

Haltwhistle Partnership Limited

**Financial Statements for the year ending
31st March 2023**

Company Registration Number 3324145

Charity Number 1062486

Haltwhistle Partnership Limited

Financial Statements for the year ending 31st March 2023

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Haltwhistle Partnership Limited
Members of the board and professional advisors

Registered Office	Westbourne House Main Street Haltwhistle NE49 0AZ
Trustees	Mr. P Adams Mrs. M Bowes Mr. J Clark Mr. I Dommett Mrs. J Eastlake Mrs. J Gibbon Mrs. M A McGlade Mr. A D Saunders Mr. J S Scott Cllr. A Sharp Mrs. I Stott Cllr. T Teasdale
Secretary	Mrs. M Lawrie
Independent Examiner	Mr Giles Storey The Books Accountants Ltd Westbourne House Main Street Haltwhistle NE49 0AZ
Bankers	Unity Trust Bank PLC Nine Bridleyplace Birmingham B1 2HB Cumberland Building Society Cumberland House Castle Street Carlisle CA3 8RX
Solicitor	Cartmell Shepherd Main Street Haltwhistle NE49 9AB

As a Partnership we work in collaboration with other organisations, stakeholders, community groups and residents of Haltwhistle and its surrounding parishes to create a vibrant, viable and sustainable community that is attractive to visitors and residents alike. Change is inevitable in society and we seek to manage it proactively for the benefit of all so that opportunities and benefits are maximised, and risks and threats are minimised.

With respect to funding, the Partnership is very grateful to the ongoing commitment from Haltwhistle Town Council in supporting our Older People's Project; the Karbon Community Fund for Haltwhistle in supporting the Haltwhistle Growing Together Community Allotment; the Community Foundation for enabling Zigzag to continue as well as many other funders who contribute small amounts towards specific project activities including the Smith Trust, Northumberland National Park and Northumberland County Council (various departments), private individuals and local fundraising efforts.

Financial sustainability remains a key priority for the Partnership and income through property rentals enables us to maintain a core function so that we can continue to deliver on key priorities.

During 2022/23 our projects have focused on the following:

Work with Older People

Our Older People's project continues to be very well received providing support and social opportunities for older people from the local area. The monthly luncheon club and weekly drop-in continue to thrive with between 40 and 60 people attending on a regular basis. By popular request another holiday to Scarborough was organised along with various day trips. As always, a Christmas day lunch was also provided for anyone wanting to join with others for the festivities.

Community Garden

Our volunteer gardeners have again worked hard and met 43 times during the year to ensure many public areas around the town are attractive, colourful and interesting and continue to thrive. The gardeners maintain the two beds just east of the cemetery entrance; the sloping bed at the Station crossroads; the Station tubs on the forecourt and platform 1; the Memorial garden – the 2 long beds in front of the memorial and the triangular bed in the southeast corner; the circular bed beside the Westgate bus stop; the Coop car park beds; the 2 beds directly behind the library; the Coronation Park beds; the Lanty's Lonnen beds and the garden behind the Partnership office at Westbourne House. The group also have a stall at the annual Haltwhistle Plant festival selling plants which they pot up from their own gardens to raise funds for new plants, compost etc.

Their efforts are an asset to the town and provide much enjoyment and pleasure to residents and visitors.

ZigZag Days Project

This project, now in its 7th year supports people who feel isolated or vulnerable due to disability, unemployment, mental health or other issues and offers friendship and shared activities. Activities include trips to visit local beauty spots, sites of cultural or historical significance and other places of interest in the area. During 2022 and with support from Vindolanda and the Hadrian's Wall 1900 fund, the group spent 5 months on an extended project researching health and disability in Roman times to see how they would have fared. This has resulted in a permanent display cabinet at Vindolanda and an exhibition which is circulating to community and health venues in the region. A short video can be found here <https://youtu.be/qVs27NvvDR8>. The group and the Partnership are very proud of their achievements.

Haltwhistle Growing Together Community Allotment

The Haltwhistle Growing Together project has continued to develop the community allotment in the grounds of Hillside, growing produce in raised beds, planters and the polytunnel. In addition they attracted extra funding to support activities over the winter such as cookery and well-being sessions as well as monthly talks on ecological subjects to supplement, extend and widen participation. Overall there have been more than 130 attendances at activities (not including organisers). The volunteer steering group has met regularly to guide and develop the project.

Station Adoption

The Station Adoption volunteers have continued their sterling service to the community and visitors by keeping the station looking clean and tidy, watering the planters and reporting any issues to Northern. 3 of the volunteers unlock and lock the platform 1 waiting room every day ensuring it is litter free; another volunteer regularly sweeps and mops the floor and even cleans the windows. We are very grateful to them and proud to support them with help from the Tyne Valley Community Rail Partnership and Northern.

Community Energy Project Feasibility

The stage 2 feasibility study with respect to installing PV on the roof of various buildings has been completed. The Swimming & Leisure Centre and the Young & Sweet Centre at Hillside now both have all the necessary information and permissions for them to go ahead with the installation subject to their Trustees agreement and funding.

Unfortunately in early 2023, Berry Global were unable to proceed further with the study for community owned PV to be installed on their factory roof. As a result the remaining funding was used to look at the feasibility of installing PV on the roof of the 3 properties owned by the Partnership. Unfortunately due to being in conservation areas and one of the properties being listed, it is unlikely that planning permission would be granted.

The group continues to meet to explore other renewables options to benefit the community.

Karbon Community Fund for Haltwhistle

The Steering Group of local people have continued to meet every 6 weeks or so to respond to expressions of interest and applications, to encourage and support applications and update on progress of funded projects. To the end of March 2023, 14 different projects benefitted from over £50,000 of funding. It is anticipated that the remaining £20,000 will be allocated during the 2023/2024 financial year.

Community Shops

As a result of the Save the Children Charity closing both the second hand bookshop and the general charity shop in Haltwhistle in January 2023, the Partnership stepped in to keep both shops going for the benefit of the local community and the town. With the full support of the existing volunteers and the support and generosity of local people and a lot of hard work, both shops re-opened in late April, just 3 months after closure. Both are doing well.

Property

As a Development Trust a key feature of our work is to utilise the property we own to improve the economic, social and community provision within the town. These assets provide income to fund our core activities.

- **Hardware House**

Hardware House comprises a ground floor retail unit with 5 residential flats on the 2 floors above and behind. The retail unit was let to the Centre of Britain Army Surplus Store until the end of November when the owners retired. Jethros take away were keen to expand and the Partnership supported them in taking the lease of Hardware House to develop into a large cafe which opened in March 2023. Three of the flats have long term tenants with the other two experiencing changes of residents with some vacant periods and unfortunately some periods of non payment of rent.

- **Westbourne House**

Westbourne House comprises 2 ground floor retail units together with 4 small offices and a larger meeting room over the upper two floors. Unit 1 on the ground floor continues to be let to a local business, the Pillar Box Café. Unit 2 housed the Partnership Office until Autumn 2022 when the office was transferred to the rear room on the first floor and the retail space cleared and decorated ready for letting. All offices are now fully let out to local businesses.

The feasibility into the potential conversion of the upper floors to residential units reported during 2022 with full planning consent being granted to the proposal. However the Trustees have decided not to take this option further for now.

- **Water Tower**

The Partnership's Water Tower, a Grade 2 listed building at the railway station continued to be rented to a local business until the end of 2022. In early 2023 the Tyne Valley Community Rail Partnership expressed an interest in renting the property with the Partnership supporting them in their intention to apply for funding to improve the facility and add to the economic activity developing at the station.

Many thanks are extended to all our funders without whom we would not have been able to deliver our projects. Thanks must also go to our staff and all those who have served as Trustees, whether it be for many years or a relatively short period. Your support, enthusiasm and hard work is very much appreciated.

As mentioned earlier, we received the Queen's Award for Voluntary Service during 2022 and special thanks must go to all our volunteers who enable the Partnership to continue its work in benefitting the local community. The Partnership will continue to review its strategy and plans to ensure financial viability, continued partnership working and support for initiatives to bring benefit to our local communities.

Twenty five years are behind us and we look forward to serving the community with renewed enthusiasm and energy for the next twenty five years.

Julie Gibbon
Chairman
Haltwhistle Partnership

Haltwhistle Partnership Limited

Trustees' Annual report for the year ending 31st March 2023

The trustees, who are also directors for the purpose of company law, present their report and the unaudited financial statements of the charity for the year ending 31st March 2023

The Trustees

The trustees who served the charity during the period were as follows:

Name	Date Joined	Date Resigned	Date Re-Joined	Date Resigned
Mr PF Adams	28.07.21			
Mr M Bell	14.10.20	07.09.22		
Mrs M Bowes	08.09.21			
Mr J Clark	08.09.21	07.09.22	07.09.2022	
Mr I Dommett	26.01.22			
Mrs J Eastlake	15.02.23			
Mrs J Gibbon	11.09.19	07.09.22	07.09.22	
Cllr V Gibson	11.09.19	07.09.22		
Mrs M A McGlade	10.11.22			
Dr G Ridley	08.09.21	10.11.22		
Mr A D Saunders	20.01.23			
Mr J Scott	14.10.20			
Cllr A Sharp	14.10.20	07.09.22	07.09.22	
Mrs I Stott	08.09.21			
Cllr T Teasdale	14.10.20	07.09.22	07.09.22	
Mr LJ Thompson	08.09.21	07.09.22	07.09.22	10.11.22
Mrs R Wood	14.10.20	28.03.23		

Structure, Governance and Management

Governing Document

The charity (Registration number 1062486) was incorporated on 25th February 1997 as a company limited by guarantee (registered number 3324145)

Organisational Structure

The charity and its property is administered and managed by the executive committee which consists of 14 members.

All the appointed trustees will serve three years and a third will resign each year by rotation. The trustees appointed from the floor at the AGM serve for a period of one year. On resignation the person is eligible for re-election at the AGM if they so wish.

Responsibilities of the Trustees

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Recruitment, Induction and Training

The executive committee shall consist of 14 members and are to be appointed as follows:

Two members elected at the AGM

Three members appointed by Haltwhistle Town Council

One member from each of the following organisations:~

- Northumberland County Council
- Haltwhistle Tourism Association
- Haltwhistle Chamber of Trade
- Churches Together in Haltwhistle

A representative from each of the three hinterland areas as defined as follows:

West Tyne Area ~ Coanwood, Hartleyburn, Plenmeller with Whitfield, Knarsdale with Kirkhaugh and Featherstone Parishes.

East Area ~ Henshaw, Bardonia Mill and Melkridge Parishes

West Area ~ Greenhead and Thirlwall Parishes

Two Members Not Appointed/Representing any Organisation

If the aforementioned organisation or their successors in title are unable to nominate a member then the Partnership Board can co-opt a trustee in place of the nomination for the ensuing year. The co-option will be for one year only. The nominating organisation will retain the right to nominate a trustee for the following year, but will lose the right to nominate a trustee for the current year once the Board has exercised its' right of co-option. When exercising its right of co-option the board will take note of the activities of the nominating body but is not bound by this proviso when making a co-option.

Objectives and Activities

The principle activities of the charity are the support or promotion of any other charitable purpose for the relief of poverty, the advancement of education (including vocational training), the advancement of religion or any other charitable purpose for the benefit of the community of Haltwhistle and surrounding area.

Haltwhistle Partnership Limited

Independent Examiners Report

I report on the accounts of the company for the year ended 31st March 2023, which are set out on pages 9 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Giles Storey FCA
The Books Accountants Limited
Westbourne House
Main Street
Haltwhistle
NE49 0AZ

Independent Examiner

Mr Giles Storey has been appointed as independent examiner for the year.

Signed on behalf of the trustees

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**Statement of financial activities for the year ending
31st March 2023**

		Unrestricted funds	Restricted funds	Total funds 2022	<i>Total funds 2022</i>
	Note	£	£	£	£
Incoming resources					
Incoming resources from generating funds:					
Voluntary income		500	8,409	8,909	<i>5,004</i>
Activities for generating funds	2	9,586	27,195	36,781	<i>40,443</i>
Investment income		118		118	<i>222</i>
Incoming resources from charitable activities	3	7,000	55,536	62,536	<i>20,531</i>
		<u>17,204</u>	<u>91,140</u>	<u>108,344</u>	<u><i>66,200</i></u>
Resources expended					
Cost of generating funds					
Voluntary	4	0	6,101	6,101	<i>5,527</i>
Charitable activities	4/5/6	44,375	93,292	137,667	<i>73,091</i>
Governance costs	7	1,335	0	1,335	<i>1,180</i>
Total resources expended		<u>45,710</u>	<u>99,393</u>	<u>145,103</u>	<u><i>79,798</i></u>
Net incoming resources before transfers		-28,506	-8,253	-36,759	<i>-13,598</i>
Transfer between funds		19,850	-19,850	0	<i>0</i>
Net income for the year		-8,656	-28,103	-36,759	<i>-13,598</i>
Total funds brought forward		<u>95,578</u>	<u>673,470</u>	<u>769,048</u>	<u><i>782,646</i></u>
Total funds carried forward		<u>86,922</u>	<u>645,367</u>	<u>732,289</u>	<u><i>769,048</i></u>

Haltwhistle Partnership Ltd
Company Registration Number 3324145

Balance sheet as at
31st March 2023

		2023		2022	
	Note	£	£	£	£
Fixed Assets					
Tangible assets	8		520,724		535,996
Current Assets					
Debtors	9	4,240		2,457	
Cash at bank & In Hand		<u>215,130</u>		<u>233,052</u>	
		219,370		235,509	
Creditors : amounts falling due					
within one year	10	<u>7,805</u>		<u>2,457</u>	
Net current assets			211,565		233052
Total assets less current liabilities			<u><u>732,289</u></u>		<u><u>769,048</u></u>
Funds					
Restricted funds	11		645,367		673,470
Unrestricted Funds	12		<u>86,922</u>		<u>95,578</u>
Total Funds			<u><u>732,289</u></u>		<u><u>769,048</u></u>

**Notes to the financial statements for the year ending
31st March 2023**

1 Accounting Policies

Fund accounting

General funds are unrestricted funds which are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity and have not been designated for any other purpose.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors. The aim and use of each fund is set out in the notes to the financial statements

Income

All incoming resources in the form of cash have been included in income.

Donations and grants are credited to the income and expenditure account on a receipts basis, gross of income tax where applicable.

Gifts in kind have been shown separately in the statement of financial activities and capitalised in the balance sheet at the estimated value to the charity.

2 Incoming resources from activities for generating funds

	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
	£	£	£	£
Other income	100	318	418	726
Rental income	9,486	26,877	36,363	39,717
	<u>9,586</u>	<u>27,195</u>	<u>36,781</u>	<u>40,443</u>

3 Incoming resources from charitable activities

	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2021
	£	£	£	£
Grants				
Haltwhistle Town Council	2,000	6,000	8,000	8,000
RCEF	0	32,400	32,400	0
Community Foundation	0	6,620	6,620	0
Northumberland County Council	5,000	2,500	7,500	6,767
	<u>7,000</u>	<u>47,520</u>	<u>54,520</u>	<u>14,767</u>
Total Grants less than £5,000	<u>0</u>	<u>8,016</u>	<u>8,016</u>	<u>5,764</u>
Total	<u>7,000</u>	<u>55,536</u>	<u>62,536</u>	<u>20,531</u>

**Notes to the financial statements for the year ending
31st March 2023**

4 Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	Total funds 2023	2022
	£	£	£	£
Directly allocated and support costs				
Staff costs	4,943	6,101	11,044	13,685
Project expenditure	9,120	62,255	71,375	30,456
Premises	20,546	9,333	29,879	10,249
Office costs	1079	176	1,255	1,473
Hospitality	0	2,598	2,598	2,767
Sundry expenses	267	503	770	618
Professional Fees	8792	3410	12,202	277
Bank charges	131	0	131	88
Depreciation of fixed assets	777	14,495	15,272	15,283
Grants paid	0	522	522	3,722
	<u>45,655</u>	<u>99,393</u>	<u>145,048</u>	<u>78,618</u>

5 Net incoming resources for the year

This is stated after charging:	2023	2022
	£	£
Depreciation	15,272	15,283

6 Staff costs and emoluments

Wages and salaries	11,404	13,685
Social security costs	<u>0</u>	<u>0</u>
	<u>11,404</u>	<u>13,685</u>

7 Governance costs

	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
	£	£	£	£
Accountancy and independent examiners fees	1,335	0	1,335	1,180
	<u>1,335</u>	<u>0</u>	<u>1,335</u>	<u>1,180</u>

**Notes to the financial statements for the year ending
31st March 2023**

8 Tangible fixed assets

	Freehold Property	Property improvements	Fixtures and fittings	Water Tower	Total
	£	£	£	£	
Cost					
At 1st April 2022	350,428	385,930	101,952	25,000	863,310
Additions					0
At 31st March 2023	350,428	385,930	101,952	25,000	863,310
Depreciation					
At 1st April 2022	117,895	96,192	101,727	11,500	327,314
Charge for year	7,007	7,720	45	500	15,272
At 31st March 2023	124,902	103,912	101,772	12,000	342,586
Net Book Value					
At 31st March 2022	232,533	289,738	225	13,500	535,996
At 31st March 2023	225,526	282,018	180	13,000	520,724

9 Debtors	2023	2022
	£	£
Trade Debtors	1,524	1240
VAT	1,533	0
Prepayments	1,183	1,217
	<u>4,240</u>	<u>2,457</u>

10 Creditors	2023	2022
	£	£
VAT	0	332
Bond Deposits held	1000	1000
Trade Creditors	5680	0
Accruals	1125	1125
	<u>7,805</u>	<u>2,457</u>

**Notes to the financial statements for the year ending
31st March 2022**

11 Restricted Income Funds

	Balance at 1st April 2022	Incoming Resources	Outgoing Resources	Transfers	Balance at 31st March 2023
	£	£	£	£	£
Westbourne House	105,356	0	3,175	0	102,181
Healthy Initiatives	16,351	16,389	15,603	-582	16,555
Hardware House	455,348	26,877	16,821	-21,744	443,660
Long Term Maintenance	10,114	0	0	3,439	13,553
History Society	198	0	0	0	198
Strategic Development	20,000	0	0	0	20,000
Karbon Homes	49,996	0	7,021	-744	42,231
Volunteering	1,567	0	877	-100	590
ZigZag	2,756	10,159	7,035	-971	4,909
Growing Together	11,784	3,315	12,048	1,808	4,859
Community Shops	0	2,000	811	44	1,233
Tees Valley Combined Authority	0	32,400	36,002	-1,000	-4,602
	<u>673,470</u>	<u>91,140</u>	<u>99,393</u>	<u>-19,850</u>	<u>645,367</u>

12 Unrestricted Income Funds

	Balance at 1st April 2022	Incoming Resources	Outgoing resources	Transfers	Balance at 31st March 2023
	£	£	£	£	£
Staffing	5,565	0	4,943	4,329	4,951
Reserves	30,000	118	0	-118	30,000
General Funds	60,013	17,085	40,766	15,639	51,971
	<u>95,578</u>	<u>17,203</u>	<u>45,709</u>	<u>19,850</u>	<u>86,922</u>

Haltwhistle Partnership Ltd
Company Registration Number 3324145

**Notes to the financial statements for the year ending
31st March 2023**

13 Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Total
	£	£	£
Restricted Funds			
Westbourne House	102,181		102,181
Healthy Initiatives		16,555	16,555
Hardware House	397,906	45,754	443,660
Long Term Maintenance		13,553	13,553
History Society		198	198
Strategic Development		20,000	20,000
Karbon Homes		42,231	42,231
Volunteering		590	590
Zig Zag		4,909	4,909
Growing Together		4,859	4,859
Community Shops		1,233	1,233
Tyne Valley Combined Authority		-4,602	-4,602
	<u>500,087</u>	<u>145,280</u>	<u>645,367</u>
Unrestricted funds			
Designated funds		4,951	4,951
Reserves		30,000	30,000
General funds	20,637	31,334	51,971
	<u>20,637</u>	<u>66,285</u>	<u>86,922</u>
Total Funds	<u>520,724</u>	<u>211,565</u>	<u>732,289</u>

**Detailed statement of financial activities for the year ending
31st March 2023**

	2023		2022	
	£	£	£	£
Income				
Donations	8,909		5,004	
Project funding	62,536		20,531	
Bank interest receivable	118		222	
Rental income	36,363		39,717	
Other income	417		726	
Total income		<u>108,343</u>		<u>66,200</u>
Expenditure				
Cost of generating funds				
Wages and salaries		6,101		5,527
Charitable activities and support costs				
Wages and salaries	4,943		8,158	
Projects	71,374		30,456	
Light, heat and water	2,220		1,682	
Rent, rates and insurance	8,053		4,619	
Repairs and maintenance	19,606		3,948	
Postage, stationery and advertising	523		653	
Telephone	732		821	
Hospitality (Lunch Club/Drop In/Volunteering)	2,598		2,767	
Sundry Expenses	770		618	
Bank interest and charges	131		88	
Professional Fees	10,922		277	
Depreciation of fixed assets	15,272		15,283	
Grants paid	522	137,666	3,722	73,092
		<u>143,767</u>		<u>78,619</u>
Governance costs				
Accountancy and independent examiners fees		1,335		1,180
Total Expenditure		<u>145,102</u>		<u>79,799</u>
Net incoming resources for the year		<u><u>-36,759</u></u>		<u><u>-13,599</u></u>