

Annual Report September 2024-August 2025: All Saints Pre-School

All Saints Church Hall, Melbourne Road
Leyton, London E10 7HF

Introduction

All Saints Pre-School continues to operate as a registered charity (No. 1062504) under the guidance of its constitution and the support of a committed voluntary committee. Meetings continued to be held via Zoom, maintaining strong attendance and efficient decision-making throughout the year, with urgent items addressed via written resolution when necessary. Our Managers, Michelle Norwood and Wendy Gray, alongside our Office Manager, Lumna Begum, attended each meeting and contributed to all areas of governance and planning.

The committee for this academic year comprised: Chair: Rosa Campbell; Secretary: Ataibor Adebajo; Treasurer: Shabana Ashraf; Safeguarding Officer and Vice Chair: Sandra Buffonge; and committee members Erica Alegbeleye, Rachel Labour, Debbie Earl-Singh, Raessa Memon, Selam Fasii, Vasilika Hidri, Tigest Amere, Kanza Javed and Sherry Reed. We extend our thanks to Kimberly Hashi, who stepped down in January after several years of service.

Our aim remains to provide high-quality early years education in line with the Early Years Foundation Stage (EYFS) curriculum. We remain proud of the “Good” Ofsted judgement awarded in November 2022, with “Outstanding” for children’s personal development — a reflection of the dedication of our staff and the strength of our practice.

Governance and Compliance

Policy work continued steadily with our usual annual review cycle, ensuring all safeguarding, SEND, recruitment and operational policies remain aligned with statutory guidance and borough updates. The Preschool also received the updated FEEE funding contract covering 1 September 2024 to 31 March 2027, and continues to meet all requirements associated with the new term.

This year also saw the introduction of the Department for Education’s expectation that all early years settings will have a Climate Action Plan in place by the end of 2025. In response, the Preschool has joined the national Sustainability Support for Education network, and preliminary discussions have begun regarding the formation of a working party involving staff, committee representatives and our church landlords.

As Chair, I completed Managing Safeguarding Allegations (CPD certified) training in February 2025 to ensure continued compliance with safer recruitment and governance standards.

Staffing, Training and Development

Our staffing team remained stable this year, and we are grateful for their continued dedication. Staffing remained stretched, largely due to the increasing number of children requiring 1:1 SEND support, which meant all cover staff were deployed throughout the year. Michelle and Wendy continued to support the team by covering absences as supernumerary staff to ensure ratios were maintained at all times.

Staff continued to participate in borough and national training including Prevent, SEND forums, Early Years Lead Forums, communication and language development, paediatric first aid, and updates to early years legislation. Sustainability and climate action training was also undertaken, reflecting our new strategic focus.

Teaching, Learning and Curriculum

The teaching team continued to deliver a rich and engaging curriculum across all seven areas of learning. A particular strength this year has been the further development of our Home Learning Programme, which has grown into a well-received, consistent extension of our weekly themes. Families took part in reading challenges, activity packs over school holidays, and story sacks such as “Spot the Dog”, with many parents sharing photos of their children learning at home.

Children benefitted from a variety of experiences, including visits from Zoolab and a large EYPP-funded trip to Hertfordshire Zoo, which brought together more than 75 children, staff and families. Core storybooks continued to anchor our teaching, with titles such as Dear Zoo and The Tiger Who Came to Tea helping children develop language, understanding of the world, and early literacy skills. As always, a significant emphasis was placed on school readiness, supported by a 20-item independence challenge shared with families.

SEND

The number and complexity of SEND needs within the Preschool increased this year. Staff supported children with a range of developmental, speech, language and physical needs, undertaking additional training as required, including physio, occupational therapy and hoist training. Although SEND funding was unavailable during the Autumn term, we are pleased that SENIF support was reinstated for two children in the Spring and Summer terms. EYPP funding was also used to enhance learning through enrichment activities.

We continue to advocate strongly for children and families as the borough SEND framework undergoes inspection and review.

Finance

The Preschool remains financially stable. After a slower start to the year due to lower numbers of 3–4-year-olds, demand increased among 2-year-olds and improved funding across the Spring and Summer terms helped strengthen our position. Monthly surpluses were reported at several points in the year, and the Preschool continues to maintain a robust Contingency Fund, which stood at approximately £149,000 as of March 2025 — comfortably above the required ring-fenced level.

The annual pay review took place in April 2025 via written resolution. In line with the national increase to the minimum wage, staff on the lowest band received a 6.7% uplift, office staff received 6.7% to maintain competitiveness, and all other staff received a 5% increase to preserve the integrity of pay banding across the team. The Committee was satisfied that the Preschool’s financial position fully supports these increases.

The independently examined accounts for 2024/25 will be presented at the AGM.

Fundraising

Fundraising remained modest, with the annual Preschool photographs once again generating helpful income. We remain grateful to Debbie for giving her time and skill each year towards this. Parents also continue to have the option of supporting the Preschool via EasyFundraising.

Appreciation

On behalf of the Committee, I extend heartfelt thanks to Michelle and Wendy for their outstanding leadership, and to Lumna for her exceptional administrative work and daily support to staff and families alike. We are deeply grateful to all staff — Ayesha, Shaista, Sidra, Nisa, Misbah, Shabana and Lubna — for their commitment and care. Thanks also go to Delroy for maintenance support and to our Independent Examiner, Brian Unwin, for auditing the accounts free of charge.

Finally, thank you to all members of the Committee for your service and thoughtful contributions throughout the year.

The Future

Looking ahead, our priorities include continuing to strengthen SEND support, embedding our sustainability strategy, further developing our home learning provision, and maintaining high-quality education and care for all children. Our partnership with families remains at the centre of our approach, and we thank all parent/carers who have supported us this year.

Rosa Campbell
Chair, All Saints Pre-School
July 2025

Manager's Report: September 2024 – August 2025

Teaching and Learning

All the work we do here at All Saints Preschool is based on the Early Years Foundation Stage Curriculum. There is a shortened version of the EYFS on the wall in the foyer and if anyone would like more information on it, please feel free to speak to Michelle or Wendy. The whole curriculum is available online.

Our Parent/cares meetings for this term are now complete. This is an essential part of Early Years Practice as we pool our knowledge with parent/carers to plan next steps for the children.

Special Books are sent home so that parent/carers can see the progress their child is making.

We continue to make available our library for families and at the moment are developing a new home learning programme.

We have continued to review our policies and procedures in line with changes made by government, Ofsted, local authorities, and research. Parental comment and involvement are always welcome. Policies being reviewed are available upon request.

Ofsted

We had our Ofsted inspection in November 2022. Which rated us “Good” with “Outstanding” aspects. Since it is now 3 years we could have an inspection at anytime

SEND

We continue to support several children with additional needs ranging from delayed speech and language to complex needs. We have had inhouse training around speech and language development. We continue to fight hard to get the funding our children deserve. Through attending the SEND forums, it suggests future funding and support with children with additional needs is going to be more and more difficult.

Early Years Pupil Premium (EYPP)

We continue to have a small number of children eligible for EYPP this is an extra payment of £1 per hour from the government for every eligible 2–4-year-old. It is to be used to enhance the learning of those eligible.

In 2024/25 we have been able to take these children and parents on a trip to Hertfordshire Zoo and have six visits from Zoolab.

Staff Training

During 2024/25 staff trained in a variety of subjects in order to keep up to date with research and changes to the curriculum, for their own professional development and to further improve our practice. These were: - Paediatric First Aid(all staff), Book Trust, Level 2 Food Hygiene and Safety for Catering Allergy & Anaphylaxis Training for Schools, Safeguarding Forum, Challenging Children’s Thinking & Learning, Developing Play in the Early Years, Early Years Lead Forum – Autumn, Spring and Summer, Early Years Provider Portal and Parental Declaration Form Training, SEND Forum, SEND Partnership Free Early Education Entitlement (FEEE) Information Session for PVI’s, Developing Toileting in Early Years, Understanding and Supporting Sensory Differences, Championing early communication and language with BBC Tiny Happy People, Safer Recruitment, Dental training/In House training, Early years policy update: what’s changing in 2025?, SEND Event, A focus on safeguarding, Advanced Designated Safeguarding Lead, Managing Safeguarding Allegations, Prevent, An Introduction to Safeguarding for Early Years, Early Years Summit and ACT for Education.

Fundraising

We raised £128.77 through Easy Fundraising. Preschool can raise funds by shopping via the Easy Fundraising website

<https://www.easyfundraising.org.uk/search/cause/?q=All%20Saints%20Preschool%20-%20Leyton&cat=cause>

if any parent/carers have any ideas or would be interested in fundraising for us please speak to Michelle or Wendy.

Staffing

Our staffing team remains unchanged.

Bursary

We have been able to use our Bursary Fund set up for us through the Church to fund some additional hours for children with SEND.

Committee

We continue to be grateful for the Church's support of Preschool by being part of our committee and Delroy for Maintenance. We would also like to thank Brian Unwin who continues to audit our finances free of charge.

The Future

Thank you to those parent/carers that have been on our committee. Without your support we would not have a Preschool.

Our Parent Partnership is at the heart of all we do, and we are always available to talk with you at a mutually convenient time.

ALL SAINTS PRE-SCHOOL INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 31st AUGUST 2025

| Current Account | | |
|---|--------------------|--------------------|
| Balance Brought Forward 2023/24 | Current Account | £60,813.22 |
| Aug-25 | | |
| Details | Amount | Total |
| Income - Bank | | |
| FEEE 3 & 4 Years | £60,539.78 | |
| FEEE 2 Years | £77,296.09 | |
| Fees from Parents | £5,962.95 | |
| Fundraising | £128.77 | |
| Under 2s | £2,881.44 | |
| Church | £1,558.45 | |
| EYPP | £6,640.68 | |
| SEN | £8,596.04 | |
| DAF | | |
| Donation | £1,643.89 | |
| Grant | | |
| refund | £61.98 | |
| Loyalty Award | | |
| Interest Transfer from Virgin Account | £1,129.10 | |
| Total Income | £166,439.17 | £166,439.17 |
| Expenditure: | | |
| Salaries | £133,359.81 | |
| Rent | £10,388.00 | |
| DBS Expenditure | £100.00 | |
| Consumables Preschool Stationary | £1,681.93 | |
| Equipment | £1,772.61 | |
| Office Costs | £1,108.72 | |
| Telephone + Internet | £562.08 | |
| EYPP expenditure | £3,468.50 | |
| SEN expenditure | £8,596.04 | |
| DAF Expenditure | £53.02 | |
| Donation Expenditure | £884.40 | |
| Training | £1,020.90 | |
| Fundraising Expenditure | | |
| Garden | £71.78 | |
| Church / Car Park | £816.27 | |
| DVD Licence, Membership & ICO | £328.19 | |
| Insurance and Health & Safety | £1,511.24 | |
| Grant Expenditure | | |
| Bank Card expences | £784.97 | |
| Bank Charges | £102.00 | |
| Total Expenditure: | | £166,610.46 |
| Total 2024/25 Deficit | | -£171.29 |
| | | |
| Total New funds Held - Balance C/F | | £60,641.93 |

| Virgin Reserves Account | | |
|---|------------------------|--------------------|
| Balance Brought Forward 2023/24 | Virgin Reserve Account | £85,529.29 |
| Aug-25 | | |
| Details | Amount | Total |
| Income - Bank | | |
| Virgin Account Interest | £1,129.10 | |
| Total Income | | £1,129.10 |
| Expenditure: | | |
| Transfer to Current Account | £1,129.10 | |
| Total Expenditure: | | £1,129.10 |
| Surplus / Deficit | | £0.00 |
| | | |
| Total New funds Held - Balance C/F | | £85,529.29 |
| Summary of Total Funds Balance C/F | | |
| Current Account 2024-25 C/F (Aug-25) | | £60,641.93 |
| Virgin Reserve Account | | £85,529.29 |
| Petty Cash | | £1.01 |
| Total Fund Held 2024-25 C/F | | £146,172.23 |

| Petty Cash | | |
|---|--------------------|--------------|
| Balance Brought Forward 2023/24 | Petty Cash Balance | £1.01 |
| Aug-25 | | |
| Details | Amount | Total |
| Expenditure: | | |
| Petty Cash Out | £0.00 | |
| Total Expenditure: | | £0.00 |
| Surplus / Deficit | | £0.00 |
| | | |
| Total New funds Held - Balance C/F | | £1.01 |

Check

| | |
|-------------------------------------|------------|
| Forecast Worksheet (Aug-24 Balance) | £60,813.22 |
| Variance | -£171.29 |

Independent examiner's report to the trustees of

ALL SAINTS PRE-SCHOOL

I report on the accounts of the charity for the year ended 2024-2025, which are set out on pages to .

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (*other than disclosed over/leaf**):

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
- have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words above in italics and brackets if they do not apply.*

Name: ARIAN UNWIN

Relevant professional qualification or body (if any):

Signed: g m unwin

Date: 24/11/25

Address: 22 DALE VIEW GREEN

LONDON E4 6PQ