

# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

## Section A

## Reference and administration details

Charity name

107th DERBY SCOUT GROUP

Other names the charity is known by

ASTON WESTON AND SHARDLOW SCOUT GROUP

Registered charity number (if any)

1 0 6 2 4 6 9

HQ registration number

1 0 0 1 5 2 7 2

Charity's principal address

96 WESTON ROAD

ASTON-ON-TRENT

DERBYSHIRE

Postcode

D E 7 2 2 D X

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

|    | Trustee Name    | Office (if any) | Dates acted if not for whole year |
|----|-----------------|-----------------|-----------------------------------|
| 1  | SIMON KNOTT     | CHAIR           |                                   |
| 2  | JENNY VALDINGER | SECRETARY       |                                   |
| 3  | LOUISE ATKINSON | TREASURER       |                                   |
| 4  | STUART COOKE    |                 |                                   |
| 5  | JOANNE COOKE    |                 |                                   |
| 6  | CRAIG MORRIS    |                 |                                   |
| 7  | CLARE COLES     |                 |                                   |
| 8  |                 |                 |                                   |
| 9  |                 |                 |                                   |
| 10 |                 |                 |                                   |
| 11 |                 |                 |                                   |
| 12 |                 |                 |                                   |
| 13 |                 |                 |                                   |
| 14 |                 |                 |                                   |
| 15 |                 |                 |                                   |

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

| Type of advisor | Name | Address |
|-----------------|------|---------|
| NONE            |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 4 Trustees (including 1 Ex Officio Trustees) and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

| Section B | Structure, governance and management (continued)  |
|-----------|---|
|           | <p data-bbox="603 309 922 336"><b>Risk and Internal Control</b></p> <p data-bbox="603 342 1278 504">The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern and their mitigations that have been identified are:</p> <p data-bbox="603 539 1318 763">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="603 801 1289 929">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="603 967 1289 1191">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and some fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="603 1229 1321 1453">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="603 1491 1321 1686">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> |

| Section C   | Objectives and activities   |
|---|---|
| Summary of the objects of the charity set out in its governing document   | <p><b>The Purpose of Scouting</b><br/>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b><br/>As Scouts we are guided by these values:<br/> <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.<br/> <b>Respect</b> - We have self-respect and respect for others.<br/> <b>Care</b> - We support others and take care of the world in which we live.<br/> <b>Belief</b> - We explore our faiths, beliefs and attitudes.<br/> <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b><br/>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:<br/> - enjoy what they are doing and have fun<br/> - take part in activities indoors and outdoors<br/> - learn by doing<br/> - share in spiritual reflection<br/> - take responsibility and make choices<br/> - undertake new and challenging activities<br/> - make and live by their Promise.</p> |
| Summary of the main activities in relation to these objects   | Over the past year the Group has been organising activities for the young people, recruiting new adult leaders and buying new and replacement equipment.  |
| Additional details of the objectives and activities (optional information but encouraged as best practice)  |   |
| <p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul> | The volunteers are entirely responsible for ensuring the activities of the group continue and also any fundraising that occurs. The Group financially supports those young people who otherwise would not be able to take part.   |
| Public benefit statement  | The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.  |

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The group have continued to deliver a full programme for the beavers, cubs and two scout sections. A replacement minibus was acquired allowing more leaders to be able to drive. Both minibuses can now be driven by any person with a normal driving licence. New leaders have been recruited to ensure the sections can operate.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to ensure the basic costs of running the group are met by subscriptions. Reserves are used to fulfill short term significant expenses. Fundraising supplements these reserves.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)

SR Knott

Full name(s)

SIMON ROBIN KNOTT

Position (eg Secretary, Chair)

Chair

Date

D1

D6

M0

M9

Y2

Y5

| <b>Income</b>                | <b>2023-2024</b> |
|------------------------------|------------------|
| Admin Refunds                | 47.10            |
| Donation                     | 0.00             |
| Events - Beavers             | 410.60           |
| Events - Cubs                | 0.00             |
| Events - Scouts              | 6,525.00         |
| Events - Scouts Fridays      | 4,101.90         |
| Events - Scouts Tues Birds   | 1,716.00         |
| Events - Scouts Tues Colours | 2,984.40         |
| Fundraising                  | 6,244.99         |
| Gift Aid                     | 3,329.79         |
| Grants Received              | 827.97           |
| Hoodies & T-shirts           | 755.00           |
| Insurance Claims             | 13,850.00        |
| Membership Fees              | 15,510.00        |
| Minibus Non Section Useage   | 0.00             |
| Minibus repair refunds       | 0.00             |
| Rent                         | 346.50           |
| <b>Total Income</b>          | <b>56,649.25</b> |
| <b>Income Exc Events</b>     | <b>40,911.35</b> |

| <b>Expense</b>                 |          |
|--------------------------------|----------|
| Activity Equipment             | 88.99    |
| Admin                          | 507.52   |
| Badges                         | 825.58   |
| Camping Equipment              | 1,322.15 |
| Capitation                     | 5,161.50 |
| Cubs pot £250                  | 0.00     |
| Events - Beavers               | 411.04   |
| Events - Cubs                  | 225.00   |
| Events - Scouts                | 7,107.56 |
| Events - Scouts Fridays        | 4,011.04 |
| Events - Scouts Tues Birds     | 1,427.65 |
| Events - Scouts Tues Colours   | 2,813.75 |
| Fundraising                    | 3,852.28 |
| Gas and sundries               | 78.50    |
| Hoodies & T-shirts             | 1,491.00 |
| Insurance                      | 434.61   |
| Meetings                       | 0.00     |
| Meetings - Beavers             | 157.57   |
| Meetings scouts Fridays        | 45.54    |
| Meetings - Cubs                | 0.00     |
| Meetings - Scouts              | 0.00     |
| Meetings - Scouts Tues Birds   | 127.46   |
| Meetings - Scouts Tues Colours | 163.19   |
| Membership Costs               | 502.39   |
| Minibus Fuel                   | 1,694.05 |
| Minibus Insurance              | 1,078.04 |

|                               |                  |
|-------------------------------|------------------|
| Mini Bus purchase             | 38,251.00        |
| Minibus Service, MOT, Repairs | 3,354.23         |
| Minibus Tax                   | 550.00           |
| Neckers, Woggles, Shirts etc  | 531.50           |
| Parents Meetings              | 147.19           |
| Rent                          | 2,187.00         |
| Total Expenditure             | 78,547.33        |
| <b>Expenditure Exc Events</b> | <b>62,551.29</b> |

#### **Account balances**

|               |          |
|---------------|----------|
| Cash          | 145.26   |
| Barclays Bank | 6,539.07 |

#### **Summary**

|                                 |            |
|---------------------------------|------------|
| Account balance brought forward | 28,582.41  |
| Total income                    | 56,649.25  |
| Total expenditure               | 78,547.33  |
| Net income                      | -21,898.08 |
| Account balance carried forward | 6,684.33   |



| Net Balance 2024-25 (Income<br>2024-2025 less related Expenditure) |          | Variance 24/25 |
|--|----------|----------------|
| 0.00   |          | -47.10         |
| 500.00   |          | 500.00         |
| 537.10   | -17.62   | 126.50         |
| 750.16   | 272.81   | 750.16         |
| 5,224.00   | 1,855.37 | -1,301.00      |
| 1,853.50   | 540.16   | -2,248.40      |
| 1,506.00   | 846.45   | -210.00        |
| 1,721.76   | -119.89  | -1,262.64      |
| 7,142.29   | 3,361.66 | 897.30         |
| 3,477.02   |          | 147.23         |
| 0.00   |          | -827.97        |
| 369.00   |          | -386.00        |
| 0.00   |          | -13,850.00     |
| 14,138.04  |          | -1,371.96      |
| 3,973.80   |          | 3,973.80       |
| 661.23   |          | 661.23         |
| 0.00   |          | -346.50        |
| 41,853.90  |          | -14,795.35     |
| 30,261.38  | 6,738.94 | -10,649.97     |

|          |           |
|----------|-----------|
| 0.00     | 88.99     |
| 250.46   | 257.06    |
| 292.17   | 533.41    |
| 206.97   | 1,115.18  |
| 5,150.00 | 11.50     |
| 79.00    | -79.00    |
| 517.62   | -106.58   |
| 477.35   | -252.35   |
| 3,368.63 | 3,738.93  |
| 1,313.34 | 2,697.70  |
| 659.55   | 768.10    |
| 1,841.65 | 972.10    |
| 3,780.63 | 71.65     |
| 230.00   | -151.50   |
| 733.35   | 757.65    |
| 348.02   | 86.59     |
| 121.01   | -121.01   |
| 108.22   | 49.35     |
| 0.00     | 45.54     |
| 42.99    | -42.99    |
| 79.48    | -79.48    |
| 37.67    | 89.79     |
| 37.58    | 125.61    |
| 469.74   | 32.65     |
| 1,897.85 | -203.80   |
| 2,619.32 | -1,541.28 |

|           |           |
|-----------|-----------|
| 0.00      | 38,251.00 |
| 5,753.05  | -2,398.82 |
| 220.00    | 330.00    |
| 30.99     | 500.51    |
| 0.00      | 147.19    |
| 2,808.00  | -621.00   |
| 33,474.64 | 45,072.69 |
| 25,296.50 | 37,254.79 |

119.15  
14,944.44

6,684.33  
41,853.90  
33,474.64  
8,379.26  
15,063.59

## **Independent Examiner's Report to the Trustees of Derby 107<sup>th</sup> Scout Group**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Debra Wallbanks FCCA

Association of Chartered Certified Accountants

The Adelphi

1-11 John Adam Street

London

WC2N 6AU

Date 15/09/25