

Haltwhistle Partnership Limited

**Financial Statements for the year ending
31st March 2022**

Company Registration Number 3324145

Charity Number 1062486

Haltwhistle Partnership Limited Financial Statements for the year ending 31st March 2022

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Haltwhistle Partnership Limited

Members of the board and professional advisors

Registered Office

Westbourne House
Main Street
Haltwhistle
NE49 0AZ

Trustees

Mr P Adams
Mr. M Bell
Mrs. M Bowes
Mr. J Clark
Mr. I Dommett
Mrs. J Gibbon
Mrs. V Gibson
Dr. G Ridley
Mr. J Scott
Cllr. A Sharp
Mrs. I Stott
Cllr. T Teasdale
Mr. L Thompson
Mrs. R Wood

Secretary

Miss E Walton

Independent Examiner

Mr Giles Storey
The Books Accountants Ltd
Westbourne House
Main Street
Haltwhistle
NE49 0AZ

Bankers

Unity Trust Bank PLC
Nine Bridleypiece
Birmingham
B1 2HB

Cumberland Building Society
Cumberland House
Castle Street
Carlisle
CA3 8RX

Solicitor

Cartmell Shepherd
Main Street
Haltwhistle
NE49 9AB

The Partnership's mission is to strive for a vibrant and sustainable community, through collaborative action to manage change for the benefit of local people. It recognises that change is inevitable and seeks to be proactive in managing this change so that opportunities and benefits are maximised, and risks and threats are minimised.

With respect to core funding, the Partnership is very grateful to the ongoing commitment from Haltwhistle Town Council in supporting the regeneration and enabling role of the Partnership and its continued support for our older people's project. Financial sustainability remains a central operational priority for the Partnership and the trustees have continued to minimise outgoings to this effect. The diversification of income through property rentals has enabled the Partnership to generate a firm financial base to continue to deliver on key priorities.

The year 2021-22 has continued to be dominated by the impact of the covid-19 pandemic. The Partnership slowly returned to face to face working and all activities have been operated within government guidelines at all times. Projects have focussed on the following:

Work with Older People

Our Older People's project remains a flagship for the Partnership providing greatly needed support and social opportunities for older people from the local area. The monthly luncheon club and weekly drop-in remained closed until the autumn with the Partnership continuing to strive to ensure support was available where needed. A holiday to Scarborough in November was a great success and a Christmas lunch club was attended by 55 people. January saw the 11th birthday of the Drop In which was celebrated with a lunch.

Community Garden

The volunteer gardeners were able to recommence outdoor activities when lockdown restrictions were eased in the summer. They continue to maintain the community garden at Westbourne House, the planters at the railway station and many other areas around the town all of which are much enjoyed by locals and visitors.

Zigzag Days Project

The very successful Zigzag days project continued during the year with funders granting an extension to the project due to the lack of spending during Covid. The project targets people who feel isolated due to disability, unemployment, mental health or other issues and offers friendship and trips to visit local beauty spots, sites of cultural or historical significance and other places of interest in the area. Since it was not possible during the pandemic restrictions to travel by minibus, the group met at Hillside instead. This proved popular with the group and now one meeting a month comprises a trip out and one is at Hillside when the group take part in an activity together.

Community Allotment

July saw the employment of a part time community development worker tasked with establishing a community allotment in the grounds of Hillside, the Young & Sweet youth centre on Park Avenue. The project is funded by the Karbon Community Fund for Haltwhistle and the Partnership for a period of 2 years. Engagement with a wide variety of individuals and groups is ongoing with courses, talks, work days and planting days taking place on a regular basis. The project is managed by a steering group of volunteers.

Plastic

In conjunction with South Tyne Sustainability, a project to take no.2 HDPE plastic to the Berry factory at Plenneller for recycling was established. Collection points were set up at

the Film Project in the Market Square, in Bardon Mill, Halton-lea-Gate and Longbire. Once we have contributed a tonne of plastic we should receive goods (seats, litter bins etc) made from recycled plastic at another Berry factory, in return.

Station Adoption

The Station Adoption group of volunteers continue to pick up litter at the station, water the planters and report any issues to Northern. In addition, since the newly refurbished waiting room on platform 1 opened, volunteers check it for cleanliness, remove any graffiti, lock it at night and unlock it in the morning to help curb vandalism and misuse.

Community Energy Project Feasibility

The Partnership has been successful in obtaining stage 2 funding for further feasibility work to install PV on the roof of the Swimming & Leisure Centre, the youth centre at Hillside and the Berry factory at Plenneller. This work will take place during 2022 and report in early 2023. In addition the Renewables Working Group organised an event to share information and advice on household energy saving in March 2022.

Halwhistle Karbon Community Fund

The Steering Group of local people continue to meet very 6 weeks or so to respond to expressions of interest and applications, to encourage and support applications and update on progress of funded projects. During 2021/2022 more than £46,000 was allocated to 11 projects being organised by 9 different organisations covering a wide section of the community. The project is proving to be highly successful and was shared as an example of good practice and partnership working at a community event in Hexham.

Zero Waste Shop Proposal

This project continues to be on hold as it anticipated that a private individual is to set up a refill shop in the town.

Library Building Feasibility

The feasibility study report on the Mechanics Institute building, although substantially completed during the year, has still not been finalised as Northumberland County Council Communities Together team have since set up a Community Hub on the middle floor.

Property

As a Development Trust, a key feature of our work is to utilise the property we own to improve the economic, social and community provision within the town. These assets provide an additional income stream to enable us to continue with our core activities.

• Hardware House

Hardware House comprises a ground floor retail unit with 5 residential flats on the 2 floors above and behind. The retail unit continues to be let to the Centre of Britain Army Surplus Store. Of the 5 flats, all have been continuously let throughout the year.

• Westbourne House

Westbourne House comprises 2 ground floor retail units together with 4 small offices and a former training room to the upper two floors. One of the ground floor units has continued to be occupied by the Partnership as a one stop shop facility for local people and visitors alike. This did not re-open until September 2021. The second retail space is let to a local business, the Pillar Box Café. Currently 1 room on the top floor is let to a local business and other rooms are used on an ad hoc basis. The feasibility into the potential conversion of the upper floors to residential units continues with planning permission currently being sought. This feasibility should be completed during 2022. In the meantime, offices will continue to be let as demand emerges.

• **Water Tower**
The Partnership's Water Tower, a Grade 2 listed building on the station yard at the railway station, continues to be rented to a local business.

Many thanks are extended to all our funders without whom we would not have been able to deliver our projects. Thanks to the board of Trustees for their continued enthusiasm and effort, and to all our volunteers and staff for their ongoing work and commitment to the Partnership.

During the year the Partnership Trustees were delighted to be informed that the organisation had been nominated for the Queen's Award for Voluntary Service which recognises outstanding work by local volunteer groups that benefit their communities. To be nominated is a wonderful recognition of the efforts that everyone has contributed over the last 25 years. The outcome of the nomination will be known on 2nd June 2022.

The Partnership remains focussed on maintaining financial viability into the future, maintaining its assets to a high level and maximising occupancy as far as possible. Whilst maintaining a strong core function, the Partnership continues to review its strategy and plan to promotes partnership working and support for initiatives to bring benefit to our local communities.

Haltwhistle Partnership Limited

Trustees' Annual report for the year ending 31st March 2022

The trustees, who are also directors for the purpose of company law, present their report and the unaudited financial statements of the charity for the year ending 31st March 2022

The Trustees

The trustees who served the charity during the period were as follows:

Name	Date	Joined	Resigned	Re-Joined	Date	Resigned
Mr PF Adams	28.07.21					
Mr M Bell	14.10.20					
Mrs M Bowes	28.07.21					
Mr J Clark	14.10.20					
Cllr J Elliott	25.10.19					
Mrs J Gibbon	11.09.19					
Cllr V Gibson	11.09.19					
Cllr I Hutchinson	12.09.18					
Mrs L Ogle	06.09.17					
Dr G Ridley	12.09.18					
Mr J Scott	14.10.20					
Cllr A Sharp	14.10.20					
Mrs I Stott	28.07.21					
Cllr T Teasdale	14.10.20					
Mr LJ Thompson	14.10.20					
Mrs R Wood	14.10.20					

Structure, Governance and Management

Governing Document

The charity (Registration number 1062486) was incorporated on 25th February 1997 as a company limited by guarantee (registered number 3324145)

Organisational Structure

The charity and its property is administered and managed by the executive committee which consists of 14 members.

All the appointed trustees will serve three years and a third will resign each year by rotation. The trustees appointed from the floor at the AGM serve for a period of one year. On resignation the person is eligible for re-election at the AGM if they so wish.

Responsibilities of the Trustees

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and: select suitable accounting policies and then apply them consistently; make judgments and estimates that are reasonable and prudent; and prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Recruitment, Induction and Training

The executive committee shall consist of 14 members and are to be appointed as follows:

Two members elected at the AGM
Three members appointed by Haltwhistle Town Council
One member from each of the following organisations:~
Northumberland County Council
Haltwhistle Tourism Association
Haltwhistle Chamber of Trade
Churches Together in Haltwhistle

A representative from each of the three hinterland areas as defined as follows:
West Tyne Area ~ Coanwood, Hartleyburn, Plennmeller with Whiffeld, Knarsdale with Kirkhaugh and Featherstone Parishes.
East Area ~ Henshaw, Bardon Mill and Melkridge Parishes
West Area ~ Greenhead and Thirlwall Parishes

Two Members Not Appointed/Representing any Organisation

If the aforementioned organisation or their successors in title are unable to nominate a member then the Partnership Board can co-opt a trustee in place of the nomination for the ensuing year. The co-option will be for one year only. The nominating organisation will retain the right to nominate a trustee for the following year, but will lose the right to nominate a trustee for the current year once the Board has exercised its' right of co-option. When exercising its right of co-option the board will take note of the activities of the nominating body but is not bound by this proviso when making a co-option.

Objectives and Activities

The principle activities of the charity are the support or promotion of any other charitable purpose for the relief of poverty, the advancement of education (including vocational training), the advancement of religion or any other charitable purpose for the benefit of the community of Halftwhistle and surrounding area.

Haltwhistle Partnership Limited Independent Examiners Report

I report on the accounts of the company for the year ended 31st March 2022, which are set out on pages 9 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the

accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Giles Storey FCA
The Books Accountants Limited
Westbourne House
Main Street
Haltwhistle
NE49 0AZ

Independent Examiner

Mr Giles Storey has been appointed as independent examiner for the year.

Signed on behalf of the trustees


Statement of financial activities for the year ending
31st March 2022

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
Incoming resources				
Incoming resources from generating funds:				
Voluntary income	0	5,004	5,004	1,510
Activities for generating funds	5,731	34,712	40,443	50,888
Investment income	222	0	222	456
Incoming resources from charitable activities	2,000	18,531	20,531	34,932
	3			
	7,953	58,247	66,200	87,786
Resources expended				
Cost of generating funds	0	5,527	5,527	5,522
Voluntary				
Charitable activities	20,596	52,495	73,091	73,491
Governance costs	1,180	0	1,180	1,125
	7			
	21,776	58,022	79,798	80,138
Total resources expended				
Net incoming resources before transfers	-13,823	225	-13,598	7,648
Transfer between funds	32,605	-32,605	0	0
Net income for the year	18,782	-32,380	-13,598	7,648
Total funds brought forward	76,796	705,850	782,646	774,999
Total funds carried forward	95,578	673,470	769,048	782,647

Balance sheet as at
31st March 2022

	2022	2021
Fixed Assets		
Tangible assets	535,996	551,279
Current Assets		
Debtors	2,457	1,183
Cash at bank	233,052	233,177
	<u>235,509</u>	<u>234,360</u>
Creditors : amounts falling due within one year	2,457	2,993
Net current assets	<u>233,052</u>	<u>231,367</u>
Total assets less current liabilities	<u>769,048</u>	<u>782,646</u>
Funds		
Restricted funds	673,470	742,659
Unrestricted Funds	95,578	39,987
Total Funds	<u>769,048</u>	<u>782,646</u>

**Notes to the financial statements for the year ending
31st March 2022**

1 Accounting Policies

Fund accounting
General funds are unrestricted funds which are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity and have not been designated for any other purpose.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors. The aim and use of each fund is set out in the notes to the financial statements

Income
All incoming resources in the form of cash have been included in income.

Donations and grants are credited to the income and expenditure account on a receipts basis, gross of income tax where applicable.

Gifts in kind have been shown separately in the statement of financial activities and capitalised in the balance sheet at the estimated value to the charity.

2 Incoming resources from activities for generating funds

	Unrestricted funds	Restricted funds	Total	Total funds 2022	Total funds 2021
Other income	411	315	726	£	£
Rental income	5,320	34,397	39,717	41,337	50,888
	5,731	34,712	40,443		

3 Incoming resources from charitable activities

	Unrestricted funds	Restricted funds	Total	Total funds 2022	Total funds 2021
Grants	£	£	£	£	£
Awards for all	0	0	0	0	0
Haltwhistle Town Council	2,000	6,000	8,000	8,000	8,000
Karbon Homes	0	0	0	0	0
Northumberland County Council	0	6,767	6,767	14,549	22,549
Total Grants less than £5,000	2,000	12,767	14,767	12,383	34,932
	0	5,764	5,764		
	2,000	18,531	20,531		

**Notes to the financial statements for the year ending
31st March 2022**

4 Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	Total funds 2022	2021
Directly allocated and support costs	£	£	£	£
Staff costs	8,158	5,527	13,685	13,917
Project expenditure	4,716	25,740	30,456	31,605
Premises	6,253	3,996	10,249	10,460
Office costs	183	1,290	1,473	935
Hospitality	10	2,757	2,767	2,218
Sundry expenses	123	495	618	318
Professional Fees	277	0	277	525
Bank charges	88	0	88	72
Depreciation of fixed assets	788	14,495	15,283	15,297
Grants paid	0	3,722	3,722	3,665
	20,596	58,022	78,618	79,012

5 Net incoming resources for the year
This is stated after charging:

	2022	2021
Depreciation	£ 15,283	£ 15,297

6 Staff costs and emoluments

Wages and salaries
Social security costs

13,685	0
13,685	

13,917	0
13,917	

7 Governance costs

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
Accountancy and independent examiners fees	£ 1,180	£ 0	£ 1,180	£ 1,125
	1,180	0	1,180	1,125

Notes to the financial statements for the year ending
31st March 2022

8 Tangible fixed assets

	Freehold	Property	Property	Fixtures	Water	Total
		improvements	and fittings			
	£	£	£	£	£	
Cost						
At 1st April 2021	350,428	385,930	101,952	25,000	863,310	
Additions						
At 31st March 2021	350,428	385,930	101,952	25,000	863,310	
Depreciation						
At 1st April 2021	110,887	88,473	101,671	11,000	312,031	
Charge for year	7,008	7,719	56	500	15,283	
At 31st March 2022	117,895	96,192	101,727	11,500	327,314	
Net Book Value						
At 31st March 2021	239,541	297,457	281	14,000	551,279	
At 31st March 2022	232,533	289,738	225	13,500	535,996	

9 Debtors

Trade Debtors
Prepayments

	2022	2021
	£	£
Trade Debtors	1,240	0
Prepayments	1,217	1,182
	<u>2,457</u>	<u>1,182</u>

10 Creditors

VAT
Bond Deposits held
Trade Creditors
Accruals

	2022	2021
	£	£
VAT	332	868
Bond Deposits held	1000	1000
Trade Creditors	0	0
Accruals	1125	1125
	<u>2,457</u>	<u>2,993</u>

Notes to the financial statements for the year ending
31st March 2022

11 Restricted Income Funds

	Balance at 1st April 2021	Income	Outgoing	Transfers	Balance at 31st March 2022
Westbourne House	108,531	0	3,175	0	105,356
Healthy Initiatives	24,245	16,000	13,715	-10,179	16,351
Hardware House	455,934	30,647	14,329	-16,904	455,348
Long Term Maintenance	6,675	0	0	3,439	10,114
History Society	198	0	0	0	198
Strategic Development	25,000	0	0	-5,000	20,000
Karbon Homes	78,008	0	3,472	-24,540	49,996
Volunteering	1,787	0	220	0	1,567
ZigZag	5,472	1,233	3,947	-2	2,756
Growing Together	0	1,740	10,537	20,581	11,784
	705,850	49,620	49,395	-32,605	673,470

12 Unrestricted Income Funds

	Balance at 1st April 2021	Income	Outgoing	Transfers	Balance at 31st March 2022
Staffing	1,911	2,412	15,247	16,489	5,565
Reserves	30,000	222	416	194	30,000
General Funds	44,885	13,946	14,740	15,922	60,013
	76,796	16,580	30,403	32,605	95,578

Notes to the financial statements for the year ending
31st March 2022

13 Analysis of net assets between funds

	Tangible	Net	Total
	assets	assets	
	fixed	current	
	assets	assets	
	£	£	£
Restricted Funds			
Westbourne House	105,356		105,356
Healthy Initiatives	0	16,351	16,351
Hardware House	409,226	46,122	455,348
Long Term Maintenance	0	10,114	10,114
History Society	0	198	198
Strategic Development	0	20,000	20,000
Karbon Homes	0	49,996	49,996
Volunteering	0	1,567	1,567
Zig Zag	0	2,756	2,756
Growing Together	0	11,784	11,784
	514,582	158,888	673,470
Unrestricted funds			
Designated funds	0	5,565	5,565
Reserves	0	30,000	30,000
General funds	21,414	38,599	60,013
	21,414	74,164	95,578
Total Funds	535,996	233,052	769,048

Detailed statement of financial activities for the year ending
31st March 2022

	2022	2021
Income		
Donations	5,004	1,510
Project funding	20,531	34,932
Bank interest receivable	222	456
Rental income	39,717	41,337
Other income	726	9,551
Total income	66,200	87,786
Expenditure		
Cost of generating funds	5,527	5,522
Wages and salaries		
Charitable activities and support costs		
Wages and salaries	8,158	8,395
Projects	30,456	29,332
Light, heat and water	1,682	3,636
Rent, rates and insurance	4,619	5,354
Repairs and maintenance	3,948	1,471
Postage, stationery and advertising	653	928
Telephone	821	2,281
Hospitality (Lunch Club/Drop In/Volunteering)	2,767	2,218
Sundry Expenses	618	319
Bank interest and charges	88	72
Professional Fees	277	525
Depreciation of fixed assets	15,283	15,297
Grants paid	3,722	3,665
Governance costs		
Accountancy and independent examiners fees	1,180	1,125
Total Expenditure	79,799	80,140
Net incoming resources for the year	-13,599	7,646