with the greatest need, increasing accessibility in those areas and attracting more volunteers to assist in service delivery.

With the recruitment of three Hearing Champions, we were able to split Cambridgeshire into four designated areas creating a new dedicated area centric service. We are proud to say we expanded to 25 different venues and the number of volunteers involved in service delivery has also increased during the year, from 37 to 56. Consequently, the number of hearing aids serviced has also increased from 3354 in 2022/23 to 4206 recorded in 2023/24.

In January 2024, we set up a Friendship Club in Peterborough, a support group that brings together our hearing aid users. This has proven to be of such help to so many service users. Through their feedback, we are able to better understand their on-going needs.

We are grateful to the Evelyn Trust and Cambridgeshire & Peterborough Local Authorities for their continued funding. It has also been an immense assistance to have the continued support of the Audiology Departments in both Hinchingsbrooke and Addenbrooke's hospitals.

"Gaining confidence from attending the Friendship Club gave me a feeling of self-worth which allowed me to explain my communication needs. This led to a Teams call with the local council who were then able to install technology in my house for those with hearing impairment and/or loss, free of charge."

"I'm going to tackle the doctors as I can't see a doctor without a phone call first, and as I can't hear on the phone, I think they need a bit of deaf awareness training"



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## Performance Achievements (continued)

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### Befriending

From April 2023 to March 2024, our Befriending team of 35 volunteers made a significant impact on deaf individuals in Cambridgeshire. Our volunteers dedicated a total of 2,521 hours to support the deaf community. Our team consists of a diverse group of deaf, hard of hearing, and hearing volunteers who are using and learning British Sign Language (BSL) to enhance their support.

Volunteers have contributed by assisting with Befriending events, conducting home visits, contacting deaf individuals, and supporting the setup of various activities and outings. Over the year, we conducted 209 home visits, 283 physical attendances, 293 social outings, and made 207 video calls.

Additionally, our volunteers have promoted deaf awareness within the wider community in Cambridgeshire, fostering an inclusive society. Monthly events, including outings to local attractions and engaging activities, have significantly increased our clients' confidence and socialisation. Bowling, board games, archery, and visits to garden centres and cafes have been particularly popular.

A substantial 34% of volunteer hours were dedicated to physical activities, promoting both physical and mental well-being. Social events accounted for 38% of volunteer hours, fostering community connections, while home visits, crucial for reducing isolation, constituted 20% of volunteer time.

Due to the positive outcomes from the previous year, we have continued to recruit new volunteers from our free British Sign Language (BSL) course, attracting nine new volunteers to the project.



Client feedback has been fundamental to our project. From April to August 2023, we observed a remarkable 21% improvement in clients' confidence to ask for support, a 20% improvement in the development of new friendships, a notable 20% increase in overall happiness, a 19% improvement in communication, a significant 14% rise in confidence to venture out of their homes, and an 11% increase in opportunities to meet other deaf individuals. These statistics attest to the meaningful impact of our Befriending project.

From August 2023 to March 2024, volunteers completed 708 missions, supporting a total of 57 clients. During this period, volunteers spent 174 hours on call time, and overall, 86% of volunteers actively participated in our activities. We continuously monitor the happiness of our clients during visits, and the results show that 47% of our clients were very happy, 40% were happy, 9.3% felt neutral, 1.1% were unhappy, and 0.7% were very unhappy.

In conclusion, our Befriending Program continues to strengthen the bonds within the deaf community, combat social isolation, and promote overall well-being. We are immensely grateful to our dedicated volunteers and look forward to another year of making a positive impact.

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## Sign Language Academy

We are very proud to hand over the provision of sign language education in Cambridge to a company called Sign Reach, founded by long-time teacher Adam Linsdell.

Adam has an excellent track record of successfully guiding students through BSL Levels 1 and 2. Sign Reach operates from our building in Cambridge, and we support his business by advertising it and encouraging the local community to engage with him. We extend our heartfelt thanks to Adam for his dedicated service over the years and wish him well in his new venture. It is a privilege for Cambridgeshire Deaf Association to support local people in setting up their own businesses and look forward to hundreds more people learning to sign.



### CDA Media

We scaled back our media work to focus on other priorities for local deaf people, only accepting media projects that benefit the local Deaf community. Internally, we collaborated with different departments within CDA to create content on domestic abuse, miscarriage, and ectopic pregnancy.

We also partnered with SignHealth to produce a groundbreaking three-part series on domestic abuse. This series featured various guests and presenters and posed a significant technical challenge. However, the team's effort resulted in a high-quality production that received industry-wide acclaim.



## Social Media Reach

This year, we reached 301,000 people on Facebook and 8,000 people on Instagram. Our Facebook page saw 46,000 visits, and we added 800 to 900 followers across both platforms. These remain our primary social media channels.

In terms of video content, we achieved 165,000 views and 25,000 plays, with a total of 90,000 minutes watched across all our content. These impressive results were achieved despite not focusing heavily on social media content creation during the year. We are planning to appoint a social media officer in the next financial year to further enhance our online presence and engagement.



## Fincham House

Fincham House is a building in Cambridge that supports British Sign Language learning, serves as a meeting place for clients and provides a base for our teams. Additionally, it generates income for the charity as it is divided into four units, three of which are rented out to different organisations.

Although one unit was vacant during the year, leading to a drop in income, we have since found a new tenant and look forward to working with them. However, long-term tenant Soroptimist International will be leaving during the year, so we will be seeking a replacement.

## Performance Achievements (continued)

### Fundraising thank you

The holistic approach we take to improving the lives of deaf people, through improved health, wellbeing and creating equality is only possible with the support of the many trusts and donors that see the value in our ideas, our team, our work and ultimately the difference we are able to make in the community and the change we can affect.

#### We would like to thank the following trusts for their support:

- **Breathe HR** for their financial contributions to the charitable sector
- **Cambridgeshire Community Foundation** for multiple grants that help us support the most isolated deaf and hard of hearing in Cambridgeshire
- **Childwick Trust** for their generous grant to support CDA's running costs
- **Earl of Fitzwilliam Trust** for their contribution to our Volunteer project
- **Evelyn Trust** for continued support to deliver our Care Homes project
- **Huntingdon Freeman's Trust** for continued support to deliver our Befriending project
- **Morrisons Foundation** for funding lip reading and sign language courses
- **The National Lottery** for on-going partnership to deliver CDA's Befriending project and specific casework
- **Pye Foundation** for continued support to charity's running costs
- **Trinity Trust** for their year on year contribution to charity's running costs
- **Tudor Trust** for on-going partnership and support in the day to day running of the charity



# Financial performance highlights



## Income and expenditure highlights

CDA's total revenue in FY 2023/24 was £1,587,541, a combined increase of 11% on the previous year's result.

18% of the growth derives from expanded domiciliary care service provision, CDA Life (2023 – 12% growth) and is partially due to inflationary effects on service's revenue streams and partially down to increased demand for the service. 2% (2023 – 8%) comes from increased Trust Fundraising and Contracts income (combined) across our ACT, Hearing Help, Befriending and Community services as well as to support charity's running costs. A drop at 25% is attributable to charity's investment income associated with rental units at Fincham House, CDA-owed building in Cambridge.

25% of total income in FY 2023/24 were restricted funds (2023 – 28%).

Our total expenditure in 2023-24 was £1,497,285, an increase of 4% on the previous year's figure.

As mentioned, the overall 11% growth this year is partially due to inflationary effects on charity's revenue streams and partially down to increased demand for services we offer. It has been CDA's intention for a number of years to consolidate and streamline areas of activity, both in terms of geographical outreach (the intention is to remain as local as possible) as well as services on offer. The modest growth experienced this year has been carefully managed and in line with members' expectations.

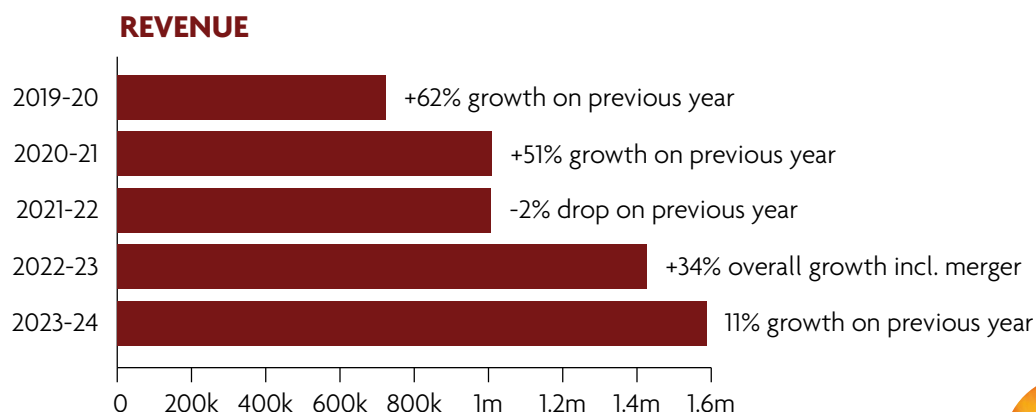
By the end of the year the charity has successfully fundraised to support large majority of its charitable services. A small shortfall at £14,913 constituted 4% of total charitable resources expended (2023 - £30,256 and 7%). This shortfall related to our Befriending and Community projects and was covered by the surplus from the charity's own income generating activities. This means we were able to provide uninterrupted charitable service delivery without the need to draw from charity's free cash reserves.

The remaining surplus achieved from the charity's own income generating activities at £81,411 (2023 – surplus at £18,795) was added to charity's free cash reserves as at 31st March 2024. As a result, the charity's free cash reserves stand at £427,395. This constitutes 139% of the required level (see Reserves Policy for further details).

Note: Charity's free (cash) reserves are different to total unrestricted reserves which include building and yearly building depreciation charge.

One of the most significant challenges the charity has faced for a number of years is associated with delivery of CDA Life contracted hours during periods of instability and/or staff shortages. 2023/24 was no different. The resulting revenue shortfall for the year is £37,400 which constitutes 4% of actual delivery (2023 - £35,042 and 4%).

Another challenge the charity faced during financial year 2023/24 was a shortfall in restricted funding during the first half of the year. Initial forecasts indicated deficit which informed some of the early financial and operational decisions such as cutting on expenditure, specifically core charity running costs. The turnaround of the second half of the year which saw an increase in fundraising income, both restricted and unrestricted, resulted in a surplus for the year as a whole. The Board is happy to carefully manage this during 2024/25 in order to re-invest the surplus both in the Community including our staff as well as the charity's core infrastructure so that a more sustainable long-term operations can be established.



## Financial performance highlights (continued)

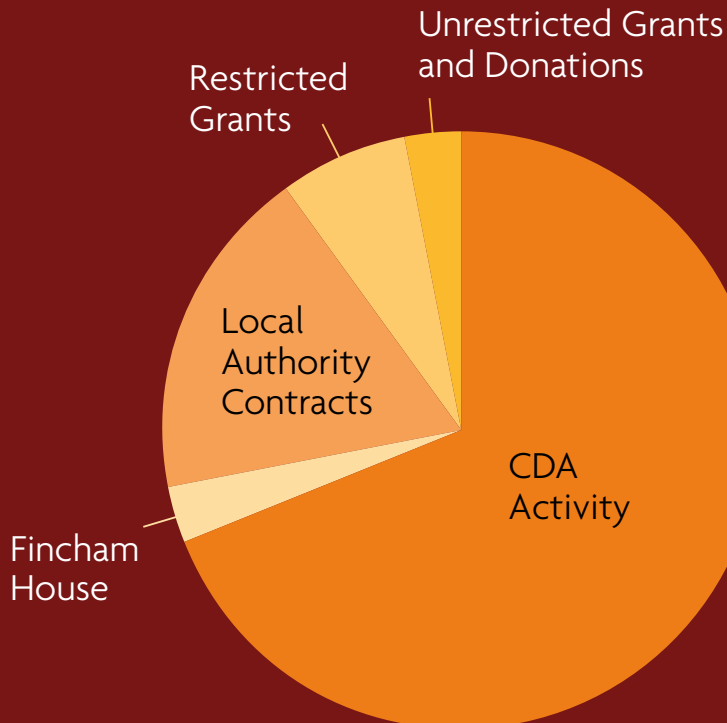
### Where our income came from in 2023-24:

As was the case in previous year, more than half of our total income at 69% (2023 – 64%) came from CDA’s own activities for generating funds. The largest contributor at 66% (2023 – 62%) of total income is CDA Life, provision of domiciliary care services to deaf community.

Investment income from Fincham House, the charity’s building in Cambridge, stood at 3% (2023 – 4%) of total income for the year. There is a slight drop there due to delays in filling one of the office spaces.

18% (2023 - 18%) of total income came from Local Authority contracts supporting our Hearing Help, Advocacy, Casework and IDVA services. 7% (2023 – 10%) derived from restricted grants and donations and 3% (2023 – 4%) from unrestricted grants and donations.

### WHERE OUR INCOME CAME FROM



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## Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expended\* which equates to £308,505 for the year to March 2024 (2023 - £312,020).

At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would be necessary to consider how the funding would be replaced, or activities changed.

As at end of financial year 2023-24, free reserves amount to £427,395 (2023 - £340,554) constituting 139% of the required amount as per charity's reserves policy.

\* Charitable resources expended exclude resources expended during operations of CDA Life domiciliary care services.



Trustee  
05/10/2024



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## Structure, Governance and Management

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### Structure and Management

The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. During the year, the Board comprised of 11 people with a range of expertise, including 5 deaf people.

Additionally, a Finance subcommittee, comprising of 3 Trustees, meet quarterly with the CEO and Finance Officer to review the financial performance.

The Chair of the Board of Trustees meets with the Chief Executive monthly.

The Chief Executive reports to the Board on a quarterly basis and in regular communication with Trustees via our internal messaging system.

The Chief Executive chairs a senior management team meeting on a monthly basis with the Finance Officer, Manager of Advocacy and Casework and of our Personal Care department (when in post) to discuss a range of topics and ensure the organisation is operating towards its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings.

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## Statement of Trustees' Responsibilities

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### Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- And prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. Additionally, they are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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### Statements as to disclosure of information to the auditor

**In accordance with company law, as the charity's Trustees, we certify that:**

- As far as we are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's Auditor is aware of that information.



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association for the year ended 31 March 2024

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### Opinion

We have audited the financial statements of the Cambridgeshire Deaf Association for the year ended 31 March 2024, which comprise of the Statement of Financial Activity, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 the Financial Reporting Standards applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### **In our opinion, the financial statements:**

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of its incoming resources and application of resources, including its income and expenditure, for the year ended 31 March 2024.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Policies; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included in the trustees'

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanation we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## Responsibilities of trustees

As explained more fully in the trustee's responsibilities statement, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine in necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association

## (continued)

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team, collectively had the appropriate competence, capabilities and skills to identify or recognised non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge of the charity sector and experience of the client.
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of an audit, there is a risk that we will not detect irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will likely become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (ie. gives a true and fair value).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



### **Heather Bright (FCA) (Senior Statutory Auditor)**

for and on behalf of Moore Thompson  
Chartered Accountant & Statutory Auditor Bank House  
Broad Street  
Spalding  
PE11 1TB

Date: 05/10/2024



# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

		2024				2023
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>						
Incoming resources from generated funds:						
Donations and legacies	2	4,631	6,469	-	11,100	16,611
Investment income	3	48,416	-	-	48,416	56,938
Incoming resources from charitable activities:						
Grants	5	46,538	377,299	-	423,837	414,057
Activities for Generating Funds	4	1,082,545	21,644	-	1,104,189	940,344
<b>TOTAL INCOME</b>		<b>1,182,129</b>	<b>405,412</b>	<b>-</b>	<b>1,587,541</b>	<b>1,427,950</b>
<b>EXPENDITURE</b>						
Support costs for deaf people	6	-	411,480	-	411,480	455,306
Activities for generating funds	6	1,074,246	-	-	1,074,246	971,383
Governance costs	7	11,559	-	-	11,559	7,820
<b>TOTAL EXPENDITURE</b>		<b>1,085,804</b>	<b>411,480</b>	<b>-</b>	<b>1,497,285</b>	<b>1,434,509</b>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>96,324</b>	<b>(6,068)</b>	<b>-</b>	<b>90,256</b>	<b>(6,559)</b>
<b>TRANSFERS</b>		<b>(14,913)</b>	<b>14,913</b>	<b>-</b>	<b>-</b>	<b>-</b>
Gains/(losses) on revaluation of investments 9,10		667	-	780	1,447	(1,105)
<b>NET MOVEMENT IN FUNDS</b>		<b>82,078</b>	<b>8,845</b>	<b>780</b>	<b>91,703</b>	<b>(7,664)</b>
<b>RECONCILIATION OF FUNDS</b>						
CDA TOTAL FUNDS BROUGHT FORWARD		1,199,401	12,176	8,285	1,219,862	1,227,526
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,281,479</b>	<b>21,021</b>	<b>9,065</b>	<b>1,311,565</b>	<b>1,219,862</b>

All income and expenditure derive from continuing activities.

There were no recognised gains or losses for 2024 or 2023 other than those included in the Statement of Financial Activities.

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Notes	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	9		347,655		361,423
Investment property	9		510,000		509,600
Investments - other	10		9,065		8,285
<b>TOTAL FIXED ASSETS</b>			<b>866,720</b>		<b>879,308</b>
<b>CURRENT ASSETS</b>					
Debtors	11	141,584		182,469	
Cash at bank and in hand	12	470,241		376,612	
<b>TOTAL CURRENT ASSETS</b>		<b>611,825</b>		<b>559,081</b>	
<b>CREDITORS: amounts falling due within one year</b>					
	13	166,980		218,527	
<b>NET CURRENT ASSETS</b>			<b>444,845</b>		<b>340,554</b>
<b>NET ASSETS</b>			<b>1,311,565</b>		<b>1,219,862</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Funds	17		1,281,479		1,199,401
Restricted Funds	17		21,021		12,176
Endowment Funds	17		9,065		8,285
<b>TOTAL CHARITY FUNDS</b>			<b>1,311,565</b>		<b>1,219,862</b>

The financial statements were approved and authorised for issue by the Board on 10/09/2024.

Signed on behalf of the board of trustees.



Philip Kamps  
Chair of CDA

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

CASH FLOWS FROM OPERATING ACTIVITIES:	2024		2023	
	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		90,256		(6,559)
Cash flows from operating activities:				
Depreciation charge	15,099		40,814	
Increase/ decrease in trade receivables	40,885			
Increase/ decrease in trade payables	(51,547)		42,478	
Asset disposal	-		-	
	<u>4,437</u>		<u>(46,586)</u>	
Cash flows from investing activities:				
Capital investment	-		141,058	
Purchase of tangible fixed assets	(1,064)		(3,187)	
	<u>(1,064)</u>		<u>137,871</u>	
Change in Cash and Cash Equivalents		93,629		84,726
Cash and Cash Equivalents at the Beginning of the Year		<u>376,612</u>		<u>291,885</u>
Cash and Cash Equivalents at the End of the Year		470,240		376,612
(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2023	Cash flow	At 31 Mar 2024	
	£	£	£	
Cash and cash equivalent:				
Cash	370,532	93,381	463,913	
Cash equivalent	6,080	248	6,328	
	<u>376,612</u>	<u>93,629</u>	<u>470,240</u>	
Debt due after one year	-	-	-	
TOTAL	376,612	93,629	470,240	

## **CAMBRIDGESHIRE DEAF ASSOCIATION**

### **STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

#### **1 ACCOUNTING POLICIES**

##### **(a) BASIS OF PREPARATION OF ACCOUNTS**

The Cambridgeshire Deaf Association is a charitable company incorporated in England and Wales. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are to provide support and facilities for Deaf Persons in Cambridgeshire through social, advisory and recreational projects to assist them to be part of the whole community.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### **(b) FUNDS**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investment form part of this fund. Any investment management charges and legal advice relating to the fund are charged against the fund.

##### **(c) INCOME RECOGNITION**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing, if there are conditions attached and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

(c) **INCOME RECOGNITION CONTINUED...**

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

No amount is included in the financial statements for volunteer time in line with SORP. Further detail is given in the Trustees' Annual Report.

The charity receives government grants. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met. It is probable that the income will be received and the amount can be measured reliably. It entitlement is not met then these amounts are deferred.

Investment income is earned through holdings assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) **EXPENDITURE RECOGNITION**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probably that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

(e) **SUPPORT COST ALLOCATIONS**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

#### (f) TANGIBLE FIXED ASSETS

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land and buildings	-	2% straight line basis
Building improvements	-	20% straight line basis
Equipment	-	33 1/3% straight line basis
Software	-	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £1,000 and any items of equipment which cost less than £1,000.

Above capitalisation policy has been reviewed and signed off by the Board on 20/02/2024. It was agreed that the new capitalisation policy should apply from the start of financial year, 01/04/2023.

#### (g) IMPAIRMENT

Assets not measured at fair value are reviewed for any indication that the assets may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

#### (h) INVESTMENT PROPERTIES

Investment properties are measured at fair value at each reporting date with changes in fair value recognised in 'net gains / (losses) on investments' in the SoFA.

#### (i) INVESTMENTS

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains/(losses) on investments' in the SoFA.

#### (j) DEBTORS AND CREDITORS RECEIVABLE/PAYABLE WITHIN ONE YEAR

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### (k) PROVISIONS

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

(l) **LEASES**

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line

(m) **TAX**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance ACT 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(n) **GOING CONCERN**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserve for the charity to be able to continue as a going concern.

(o) **LIABILITY OF THE MEMBERS**

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(p) **PENSIONS**

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

2	<b>DONATIONS AND LEGACIES</b>	2024			Total Funds £	2023 Totals Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Donations	4,631	5,969	-	10,600	10,189
	Legacies	-	500	-	500	6,422
		-----	-----	-----	-----	-----
		4,631	6,469	-	11,100	16,611
		-----	-----	-----	-----	-----
3	<b>INVESTMENT INCOME</b>	2024			Total Funds £	2023 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Rental income	39,587	-	-	39,587	52,931
	Interest received	8,829	-	-	8,829	4,007
		-----	-----	-----	-----	-----
		48,416	-	-	48,416	56,938
		-----	-----	-----	-----	-----
4	<b>ACTIVITIES FOR GENERATING FUNDS</b>	2024			Total Funds £	2023 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	CDA Sign Language Academy	16,385	-	-	16,385	17,485
	CDA Connect	-	18,180	-	18,180	26,948
	CDA Life	1,043,326	-	-	1,043,326	883,599
	CDA Media	15,204	-	-	15,204	7,997
	Fincham House	1,618	-	-	1,618	-
	CDA Community and Fundraising Events	-	3,464	-	3,464	3,894
	ACT Spot purchasing & Enhanced Support	6,012	-	-	6,012	421
		-----	-----	-----	-----	-----
		1,082,545	21,644	-	1,104,189	940,344
		-----	-----	-----	-----	-----

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

5	GRANTS	2024			Total Funds £	2023 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Amazon	-	-	-	-	1,000
	Batterson Chivers Foundation	-	-	-	-	1,000
	Breathe	2,338	-	-	2,338	-
	Cambridgeshire Community Foundati	-	19,450	-	19,450	-
	Cambridgeshire County Council	-	145,310	-	145,310	139,113
	Childwick Trust	7,500	-	-	7,500	10,500
	DA Languages for NHS	-	-	-	-	1,900
	Earl of Fitzwilliam Trust	-	-	-	-	1,000
	Evelyn Trust	-	21,500	-	21,500	17,917
	Hodge and Hodge Bank	-	500	-	500	-
	Huntingdon Freeman's Trust	-	-	-	-	9,504
	Littlehey Prison	-	4,666	-	4,666	-
	The National Lottery Community Fund	-	47,964	-	47,964	46,885
	Masonic Charitable Trust	-	-	-	-	2,000
	Morrison's Foundation	1,600	4,480	-	6,080	-
	NHS Cambridgeshire & Peterborough ICB	-	36,520	-	36,520	36,520
	Nicholas Swallow and charities	-	-	-	-	500
	Northamptonshire County Council	-	-	-	-	4,616
	Northamptonshire H/care NHS	-	-	-	-	3,560
	Peterborough City Council	-	16,539	-	16,539	17,460
	POhWER	-	11,840	-	11,840	-
	Police & Crime Commissioner	-	25,844	-	25,844	20,824
	Pye Foundation	4,960	-	-	4,960	3,500
	The Screwfix Foundation	-	-	-	-	5,000
	SignVideo	-	-	-	-	7,500
	Strangward Trust	-	-	-	-	4,000
	Trinity Trust	140	-	-	140	110
	Tudor Trust	30,000	-	-	30,000	29,915
	Voiceability	-	42,686	-	42,686	47,233
	Other	-	-	-	-	2,500
		46,538	377,299	-	423,837	414,057

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**6 SUPPORT COSTS FOR DEAF PEOPLE**

	Staff costs (note 8) £	Direct service costs £	2024 Office overheads £	Depreciation £	Total Resources Expended £	2023 Total Resources Expended £
<u>Support Services for Deaf People - Restricted Funds</u>						
ACT	128,516	20,086	9,334	-	157,936	173,711
Hearing Help	74,608	34,470	5,099	-	114,177	111,050
Befriending Project	32,002	12,412	2,354	-	46,768	47,263
CDA Community	24,003	14,869	1,658	-	40,530	37,766
CDA TV	-	-	-	-	-	9,850
Fincham House	-	-	-	8,605	8,605	18,994
CDA Life	-	-	-	-	-	4,616
CDA Connect	-	18,180	892	-	19,072	28,205
Management Costs	24,393	-	-	-	24,393	23,851
	283,522	100,017	19,337	8,605	411,480	455,306

**ACTIVITIES FOR GENERATING FUNDS**

	Staff costs (note 8) £	Direct service costs £	2024 Office overheads £	Depreciation £	Total Resources Expended £	2023 Total Resources Expended £
<u>Activities for Generating Funds</u>						
Sign Language Academy	8,975	4,859	804	-	14,638	14,243
Fincham House	3,320	31,348	2,022	-	36,690	22,820
Fundraising	5,591	6,568	2,511	-	14,670	15,251
Media	1,941	6,979	746	-	9,666	7,024
CDA Life	827,242	44,431	51,207	-	922,880	829,076
Management Costs	69,208	-	-	6,494	75,702	82,969
	916,277	94,185	57,290	6,494	1,074,246	971,383

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

#### 6a ANALYSIS OF EXPENDITURE

	Direct Service Cost - Restricted £	Direct Service Cost - Unrestricted £	Office Overheads £	Total £
<u>Expenditure type</u>				
Travel and Subsistence	24,433	12,095	6,416	42,944
Cleaning costs	-	5,005	-	5,005
Staff Training	3,202	5,043	3,076	11,321
Legal and professional	27,309	18,465	10,211	55,985
Insurance - Combined	-	-	8,217	8,217
Business rates	-	-	1,435	1,435
Repairs and maintenance	-	8,181	-	8,181
Equipment	4,743	6,335	3,013	14,092
Marketing	2,134	1,077	3,554	6,765
Printing, postage and stationery	2,326	4,910	2,233	9,469
IT software and support	2,774	7,952	12,654	23,380
Room & facilities hire	19,620	6,205	4,388	30,213
Staff welfare and entertaining	1,243	2,438	3,424	7,105
Utilities	-	10,280	-	10,280
Recruitment	4,246	1,872	-	6,118
Bank Charges	20	198	184	402
Event costs	3,928	4,127	-	8,055
Telephone and Internet	4,037	-	13,764	17,801
Website	-	-	3,893	3,893
Miscellaneous	-	-	166	166
	100,017	94,185	76,627	270,827
<u>Office Overheads</u>				
Allocation of overheads - transfer	19,337	57,290	(76,627)	-
	119,354	151,475	-	270,829
<u>Depreciation</u>	8,605	-	6,494	15,099

#### 7 GOVERNANCE COSTS

	Unrestricted Funds £	2024 Restricted Funds £	2024 Endowment Fund £	Total Funds £	2023 Total Funds £
Governance costs	2,919	-	-	2,919	500
Auditor's costs - statutory audit	8,640	-	-	8,640	7,320
	11,559	-	-	11,559	7,820

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**8 STAFF COSTS**

No remuneration was paid to any of the trustees in the year (2023 - £0). Expenses totalling £535 (2023 - £126) were reimbursed to them. The staff costs were:

	2024	2023
	£	£
Wages and Salaries	1,090,109	1,023,161
Social Security Costs	85,517	70,746
Employer's Pension Contributions	24,173	22,650
	<u>1,199,799</u>	<u>1,116,557</u>

The average monthly number of staff employed by the charity during the year was 43 (2023 - 46). One member of staff earned between £60,000 and £70,000.

**9 FIXED ASSETS**

	Freehold land and buildings	Investment Property	Building Improve- ments	Equipment and software	Total Funds
	£	£	£	£	£
<b>COST</b>					
Balance at 1 April 2023	364,000	546,000	69,203	49,561	1,028,764
Additions	-	-	-	1,064	1,064
Revaluation	(24,000)	(36,000)	-	-	(60,000)
	<u>340,000</u>	<u>510,000</u>	<u>69,203</u>	<u>50,625</u>	<u>969,828</u>
<b>DEPRECIATION</b>					
Balance at 1 April 2023	24,267	36,400	57,011	40,063	157,741
Charge for the year	-	-	8,605	6,493	15,099
Written back on revaluation	(24,267)	(36,400)	-	-	(60,667)
Disposals	-	-	-	-	-
	<u>0</u>	<u>0</u>	<u>65,617</u>	<u>46,556</u>	<u>112,172</u>
<b>NET BOOK VALUE</b>					
Balance at 31 March 2024	<u>340,000</u>	<u>510,000</u>	<u>3,586</u>	<u>4,069</u>	<u>857,655</u>
Balance at 1 April 2023	<u>339,734</u>	<u>509,600</u>	<u>12,192</u>	<u>9,498</u>	<u>871,023</u>

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 25 March 2024. An independent valuer, Eddisons Commercial Limited with a registered address at 340 Deansgate, Manchester, M3 4LY determined both Market and Fair Values of the property at £850,000. Market and investment methods were adopted to valuation with no significant assumptions.

Had the asset been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

10	<b>INVESTMENTS</b>	2024	2023
		£	£
	CBF Investment Fund		
	Cost	1,606	1,606
		-----	-----
	Market value brought forward	8,285	9,390
	Net (loss)/gain on revaluation at year end	780	(1,105)
		-----	-----
	Market value carried forward	9,065	8,285
		-----	-----
11	<b>DEBTORS</b>	2024	2023
		£	£
	Prepayments and accrued income	14,338	11,467
	Other debtors	30	-
	Trade debtors	127,217	171,002
		-----	-----
		141,584	182,469
		-----	-----
12	<b>CASH AT BANK AND IN HAND</b>	2024	2023
		£	£
	CAF Cash account	11,112	30,209
	CAF Gold account	367,000	180,000
	Cambridge & Counties account	84,033	84,053
	Unity Trust account	-	64,540
	CCLA	6,328	6,080
	Paypal	1,682	11,686
	Petty cash	86	44
		-----	-----
		470,241	376,612
		-----	-----
13	<b>CREDITORS: Due within one year</b>	2024	2023
		£	£
	Deferred income (see note 14)	34,074	48,966
	Other creditors	13,000	13,000
	Social security and other taxes	18,164	16,488
	Trade creditors	51,307	103,404
	Accruals	50,435	36,669
		-----	-----
		166,980	218,527
		-----	-----

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

14	<b>DEFERRED INCOME</b>	2024 £	2023 £
	Childwick Trust	-	7,500
	Morrisons Foundation	720	-
	The National Lottery Community Fund	15,854	10,997
	Police & Crime Commissioner	-	3,675
	Pye Foundation	-	1,460
	Sign Language Academy	-	12,834
	Sobell Foundation	5,000	-
	Tudor Trust	12,500	12,500
		----- 34,074	----- 48,966

15 **LEASES**

**FINCHAM HOUSE - LESSOR DISCLOSURES**

As at 31 March 2024, there are three operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2024 £	2023 £
Within one year	34,157	38,170
Between one and five years	32,583	11,310
After five year	-	-

The Association has two 5 -year operating leases which will expire in May 2024 and December 2024 and one 3-year lease which will expire in February 2027.

**LESSEE**

	2024 £	2023 £
Within one year	119	477
Between one and five years	-	119
After five year	-	-

16 **RELATED PARTY TRANSACTIONS**

During the year donations were received from the trustees totalling £1,000 (2023 - £Nil)

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

17	FUNDS	At 1 Apr 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Mar 2024 £
	<b>UNRESTRICTED</b>	1,199,401	1,182,796	(1,085,804)	(14,913)	1,281,479
	<b>RESTRICTED</b>					
	Fincham House	12,176	-	(8,605)	-	3,571
	ACT	-	184,142	(157,936)	(26,207)	(1)
	CDA Connect	-	18,180	(19,072)	892	-
	Befriending	-	47,963	(46,768)	(1,195)	-
	CDA Community	-	33,777	(40,530)	6,753	-
	CDA Life	-	-	-	-	-
	Feeltheforce	-	17,450	-	-	17,450
	Management costs	-	-	(24,393)	24,393	-
	Hearing Help	-	103,900	(114,177)	10,277	-
		12,176	405,412	(411,480)	14,913	21,021
	<b>ENDOWMENT</b>	8,285	-	780	-	9,065
	<b>TOTAL FUNDS</b>	<b>1,219,862</b>	<b>1,588,208</b>	<b>(1,496,505)</b>	<b>-</b>	<b>1,311,565</b>

The funds are constituted as follows

	2024			Total £	2023 Total £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Tangible assets	344,084	3,571	-	347,655	361,423
Investment property	510,000	-	-	510,000	509,600
Investments - other	-	-	9,065	9,065	8,285
Debtors	103,315	38,269	-	141,584	182,469
Cash at bank and in hand	448,348	21,893	-	470,241	376,612
Creditors	(124,268)	(42,712)	-	(166,980)	(218,527)
	1,281,479	21,021	9,065	1,311,565	1,219,862

#### FUNDS DESCRIPTIONS

##### RESTRICTED FUNDS

**Fincham House** - Funds received to invest in improving the garage and convert the bar, this cost is then depreciated over its useful life.

**ACT** - Funding gained in respect of performing advocacy and casework.

**CDA Connect** - Funding received to capture and recharge employee's time ATW service.

**Befriending** - Funds received to provide a befriending service to support clients to develop their hobbies, attend social events, go shopping and undertake daily tasks and more.

**CDA Community** - Funds received to provide community services for local deaf people.

**CDA Life** - Funding received in respect of providing domiciliary care and support for deaf people.

**Feeltheforce** - Funding in respect of film and TV convention day designed for disabled people

**Management costs** - Apportioned costs from unrestricted to restricted funds.

**Hearing Help** - Funding received to give hearing impairment support.

##### ENDOWMENT FUNDS

**Garner Bequest for the Deaf** - The fund comprises of an original gift of £1,606 which was bequested to the charity by a Mr Garner in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association.

Pages 39 to 44 also form part of these financial statements and show the comparative 2023 figures

CAMBRIDGESHIRE DEAF ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	2023			2022	
	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary income	2,789	13,822.00	-	16,611	4,370
Investment income	56,938	-	-	56,938	52,417
<i>Incoming resources from charitable activities:</i>					
Grants	59,025	355,032	-	414,057	239,234
Activities for Generating Funds	909,502	30,842.00	-	940,344	772,086
<b>TOTAL INCOME</b>	<b>1,028,254</b>	<b>399,696</b>	<b>-</b>	<b>1,427,950</b>	<b>1,068,107</b>
<b>EXPENDITURE</b>					
Support Costs for Deaf People	-	455,306	-	455,306	266,153
Activities for Generating Funds	971,383	-	-	971,383	827,170
Governance costs	7,820	-	-	7,820	8,020
<b>TOTAL EXPENDITURE</b>	<b>979,203</b>	<b>455,306</b>	<b>-</b>	<b>1,434,509</b>	<b>1,101,343</b>
<b>NET (EXPENDITURE)/ INCOME</b>	<b>49,051</b>	<b>(55,610)</b>	<b>-</b>	<b>(6,559)</b>	<b>(33,236)</b>
<b>TRANSFERS</b>	<b>(30,256)</b>	<b>30,256</b>	<b>-</b>	<b>-</b>	<b>-</b>
Unrealised (losses)/gains on investments	-	-	(1,105)	(1,105)	2,576
<b>NET MOVEMENT IN FUNDS</b>	<b>18,795</b>	<b>(25,354)</b>	<b>(1,105)</b>	<b>(7,664)</b>	<b>(30,660)</b>
<b>RECONCILIATION OF FUNDS</b>					
CDA TOTAL FUNDS BROUGHT FOWRAD	1,047,662	29,416	9,390	1,086,468	1117128
MERGER FUNDS INTRODUCED ON 01/04/2022	132,944	8,114	-	141,058	-
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>1,180,606</b>	<b>37,530</b>	<b>9,390</b>	<b>1,227,526</b>	<b>1,117,128</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>1,199,401</b>	<b>12,176</b>	<b>8,285</b>	<b>1,219,862</b>	<b>1,086,468</b>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES

#### CASH FLOW STATEMENT

	2023		2022	
	£	£	£	£
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Net (Expenditure)/Income and Net movements in funds		(6,559)		(33,236)
Cash flows from operating activities:				
Depreciation charge	40,814		39,670	
Increase/decrease in trade receivables	(129,878)		(4,735)	
Increase/decrease in trade payables	42,478		81,313	
Asset disposal	-		-	
	<u>(46,586)</u>		<u>116,248</u>	
Cash flows from investing activities:				
Capital investment	141,058		-	
Purchase of tangible assets	(3,187)		(9,632)	
	<u>137,871</u>		<u>(9,632)</u>	
Change in Cash and Cash Equivalents		84,726		73,380
Cash and Cash Equivalents at the Beginning of the year		<u>291,885</u>		<u>218,505</u>
Cash and Cash Equivalents at the End of the year		376,611		291,885

#### (i) ANALYSIS OF CHANGES IN NET DEBT

	As at 31 Apr 22 £	Cash Flow £	As at 31 Mar 23 £
Cash and cash equivalent			
Cash	286,053	84,479	370,532
Cash equivalent	5,832	248	6,080
	<u>291,885</u>	<u>84,727</u>	<u>376,612</u>
Debt due after one year	-	-	-
TOTAL	291,885	84,727	376,612

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES**

**ANALYSIS OF INCOME**

**DONATIONS AND LEGACIES**

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Donations	2,789	7,400	-	10,189	4,370
Legacies	-	6,422	-	6,422	-
	<u>2,789</u>	<u>13,822</u>	<u>-</u>	<u>16,611</u>	<u>4,370</u>

**INVESTMENT INCOME**

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Rental income	52,931	-	-	52,931	51,913
Interest received	4,007	-	-	4,007	504
	<u>56,938</u>	<u>-</u>	<u>-</u>	<u>56,938</u>	<u>52,417</u>

**ACTIVITIES FOR GENERATING FUNDS**

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
CDA Sign Language Academy	17,485	-	-	17,485	13,121
CDA Connect	-	26,948	-	26,948.00	0
CDA Life	883,599	-	-	883,599	733,906
CDA Media	7,997	-	-	7,997	15,813
CDA Community and Fundraising Events	-	3,894	-	3,894	2,382
ACT Spot purchasing & Enhanced Support	421	-	-	421	6,864
	<u>909,502</u>	<u>30,842.00</u>	<u>-</u>	<u>940,344</u>	<u>772,086</u>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES

#### GRANTS

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Amazon	1,000	-	-	1,000	2,000
Batterson Chivers Foundation	-	1,000	-	1,000	-
BGL Group	-	-	-	-	-
Cambridgeshire Community Foundation	-	-	-	-	-
Cambridgeshire County Council	-	139,113	-	139,113	84,660
Childwick Trust	10,500	-	-	10,500	-
DA Languages for NHS	-	1,900	-	1,900	-
Earl of Fitzwilliam Trust	-	1,000	-	1,000	-
Evelyn Trust	-	17,917	-	17,917	-
Groundwork UK	-	-	-	-	1,000
HMRC	-	-	-	-	1,549
Huntingdon Freeman's Trust	-	9,504	-	9,504	15,257
Local Authority Infection Control Fund	-	-	-	-	20,817
The National Lottery Awards for All	-	-	-	-	2,700
The National Lottery Community Fund	-	46,885	-	46,885	-
Masonic Charitable Trust	2,000	-	-	2,000	-
NHS Cambridgeshire & Peterborough ICB	-	36,520	-	36,520	-
Nicholas Swallow and Charities	-	500	-	500	-
Northamptonshire County Council	-	4,616	-	4,616	-
Northamptonshire H/care NHS Foundation Trust	-	3,560	-	3,560	-
Peterborough City Council	-	17,460	-	17,460	8,773
Peterborough Council for Voluntary Service	-	-	-	-	2,250
Police & Crime Commissioner	-	20,824	-	20,824	13,734
Pye Foundation	3,500	-	-	3,500	3,290
The Screwfix Foundation	-	5,000	-	5,000	-
SignVideo	7,500	-	-	7,500	2,750
Sobell Foundation	-	-	-	-	2,085
Strangward Trust	4,000	-	-	4,000	-
Trinity Trust	110	-	-	110	110
Tudor Trust	27,915	2,000	-	29,915	28,204
Voiceability	-	47,233	-	47,233	46,000
Youth Inspired	-	-	-	-	2,995
Other	2,500	-	-	2,500	1,060
	59,025	355,032	-	414,057	239,234

CAMBRIDGESHIRE DEAF ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES

**CHARITABLE ACTIVITIES**

	Staff costs (note 6) £	Direct service costs £	2023 Office overheads £	Depreciation £	Total Resources Expended £	2022 Total Resources Expended £
<i>Support Services for Deaf People - Restricted Funds</i>						
ACT	138,914	26,845	7,952	-	173,711	140,596
Hearing Help (01/04/2022 merger)	69,057	37,196	4,797	-	111,050	-
Befriending Project	31,105	13,941	2,217	-	47,263	34,994
CDA Community	23,289	13,043	1,434	-	37,766	28,771
CDA TV	6,080	3,770	-	-	9,850	10,942
Fincham House	-	5,154	-	13,840	18,994	13,840
CDA Life	4,616	-	-	-	4,616	-
CDA Connect	-	26,948	1,257	-	28,205	-
Management Costs	21,851	2,000	-	-	23,851	37,009
	<u>294,912</u>	<u>128,897</u>	<u>17,657</u>	<u>13,840</u>	<u>455,306</u>	<u>266,152</u>

**CHARITABLE ACTIVITIES CONT'D...**

	Staff costs (note 6)	Direct service costs £	2023 Office overheads £	Depreciation £	Total Resources Expended £	2022 Total Resources Expended £
<i>Activities for Generating Funds</i>						
Sign Language Academy	8,651	4,777	815	-	14,243	13,185
Fincham House	3,419	16,700	2,701	-	22,820	19,496
Fundraising	4,820	7,455	2,976	-	15,251	14,114
Media	2,265	3,927	832	-	7,024	9,340
CDA Life	746,495	41,159	41,422	-	829,076	715,920
Management Costs	55,995	-	-	26,974	82,969	55,115
	<u>821,645</u>	<u>74,018</u>	<u>48,746</u>	<u>26,974</u>	<u>971,383</u>	<u>827,170</u>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - COMPARATIVES

#### UNRESTRICTED FUNDS

	Tangible Assets	Non-Current Liabilities	General Funds	Designated Funds Buildings Repairs & Development	Operational Contingency Fund	2023 £ Total Unrestricted Funds	2022 £
Brought forward	908,650	-	139,012	-	-	1,047,662	1,067,058
CHH Merger 1 Apr 2022	-	-	132,944	-	-	132,944	
Movements in year	(37,627)	-	56,422	-	-	18,795	(19,396)
Transfers	-	-	-	-	-	-	-
Carried forward	871,023	-	328,378	-	-	1,199,401	1,047,662

The balances brought forward and carried forward on the General and Designated Funds are represented by Net Current Assets on the Balance Sheet.

#### RESTRICTED FUNDS

	CHH Merger 1 Apr 2022	Brought Forwards £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Fincham House	-	29,416	5,000	(18,994)	(3,246)	12,176
ACT	-	-	170,122	(173,711)	3,589	-
CDA Connect	-	-	26,948	(28,205)	1,257	-
Befriending	-	-	47,539	(47,263)	(276)	-
CDA Community	-	-	30,752	(37,766)	7,014	-
CDA Life	-	-	4,616	(4,616)	-	-
CDA TV	-	-	9,850	(9,850)	-	-
Management costs	-	-	2,000	(23,851)	21,851	-
Hearing Help	8,114	-	102,869	(111,050)	67	-
	8,114	29,416	399,696	(455,306)	30,256	12,176



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**E: [office@cambsdeaf.org](mailto:office@cambsdeaf.org)**

**W: [cambsdeaf.org](http://cambsdeaf.org)**

**Cambridgeshire Deaf Association**

England & Wales - Charity number 1062578

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# Accounts

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Cambridgeshire  
Deaf Association

(formerly known as The Ely Diocesan  
Association For Deaf People)

## **Annual Report and Accounts for the year ended 31st March 2023**



Registered office:  
8 Romsey Terrace, Cambridge, CB1 3NH  
Company registration number: 03353070  
Charity registration number: 1062578



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### Trustees

Mr Fil Kamps – Chair (Chair from 07/01/2023)  
Mr Andrew Mell – Vice-Chair  
Dr Janie Anderson (Chair to 07/01/2023)  
Mr Godfrey Palmer  
Ms Chalky Wan  
Mr Robert Andrews (Appointed on 22/12/2022)  
Mr Paul McCloskey (Appointed on 27/12/2022)  
Ms Alisha-Mary Abbott (Resigned on 09/12/2022)  
Ms Tor Docherty (Resigned on 09/12/2022)  
Ms Alison Gelder (Resigned on 09/12/2022)  
Mr Brendan Casey (Resigned on 10/06/2022)

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### Chief Executive Officer

Mr Andrew Palmer

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### Independent Auditor

Moore Thompson  
Bank House, Broad Street  
Spalding  
Lincolnshire  
PE11 1TB

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# Trustee Annual Report

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## Message from the Chair

It is a privilege over the last 3 years to support CDA as a trustee and an honour to have been elected Chair at the turn of the year.

Reflecting on the last year fills me with gratitude for our staff and pride of the impact CDA has had on the deaf community in Cambridgeshire. We've tackled barriers, fostered inclusivity and advocated for the rights of those we support. The Charity has grown in size too, integrating another organisation, Hearing Help, extending the services that CDA offer and ensuring the sustainability of the services those with hearing loss in the county need.

As the Charity continues to grow across the board, from staff and clients to the number of services and members, ensuring the sustainability of CDA has been a focus for us as a Board of Trustees. We have worked hard alongside Andrew, the CEO and other CDA staff to improve the financial health of CDA so it can continue to serve the community at scale for many decades to come.

This report provides a valuable summary of the services delivered over the last year, supported with data, and the financial performance of CDA.

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## Message from the Chief Executive

I am incredibly proud of the work that all the staff and volunteers at CDA have done in the last year. We have bounced back incredibly well from the COVID-19 pandemic, showing that we are just as involved in the community, if not more than we were before, with attendances on the rise at many of our events around the county.

The year has been a challenge as we integrated Hearing Help into our organisation. Hearing Help formerly known as CAMTAD is a proud organisation with a great history and it has been a privilege to work with the Trustees and staff as they transferred over. That being said, there have been challenges to make sure it is sustainable for the future, and we very much hope that our new model for delivery means that we will be able to support more people with hearing loss around Cambridgeshire, keep their independence and have access to the services that they need.

The services we provide to deaf people, as you will see in this report, are second to none in their range and scope, and also in the quality of their delivery. We support deaf people from the moment they are born and any possible way that we can with a great team of really flexible, adaptable, intelligent and committed staff.



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# Objectives, strategy and vision

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## Aims and Objectives

### Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



### Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



### Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



We will build on our excellent work in supporting deaf British Sign Language (BSL) users, and expand all our services to people struggling to cope with hearing loss.

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## Strategy

**Our values combined with our vision and mission helped us define our strategy which is to:**

Put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation, so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

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## Plans for the future

We will build on our excellent work in supporting deaf British Sign Language (BSL) users, and expand all our services to people struggling to cope with hearing loss. We also want to return the number of people we support with hearing loss to pre-pandemic levels.

We must broaden the way we fundraise. We will focus on increasing the number monthly giving supporters, growing the CDA membership base, and encouraging people to contribute to our plans

CDA will develop more volunteers through BSL classes, and expand our teaching offer to include BSL Level 3. We will also give parents of deaf children free BSL tuition, and give older people free lip-reading lessons too.

And our mission to campaign on issues such as education and health will continue.

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## Performance Achievements

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### Advocacy and Casework

In total CDA's Advocacy & Casework Team has championed 1,049 cases in the financial year 2022/2023 (FY22/23).

This essential service ensures that deaf people have autonomy over their own lives, and are supported to live as independently as possible. Deaf people are confronted by communication barriers every day, and advocacy is vital in ensuring that local services understand the needs of deaf individuals and their community.

The team has taken on 220 advocacy cases in FY22/23. The cases have included care reviews, safeguarding reports, and 43 cases under the Care Act 2014; amounting to more than 1,000 hours of advocacy support to the deaf community.

- **38%** of clients experience increased choice and control over their lives.
- **15.9%** of clients reported an improved economic, social and emotional experience, improvements in domestic and personal relationships, well-being and the maintenance of their own dignity.
- The team has begun working to improve the situations of informal carers; this is **2.5% of cases**. They have helped deaf carers get the right support while they care for loved ones. **828** cases from 202 individuals were handled through the casework service in FY22/23.
- **26%** of clients experienced improved independence as a result of the support they received.

Our Advocacy & Casework Team is comprised of deaf people and people with hearing loss who have a deep understanding of the issues that their community faces. Our caseworkers provide their deaf clients and clients with hearing loss the help they need to manage everyday aspects of their lives; assistance with benefit applications, payment plans, housing, accessing relevant local services, and supporting people with relationship problems.



Ensuring that important information is available in BSL, and can be easily shared amongst the deaf community, is an important part of the Advocacy & Casework Team's role. Their presence at community events allows deaf people and people with hearing loss to access support where it is most convenient to them. The team carefully uses their casework experience to provide relevant guest speakers at events, and works closely with CDA's Community & Befriending team to tackle isolation.

The team has partnered with local authorities and charities to produce a variety of informative BSL videos, which have been shared through our social media networks. The Advocacy & Casework Team has worked with the Miscarriage Association, Healthwatch and the police to increase the amount of information available to deaf people and improve access to services.

The team also provides emotional support to deaf parents who have been navigating the court system. This is not a statutory provision, but they understand the need of any parents to receive the right support through complex and emotional situations.

Our Independent Domestic Violence Advocacy (IDVA) service has secured funding until 2025. CDA can now offer a local domestic abuse service to the deaf community and are committed to running a Freedom programme once a year to ensure those that need to access it can. During FY22/23 the team helped 12 people in domestic abuse situations, providing them with information and advice on how to leave safely.

The team has worked closely with the police and the local independent violence advocates on how to contact victims safely and provide the right information in BSL. They have also helped victims to apply for divorces and seek the legal advice they need.

Our team asks for feedback from every client when each case is closed. With an average score of 4.7/5, the response from clients has been amazing. **Their comments include:**

“Helpful with details with online and live interpreter, and quick respond. A very good service, many thanks for this, give me a good rest mind as well.”

“Happy with the support and understood about ESA.”

“Caseworker was very professional in supporting me with my pip application form in a good timely manner :) Thank you!”

“Advocate had been amazing supporting me and understanding my situation and she done her best to go on sign live and try many times, but she given me advices to collect evidences of money situation. Happy with supports”

“Advocate is the best person ever I see she really supportive and always on time and prepare everything ready to help me also she help me problem solve letter that is finished done on time as perfect I would like to tell her big thank her so much for everything she did support me and my mum! Thank you!!”

“I am happy Advocate help me lots and information and understand.”

“CDA IDVA been support and help for us a lot great thank you!”

“Advocate had been brilliant understanding my issues regarding mobility and health wise and knowing what best for me and my needs. She fight for my rights.”

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## Performance Achievements (continued)

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### CDA Life

In FY22/23 our almost unique personal care and support service continued to grow, reaching an annual turnover of £884k.

We have supported 19 individuals, providing personal care for deaf people with additional needs which the Care Quality Commission (CQC) rated outstanding.

CDA Life generates also much-needed revenue and is an important local employer of deaf and disabled people. In addition to training our staff to NVQ levels 4 and 5, management training is also provided. Investment in our comprehensive online care training package has also continued.

The majority of our staff are deaf and understand the communication barriers that many of the people who use the service face. As well as providing outstanding care, our staff are also a source of companionship for deaf BSL users. Our staff enrich the lives of people who use CDA Life. The Team regularly accompany their clients to a variety of outings and social events.

CDA Life works closely with other CDA teams, ensuring that clients can also benefit from community events, advocacy, casework and befriending. This joined up approach means that clients receive 360-degree inclusion and support.

An overwhelming 93% of clients reported that with the provision of CDA services they are better able to make decisions about their care.



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## Community

CDA Community has thrived during FY22/23, welcoming a total of 2,879 people attending (not including our own deaf staff) to our events. Each month we host 15 events.



Our community events provide an opportunity to meet people and reduce social isolation. At our events we run various activities and invite speakers to talk about topics of interest which shares information to keep people independent and develop community resilience.

Some of the events and speakers we were very honoured to welcome include:

- Robin from BDA visited us to explain how a Smart Meter works and the benefits of having one. Presenting this information in BSL with someone who was up to date with the latest information allowed the community to ask questions and receive answers that were easy to understand, rather than the leaflets or online information distributed by electricity companies.
- SignVideo came to show us how the new BSL999 service works and what Deaf people can expect from the service. A video was shown to the community to give examples of scenarios through actors. The community was also supported with downloading the app onto their devices.
- BDA visited to discuss the new system for providing ID when voting. Due to new legislation released recently, only specific types of ID were accepted at polling stations. The BDA helped ensure the community was aware of this and could ask questions if required.
- A spokesperson from NHS Dementia and Friends came to 2 locations to talk about signs of Dementia, how we can support those who have it and their carers, and family. It gave the community an opportunity to share their own experiences of Dementia as well as teaching us all to spot early signs. Resources were shared and those who needed support were signposted accordingly.
- In collaboration with CDA's Advocacy and Casework Team (ACT), Peterborough Council came to both the coffee morning and drop in events to engage with the community about the support ACT team provide and why funding should be continued. This was a useful exercise for both community and ACT staff to recognise and reflect on the support given over the past few years.
- We had a presentation from Peterborough Council regarding their food waste scheme, ensuring that all in the community were aware of the scheme and how they can contribute and support. It enabled the community to give their views and thoughts on the scheme and reflect on their own food waste.

Our community project is aimed at adults. Our events which range from Coffee mornings to pub meet-ups to formal dinners cater for a range of tastes.

A total of 192 events were held in FY22/23 and these are the attendances by area:

- Peterborough, 1,469
- Cambridge, 460
- Huntingdon, 525
- Ely, 425

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## Performance Achievements (continued)

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### Membership

82 members have joined CDA during FY22/23, against a target of 80.

Members can enjoy all the benefits of being part of the CDA including voting at meetings and discounts for local restaurants, and CDA events. The nostalgic calendars, birthday cards and Christmas cards have proved immensely popular with members, who have replied with gratitude and glowing feedback.

The relaunch of Cambridge Deaf Club was one of this year's most notable achievements. A successful social media campaign drew 60 attendees at the first gathering, which was held at the Salisbury Club. Cambridge Deaf Club will meet every other month at its new venue and has already developed an exciting and stimulating calendar of events, including a celebration of the Chinese New Year and a visit to the Cambridge American Cemetery.

Outings and trips took off again after the coronavirus pandemic, with a visit to RAF Honington, and a trip to the Oliver Cromwell Museum at Ely combined with a boat trip. CDA's 2022 gala dinner in Peterborough was well attended and we thank John Smith for his wonderful contributions as compere. We held a naming ceremony at Fincham House to honour one of our late Trustees, Linda Fincham, and enjoy CDA's own Community space in Cambridge.

Christmas 2022 was magical with festive events at three locations. Buffet and bingo at Cambridge and Huntingdon, and a three-course meal at Ely.

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Following the merger between CDA and Cambridgeshire Hearing Help, CDA Hearing Help staff and volunteers continue to deliver an outstanding service to deaf people and people with hearing loss within Cambridgeshire and Peterborough.

The CDA Hearing Help team has serviced 3,336 hearing aids at its maintenance sessions, maintained 644 hearing aids in care homes and visited 107 people at home with mobility issues. The total number of interactions for FY22/23 was 4,087.

The CDA Hearing Help service is also an opportunity for our volunteers to assist people with hearing loss to rejoin their communities and social circles, and thus reduce social isolation. The team also directs clients to services outside CDA where additional help might improve their standards of living and safety.

CDA gratefully acknowledges the Evelyn Trust and Cambridgeshire & Peterborough Combined Authority for their continued funding. We also thank the audiology departments of Addenbrookes and Hinchingbrook hospitals, who ensure the CDA Hearing Help team is up to date with any changes to hearing aid technology.

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## Sign Language Academy

Our Sign Language Academy is an important service providing high quality education in British Sign Language to the local community.

Our tutors are deaf and can share their real-life experience in using the language to our students. Most of our teaching takes place in the historic Fincham House centre in Cambridge where deaf people have been coming together for almost 100 years. We also offer our students the chance to enhance their learning by attending our many events and to become a volunteer.

We taught BSL to 63 students with an incredible 100% pass rate in BSL Levels 1 and 2.

In response to recent concerns about the cost and availability of BSL classes for parents of deaf children, we, for the first time, made our BSL Level 1 course available for free to parents of deaf children and, thanks to funding from Morrisons, will continue to do so in 2023-24.

We also provided free BSL teaching to people that wanted to volunteer with us in the Peterborough area. We had a great response to the offer with 75 people expressing an interest and 10 people taking a place on the course and beginning their volunteering journey with us.

Through the year we ask our students what they think of various aspects of their experience of learning with us. 100% gave positive feedback about the quality of teaching while the biggest area for development is to improve the course materials we provide.

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## CDA Media

Our studio facilities in Cambridge and in-house expertise allowed us to deliver high quality translations in video of content for range of different organisations.

This year we worked with companies on behalf of Netflix, John Lewis, The FA, Cambridge City Council, Healthwatch and Cambridge University with translations that were seen by large audiences. Ongoing focus is on creating translations for local people on the topics important or relevant to them.



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## Performance Achievements (continued)

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### Social Media and PR

Utilising the studio facilities in Cambridge and drawing on our in-house experience and knowledge, we posted over 70 accessible videos which resulted in over 150,000 views and a similar number of minutes watched.

On average a facebook video is watched for 4 second. CDA videos are watched nearly 10 times longer at an average of 34 seconds per video.

We were the only charity in the UK to create a BSL phone-in for people to share their feelings after the death of HM Queen Elizabeth II. We also led the way on deep-dive content in BSL with a series of six programmes focused on environmental issues called 'The BSL Climate Change Show'. This show was groundbreaking with over 5-hours of conversation with experts in the field. It was also the first time we used a full virtual studio in a live environment.

We were able to use our capacity to support other organisations. We produced a live stream for national deaf-health charity Sign Health on the topic of mental health and produced the live announcement of nominees for the Deaf Sports Personality of the Year Awards. Again, using the live virtual studio environment.

#### Social Media stats:

**135,000** people reached via Facebook and Instagram

**150,000** video views

**10,500** followers

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### Fincham House

We renamed our building officially with a gathering of the local deaf community and a visit from Cambridge MP, Daniel Zeichner. A plaque was unveiled commemorating former trustee, Linda Fincham, after whom the building is named.

Fincham House is where we hold our BSL classes, hold meetings and community events and have space for our staff to work. It's also where we produce much of our video content and the main room can be converted from a generic hall into a TV studio in moments.

Fincham House is also an important generator of income. The building is divided into 4 units. CDA occupies the largest incorporating a hall which is used for teaching, community meetings and can be converted into a TV studio; an office suite for staff and a gallery used for video production. The three other units are occupied by organisations that make use of the building's ideal location, car parking and appealing setting as a home for their work.

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## Fundraising thank you

The holistic approach we take to improving the lives of deaf people, through improved health, wellbeing and creating equality is only possible with the support of the many trusts and donors that see the value in our ideas, our team, our work and ultimately the difference we are able to make in the community and the change we can affect.

### We would like to thank the following trusts for their support:

- **Childwick Trust** for their generous grant to support CDA's running costs
- **Earl of Fitzwilliam Trust** for their contribution to our Volunteer project
- **Evelyn Trust** for continued support to deliver our Care Homes project
- **Huntingdon Freeman's Trust** for continued support to deliver our Befriending project
- **The National Lottery Community Fund** for on-going partnership to deliver CDA's Befriending project
- **Masonic Charitable Trust** for their contribution to charity's running costs
- **Pye Foundation** for continued support to charity's running costs
- **The Screwfix Foundation** for their generous contribution to maintain Fincham House, charity's Cambridge building.
- **Strangward Trust** for their contribution to charity's running costs
- **Tudor Trust** for on-going partnership and support in the day to day running of the charity



## Financial performance highlights



### Income and expenditure highlights

CDA's total revenue in FY 2022/23 was £1,427,950, an increase of 34% on the previous year's result.

10% of the growth is attributed to the merger between Cambridgeshire Deaf Association and Cambridgeshire Hearing Help effective 1st April 2022. 12% of the growth derives from expanded domiciliary care service provision, CDA Life. 8% comes from increased trust Fundraising across our ACT, Befriending and Community services as well as to support charity's running costs (see Fundraising and Contracts section for further details). 28% of total income in FY 2022/23 were restricted funds.

Our total expenditure in 2022-23 was £1,434,509, an increase of 30% on the previous year's figure.

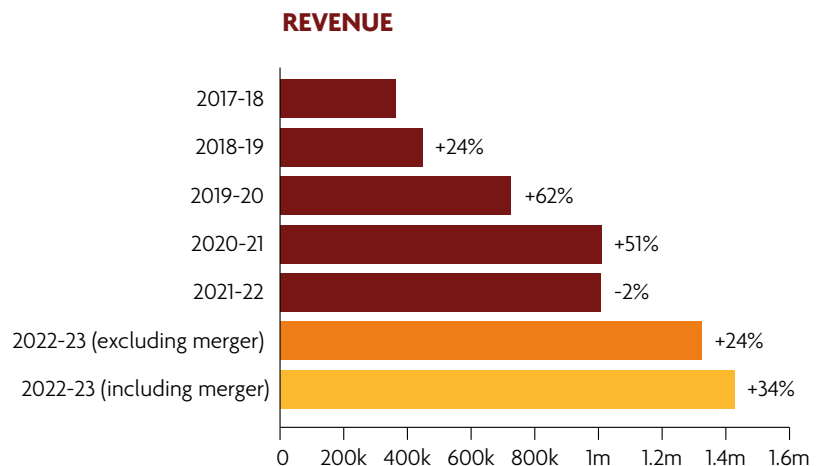
Excluding the merger, CDA has grown by 24%. This is in large part due to inflationary effects on charity's revenue streams and partially down to increased demand for services we offer. For the last two years and following a period of rapid growth between 2017 and 2021, it has been CDA's intention to take time to consolidate and streamline areas of activity, both in terms of geographical outreach (the intention is to remain as local as possible) as well as services on offer. The aim has been to achieve long-term financial and structural sustainability. This has still been the case during FY 2022/23 and the growth experienced has been carefully managed and in line with members' expectations.

The biggest financial success for the charity during the year has been the ability to successfully fundraise to support large majority of our charitable services. A small shortfall at £30,256 which constituted 7% of total charitable resources expended (2022 - £45,978 and 17%) was covered by surplus from the charity's own income generating activities. This means we were able to provide uninterrupted charitable service delivery without the need to draw from charity's free reserves.

The remaining surplus achieved at £18,795 (2022 – loss at £19,395) meant we were able to reach our free cash reserves target of 6 months of the charitable resources expended (see Reserves Policy section for further details). This concludes Trustees' 5 year plan to re-build charity's reserves and leaves the charity in a very strong balance sheet position as at March 2023.

Note: Charity's free (cash) reserves are different to total unrestricted reserves which include building and yearly building depreciation charge.

The biggest financial challenge the charity faced was associated with delivery of CDA Life contracted hours during period of re-structure and staff shortages. The resulting revenue shortfall for 2022-23 for CDA Life is £35,042 which constitutes 4% of actual delivery (2022 - £33,160 and 5%). It has been CDA Life's priority during the year to strengthen recruitment and reduce this balance.



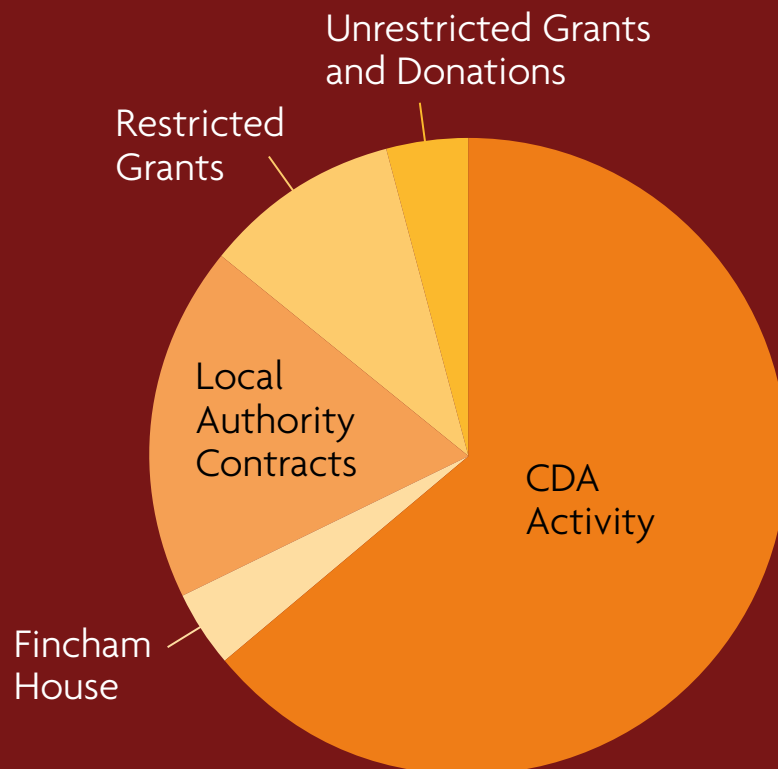
## Where our income came from in 2022-23:

As was the case in previous year, more than half of our total income at 64% (2022 – 72%) came from CDA’s own activities for generating funds. The largest contributor at 62% of total income is CDA Life, provision of domiciliary care services to deaf community.

Investment income from Fincham House, the charity’s building in Cambridge, stood at 4% (2022 – 5%) of total income for the year. It continues to serve as charity’s stable and constant revenue stream supporting day to day operations.

18% (2022 - 14%) of total income came from Local Authority contracts supporting our Hearing Help, Advocacy, Casework and IDVA services. 10% (2022 – 5%) derived from restricted grants and donations and 4% (2022 – 4%) from unrestricted grants and donations.

## WHERE OUR INCOME CAME FROM



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## Financial performance highlights (continued)

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### Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expended\* which equates to £312,020 for the year to March 2023 (2022 - £201,725).

At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2022-23, free reserves amount to £340,554 (2022 - £139,011) constituting 109% of the required amount as per charity's reserves policy. This total includes free cash reserves balance at £132,944 brought forward on 1st April 2022 as a result of Cambridgeshire Deaf Association and Cambridgeshire Hearing Help merger. Please see Note 17 for further details and breakdown.

\* Charitable resources expended exclude resources expended during operations of CDA Life domiciliary care services.

Trustee  
30/09/2023



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## Structure, Governance and Management

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### Structure and Management

The governing documents are its articles of association and memorandum and were last revised in 1996 when the charity was incorporated. CDA is also a company limited by guarantee under the companies act 1985 and 1989.

The trustees are elected by the members of the association at the AGM. Trustees can also be co-opted on the board of trustees at any time by election of the trustees. Trustees are recruited from the deaf community but also the wider community based on particular skills that are deemed necessary.

Newly recruited trustees are inducted by the CEO and chair of trustees. This induction includes meeting key staff and visiting premises. They are also offered trustee training with the local CVS.

The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. During the year, the Board comprised of 11 people with a range of expertise, including 5 deaf people.

Additionally, a Finance subcommittee, comprising of 3 Trustees, meet quarterly with the CEO and Finance Officer to review the financial performance.

The Chair of the Board of Trustees meets with the Chief Executive monthly.

The Chief Executive reports to the Board on a quarterly basis and in regular communication with Trustees via our internal messaging system.

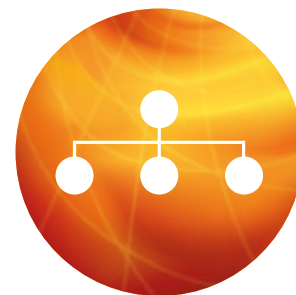
The major risks are recorded and assessed on the company risk register and reviewed quarterly at trustee meetings. It is the Chief Executive's responsibility to ensure that actions plans and procedures are in place to mitigate those risks.

The Chief Executive chairs a senior management team meeting on a monthly basis with the Finance Officer, Manager of Advocacy and Casework and of our Personal Care department to discuss a range of topics and ensure the organisation is operating towards its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings.

All staff performance is reviewed on at least a bi-monthly basis.



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## Structure, Management and Responsibilities (continued)

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### Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- And prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. Additionally, they are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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### Statements as to disclosure of information to the auditor

**In accordance with company law, as the charity's Trustees, we certify that:**

- As far as we are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's Auditor is aware of that information.



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association for the year ended 31 March 2023

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### Opinion

We have audited the financial statements of the Cambridgeshire Deaf Association for the year ended 31 March 2023, which comprise of the Statement of Financial Activity, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 the Financial Reporting Standards applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### **In our opinion, the financial statements:**

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year ended 31 March 2023.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Policies; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanation we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from preparing a strategic report.

## Responsibilities of trustees

As explained more fully in the trustee's responsibilities statement, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine in necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association

## (continued)

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team, collectively had the appropriate competence, capabilities and skills to identify or recognised non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge of the charity sector and experience of the client.
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of an audit, there is a risk that we will not detect irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will likely become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (ie. Gives a true and fair value).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



### **Heather Bright (FCA) (Senior Statutory Auditor)**

for and on behalf of Moore Thompson  
Chartered Accountant & Statutory Auditor Bank House  
Broad Street  
Spalding  
PE11 1TB

Date: 30/09/2023



# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

		2023			2022
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £
<b>INCOME</b>					
Incoming resources from generated funds:					
Donations and legacies	2	2,789	13,822	-	16,611
Investment income	3	56,938	-	-	56,938
Incoming resources from charitable activities:					
Grants	5	59,025	355,032	-	414,057
Activities for Generating Funds	4	909,502	30,842	-	940,344
<b>TOTAL INCOME</b>		<b>1,028,254</b>	<b>399,696</b>	<b>-</b>	<b>1,427,950</b>
<b>EXPENDITURE</b>					
Support costs for deaf people	6	-	455,306	-	455,306
Activities for generating funds	6	971,383	-	-	971,383
Governance costs	7	7,820	-	-	7,820
<b>TOTAL EXPENDITURE</b>		<b>979,203</b>	<b>455,306</b>	<b>-</b>	<b>1,434,509</b>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>49,051</b>	<b>(55,610)</b>	<b>-</b>	<b>(6,559)</b>
<b>TRANSFERS</b>		<b>(30,256)</b>	<b>30,256</b>	<b>-</b>	<b>-</b>
Gains/(losses) on revaluation of investments	10	-	-	(1,105)	(1,105)
<b>NET MOVEMENT IN FUNDS</b>		<b>18,795</b>	<b>(25,354)</b>	<b>(1,105)</b>	<b>(7,664)</b>
<b>RECONCILIATION OF FUNDS</b>					
CDA TOTAL FUNDS BROUGHT FORWARD		1,047,662	29,416	9,390	1,086,468
MERGER FUNDS INTRODUCED ON 01/04/2022		132,944	8,114	-	141,058
<b>TOTAL FUNDS ON 01/04/2022</b>		<b>1,180,606</b>	<b>37,530</b>	<b>9,390</b>	<b>1,227,526</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,199,401</b>	<b>12,176</b>	<b>8,285</b>	<b>1,086,468</b>

All income and expenditure derive from continuing activities.

There were no recognised gains or losses for 2023 or 2022 other than those included in the Statement of Financial Activities.

## CAMBRIDGESHIRE DEAF ASSOCIATION

### BALANCE SHEET AT 31 MARCH 2023

		2023		2022	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	9		361,423		388,130
Investment property	9		509,600		520,520
Investments - other	10		8,285		9,390
<b>TOTAL FIXED ASSETS</b>			<b>879,308</b>		<b>918,040</b>
<b>CURRENT ASSETS</b>					
Debtors	11	182,469		52,591	
Cash at bank and in hand	12	376,612		291,885	
<b>TOTAL CURRENT ASSETS</b>		<b>559,081</b>		<b>344,477</b>	
<b>CREDITORS: amounts falling due within one year</b>	13	<b>218,527</b>		<b>176,049</b>	
<b>NET CURRENT ASSETS</b>			<b>340,554</b>		<b>168,427</b>
<b>NET ASSETS</b>			<b>1,219,862</b>		<b>1,086,468</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Funds	17		1,199,401		1,047,662
Restricted Funds	17		12,176		29,416
Endowment Funds	17		8,285		9,390
<b>TOTAL CHARITY FUNDS</b>			<b>1,219,862</b>		<b>1,086,468</b>

The financial statements were approved and authorised for issue by the Board on 15.08.2023

Signed on behalf of the board of trustees.

Philip Kamps  
Chair of CDA



# Annual Accounts

## CASH FLOW STATEMENT

CASH FLOWS FROM OPERATING ACTIVITIES:	2023		2022	
	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		(6,559)		(33,236)
Cash flows from operating activities:				
Depreciation charge	40,814		39,670	
Increase/ decrease in trade receivables	(129,878)		(4,735)	
Increase/ decrease in trade payables	42,478		81,313	
Asset disposal	-		-	
	<u>(46,586)</u>		<u>116,248</u>	
Cash flows from investing activities:				
Capital investment	141,058		-	
Purchase of tangible fixed assets	(3,187)		(9,632)	
	<u>137,871</u>		<u>(9,632)</u>	
Change in Cash and Cash Equivalents		84,726		73,380
Cash and Cash Equivalents at the Beginning of the Year		<u>291,885</u>		<u>218,505</u>
Cash and Cash Equivalents at the End of the Year		376,612		291,885

(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2022	Cash flow	At 31 Mar 2023
	£	£	£
Cash and cash equivalent:			
Cash	286,053	84,479	370,532
Cash equivalent	5,832	248	6,080
	<u>291,885</u>	<u>84,727</u>	<u>376,612</u>
Debt due after one year	-	-	-
TOTAL	<u>291,885</u>	<u>84,727</u>	<u>376,612</u>

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

#### 1 ACCOUNTING POLICIES

##### (a) BASIS OF PREPARATION OF ACCOUNTS

The Cambridgeshire Deaf Association is a charitable company incorporated in England and Wales. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are to provide support and facilities for Deaf Persons in Cambridgeshire through social, advisory and recreational projects to assist them to be part of the whole community.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

##### (b) FUNDS

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investment form part of this fund. Any investment management charges and legal advice relating to the fund are charged against the fund.

##### (c) INCOME RECOGNITION

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing, if there are conditions attached and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

#### (c) INCOME RECOGNITION CONTINUED...

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

No amount is included in the financial statements for volunteer time in line with SORP. Further detail is given in the Trustees' Annual Report.

The charity receives government grants. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met. It is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holdings assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

#### (d) EXPENDITURE RECOGNITION

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Expenditure on charitable activities

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### (e) SUPPORT COST ALLOCATIONS

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 6.

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

#### (f) TANGIBLE FIXED ASSETS

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land and buildings	-	2% straight line basis
Building improvements	-	20% straight line basis
Equipment	-	33 1/3% straight line basis
Software	-	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £500 and any items of equipment which cost less than £200.

#### (g) IMPAIRMENT

Assets not measured at fair value are reviewed for any indication that the assets may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

#### (h) INVESTMENT PROPERTIES

Investment properties are measured at fair value at each reporting date with changes in fair value recognised in 'net gains / (losses) on investments' in the SoFA.

#### (i) INVESTMENTS

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains/(losses) on investments' in the SoFA.

#### (j) DEBTORS AND CREDITORS RECEIVABLE/PAYABLE WITHIN ONE YEAR

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

#### (k) PROVISIONS

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

#### (l) LEASES

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

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# Annual Accounts

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## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

(m) **TAX**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance ACT 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(n) **GOING CONCERN**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserve for the charity to be able to continue as a going concern.

(o) **LIABILITY OF THE MEMBERS**

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(p) **PENSIONS**

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

**2 DONATIONS AND LEGACIES**

	2023			Total Funds £	2022 Totals Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Donations	2,789	7,400		
Legacies	-	6,422	-	6,422	-
	<u>2,789</u>	<u>13,822</u>	<u>-</u>	<u>16,611</u>	<u>4,370</u>

**3 INVESTMENT INCOME**

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Rental income	52,931	-		
Interest received	4,007	-	-	4,007	504
	<u>56,938</u>	<u>-</u>	<u>-</u>	<u>56,938</u>	<u>52,417</u>

**4 ACTIVITIES FOR GENERATING FUNDS**

	2023			Total Funds £	2022 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	CDA Sign Language Academy	17,485	-		
CDA Connect	-	26,948	-	26,948	-
CDA Life	883,599	-	-	883,599	733,906
CDA Media	7,997	-	-	7,997	15,813
CDA Community and Fundraising Events	-	3,894	-	3,894	2,382
ACT Spot purchasing & Enhanced Support	421	-	-	421	6,864
	<u>909,502</u>	<u>30,842</u>	<u>-</u>	<u>940,344</u>	<u>772,086</u>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

5	GRANTS	2023			Total Funds £	2022 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
	Amazon	1,000	-	-	1,000	2,000
	Batterson Chivers Foundation	-	1,000	-	1,000	-
	Cambridgeshire County Council	-	139,113	-	139,113	84,660
	Childwick Trust	10,500	-	-	10,500	-
	DA Languages for NHS	-	1,900	-	1,900	-
	Earl of Fitzwilliam Trust	-	1,000	-	1,000	-
	Evelyn Trust	-	17,917	-	17,917	-
	Groundwork UK	-	-	-	-	1,000
	HMRC	-	-	-	-	1,549
	Huntingdon Freeman's Trust	-	9,504	-	9,504	15,257
	Local Authority Infection Control Fund	-	-	-	-	20,817
	The National Lottery Awards for All	-	-	-	-	2,700
	The National Lottery Community Fund	-	46,885	-	46,885	-
	Masonic Charitable Trust	2,000	-	-	2,000	-
	NHS Cambridgeshire & Peterborough ICB	-	36,520	-	36,520	-
	Nicholas Swallow and charities	-	500	-	500	-
	Northamptonshire County Council	-	4,616	-	4,616	-
	Northamptonshire H/care NHS	-	3,560	-	3,560	-
	Peterborough City Council	-	17,460	-	17,460	8,773
	Peterborough Council for Voluntary Service	-	-	-	-	2,250
	Police & Crime Commissioner	-	20,824	-	20,824	13,734
	Pye Foundation	3,500	-	-	3,500	3,290
	The Screwfix Foundation	-	5,000	-	5,000	-
	SignVideo	7,500	-	-	7,500	2,750
	Sobell Foundation	-	-	-	-	2,085
	Strangward Trust	4,000	-	-	4,000	-
	Trinity Trust	110	-	-	110	110
	Tudor Trust	27,915	2,000	-	29,915	28,204
	Voiceability	-	47,233	-	47,233	46,000
	Youth Inspired	-	-	-	-	2,995
	Other	2,500	-	-	2,500	1,060
		<u>59,025</u>	<u>355,032</u>	<u>-</u>	<u>414,057</u>	<u>239,234</u>

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

**6 SUPPORT COSTS FOR DEAF PEOPLE**

	Staff costs (note 6) £	Direct service costs £	2023 Office overheads £	Depreciation £	Total Resources Expended £	2022 Total Resources Expended £
<b><u>Support Services for Deaf People - Restricted Funds</u></b>						
ACT	138,914	26,845	7,952	-	173,711	140,596
Hearing Help (01/04/2022 merger)	69,057	37,196	4,797	-	111,050	-
Befriending Project	31,105	13,941	2,217	-	47,263	34,994
CDA Community	23,289	13,043	1,434	-	37,766	28,771
CDA TV	6,080	3,770	-	-	9,850	10,942
Fincham House	-	5,154	-	13,840	18,994	13,840
CDA Life	4,616	-	-	-	4,616	-
CDA Connect	-	26,948	1,257	-	28,205	-
Management Costs	21,851	2,000	-	-	23,851	37,009
	<u>294,912</u>	<u>128,897</u>	<u>17,657</u>	<u>13,840</u>	<u>455,306</u>	<u>266,152</u>

**ACTIVITIES FOR GENERATING FUNDS**

	Staff costs (note 6)	Direct service costs £	2023 Office overheads £	Depreciation £	Total Resources Expended £	2022 Total Resources Expended £
<b><u>Activities for Generating Funds</u></b>						
Sign Language Academy	8,651	4,777	815	-	14,243	13185
Fincham House	3,419	16,700	2,701	-	22,820	19496
Fundraising	4,820	7,455	2,976	-	15,251	14114
Media	2,265	3,927	832	-	7,024	9340
CDA Life	746,495	41,159	41,422	-	829,076	715920
Management Costs	55,995	-	-	26,974	82,969	55115
	<u>821,645</u>	<u>74,018</u>	<u>48,746</u>	<u>26,974</u>	<u>971,383</u>	<u>827,170</u>

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

#### 6a ANALYSIS OF EXPENDITURE

	Support Services for Deaf People - Restricted £	Activities for Generating Funds - Unrestricted £	Total £
<u>Direct Service Costs</u>			
Travel and Subsistence	26,910	11,640	38,550
Cleaning costs	-	3,412	3,412
Staff Training	-	3,931	3,931
Card charges	-	236	236
Legal and professional	45,445	12,616	58,061
Repairs and maintenance	6,147	4,938	11,085
Project equipment	61	2,134	2,195
Marketing	3,857	1,264	5,121
Printing, postage and stationery	6,800	3,187	9,987
IT software and support	21,056	11,252	32,308
Room & facilities hire	34,127	9,270	43,397
Staff entertaining and gifts	6,472	1,232	7,704
Staff training	10,523	1,880	12,403
Utilities	-	7,026	7,026
Bank Charges	270	-	270
Event costs	6,144	-	6,144
Insurance	6,304	-	6,304
Miscellaneous costs	775	-	775
Rates	2,648	-	2,648
Telephone and Internet	17,761	-	17,761
	195,300	74,018	269,318
Allocation to Office Overheads	(66,403)	-	(66,403)
	128,897	74,018	202,915
<u>Office Overheads</u>			
Allocation of overheads	17,657	48,746	66,403
	17,657	48,746	66,403
<u>Depreciation</u>			
	13,840	26,974	40,814

#### 7 GOVERNANCE COSTS

	Unrestricted Funds £	2023 Restricted Funds £	2023 Endowment Fund £	Total Funds £	2022 Total Funds £
Governance costs	500	-	-	500	2,140
Auditor's costs - statutory audit	7,320	-	-	7,320	5,880
	7,820	-	-	7,820	8,020

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

**8 STAFF COSTS**

No remuneration was paid to any of the trustees in the year (2022 - £0). Expenses totalling £126 (2022 - £0) were reimbursed to them. The staff costs were:

	2023	2022
	£	£
Wages and Salaries	1,023,161	810,571
Social Security Costs	70,746	63,830
Employer's Pension Contributions	22,650	17,137
	<u>1,116,557</u>	<u>891,538</u>

The average monthly number of staff employed by the charity during the year was 46 (2022 - 39). No member of staff earned more than £60,000.

**9 FIXED ASSETS**

	Freehold land and buildings	Investment Property	Building Improve ments	Equipment and software	Total Funds
	£	£	£	£	£
<b>COST</b>					
Balance at 1 April 2022	364,000	546,000	69,203	46,374	1,025,577
Additions	-	-	-	3,187	3,187
Revaluation	-	-	-	-	-
Balance at 31 March 2023	<u>364,000</u>	<u>546,000</u>	<u>69,203</u>	<u>49,561</u>	<u>1,028,764</u>
<b>DEPRECIATION</b>					
Balance at 1 April 2022	16,987	25,480	43,171	31,289	116,927
Charge for the year	7,280	10,920	13,840	8,774	40,814
Written back on revaluation	-	-	-	-	-
Disposals	-	-	-	-	-
Balance at 31 March 2023	<u>24,267</u>	<u>36,400</u>	<u>57,011</u>	<u>40,063</u>	<u>157,741</u>
<b>NET BOOK VALUE</b>					
Balance at 31 March 2023	<u>339,733</u>	<u>509,600</u>	<u>12,192</u>	<u>9,498</u>	<u>871,023</u>
Balance at 1 April 2022	<u>347,013</u>	<u>520,520</u>	<u>26,032</u>	<u>15,085</u>	<u>908,650</u>

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 4 November 2019. An independent valuer, Barker Storey Matthews with a registered address at Pound Hill House, Cambridge, CB3 0AE determined both Market and Fair Values of the property at £910,000. Market and investment methods were adopted to valuation with no significant assumptions.

The Trustees are of the opinion that this valuation remains applicable at 31 March 2023, had it been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

10	<b>INVESTMENTS</b>	2023	2022
		£	£
	CBF Investment Fund		
	Cost	1,606	1,606
	Market value brought forward	9,390	6,815
	Net (loss)/gain on revaluation at year end	(1,105)	2,575
	Market value carried forward	8,285	9,390
11	<b>DEBTORS</b>	2023	2022
		£	£
	Prepayments	11,467	7,318
	Trade debtors	171,002	45,273
		182,469	52,591
12	<b>CASH AT BANK AND IN HAND</b>	2023	2022
		£	£
	CAF Cash account	30,209	135,120
	CAF Gold account	180,000	140,014
	Cambridge & Counties account	84,053	-
	Unity Trust account	64,540	-
	CCLA	6,080	5,832
	Paypal	11,686	10,875
	Petty cash	44	44
		376,612	291,885
13	<b>CREDITORS: Due within one year</b>	2023	2022
		£	£
	Deferred income (see note 14)	48,966	67,911
	Other creditors	13,000	13,000
	Social security and other taxes	16,488	8,230
	Trade creditors	103,404	41,859
	Accruals	36,669	45,049
		218,527	176,049

**CAMBRIDGESHIRE DEAF ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS**

14	<b>DEFERRED INCOME</b>	2023 £	2022 £
	Childwick Trust	7,500	-
	Freeman's Trust	-	4,504
	The National Lottery Community Fund	10,997	9,850
	Police & Crime Commissioner	3,675	26,913
	Pye Foundation	1,460	1,460
	Sign Language Academy	12,834	10,769
	Strangward Trust	-	4,000
	Tudor Trust	12,500	10,415
		48,966	67,911

15 **LEASES**

**FINCHAM HOUSE - LESSOR DISCLOSURES**

As at 31 March 2023, there are two operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2023 £	2022 £
Within one year	38,170	43,500
Between one and five years	11,310	43,542
After five year	-	-

The Association has two 5 -year operating leases which will expire in May 2024 and August 2024 Break Date on the leases is the last day of the third year of the Contractual Term.

**LESSEE**

	2023 £	2022 £
Within one year	477	477
Between one and five years	119	596
After five year	-	-

16 **RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year (£10 received in 2022).

# Annual Accounts

## CAMBRIDGESHIRE DEAF ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS

17	FUNDS	At 1 Apr 2022 £	CCH Merger 1 Apr 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Mar 2023 £
	<b>UNRESTRICTED</b>	1,047,662	132,944	1,028,254	(979,203)	(30,256)	1,199,401
	<b>RESTRICTED</b>						
	Fincham House	29,416	-	5,000	(18,994)	(3,246)	12,176
	ACT	-	-	170,122	(173,711)	3,589	-
	CDA Connect	-	-	26,948	(28,205)	1,257	-
	Befriending	-	-	47,539	(47,263)	(276)	-
	CDA Community	-	-	30,752	(37,766)	7,014	-
	CDA Life	-	-	4,616	(4,616)	-	-
	CDA TV	-	-	9,850	(9,850)	-	-
	Management costs	-	-	2,000	(23,851)	21,851	-
	Hearing Help	-	8,114	102,869	(111,050)	67	-
		29,416	8,114	399,696	(455,306)	30,256	12,176
		-	-	-	-	-	-
	<b>ENDOWMENT</b>	9,390	-	-	(1,105)	-	8,285
	<b>TOTAL FUNDS</b>	<b>1,086,468</b>	<b>141,058</b>	<b>1,427,950</b>	<b>(1,435,614)</b>	<b>-</b>	<b>1,219,862</b>

The funds are constituted as follows

	2023			Total £	2022 Total £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Tangible assets	349,247	12,176	-	361,423	388,130
Investment property	509,600	-	-	509,600	520,520
Investments - other	-	-	8,285	8,285	9,390
Debtors	89,123	93,346	-	182,469	52,591
Cash at bank and in hand	450,364	(73,752)	-	376,612	291,885
Creditors	(198,933)	(19,594)	-	(218,527)	(176,049)
	<b>1,199,401</b>	<b>12,176</b>	<b>8,285</b>	<b>1,219,862</b>	<b>1,086,468</b>

### FUNDS DESCRIPTIONS

#### RESTRICTED FUNDS

**Fincham House** - Funds received to invest in improving the garage and convert the bar, this cost is then depreciated over its useful life.

**ACT** - Funding gained in respect of performing advocacy and casework.

**CDA Connect** - Funding received to capture and recharge employee's time ATW service.

**Befriending** - Funds received to provide a befriending service to support clients to develop their hobbies, attend social events, go shopping and undertake daily tasks and more.

**CDA Community** - Funds received to provide community services for local deaf people.

**CDA Life** - Funding received in respect of providing domiciliary care and support for deaf people.

**CDA TV** - Funding in respect of filming, editing and interpreting work performed in Cambridge Studio.

**Management costs** - Apportioned costs from unrestricted to restricted funds.

**Hearing Help** - Funding received to give hearing impairment support.

#### ENDOWMENT FUNDS

**Garner Bequest for the Deaf** - The fund comprises of an original gift of £1,606 which was bequested to the charity by a Mr Garner in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association.

Pages 39 to 43 also form part of these financial statements and show the comparative 2022 figures

**NOTES TO THE FINANCIAL STATEMENTS**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	2022				2021
	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary income	4,370	-	-	4,370	3,849
Investment income	52,417	-	-	52,417	49,675
<i>Incoming resources from charitable activities:</i>					
Grants	32,900	206,334	-	239,234	374,414
Activities for Generating Funds	772,086	-	-	772,086	665,898
<b>TOTAL INCOME</b>	<b>861,773</b>	<b>206,334</b>	<b>-</b>	<b>1,068,107</b>	<b>1,093,836</b>
<b>EXPENDITURE</b>					
Support Costs for Deaf People	-	266,153	-	266,153	280,217
Activities for Generating Funds	827,170	-	-	827,170	695,624
Governance costs	8,020	-	-	8,020	9,396
<b>TOTAL EXPENDITURE</b>	<b>835,190</b>	<b>266,153</b>	<b>-</b>	<b>1,101,343</b>	<b>985,237</b>
<b>NET (EXPENDITURE)/ INCOME</b>	<b>26,583</b>	<b>(59,819)</b>	<b>-</b>	<b>-33,236</b>	<b>108,598</b>
<b>TRANSFERS</b>					
Unrealised (losses)/gains on investments	-	-	2,576	2,576	-
<b>NET MOVEMENT IN FUNDS</b>	<b>(19,395)</b>	<b>(13,841)</b>	<b>2,576</b>	<b>-30,660</b>	<b>108,598</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>1,067,057</b>	<b>43,257</b>	<b>6,814</b>	<b>1,117,128</b>	<b>1,008,530</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>1,047,662</b>	<b>29,416</b>	<b>9,390</b>	<b>1,086,468</b>	<b>1,117,128</b>

# Annual Accounts

## CASH FLOW STATEMENT

### NOTES TO THE FINANCIAL STATEMENTS

	2022		2021	
	£	£	£	£
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Net (Expenditure)/Income and Net movements in funds		(33,236)		108,598
<i>Cash flows from operating activities:</i>				
Depreciation charge	39,670		38,903	
Increase/decrease in trade receivables	(4,735)		84,636	
Increase/decrease in trade payables	46,685		19,811	
Increase/decrease in deferred revenue	34,628		(63,776)	
Asset disposal	-		293	
	<u>116,248</u>		<u>79,867</u>	
<i>Cash flows from investing activities:</i>				
Capital investment	-		-	
Purchase of tangible assets	(9,632)		(12,134)	
	<u>(9,632)</u>		<u>(12,134)</u>	
Change in Cash and Cash Equivalents		73,380		176,331
Cash and Cash Equivalents at the Beginning of the year		<u>218,505</u>		<u>42,174</u>
Cash and Cash Equivalents at the End of the year		291,885		218,505

(i) ANALYSIS OF CHANGES IN NET DEBT

	As at 31 Apr 21 £	Cash Flow £	As at 31 Mar 22 £
<i>Cash and cash equivalent</i>			
Cash	213,147	72,906	286,053
Cash equivalent	5,358	474	5,832
	<u>218,505</u>	<u>73,380</u>	<u>291,885</u>
Debt due after one year	-	-	-
TOTAL	<u>218,505</u>	<u>73,380</u>	<u>291,885</u>

**ANALYSIS OF INCOME****NOTES TO THE FINANCIAL STATEMENTS  
DONATIONS AND LEGACIES**

	2022			Total Funds £	2021 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
<i>Donations</i>	4,370	-	-	4,370	3,849
	<u>4,370</u>	<u>-</u>	<u>-</u>	<u>4,370</u>	<u>3,849</u>

**INVESTMENT INCOME**

	2022			Total Funds £	2021 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
<i>Rental income</i>	51,913	-	-	51,913	49,624
<i>Interest received</i>	504	-	-	504	51
	<u>52,417</u>	<u>-</u>	<u>-</u>	<u>52,417</u>	<u>49,675</u>

**ACTIVITIES FOR GENERATING FUNDS**

	2022			Total Funds £	2021 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
<i>CDA Sign Language Academy</i>	13,121	-	-	13,121	7,888
<i>CDA Connect</i>	-	-	-	-	1,200
<i>CDA Life</i>	733,906	-	-	733,906	641,374
<i>CDA Media</i>	15,813	-	-	15,813	10,157
<i>CDA Community and Fundraising Events</i>	2,382.00	-	-	2,382	1,493
<i>ACT Spot purchasing &amp; Enhanced Support</i>	6,864	-	-	6,864	777
<i>Merchandise</i>	-	-	-	-	3,009
	<u>772,086</u>	<u>-</u>	<u>-</u>	<u>772,086</u>	<u>665,898</u>

# Annual Accounts

## NOTES TO THE FINANCIAL STATEMENTS GRANTS

	2022			Total Funds £	2021 Total Funds £
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
Amazon	2,000	-	-	2,000	-
Bamabas Trust	-	-	-	-	1,100
BGL Group	-	-	-	-	3,300
Cambridgeshire Community Foundation	-	-	-	-	30,456
Cambridgeshire County Council	-	84,660	-	84,660	83,000
Frank Litchfield	-	-	-	-	1,000
Garfield Weston	-	-	-	-	6,664
Groundwork UK	-	1,000	-	1,000	-
HMRC	-	1,549	-	1,549	11,034
Huntingdon Freeman's Trust	-	15,257	-	15,257	8,750
Leathersellers	-	-	-	-	835
Local Authority Infection Control Fund	-	20,817	-	20,817	20,702
The National Lottery Awards for All	-	2,700	-	2,700	6,648
The National Lottery Community Fund	-	-	-	-	92,270
Near Neighbours - Freedom	-	-	-	-	2,637
Peterborough City Council	-	8,773	-	8,773	8,600
Peterborough Council for Voluntary Service	-	2,250	-	2,250	2,250
Police & Crime Commissioner	-	13,734	-	13,734	12,512
Pye Foundation	3,290	-	-	3,290	2,250
SignVideo	2,500	250	-	2,750	-
Sobell Foundation	-	2,085	-	2,085	5,000
Strangward Trust	-	-	-	-	2,000
Trinity Trust	110	-	-	110	110
Tudor Trust	25,000	3,204	-	28,204	25,796
Voiceability	-	46,000	-	46,000	46,000
Woodroffe Benton Foundation	-	-	-	-	500
Youth Inspired	-	2,995	-	2,995	-
Other	-	1,060	-	1,060	1,000
	<u>32,900</u>	<u>206,334</u>	<u>-</u>	<u>239,234</u>	<u>374,414</u>

## CHARITABLE ACTIVITIES

	Staff costs (note 6) £	Direct service costs £	2022		Total Resources Expended £	2021 Total Resources Expended £
			Office overheads £	Depreciation £		
<u>Support Services for Deaf People - Restricted Funds</u>						
ACT	114,800	18,089	7,707	-	140,596	134,378
Befriending Project	27,881	6,008	966	140	34,994	35,990
CDA Community	20,758	7,796	217	-	28,771	32,670
CDA TV	1,781	8,971	190	-	10,942	21,985
Fincham House	-	-	-	13,840	13,840	13,840
Management Costs	37,009	-	-	-	37,009	41,354
	<u>202,229</u>	<u>40,864</u>	<u>9,080</u>	<u>13,980</u>	<u>266,152</u>	<u>280,217</u>

## NOTES TO THE FINANCIAL STATEMENTS

### CHARITABLE ACTIVITIES CONT'D...

	Staff costs (note 6)	Direct service costs	2022 Office overheads	Depreciation	Total Resources Expended	2021 Total Resources Expended
		£	£	£	£	£
<b><u>Activities for Generating Funds</u></b>						
Sign Language Academy	9,381	3,177	627	-	13,185	14,217
Fincham House	3,421	13,594	2,481	-	19,496	18,937
Fundraising	4,068	8,188	1,858	-	14,114	16,310
Merchandise	-	-	-	-	-	4,518
Media	2,510	6,074	756	-	9,340	-
CDA Life	640,504	39,186	36,230	-	715,920	600,277
Management Costs	29,425	-	-	25,690	55,115	41,365
	<u>689,309</u>	<u>70,219</u>	<u>41,952</u>	<u>25,690</u>	<u>827,170</u>	<u>695,624</u>

### UNRESTRICTED FUNDS

	Tangible Assets	Non-Current Liabilities	General Funds	Designated Funds Buildings Repairs & Development	Operational Contingency Fund	2022 £	2021 £
						Total Unrestricted Funds	
Brough forward	938,687	-	128,371	-	-	1,067,058	950,901
Movements in year	(30,037)	-	10,640	-	-	(19,396)	116,157
Transfers	-	-	-	-	-	-	-
Carried forward	<u>908,650</u>	<u>-</u>	<u>139,011</u>	<u>-</u>	<u>-</u>	<u>1,047,662</u>	<u>1,067,058</u>

The balances brought forward and carried forward on the General and Designated Funds are represented by Net Current Assets on the Balance Sheet.

### RESTRICTED FUNDS

	Brought Forwards	Incoming Resources	Resources Expended	Transfers	Carried Forward
	£	£	£	£	£
ACT	1,203	180,082	154,371	-	26,914
Befriending	11,200	13,511	34,994	14,787	4,504
CDA Community	2,085	1,901	28,221	24,235	-
CDA TV (Media combined)	-	13,595	10,702	6,957	950
CDA Life	2,560	19,916	22,476	-	-
HMRC JRS/SSP Fund	-	1,549	1,549	-	-
	<u>17,048</u>	<u>230,554</u>	<u>252,313</u>	<u>45,979</u>	<u>32,368</u>





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**W: [cambsdeaf.org](http://cambsdeaf.org)**

**Cambridgeshire Deaf Association**

England & Wales - Charity number 1062578

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# Accounts

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Cambridgeshire  
Deaf Association

(formerly known as The Ely Diocesan  
Association For Deaf People)

## Annual Report and Accounts for the year ended 31st March 2022



Registered office:  
8 Romsey Terrace, Cambridge, CB1 3NH  
Company registration number: 03353070  
Charity registration number: 1062578



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### Trustees

Dr Janie Anderson - Chair  
Mr Godfrey Palmer - Vice-Chair  
Mr Brendan Casey (resigned on 10th June 2022)  
Mr Angus McGuinness (resigned on 31st March 2022)  
Ms Alison Gelder  
Mr Fil Kamps  
Mr Andrew Mell  
Ms Chalky Wan  
Ms Alisha-Mary Abbott  
Ms Tor Docherty

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### Chief Executive Officer

Mr Andrew Palmer

---

### Independent Auditor

UHY Hacker Young  
PO Box 501  
The Nexus Building  
Broadway  
Letchworth Garden City  
Herts SG6 9BL

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# Trustee Annual Report

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## Message from the Chair

When I read this report of our activity over the last year I felt very proud to be the chairperson of CDA.

I want to say a big thank you to all of our staff, volunteers and funders who have made this possible. A highlight for me was to go to the first member dinner for 2 years and join in with the lovely evening and I even won a fabulous raffle prize. It is lovely that we have come through the pandemic and we are now able to meet in person. It is a huge tribute to all the care everyone has taken of each other that has kept everyone safe.

We have new challenges this year as we look to deliver support to even more people than before in different ways but I am sure we will succeed.



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## Message from the Chief Executive

As the community emerged from the pandemic, CDA continued to provide a range of essential services to the local deaf community.

Our teams supported over 200 deaf people with services like domestic abuse support, care act advocacy, befriending and personal care.

An organisation like CDA is prepared to support deaf people in any situation that they find themselves in. This means our staff and volunteers have to be skilled, flexible and willing to learn. I'd like to thank them all for their hard work. Their dedication and commitment is not lost on me – I feel very lucky to work among a group of individuals, now numbering over 130, that are focused on improving the lives of deaf or hard of hearing people.

In June 2021, it was a real boost to learn that we had been rated as Outstanding by The Care Quality Commission for our care service. This is a huge testament to the team for their work on behalf of deaf people who have additional needs and to the whole CDA team that provide so many other services, like advocacy or community events that make the experience a holistic one.

We have overcome challenges in the year such as recruiting enough staff with BSL skills to deliver our services but we have to be alert that as our services grow, the demand for good people that can sign grows with it. We're lucky that deaf people are willing to move into the area to work with us and we welcome them with open arms.

In April 2022, we merged with Cambridgeshire Hearing Help. The newly merged organisation, still called CDA, will encompass a staff and volunteer team of over 130 people supporting almost ten thousand people. Welcome to our new colleagues. We'll be working hard this year to continue our services and enable those services that Hearing Help deliver to thrive.

Finally, I would like to thank once again our dedicated staff and volunteers who make everything we do possible and thank those people and trusts that donated towards our work for their generosity and faith in our ability to get things done.



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# Objectives, strategy and vision

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## Aims and Objectives

### Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



### Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



### Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



We're planning to further develop our services for the deaf community based on local needs while further developing sustainability.

---

## Strategy

**Our values combined with our vision and mission helped us define our strategy which is to:**

Put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

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## Plans for the future

We're planning to further develop our services for the deaf community based on local needs while further developing sustainability. In particular our plans for the coming years involve more hyper-local small community gatherings, continued development of our domestic violence service, offering some of our specialist advocacy services out-of-county on a non-contract basis, expanding our personal care services to include supported living.

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## Performance Achievements

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### Advocacy and Casework

We continued to provide Casework services under our contract with Cambridgeshire County Council and a small grant from Peterborough City Council.

We saw a reduction in the requests for support in comparison to the previous year. However, there were still 771 requests for support with the main categories as follows:

Accessing Services	33.98%
Physical Health	13.62%
Benefits	11.93%
Housing	9.86%
Financial	7.52%
Other	6.23%
Equipment	5.71%
Correspondence	4.67%
Legal	2.46%
Emotional Support	2.33%
Employment	1.69%

As the world began to open up following periods of lockdown, we were able to resume our face-to-face Open Support Services and reduce the amount of work done by video call, although the latter still made up the majority of the work we did during the year.

Our Contact Line Service was used 103 times in the year. The contact line is an easy way for people to book remote support. We would like to increase the utilisation of this service in the coming year.



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### Advocacy

We are funded to provide advocacy via our Partnership with Voiceability in a contract commissioned by Cambridgeshire and Peterborough County Council

We received 260 requests for advocacy support across a range of specialisms as well as generic advocacy. We have two trained advocates in post with specialisms in Care Act, Mental capacity, youth advocacy and we also have the use of a trained Independent Mental Health Advocate in-house.

Feedback from both Casework and Advocacy services has been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes for key markers of quality on a regular basis.

#### Grant Making

Thanks to the generosity of The Tudor Trust, we were able to continue to support deaf people in need with small grants to help towards urgent needs.

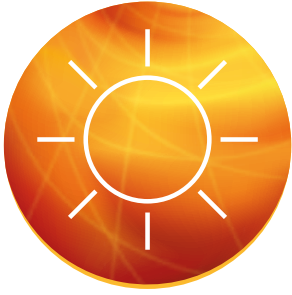
We saw a reduction in the requests for support in comparison to the previous year. However, there were still **771 requests for support**



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## Performance Achievements (continued)

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### CDA Life

Our successful personal care and support social enterprise continued its growth.

The number of hours delivered increased for the fifth successive year with revenue growing from £608,000 to £727,00 through new clients being supported.

Because of the pandemic and issues with being able to recruit enough staff, we underdelivered on the hours we could have achieved. This is being addressed as a priority in 2022.

The service also attained an overall CQC rating of outstanding with three of the five 'Key Lines of Enquiry' being rated as Outstanding with the other two rated as good.

We provided services to around 20 deaf people with additional needs with a predominantly deaf staff team.

Our staff are skilled in adapting their language to suit various clients' needs as well as knowledgeable and safe in working with people with a range of cognitive and physical variations.



### Community

We restarted all of our community-based events in the year and attendances have shown the signs of recovery. All of our Zoom based meetings were stopped in favour of returning to face-to-face community events.

In total there were 1973 attendances at our regular events in Peterborough, Cambridge, Huntingdon and Ely. We also launched two 'deaf pub' social events in Cambridge and Peterborough to provide a variation in the types of events we can offer.

During the year we hosted a range of external organisations to give talks or provide information at our events. We held talks on the topics such as asbestos, menopause, mental health, healthy relationships, how to use registered interpreters, the arts and video call providers.

We would like to thank all the venues and partners we work with to create such a great regular schedule of events.

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## Membership

CDA is a membership organisation with members having a say on our trustees, voting in our AGM and taking part in regular feedback meetings. We currently have 77 members.



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## Befriending

Our befriending service provides a crucial social lifeline for people that are deaf and isolated and struggle to maintain their independence. Our team of volunteers, led by a Volunteer Coordinator pay regular visits, take part in video calls and go to events with deaf people that usually refer themselves into the service.

Our 25 volunteers logged 1612 hours of time supporting clients throughout the area. We regularly get feedback from people about how they feel the befriending project benefits their lives. We monitor this across 9 outcome areas and in the year, on average, people reported a 36% increase in positive feelings as a result of the project.



## SLA

Our sign language classes restarted at our base in Cambridge with new level 1 and level 2 courses. Our students had an **85% pass rate**.



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## Performance Achievements (continued)

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### CDA Media & CDA TV

Our base in Cambridge has facilities to provide high quality video BSL to English translation services. During the year, we continued to support local organisations and some others to translate their information. We worked on a project to translate Rising Phoenix Podcast in collaboration with Netflix and on the video introduction to the COP26 conference.

We continued to create live stream content for deaf people including a football phone-in, cooking show, quiz and interesting videos and information aimed at the deaf community. We achieved over 500,000 minutes watched and 316k views of the videos. We also created new series. The first was called Me and You, funded by PCVS, focused on the lives of young deaf people in Peterborough and also a livestream following the progress of Rose Ayling-Ellis on her journey to winning Strictly Come Dancing.



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### Social Media and PR

We featured regularly on local media with appearances on TV, related to our work with live streaming and regular opportunities to promote our work on local radio and in the press. This included our most watched video on YouTube with 25k views.

Our online audience grew to over 8.5k followers on Facebook, 0.8k on Twitter and 1k on Instagram with a total following of over 10k people.

Our posts on our main social media channel, Facebook and Instagram, reached 300k people.



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## Performance Achievements (continued)

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### Fincham House

Fincham House provided the venue for our support services in Cambridge and BSL classes as well as our studio facilities which helped us reach so many people.

Fincham House also generates revenue for the charity with 3 tenants housing their organisations at CDA. We undertook a program of work to further improve the efficiency of Fincham House with new thermostats and a more efficient air conditioning system.

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### Fundraising

CDA are delighted to be named as Sign Video's charity of the year. Thank you to them for their kind donation and support.

The year overall has seen a drop in trusts project funding. As a result, the charity had to balance other resources, expenditure and core costs fundraising to be able to continue to deliver vital services with minimal disruption, specifically for Befriending and Community areas of activity. We have managed to achieve this without the need to draw from charity's general (free) reserves. For free reserves analysis, please see Notes to accounts 14 – General Funds.

This wouldn't be possible without the on-going support from many organisation to which we extend our thanks on behalf of the charity and the wider community:



Organisation	Funds awarded and benefiting FY2021-22
Amazon	Total of £2,000 towards charity's general running costs
Cambridgeshire and Peterborough Police and Crime Commissioner	£13,734 towards delivery of crucial Independent Domestic Violence Advocates (IDVA) services
Cambridgeshire County Council: Infection Control and Workforce Development	£20,817 towards domiciliary care services and associated staff shortages during periods of self-isolating and/ or illness; to recruit and develop workforce for on-going service sustainability
Groundwork UK	£1,000 contributed to costs associated with drop-ins across the county
Huntingdon Freeman's Trust	A total of £15,257 from 2 separate awards helped to finance Befriending Coordinator's role
The National Lottery Community Fund - Awards for All	£2,700 (deferred in previous year due to pandemic) paid for Befriending volunteers expenses as we resumed face-to-face services
Peterborough Council for Voluntary Services	£2,250 (deferred in previous year due to pandemic) paid for Befriending volunteers expenses as we resumed face-to-face services
Peterborough Council for Voluntary Services - Youth Inspired	£2,995 enabled creation of new media series focused on the lives of young deaf people in Peterborough
The Pye Foundation	£3,290 helped with charity's general running costs
SignVideo	£2,500 grant as part of larger yearly donation
Sobell Foundation	£2,085 contributed towards Community Coordinator's role
Tudor Trust	£25,000 toward charity's general running costs as part of 3-year support programme

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## Financial performance highlights

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### Income and expenditure highlights

CDA's total revenue in 2021-22 was £1,068,107, a decrease of 2% on the previous year's result. Our total expenditure in 2021-22 was £1,101,343, an increase of 12% on the previous year's figure. This is in line with the drop in funding the charity experienced during the year.

Without the drop in funding, the revenue would have remained constant in comparison to previous year. This signifies a shift in charity's direction following a 5-year period of significant year on year growth. CDA is taking time to consolidate and streamline areas of activity, both in terms of geographical outreach (the intention is to remain as local as possible) as well as services on offer. Merger with Cambridgeshire Hearing Help as at 1 April 2022 further underpins the need for controlled growth and development of service offering (see chart on page 15).

The biggest financial success for the charity during the year has been the ability to provide uninterrupted charitable services (Befriending and Community) despite the drop in funding to support them. This was achieved without the need to draw from charity's free reserves. Charity's free (cash) reserves are different to total unrestricted reserves which include building and yearly building depreciation charge. For details on movement in free reserves, please see Notes to accounts 14 – General Funds.

The biggest financial challenge the charity faced was associated with delivery of CDA Life hours during periods of pandemic restrictions combined with specialist (BSL users) staff shortages. The resulting revenue shortfall for 2021-22 is £33,160 (5% of actual delivery). It has been CDA Life's priority during the last quarter of the year and into financial year 22-23 to strengthen recruitment which will allow to reduce this balance as the new year progresses. Local Authority Infection Control and Workforce Development grants have assisted greatly in achieving this.

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### Where our income came from in 2021-22:

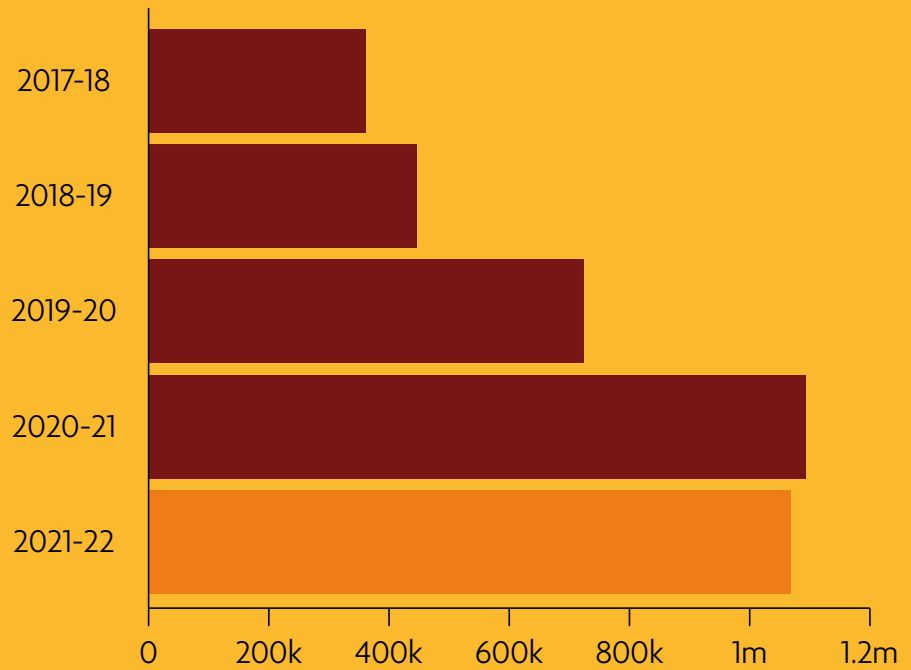
As was the case in previous year, a large proportion of our total income at 72% (2021 – 61%) came from CDA's own activities for generating funds. The majority of those at 95% come from our domiciliary care service, CDA Life.

Investment income from Fincham House, the charity's building in Cambridge, stood at 5% of total income for the year. It forms part of stable and constant revenue stream supporting day to day operations.

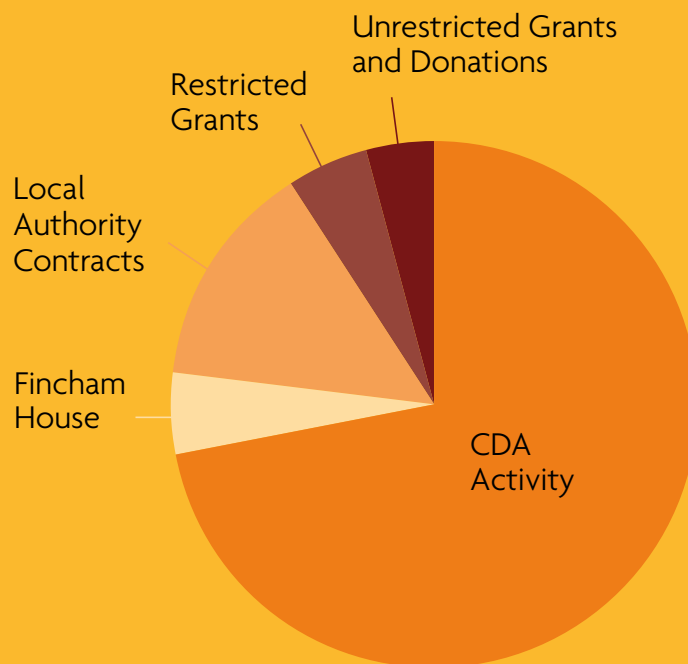
14% of total income came from Local Authority contracts supporting our Advocacy, Casework and IDVA services. 5% derived from restricted grants and 4% from unrestricted grants and donations.

CDA's total revenue in 2021-22 was £1,068,107, a **decrease of 2%** on the previous year's result.

### REVENUE



### WHERE OUR INCOME CAME FROM



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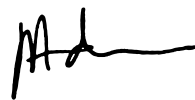
## Financial performance highlights (continued)

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### Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expended which equates to £201,725 for the year to March 2022. Charitable resources expended exclude resources associated with CDA Life services. At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2021-22, free reserves amount to £139,011 (2021 - £128,371, see Notes to accounts 14 – General Funds). This constitutes 69% of the required amount. The Trustees feel confident that with careful and on-going financial and operational management, this can improve further to satisfy fully their commitment.



Trustee  
30/09/2022



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# Structure, Management and Responsibilities

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## Structure and Management

The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. During the year, the board comprised of 9 people with a range of expertise, including 5 deaf people.

The Chief Executive reports to the board on a quarterly basis and in regular communication with board members via our internal messaging system.

The Chief Executive chairs a senior management team meeting on a monthly basis with the Finance Officer, Manager of Advocacy and Casework and of our Personal Care department to discuss a range of topics and ensure the organisation is operating towards its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings. All staff performance is reviewed on a monthly basis.



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## Structure, Management and Responsibilities (continued)

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### Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

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### Opinion

We have audited the financial statements of Cambridgeshire Deaf Association Ltd (the charitable company) for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statement, including significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### **In our opinion, the financial statements:**

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statement is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the trustees' report and from the requirement to prepare a strategic report.

## Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement [set out on page 18], the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

## (continued)

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### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the industry in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to the acts by the charitable company, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to inflated revenue and the charitable company's net income for the year.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, review of correspondence with and reports to the regulators, enquiries of management and review of internal audit reports in so far as they related to the financial statements, and testing of journals and evaluating whether there was evidence of bias by the trustees that represented a risk of material misstatement due to fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Shona Munday (Senior Statutory Auditor)**

for and on behalf of UHY Hacker Young (East) Limited

Chartered Accountants  
Statutory Auditor

Date: .....

PO Box 501  
The Nexus Building  
Broadway  
Letchworth Garden City  
Herts  
SG6 9BL



# Annual Accounts

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

		2022			2021	
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £	Total Funds £
<b>INCOME</b>						
Incoming resources from generated funds:						
Voluntary income	2	4,370	0	0	4,370	3,849
Investment income	3	52,417	0	0	52,417	49,675
Incoming resources from charitable activities:						
Grants	4	32,900	206,334	0	239,234	374,414
Activities for Generating Funds	5	772,086	0	0	772,086	665,898
<b>TOTAL INCOME</b>		<b>861,773</b>	<b>206,334</b>	<b>0</b>	<b>1,068,107</b>	<b>1,093,836</b>
<b>EXPENDITURE</b>						
Charitable activities		835,190	266,152	0	1,101,343	985,237
<b>TOTAL EXPENDITURE</b>	6	<b>835,190</b>	<b>266,152</b>	<b>0</b>	<b>1,101,343</b>	<b>985,237</b>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>26,583</b>	<b>-59,818</b>	<b>0</b>	<b>-33,236</b>	<b>108,598</b>
<b>TRANSFERS</b>	15	<b>-45,978</b>	<b>45,978</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS</b>		<b>-19,395</b>	<b>-13,840</b>	<b>0</b>	<b>-33,236</b>	<b>108,598</b>
Unrealised (losses)/gains on investments	16	0	0	2,575	2,575	0
<b>NET MOVEMENT IN FUNDS</b>		<b>-19,395</b>	<b>-13,840</b>	<b>2,575</b>	<b>-30,660</b>	<b>108,598</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>1,067,057</b>	<b>43,256</b>	<b>6,815</b>	<b>1,117,128</b>	<b>1,008,530</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,047,662</b>	<b>29,416</b>	<b>9,390</b>	<b>1,086,468</b>	<b>1,117,128</b>

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for 2022 or 2021 other than those included in the Statement of Financial Activities.

## BALANCE SHEET AT 31 MARCH

	Notes	2022		2021	
		£	£	£	£
<b>NON-CURRENT ASSETS</b>					
Tangible assets	8		388,130		407,248
Investment property	8		520,520		531,440
Investments - other	9		9,390		6,815
<b>TOTAL FIXED ASSETS</b>			<b>918,040</b>		<b>945,504</b>
<b>CURRENT ASSETS</b>					
Debtors	10	52,591		47,856	
Cash at bank and in hand	11	291,885		218,505	
<b>TOTAL CURRENT ASSETS</b>		<b>344,477</b>		<b>266,361</b>	
<b>CREDITORS: amounts falling due within one year</b>	12	<b>176,049</b>		<b>94,737</b>	
<b>NET CURRENT ASSETS</b>			<b>168,427</b>		<b>171,624</b>
Non-current liabilities			0		0
<b>NET ASSETS</b>			<b>1,086,468</b>		<b>1,117,128</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Funds	14		1,047,662		1,067,057
Restricted Funds			29,416		43,256
Endowment Funds	16		9,390		6,815
<b>TOTAL CHARITY FUNDS</b>			<b>1,086,468</b>		<b>1,117,128</b>

During the Board of Trustees quarterly meeting on 28 May 2020, a resolution was passed to change charity's legal name from The Ely Diocesan Association for Deaf People to Cambridgeshire Deaf Association. The change was authorised by Companies House with effective date as at 19 April 2021.

For the year ended 31 March 2022 the charity has appointed UHY Hacker Young Chartered Accountants to conduct the Statutory Audit. The resolution was passed during the Board meeting held on 25 February 2021. The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of Companies Act 2006 and preparing accounts which give a true and fair view of the state of affairs of the charity as at the year end and of its deficit for the year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the charity.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 applicable to charities and were approved by the trustees on 30 September 2022 and signed on their behalf



Janie Anderson  
Chair of CDA

Company registration number: 03353070  
Charity registration number: 1062578



## CASH FLOW STATEMENT

CASH FLOWS FROM OPERATING ACTIVITIES:	2022		2021	
	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		-33,236		108,598
Cash flows from operating activities:				
Depreciation charge	39,670		38,903	
Increase/ decrease in trade receivables	-4,735		84,636	
Increase/ decrease in trade payables	46,685		19,811	
Increase/ decrease in deferred revenue	34,628		-63,776	
Asset disposal	0		293	
	<u>116,247</u>		<u>79,867</u>	
Cash flows from investing activities:				
Capital investment	0		0	
Purchase of tangible fixed assets	-9,632		-12,134	
	<u>-9,632</u>		<u>-12,134</u>	
Change in Cash and Cash Equivalents		73,380		176,331
Cash and Cash Equivalents at the Beginning of the Year		<u>218,505</u>		<u>42,174</u>
Cash and Cash Equivalents at the End of the Year		291,885		218,505

(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2021	Cash flow	At 31 Mar 2021
	£	£	£
Cash and cash equivalent:			
Cash	213,147	72,906	286,053
Cash equivalent	5,358	474	5,832
	<u>218,505</u>	<u>73,380</u>	<u>291,885</u>
Debt due after one year	0	0	0
TOTAL	<u>218,505</u>	<u>73,380</u>	<u>291,885</u>

## NOTES TO THE ACCOUNTS

### 1 ACCOUNTING POLICIES

#### (a) BASIS OF PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ely Diocesan Association for Deaf People incorporated in England and Wales with registered address at 8 Romsey Terrace, Cambridge, CB1 3NH, meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in relevant accounting policy note(s).

#### (b) INCOME

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year.

#### (c) EXPENDITURE

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

#### (d) OPERATING LEASES

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income as incurred.

#### (e) TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Freehold land and buildings	2% straight line basis
Building improvements	20% straight line basis
Equipment	33 1/3% straight line basis
Software	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £500 and any items of equipment which cost less than £200.

#### (f) INVESTMENTS

Investments held for the long term to generate income or capital growth are carried at market value as fixed assets.

(g) DEBTORS

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

(h) CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) GOING CONCERN

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(j) FUND ACCOUNTING

Restricted funds are to be used for the specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overhead and support costs.

Designated funds are unrestricted funds, which have been designated for special purposes by the Trustees. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objects of the charity.

(k) PENSIONS

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

(l) LIABILITY OF THE MEMBERS

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(m) PRIOR YEAR ADJUSTMENTS

None

(n) CHANGES AFFECTING POST YEAR END PERIOD

During financial year 2021/22 Cambridgeshire Deaf Association has successfully pursued a merger with Cambridgeshire Hearing Help CIO (charity number 1154071). The merger has been registered on 23 May 2022 with a transfer date of 1 April 2022.

2	DONATIONS	2022				2021			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£	£	£	£	£	£	£	£
	Individual Donations and Legacies	4,370	0	0	4,370	3,849	0	0	3,849
		<u>4,370</u>	<u>0</u>	<u>0</u>	<u>4,370</u>	<u>3,849</u>	<u>0</u>	<u>0</u>	<u>3,849</u>
3	INVESTMENT INCOME	2021				2020			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£	£	£	£	£	£	£	£
	Capital Investment income	51,913	0	0	51,913	49,624	0	0	49,624
	Interest Received	504	0	0	504	51	0	0	51
		<u>52,417</u>	<u>0</u>	<u>0</u>	<u>52,417</u>	<u>49,675</u>	<u>0</u>	<u>0</u>	<u>49,675</u>
4	GRANTS	2022				2021			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£	£	£	£	£	£	£	£
	Barnabas Trust	0	0	0	0	0	1,100	0	1,100
	BGL Group	0	0	0	0	3,300	0	0	3,300
	Cambridgeshire Community Foundation	0	0	0	0	0	30,456	0	30,456
	Cambridgeshire County Council	0	84,660	0	84,660	0	83,000	0	83,000
	Frank Litchfield	0	0	0	0	1,000	0	0	1,000
	Garfield Weston	0	0	0	0	6,664	0	0	6,664
	Groundwork UK	0	1,000	0	1,000	0	0	0	0
	HMRC	0	1,549	0	1,549	0	11,034	0	11,034
	Huntingdon Freeman's Trust	0	15,257	0	15,257	0	8,750	0	8,750
	Leathersellers	0	0	0	0	0	835	0	835
	Local Authority Infection Control Fund	0	20,817	0	20,817	0	20,702	0	20,702
	The National Lottery Awards for All	0	2,700	0	2,700	0	6,648	0	6,648
	The National Lottery Community Fund	0	0	0	0	62,431	29,839	0	92,270
	Near Neighbours - Freedom	0	0	0	0	0	2,637	0	2,637
	Peterborough City Council	0	8,773	0	8,773	0	8,600	0	8,600
	Peterborough Council for Voluntary Service	0	2,250	0	2,250	0	2,250	0	2,250
	Police & Crime Commissioner	0	13,734	0	13,734	0	12,512	0	12,512
	Pye Foundation	3,290	0	0	3,290	1,750	500	0	2,250
	SignVideo	2,500	250	0	2,750	0	0	0	0
	Sir Jules Thom Trust	0	0	0	0	1,000	0	0	1,000
	Sobell Foundation	0	2,085	0	2,085	0	5,000	0	5,000
	Strangward Trust	0	0	0	0	0	2,000	0	2,000
	Trinity Trust	110	0	0	110	110	0	0	110
	Tudor Trust	25,000	3,204	0	28,204	25,000	796	0	25,796
	Voiceability	0	46,000	0	46,000	0	46,000	0	46,000
	Woodroffe Benton Foundation	0	0	0	0	500	0	0	500
	Youth Inspired	0	2,995	0	2,995	0	0	0	0
	Other	2,000	1,060	0	3,060	0	0	0	0
		<u>32,900</u>	<u>206,334</u>	<u>0</u>	<u>239,234</u>	<u>101,755</u>	<u>272,659</u>	<u>0</u>	<u>374,414</u>

5	ACTIVITIES FOR GENERATING FUNDS	2022				2021 Total Funds £	
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £		
	CDA Sign Language Academy	13,121	0	0	13,121	7,888	
	CDA Connect	0	0	0	0	1,200	
	CDA Life	733,906	0	0	733,906	641,374	
	CDA Media	15,813	0	0	15,813	10,157	
	CDA Community and Fundraising Events	2,382	0	0	2,382	1,493	
	ACT Spot purchasing & Enhanced Support	6,864	0	0	6,864	777	
	Merchandise	0	0	0	0	3,009	
		<u>772,086</u>	<u>0</u>	<u>0</u>	<u>772,086</u>	<u>665,898</u>	
6	TOTAL RESOURCES EXPENDED			2022		2021	
		Staff costs (note 6) £	Direct service costs £	Office overheads £	Depreciation £	Total Resources Expended £	Total Resources Expended £
	<u>Support Services for Deaf People - Restricted Funds</u>						
	ACT	114,800	18,089	7,707	0	140,596	134,378
	Befriending Project	27,881	6,008	966	140	34,994	35,990
	CDA Community	20,758	7,796	217	0	28,771	32,670
	CDA TV	1,781	8,971	190	0	10,942	21,985
	Fincham House Investment Grant	0	0	0	13,840	13,840	13,840
	Management Costs	37,009	0	0	0	37,009	41,354
		<u>202,229</u>	<u>40,864</u>	<u>9,080</u>	<u>13,980</u>	<u>266,152</u>	<u>280,217</u>
	<u>Activities for Generating Funds</u>						
	Sign Language Academy	9,381	3,177	627	0	13,185	14,217
	Fincham House	3,421	13,594	2,481	0	19,496	18,937
	Fundraising	4,068	8,188	1,858	0	14,114	16,310
	Merchandise	0	0	0	0	0	4,518
	Media	2,510	6,074	756	0	9,340	0
	CDA Life	640,504	39,186	36,230	0	715,920	600,277
		<u>659,884</u>	<u>70,219</u>	<u>41,952</u>	<u>0</u>	<u>772,055</u>	<u>654,259</u>
	Core and management	29,425	0	0	25,690	55,115	41,365
		<u>29,425</u>	<u>0</u>	<u>0</u>	<u>25,690</u>	<u>55,115</u>	<u>41,365</u>
	Total charitable activities	891,538	111,083	51,032	39,670	1,093,322	975,841
	Governance costs	0	0	2,140	0	2,140	3,516
	Auditors' costs - statutory audit	0	0	5,880	0	5,880	5,880
		<u>891,538</u>	<u>111,083</u>	<u>59,052</u>	<u>39,670</u>	<u>1,101,343</u>	<u>985,237</u>

7 STAFF COSTS

No remuneration was paid to any of the trustees in the year. Expenses totalling £0 (2021 - £0) were reimbursed to them. The staff costs were:

	2022 £	2021 £
Wages and Salaries	810,571	694,194
Social Security Costs	63,830	68,908
Employer's Pension Contributions	17,137	14,739
	<u>891,538</u>	<u>777,841</u>

The average weekly number of staff employed by the charity during the year was 39 (2021 - 34)  
No member of staff earned more than £60,000.

8 NON-CURRENT ASSETS

		Freehold land and buildings £	Investment Property £	Building Improvements £	Equipment and software £	Total Funds £
COST	Balance at 1 April 2021	364,000	546,000	69,203	36,742	1,015,945
	Additions	0	0	0	9,632	9,632
	Revaluation	0	0	0	0	0
	Balance at 31 March 2022	<u>364,000</u>	<u>546,000</u>	<u>69,203</u>	<u>46,374</u>	<u>1,025,577</u>
DEPRECIATION	Balance at 1 April 2021	9,707	14,560	29,330	23,660	77,257
	Charge for the year	7,280	10,920	13,841	7,629	39,670
	Written back on revaluation	0	0	0	0	0
	Disposals	0	0	0	0	0
	Balance at 31 March 2022	<u>16,987</u>	<u>25,480</u>	<u>43,171</u>	<u>31,289</u>	<u>116,927</u>
NET BOOK VALUE	Balance at 31 March 2022	<u>347,013</u>	<u>520,520</u>	<u>26,032</u>	<u>15,084</u>	<u>908,650</u>
	Balance at 1 April 2021	<u>354,293</u>	<u>531,440</u>	<u>39,873</u>	<u>13,082</u>	<u>938,688</u>

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 4 November 2019. An independent valuer, Barker Storey Matthews with a registered address at Pound Hill House, Cambridge, CB3 0AE determined both Market and Fair Values of the property at £910,000. Market and investment methods were adopted to valuation with no significant assumptions.

Had it been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

9	INVESTMENTS	2022	2021
	CBF Investment Fund	£	£
	Cost	1,606	1,606
	Market value brought forward	6,815	6,815
	Net (loss)/gain on revaluation at year end	2,575	0
	Market value carried forward	9,390	6,815
10	DEBTORS	2022	2021
		£	£
	Prepayments	7,318	6,453
	Trade debtors	45,273	41,403
		52,591	47,856
11	CASH AT BANK AND IN HAND	2022	2021
		£	£
	CAF Cash account	135,120	15,214
	CAF Gold account	140,014	193,000
	CCLA	5,832	5,358
	Paypal	10,875	4,890
	Petty cash	44	43
		291,885	218,505
12	CREDITORS: Due within one year	2022	2021
		£	£
	Deferred income revenue (see note 13)	67,911	33,283
	Other creditors	13,000	13,000
	Social security and other taxes	8,230	10,068
	Trade creditors	41,860	9,483
	Accruals	45,049	28,903
		176,049	94,737

			2022	2021
			£	£
13	Deferred income	revenue		
		Community Fund (previously Big Lottery Fund)	9,850	2,700
		Freeman's Trust	4,504	6,250
		Peterborough Council for Voluntary Service	0	2,250
		Police & Crime Commissioner	26,913	0
		Pye Foundation	1,460	1,250
		Sobell Foundation	0	2,085
		Sign Language Academy	10,769	3,090
		Strangward Trust	4,000	0
		Tudor Trust	10,415	13,619
		Other	0	2,040
			<u>67,911</u>	<u>33,283</u>

14	UNRESTRICTED FUNDS					2022	2021
						£	£
	Tangible Assets	Non-Current Liabilities	General Funds	Designated Funds		Total Unrestricted Funds	
				Building Repairs & Development	Operational Contingency Fund		
Brought forward	938,687	0	128,371	0	0	1,067,058	950,901
Movement in year	-30,037	0	10,640	0	0	-19,396	116,157
Transfers	0	0	0	0	0	0	0
Carried forward	<u>908,650</u>	<u>0</u>	<u>139,011</u>	<u>0</u>	<u>0</u>	<u>1,047,662</u>	<u>1,067,058</u>

The balances brought forward and carried forward on the General and Designated Funds are represented by Net Current Assets on the Balance Sheet.

15	RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
	ACT	1,203	180,082	154,371	0	26,914
	Befriending	11,200	13,511	34,994	14,787	4,504
	CDA Community	2,085	1,901	28,221	24,235	0
	CDA TV (Media combined)	0	13,595	10,702	6,957	9,850
	CDA Life	2,560	19,916	22,476	0	0
	HMRC JRS/ SSP Fund	0	1,549	1,549	0	0
		<u>17,048</u>	<u>230,554</u>	<u>252,313</u>	<u>45,979</u>	<u>41,268</u>

Above c/f value at £41,268 is included in charity's total deferred income balance (see note 13) affecting current liabilities value at year end.

#### 16 ENDOWMENT FUND

The fund comprises £1,606 which was bequeathed to the charity by a Mr Gamer in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association. The current value of the fund is £9,390.

#### 17 FINCHAM HOUSE - LESSOR DISCLOSURES

As at 31 March 2022, there are three operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2022 £	2021 £
Within one year	43,500	43,500
Between one and five years	43,542	15,208
After five year	-	-

The Association has two operating leases with a term of 5 years each which will expire in May 2024 and August 2024. Break Date on the leases is the last day of the third year of the Contractual Term. The Association has one operating lease with a term of 3 years which will expire in September 2022. Break Date on the lease is the last day of the second year of the Contractual Term.

#### 18 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.





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**W: [cambsdeaf.org](http://cambsdeaf.org)**

**Cambridgeshire Deaf Association**

England & Wales - Charity number 1062578

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# Accounts

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Cambridgeshire  
Deaf Association

(formerly known as The Ely Diocesan  
Association For Deaf People)

## **Annual Report and Accounts for the year ended 31st March 2021**



Registered office:  
8 Romsey Terrace, Cambridge, CB1 3NH  
Company registration number: 03353070  
Charity registration number: 1062578



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### Trustees

Dr Janie Anderson - Chair  
Mr Godfrey Palmer - Vice-Chair  
Mr Brendan Casey  
Mr Angus McGuinness  
Ms Alison Gelder  
Mr Fil Kamps  
Mr Andrew Mell  
Ms Chalky Wan  
Ms Alisha-Mary Abbott  
Ms Tor Docherty  
Appointed on 14th April 2020

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### Chief Executive Officer

Mr Andrew Palmer

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### Independent Auditor

UHY Hacker Young  
PO Box 501  
The Nexus Building  
Broadway  
Letchworth Garden City  
Herts SG6 9BL

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### Bankers

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

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# Trustee Annual Report

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## Message from the Chair

### Welcome to Cambridgeshire Deaf Association Annual Report for 2021.

The highlight of the year for the trustees was to be awarded an Outstanding for our services that we provide for our Deaf clients. This was a fantastic achievement for the whole team. We are a unique organisation and we are proud to be trustees. It has been a difficult year working in a pandemic but we have been keeping our community connected and keeping everyone safe and everyone is looking forward to the time when we are able to meet face to face again.

I hope you enjoy reading more about the services we have been providing and how we have been working with and for the community. On behalf of the trustees I'd like to say a big thank you to all of our staff and volunteers who work so hard. We are proud that everyone shares our values which are worth putting here again.

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



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## Message from the Chief Executive

### In this most challenging year, I am so proud of the team at CDA for rising to the challenge of the pandemic.

In each area of the charity the staff and volunteers gave their all to ensure the deaf community still received the services we offer despite the risks and restrictions.

From the unbelievable online community activity, to the first class care we provided; to being there to support with volunteers and continuing and providing advocacy and casework whenever people needed it with record referrals. We were there when the deaf community needed us.

The charity continued to grow providing more support than ever before with a larger team of staff and volunteers while at the same time increasing the sustainability of the organisation with improved reserves and assets.

Thank you to all the staff, volunteers, members and trustees for your support this year and to the generosity of donors and funders who have helped make all the work in this report possible.



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# Objectives, strategy and vision

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## Aims and Objectives

### Vision

We have a vision of a world where deaf people experience improved health, wellbeing and equality.



### Mission

Our mission is to achieve our vision of the world by informing, encouraging, supporting, caring and campaigning. While we carry out our mission, we want to stay true to our values too.



### Values

Our values are that we take notice of the world around us; be active and get things done; learn how we could do things better; give to the whole community, encourage voluntary service and connect with as many people or organisations as we can to improve the lives of deaf people.



The Trustees have had regard to the Charity Commission's guidance on public benefit and gave met this guidance by facilitating activities as outlined and explained in this report.

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## Strategy

**Our values combined with our vision and mission helped us define our strategy which is to:**

Put feedback at the heart of everything we do. If we do that, we can provide relevant services based on the needs of the community.

We want to build a stronger local deaf community while increasing the sustainability of our organisation so we're fit for the future. And finally, we're going to keep campaigning for better local public services.

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## Plans for the future

We're planning to further develop our services for the deaf community based on local needs while further developing sustainability. In particular our plans for the coming years involve more hyper-local small community gatherings, development of our domestic violence service, offering some of our specialist advocacy services out-of-county on a non-contract basis and expanding our personal care services to include supported living.

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## Performance Achievements

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### Advocacy and Casework

We continued to provide Casework services under our contract with Cambridgeshire County Council and a small grant from Peterborough City Council.

The Pandemic led to a vast increase in requests for support in March and April 2020 which led to a record year for referrals into the service. 872 requests for support were made and the main support needs were:

- Accessing Services
- Physical Health
- Benefits
- Financial
- Housing
- Correspondence
- Equipment
- Emotional Support
- Mental Health
- Legal
- Employment
- Education
- Family
- Social Issues

Because of restrictions arising from the pandemic, much of our work was done remotely with only essential or unavoidable home visits being made, for example to those without technology.

In response to the changing nature of how we worked in the year, we established a new 'contact line' service which allows people to easily book time with our staff online. Contact line can be used to book for face-to-face meetings, online meetings and for domestic violence support. We created a new animated video to advertise the service and it has been utilised with growing numbers using this method to easily access support.



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### Advocacy

We are funded to provide advocacy via our Partnership with Voiceability in a contract commissioned by Cambridgeshire and Peterborough County Council

We received 265 requests for advocacy support across a range of specialisms as well as generic advocacy. We have two trained advocates in post with specialisms in Care Act, Mental capacity, youth advocacy and we also have the use of a trained IMHA in-house.

Feedback from both Casework and Advocacy services has been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes to for key markers of quality on a regular basis.

We received **265 requests** for advocacy support across a range of specialisms as well as generic advocacy



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## Performance Achievements (continued)

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### Domestic Violence

We continue to deliver the Freedom programme to deaf women at risk of or victims of domestic abuse. The course continued to run during the pandemic with support from The Cambridgeshire and Peterborough Domestic Violence Partnership who donated technology to enable women to continue to access the course.



We have also been successful in securing funding for the role of IDVA (independent domestic violence advisor) which will be taken up inside the existing team. We have recently invested in the training of two staff in domestic and sexual violence advocacy.

Thank you to Cambridgeshire and Peterborough Police and Crime Commissioner for their financial assistance with delivery of 1:1 sessions for domestic violence victims and vulnerable clients.

Thank you to The National Lottery Community Fund for financial support with staffing needs during periods of increased demand.

Thank you to Awards for All, Cambridgeshire and Peterborough Police and Crime Commissioner and Cambridgeshire Community Foundation for financial assistance with equipment and software for both CDA staff and clients to enable remote contact during lockdown.

Thank you to The Tudor Trust for directly supporting the deaf community with an emergency grant in the midst of the pandemic.

Please see Fundraising section for full details of grants received

been overwhelmingly positive during the year. We also continued to monitor the quality of our work via SQA system which monitors staff case notes to for key markers of quality on a regular basis.

---

## Life

Our successful personal care and support social enterprise continued growing in the year. The number of hours delivered increased for the fourth successive year with income growing from £377,000 to £608,000.

We provided services to around 20 deaf people with additional needs with a predominantly deaf staff team.

Our staff are skilled in adapting their language to suit various clients' needs as well as knowledgeable and safe in working with people with a range of cognitive and physical variations.

We have created a bespoke in-house auditing system to monitor compliance with plans in place to introduce a coaching and quality assessment introduced in the coming year. The service has yet to receive its first inspection but was praised by CQC for our response during the pandemic.

Coronavirus presented significant challenges to the care industry. During that time, we recruited 5 new staff and new clients. We have complied with all requirements with respect to testing and infection control. In December and January, we suppressed an outbreak effectively minimising spread amongst clients and staff.



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## Performance Achievements (continued)

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### Community

Coronavirus has dominated the year putting a stop to most of our face to face community activities. This rendered many people very isolated but we responded with consistent range of online activities. Throughout the year we held 3 weekly online events with a range of interesting activities, exercise and talks that were attended thousands of times providing a vital social lifeline for deaf people.



During the summer, we managed to restart some events outdoors which were attended to the rule of 6 and complied with all regulations. The second lockdown saw us resume the online activities. Throughout the year there were over 1600 attendances to community events either online or in person. While this number is a decreased result from the previous year where all events were face-to-face, we're pleased that so many people found our service something they wanted to turn to.

Thank you to Cambridgeshire Community Foundation, Leathersellers and Sobell Foundation for their financial assistance with staffing costs which enabled uninterrupted service to our Community.

Please see Fundraising section for full details of grants received



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### Membership

CDA is a membership organisation with members having a say on our trustees, voting in our AGM and taking part in regular feedback meetings. During the year we held one online feedback meeting with members with actions being followed up. We also expanded the number of places that people can get a discount because of being a member but the number of members reduced due to there being no group activities for people to join in.



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### Befriending

Our befriending project provided vital support for people during the pandemic through online chats, friendship to socially distanced and delivering food shopping during the height of the pandemic to people who were shielding and could not get out. The befriending team of volunteers grew to 30 volunteers supporting a range of people with varying communication styles. Further to this, we supported people who are normally disconnected from technology with iPads so that they could keep in touch with their befrienders or virtually visit regular community events.

We regularly monitored the impact of the service on the people's lives showing a consistent improvement in people's feelings of independence and wellbeing.

We also consistently liaised with local voluntary organisations to improve our service and share best practice and created regular community news updates in British Sign Language with overwhelming positive feedback.

Thank you to Awards for All, Barnabas Trust, Cambridgeshire Community Foundation, Huntingdon Freeman's Trust, The National Lottery Community Fund, Peterborough Council for Voluntary Services and Strangward Trust for their respective contributions to the project that enabled effective staffing and coordination.

Please see Fundraising section for full details of grants received

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## SLA

Despite the pandemic the results were good with a **76%** pass rate from 21 students



## CDA TV

**50 hours** of content in place of 6 originally planned and funded



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## Performance Achievements (continued)

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### Sign Language Academy

We ceased all our sign language classes at the beginning of the pandemic until restrictions allowed classes to resume in August.

We used this time to complete the unfinished classes. Given the uncertainty of the time, we decided not to launch new classes in September, a decision justified by the tightening of regulations soon after. Our tutors followed all regulations and risk assessed their classes in the summer to ensure the safety of tutors and students.

Despite the pandemic, the results were good with a 76% pass rate from 21 students.

---

### CDA Media & CDA TV

Our base in Cambridge has facilities to provide high quality video BSL to English translation services and during the year we continued to support local organisations and some others to translate their information.

We also used our media facilities as part of a project with Cambridgeshire Community Foundation to create a series of online 'podcasts' in BSL. The grant from CCF paid for some improvements to our cameras and equipment and we also invested some revenue generated from Media projects to reach the desired standard as well as utilising our existing capacity, skills and experiences. The project was designed in such a way as to make the content easily repeatable. This led to ultimate creation of 50 hours of content in place of 6 originally planned and funded. This included phone-ins on a range of topics as well as a regular football, quiz, cooking and news programmes. Over half-a-million minutes of content was watched in the period from November to March providing the only regular source of BSL TV content in the UK.



### Social Media and PR

CDA utilised Social Media during the pandemic to provide information to the deaf community in an entertaining and interesting way. We created over 200 videos covering different topics but focused our attention on providing information to keep people informed over the pandemic as sign language information was at a premium compared to the mainstream media.

We grew our Facebook followers from 4k to 6.5k and the numbers of views on our videos exploded.

We focused on improving our presence in local media and achieved 20 articles in local press or radio interviews and made an appearance on TV twice as well as national radio too. This all contributes to improving awareness of the deaf community and our work.



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## Performance Achievements (continued)

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### Campaigning

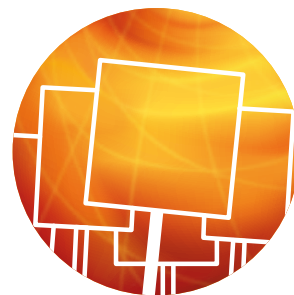
The focus of our campaigning pre-pandemic was improving access to the Police and through our volunteers Christopher and Tracey Clelland, we liaised with Cambridgeshire Police over the establishment of a 'PLOD' unit which is a funded team with the force to improve relations and accessibility with the deaf community. We have been successful with funding agreed for the establishment of a PLOD unit in Cambridgeshire.

We also led campaigns for flexibility of enforcement of facemasks during the pandemic. We made several media appearances including on TV and distributed thousands of badges and cards, indicating that masks may be a problem, to people across the entire country.

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### Fincham House

Our building in Cambridge was not utilised for its normal purposes due to covid restrictions. However, we still were able to generate useful income through our tenants who all have remained in place. We offered out tenant's discounts on their rent for lockdown periods.



## Fundraising

We are very fortunate to be able to work with different partners who believe in our mission and provide on-going support.

We continued to invest in Trust fundraising and were successful with vital bids across our projects:

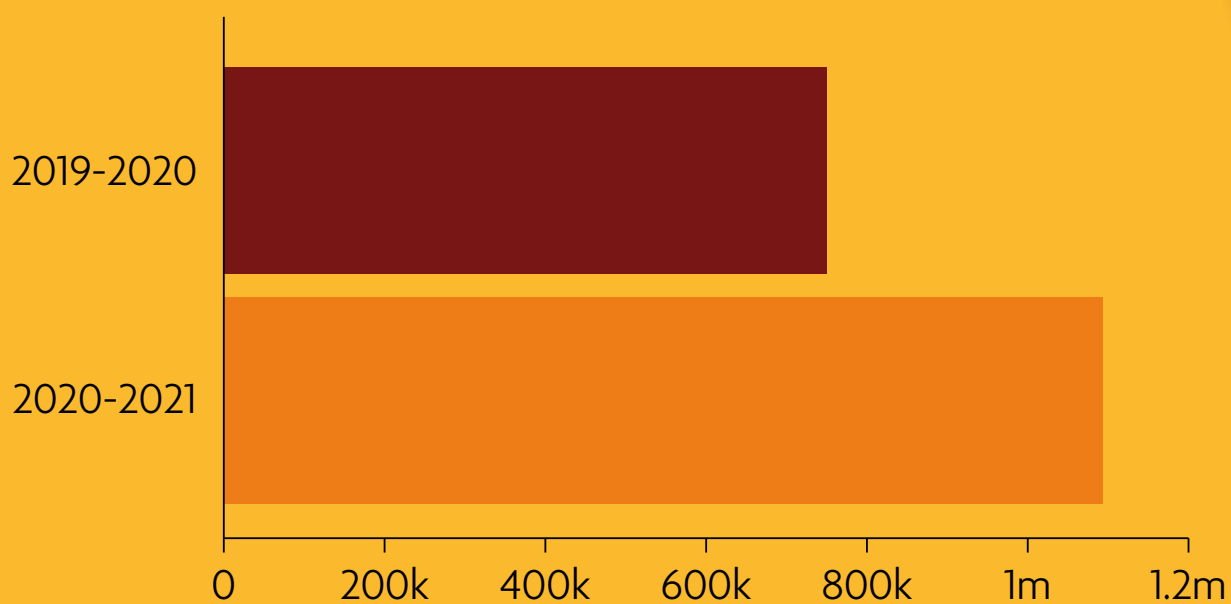
Organisation	Fund awarded for FY2020-21 activities
Awards for All	£6,648 was awarded to support Befriending project's coordination as well as equipment, supplies and software for remote access needs during the pandemic
Barnabas Trust	£1,100 supported the work of our Befriending team
Cambridgeshire and Peterborough Police and Crime Commissioner	£12,511 helped provide 1:1 on-going support to domestic violence victims as well as equipment, supplies and software to enable effective remote access
Cambridgeshire Community Foundation	A total of £29,456 was secured and invested in projects such as Befriending, Community and CDA TV
Huntingdon Freeman's Trust	On-going partnership secured £8,750 for Befriending Coordinator's role this financial year.
Leathersellers	£835 of a larger £2,000 grant secured in 2019 helped deliver drop-in sessions for the deaf community
Peterborough Council for Voluntary Services	£1,250 was awarded to provide localised covid response for Peterborough
Sobell Foundation	£5,000 was secured for our Community Coordinator role for the second year
Strangward Trust	A repeat fund helped deliver our Befriending project - £2,000 was received during the year
The National Lottery Community Fund	£29,839 secured delivery across our Advocacy and Befriending project and supported our Life team during early days of the pandemic
Tudor Trust	£2,000 was received for direct emergency support to our Community

We also secured additional funding to help with our core costs and reserves build-up. With many thanks to all grant providers and the public for their on-going support:

BGL Group	£3,300
Frank Litchfield Trust	£1,000
Garfield Weston	£6,664
The National Lottery Community Fund	£62,431 (see Reserves Policy section)
Public donations and legacies	£3,849
Sir Jules Thorn Trust	£1,000
The Pye Foundation	£2,250
Trinity College	£110
Tudor Trust	£25,000
Woodroffe Benton Foundation	£500
Tudor Trust	£2,000 was received for direct emergency support to our Community

CDA's total revenue in 2020-21 was £1,093,836, an **increase of 45%** on the previous year's result

### REVENUE



### WHERE OUR INCOME CAME FROM



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## Financial performance highlights

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### Income and expenditure highlights

CDA's total revenue in 2020-21 was £1,093,836, an increase of 45% on the previous year's result. Our total expenditure in 2020-21 was £985,237, an increase of 36% on the previous year's figure.

#### Where our income came from in 2020-21:

61% of our total income came from CDA's own activities for generating funds. The vast majority of this total derives from CDA Life domiciliary specialised care that has grown and developed substantially since June 2019. Other activities include Sign Language Academy and newly developed CDA Media services. We are very proud to grow our own activities in a bid for long-term sustainability.

34% of our total income came from Local Authority contracts (12%) and grants (22%). The unrestricted grants figure achieved in the year includes a one-off and exceptional reserves donation from The National Lottery Community Fund. At £62,431, this donation stands at 61% of all unrestricted grants received during the year.

The biggest financial success for the charity during the financial year has been the ability to deliver against the charity's free reserves re-build plan set out in financial year 2019-20. Alongside the reserves donation at £62,431, the remaining difference between our unrestricted income and expenditure of £53,726 was put aside for the same purpose. The Board of Trustees agrees that these funds must be grown further until desired level is reached to ensure financial sustainability and to maximise our impact on provision of vital services for our deaf community.

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### Reserves Policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 6 months of the charitable resources expanded which equates to £198,379 for the year to March 2021. At this level, the trustees feel that they would be able to continue the current charitable activities in the event of a significant drop in funding. In the event of such an occurrence, it would obviously be necessary to consider how the funding would be replaced or activities changed.

As at end of financial year 2020-21, free reserves amount to £128,371. This constitutes 65% of the required amount. The Trustees feel confident that with careful and on-going financial and operational management, this can improve further to satisfy fully their commitment.



TRUSTEE

14/10/2021



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## Structure, Management and Responsibilities

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### Structure and Management

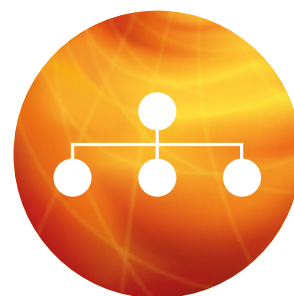
The organisation is governed by a board of trustees who set the strategy for CDA and approve annual plans and budgets. They meet quarterly to review progress and assess risks to the organisation and provide strategic governance and oversight. The board is comprised of 11 people with a range of expertise, including 6 deaf people.

The Chief Executive reports to the board on a quarterly basis and in regular communication with board members via our internal messaging system.

The chief executive chairs a weekly Senior Management meeting (SMT) with the deputy CEO and Finance officer to discuss a range of topics and ensure the organisation is operating within its strategic objectives.

On a monthly basis the Operational Leadership team, comprising SMT and the heads of other departments, meets to review progress against our annual plan and budget.

The CEO holds an operational meeting at least monthly with each department head. Each department also holds its own team meetings. All staff performance is reviewed on a monthly basis.



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## Statement of Trustees' Responsibilities

The trustees, who are also the directors of Cambridgeshire Deaf Association Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association



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# Annual Accounts

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## Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd

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### Opinion

We have audited the financial statements of Cambridgeshire Deaf Association Ltd (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

#### In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



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## Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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# Independent Auditor's Report to the Trustees of Cambridgeshire Deaf Association Ltd (continued)

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## Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Based on our understanding of the charity and the way in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to the acts by the charity, which were contrary to applicable laws and regulations including fraud, and we considered the extent to which non-compliance might have a material effect on the financial statements. We evaluated opportunities for fraudulent manipulation of the financial statements, and determined that the principal risks were related to manipulation of expenditure and management override of controls.

Audit procedures performed included: review of the financial statement disclosures to underlying supporting documentation, reviewing authorisation of expenditure, enquiries of management, and testing of journals and evaluating whether there was evidence of bias that represented a risk of material misstatement due to fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.



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## Other matters which we are required to address

The financial statements of Cambridgeshire Deaf Association Limited for the year ended 31 March 2020 were not audited, and thus the corresponding figures disclosed in these financial statements are unaudited.

### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Shona Munday FCA (Senior Statutory Auditor)**  
for and on behalf of UHY Hacker Young (East) Limited

Chartered Accountants  
Statutory Auditor

21 December 2021

Date: .....

PO Box 501  
The Nexus Building  
Broadway  
Letchworth Garden City  
Herts  
SG6 9BL

# Annual Accounts

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	2021 Restricted Funds £	Endowment Fund £	Total Funds £	2020 Total Funds £
<b>INCOME</b>						
Incoming resources from generated funds:						
Voluntary income	2	3,849	0	0	3,849	2,310
Investment income	3	49,675	0	0	49,675	43,333
Incoming resources from charitable activities:						
Grants	4	101,755	272,659	0	374,414	273,512
Activities for Generating Funds	5	665,898	0	0	665,898	433,147
As restated - see Accounting Policies (m)						
<b>TOTAL INCOME</b>		<b>821,177</b>	<b>272,659</b>	<b>0</b>	<b>1,093,836</b>	<b>752,302</b>
<b>EXPENDITURE</b>						
Charitable activities		705,020	280,217	0	985,237	726,020
<b>TOTAL EXPENDITURE</b>	6	<b>705,020</b>	<b>280,217</b>	<b>0</b>	<b>985,237</b>	<b>726,020</b>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>116,157</b>	<b>-7,558</b>	<b>0</b>	<b>108,599</b>	<b>26,282</b>
<b>TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS BEFORE GAINS AND LOSSES ON INVESTMENTS</b>		<b>116,157</b>	<b>-7,558</b>	<b>0</b>	<b>108,599</b>	<b>26,282</b>
Unrealised (losses)/gains on investments	13	0	0	0	0	637,374
<b>NET MOVEMENT IN FUNDS</b>		<b>116,157</b>	<b>-7,558</b>	<b>0</b>	<b>108,599</b>	<b>663,656</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>950,901</b>	<b>50,814</b>	<b>6,815</b>	<b>1,008,530</b>	<b>344,874</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,067,058</b>	<b>43,256</b>	<b>6,815</b>	<b>1,117,128</b>	<b>1,008,530</b>

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There were no recognised gains or losses for 2021 or 2020 other than those included in the Statement of Financial Activities.

## BALANCE SHEET AT 31 MARCH

	Notes	2021		2020	
		£	£	£	£
<b>NON-CURRENT ASSETS</b>					
Tangible assets	8		407,248		423,390
Investment property	8		531,440		542,360
Investments - other	9		6,815		6,815
			<u>945,503</u>		<u>972,565</u>
<b>CURRENT ASSETS</b>					
Debtors	10	47,856		132,492	
Cash at bank and in hand	11	218,505		42,174	
			<u>266,362</u>		<u>174,666</u>
<b>CREDITORS: amounts falling due within one year</b>	12	<u>94,737</u>		<u>138,701</u>	
<b>NET CURRENT ASSETS</b>			<u>171,625</u>		<u>35,965</u>
				As restated - see Accounting Policies (m)	
Non-current liabilities	13		0		0
			<u>1,117,128</u>		<u>1,008,530</u>
<b>NET ASSETS</b>			<u>1,117,128</u>		<u>1,008,530</u>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted Funds	15		1,067,058		950,901
Restricted Funds			43,256		50,814
Endowment Funds	16		6,815		6,815
			<u>1,117,128</u>		<u>1,008,530</u>
<b>TOTAL CHARITY FUNDS</b>			<u>1,117,128</u>		<u>1,008,530</u>

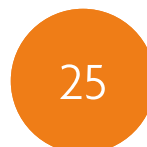
For the year ended 31 March 2021 the charity has appointed UHY Hacker Young Chartered Accountants to conduct the Statutory Audit. The resolution was passed during the Board meeting held on 25 February 2021. The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of Companies Act 2006 and preparing accounts which give a true and fair view of the state of affairs of the charity as at the year end and of its deficit for the year in accordance with the requirements of sections 393 and 394 and which otherwise comply with the requirements of the Companies Act 2006, so far as applicable to the charity.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 applicable to charities and were approved by the trustees on 14 October 2021 and signed on their behalf



Janie Anderson  
Chair of CDA

Company registration number: 03353070  
Charity registration number: 1062578



## CASH FLOW STATEMENT

CASH FLOWS FROM OPERATING ACTIVITIES:	2021		2020	
	£	£	£	£
Net (Expenditure)/ Income and Net Movement in Funds		108,599		26,282
Cash flows from operating activities:				
Depreciation charge	38,903		27,591	
Increase/ decrease in trade receivables	84,636		-101,603	
Increase/ decrease in trade payables	19,811		22,877	
Increase/ decrease in deferred revenue	-63,776		84,806	
Asset disposal	293		0	
	<u>79,867</u>		<u>33,672</u>	
Cash flows from investing activities:				
Capital investment	0		-43,027	
Purchase of tangible fixed assets	-12,134		-5,717	
	<u>-12,134</u>		<u>-48,744</u>	
Change in Cash and Cash Equivalents		176,332		11,209
Cash and Cash Equivalents at the Beginning of the Year		42,174		30,965
		<u>218,506</u>		<u>42,174</u>

(i) ANALYSIS OF CHANGES IN NET DEBT	At 1 Apr 2020	Cash flow	At 31 Mar 2021
	£	£	£
Cash and cash equivalent:			
Cash	36,816	176,332	213,148
Cash equivalent	5,358	0	5,358
	<u>42,174</u>	<u>176,332</u>	<u>218,506</u>
Debt due after one year	0	0	0
TOTAL	<u>42,174</u>	<u>176,332</u>	<u>218,506</u>

## NOTES TO THE ACCOUNTS

### 1 ACCOUNTING POLICIES

#### (a) BASIS OF PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ely Diocesan Association for Deaf People incorporated in England and Wales with registered address at 8 Romsey Terrace, Cambridge, CB1 3NH, meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in relevant accounting policy note(s).

#### (b) INCOME

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future year.

#### (c) EXPENDITURE

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

#### (d) OPERATING LEASES

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income as incurred.

#### (e) TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Freehold land and buildings	2% straight line basis
Building improvements	20% straight line basis
Equipment	33 1/3% straight line basis
Software	33 1/3% straight line basis

The charity has a policy to write off any software items which cost less than £500 and any items of equipment which cost less than £200.

#### (f) INVESTMENTS

Investments held for the long term to generate income or capital growth are carried at market value as fixed assets.

(g) DEBTORS

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

(h) CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(i) GOING CONCERN

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(j) FUND ACCOUNTING

Restricted funds are to be used for the specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overhead and support costs.

Designated funds are unrestricted funds, which have been designated for special purposes by the Trustees. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objects of the charity.

(k) PENSIONS

The charity contributes to money purchase, defined contribution schemes, on behalf of its employees. No liability exists in respect of pensions other than monthly contributions due which is included within creditors.

(l) LIABILITY OF THE MEMBERS

The charity is limited by guarantee. In the event of the charity being wound up, the liability of the members is limited to £1.

(m) PRIOR YEAR ADJUSTMENTS

Past deferral of grant income for capital assets was reversed in full which resulted in adjustment to figures presented in this report covering period to 31 March 2020. £50,814 was debited to deferred capital balance at year end (notes 13-14), £28,800 was credited to grants income (SOFA) and £22,014 was credited to SOFA Total funds brought forward.

(n) CHANGES AFFECTING POST YEAR END PERIOD

During the Board of Trustees quarterly meeting on 28 May 2020, a resolution was passed to change charity's legal name from The Ely Diocesan Association for Deaf People to Cambridgeshire Deaf Association. The change was authorised by Companies House with effective date as at 19 April 2021.

2	DONATIONS	2021				2020			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
	Individual Donations and Legacies	3,849	0	0	3,849	2,310	0	0	2,310
		<u>3,849</u>	<u>0</u>	<u>0</u>	<u>3,849</u>	<u>2,310</u>	<u>0</u>	<u>0</u>	<u>2,310</u>
3	INVESTMENT INCOME	2021				2020			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
	Capital Investment income	49,624	0	0	49,624	42,995	0	0	42,995
	Interest Received	51	0	0	51	338	0	0	338
		<u>49,675</u>	<u>0</u>	<u>0</u>	<u>49,675</u>	<u>43,333</u>	<u>0</u>	<u>0</u>	<u>43,333</u>
4	GRANTS	2021				2020			
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
									As restated - see Accounting Policies (m)
	Barnabas Trust	0	1,100	0	1,100	0	0	0	0
	BGL Group	3,300	0	0	3,300	0	0	0	0
	Cambridgeshire Community Foundation	0	30,456	0	30,456	0	25,000	0	25,000
	Cambridgeshire County Council	0	83,000	0	83,000	0	83,000	0	83,000
	Childwick Trust	0	0	0	0	2,500	7,500	0	10,000
	Comic Relief	0	0	0	0	0	25,566	0	25,566
	Evelyn Trust	0	0	0	0	0	1,745	0	1,745
	Flux Trust	0	0	0	0	1,000	0	0	1,000
	Frank Litchfield	1,000	0	0	1,000	0	0	0	0
	Garfield Weston	6,664	0	0	6,664	13,336	0	0	13,336
	HMRC	0	11,034	0	11,034	0	0	0	0
	Huntingdon Freeman's Trust	0	8,750	0	8,750	0	14,000	0	14,000
	Leathersellers	0	835	0	835	0	1,165	0	1,165
	Local Authority Infection Control Fund	0	20,702	0	20,702	0	0	0	0
	Mrs Smith and Mount Trust	0	0	0	0	0	5,000	0	5,000
	The National Lottery Awards for All	0	6,648	0	6,648	0	0	0	0
	The National Lottery Community Fund	62,431	29,839	0	92,270	0	4,070	0	4,070
	Near Neighbours - Freedom	0	2,637	0	2,637	0	763	0	763
	Peterborough City Council	0	8,600	0	8,600	0	8,597	0	8,597
	Peterborough Council for Voluntary Serv	0	2,250	0	2,250	0	0	0	0
	Police & Crime Commissioner	0	12,512	0	12,512	0	0	0	0
	Pye Foundation	1,750	500	0	2,250	3,000	0	0	3,000
	Sir Jules Thorn Trust	1,000	0	0	1,000	0	0	0	0
	Sobell Foundation	0	5,000	0	5,000	0	6,695	0	6,695
	Strangward Trust	0	2,000	0	2,000	0	0	0	0
	Trinity Trust	110	0	0	110	110	0	0	110
	Tudor Trust	25,000	796	0	25,796	14,585	0	0	14,585
	Voiceability	0	46,000	0	46,000	0	46,001	0	46,001
	Woodroffe Benton Foundation	500	0	0	500	0	0	0	0
	Other	0	0	0	0	0	9,879	0	9,879
		<u>101,755</u>	<u>272,659</u>	<u>0</u>	<u>374,414</u>	<u>34,531</u>	<u>238,981</u>	<u>0</u>	<u>273,512</u>

5	ACTIVITIES FOR GENERATING FUNDS	2021			Total Funds £	2020 Total Funds £
		Unrestricted Funds £	Restricted Funds £	Endowment Funds £		
		CDA Sign Language Academy	7,888	0		
CDA Connect	1,200	0	0	1,200	8,388	
CDA Life (formerly CDA Care)	641,374	0	0	641,374	377,893	
CDA Media	10,157	0	0	10,157	0	
CDA Community and Fundraising Events	1,493	0	0	1,493	12,259	
ACT Spot purchasing	777	0	0	777	0	
Feeltheforce	0	0	0	0	13,668	
Merchandise	3,009	0	0	3,009	0	
	665,898	0	0	665,898	433,147	

6	TOTAL RESOURCES EXPENDED	2021				Total Resources Expended £	2020 Total Resources Expended £
		Staff costs (note 6) £	Direct service costs £	Office overheads £	Depreciation £		
<u>Support Services for Deaf People - Restricted Funds</u>							
ACT	107,802	15,646	10,236	694	134,378	106,322	
Befriending Project	31,462	1,479	2,491	558	35,990	36,535	
BSL at home	0	0	0	0	0	868	
CDA Community	18,774	11,092	1,484	1,320	32,670	17,378	
CDA TV (combined Media)	7,292	11,987	1,614	1,092	21,985	0	
Community Sport	0	0	0	0	0	14,092	
Freedom Programme (see ACT)	0	0	0	0	0	807	
Wellbeing project	0	0	0	0	0	194	
Fincham House Investment Grant	0	0	0	13,840	13,840	10,255	
Management Costs	41,354	0	0	0	41,354	33,985	
	206,684	40,204	15,825	17,504	280,217	220,436	
<u>Activities for Generating Funds</u>							
Sign Language Academy	10,823	2,713	681	0	14,217	26,661	
Fincham House	0	15,065	3,872	0	18,937	26,105	
Fundraising	693	9,059	6,558	0	16,310	22,261	
Community Fundraising	0	0	0	0	0	11,344	
CDA Connect	0	0	0	0	0	5,930	
Feeltheforce	0	0	0	0	0	14,484	
Merchandise	0	4,330	188	0	4,518	0	
CDA Life	523,742	40,231	36,304	0	600,277	362,503	
	535,258	71,398	47,603	0	654,259	469,288	
Core and management	19,966	0	0	21,399	41,365	34,911	
	19,966	0	0	21,399	41,365	34,911	
Total charitable activities	761,908	111,602	63,428	38,903	975,841	724,635	
Governance costs	1,086	0	2,430	0	3,516	1,385	
Auditors' costs - statutory audit	0	0	5,880	0	5,880		
	762,994	111,602	71,738	38,903	985,237	726,020	

7 STAFF COSTS

No remuneration was paid to any of the trustees in the year. Expenses totalling £0 (2020 - £232) were reimbursed to them. The staff costs were:

	2021 £	2020 £
Wages and Salaries	694,194	482,590
Social Security Costs	68,908	37,230
Employer's Pension Contributions	14,739	7,815
	<u>777,841</u>	<u>527,636</u>

The average weekly number of staff employed by the charity during the year was 34 (2020 - 27)  
No member of staff earned more than £60,000.

8 NON-CURRENT ASSETS

		Freehold land and buildings £	Investment Property £	Building Improvements £	Equipment and software £	Total Funds £
COST	Balance at 1 April 2020	364,000	546,000	69,203	24,928	1,004,131
	Additions	0	0	0	12,134	12,134
	Revaluation	0	0	0	-320	-320
	Balance at 31 March 2021	<u>364,000</u>	<u>546,000</u>	<u>69,203</u>	<u>36,742</u>	<u>1,015,945</u>
DEPRECIATION	Balance at 1 April 2020	2,427	3,640	15,490	16,824	38,381
	Charge for the year	7,280	10,920	13,840	6,863	38,903
	Written back on revaluation	0	0	0	0	0
	Disposals	0	0	0	27	27
Balance at 31 March 2021	<u>9,707</u>	<u>14,560</u>	<u>29,330</u>	<u>23,660</u>	<u>77,257</u>	
NET BOOK VALUE	Balance at 31 March 2021	<u>354,293</u>	<u>531,440</u>	<u>39,873</u>	<u>13,082</u>	<u>938,688</u>
	Balance at 1 April 2020	<u>361,573</u>	<u>542,360</u>	<u>53,713</u>	<u>8,104</u>	<u>965,750</u>

The property owned by the Association at 8 Romsey Terrace, Cambridge, CB3 1NH, has undergone a revaluation on 4 November 2019. An independent valuer, Barker Storey Matthews with a registered address at Pound Hill House, Cambridge, CB3 0AE determined both Market and Fair Values of the property at £910,000. Market and investment methods were adopted to valuation with no significant assumptions.

Had it been held at historic cost, the value of the property would be £369,802: £147,921 to Freehold land and buildings and £221,881 to Investment.

9	INVESTMENTS CBF Investment Fund	2021 £	2020 £
	Cost	1,606	1,606
	Market value brought forward	6,815	6,815
	Net (loss)/gain on revaluation at year end	0	0
	Market value carried forward	6,815	6,815
10	DEBTORS	2021 £	2020 £
	Prepayments	6,453	5,710
	Trade debtors	41,403	126,782
		47,856	132,492
11	CASH AT BANK AND IN HAND	2021 £	2020 £
	CAF Cash account	15,214	13,100
	CAF Gold account	193,000	22,393
	CCLA	5,358	5,358
	Paypal	4,890	835
	Petty cash	43	487
		218,505	42,174
12	CREDITORS: Due within one year	2021 £	2020 £
	Deferred income revenue (see note 14)	33,283	97,059
	Other creditors	13,000	13,000
	Social security and other taxes	10,068	11,516
	Trade creditors	9,483	17,126
	Accruals	28,903	0
		94,737	138,701
13	LONG TERM LIABILITIES: Investment value	2021 £	2020 £
	Deferred income capital (see note 14)	0	0
		0	0



16 ENDOWMENT FUND

The fund comprises £1,606 which was bequeathed to the charity by a Mr Garner in 1978, the capital to be permanently invested to provide income to benefit deaf children under the care of the Association. The current value of the fund is shown in note 9 to these accounts.

17 FINCHAM HOUSE - LESSOR DISCLOSURES

As at 31 March 2021, there are three operating lease agreements in place. The following are future minimum lease payments under the non-cancellable parts of the leases' terms as combined:

	2021	2020
	£	£
Within one year	43,500	51,500
Between one and five years	15,208	58,708
After five year	-	-

The Association has two operating leases with a term of 5 years each which will expire in May 2024 and August 2024. Break Date on the leases is the last day of the third year of the Contractual Term. The Association has one operating lease with a term of 3 years which will expire in September 2022. Break Date on the lease is the last day of the second year of the Contractual Term.

18 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.





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