BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales · Charity number 1062446

Details

Other names	BURNLEY, PENDLE AND ROSSENDALE C.V.S.
Status	Registered
Legal form	Charitable company
Company number	03328219
Registered	1997-05-16
Register	View on the Charity Commission register

Contact

Address	The CVS Centre 62-64 Yorkshire Street Burnley Lancashire BB11 3BT
Phone	01282 433740
Email	info@bprcvs.co.uk
Website	www.bprcvs.co.uk

Activities

Objects: The Charity is established for the following objects ("the Objects"):to promote any charitable purposes for the benefit of the Community in the County of Lancashire hereinafter called the "area of benefit", and in particular the advancement of education, the preservation and protection of good health, the relief of poverty, distress and sickness, and to provide or assist in the provision of facilities for recreational and other leisure time activity with the object of improving conditions of life in the said community.

Activities: To promote any charitable purpose for the benefit of the community in Lancashire and neighbouring areas; to promote, coordinate, support and develop community activities and to unite citizens of all classes irrespective of gender, religion or political opinion in the promotion of heath and social welfare.

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Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** LANCASHIRE
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£2,052,427	£2,172,768	£1,046,724	32
2024-03-31	£1,604,466	£1,766,569	£1,170,536	32
2023-03-31	£2,155,348	£2,362,735	£1,326,454	36
2022-03-31	£2,676,767	£2,529,598	£1,536,529	46
2021-03-31	£1,955,259	£1,637,880	£1,383,717	38

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Trustees

Name	Role	Appointed
Beatrice Foster		2023-01-24
Councillor Barbara Ashworth		2015-10-13
Howard Philip Thomas		2018-10-03
Jacqueline Isle Oakes		2017-10-04
Margaret Ann Lishman		2016-06-06
Peter Kenyon		2016-06-06
Philip Mousdale		2024-11-27
Saba Iftiker		2021-11-08
Sajda Majeed		2025-11-26
Susan Caroline Shuttleworth		2023-01-24
Susan Jane Biggs		2025-11-26

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BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 1062446

Accounts

Registered number: 3328219
Charity number: 1062446

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)

AUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Mr P Mousdale (appointed 27 November 2024)
Mrs M Lishman
Mrs B Ashworth
Mr P Kenyon
Ms S Iftikhar
Ms B Marshall
Mr H Thomas
Ms S Shuttleworth
Mrs N Zaman (resigned 27 November 2024)
Mrs J Oakes
Ms B Foster

Company registered number

3328219

Charity registered number

1062446

Registered office

62 - 64 Yorkshire Street, Burnley, Lancashire, BB11 2AL

Chief executive officer

Mrs C Blythe

Independent auditors

Smith and Goulding Ltd, 2 Southport Road, Chorley, PR7 1LB

Bankers

Virgin Money, 25 Manchester Road, Burnley, Lancashire, BB11 1HX

Solicitors

Southerns, Lodge House, 2nd Floor, Cow Lane, Burnley, Lancashire, BB11 1NN

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report together with the audited financial statements of the company for the 1 April 2024 to 31 March 2025. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. CHAIRMAN'S REPORT

This year certainly seems to have gone really quickly. Operating in an increasingly difficult and challenging environment BPRCVS has again risen to the task and forged ahead with new opportunities, developing and growing partnerships, coping with the day to day obstacles and ensuring that the needs of our member organisations are responded to.

The past year has continued to be dominated by uncertainties in the external environment in which we operate and as always, the organisation (thanks to an amazing staff team and brilliant volunteers) continued to be motivated in their roles of helping others. They continue to respond swiftly and effectively in response to the increasing demand. We are witnessing this pattern of increased demand and reduced funding affecting capacity across the sector. Trustees made the difficult decision to once again continue to deliver services using our reserves. This situation is kept under constant review , however as we know that it cannot continue for long. We know that many charities are not in quite as fortunate position and have had to make redundancies.

Over the last few years, we have seen the need to work differently whilst balancing finance, responding, and supporting the many 100's of, in the main smaller volunteer led organisations that rely on us to help them help others.

As trustees we value our staff and ensure that they and our volunteers have much needed time to recharge their batteries. We are also aware that we cannot compete with private and public sector when it comes to salaries and other staff benefits. Neither can we offer permanent roles as funding is often time limited. However we have been fortunate that we have not had to make redundancies although we have had to operate "at risk" to avoid this and ensure we didn't lose our staff unnecessary. Luckily everything worked out- for this year !!

There is more information in our monthly, quarterly and Annual Impact Reports about exactly what was done and how during the year. The figures evidence the increasing demand on us as an organisation. The established relationships and partnerships stood us in good stead, and we have continued to expand our networks responding to new issues and helping to find immediate solutions.

Trustees played an active role in supporting our Chief Officer, her senior team the staff and volunteers throughout.

Everyone plays a crucial part in ensuring BPRCVS can continue the work it began in 1935 and as we begin to celebrate our 90 years we can honestly say our mission has never changed, and we continue to look for opportunities that helps people to help others. The voluntary, community and faith sector in all its many guises and at all levels from the national to the small volunteer led local group play a vital part in supporting others. On a daily basis we see and hear stories that make us proud to be involved and play our part in enabling others to do what they do so brilliantly well.

As in recent years the Trustees' Report provides a great deal of information regarding the Charity's operation in the year under review and to offer thoughts on future activities. CVS staff and our accountants and auditor have again assisted a great deal to ensure that the presentation of the financial details comply with relevant accounting requirements. These reflect a true state of the affairs of the charity and enable comparison with previous year's figures.

During the year we met all the usual conditions and criteria from our service level and grant Agreements and increased requirements for monitoring. It is pleasing to note that once again all our funders and partners have been content with the information that we provided when they formally reviewed this in discussions with us. They were accepting of the challenges we faced in balancing essential delivery against reporting deadlines.

In the year under review, we have continued to consider staffing because of the funding in place. As mentioned earlier trustees have committed to using some reserves – in line with our policies – to ensure that we have staff in place to deliver projects. This was even more important as the organisation continued to respond to ever increasing demand.

I would like to conclude this report by extending thanks to a number of people and organisations. No business is effective without a leader, and we have a Chief Officer who is prepared to deal with the challenges that inevitably occur. Christine has been ably supported by her senior team.

My thanks also go to the following organisations who have supported us during the year. Our accountants CW Accounting, our auditors Smith and Goulding, our solicitors Southerns and our key funders and partners, Burnley Borough Council, Pendle Borough Council and Rossendale Borough Council, Lancashire County Council. I also thank The Lancashire and South Cumbria integrated care board, the Primary Care Networks, Public Health, Lancashire Association of CVS, Little Green Bus (consortium lead for Lancashire Community Transport) Big Lottery –Reaching Communities, Eric Wright Trust, Community CVS. We have lots of funders and receive donations from many other organisations and individuals to provide resource for our programmes of work. My thanks go to all of them. Without their support and belief in our organisation to support others it would not be possible for us to do everything that we do.

Support has also come from many other organisations with donations to our Children and Young People department, Communicars and to our food share operating from our Gannow building. This additional funding provides these projects with the "extras" which make all the difference to people's lives.

Finally, I extend my appreciation to everyone involved with BPRCVS, in particular staff and Volunteers and my fellow trustees.

Margaret Lishman
Chair.

b. OBJECTIVES AND ACTIVITIES OF THE CHARITY

The Charity's objects and its principal activities continue to be the promotion of any charitable purpose for the benefit of the community in Lancashire; to promote, co-ordinate, support and develop community activities and to unite citizens of all classes, both men and women, irrespective of political or religious opinion, in the promotion of health and social welfare.

The Charity is a Local Support and Development Organisation which exists to develop, support and promote voluntary action and charitable activity. This activity can be summarised in six key statements:

i) We provide a range of support services to groups such as training, information, advice, payroll and office

functions including access to sources of funding and constitutional advice;

ii) We, through contact with individuals and groups, identify gaps in the provision of services and develop initiatives to meet those needs;

(iii) We bring together voluntary, community and faith organisations to discuss issues of common concern. This helps avoid duplication of effort and helps to ensure that groups work together; We help to disseminate information about statutory service provision and development;

(v) We represent the views of the voluntary sector on many statutory led committees;

(vi) We are engaged in strategic partnership activity.

In addition, the charity delivers direct services to the community.

In setting and reviewing our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's General Guidance on public benefit. Our work is designed

Achievements and performance

a. REVIEW OF ACTIVITIES

During the financial year there continued to be a state of uncertainty as Covid restrictions eased. The impact of the rises of Cost of Living impacted on many organisations and despite rising costs for CVS we maintained existing prices for our tenant groups. Sadly we saw a long established tenant move on to new premises and trustees continue to monitor the impact of empty rooms, increasing costs and essential maintenance.

We responded to ever increasing demands and needs for our services from VCF organisations and people affected by the changing environment and the impact of the rising cost of living.
We are grateful for the support we received in return from our stakeholders and funders including local councils and health services which enabled us to act quickly and proactively to help those most in need. This was not without its challenges and the successful delivery is testament to the dedication and commitment of everyone involved.

We maintained all our project activity and trustees committed to supporting those where funding doesn't cover full costs. We remain fortunate in having the ability to bring additional benefits to projects from our wide range of activities and a reserves policy which enables some flexibility

The year's key objectives and the impact of our achievements are summarised below. There is more information in our Annual Impact Report.

- The CEO and operations manager responded to rising requests for CVS presence at strategic networking events as the representative of the wider VCF sector in each of our 3 districts bit also across the East/Pennine, Lancashire wide and at a National level. In order to complete that role we have maintained networks and developed other systems to gather information. Total over 670 and rising
- Our CEO remains as a trustee on NAVCA (national association of voluntary community action) and we retain membership of other bodies to support our governance and influencing role.
- 113 groups received a total of £787615.93 in grants & 22 families were supported through funding facilitated by BPRCVS; Funders included ICB (integrated care board) Eric Wright, over 50's grants through LCC (Lancashire county council, UKSP Burnley, Adult personal health budget grants and children & young people mental health personal health budgets.
- We have retained our status as an accredited volunteer centre

- Volunteers across all BPRCVS projects provided over 16600 volunteer hours which gave an estimated added value of over £190540 (calculated at £11.44 (national minimum wage). Many staff also "volunteered" evenings and weekends to attend events across our districts. A huge increase from our previous year
- Our volunteer hub (in its 2nd year of funding through the National Lottery supported 104 organisations to fill volunteer roles
- We provided in-depth support to over 2270 (almost double the number of the previous year) organisations providing a broad range of development and capacity building support and training from advice on establishment to governance to funding information and support for expansion. Over 1000 were unique (new to CVS support)
- Our website continues to attract thousands of visitors with many coming back for further information. Followers to our Facebook and Twitter accounts continue to increase and our reach was again increased to almost 420,000. Steady engagement with followers to our info-share newsletters indicates real interest in the valuable information we provide.
- Numbers of people attending our 2 buildings have again almost doubled over the year with almost 16200 visitors. Over 800 parcels have been issued to support our local residents. Our volunteers have provided 3156 meals to people attending our community cafe. Our Yorkshire St building is a collection point for food hampers from the BFCiC (Burnley FC in the community) food bank
- We have maintained a lease on office space in the AB & D Centre in Bacup and continue to look at options across Pendle (Nelson)
- The social prescribing programme team increased and together received and completed actions again supported 2500 people. This figure does not reflect figures for Burnley west link workers or Rossendale PCN's (primary care network) link workers. There is still an increasing demand for support. Monthly figures and case studies are collated and circulated
- Our Children and Young People link workers in Pendle west PCN supported 63 young people.

Our safeguarding team provided support and guidance as we evidenced an increase in safeguarding concerns.

- Our Volunteer Transport scheme has seen a dip in journeys over this year but still provided over 1200 journeys & registered new passengers. The mini bus enabled 16 VCF organisations and projects to complete 19 journeys
- We work with LACVS in delivering a 5 year project funded by the national Lottery. Local (locally organised communities across Lancashire). BPRCVS carry out the finance and HR (human resource) function for LACVS and we receive a contribution towards the Chief Officers time. The project has evidenced a notable rise in the profile and need for local infrastructure across the County and BPRCVS have been cited as a great example. We also began the role of supporting the Lancashire place in a new 3 year project – Volunteering for Health.

Our services and support are available to members and non-members alike although some require fully paid-up membership.

No Trustee has received any private benefit from the charity.

b. INVESTMENT POLICY AND PERFORMANCE

Under the Articles of Association, CVS has the power to make any investment which the Executive Committee Members see fit. The Committee has considered the most appropriate policy for investing funds and has found that specialised unit trusts, designed for the charity sector, meet their requirements ethically and on a long term view to generate both income and capital growth.

The Executive Committee consider the return on investment to be satisfactory given the difficult current economic market. The rate of interest achieved on bank deposits ranged from approximately 0.75% to 1.65% which is poor but the best that can be obtained given the current market rates. The charity will continue to actively look to achieve the best possible return on its investments.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. PRINCIPAL RISKS AND UNCERTAINTIES

The trustees have a risk management strategy which comprises:

-an annual review of the principal risks and uncertainties that the charity faces; the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise. This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring relevant accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff.

Significant Events
Burnley Pendle & Rossendale Council for Voluntary Service adopted and approved a business continuity plan which is reviewed and amended on an annual basis.

The purpose of this business continuity plan is to prepare Burnley, Pendle & Rossendale Council for Voluntary Service in the event of extended service outages caused by factors beyond our control (e.g., natural disasters, man-made events), and to restore services to the widest extent possible in a minimum time frame. All Burnley, Pendle & Rossendale Council for Voluntary Service sites are expected to implement preventive measures whenever possible to minimize operational disruptions and to recover as rapidly as possible when an incident occurs.

The plan identifies vulnerabilities and recommends necessary measures to prevent extended communications service outages. It is a plan that encompasses all Burnley, Pendle & Rossendale Council for Voluntary Service outreach sites and operations facilities.

This plan enabled CVS to react quickly, effectively and efficiently over the 12-month period of this report as the rise in the cost of living crisis impacted on people and the sector as a whole whilst many were still being affected by the COVID pandemic.

The plan will be reviewed following the AGM and updated with learning.

c. RESERVES POLICY

The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by CVS should be approximately six months of total income. At this level, the Executive Committee feels that they would be able to continue the current activities of CVS in the event of a short-term unexpected drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed were this to happen.

The Trustees have considered the need for the Charity to sustain a level of reserves commensurate with its needs. In doing so, the Trustees have reflected that: -

- funding is not always clear or confirmed at the start of any financial year; funding is often paid in arrears; the Charity has an obligation to pay its bills expeditiously some staff contracts will be fixed term, limited to specific projects or permanent and, in the light of changing legislation, will attract redundancy pay entitlement.

The Trustees recognise that the charity is now at that state and will continue to monitor both the level and impact. The trustees are investing the free reserves to support the charity's activities.

d. SURPLUS/ DEFICIT

The Statement of Financial Activities shows net deficit for the year of £123,812 (2024 - deficit - £155,918) and our reserves stand at £1,046,724 in total (2024 - £1,170,536), as shown on the balance sheet. The net deficit for the year of £123,812 is made up of a deficit of £138,497 on unrestricted funds and a surplus of £14,685 on restricted funds. A restatement has been reported to restricted and unrestricted funds.

During the year, the Trustees identified that two of the restricted funds (The CVS Centre Running Costs and CVS Gannow Community Centre running costs) whilst in the past had been restricted, are no longer to be considered as such. On the basis of this review, the Trustees considered that these two fund should have been reported as unrestricted in the prior year. Accordingly, a prior year adjustment has been made to correct for this and the 2024 comparatives amounts have therefore been restated.

e. GRANT MAKING POLICY

CVS receives monies from various bodies which it then seeks to distribute to organisations and individuals in response to applications sought and received. In particular, CVS invites applications for funding to the ICB Prescription for Wellbeing Grant, the Gannow Big Local Community Fund and the Eric Wright Charitable Trust. Applications are considered by independent funding panels that are convened by CVS with appropriate expertise and representation to ensure impartiality. The panel independently / collectively review each application against specific criteria, set by the agency which gave the initial monies to CVS to administer. If the grant application is approved, CVS advises the applicant, provides constructive feedback (on request), and offer appropriate post application support. The successful applicant will receive the Terms and Conditions and evaluation process. CVS will continue to provide support to all successful applicants during the life cycle of the grant fund.

Additionally, CVS distributes invested funds to provide relief for distress suffered by families in the Burnley area. It distributes sums amounting to no more than the annual interest and reserves from the investment fund each year. Criteria for the distribution of such grants are specified in the Trust Deed and the distribution policy is reviewed annually by the Trustees. Applications must come from an intermediary organisation and grants are paid to suppliers of services and goods not in cash to the family in distress.

Other miscellaneous amounts of money are received by CVS from a variety of sources on an ad hoc basis. Such grants are paid out by CVS in accordance with any instructions specified by the original grant donor.

Funds for CVS grant making are restricted or designated funds from donations, grants or funding arrangements made to CVS.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011.

The company is constituted under a Memorandum of Association dated 27th August 1997 and is a registered charity number 1062446.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. PAY POLICY FOR SENIOR STAFF

The directors, who are the Organisation's trustees, and the senior management team, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. Related party transactions are in note 21 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other similar organisations of a similar size run on a voluntary basis and using the NJC pay scales and other guidance issues by ACEVO and NAVCA. NJC scales are a local government pay scales, which are extensively used in the voluntary sector and are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association. Trustees carry out an annual salary review.

If recruitment has proven difficult in the recent past a market addition is also paid with the pay maximum no greater than the highest benchmarked salary for a comparable role.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The charity is governed by its Memorandum and Articles of Association adopted on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011.

The Board of Trustees is responsible for the overall governance of the charity. The Trustees and officers who served during the year and since the year end were as stated on page 1. Trustees are either elected or co-opted from the membership and the total number of trustees may not exceed 18. Trustees can either be elected by nomination from a member organisation or as an individual member. Elected trustees remain in office for three years and are eligible for re-election, with one third of the Board being elected each year. Co-opted trustees are appointed by the Board of Trustees and serve for the remainder of that operational year. In addition, the Local Authorities in the area are entitled to nominate representatives to the Executive Committee and these are detailed on the foregoing statement of officers, professional advisors and registered office.

There is a strong and effective partnership between Trustees and staff which contributes significantly to the organisation's continued success.

Trustees are required to meet at least five times per year. These meetings include four quarterly Board meetings where Trustees review strategy and operational activity and agree plans and budgets and the Annual General Meeting. In addition Trustees are encouraged to participate in at least one of the charity:s sub-committees (Strategy and Finance). New Trustees and Local Authority representatives are given an Induction Pack containing everything they need to know about the charity and its work for effective and informed decision making.

The Board delegates the exercise of certain powers in connection with the management and administration of the charity as set out below. This is controlled by regular reporting back to the Executive Committee so that all decisions made can be ratified by the full board in due course.

i) Strategy
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the strategic direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(ii) Finance
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the financial direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(iii) Chief Officer
The Chief Officer manages the day to day administration of the charity and its projects and is responsible for implementing policies agreed by the Executive Committee. The Chief Officer supports the other 37 members of staff together with short term additional project personnel and volunteers as required from time to time.
In addition, task and finish groups are set up as required in regard to The CVS Centre and CVS Gannow Community Centre.

e. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

a. FUTURE DEVELOPMENTS

During 2025/26, we remain fortunate in that the bulk of our funding remains in place to deliver all of our activities during the year ending 31st March 2026.

In 2025 BPRCVS will be 90 years old and we plan to have a year of celebration to mark the occasion.

As a Local Infrastructure Organisation (LIO) we will continue to work to ensure we support the many VCF groups who need our support.

- We will review, develop and update our strategy and business plans to continue to develop our vision and model to deliver our objectives.
- We will develop opportunities to be the voice of our sector at a local, county, regional and national level. Recognising the need for mechanisms to gather information to feed in at strategic levels as well as disseminating information to our wider membership.
- We will work with partners to open opportunities to bid for grants and contracts to support delivery of our charitable objects.
- We will continue to develop and be involved in consortia to support the sector, especially with LACVS (Lancashire Association of CVS). We will be actively involved in supporting delivery of the LACVS lottery funding project – Lancashire Local.
- We will continue to develop the positive relationships with our sister CVS in Hyndburn and Ribble valley especially in representing the wider VCF sector on the Sub delivery partnership for Lancashire Place.
- We will look to develop effective, proven as well as innovative ways of project delivery.

- We will work in partnership with statutory agencies to ensure that the sector influences policy development and service design.
- We will continue to strengthen and enhance our approach to impact measurement.
- We will review the facilities and usage of the BPRCVS buildings on Yorkshire St, Gannow Community Centre in Burnley, and our presence in Rossendale.
- We will continue to invest in our information technology and communications systems to improve the services we offer.
- We will continue to support our groups and volunteer programmes within the resources we have.
- We will continue to deliver the NHS Lancashire and South Cumbria's integrated care board (previously East Lancs Clinical Commissioning Group) Social Prescribing small grants scheme, the Social Connector programme and will continue to seek and develop opportunities and relationships to encourage statutory agency investment for this kind of support for our Voluntary, Community and Faith groups.
- We will continue to develop all of our existing project delivery: Group support and development (including acting as a grant facilitator), Volunteering and support for Volunteer Involving Organisations, Children and Young People services), Volunteer Community Transport
- We remain committed to developing the holistic approach to the social prescribing agenda working with the Integrated Care Board. The grant programmes we facilitate in particular provides some much needed resource for small VCF groups and is crucial for the destination pathways of referrals.
- We will develop and drive our volunteer hub project – supported by the national lottery.

We will invest, from our reserves when needed and it is possible, to strengthen the core services offered and maintain our crucial activities to support people.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Burnley, Pendle and Rossendale Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's

auditors are unaware, and

- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on and signed on their behalf by:

MARGARET ANN CLISHMAN

Trustee MA Clishman 08.12.25.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

OPINION

We have audited the financial statements of Burnley, Pendle & Rossendale Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2025 set out on pages 16 to 36. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the

work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities including fraud. Our approach to identifying and assessing the risks of material misstatement in

respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation and data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement,including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:
- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative or potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with relevant regulators and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non- compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect that those that arise from error as they may involve deliberate concealment or collusion.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

Andrew Simm BSc FCA (Senior Statutory Auditor)
for and on behalf of
Smith & Goulding Ltd (Chartered Accountants and Senior Auditors)

2 Southport Road
Chorley
PR7 1LB
Date:

Smith and Goulding Ltd (Chartered Accountants and Senior Auditors) are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
INCOME FROM:					
Donations and legacies	2	**3,308**	**17,482**	**20,790**	*22,328*
Charitable activities	3	**287,014**	**1,445,628**	**1,732,642**	*1,333,552*
Investments	5	**13,517**	**3,053**	**16,570**	*30,011*
Other income		**179,407**	**103,018**	**282,425**	*218,575*
TOTAL INCOME		**483,246**	**1,569,181**	**2,052,427**	*1,604,466*
EXPENDITURE ON:					
Charitable activities	7	**621,580**	**1,551,188**	**2,172,768**	*1,766,569*
TOTAL EXPENDITURE		**621,580**	**1,551,188**	**2,172,768**	*1,766,569*
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)		**(138,334)**	**17,993**	**(120,341)**	*(162,103)*
Net gains/(losses) on investments		**(3,471)**	**-**	**(3,471)**	*6,185*
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		**(141,805)**	**17,993**	**(123,812)**	*(155,918)*
Transfers between Funds	17	**3,308**	**(3,308)**	**-**	*-*
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		**(138,497)**	**14,685**	**(123,812)**	*(155,918)*
NET MOVEMENT IN FUNDS		**(138,497)**	**14,685**	**(123,812)**	*(155,918)*
RECONCILIATION OF FUNDS:					
Total funds brought forward RESTATED		**613,612**	**556,924**	**1,170,536**	*1,326,454*
TOTAL FUNDS BROUGHT FORWARD RESTATED		**475,115**	**571,609**	**1,046,724**	*1,170,536*

The notes on pages 19 to 36 form part of these financial statements.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)
REGISTERED NUMBER: 3328219

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	£	2025 £	£	2024 RESTATED £
FIXED ASSETS					
Tangible assets	12		**353,001**		*350,397*
Investments	13		**71,046**		*74,517*
			424,047		*424,914*
CURRENT ASSETS					
Debtors	14	**191,219**		*61,053*	
Cash at bank and in hand		**600,031**		*749,957*	
		791,250		*811,010*	
CREDITORS: amounts falling due within one year	15	**(168,573)**		*(65,388)*	
NET CURRENT ASSETS			**622,677**		*745,622*
NET ASSETS			**1,046,724**		*1,170,536*
CHARITY FUNDS					
Restricted funds	17		**571,609**		*556,924*
Unrestricted funds	17		**475,115**		*613,612*
TOTAL FUNDS			**1,046,724**		*1,170,536*

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf, by:

The notes on pages 19 to 36 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
Cash flows from operating activities			
Net cash used in operating activities	19	**(127,992)**	*(62,028)*
Cash flows from investing activities:			
Dividends, interest and rents from investments		**3,471**	*(6,185)*
Purchase of tangible fixed assets		**(25,405)**	*-*
Net cash used in investing activities		**(21,934)**	*(6,185)*
Change in cash and cash equivalents in the year		**(149,926)**	*(68,213)*
Cash and cash equivalents brought forward		**749,957**	*818,170*
Cash and cash equivalents carried forward	20	**600,031**	*749,957*

The notes on pages 19 to 36 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Burnley, Pendle & Rossendale Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1. ACCOUNTING POLICIES (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	15% - 25% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1. ACCOUNTING POLICIES (continued)

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The pensions costs charged in the financial statements represent the contributions payable by the charity during the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Donations	**3,308**	**17,482**	**20,790**	*22,328*
Total 2024	*7,839*	*14,489*	*22,328*	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Charity activities	**287,014**	**1,445,628**	**1,732,642**	*1,333,552*
Total 2024	*213,569*	*1,119,983*	*1,333,552*	

4. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES BY TYPE OF INCOME

	Total funds 2025 £	*Total funds 2024 £*
Charitable Activities	**1,732,642**	*1,333,552*
	1,732,642	*1,333,552*
Total 2024	*1,333,552*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Income from Charitable Activities and Other Income

	2025	2024
	£	£
SLA Grants (See below)	1,732,642	1,333,552
Rents and Service Charge Receivable	59,245	70,438
Payroll Bureau Fees	3,761	2,837
Membership Fees	2,085	2,235
Administration Fees	163,630	104,911
Other	16,553	6,696
Seminars/ Room Hire	37,151	31,458
Total	2,015,067	1,552,127

SLA Grants

	2025	2024
	£	£
Burnley Borough Council	696,455	174,256
Lancashire County Council	750	22,000
Pendle Borough Council	93,425	10,000
Population Health Management	-	12,491
NHS East Lancs CCG	356,146	389,361
NHS Blackburn with Darwen CCG	-	223
National Lottery Community Fund	78,027	63,476
LA CVS	-	1,011
Little Green Bus	34,333	34,485
National Association of Social Prescribing	-	52,968
LACVS	20,620	-
Spring North	-	8,500
NHS Lancashire and South Cumbria	-	354,022
LCC Local Member Grant	824	-
The Calico Group	92,851	18,371
Other	8,157	12,130
NHS Foundation - L&SC	-	31,268
Big Local Trust	-	48,472
Community CVS	-	57,373
Garfield Western	25,000	-
Fund transfers	7,601	9,599
Police and crime commissioner	6,667	18,605
East Lancashire NHS PCN	261,786	-
Eric Wright Trust	50,000	14,941
Total	1,732,642	1,333,552

5. INVESTMENT INCOME

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Investment income	**13,517**	**3,053**	**16,570**	*30,011*
Total 2024	*28,017*	*1,994*	*30,011*	

6. GRANTS PAYABLE

	Grants to Organisations 2025 £	Total 2025 £	*Total 2024 £*
Grants payable	**837,059**	**837,059**	*359,243*
Total 2024	*359,243*	*359,243*	

7. GOVERNANCE COSTS

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	*Total funds 2024 £*
Governance Auditors/ Accountants' costs	**13,598**	**-**	**13,598**	*6,243*

14. DEBTORS

	2025	2024
	£	£
Trade debtors	179,338	47,151
Prepayments and accrued income	11,881	13,902
	191,219	61,053

15. CREDITORS: Amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security (see below)	-	-
Other creditors	4,636	6,839
Accruals and deferred income	163,937	58,549
	168,573	65,388

	2025
	£
Deferred income	
Deferred income at 1 April 2024	49,635
Resources deferred during the year	154,263
Amounts released from previous years	(49,635)
Deferred income at 31 March 2025	154,263

16. PRIOR YEAR ADJUSTMENT

During the year, the Trustees identified that two of the restricted funds (The CVS Centre Running Costs and CVS Gannow Community Centre running costs) whilst in the past had been restricted, are no longer to be considered as such. On the basis of this review, the Trustees considered that these two fund should have been reported as unrestricted in the prior year. Accordingly, a prior year adjustment has been made to correct for this and the 2024 comparatives amounts have therefore been restated.

The impact of the prior year adjustment was to reduce income to restricted funds in the 2024 comparative amounts by £118,170 and increase income to unrestricted funds by the same amount. Expenditure from restricted funds was reduced by £144,812 and increased from unrestricted funds by the same amount. This adjustment also increased restricted funds as at 31 March 2024 by £45,838 and reduced unrestricted funds by the same amount.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

8. DIRECT COSTS

	2025 £	2024 £
Costs Directly Allocated to Activities:	-	-
Staff Costs (Including on costs)	761,241	793,882
Travel and other expenses - Staff	5,131	5,510
Travel and other expenses - Volunteer	11,244	15,595
Grants paid	837,059	359,243
Direct expenditure for community projects	18,903	73,786
Other Expenses	-	69
Respite costs	2,415	1,710
Support Costs Allocated to Activities:	-	-
Premises costs	140,750	128,212
General office and finance staff	173,035	246,070
Training costs	-	8,734
Project administrative fees	173,616	91,188
Communications	-	11,294
Advertising, fees and subscriptions	12,889	4,745
Depreciation	22,801	20,238
Other Expenses	86	50
Accountancy	13,598	6,243
	2,172,768	1,766,569

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2025 £	2024 £
Depreciation of tangible fixed assets:		
- owned by the charity	22,801	20,238
Auditors' and accountants costs	13,598	6,243

During the year, no Trustees received any remuneration (2024 - £NIL).
During the year, no Trustees received any benefits in kind (2024 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2024 - £NIL).

10. AUDITORS' REMUNERATION

The Auditor's remuneration amounts to £6,000 -2024 - £6,000

11. STAFF COSTS

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	827,338	925,408
Social security costs	71,501	71,966
Other pension costs	35,437	42,598
	934,276	1,039,972

The average number of persons employed by the company during the year was as follows:

	2025	2024
	No.	No.
Direct Charitable Work	21	21
Administrative	11	11
	32	32

The number of higher paid employees was:

	2025	2024
	No.	No.
In the band £60,001 - £70,000	1	1

The charity trustees were not paid or received any other benefits from employment with CVS in the year (2024:NIL) neither were they reimbursed expenses during the year (2024 . NIL). No charity trustees received payment for professional or other services supplied to the charity.

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance and HR Officer and the Senior Development Officer. The total employee benefits of the key management personnel of CVS were £143,591 (2024: £158,779),

12. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost				
At 1 April 2024	**528,155**	**39,000**	**170,766**	**737,921**
Additions	**-**	**-**	**25,405**	**25,405**
At 31 March 2025	**528,155**	**39,000**	**196,171**	**763,326**
Depreciation				
At 1 April 2024	**206,783**	**23,129**	**157,612**	**387,524**
Charge for the year	**10,563**	**3,968**	**8,270**	**22,801**
At 31 March 2025	**217,346**	**27,097**	**165,882**	**410,325**
Net book value				
At 31 March 2025	**310,809**	**11,903**	**30,289**	**353,001**
At 31 March 2024	*321,372*	*15,871*	*13,154*	*350,397*

13. FIXED ASSET INVESTMENTS

	Trade investments £
Market value	
At 1 April 2024	**74,517**
Fair value adjustment	**(3,471)**
At 31 March 2025	**71,046**

Investments at market value comprise:

	2025 £	*2024 £*
Trade investments	**71,046**	*74,517*

All the fixed asset investments are held in the UK

17. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2025 £
Unrestricted funds						
General Funds	613,612	483,246	(621,580)	3,308	(3,471)	475,115
Restricted funds						
Distress Relief	81,277	3,053	-	(6,946)	-	77,384
Communicars	-	15,000	(15,006)	6	-	-
Prescription for Wellbeing	42,883	342,099	(345,058)	-	-	39,924
Young Carers	(544)	-	-	544	-	-
Social Prescribing Link Worker	42,319	260,364	(258,860)	-	-	43,823
Young Carers - Respite	3,844	500	(2,414)	3,088	-	5,018
The CVS centre - Building	187,470	-	(7,563)	-	-	179,907
CVS Gannow Community Centre - Building	128,000	-	(3,000)	-	-	125,000
Eric Wright Small Grants Scheme	8,965	52,841	(61,673)	-	-	133
Children and Young People's MH Personal Budgets	12,027	-	(1,388)	-	-	10,639
Children In Need - Minibus	15,406	-	(3,968)	-	-	11,438
UK SP Community and Places	222	593,222	(593,444)	-	-	-
UK SP People and Skills	(718)	72,851	(72,249)	-	-	(116)
Adult MM Personal Health	26,024	-	(5,436)	-	-	20,588
Volunteering for wllbeing & community hub	9,594	85,878	(78,071)	-	-	17,401
Social Isolation grants	155	-	(155)	-	-	-
LACVS Volunteering for Health	-	20,620	(16,389)	-	-	4,231
Burnley Com Coh & R Grants	-	68,603	(63,604)	-	-	4,999
Pendle Com Coh & R Grants	-	54,150	(22,910)	-	-	31,240
	556,924	1,569,181	(1,551,188)	(3,308)	-	571,609
Total of funds	1,170,536	2,052,427	(2,172,768)	-	(3,471)	1,046,724

17. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2023 £	Income RESTATED £	Expenditure RESTATED £	Transfers in/out RESTATED £	Gains/ (Losses) £	Balance at 31 March 2024 RESTATED £
General Funds	816,293	482,689	(652,432)	(39,123)	6,185	613,612
Restricted funds						
Distress Relief	77,681	1,994	-	1,602	-	81,277
Communicars	-	15,272	(15,272)	-	-	-
Prescription for Wellbeing	32,479	342,818	(332,414)	-	-	42,883
Young Carers	5,495	24,937	(30,976)	-	-	(544)
Emergency Assistance Grants Programme	6,399	-	(6,399)	-	-	-
Social Prescribing Link Worker	34,667	389,361	(381,709)	-	-	42,319
Young Carers - Respite	5,054	500	(1,710)	-	-	3,844
Young Carers Female Empowerment	7,880	-	(35)	(7,845)	-	-
The CVS Centre - Running	(100,255)	-	-	100,255	-	-
CVS Gannow Community Centre - Running	54,417	-	-	(54,417)	-	-
The CVS centre - Building	195,033	-	(7,563)	-	-	187,470
CVS Gannow Community Centre - Building	131,000	-	(3,000)	-	-	128,000
Big Local	9,735	48,472	(58,207)	-	-	-
Eric Wright Small Grants Scheme	11,774	15,604	(18,413)	-	-	8,965
Population Health Management	3,504	-	(3,504)	-	-	-
Children and Young People's MH Personal Budgets	13,588	-	(1,561)	-	-	12,027
Kickstart placement scheme	-	1,011	(1,553)	542	-	-
Children In Need - Minibus	20,696	-	(5,290)	-	-	15,406
Household Support Scheme	1,014	-	(1,014)	-	-	-
UK SP Community and Places	-	152,506	(152,284)	-	-	222
UK SP People and Skills	-	18,371	(19,089)	-	-	(718)
Adult MM Personal Health	-	30,000	(3,976)	-	-	26,024
Volunteering for wllbeing & community hub	-	63,931	(54,337)	-	-	9,594
Social Isolation grants	-	17,000	(16,845)	-	-	155
	510,161	1,121,777	(1,115,151)	40,137	-	556,924

17. STATEMENT OF FUNDS (continued)

RESTRICTED FUNDS

Distress Relief
This fund was set up to provide financial assistance to people in distress within the area of Burnley.

Prescription for Wellbeing
The purpose of this fund is to provide three strands of complementary activity:-
- a programme of grants to be made available to small voluntary, community and faith groups to deliver activities supporting the East Lancs. Clinical Commissioning Group's strategic aims;
- engagement activity support where engagement and partnership brings together groups to complement activity; and
- a community navigator programme to provide handholding support to enable individuals to access community activity.

Population Health Management
A grant programme facilitated on behalf of the Integrated care Board (ICB)

UK Shared Prosperity Community and Places
A grant programme facilitated on behalf of Burnley Borough Council

Social Prescribing Link Worker Project
A national project of support which enables each PCN (primary care network) to fund a Social Prescribing link worker. The link workers in our area are employed by CVS on behalf of the PCNs to carry out the work which complements and enhances the existing Social Prescribing programme.

Young Carers - Respite
Provision of respite care for young carers within the Burnley, Pendle and Rossendale area.

Children and Young People's Mental Health Personal Budgets
Referrals accepted from CAHMS (children and young people mental health service) to improve health and wellbeing and enable progression by removing barriers for involvement in activities.

The CVS Centre - Running (formerly Voluntary Sector Resource Centre)
Running expenses of The CVS Centre (formerly the Rachel Kay Shuttleworth Building).

CVS Gannow Community Centre
Running Running expenses of the Gannow Community Centre.

The CVS Centre - Building (formerly Rachel-Kay Shuttleworth Building)
Represents monies given or awarded to the charity from various sources in order to purchase and renovate the Voluntary Sector Resource Centre.

17. STATEMENT OF FUNDS (continued)

CVS Gannow Community Centre - Building
Represents the acquisition by the charity of the Gannow Community Centre premises on Adamson Street, Burnley.

Fixtures, Fittings and Equipment
This fund represents monies given or awarded to the charity from various sources in order to buy specific capital items.

Big Local
The Gannow area of Burnley has been designated a Big Local area to receive up to £1 million from the Big Lottery to improve the area over a ten year period. The first stage of the programme is to develop a local profile and plan. BPRCVS was asked to be the local trusted organisation to handle a Getting Started budget and employ an outreach worker.

Eric Wright Small Grants Scheme
Burnley, Pendle & Rossendale Council for Voluntary Service have been commissioned to facilitate a small grants programme funded by the Eric Wright Charitable Trust to support voluntary, community and faith groups in our area.

UK Shared Prosperity People & Skills
Project funded by Burnley Borough Council through Calico as part of the government levelling up fund for project work within Burnley.

Adult Mental Health Personal Health Budgets
This project is funded by NHS ICB for adult referrals

Volunteering for Wellbeing and Community Hub Project
Funded by the National Lottery Community Fund for 3 years, July 2023 – June 2026 to recruit volunteers and work with local groups to develop volunteering opportunities

Social Isolation Grants
The Social Isolation grant scheme is to address social isolation, particularly in communities where English is not the first language and for men

LACVS Volunteering for Health Project
BPRCVS receive funding from LACVS, a partner organisation in an agreement with Lancashire Teaching Hospitals Charity to employ a worker to develop and promote volunteering.

Burnley Community Cohesion and Resilience Grants Project
Funded by Burnley Borough Council for groups bringing communities together, tackling extremist narratives, strengthening community resilience and responding to community tensions

Pendle Community Cohesion and Resilience Grants Project
Funded from Pendle Borough Council for groups to deliver projects that build community relationships and support work to prevent harmful narratives which divide communities.

17. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2025 £
General funds	613,612	483,246	(621,580)	3,308	(3,471)	475,115
Restricted funds	556,924	1,569,181	(1,551,188)	(3,308)	-	571,609
	1,170,536	2,052,427	(2,172,768)	-	(3,471)	1,046,724

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2023 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Gains/ (Losses)* £	*Balance at 31 March 2024* £
General funds	*816,293*	*482,689*	*(652,432)*	*(39,123)*	*6,185*	*613,612*
Restricted funds	*510,161*	*1,121,777*	*(1,115,151)*	*40,137*	-	*556,924*
	1,326,454	*1,604,466*	*(1,767,583)*	*1,014*	*6,185*	*1,170,536*

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	30,289	322,712	353,001
Trade investments	71,046	-	71,046
Current assets	542,353	248,897	791,250
Creditors due within one year	(168,573)	-	(168,573)
	475,115	571,609	1,046,724

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds RESTATED 2024 £	*Restricted funds RESTATED 2024 £*	*Total funds RESTATED 2024 £*
Tangible fixed assets	*334,971*	*15,406*	*350,397*
Trade investments	*74,517*	*-*	*74,517*
Current assets	*269,512*	*541,518*	*811,010*
Creditors due within one year	*(65,388)*	*-*	*(65,388)*
	613,612	*556,924*	*1,170,536*

19. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	*2024 £*
Net expenditure for the year (as per Statement of Financial Activities)	**(123,812)**	*(155,918)*
Adjustment for:		
Depreciation charges	**22,801**	*20,238*
(Increase)/decrease in debtors	**(130,166)**	*78,119*
Increase/(decrease) in creditors	**103,185**	*(4,467)*
Net cash used in operating activities	**(127,992)**	*(62,028)*

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2025 £	*2024 £*
Cash in hand	**600,031**	*749,957*
Total	**600,031**	*749,957*

21. OPERATING LEASE COMMITMENTS

At 31 March 2025 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2025 £	2024 £
Amounts payable:		
Within 1 year	**7,856**	*3,241*
Between 1 and 5 years	**3,240**	*4,125*
Total	**11,096**	*7,366*

22. RELATED PARTY TRANSACTIONS

Mid Pennine Arts
Mr P Kenyon is a trustee of BPR CVS and Mid Pennine Arts.

Pennine Oaks
Ms S Iftikhar is a trustee of BPR CVS and managing director of Pennine Oaks.

Stacksteas Countryside Park
Ms J Oakes is trustee of BPR CVS and a trustee of Stacksteads Countryside Park

Building Bridges Burnley
Ms B Foster is trustee of BPR CVS and Building Bridges Burnley

Lancashire Association of Councils for Voluntary Service (LA CVS)
Mrs C Blythe is the Chief Executive of CVS and is a director/ trustee of LA CVS.

23. POST BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year end.

24. CONTROLLING PARTY

Those directors listed on page one of the accounts control the company.

25. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITES 31ST MARCH 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
INCOME FROM:			
Donations and legacies	7,839	14,489	22,328
Charitable activities	213,569	1,119,983	1,333,552
Investments	28,017	1,994	30,011
Other Income	115,094	103,481	218,575
TOTAL INCOME	364,519	1,239,947	1,604,466
EXPENDITURE ON:			
Charitable activities	507,620	1,258,949	1,766,569
TOTAL EXPENDITURE	507,620	1,258,949	1,766,569
NET EXPENDITURE BEFORE INVESTMENT GAINS/(LOSSES)	(143,101)	(19,002)	(162,103)
Net gains/(losses) on investments	6185	-	6185
NET EXPENDITURE BEFORE TRANSFERS	(136,916)	(19,002)	(155,918)
Transfers between Funds	6715	(6715)	-
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES	(130,201)	(25,717)	(155918)
NET MOVEMENT IN FUNDS	(130,201)	(25,717)	(155918)
RECONCILIATION OF FUNDS:			
Total funds brought forward	816,293	510,161	1,326,454
TOTAL FUNDS CARRIED FORWARD	686,092	484,444	1,170,536

BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 1062446

Accounts

Registered number: 3328219
Charity number: 1062446

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)

AUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2024

Trustees

Mrs S Biggs (resigned 23 November 2023)
Mrs M Lishman
Mrs S Hughes (resigned 23 November 2023)
Mr H Eccles (resigned 23 November 2023)
Mrs B Ashworth
Mr P Kenyon
Mrs J Oakes
Ms S Iftikhar
Ms B Marshall
Mr H Thomas
Ms S Shuttleworth
Mrs N Zaman
Ms B Foster

Company registered number

3328219

Charity registered number

1062446

Registered office

62 - 64 Yorkshire Street, Burnley, Lancashire, BB11 2AL

Chief executive officer

Mrs C Blythe

Independent auditors

Smith and Goulding Ltd, 2 Southport Road, Chorley, PR7 1LB

Bankers

Virgin Money, 25 Manchester Road, Burnley, Lancashire, BB11 1HX

Solicitors

Southerns, Lodge House, 2nd Floor, Cow Lane, Burnley, Lancashire, BB11 1NN

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report together with the audited financial statements of the company for the 1 April 2023 to 31 March 2024. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. CHAIRMAN'S REPORT

Welcome to my first report as Chairperson of Burnley Pendle & Rossendale Council for Voluntary Service. My thanks go to our previous chairperson Susan Biggs for her commitment to the organisation, continuing to build and expand the support we give and leaving a legacy of an exciting and forward-thinking organisation.

The past year has continued to be dominated by uncertainties in the external environment in which we operate and as always, the organisation (thanks to an amazing staff team and brilliant volunteers) continued to be motivated in their roles of helping others. They continue to respond swiftly and effectively in response to the increasing demand. We are witnessing this pattern of increased demand and reduced funding affecting capacity across the sector. Trustees made the difficult decision to continue to deliver services using our reserves. This situation is kept under constant review.

Over the last few years, we have seen the need to work differently whilst balancing finance, responding, and supporting the many 100's of, in the main smaller volunteer led organisations that rely on us to help them help others.
As trustees we value our staff and ensure that they and our volunteers have much needed time to recharge their batteries.

There is more information in our monthly, quarterly and Annual Impact Reports about exactly what was done and how during the year. The established relationships and partnerships stood us in good stead, and we have continued to expand our networks responding to new issues and helping to find immediate solutions.

Trustees played an active role in supporting our Chief Officer, her senior team the staff and volunteers throughout.

Everyone plays a crucial part in ensuring BPRCVS can continue the work it began in 1935. Our mission has never changed, and we continue to look for opportunities that helps people to help others. The voluntary, community and faith sector in all its many guises and at all levels from the national to the small volunteer led local group play a vital part in supporting others. On a daily basis we see and hear stories that make us proud to be involved and play our part in enabling others to do what they do so brilliantly well.

As in recent years the Trustees' Report provides a great deal of information regarding the Charity's operation in the year under review and to offer thoughts on future activities. CVS staff and our accountants and auditor have again assisted a great deal to ensure that the presentation of the financial details comply with relevant accounting requirements. These reflect a true state of the affairs of the charity and enable comparison with previous year's figures.

During the year we met all the usual conditions and criteria from our service level and grant Agreements and increased requirements for monitoring. It is pleasing to note that once again all our funders and partners have

been content with the information that we provided when they formally reviewed this in discussions with us. They were accepting of the challenges we faced in balancing essential delivery against reporting deadlines.

In the year under review, we have continued to consider staffing because of the funding in place. As mentioned earlier trustees have committed to using some reserves – in line with our policies – to ensure that we have staff in place to deliver projects. This was even more important as the organisation continued to respond to ever increasing demand. However, the trustees are mindful of the fact that we cannot always have reserves available and ensuring funding to support our activities is crucial.

I would like to conclude this report by extending thanks to a number of people and organisations. No business is effective without a leader, and we have a Chief Officer who is prepared to deal with the challenges that inevitably occur. Christine has been ably supported by her senior team.

My thanks also go to the following organisations who have supported us during the year. Our accountants CW Accounting, our auditors Smith and Goulding, our solicitors Southerns and our key funders and partners, Burnley Borough Council, Pendle Borough Council and Rossendale Borough Council, Lancashire County Council. I also thank The Lancashire and South Cumbria integrated care board, the Primary Care Networks, Public Health, Lancashire Association of CVS, Little Green Bus (consortium lead for Lancashire Community Transport) Big Lottery –Reaching Communities, Local trust and Gannow Big Local, Eric Wright Trust, Community CVS. We have lots of funders and receive donations from many other organisations and individuals to provide resource for our programmes of work. My thanks go to all of them. Without their support and belief in our organisation to support others it would not be possible for us to do everything that we do.

Support has also come from many other organisations with donations to our Children and Young People department, Communicars and to our food share operating from our Gannow building. This additional funding provides these projects with the "extras" which make all the difference to people's lives.

Finally, I extend my appreciation to everyone involved with BPRCVS, in particular staff and Volunteers and my fellow trustees.

CBughe

PP Margaret Lishman
Chair.

b. OBJECTIVES AND ACTIVITIES OF THE CHARITY

The Charity's objects and its principal activities continue to be the promotion of any charitable purpose for the benefit of the community in Lancashire; to promote, co-ordinate, support and develop community activities and to unite citizens of all classes, both men and women, irrespective of political or religious opinion, in the promotion of health and social welfare.

The Charity is a Local Support and Development Organisation which exists to develop, support and promote voluntary action and charitable activity. This activity can be summarised in six key statements:

i)We provide a range of support services to groups such as training, information, advice, payroll and office functions including access to sources of funding and constitutional advice;

ii)We, through contact with individuals and groups, identify gaps in the provision of services and develop initiatives to meet those needs;

(iii) We bring together voluntary, community and faith organisations to discuss issues of common concern. This helps avoid duplication of effort and helps to ensure that groups work together; We help to disseminate information about statutory service provision and development;

(v) We represent the views of the voluntary sector on many statutory led committees;

(vi) We are engaged in strategic partnership activity.

In addition, the charity delivers direct services to the community.

In setting and reviewing our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's General Guidance on public benefit. Our work is designed

Achievements and performance

a. REVIEW OF ACTIVITIES

.Achievements and Performance year ending 31st March 2024

During the financial year there continued to be a state of uncertainty as Covid restrictions eased. The impact of the rises of Cost of Living impacted on many organisations and despite rising costs for CVS we maintained existing prices for our tenant groups. Sadly we saw a long established tenant move on to new premises and trustees continue to monitor the impact of empty rooms, increasing costs and essential maintenance.

We responded to ever increasing demands and needs for our services from VCF organisations and people affected by the changing environment and the impact of the rising cost of living.
We are grateful for the support we received in return from our stakeholders and funders including local councils and health services which enabled us to act quickly and proactively to help those most in need. This was not without its challenges and the successful delivery is testament to the dedication and commitment of everyone involved.

We maintained all our project activity and trustees committed to supporting those where funding doesn't cover full costs. We remain fortunate in having the ability to bring additional benefits to projects from our wide range of activities and a reserves policy which enables some flexibility

The year's key objectives and the impact of our achievements are summarised below. There is more information in our Annual Impact Report.

- The CEO and operations manager saw rising request to attend strategic networking events as the representative of the wider VCF sector. In order to complete that role we developed and maintained networks to gather information. Total over 630
- LACVS were successful in being awarded a 5 year project funded by the national Lottery. Local (locally organised communities across Lancashire), BPRCVS carry out the finance and HR(human resource) function for LACVS and we receive a contribution towards the Chief Officers time. The project has evidenced a notable rise in the profile and need for local infrastructure.
- The social prescribing programme team increased and together received and completed actions for over 2500 people. This figure does not reflect figures for Burnley west PCN link workers . There is still an increasing demand for support. Monthly figures and case studies are collated and circulated
- Interest in volunteering was maintained during the year and BPRCVS has continued to respond to the demand, and were successful in receiving National Lottery funding to develop our volunteer offer.
- Volunteers across all BPRCVS projects provided almost 12500 volunteer hours which gave an estimated added value of over £130,000 (calculated at £10.42 (national minimum wage). Many staff also "volunteered" evenings and weekends to attend events across our districts.
- We provided in-depth support to almost 1280 (up from 850 last financial year) organisations providing a broad range of development and capacity building support and training from advice on establishment to governance to funding information and support for expansion. 354 were unique (new to CVS support)

- Our website continues to attract thousands of visitors with many coming back for further information. Followers to our Facebook and Twitter accounts continue to increase and our reach is over 400,000. Steady engagement with followers to our info-share newsletters indicates real interest in the valuable information we provide.
- Numbers of people attending our 2 buildings have doubled over the year with over 8900 visitors. Almost 600 parcels have been issued to support our local residents. Our volunteers have provided meals to 2771 people attending our community cafe. Our Yorkshire St building is a collection point for food hampers from the BFCiC (Burnley FC in the community) food bank
- 80 groups received a total of £356693.14 funding awarded through funding facilitated by BPRCVS; Funders included ICB (integrated care board) Eric Wright, over 50's grants through LCC (Lancashire county council, UKSP Burnley, Adult personal health budget grants and children & young people mental health personal health budgets.
- We have maintained a lease on office space in the AB & D Centre in Bacup and are actively seeking some space in Pendle (Nelson)

The work with Gannow Big Local as the LTO (locally trusted organisation) ended and we received a lovely thank you following submission of the final report.

- Our Volunteer Transport scheme has provided almost 7000 journeys this year & registered 114 new passengers. The mini bus enabled 30 VCF organisations and projects to complete 48 journeys
- Our children and young people department developed and adopted a social prescribing approach . They supported 96 new referrals and their families with one-to-one support. This programme has been heavily subsidised by BPRCVS. Pendle West PCN have now funded one of our staff to work in Pendle West, recognising the huge value of the service. There is discussion about them funding a second position.

Our services and support are available to members and non-members alike although some require fully paid-up membership.

No Trustee has received any private benefit from the charity.

b. INVESTMENT POLICY AND PERFORMANCE

Under the Articles of Association, CVS has the power to make any investment which the Executive Committee Members see fit. The Committee has considered the most appropriate policy for investing funds and has found that specialised unit trusts, designed for the charity sector, meet their requirements ethically and on a long term view to generate both income and capital growth.

The Executive Committee consider the return on investment to be satisfactory given the difficult current economic market. The rate of interest achieved on bank deposits ranged from approximately 0.75% to 1.65% which is poor but the best that can be obtained given the current market rates. The charity will continue to actively look to achieve the best possible return on its investments.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. PRINCIPAL RISKS AND UNCERTAINTIES

The trustees have a risk management strategy which comprises:

-an annual review of the principal risks and uncertainties that the charity faces; the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise. This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring relevant accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff.

Significant Events
Burnley Pendle & Rossendale Council for Voluntary Service adopted and approved a business continuity plan which is reviewed and amended on an annual basis.

The purpose of this business continuity plan is to prepare Burnley, Pendle & Rossendale Council for Voluntary Service in the event of extended service outages caused by factors beyond our control (e.g., natural disasters, man-made events), and to restore services to the widest extent possible in a minimum time frame. All Burnley, Pendle & Rossendale Council for Voluntary Service sites are expected to implement preventive measures whenever possible to minimize operational disruptions and to recover as rapidly as possible when an incident occurs.

The plan identifies vulnerabilities and recommends necessary measures to prevent extended communications service outages. It is a plan that encompasses all Burnley, Pendle & Rossendale Council for Voluntary Service outreach sites and operations facilities.

This plan enabled CVS to react quickly, effectively and efficiently over the 12-month period of this report as the rise in the cost of living crisis impacted on people and the sector as a whole whilst many were still being affected by the COVID pandemic.

The plan will be reviewed following the AGM and updated with learning.

c. RESERVES POLICY

The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by CVS should be approximately six months of total income. At this level, the Executive Committee feels that they would be able to continue the current activities of CVS in the event of a short-term unexpected drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed were this to happen.

The Trustees have considered the need for the Charity to sustain a level of reserves commensurate with its needs. In doing so, the Trustees have reflected that: -

- funding is not always clear or confirmed at the start of any financial year; funding is often paid in arrears; the Charity has an obligation to pay its bills expeditiously some staff contracts will be fixed term, limited to specific projects or permanent and, in the light of changing legislation, will attract redundancy pay entitlement.

The Trustees recognise that the charity is now at that state and will continue to monitor both the level and impact. The trustees are investing the free reserves to support the charity's activities.

d. SURPLUS/ DEFICIT

The Statement of Financial Activities shows net deficit for the year of £155,938 and our reserves stand at £1,170,516 in total, as shown on the balance sheet. The net deficit for the year of £115,938 is made up of a deficit of £139,339 on unrestricted funds and a deficit of £16,599 on restricted funds.
When referring to the statement of funds note this year, you can see a movement between unrestricted and restricted funds. There has been a review of the restricted funds and what is actually classified as this and as such some should have been shown as unrestricted funds previously.

e. GRANT MAKING POLICY

CVS receives monies from various bodies which it then seeks to distribute to organisations and individuals in response to applications sought and received. In particular, CVS invites applications for funding to the ICB Prescription for Wellbeing Grant, the Gannow Big Local Community Fund and the Eric Wright Charitable Trust. Applications are considered by independent funding panels that are convened by CVS with appropriate expertise and representation to ensure impartiality. The panel independently / collectively review each application against specific criteria, set by the agency which gave the initial monies to CVS to administer. If the grant application is approved, CVS advises the applicant, provides constructive feedback (on request), and offer appropriate post application support. The successful applicant will receive the Terms and Conditions and evaluation process. CVS will continue to provide support to all successful applicants during the life cycle of the grant fund.

Additionally, CVS distributes invested funds to provide relief for distress suffered by families in the Burnley area. It distributes sums amounting to no more than the annual interest and reserves from the investment fund each year. Criteria for the distribution of such grants are specified in the Trust Deed and the distribution policy is reviewed annually by the Trustees. Applications must come from an intermediary organisation and grants are paid to suppliers of services and goods not in cash to the family in distress.

Other miscellaneous amounts of money are received by CVS from a variety of sources on an ad hoc basis. Such grants are paid out by CVS in accordance with any instructions specified by the original grant donor.

Funds for CVS grant making are restricted or designated funds from donations, grants or funding arrangements made to CVS.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011.

The company is constituted under a Memorandum of Association dated 27th August 1997 and is a registered charity number 1062446.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. PAY POLICY FOR SENIOR STAFF

The directors, who are the Organisation's trustees, and the senior management team, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. Related party transactions are in note 21 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other similar organisations of a similar size run on a voluntary basis and using the NJC pay scales and other guidance issues by ACEVO and NAVCA. NJC scales are a local government pay scales, which are extensively used in the voluntary sector and are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association. Trustees carry out an annual salary review.

If recruitment has proven difficult in the recent past a market addition is also paid with the pay maximum no greater than the highest benchmarked salary for a comparable role.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The charity is governed by its Memorandum and Articles of Association adopted on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011.

The Board of Trustees is responsible for the overall governance of the charity. Trustees are either elected or co-opted from the membership and the total number of trustees may not exceed 18. Trustees can either be elected by nomination from a member organisation or as an individual member. Elected trustees remain in office for three years and are eligible for re-election, with one third of the Board being elected each year. Co-opted trustees are appointed by the Board of Trustees and serve for the remainder of that operational year. In addition, the Local Authorities in the area are entitled to nominate representatives to the Executive Committee and these are detailed on the foregoing statement of officers, professional advisors and registered office.

There is a strong and effective partnership between Trustees and staff which contributes significantly to the organisation's continued success.

Trustees are required to meet at least five times per year. These meetings include four quarterly Board meetings where Trustees review strategy and operational activity and agree plans and budgets and the Annual General Meeting. In addition Trustees are encouraged to participate in at least one of the charity:s sub-committees (Strategy and Finance). New Trustees and Local Authority representatives are given an Induction Pack containing everything they need to know about the charity and its work for effective and informed decision making.

The Board delegates the exercise of certain powers in connection with the management and administration of the charity as set out below. This is controlled by regular reporting back to the Executive Committee so that all decisions made can be ratified by the full board in due course.

i) Strategy
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the strategic direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(ii) Finance
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the financial direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(iii) Chief Officer
The Chief Officer manages the day to day administration of the charity and its projects and is responsible for

implementing policies agreed by the Executive Committee. The Chief Officer supports the other 37 members of staff together with short term additional project personnel and volunteers as required from time to time.
In addition, task and finish groups are set up as required in regard to The CVS Centre and CVS Gannow Community Centre.

e. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

a. FUTURE DEVELOPMENTS

During 2024/25, we remain fortunate in that the bulk of our funding remains in place to deliver all of our activities during the year ending 31st March 2025.

In 2025 BPRCVS will be 90 years old and we plan to have a year of celebration to mark the occasion.

We remain committed to developing the future of the social prescribing agenda working with the Integrated Care Board. The grant programme in particular provides some much needed resource for small VCF groups.

As a Local infrastructure organisation we will continue to work to ensure we support the many VCF groups who need our support.

- We will continue to review, develop and update our strategy and business plans to continue to develop our vision and model to deliver our objectives.
- We will develop opportunities to be the voice of our sector at a local, county, regional and national level. Recognising the need for mechanisms to gather information to feed in at strategic levels as well as disseminating information to our wider membership.
- We will work with partners to open opportunities to bid for grants and contracts to support delivery of our charitable objects.
- We will continue to develop and be involved in consortia to support the sector, especially with LACVS (Lancashire Association of CVS). We will be actively involved in supporting delivery of the LACVS lottery funding project – Lancashire Local.
- We will continue to develop the positive relationships with our sister CVS in Hyndburn and Ribble valley especially in representing the wider VCF sector on the Sub delivery partnership for Lancashire Place.
- We will look to develop effective, proven as well as innovative ways of project delivery.
- We will work in partnership with statutory agencies to ensure that the sector influences policy development and service design.
- We will continue to strengthen and enhance our approach to impact measurement.
- We will review the facilities and usage of the BPRCVS buildings on Yorkshire St, Gannow Community Centre in Burnley, and our presence in Rossendale.
- We will continue to invest in our information technology and communications systems to improve the services we offer.
- We will continue to support our groups and volunteer programmes within the resources we have.
- We will continue to deliver the NHS Lancashire and South Cumbria's integrated care board (previously East Lancs Clinical Commissioning Group) Social Prescribing small grants scheme, the Social Prescribing Link Worker programme and will continue to seek and develop opportunities and relationships to encourage statutory agency investment for this kind of support for our Voluntary, Community and Faith groups.
- We will continue to develop our existing project delivery: Children and Young People services, Volunteer Community Transport, Volunteering and Social Prescribing as well as looking at new opportunities that benefit

our communities.

- We will develop and drive a volunteer hub project – supported by the national lottery.

We will invest, from our reserves when needed and it is possible, to strengthen the core services offered and maintain our crucial activities to support people.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Burnley, Pendle and Rossendale Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 16.12.24 and signed on their behalf by:

HA Lishman

Trustee

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

OPINION

We have audited the financial statements of Burnley, Pendle & Rossendale Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2024 set out on pages 15 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the

work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities including fraud. Our approach to identifying and assessing the risks of material misstatement in

respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation and data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement,including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:
- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative or potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with relevant regulators and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non- compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect that those that arise from error as they may involve deliberate concealment or collusion.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

Andrew Simm B.A. FCA (Senior Statutory Auditor)
for and on behalf of
Smith and Goulding Ltd (Chartered Accountants and Senior Auditors)

2 Southport Road
Chorley
PR7 1LB
Date:

Smith and Goulding Ltd (Chartered Accountants and Senior Auditors) are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
INCOME FROM:					
Donations and legacies	2	**7,839**	**14,489**	**22,328**	*22,546*
Charitable activities	3	**213,569**	**1,119,983**	**1,333,552**	*1,851,428*
Investments	5	**28,017**	**1,994**	**30,011**	*14,963*
Other income		**115,094**	**103,481**	**218,575**	*266,411*
TOTAL INCOME		**364,519**	**1,239,947**	**1,604,466**	*2,155,348*
EXPENDITURE ON:					
Charitable activities	7	**507,620**	**1,258,949**	**1,766,569**	*2,362,735*
TOTAL EXPENDITURE		**507,620**	**1,258,949**	**1,766,569**	*2,362,735*
NET EXPENDITURE BEFORE INVESTMENT GAINS/(LOSSES)		**(143,101)**	**(19,002)**	**(162,103)**	*(207,387)*
Net gains/(losses) on investments		**6,185**	**-**	**6,185**	*(2,688)*
NET EXPENDITURE BEFORE TRANSFERS		**(136,916)**	**(19,002)**	**(155,918)**	*(210,075)*
Transfers between Funds	16	**6,715**	**(6,715)**	**-**	*-*
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES		**(130,201)**	**(25,717)**	**(155,918)**	*(210,075)*
NET MOVEMENT IN FUNDS		**(130,201)**	**(25,717)**	**(155,918)**	*(210,075)*
RECONCILIATION OF FUNDS:					
Total funds brought forward		**816,293**	**510,161**	**1,326,454**	*1,536,529*
TOTAL FUNDS CARRIED FORWARD		**686,092**	**484,444**	**1,170,536**	*1,326,454*

The notes on pages 18 to 37 form part of these financial statements.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)
REGISTERED NUMBER: 3328219

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	£	2024 £	£	2023 £
FIXED ASSETS					
Tangible assets	12		**350,397**		*370,635*
Investments	13		**74,517**		*68,332*
			424,914		*438,967*
CURRENT ASSETS					
Debtors	14	**61,053**		*139,172*	
Cash at bank and in hand		**749,957**		*818,170*	
		811,010		*957,342*	
CREDITORS: amounts falling due within one year	15	**(65,388)**		*(69,855)*	
NET CURRENT ASSETS			**745,622**		*887,487*
NET ASSETS			**1,170,536**		*1,326,454*
CHARITY FUNDS					
Restricted funds	16		**484,444**		*510,161*
Unrestricted funds	16		**686,092**		*816,293*
TOTAL FUNDS			**1,170,536**		*1,326,454*

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf, by:

The notes on pages 18 to 37 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash used in operating activities	18	**(62,028)**	*(49,552)*
Cash flows from investing activities:			
Dividends, interest and rents from investments		**(6,185)**	*2,688*
Purchase of tangible fixed assets		**-**	*(1,290)*
Net cash (used in)/provided by investing activities		**(6,185)**	*1,398*
Change in cash and cash equivalents in the year		**(68,213)**	*(48,154)*
Cash and cash equivalents brought forward		**818,170**	*866,324*
Cash and cash equivalents carried forward	19	**749,957**	*818,170*

The notes on pages 18 to 37 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Burnley, Pendle & Rossendale Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1. ACCOUNTING POLICIES (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	15% - 25% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1. ACCOUNTING POLICIES (continued)

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The pensions costs charged in the financial statements represent the contributions payable by the charity during the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Donations	**7,839**	**14,489**	**22,328**	*22,546*
Total 2023	*10,834*	*11,712*	*22,546*	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Charity activities	**213,569**	**1,119,983**	**1,333,552**	*1,851,428*
Total 2023	*1,851,428*	-	*1,851,428*	

4. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES BY TYPE OF INCOME

	Total funds 2024 £	*Total funds 2023 £*
Charitable Activities	**1,333,552**	*1,851,428*
	1,333,552	*1,851,428*
Total 2023	*1,851,428*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Income from Charitable Activities and Other Income

	2024	2023
	£	£
SLA Grants (See below)	1,333,552	1,851,428
Rents and Service Charge Receivable	70,438	78,617
Payroll Bureau Fees	2,837	2,053
Membership Fees	2,235	1,653
Administration Fees	104,911	145,513
Other	6,696	10,077
Seminars/ Room Hire	31,458	28,515
Total	1,552,127	2,117,856

SLA Grants

	2024	2023
	£	£
Burnley Borough Council	174,256	94,216
Lancashire County Council	22,000	5,593
Pendle Borough Council	10,000	10,000
Population Health Management	12,491	-
NHS East Lancs CCG	389,361	841,351
NHS Blackburn with Darwen CCG	223	2,059
National Lottery Community Fund	63,476	5,757
Gannow Big Local	-	600
LA CVS	1,011	-
Little Green Bus	34,485	32,688
Children In Need	-	7,040
National Association of Social Prescribing	52,968	97,760
LACVS	-	26,227
Big Lottery Fund - Reaching Communities	-	10,946
Spring North	8,500	25,500
NHS Lancashire and South Cumbria	354,022	361,667
East Lancashire NHS	-	4,310
Pilgrim Trust	-	(2,500)
The Calico Group	18,371	-
Other	12,130	1,037
NHS Foundation - L&SC	31,268	-
Big Local Trust	48,472	152,618
Community CVS	57,373	-
Blackburn with Darwen CVS	-	98,446
Burnley Leisure	-	11,113
Fund transfers	9,599	-
Police and crime commissioner	18,605	-
Eric Wright Trust	14,941	65,000
Total	1,333,552	1,851,428

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

5. INVESTMENT INCOME

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Investment income	**28,017**	**1,994**	**30,011**	*14,963*
Total 2023	*14,963*	*-*	*14,963*	

6. GRANTS PAYABLE

	Grants to Organisations 2024 £	Total 2024 £	*Total 2023 £*
Grants payable	**359,243**	**359,243**	*688,194*
Total 2023	*688,194*	*688,194*	

7. GOVERNANCE COSTS

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	*Total funds 2023 £*
Governance Auditors/ Accountants' costs	**6,243**	**-**	**6,243**	*14,249*

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

8. DIRECT COSTS

	2024 £	2023 £
Costs Directly Allocated to Activities:	-	-
Staff Costs (Including on costs)	793,882	909,398
Travel and other expenses - Staff	5,510	7,521
Travel and other expenses - Volunteer	15,595	18,407
Grants paid	359,243	688,194
Direct expenditure for community projects	73,786	208,392
Premises costs	-	-
Respite costs	1,710	1,228
Other Expenses	69	4,301
Audit and accountancy fees	-	10,000
Support Costs Allocated to Activities:	-	-
Premises costs	128,212	131,851
General office and finance staff	246,070	197,784
Training costs	8,734	10,570
Project administrative fees	91,188	119,231
Communications	11,294	10,211
Advertising, fees and subscriptions	4,745	11,659
Depreciation	20,238	27,340
Other Expenses	50	2,399
Accountancy	6,243	4,249
	1,766,569	2,362,735

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2024 £	2023 £
Depreciation of tangible fixed assets:		
- owned by the charity	20,238	27,340
Auditors' and accountants costs	6,243	14,249

During the year, no Trustees received any remuneration (2023 - £NIL).
During the year, no Trustees received any benefits in kind (2023 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2023 - £NIL).

10. AUDITORS' REMUNERATION

The Auditor's remuneration amounts to an Audit fee of £6,800 -2023 - £5,000

11. STAFF COSTS

Staff costs were as follows:

	2024	2023
	£	£
Wages and salaries	**925,408**	*990,142*
Social security costs	**71,966**	*76,269*
Other pension costs	**42,598**	*40,771*
	1,039,972	*1,107,182*

The average number of persons employed by the company (FTE) during the year was as follows:

	2024	2023
	No.	No.
Direct Charitable Work	**21**	*23*
Administrative	**11**	*13*
	32	*36*

The number of higher paid employees was:

	2024	2023
	No.	No.
In the band £60,001 - £70,000	**1**	*0*

The charity trustees were not paid or received any other benefits from employment with CVS in the year (2023:NIL) neither were they reimbursed expenses during the year (2023 . NIL). No charity trustees received payment for professional or other services supplied to the charity.

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance and HR Officer and the Senior Development Officer. The total employee benefits of the key management personnel of CVS were £180,779 (2023: £165,427),

12. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost				
At 1 April 2023 and 31 March 2024	**528,155**	**39,000**	**170,766**	**737,921**
Depreciation				
At 1 April 2023	**196,220**	**17,839**	**153,227**	**367,286**
Charge for the year	**10,563**	**5,290**	**4,385**	**20,238**
At 31 March 2024	**206,783**	**23,129**	**157,612**	**387,524**
Net book value				
At 31 March 2024	**321,372**	**15,871**	**13,154**	**350,397**
At 31 March 2023	*331,935*	*21,161*	*17,539*	*370,635*

13. FIXED ASSET INVESTMENTS

	Trade investments £
Market value	
At 1 April 2023	**68,332**
Gains	**6,185**
At 31 March 2024	**74,517**

Investments at market value comprise:

	2024 £	*2023 £*
Trade investments	**74,517**	*68,332*

All the fixed asset investments are held in the UK

14. DEBTORS

	2024 £	*2023 £*
Trade debtors	**47,151**	*43,527*
Prepayments and accrued income	**13,902**	*95,645*
	61,053	*139,172*

14. DEBTORS (continued)

15. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security (see below)	-	7,251
Other creditors	6,839	6,911
Accruals and deferred income	58,549	55,693
	65,388	69,855

Other taxation and social security

	2024	2023
	£	£
PAYE/NI control	-	7,251

Deferred income

	£
Deferred income at 1 April 2023	43,831
Resources deferred during the year	49,635
Amounts released from previous years	(43,831)
Deferred income at 31 March 2024	49,635

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2023	Income	Expenditure	Transfers in/out	Gains/ (Losses)	Balance at 31 March 2024
	£	£	£	£	£	£
Unrestricted funds						
General Funds	816,293	364,519	(507,620)	6,715	6,185	686,092

16. STATEMENT OF FUNDS (continued)

Restricted funds

Distress Relief	77,681	1,994	-	1,602	-	81,277
Communicars	-	15,272	(15,272)	-	-	-
Prescription for Wellbeing	32,479	342,818	(332,414)	-	-	42,883
Young Carers	5,495	24,937	(30,976)	-	-	(544)
Emergency Assistance Grants Programme	6,399	-	(6,399)	-	-	-
Social Prescribing Link Worker	34,667	389,361	(381,709)	-	-	42,319
Young Carers - Respite	5,054	500	(1,710)	-	-	3,844
Young Carers Female Empowerment	7,880	-	(35)	(7,845)	-	-
The CVS Centre - Running	(100,255)	71,833	(104,539)	-	-	(132,961)
CVS Gannow Community Centre - Running	54,417	46,337	(40,273)	-	-	60,481
The CVS centre - Building	195,033	-	(7,563)	-	-	187,470
CVS Gannow Community Centre - Building	131,000	-	(3,000)	-	-	128,000
Big Local	9,735	48,472	(58,207)	-	-	-
Eric Wright Small Grants Scheme	11,774	15,604	(18,413)	-	-	8,965
Population Health Management	3,504	-	(3,504)	-	-	-
Children and Young People's MH Personal Budgets	13,588	-	(1,561)	-	-	12,027
Kickstart placement scheme	-	1,011	(1,553)	542	-	-
Children In Need - Minibus	20,696	-	(5,290)	-	-	15,406
Household Support Scheme	1,014	-	-	(1,014)	-	-
UK SP Community and Places	-	152,506	(152,284)	-	-	222
UK SP People and Skills	-	18,371	(19,089)	-	-	(718)
Adult MM Personal Health	-	30,000	(3,976)	-	-	26,024
Volunteering for wllbeing & community hub	-	63,931	(54,337)	-	-	9,594
Social Isolation grants	-	17,000	(16,845)	-	-	155
	510,161	1,239,947	(1,258,949)	(6,715)	-	484,444
Total of funds	1,326,454	1,604,466	(1,766,569)	-	6,185	1,170,536

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2022 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Gains/ (Losses)* £	*Balance at 31 March 2023* £
General Funds	*891,615*	*525,984*	*(625,960)*	*27,342*	*(2,688)*	*816,293*

16. STATEMENT OF FUNDS (continued)

Restricted funds

Distress Relief	78,108	1,994	(2,421)	-	-	77,681
Prescription for Wellbeing	26,503	345,071	(339,095)	-	-	32,479
Young Carers	3,824	6,858	(5,187)	-	-	5,495
Emergency Assistance Grants Programme	586	-	-	5,813	-	6,399
Social Prescribing Link Worker	25,086	465,461	(455,880)	-	-	34,667
Young Carers - Respite	4,542	900	(388)	-	-	5,054
Young Carers Activity Project	(19,378)	-	-	19,378	-	-
Mental Health Young Carers	(1,225)	7,040	(19,717)	13,902	-	-
Looked After Children	11,851	-	(6,210)	(5,641)	-	-
Young Caters Art and Wellbeing	(26)	-	-	26	-	-
Youth Empowerment Project	(114)	-	-	114	-	-
Young Carers Female Empowerment	16,811	-	(6,431)	(2,500)	-	7,880
ESIF Passport to Health and Employment Project	6,603	-	-	(6,603)	-	-
The CVS Centre - Running	(66,929)	75,483	(108,809)	-	-	(100,255)
CVS Gannow Community Centre - Running	73,381	55,287	(74,251)	-	-	54,417
The CVS centre - Building	202,596	-	(7,563)	-	-	195,033
CVS Gannow Community Centre - Building	134,000	-	(3,000)	-	-	131,000
Fixtures, Fitting and Equipment	708	-	(708)	-	-	-
Big Local	53,766	152,618	(150,370)	(46,279)	-	9,735
ESOL Project	25,874	-	(9,700)	(16,174)	-	-
Eric Wright Small Grants Scheme	7,208	65,537	(60,971)	-	-	11,774
Takepart Pathfinder	65	-	(65)	-	-	-
ESOL English Together	5,532	15,863	(14,113)	(7,282)	-	-
Population Health Management	3,396	340,494	(340,386)	-	-	3,504
ELCCG Funded Social Prescribing	2,968	-	-	(2,968)	-	-
Community Swabbing Project	(5)	18,171	(17,927)	(239)	-	-
Children and Young People's MH Personal Budgets	17,302	-	(3,714)	-	-	13,588
Small sundry grants/ donations	55	-	(55)	-	-	-
Kickstart placement scheme	(7,250)	21,735	(10,942)	(3,543)	-	-

16. STATEMENT OF FUNDS (continued)

Children In Need - Minibus	*27,750*	-	*(7,054)*	-	-	*20,696*
COVID Winter Fund Grants	*(14,765)*	-	-	*14,765*	-	-
Household Support Scheme	*32,344*	*710*	*(32,040)*	-	-	*1,014*
Young Carers We Count Project	*(6,253)*	-	*(3,636)*	*9,889*	-	-
UK SP Community and Places	-	*56,142*	*(56,142)*	-	-	-
	644,914	*1,629,364*	*(1,736,775)*	*(27,342)*	-	*510,161*

RESTRICTED FUNDS

Distress Relief
This fund was set up to provide financial assistance to people in distress within the area of Burnley.

Nelson Covid 19 Distress Relief
A temporary distress fund for people in Nelson as a response to Covid 19. It will provide people with ill health who are financially in need access to white goods and payment of utility bills.

Prescription for Wellbeing
The purpose of this fund is to provide three strands of complementary activity:-
- a programme of grants to be made available to small voluntary, community and faith groups to deliver activities supporting the East Lancs. Clinical Commissioning Group's strategic aims;
- engagement activity support where engagement and partnership brings together groups to complement activity; and
- a community navigator programme to provide handholding support to enable individuals to access community activity.

"COVID-19 Emergency Response
Burnley, Pendle & Rossendale Council for Voluntary Service are partners in each of the district hubs set up to provide an immediate response to the COVID 19 pandemic and the national lockdown. CVS provided the resource for the volunteering offer and matching staff and volunteers to people needing help with a wide range of things, initially mainly shopping and medication. Burnley, Pendle & Rossendale Council for Voluntary Service applied for funding to support that response."

Community Swabbing Project
Provision of swabbers (Covid 19 testing) for hyper - local swabbing service to support swabbing in a variety of venues enabling opportunities closer to home.

Population Health Management
A grant programme facilitated on behalf of the Integrated care Board (ICB)

UK Shared Prosperity Community and Places
A grant programme facilitated on behalf of Burnley Borough Council

Emergency Assistance Grants Programme
Support over a 5 month period over winter for people who are struggling to afford food and

16. STATEMENT OF FUNDS (continued)

other essentials"due to Covid 19.

Covid 19 Winter Fund
The COVID Winter Grant scheme will provide funding to use to support those most in need with the cost of food, energy (heating, cooking, lighting), water bills (including sewerage) and other essentials.

Social Prescribing Link Worker Project
A national project of support which enables each PCN (primary care network) to fund a Social Prescribing link worker. The link workers in our area are employed by CVS on behalf of the PCNs to carry out the work which complements and enhances the existing Social Prescribing programme.

Young Carers
Provide emergency food parcels for families who are struggling due to the Covid 19 pandemic.

Young Carers - Respite
Provision of respite care for young carers within the Burnley, Pendle and Rossendale area.

Young Carers Activity Project
To provide opportunities for respite activity for young people who have informal caring responsibilities. This project had finished by 31st March, 2021.

Mental Health Young Carers
Caring for someone with Mental Health or substance misuse problems. Improve young carers self- esteem and confidence and reduce isolation.

Looked after Children
This project delivers support sessions for Looked After Children to develop individual support plans and activities. This will lead to raised aspirations and increased confidence.

Young Carers Art and Wellbeing
A project working with young carers around expression through art. The project funded an artist to work with our young carers through the medium of abstract art and different techniques to develop a final piece that would be used for an exhibition.

Youth Empowerment Project
Working with local business, this project aims to encourage aspirations amongst young people. This project had finished by 31st March, 2021 and was used to purchase the minibus.

Young Carers Female Empowerment Project
A project to support and empower females, age 7 - 18, who are facing disadvantage and/or adverse childhood experiences, in particular those at risk of CSE (child sexual exploitation). It is a pilot project and funds the salary of a part time worker.

Children and Young People's Mental Health Personal Budgets
Referrals accepted from CAHMS (children and young people mental health service) to improve health and wellbeing and enable progression by removing barriers for involvement in activities.

ESIF - Passport to health & Employment or Action for Job
To help unemployed and economically inactive people into employment, training or job search (participants must be permitted to work within the UK).

The CVS Centre - Running (formerly Voluntary Sector Resource Centre)

16. STATEMENT OF FUNDS (continued)

Running expenses of The CVS Centre (formerly the Rachel Kay Shuttleworth Building).

CVS Gannow Community Centre
Running Running expenses of the Gannow Community Centre.

The CVS Centre - Building (formerly Rachel-Kay Shuttleworth Building)
Represents monies given or awarded to the charity from various sources in order to purchase and renovate the Voluntary Sector Resource Centre.

CVS Gannow Community Centre - Building
Represents the acquisition by the charity of the Gannow Community Centre premises on Adamson Street, Burnley.

Fixtures, Fittings and Equipment
This fund represents monies given or awarded to the charity from various sources in order to buy specific capital items.

Fair Share Trust
This is an initiative funded by the New Opportunities Fund (National Lottery) programme to target areas that suffer considerable disadvantage. The Pendle wards of Marsden, Walverden and Southfield have been identified as beneficiaries. The programme is to be delivered over a ten-year period to March 2013 and aims to build capacity, sustainability and social capital in local communities and improve the local environment.

Big Local
The Gannow area of Burnley has been designated a Big Local area to receive up to £1 million from the Big Lottery to improve the area over a ten year period. The first stage of the programme is to develop a local profile and plan. BPRCVS was asked to be the local trusted organisation to handle a Getting Started budget and employ an outreach worker.

ESOL Project
This is part of the Lancashire-wide Syrian refugee resettlement project to provide support to enable adults to access ESOL classes as a pathway to integration.

Eric Wright Small Grants Scheme
Burnley, Pendle & Rossendale Council for Voluntary Service have been commissioned to facilitate a small grants programme funded by the Eric Wright Charitable Trust to support voluntary, community and faith groups in our area.

Takepart Pathfinder
The Burnley, Pendle and Rossendale Takepart Pathfinder commenced in August 2009 following a successful bid to.the Department of Communities and Local Government. The main aims of the project are to support people to take a more active role in their communities and society generally by overcoming barriers and encouraging them to take on civic and civil roles.

Household Support Fund
The grant was distributed through small payments to support vulnerable households meet daily needs such as food, clothing, and utilities

16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2024 £
General funds	816,293	364,519	(507,620)	6,715	6,185	686,092
Restricted funds	510,161	1,239,947	(1,258,949)	(6,715)	-	484,444
	1,326,454	1,604,466	(1,766,569)	-	6,185	1,170,536

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2022 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Gains/ (Losses)* £	*Balance at 31 March 2023* £
General funds	*891,615*	*525,984*	*(625,960)*	*27,342*	*(2,688)*	*816,293*
Restricted funds	*644,914*	*1,629,364*	*(1,736,775)*	*(27,342)*	-	*510,161*
	1,536,529	*2,155,348*	*(2,362,735)*	-	*(2,688)*	*1,326,454*

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	334,991	15,406	350,397
Trade investments	74,517	-	74,517
Current assets	341,972	469,038	811,010
Creditors due within one year	(65,388)	-	(65,388)
	686,092	484,444	1,170,536

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2023 £	*Restricted funds 2023* £	*Total funds 2023* £
Tangible fixed assets	*357,867*	*12,768*	*370,635*
Trade investments	*68,332*	-	*68,332*
Current assets	*459,949*	*497,393*	*957,342*
Creditors due within one year	*(69,855)*	-	*(69,855)*
	816,293	*510,161*	*1,326,454*

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	*2023* £
Net expenditure for the year (as per Statement of Financial Activities)	**(155,918)**	*(210,075)*
Adjustment for:		
Depreciation charges	**20,238**	*27,340*
Decrease in debtors	**78,119**	*116,211*
(Decrease)/increase in creditors	**(4,467)**	*16,972*
Net cash used in operating activities	**(62,028)**	*(49,552)*

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024 £	*2023* £
Cash in hand	**749,957**	*818,170*
Total	**749,957**	*818,170*

20. OPERATING LEASE COMMITMENTS

At 31 March 2024 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2024 £	2023 £
Amounts payable:		
Within 1 year	**3,241**	2,923
Between 1 and 5 years	**4,125**	-
Total	**7,366**	2,923

21. RELATED PARTY TRANSACTIONS

Lancashire BME Network LTD (LBN)
Mrs C Blythe is the CE of CVS and also a director/ trustee of LBN as well as S Iftikhar being a trustee of CVS and LBN.

Pendle Borough Council (PBC)
PBC nominates councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at BPR CVS.

Burnley Borough Council (BBC)
Mrs M Lishman is a trustees of CVS and also a councillor of Burnley Borough Council. Burnley Borough Council also nominate two councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.

Lancashire Association of Councils for Voluntary Service (LA CVS)
Mrs C Blythe is the Chief Executive of CVS and Mrs N Zaman is a trustee of CVS and the CEO of Lancashire BME Network Ltd. They are both a director/ trustee of LA CVS.

22. POST BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year end.

23. CONTROLLING PARTY

Those directors listed on page one of the accounts control the company.

BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 1062446

Accounts

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Registered number: 3328219
Charity number: 1062446

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)

AUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

Trustees

Mrs S Biggs, Chairman
Mrs M Lishman, Vice Chair
Mrs S Hughes
Dr W Park (resigned 24 January 2023)
Mr H Eccles
Mrs B Ashworth
Mr P Kenyon
Mrs J Oakes
Mrs N Zaman
Dr J Taylor (resigned 24 January 2023)
Ms S Iftikhar
Ms B Marshall
Mr H Thomas
Ms S Shuttleworth (appointed 24 January 2023)
Ms B Foster (appointed 24 January 2023)

Company registered number

3328219

Charity registered number

1062446

Registered office

62 - 64 Yorkshire Street, Burnley, Lancashire, BB11 2AL

Chief executive officer

Mrs C Blythe

Independent auditors

Smith and Goulding Ltd, 2 Southport Road, Chorley, PR7 1LB

Bankers

Virgin Money, 25 Manchester Road, Burnley, Lancashire, BB11 1HX

Solicitors

Southerns, Lodge House, 2nd Floor, Cow Lane, Burnley, Lancashire, BB11 1NN

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the audited financial statements of the company for the 1 April 2022 to 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. CHAIRMAN'S REPORT

The past 12 months has continued to be a year of confusion and uncertainty. The impact of the covid 19 pandemic is still being felt with the additional concerns and issues with the soaring cost of living creating an additional layer of distress for many.

However, the organisation (thanks to an amazing staff team and brilliant volunteers) continued to be motivated in their roles of helping others. They continue to respond swiftly and effectively in response to the increasing demand. We are witnessing this pattern of increased demand and reduced funding affecting capacity across the sector.
Our own staff and volunteers have also needed time to recharge their batteries after several challenging years.

Since 2020 we have seen the need to work differently whilst responding and supporting so many people and we have continued to adjust and adapt as needed.

There is more information in our Annual Impact Report about exactly what was done and how during the year. The established relationships and partnerships stood us in good stead and we have continued to expand our partnerships responding to new issues and helping to find immediate solutions.

Trustees played an active role in supporting our Chief Officer, her senior team the staff and volunteers throughout.

Everyone plays a crucial part in ensuring BPRCVS can continue the work it began in 1935. Our mission has never changed and we continue to look for opportunities that helps people to help others. The voluntary, community and faith sector in all its many guises and at all levels from the national to the small volunteer led local group play a vital part in supporting others. On a daily basis we see and hear stories that make us proud to be involved and play our part in enabling others to do what they do so brilliantly well.

As in recent years the Trustees' Report provides a great deal of information regarding the Charity's operation in the year under review and to offer thoughts on future activities. CVS staff and our accountants and auditor have again assisted a great deal to ensure that the presentation of the financial details comply with relevant accounting requirements. These reflect a true state of the affairs of the charity and enable comparison with previous year's figures.

During the year we met all the usual conditions and criteria from our service level and grant Agreements and increased requirements for monitoring. It is pleasing to note that once again all our funders and partners have been content with the information that we provided when they formally reviewed this in discussions with us. They were accepting of the challenges we faced in balancing essential delivery against reporting deadlines.

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In the year under review we have continued to consider staffing as a result of the funding in place. As mentioned earlier trustees have committed to using some reserves – in line with our policies – to ensure that we have staff in place to deliver projects. This was even more important as the organisation continued to respond to ever increasing demand. However, the trustees are mindful of the fact that we cannot always have reserves available and ensuring funding to support our activities is crucial.

I would like to conclude this report by extending thanks to a number of people and organisations. No business is effective without a leader and we have a Chief Officer who is prepared to deal with the challenges that inevitably occur. Christine has been ably supported by her senior team.

My thanks also go to the following organisations who have supported us during the year. Our accountants CW Accounting, our auditors Smith and Goulding, our solicitors Southerns and our key funders and partners, Burnley Borough Council, Pendle Borough Council and Rossendale Borough Council, Lancashire County Council. I also thank The Lancashire and South Cumbria integrated care board, the Primary Care Networks, Public Health, Lancashire and South Cumbria Foundation Trust, National Academy for Social Prescribing, Lancashire Association of CVS, Little Green Bus (consortium lead for Lancashire Community Transport) Big Lottery –Reaching Communities, Local trust and Gannow Big Local, BBC Children in Need, Eric Wright Trust, Community CVS. We have lots of funders and receive donations from many other organisations and individuals to provide resource for our programmes of work. My thanks go to each and every one of them. Without their support and belief in our organisation to support others it would not be possible for us to do everything that we do.

Support has also come from many other organisations with donations to our Children and Young People department, Communicars and to our food share operating from Gannow. This additional funding provides these projects with the “extras” which make all the difference to people’s lives.

Finally, I extend my appreciation to everyone involved with BPRCVS, in particular staff and Volunteers and my fellow trustees.

Susan J Biggs.

b. OBJECTIVES AND ACTIVITIES OF THE CHARITY

The Charity's objects and its principal activities continue to be the promotion of any charitable purpose for the benefit of the community in Lancashire; to promote, co-ordinate, support and develop community activities and to unite citizens of all classes, both men and women, irrespective of political or religious opinion, in the promotion of health and social welfare.

The Charity is a Local Support and Development Organisation which exists to develop, support and promote voluntary action and charitable activity. This activity can be summarised in six key statements:

i)We provide a range of support services to groups such as training, information, advice, payroll and office functions including access to sources of funding and constitutional advice;

ii)We, through contact with individuals and groups, identify gaps in the provision of services and develop initiatives to meet those needs;

(iii) We bring together voluntary, community and faith organisations to discuss issues of common concern. This helps avoid duplication of effort and helps to ensure that groups work together; We help to disseminate information about statutory service provision and development;

(v) We represent the views of the voluntary sector on many statutory led committees;

(vi) We are engaged in strategic partnership activity.

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In addition, the charity delivers direct services to the community.

In setting and reviewing our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's General Guidance on public benefit. Our work is designed

Achievements and performance

a. REVIEW OF ACTIVITIES

During the financial year there remained a state of uncertainty as Covid restrictions eased. Many tenant groups came back into our buildings and we saw the welcome return of organisations wishing to rent our rooms for activities and events.

We responded to ever increasing demands and needs for our services from VCF organisations and people affected by the changing environment and the impact of the rising cost of living.
We are grateful for the support we received in return from our stakeholders and funders including local councils and health services which enabled us to act quickly and proactively to help those most in need. This was not without its challenges and the successful delivery is testament to the dedication and commitment of everyone involved.
The kitchen area at Yorkshire St was refurbished and provides a more welcoming area.
July saw us take delivery of a new minibus.
External accreditation of our Volunteer Centre was received.

The year's key objectives and the impact of our achievements are summarised below. There is more information in our Annual Impact Report.

- The CEO and operations manager attended over 600 strategic /external meetings in order to build and develop relationships and partnerships.
- OUR Chief officer continued as the North West Regional lead for the NASP (National Academy for Social Prescribing) Thriving Communities programme.
- The social prescribing programme team increased and together received and completed actions for over 3000 people (again a big increase from the previous year). This equated to over 14500 hours of support
- Interest in volunteering was maintained during the year and BPRCVS has continued to respond to the demand, submitting an application to the National Lottery fund to develop a volunteer hub.
- Volunteers across all BPRCVS projects provided over 10,000 volunteer hours which gave an estimated added value of over £100,000 (calculated at £9.50 p h). Many staff also "volunteered" evenings and weekends.
- Our European funded projects achieved expected outcomes. We continued to support people into other volunteer roles (outside of BPRCVS) wherever possible.
- We provided in-depth support to almost 850 (up from 700 last financial year) organisations providing a broad range of development and capacity building support and training from advice on establishment to governance to funding information and support for expansion. 672 were unique and included 211 new start ups
- Our website had almost 68,000 unique visitors with many coming back for further information (estimated 500,000 total visits) Followers to our Facebook and Twitter accounts continue to increase. Steady engagement with followers to our info-share newsletters.
- Numbers of organisations attending our 2 buildings have grown steadily with over 3780 people being supported with free and/or affordable food provided at through our food share/community café/ food parcels. Our Yorkshire St building is a collection point for food hampers from the BFCiC food bank
- 111 groups received a total of £609254.45 funding awarded through funding facilitated by BPRCVS; Funders included Gannow Big Local, ICB (integrated care board) Eric Wright and Population Health management.
- Almost 20,000 people visited the 2 centres over the year.
- We have maintained a lease on 2 offices in the AB & D Centre in Bacup 2021.

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The work with Gannow Big Local as the LTO (locally trusted organisation) has continued.

- Our Volunteer Transport scheme has provided almost 6500 journeys this year & registered 170 new passengers as people started to go out more again. Some drivers continued to support the Covid Virtual Ward and deliver oximeters. The mini bus enabled 22 VCF organisations and projects to complete 56 journeys
- Our children and young people department developed and adopted a social prescribing approach . They supported 227 young people (a huge increase) and their families with one-to-one support.
- We processed 347 DBS (disclosure barring service) checks. 60% of total enquiries.

Our services and support are available to members and non-members alike although some require fully paid-up membership.

No Trustee has received any private benefit from the charity.

b. INVESTMENT POLICY AND PERFORMANCE

Under the Articles of Association, CVS has the power to make any investment which the Executive Committee Members see fit. The Committee has considered the most appropriate policy for investing funds and has found that specialised unit trusts, designed for the charity sector, meet their requirements ethically and on a long term view to generate both income and capital growth.

The Executive Committee consider the return on investment to be satisfactory given the difficult current economic market. The rate of interest achieved on bank deposits ranged from approximately 0.75% to 1.65% which is poor but the best that can be obtained given the current market rates. The charity will continue to actively look to achieve the best possible return on its investments.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. PRINCIPAL RISKS AND UNCERTAINTIES

The trustees have a risk management strategy which comprises:

-an annual review of the principal risks and uncertainties that the charity faces; the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.
This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring relevant accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff.

Significant Events
Burnley Pendle & Rossendale Council for Voluntary Service adopted and approved a business continuity plan

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which is reviewed and amended on an annual basis.

The purpose of this business continuity plan is to prepare Burnley, Pendle & Rossendale Council for Voluntary Service in the event of extended service outages caused by factors beyond our control (e.g., natural disasters, man-made events), and to restore services to the widest extent possible in a minimum time frame. All Burnley, Pendle & Rossendale Council for Voluntary Service sites are expected to implement preventive measures whenever possible to minimize operational disruptions and to recover as rapidly as possible when an incident occurs.

The plan identifies vulnerabilities and recommends necessary measures to prevent extended communications service outages. It is a plan that encompasses all Burnley, Pendle & Rossendale Council for Voluntary Service outreach sites and operations facilities.

This plan enabled CVS to react quickly, effectively and efficiently over the 12-month period of this report as the rise in the cost of living crisis impacted on people and the sector as a whole whilst many were still being affected by the COVID pandemic.

The plan will be reviewed following the AGM and updated with learning.

c. RESERVES POLICY

The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by CVS should be approximately six months of total income. At this level, the Executive Committee feels that they would be able to continue the current activities of CVS in the event of a short-term unexpected drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed were this to happen.

The Trustees have considered the need for the Charity to sustain a level of reserves commensurate with its needs. In doing so, the Trustees have reflected that: -

- funding is not always clear or confirmed at the start of any financial year; funding is often paid in arrears; the Charity has an obligation to pay its bills expeditiously some staff contracts will be fixed term, limited to specific projects or permanent and, in the light of changing legislation, will attract redundancy pay entitlement.

The Trustees recognise that the charity is now at that state and will continue to monitor both the level and impact. The trustees are investing the free reserves to support the charity's activities.

d. SURPLUS/ DEFICIT

The Statement of Financial Activities shows net deficit for the year of £210,075 and our reserves stand at £1,326,454 in total, as shown on the balance sheet. The net deficit for the year of £210,075 is made up of a deficit of £75,322 on unrestricted funds and a deficit of £134,753 on restricted funds.
When referring to the statement of funds note this year, you can see a movement between unrestricted and restricted funds. There has been a review of the restricted funds and what is actually classified as this and as such some should have been shown as unrestricted funds previously.

e. GRANT MAKING POLICY

CVS receives monies from various bodies which it then seeks to distribute to organisations and individuals in response to applications sought and received. In particular, CVS invites applications for funding to the CCG Prescription for Wellbeing Grant, the Gannow Big Local Community Fund and the Eric Wright Charitable Trust. Applications are considered by independent funding panels that are convened by CVS with appropriate expertise

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and representation to ensure impartiality. The panel independently / collectively review each application against specific criteria, set by the agency which gave the initial monies to CVS to administer. If the grant application is approved, CVS advises the applicant, provides constructive feedback (on request), and offer appropriate post application support. The successful applicant will receive the Terms and Conditions and evaluation process. CVS will continue to provide support to all successful applicants during the life cycle of the grant fund.

Additionally, CVS distributes invested funds to provide relief for distress suffered by families in the Burnley area. It distributes sums amounting to no more than the annual interest and reserves from the investment fund each year. Criteria for the distribution of such grants are specified in the Trust Deed and the distribution policy is reviewed annually by the Trustees. Applications must come from an intermediary organisation and grants are paid to suppliers of services and goods not in cash to the family in distress.

Other miscellaneous amounts of money are received by CVS from a variety of sources on an ad hoc basis. Such grants are paid out by CVS in accordance with any instructions specified by the original grant donor.

Funds for CVS grant making are restricted or designated funds from donations, grants or funding arrangements made to CVS.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011.

The company is constituted under a Memorandum of Association dated 27th August 1997 and is a registered charity number 1062446.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. PAY POLICY FOR SENIOR STAFF

The directors, who are the Organisation's trustees, and the senior management team, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. Related party transactions are in note 21 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other similar organisations of a similar size run on a voluntary basis and using the NJC pay scales and other guidance issues by ACEVO and NAVCA. NJC scales are a local government pay scales, which are extensively used in the voluntary sector and are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association. Trustees carry out an annual salary review.

If recruitment has proven difficult in the recent past a market addition is also paid with the pay maximum no greater than the highest benchmarked salary for a comparable role.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

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The charity is governed by its Memorandum and Articles of Association adopted on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011. The organisation is still in discussion with the Charity Commission about the proposal to extend the area of benefit.

The Board of Trustees is responsible for the overall governance of the charity. Trustees are either elected or co-opted from the membership and the total number of trustees may not exceed 18. Trustees can either be elected by nomination from a member organisation or as an individual member. Elected trustees remain in office for three years and are eligible for re-election, with one third of the Board being elected each year. Co-opted trustees are appointed by the Board of Trustees and serve for the remainder of that operational year. In addition, the Local Authorities in the area are entitled to nominate representatives to the Executive Committee and these are detailed on the foregoing statement of officers, professional advisors and registered office.

There is a strong and effective partnership between Trustees and staff which contributes significantly to the organisation's continued success.

Trustees are required to meet at least five times per year. These meetings include four quarterly Board meetings where Trustees review strategy and operational activity and agree plans and budgets and the Annual General Meeting. In addition Trustees are encouraged to participate in at least one of the charity:s sub-committees (Strategy and Finance). New Trustees and Local Authority representatives are given an Induction Pack containing everything they need to know about the charity and its work for effective and informed decision making.

The Board delegates the exercise of certain powers in connection with the management and administration of the charity as set out below. This is controlled by regular reporting back to the Executive Committee so that all decisions made can be ratified by the full board in due course.

i) Strategy
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the strategic direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(ii) Finance
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the financial direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(iii) Chief Officer
The Chief Officer manages the day to day administration of the charity and its projects and is responsible for implementing policies agreed by the Executive Committee. The Chief Officer supports the other 37 members of staff together with short term additional project personnel and volunteers as required from time to time.
In addition, task and finish groups are set up as required in regard to The CVS Centre and CVS Gannow Community Centre.

e. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

a. FUTURE DEVELOPMENTS

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During 2023/24, we remain fortunate in that the bulk of our funding remains in place to deliver all of our activities. However, we are making plans and developing ideas for the future as we know that some project funding will end during the year..

We remain committed to developing the future of the social prescribing agenda working with the Integrated Care Board. The grant programme in particular provides some much needed resource for small VCF groups.

As a Local infrastructure organisation we will continue to work to ensure we support the many VCF groups who need our support.

- We will continue to review, develop and update our strategy and business plans to continue to develop our vision and model to deliver our objectives.
- We will work with partners to open opportunities to bid for grants and contracts to support delivery of our charitable objects.
- We will continue to develop and be involved in consortia to support the sector, especially with LACVS (Lancashire Association of CVS). A bid to national lottery to drive delivery of the Lancashire Local manifesto has been successful.
- We will look to develop effective, proven as well as innovative ways of project delivery.
- We will work in partnership with statutory agencies to ensure that the sector influences policy development and service design.
- We will continue to strengthen and enhance our approach to impact measurement.
- We will review the facilities and usage of the BPRCVS buildings on Yorkshire St, Gannow Community Centre in Burnley, and our presence in Rossendale.
- We will continue to invest in our information technology and communications systems to improve the services we offer.
- We will continue to support our groups and volunteer programmes within the resources we have.
- We will maintain delivery and development of the Big Local Gannow programme until it ends (31st March 2024)
- We will continue to deliver the NHS Lancashire and South Cumbria’s integrated care board (previously East Lancs Clinical Commissioning Group) Social Prescribing small grants scheme, the Social Prescribing Link Worker programme and will continue to seek and develop opportunities and relationships to encourage statutory agency investment for this kind of support for our Voluntary, Community and Faith groups.
- We will develop the links made through the NASP (national academy for social prescribing) and the Thriving Communities programme.
- We will continue to develop our existing project delivery: Children and Young People services, Volunteer Community Transport, Volunteering and Social Prescribing as well as looking at new opportunities that benefit our communities.
- We will develop and drive a volunteer hub project – supported by the national lottery.

We will invest, from our reserves when needed and it is possible, to strengthen the core services offered.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Burnley, Pendle and Rossendale Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

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- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 19 December 2023 and signed on their behalf by:

DocuSigned by:
Susan Biggs
EC501F1E8589454...

Trustee

Susan Biggs

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

OPINION

We have audited the financial statements of Burnley, Pendle & Rossendale Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2023 set out on pages 15 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the

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work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities including fraud. Our approach to identifying and assessing the risks of material misstatement in

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respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, taxation legislation and data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company’s financial statements to material misstatement,including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:
- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative or potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with relevant regulators and the company’s legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non- compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect that those that arise from error as they may involve deliberate concealment or collusion.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

Simon Worswick B.A. FCA (Senior Statutory Auditor)
for and on behalf of
Smith and Goulding Ltd (Chartered Accountants and Senior Auditors)

2 Southport Road
Chorley
PR7 1LB
Date:

Smith and Goulding Ltd (Chartered Accountants and Senior Auditors) are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
INCOME FROM:					
Donations and legacies	2	**10,834**	**11,712**	**22,546**	*18,451*
Charitable activities	3	**344,282**	**1,507,146**	**1,851,428**	*2,386,634*
Investments	5	**12,969**	**1,994**	**14,963**	*2,992*
Other income		**157,899**	**108,512**	**266,411**	*268,690*
TOTAL INCOME		**525,984**	**1,629,364**	**2,155,348**	*2,676,767*
EXPENDITURE ON:					
Charitable activities	7	**625,960**	**1,736,775**	**2,362,735**	*2,529,598*
TOTAL EXPENDITURE		**625,960**	**1,736,775**	**2,362,735**	*2,529,598*
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)		**(99,976)**	**(107,411)**	**(207,387)**	*147,169*
Net gains/(losses) on investments		**(2,688)**	**-**	**(2,688)**	*5,643*
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		**(102,664)**	**(107,411)**	**(210,075)**	*152,812*
Transfers between Funds	16	**27,342**	**(27,342)**	**-**	*-*
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		**(75,322)**	**(134,753)**	**(210,075)**	*152,812*
NET MOVEMENT IN FUNDS		**(75,322)**	**(134,753)**	**(210,075)**	*152,812*
RECONCILIATION OF FUNDS:					
Total funds brought forward		**891,615**	**644,914**	**1,536,529**	*1,383,717*
TOTAL FUNDS CARRIED FORWARD		**816,293**	**510,161**	**1,326,454**	*1,536,529*

The notes on pages 18 to 37 form part of these financial statements.

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)
REGISTERED NUMBER: 3328219

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	£	2023 £	£	*2022* *£*
FIXED ASSETS					
Tangible assets	12		**370,635**		*396,685*
Investments	13		**68,332**		*71,020*
			438,967		*467,705*
CURRENT ASSETS					
Debtors	14	**139,172**		*255,383*	
Cash at bank and in hand		**818,170**		*866,324*	
		957,342		*1,121,707*	
CREDITORS: amounts falling due within one year	15	**(69,855)**		*(52,883)*	
NET CURRENT ASSETS			**887,487**		*1,068,824*
NET ASSETS			**1,326,454**		*1,536,529*
CHARITY FUNDS					
Restricted funds	16		**510,161**		*644,914*
Unrestricted funds	16		**816,293**		*891,615*
TOTAL FUNDS			**1,326,454**		*1,536,529*

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 19 December 2023 and signed on their behalf, by: Susan Biggs

DocuSigned by:
Susan Biggs

The notes on pages 18 to 37 form part of these financial statements.

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	*2022 £*
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	18	**(49,552)**	*157,925*
Cash flows from investing activities:			
Dividends, interest and rents from investments		**2,688**	*(5,643)*
Purchase of tangible fixed assets		**(1,290)**	*(37,000)*
Net cash provided by/(used in) investing activities		**1,398**	*(42,643)*
Change in cash and cash equivalents in the year		**(48,154)**	*115,282*
Cash and cash equivalents brought forward		**866,324**	*751,042*
Cash and cash equivalents carried forward	19	**818,170**	*866,324*

The notes on pages 18 to 37 form part of these financial statements.

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1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Burnley, Pendle & Rossendale Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

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1. ACCOUNTING POLICIES (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	15% - 25% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

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1. ACCOUNTING POLICIES (continued)

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The pensions costs charged in the financial statements represent the contributions payable by the charity during the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

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2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Donations	**10,834**	**11,712**	**22,546**	*18,451*
Total 2022	*10,349*	*8,102*	*18,451*	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Charity activities	**344,282**	**1,507,146**	**1,851,428**	*2,386,634*
Total 2022	*2,386,634*	*-*	*2,386,634*	

4. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES BY TYPE OF INCOME

	Total funds 2023 £	*Total funds 2022 £*
Charitable Activities	**1,851,428**	*2,386,634*
	1,851,428	*2,386,634*
Total 2022	*2,386,634*	

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Income from Charitable Activities and Other Income

	2023	2022
	£	£
SLA Grants (See below)	**1,851,428**	*2,386,634*
Rents and Service Charge Receivable	**78,617**	*62,418*
Payroll Bureau Fees	**2,053**	*2,145*
Membership Fees	**1,635**	*2,375*
Administration Fees	**145,513**	*162,602*
Other	**10,077**	*8,661*
Seminars/ Room Hire	**28,515**	*30,489*
Total	**2,117,838**	*2,655,324*

SLA Grants

	2023	2022
	£	£
Burnley Borough Council	**94,216**	*369,829*
Lancashire County Council	**5,593**	*-*
Pendle Borough Council	**10,000**	*312,500*
Rossendale Borough Council	**-**	*277,616*
NHS East Lancs CCG	**841,351**	*835,878*
NHS Blackburn with Darwen CCG	**2,059**	*3,659*
National Lottery Community Fund	**5,757**	*-*
Gannow Big Local	**600**	*-*
NAVCA	**-**	*1,500*
Little Green Bus	**32,688**	*32,688*
Children In Need	**7,040**	*82,203*
National Association of Social Prescribing	**97,760**	*70,000*
LACVS	**26,227**	*73,270*
Big Lottery Fund - Reaching Communities	**10,946**	*32,838*
Spring North	**25,500**	*-*
NHS Lancashire and South Cumbria	**361,667**	*-*
East Lancashire NHS	**4,310**	*-*
Pilgrim Trust	**(2,500)**	*20,000*
Other	**1,037**	*1,000*
UCLAN	**-**	*8,000*
Big Local Trust	**152,618**	*170,205*
NHS Greater Preston	**-**	*13,000*
Blackburn with Darwen CVS	**98,446**	*75,773*
Burnley Leisure	**11,113**	*-*
Eric Wright Trust	**65,000**	*6,675*
Total	**1,851,428**	*2,386,634*

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5. INVESTMENT INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Investment income	**12,969**	**1,994**	**14,963**	*2,992*
Total 2022	*2,992*	*-*	*2,992*	

6. GRANTS PAYABLE

	Grants to Organisations 2023 £	Total 2023 £	*Total 2022 £*
Grants payable	**688,194**	**688,194**	*976,926*
Total 2022	*976,926*	*976,926*	

7. GOVERNANCE COSTS

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	*Total funds 2022 £*
Governance Auditors/ Accountants' costs	**14,249**	**-**	**14,249**	*12,239*

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8. DIRECT COSTS

	2023 £	*2022 £*
Costs Directly Allocated to Activities:	**-**	*-*
Staff Costs (Including on costs)	**909,398**	*834,013*
Travel and other expenses - Staff	**7,521**	*8,364*
Travel and other expenses - Volunteer	**18,407**	*20,319*
Grants paid	**688,194**	*941,356*
Direct expenditure for community projects	**208,392**	*222,703*
Premises costs	**-**	*-*
Respite costs	**1,228**	*7,008*
Other Expenses	**4,301**	*171*
Audit and accountancy fees	**10,000**	*9,000*
Support Costs Allocated to Activities:	**-**	*-*
Premises costs	**131,851**	*130,410*
General office and finance staff	**197,784**	*145,036*
Training costs	**10,570**	*11,399*
Project administrative fees	**119,231**	*158,178*
Communications	**10,211**	*8,755*
Advertising, fees and subscriptions	**11,659**	*10,238*
Depreciation	**27,340**	*19,381*
Other Expenses	**2,399**	*28*
Accountancy	**4,249**	*3,239*
	2,362,735	*2,529,598*

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2023 £	*2022 £*
Depreciation of tangible fixed assets:		
- owned by the charity	**27,340**	*28,631*
Auditors' and accountants costs	**14,249**	*12,239*

During the year, no Trustees received any remuneration (2022 - £NIL).
During the year, no Trustees received any benefits in kind (2022 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2022 - £NIL).

10. AUDITORS' REMUNERATION

The Auditor's remuneration amounts to an Audit fee of £5,000 -2022 - £4,500

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11. STAFF COSTS

Staff costs were as follows:

	2023	*2022*
	£	*£*
Wages and salaries	**990,142**	*885,804*
Social security costs	**76,269**	*60,446*
Other pension costs	**40,771**	*32,800*
	1,107,182	*979,050*

The average number of persons employed by the company (FTE) during the year was as follows:

	2023	*2022*
	No.	*No.*
Direct Charitable Work	**23**	*18*
Administrative	**13**	*11*
	36	*29*

No employee received remuneration amounting to more than £60,000 in either year.

The charity trustees were not paid or received any other benefits from employment with CVS in the year (2022:NIL) neither were they reimbursed expenses during the year (2022 . NIL). No charity trustees received payment for professional or other services supplied to the charity.

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance and HR Officer and the Senior Development Officer. The total employee benefits of the key management personnel of CVS were £165,427 (2022: £141,991),

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12. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost				
At 1 April 2022	**528,155**	**39,000**	**169,476**	**736,631**
Additions	**-**	**-**	**1,290**	**1,290**
At 31 March 2023	**528,155**	**39,000**	**170,766**	**737,921**
Depreciation				
At 1 April 2022	**185,657**	**10,785**	**143,504**	**339,946**
Charge for the year	**10,563**	**7,054**	**9,723**	**27,340**
At 31 March 2023	**196,220**	**17,839**	**153,227**	**367,286**
Net book value				
At 31 March 2023	**331,935**	**21,161**	**17,539**	**370,635**
At 31 March 2022	*342,498*	*28,215*	*25,972*	*396,685*

13. FIXED ASSET INVESTMENTS

	Trade investments £
Market value	
At 1 April 2022	**71,020**
Gains	**(2,688)**
At 31 March 2023	**68,332**

Investments at market value comprise:

	2023 £	*2022 £*
Trade investments	**68,332**	*71,020*

All the fixed asset investments are held in the UK

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14. DEBTORS

	2023	*2022*
	£	*£*
Trade debtors	**43,527**	*101,428*
Prepayments and accrued income	**95,645**	*153,955*
	139,172	*255,383*

15. CREDITORS: Amounts falling due within one year

	2023	*2022*
	£	*£*
Other taxation and social security (see below)	**7,251**	*-*
Other creditors	**6,911**	*-*
Accruals and deferred income	**55,693**	*52,883*
	69,855	*52,883*

Other taxation and social security

	2023	*2022*
	£	*£*
PAYE/NI control	**7,251**	*-*

Deferred income

	£
Deferred income at 1 April 2022	**10,946**
Resources deferred during the year	**43,831**
Amounts released from previous years	**(10,946)**
Deferred income at 31 March 2023	**43,831**

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2022	Income	Expenditure	Transfers in/out	Gains/ (Losses)	Balance at 31 March 2023
	£	£	£	£	£	£
Unrestricted funds						
General Funds	**891,615**	**525,984**	**(625,960)**	**27,342**	**(2,688)**	**816,293**

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16. STATEMENT OF FUNDS (continued)

Restricted funds

Distress Relief	78,108	1,994	(2,421)	-	-	77,681
Prescription for Wellbeing	26,503	345,071	(339,095)	-	-	32,479
Young Carers	3,824	6,858	(5,187)	-	-	5,495
Emergency Assistance Grants Programme	586	-	-	5,813	-	6,399
Social Prescribing Link Worker	25,086	465,461	(455,880)	-	-	34,667
Young Carers - Respite	4,542	900	(388)	-	-	5,054
Young Carers Activity Project	(19,378)	-	-	19,378	-	-
Mental Health Young Carers	(1,225)	7,040	(19,717)	13,902	-	-
Looked After Children	11,851	-	(6,210)	(5,641)	-	-
Young Caters Art and Wellbeing	(26)	-	-	26	-	-
Youth Empowerment Project	(114)	-	-	114	-	-
Young Carers Female Empowerment	16,811	-	(6,431)	(2,500)	-	7,880
ESIF Passport to Health and Employment Project	6,603	-	-	(6,603)	-	-
The CVS Centre - Running	(66,929)	75,483	(108,809)	-	-	(100,255)
CVS Gannow Community Centre - Running	73,381	55,287	(74,251)	-	-	54,417
The CVS centre - Building	202,596	-	(7,563)	-	-	195,033
CVS Gannow Community Centre - Building	134,000	-	(3,000)	-	-	131,000
Fixtures, Fitting and Equipment	708	-	(708)	-	-	-
Big Local	53,766	152,618	(150,370)	(46,279)	-	9,735
ESOL Project	25,874	-	(9,700)	(16,174)	-	-
Eric Wright Small Grants Scheme	7,208	65,537	(60,971)	-	-	11,774
Takepart Pathfinder	65	-	(65)	-	-	-
ESOL English Together	5,532	15,863	(14,113)	(7,282)	-	-
Population Health Management	3,396	340,494	(340,386)	-	-	3,504
ELCCG Funded Social Prescribing	2,968	-	-	(2,968)	-	-
Community Swabbing Project	(5)	18,171	(17,927)	(239)	-	-
Children and Young People's MH Personal Budgets	17,302	-	(3,714)	-	-	13,588
Small sundry grants/ donations	55	-	(55)	-	-	-
Kickstart placement scheme	(7,250)	21,735	(10,942)	(3,543)	-	-

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16. STATEMENT OF FUNDS (continued)

Children In Need - Minibus	**27,750**	**-**	**(7,054)**	**-**	**-**	**20,696**
COVID Winter Fund Grants	**(14,765)**	**-**	**-**	**14,765**	**-**	**-**
Household Support Scheme	**32,344**	**710**	**(32,040)**	**-**	**-**	**1,014**
Young Carers We Count Project	**(6,253)**	**-**	**(3,636)**	**9,889**	**-**	**-**
UK SP Community and Places	**-**	**56,142**	**(56,142)**	**-**	**-**	**-**
	644,914	**1,629,364**	**(1,736,775)**	**(27,342)**	**-**	**510,161**
Total of funds	**1,536,529**	**2,155,348**	**(2,362,735)**	**-**	**(2,688)**	**1,326,454**

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16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2021 £	*Income* £	*Expenditure* £	*Gains/ (Losses)* £	*Balance at 31 March 2022* £
General Funds	*666,408*	*625,771*	*(406,207)*	*5,643*	*891,615*
Restricted funds					
Distress Relief	*76,467*	*1,955*	*(314)*	-	*78,108*
Nelson COVID 19 Distress Relief	*1,551*	-	*(1,551)*	-	-
Prescription for Wellbeing	*50,706*	*330,676*	*(354,879)*	-	*26,503*
COVID 19 Emergency Response	*7,405*	-	*(7,405)*	-	-
Emergency Assistance Grants Programme	*8,703*	-	*(8,117)*	-	*586*
Social Prescribing Link Worker	*12,391*	*383,262*	*(370,567)*	-	*25,086*
Young Carers - Respite	*7,956*	*1,380*	*(970)*	-	*8,366*
Young Carers Activity Project	*(18,501)*	-	*(877)*	-	*(19,378)*
Mental Health Young Carers	*5,032*	*35,338*	*(41,595)*	-	*(1,225)*
Looked After Children	*9,433*	*10,039*	*(7,621)*	-	*11,851*
Young Caters Art and Wellbeing	*1,312*	-	*(1,338)*	-	*(26)*
Youth Empowerment Project	*(114)*	-	-	-	*(114)*
Young Carers Female Empowerment	*5,236*	*20,039*	*(8,464)*	-	*16,811*
ESIF Passport to Health and Employment Project	*6,603*	-	-	-	*6,603*
The CVS Centre - Running	*(60,861)*	*79,252*	*(85,320)*	-	*(66,929)*
CVS Gannow Community Centre - Running	*85,733*	*69,289*	*(81,641)*	-	*73,381*
The CVS centre - Building	*210,159*	-	*(7,563)*	-	*202,596*
CVS Gannow Community Centre - Building	*137,000*	-	*(3,000)*	-	*134,000*
Fixtures, Fitting and Equipment	*708*	-	-	-	*708*
Big Local	*60,140*	*170,205*	*(176,579)*	-	*53,766*
ESOL Project	*36,718*	*5,990*	*(16,834)*	-	*25,874*
Eric Wright Small Grants Scheme	*11,896*	*6,675*	*(11,363)*	-	*7,208*
Takepart Pathfinder	*565*	-	*(500)*	-	*65*
ESOL (Burnley Borough Council)	*456*	*37,457*	*(32,381)*	-	*5,532*
Population Health Management	*18,396*	-	*(15,000)*	-	*3,396*
ELCCG Funded Social Prescribing	*2,968*	-	-	-	*2,968*
Community Swabbing Project	*(749)*	*34,382*	*(33,638)*	-	*(5)*
Children and Young People's MH Personal Budgets	*40,000*	-	*(22,698)*	-	*17,302*
Small sundry grants/ donations	-	*55*	-	-	*55*
Kickstart placement scheme	-	*26,886*	*(34,136)*	-	*(7,250)*
Children In Need - Minibus	-	*37,000*	*(9,250)*	-	*27,750*
COVID Winter Fund Grants	-	*1,016*	*(15,781)*	-	*(14,765)*
Household Support Scheme	-	*800,100*	*(767,756)*	-	*32,344*
Young Carers We Count Project	-	-	*(6,253)*	-	*(6,253)*
	717,309	*2,050,996*	*(2,123,391)*	-	*644,914*

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16. STATEMENT OF FUNDS (continued)

RESTRICTED FUNDS

Distress Relief
This fund was set up to provide financial assistance to people in distress within the area of Burnley.

Nelson Covid 19 Distress Relief
A temporary distress fund for people in Nelson as a response to Covid 19. It will provide people with ill health who are financially in need access to white goods and payment of utility bills.

Prescription for Wellbeing
The purpose of this fund is to provide three strands of complementary activity:-
- a programme of grants to be made available to small voluntary, community and faith groups to deliver activities supporting the East Lancs. Clinical Commissioning Group's strategic aims;
- engagement activity support where engagement and partnership brings together groups to complement activity; and
- a community navigator programme to provide handholding support to enable individuals to access community activity.

"COVID-19 Emergency Response
Burnley, Pendle & Rossendale Council for Voluntary Service are partners in each of the district hubs set up to provide an immediate response to the COVID 19 pandemic and the national lockdown. CVS provided the resource for the volunteering offer and matching staff and volunteers to people needing help with a wide range of things, initially mainly shopping and medication. Burnley, Pendle & Rossendale Council for Voluntary Service applied for funding to support that response."

Community Swabbing Project
Provision of swabbers (Covid 19 testing) for hyper - local swabbing service to support swabbing in a variety of venues enabling opportunities closer to home.

Population Health Management
A grant programme facilitated on behalf of the Integrated care Board (ICB)

UK Shared Prosperity Community and Places
A grant programme facilitated on behalf of Burnley Borough Council

Emergency Assistance Grants Programme
Support over a 5 month period over winter for people who are struggling to afford food and other essentials”due to Covid 19.

Covid 19 Winter Fund
The COVID Winter Grant scheme will provide funding to use to support those most in need with the cost of food, energy (heating, cooking, lighting), water bills (including sewerage) and other essentials.

Social Prescribing Link Worker Project
A national project of support which enables each PCN (primary care network) to fund a Social Prescribing link worker. The link workers in our area are employed by CVS on behalf of the PCNs to carry out the work which complements and enhances the existing Social Prescribing programme.

Young Carers
Provide emergency food parcels for families who are struggling due to the Covid 19 pandemic.

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16. STATEMENT OF FUNDS (continued)

Young Carers - Respite
Provision of respite care for young carers within the Burnley, Pendle and Rossendale area.

Young Carers Activity Project
To provide opportunities for respite activity for young people who have informal caring responsibilities. This project had finished by 31st March, 2021.

Mental Health Young Carers
Caring for someone with Mental Health or substance misuse problems. Improve young carers self- esteem and confidence and reduce isolation.

Looked after Children
This project delivers support sessions for Looked After Children to develop individual support plans and activities. This will lead to raised aspirations and increased confidence.

Young Carers Art and Wellbeing
A project working with young carers around expression through art. The project funded an artist to work with our young carers through the medium of abstract art and different techniques to develop a final piece that would be used for an exhibition.

Youth Empowerment Project
Working with local business, this project aims to encourage aspirations amongst young people. This project had finished by 31st March, 2021.

Young Carers Female Empowerment Project
A project to support and empower females, age 7 - 18, who are facing disadvantage and/or adverse childhood experiences, in particular those at risk of CSE (child sexual exploitation). It is a pilot project and funds the salary of a part time worker.

Children and Young People's Mental Health Personal Budgets
Referrals accepted from CAHMS (children and young people mental health service) to improve health and wellbeing and enable progression by removing barriers for involvement in activities.

ESIF - Passport to health & Employment or Action for Job
To help unemployed and economically inactive people into employment, training or job search (participants must be permitted to work within the UK).

The CVS Centre - Running (formerly Voluntary Sector Resource Centre)
Running expenses of The CVS Centre (formerly the Rachel Kay Shuttleworth Building).

CVS Gannow Community Centre
Running Running expenses of the Gannow Community Centre.

The CVS Centre - Building (formerly Rachel-Kay Shuttleworth Building)
Represents monies given or awarded to the charity from various sources in order to purchase and renovate the Voluntary Sector Resource Centre.

CVS Gannow Community Centre - Building
Represents the acquisition by the charity of the Gannow Community Centre premises on Adamson Street, Burnley.

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16. STATEMENT OF FUNDS (continued)

Fixtures, Fittings and Equipment
This fund represents monies given or awarded to the charity from various sources in order to buy specific capital items.

Fair Share Trust
This is an initiative funded by the New Opportunities Fund (National Lottery) programme to target areas that suffer considerable disadvantage. The Pendle wards of Marsden, Walverden and Southfield have been identified as beneficiaries. The programme is to be delivered over a ten-year period to March 2013 and aims to build capacity, sustainability and social capital in local communities and improve the local environment.

Big Local
The Gannow area of Burnley has been designated a Big Local area to receive up to £1 million from the Big Lottery to improve the area over a ten year period. The first stage of the programme is to develop a local profile and plan. BPRCVS was asked to be the local trusted organisation to handle a Getting Started budget and employ an outreach worker.

ESOL Project
This is part of the Lancashire-wide Syrian refugee resettlement project to provide support to enable adults to access ESOL classes as a pathway to integration.

Eric Wright Small Grants Scheme
Burnley, Pendle & Rossendale Council for Voluntary Service have been commissioned to facilitate a small grants programme funded by the Eric Wright Charitable Trust to support voluntary, community and faith groups in our area.

Takepart Pathfinder
The Burnley, Pendle and Rossendale Takepart Pathfinder commenced in August 2009 following a successful bid to.the Department of Communities and Local Government. The main aims of the project are to support people to take a more active role in their communities and society generally by overcoming barriers and encouraging them to take on civic and civil roles.

East Lancashire Clinical Commissioning Group Funded Social Prescribing
A small grants scheme available to voluntary community & faith sector groups in Burnley, Pendle and Rossendale. The aim of the programme is to promote wellbeing, support the prevention of ill health and / or actively help reduce inappropriate use of GPs and admissions to hospitals.

Household Support Fund
The grant was distributed through small payments to support vulnerable households meet daily needs such as food, clothing, and utilities

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16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds	**891,615**	**525,984**	**(625,960)**	**27,342**	**(2,688)**	**816,293**
Restricted funds	**644,914**	**1,629,364**	**(1,736,775)**	**(27,342)**	**-**	**510,161**
	1,536,529	**2,155,348**	**(2,362,735)**	**-**	**(2,688)**	**1,326,454**

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2021 £	*Income £*	*Expenditure £*	*Gains/ (Losses) £*	*Balance at 31 March 2022 £*
General funds	*666,408*	*625,771*	*(406,207)*	*5,643*	*891,615*
Restricted funds	*717,309*	*2,050,996*	*(2,123,391)*	*-*	*644,914*
	1,383,717	*2,676,767*	*(2,529,598)*	*5,643*	*1,536,529*

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	**357,867**	**12,768**	**370,635**
Trade investments	**68,332**	**-**	**68,332**
Current assets	**459,949**	**497,393**	**957,342**
Creditors due within one year	**(69,855)**	**-**	**(69,855)**
	816,293	**510,161**	**1,326,454**

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17. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2022 £	*Restricted funds 2022 £*	*Total funds 2022 £*
Tangible fixed assets	*368,935*	*27,750*	*396,685*
Trade investments	*71,020*	*-*	*71,020*
Current assets	*504,543*	*617,164*	*1,121,707*
Creditors due within one year	*(52,883)*	*-*	*(52,883)*
	891,615	*644,914*	*1,536,529*

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	*2022 £*
Net (expenditure)/income for the year (as per Statement of Financial Activities)	**(210,075)**	*152,812*
Adjustment for:		
Depreciation charges	**27,340**	*28,631*
Decrease in debtors	**116,211**	*20,282*
Increase/(decrease) in creditors	**16,972**	*(43,800)*
Net cash (used in)/provided by operating activities	**(49,552)**	*157,925*

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2023 £	*2022 £*
Cash in hand	**818,170**	*866,324*
Total	**818,170**	*866,324*

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20. OPERATING LEASE COMMITMENTS

At 31 March 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2023	*2022*
	£	*£*
Amounts payable:		
Within 1 year	**2,923**	*5,707*

21. RELATED PARTY TRANSACTIONS

Lancashire BME Network LTD (LBN)
Mrs C Blythe is the CE of CVS and also a director/ trustee of LBN as well as S Iftikhar being a trustee of CVS and LBN. In the year ended 31st March 2023, LBN paid a membership fee of £15 to BPR CVS

Pendle Borough Council (PBC)
PBC nominates councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at BPR CVS.

Burnley Borough Council (BBC)
Mrs M Lishman is a trustees of CVS and also a councillor of Burnley Borough Council. Burnley Borough Council also nominate two councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.

Lancashire Association of Councils for Voluntary Service (LA CVS)
Mrs C Blythe is the Chief Executive of CVS and Mrs N Zaman is a trustee of CVS and the CEO of Lancashire BME Network Ltd. They are both a director/ trustee of LA CVS.

22. POST BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year end.

23. CONTROLLING PARTY

Those directors listed on page one of the accounts control the company.

BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 1062446

Accounts

Registered number: 3328219
Charity number: 1062446

BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)

AUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2022

Trustees

Mrs S Biggs, Chairman
Mrs M Lishman, Vice Chair
Mrs S Hughes
Dr W Park
Mr W Blackburn (resigned 15 June 2021)
Mr H Eccles
Mrs B Ashworth
Ms L Pate (resigned 8 November 2021)
Mr P Kenyon
Mrs J Oakes
Mrs N Zaman
Dr J Taylor
Ms S Iftikhar (appointed 8 August 2021)
Ms B Marshall (appointed 21 November 2021)
Mr H Thomas

Company registered number

3328219

Charity registered number

1062446

Registered office

62 - 64 Yorkshire Street, Burnley, Lancashire, BB11 2AL

Chief executive officer

Mrs C Blythe

Independent auditors

Smith and Goulding Ltd, 2 Southport Road, Chorley, PR7 1LB

Bankers

Virgin Money, 25 Manchester Road, Burnley, Lancashire, BB11 1HX

Solicitors

Southerns, Lodge House, 2nd Floor, Cow Lane, Burnley, Lancashire, BB11 1NN

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the audited financial statements of the company for the year 1 April 2021 to 31 March 2022. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. CHAIRMAN'S REPORT

The past 12 months has continued to be a year of confusion and uncertainty as the changing environment brought about by the Covid 19 pandemic meant ongoing daily changes in our delivery and expectations from staff, volunteers and beneficiaries alike. However, the organisation (thanks to an amazing staff team and brilliant volunteers) remained motivated (if tired) and enabled an ongoing swift and effective respond to an increasing demand.

The previous year saw an unprecedented need to work differently whilst responding and supporting so many people affected by the pandemic. Going into the next financial year saw little difference as the uncertainty continued. We began to see an increase in financial concerns and a rise in safeguarding concerns being highlighted by all staff. VCF groups were also reporting seeing the same issues arising.
The household support fund and winter grants facilitated on behalf of our local councils was not without challenges and staff spent countless hours dealing with the practical issues of getting enough vouchers from supermarkets to respond.

Some of our staff still needed to work from home for parts of the year and we were impacted by outbreaks of Covid meaning staff were off work. Thankfully everyone came through although the mental impact was draining. Staff and volunteers alike provided a mutual support network. There is more information in our Annual Impact Report about exactly what was done and how. The relationships and partnerships already established stood us in good stead, these were further enhanced as BPRCVS responded immediately. People needed support quicklyand waiting for funding and/or guidance was simply not an option. Asked for something in a morning and oftenby mid- afternoon at the latest, some positive action/response had been taken. Examples of this include volunteers for vaccination sites, drivers for the Covid virtual ward and emergency assistance funds. All these continued throughout the year.

Trustees played an active role in supporting our Chief Officer, her senior team the staff and volunteers throughout. Everyone plays a crucial part in ensuring BPRCVS can continue the work it began over 87 years ago. Our mission has never changed and we continue to look for opportunities that helps people to help others.The voluntary, community and faith sector in all its many guises and at all levels from the national to the small volunteer led local group play a vital part in supporting others. On a daily basis we see and hear stories that make us proud to be involved and play our part in enabling others to do what they do so brilliantly well.

As in recent years the Trustees' Report provides a great deal of information regarding the Charity's operation in the year under review and to offer thoughts on future activities. CVS staff and our accountants and auditor have again assisted a great deal to ensure that the presentation of the financial details comply with relevant accounting requirements. These reflect a true state of the affairs of the charity and enable comparison with previous year's figures. During the year we met all the usual conditions and criteria from our service level and grant Agreements and increased requirements for monitoring.

It is pleasing to note that once again all our funders and partners have been content with the information that we provided when they formally reviewed this in discussions with us. They were accepting of the challenges we faced in balancing essential delivery against reporting deadlines. In the year under review we have continued to consider staffing as a result of the funding in place. As mentioned earlier trustees have committed to using somereserves – in line with our policies – to ensure that we have staff in place to deliver projects. This was even moreimportant as the organisation continued to respond to the ongoing impact of the Covid pandemic and the uncertain economic climate in which we operate.

I would like to conclude this report by extending thanks to a number of people and organisations. No business is effective without a leader and we have a Chief Officer who is prepared to deal with the challenges that inevitably occur. Christine has been ably supported by her senior team.

My thanks also go to the following organisations who have supported us during the year. Our accountants CW Accountants Ltd, our auditors Smith and Goulding Ltd, our solicitors Southerns and our key funders and partners, Burnley Borough Council, Pendle Borough Council and Rossendale Borough Council, Lancashire County Council. I also thank East Lancashire Clinical Commissioning Group, the Primary Care Networks, Public Health, National Academy for Social Prescribing, Lancashire Association of CVS, Little Green Bus (consortium lead for Lancashire Community Transport) Big Lottery –Reaching Communities and Gannow Big Local, BBC Children in Need.

We have lots of funders and receive donations form many other organisations and individuals. My thanks go to each and every one of them. Without your support and belief in our organisation to support others it would not be possible for us to do everything that we do. Support has also come from many other organisations with donations to our Children and Young People department, Communicars and to our food share operating from Gannow. This extra funding provides these projects with the "extras" which make all the difference to people's lives.

Finally, I extend my appreciation to everyone involved with BPRCVS, in particular staff and Volunteers and my fellow trustees.

Susan Biggs
Chairman

b. OBJECTIVES AND ACTIVITIES OF THE CHARITY

The Charity's objects and its principal activities continue to be the promotion of any charitable purpose for the benefit of the community in Lancashire; to promote, co-ordinate, support and develop community activities and to unite citizens of all classes, both men and women, irrespective of political or religious opinion, in the promotion of health and social welfare.

The Charity is a Local Support and Development Organisation which exists to develop, support and promote voluntary action and charitable activity. This activity can be summarised in six key statements:

i) We provide a range of support services to groups such as training, information, advice, payroll and office functions including access to sources of funding and constitutional advice;

ii) We, through contact with individuals and groups, identify gaps in the provision of services and develop initiatives to meet those needs;

(iii) We bring together voluntary, community and faith organisations to discuss issues of common concern. This helps avoid duplication of effort and helps to ensure that groups work together; We help to disseminate information about statutory service provision and development;

(v) We represent the views of the voluntary sector on many statutory led committees;

(vi) We are engaged in strategic partnership activity.

In addition, the charity delivers direct services to the community.

In setting and reviewing our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's General Guidance on public benefit. Our work is designed

Achievements and performance

a. REVIEW OF ACTIVITIES

During the financial year there remained a state of uncertainty as Covid restrictions remained in place until December 2021. Our buildings remained closed to the public for much of that period and the organisation provided for and ensured the safety of staff and volunteers.

We responded to ever increasing demands and needs for our services from VCF organisations and people affected by the changing environment. We are grateful for the support we received in return from our stakeholders and funders including local councils and health services which enabled us to act quickly and proactively to help those most in need. This was not without its challenges and the successful delivery is testament to the dedication and commitment of everyone involved.

The year's key objectives and the impact of our achievements are summarised below. There is more information in our Annual Impact Report.

- The CEO and members of the senior team attended over 800 strategic network meetings (100% increase from previous years) building and developing relationships and partnerships.
- OUR Chief officer continued as the North West Regional lead for the NASP (National Academy for Social Prescribing) Thriving Communities
programme.
- The social prescribing programme team increased and together received and completed actions for 1900 referrals (up 400 from previous year)
- Interest in volunteering was maintained during the year and BPRCVS has continued to respond to the demand.
- Volunteers across all BPRCVS projects provided a minimum of 8000 hours which gave an estimated added value of over £73000 (calculated at £8.91 p h). many staff also "volunteered" evenings and weekends.
- Our European funded projects achieved expected outcomes. We continued to support people into other volunteer roles (outside of BPRCVS) wherever possible.
- We provided in-depth support to over 700 (almost 29% increase) organisations providing a broad range of development and capacity building support and training from advice on establishment to governance to funding information and support for expansion.
- Our website had over 430,000 visits to access information. Followers to our Facebook and Twitter accounts continue to increase.
- Numbers of organisations attending our 2 buildings have grown steadily with over 2000 meals being provided at our community café and over 700 food bags handed out. Our Yorkshire St building is a collection point for food hampers from the BFCiC food bank
- Total of £1049496.02 funding awarded through BPRCVS; including Gannow Big Local, CCG, Eric Wright and Population Health management funding to support people and groups. Some of this was specific to the Covid response programmes (household support and winter grants)
- Over 6000 people received support from the Household support fund
- 79 VCF groups received funding through the grants programmes administered by BPRCVS
- We completed a further year of delivering the Reaching Communities- Growing Gannow project. 3 members of staff remained based in the Centre where a food share programme enabled people to receive food

and other essential items that were needed.
- Over 18000 people visited the 2 centres over the year, despite the fact that the buildings were closed to the public for part of the financial year.
- We have maintained a lease on 2 offices in the AB & D Centre in and continued to maintain our base in Pendle for outreach staff until early December 2021. The work with Gannow Big Local as the LTO (locally trusted organisation) has continued.
- Our Volunteer Transport scheme has provided almost 6000 journeys this year & registered 149 new passengers as people started to go out more again. Some drivers are supporting the Covid Virtual Ward and are continuing to deliver oximeters. The mini bus enabled 16 VCF organisations and projects to complete 43 journeys
- Our children and young people department supported 70 young people and their families with one-to-one support.
- We continue to use social media including Facebook and Twitter which enable us to communicate effectively and speedily with our contacts.

Our services and support are available to members and non-members alike although some require fully paid-up membership.

No Trustee has received any private benefit from the charity.

b. INVESTMENT POLICY AND PERFORMANCE

Under the Articles of Association, CVS has the power to make any investment which the Executive Committee Members see fit. The Committee has considered the most appropriate policy for investing funds and has found that specialised unit trusts, designed for the charity sector, meet their requirements ethically and on a long term view to generate both income and capital growth.

The Executive Committee consider the return on investments, at approximately 1.42% in the year (2021: 2.92%), to be satisfactory given the difficult current economic market. The rate of interest achieved on bank deposits ranged from approximately 0.75% to 1.65% which is poor but the best that can be obtained given the current market rates. The charity will continue to actively look to achieve the best possible return on its investments.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. PRINCIPAL RISKS AND UNCERTAINTIES

The trustees have a risk management strategy which comprises:

-an annual review of the principal risks and uncertainties that the charity faces; the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.
This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient

working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring relevant accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff.

Significant Events
Burnley Pendle & Rossendale Council for Voluntary Service adopted and approved a business continuity plan which is reviewed and amended on an annual basis.

The purpose of this business continuity plan is to prepare Burnley, Pendle & Rossendale Council for Voluntary Service in the event of extended service outages caused by factors beyond our control (e.g., natural disasters, man-made events), and to restore services to the widest extent possible in a minimum time frame. All Burnley, Pendle & Rossendale Council for Voluntary Service sites are expected to implement preventive measures whenever possible to minimize operational disruptions and to recover as rapidly as possible when an incident occurs.

The plan identifies vulnerabilities and recommends necessary measures to prevent extended communications service outages. It is a plan that encompasses all Burnley, Pendle & Rossendale Council for Voluntary Service outreach sites and operations facilities.

This plan enabled CVS to react quickly, effectively and efficiently over the 12-month period of this report as the Covid-19 pandemic demanded immediate and then ongoing changes to our project delivery to ensure the safety of staff, volunteers and our beneficiaries.

The plan will be reviewed following the AGM and updated with learning.

c. RESERVES POLICY

The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by CVS should be approximately six months of total income. At this level, the Executive Committee feels that they would be able to continue the current activities of CVS in the event of a short-term unexpected drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed were this to happen.

The Trustees have considered the need for the Charity to sustain a level of reserves commensurate with its needs. In doing so, the Trustees have reflected that: -

- funding is not always clear or confirmed at the start of any financial year; funding is often paid in arrears; the Charity has an obligation to pay its bills expeditiously some staff contracts will be fixed term, limited to specific projects or permanent and, in the light of changing legislation, will attract redundancy pay entitlement.

The Trustees recognise that the charity is now at that state and will continue to monitor both the level and impact. The trustees are investing the free reserves to support the charity's activities.

d. SURPLUS/ DEFICIT

The Statement of Financial Activities shows net surplus/ deficit for the year of £152,812 and our reserves stand at £1,536,529 in total, as shown on the balance sheet. The net surplus for the year of £152,812 is made up of a surplus of £225,207 on unrestricted funds and a deficit of £72,395 on restricted funds.

e. GRANT MAKING POLICY

CVS receives monies from various bodies which it then seeks to distribute to organisations and individuals in response to applications sought and received. In particular, CVS invites applications for funding to the CCG Prescription for Wellbeing Grant, the Gannow Big Local Community Fund and the Eric Wright Charitable Trust. Applications are considered by independent funding panels that are convened by CVS with appropriate expertise and representation to ensure impartiality. The panel independently / collectively review each application against specific criteria, set by the agency which gave the initial monies to CVS to administer. If the grant application is approved, CVS advises the applicant, provides constructive feedback (on request), and offer appropriate post application support. The successful applicant will receive the Terms and Conditions and evaluation process. CVS will continue to provide support to all successful applicants during the life cycle of the grant fund.

Additionally, CVS distributes invested funds to provide relief for distress suffered by families in the Burnley area. It distributes sums amounting to no more than the annual interest and reserves from the investment fund each year. Criteria for the distribution of such grants are specified in the Trust Deed and the distribution policy is reviewed annually by the Trustees. Applications must come from an intermediary organisation and grants are paid to suppliers of services and goods not in cash to the family in distress.

Other miscellaneous amounts of money are received by CVS from a variety of sources on an ad hoc basis. Such grants are paid out by CVS in accordance with any instructions specified by the original grant donor.

Funds for CVS grant making are restricted or designated funds from donations, grants or funding arrangements made to CVS.

Structure, governance and management

a. CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in November 2021.

The company is constituted under a Memorandum of Association dated 27th August 1997 and is a registered charity number 1062446.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. PAY POLICY FOR SENIOR STAFF

The directors, who are the Organisation's trustees, and the senior management team, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. Related party transactions are in note 21 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other similar organisations of a similar size run on a voluntary basis and using the NJC pay scales and other guidance issues by ACEVO and NAVCA. NJC scales are a local government pay scales, which are extensively used in the voluntary sector and are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association. Trustees carry out an annual salary review.

If recruitment has proven difficult in the recent past a market addition is also paid with the pay maximum no greater than the highest benchmarked salary for a comparable role.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The charity is governed by its Memorandum and Articles of Association adopted on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011. The organisation is still in discussion with the Charity Commission about the proposal to extend the area of benefit.

The Board of Trustees is responsible for the overall governance of the charity. Trustees are either elected or co-opted from the membership and the total number of trustees may not exceed 18. Trustees can either be elected by nomination from a member organisation or as an individual member. Elected trustees remain in office for three years and are eligible for re-election, with one third of the Board being elected each year. Co-opted trustees are appointed by the Board of Trustees and serve for the remainder of that operational year. In addition,the Local Authorities in the area are entitled to nominate representatives to the Executive Committee and these are detailed on the foregoing statement of officers, professional advisors and registered office.

There is a strong and effective partnership between Trustees and staff which contributes significantly to the organisation's continued success.

Trustees are required to meet at least five times per year. These meetings include four quarterly Board meetings where Trustees review strategy and operational activity and agree plans and budgets and the Annual General Meeting. In addition Trustees are encouraged to participate in at least one of the charity:s sub-committees (Strategy and Finance). New Trustees and Local Authority representatives are given an Induction Pack containing everything they need to know about the charity and its work for effective and informed decision making.

The Board delegates the exercise of certain powers in connection with the management and administration of the charity as set out below. This is controlled by regular reporting back to the Executive Committee so that all decisions made can be ratified by the full board in due course.

i) Strategy
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the strategic direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(ii) Finance
The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the financial direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(iii) Chief Officer
The Chief Officer manages the day to day administration of the charity and its projects and is responsible for implementing policies agreed by the Executive Committee. The Chief Officer supports the other 37 members of staff together with short term additional project personnel and volunteers as required from time to time.
In addition, task and finish groups are set up as required in regard to The CVS Centre and CVS Gannow Community Centre.

e. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate

our exposure to the major risks.

Plans for future periods

a. FUTURE DEVELOPMENTS

During 2022/23, we remain fortunate in that the bulk of our funding is in place to deliver all of our activities. However, we do have a couple that have ended and we will be working hard to maintain those essential projects. There is plenty to do in ensuring that we are able to continue beyond the year end. We have completed some pilot projects supported through the clinical commissioning group (now integrated care board) and
been heavily involved in the developing social prescribing agenda and changes to the health systems.

As a Local infrastructure organisation we will continue to work to ensure we support the many VCF groups who need our support.

- We will continue to review, develop and update our strategy and business plans to continue to develop our vision and model to deliver our objectives.
- We will work with partners to open opportunities to bid for grants and contracts to support delivery of our charitable objects.
- We will continue to develop and be involved in consortia to support the sector.
- We will look to develop effective, proven as well as innovative ways of project delivery.
- We will work in partnership with statutory agencies to ensure that the sector influences policy development and service design.
- We will continue to strengthen and enhance our approach to impact measurement.
- We will review the facilities and usage of the BPRCVS buildingson Yorkshire St, Gannow Community Centre in Burnley, and our presence in Rossendale.
- We will continue to invest in our information technology and communications systems to improve the services we offer.
- We will continue to support our groups and volunteer programmes within the resources we have.
- We will maintain delivery and development of the Big Local Gannow programme.
- We will continue to deliver the NHS East Lancs Clinical Commissioning Group's Social Prescribing small grants scheme and the Social Prescribing Link Worker programme and will continue to seek and develop opportunities and relationships to encourage statutory agency investment for this kind of support for Voluntary, Community and Faith groups.
- We will develop the links made through the NASP (national academy for social prescribing) and the Thriving Communities programme.
- We will continue to develop our existing project delivery: Children and Young People services, Volunteer Community Transport, Volunteering and Social Prescribing as well as looking at new opportunities that benefit our communities. We will invest, from our reserves when needed, to strengthen the core services offered.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Burnley, Pendle and Rossendale Council for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position ofthe charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 23 Jan 23 and signed on their behalf by:

Trustee Susan J Biggs CHAIRMAN OF BPRCVS

SUSAN BIGGS - TRUSTEE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

OPINION

We have audited the financial statements of Burnley, Pendle and Rossendale Council for Voluntary Service (the 'charitable company') for the year ended 31 March 2022 set out on pages 14 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the

work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for

no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Smith & Goulding Limited

Smith and Goulding Ltd
Statutory Auditors

25 January 2023

2 Southport Road
Chorley
PR7 1LB
Date:

Smith and Goulding Ltd
Statutory Auditors are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
INCOME FROM:					
Donations and legacies	2	**10,349**	**8,102**	**18,451**	*12,766*
Charitable activities	3	**440,134**	**1,946,500**	**2,386,634**	*1,936,148*
Investments	5	**1,037**	**1,955**	**2,992**	*6,345*
Other income		**174,251**	**94,439**	**268,690**	*-*
TOTAL INCOME		**625,771**	**2,050,996**	**2,676,767**	*1,955,259*
EXPENDITURE ON:					
Charitable activities	7	**406,207**	**2,123,391**	**2,529,598**	*1,637,880*
TOTAL EXPENDITURE		**406,207**	**2,123,391**	**2,529,598**	*1,637,880*
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS		**219,564**	**(72,395)**	**147,169**	*317,379*
Net gains on investments		**5,643**	**-**	**5,643**	*11,196*
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		**225,207**	**(72,395)**	**152,812**	*328,575*
NET MOVEMENT IN FUNDS		**225,207**	**(72,395)**	**152,812**	*328,575*
RECONCILIATION OF FUNDS:					
Total funds brought forward		**666,408**	**717,309**	**1,383,717**	*1,055,142*
TOTAL FUNDS CARRIED FORWARD		**891,615**	**644,914**	**1,536,529**	*1,383,717*

The notes on pages 17 to 37 form part of these financial statements.

BURNLEY, PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

(A company limited by guarantee)
REGISTERED NUMBER: 3328219

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	£	2022 £	£	2021 £
FIXED ASSETS					
Tangible assets	12		**396,685**		*388,316*
Investments	13		**71,020**		*65,377*
			467,705		*453,693*
CURRENT ASSETS					
Debtors	14	**255,383**		*275,665*	
Cash at bank and in hand		**866,324**		*751,042*	
		1,121,707		*1,026,707*	
CREDITORS: amounts falling due within one year	15	**(52,883)**		*(96,683)*	
NET CURRENT ASSETS			**1,068,824**		*930,024*
NET ASSETS			**1,536,529**		*1,383,717*
CHARITY FUNDS					
Restricted funds	16		**644,914**		*717,309*
Unrestricted funds	16		**891,615**		*666,408*
TOTAL FUNDS			**1,536,529**		*1,383,717*

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 24 January 2023 and signed on their behalf, by:

The notes on pages 17 to 37 form part of these financial statements.

MR H ECCLES - TRUSTEE

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash provided by operating activities	18	**157,925**	*185,202*
Cash flows from investing activities:			
Dividends, interest and rents from investments		**(5,643)**	*(11,196)*
Purchase of tangible fixed assets		**(37,000)**	*(14,436)*
Net cash used in investing activities		**(42,643)**	*(25,632)*
Change in cash and cash equivalents in the year		**115,282**	*159,570*
Cash and cash equivalents brought forward		**751,042**	*591,472*
Cash and cash equivalents carried forward	19	**866,324**	*751,042*

The notes on pages 17 to 37 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Burnley, Pendle and Rossendale Council for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1. ACCOUNTING POLICIES (continued)

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1. ACCOUNTING POLICIES (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are thoseincurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	15% - 25% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1. ACCOUNTING POLICIES (continued)

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate ofthe amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value andsubsequently measured at their settlement value with the exception of bank loans which aresubsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The pensions costs charged in the financial statements represent the contributions payable by the charity during the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Donations	**10,349**	**8,102**	**18,451**	*12,766*
		7,710	*12,766*	
Total 2021	*5,056*			

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Charity activities	**440,134**	**1,946,500**	**2,386,634**	*1,936,148*
		1,554,922	*1,936,148*	
Total 2021	*391,226*			

4. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES BY TYPE OF INCOME

	Total funds 2022 £	*Total funds 2021 £*
Charitable Activities	**2,386,634**	*1,936,148*
	2,386,634	*1,936,148*
Total 2021	*1,936,148*	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Income from Charitable Activities and Other Income

	2022	2021
	£	£
SLA Grants (See below)	2,386,634	1,702,572
Rents and Service Charge Receivable	62,418	64,218
Payroll Bureau Fees	2,145	2,472
Membership Fees	2,375	2,340
Administration Fees	162,602	140,717
Other	8,661	14,348
Seminars/ Room Hire	30,489	9,481
Total	2,655,324	1,936,148

SLA Grants

	2022	2021
	£	£
Burnley Borough Council	369,829	171,077
Lancashire County Council	-	3,728
Pendle Borough Council	312,500	85,142
Rossendale Borough Council	277,616	65,970
NHS East Lancs CCG	835,878	746,740
NHS Blackburn with Darwen CCG	3,659	3,182
Community Foundation	-	14,500
Gannow Big Local	-	287,331
NAVCA	1,500	3,000
Little Green Bus	32,688	40,440
Children In Need	82,203	51,090
National Lottery Community Fund	-	49,502
National Association of Social Prescribing	70,000	65,744
LACVS	73,270	42,704
Big Lottery Fund - Reaching Communities	32,838	47,022
Lancashire Police and Crime Commissioner	-	6,000
The Rank Foundation	-	25,000
Nelson District Nursing Association	-	2,000
Pilgrim Trust	20,000	10,000
Other	1,000	400
UCLAN	8,000	-
Big Local Trust	170,205	-
NHS Greater Preston	13,000	-
Blackburn with Darwen CVS	75,773	-
Eric Wright Trust	6,675	-
Total	2,386,634	1,720,572

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

5. INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Investment income	**1,037**	**1,955**	**2,992**	*6,345*
Total 2021	*4,428*	*1,917*	*6,345*	

6. GRANTS PAYABLE

	Grants to Organisations 2022 £	Total 2022 £	*Total 2021 £*
Grants payable	**976,926**	**976,926**	*592,152*
Total 2021	*592,152*	*592,152*	

7. GOVERNANCE COSTS

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	*Total funds 2021 £*
Governance Internal audit costs	**-**	**-**	**-**	*2,546*
Governance Auditors/ Accountants' costs	**12,239**	**-**	**12,239**	*7,367*
	12,239	**-**	**12,239**	*9,913*

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

8. DIRECT COSTS

	2022 £	2021 £
Costs Directly Allocated to Activities:	-	-
Staff Costs (Including on costs)	834,013	571,436
Travel and other expenses - Staff	8,364	6,338
Travel and other expenses - Volunteer	20,319	19,960
Grants paid	941,356	592,152
Direct expenditure for community projects	222,703	23,636
Premises costs	-	21,008
Respite costs	7,008	370
Other Expenses	171	63
Audit and accountancy fees	9,000	7,367
Support Costs Allocated to Activities:	-	-
Premises costs	130,410	84,505
General office and finance staff	145,036	123,564
Training costs	11,399	5,191
Project administrative fees	158,178	125,218
Communications	8,755	20,758
Advertising, fees and subscriptions	10,238	8,860
Depreciation	19,381	20,248
Other Expenses	28	4,660
Accountancy	3,239	2,546
	2,529,598	1,637,880

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets:		
- owned by the charity	28,631	20,248
Auditors' and accountants costs	12,239	7,367

During the year, no Trustees received any remuneration (2021 - £NIL).
During the year, no Trustees received any benefits in kind (2021 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2021 - £NIL).

10. AUDITORS' REMUNERATION

The Auditor's remuneration amounts to an Audit fee of £4,500 -2021 - £9,000

11. STAFF COSTS

Staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	**885,804**	*627,781*
Social security costs	**60,446**	*43,490*
Other pension costs	**32,800**	*23,729*
	979,050	*695,000*

The average number of persons employed by the company (FTE) during the year was as follows:

	F2022
	No.
Direct Charitable Work	**39**
Administrative	**7**
	46

No employee received remuneration amounting to more than £60,000 in either year.

The charity trustees were not paid or received any other benefits from employment with CVS in the year (2021:NIL) neither were they reimbursed expenses during the year (2021 . NIL). No charity trustees received payment for professional or other services supplied to the charity.

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance and HR Officer and the Senior Development Officer. The total employee benefits of the key management personnel of CVS were £141,991 (2021: £121,738),

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

12. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Fixtures and fittings £	Tota £
Cost				
At 1 April 2021	**528,155**	**2,000**	**169,476**	**699,631**
Additions	**-**	**37,000**	**-**	**37,000**
At 31 March 2022	**528,155**	**39,000**	**169,476**	**736,631**
Depreciation				
At 1 April 2021	**175,094**	**1,375**	**134,846**	**311,315**
Charge for the year	**10,563**	**9,410**	**8,658**	**28,631**
At 31 March 2022	**185,657**	**10,785**	**143,504**	**339,946**
Net book value				
At 31 March 2022	**342,498**	**28,215**	**25,972**	**396,685**
At 31 March 2021	*353,061*	*625*	*34,630*	*388,316*

13. FIXED ASSET INVESTMENTS

	Trade investments £
Market value	
At 1 April 2021	**65,377**
Gains	**5,643**
At 31 March 2022	**71,020**

Investments at market value comprise:

	2022 £	2021 £
Trade investments	**71,020**	*65,377*

All the fixed asset investments are held in the UK

14. DEBTORS

	2022	2021
	£	£
Trade debtors	**101,428**	*186,418*
Other debtors	**-**	*13,831*
Prepayments and accrued income	**153,955**	*75,416*
	255,383	*275,665*

15. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Other creditors	**-**	*24,968*
Accruals and deferred income	**52,883**	*71,715*
	52,883	*96,683*

	£
Deferred income	
Deferred income at 1 April 2021	**60,535**
Resources deferred during the year	**10,946**
Amounts released from previous years	**(60,535)**
Deferred income at 31 March 2022	**10,946**

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021	Income	Expenditure	Gains/ (Losses)	Balance at 31 March 2022
	£	£	£	£	£
Unrestricted funds					
General Funds	**666,408**	**625,771**	**(406,207)**	**5,643**	**891,615**

16. STATEMENT OF FUNDS (continued)

Restricted funds

Distress Relief	76,467	1,955	(314)	-	78,108
Nelson COVID 19 Distress Relief	1,551	-	(1,551)	-	-
Prescription for Wellbeing	50,706	330,676	(354,879)	-	26,503
COVID 19 Emergency Response	7,405	-	(7,405)	-	-
Emergency Assistance Grants Programme	8,703	-	(8,117)	-	586
Social Prescribing Link Worker	12,391	383,262	(370,567)	-	25,086
Young Carers - Respite	7,956	1,380	(970)	-	8,366
Young Carers Activity Project	(18,501)	-	(877)	-	(19,378)
Mental Health Young Carers	5,032	35,338	(41,595)	-	(1,225)
Looked After Children	9,433	10,039	(7,621)	-	11,851
Young Caters Art and Wellbeing	1,312	-	(1,338)	-	(26)
Youth Empowerment Project	(114)	-	-	-	(114)
Young Carers Female Empowerment	5,236	20,039	(8,464)	-	16,811
ESIF Passport to Health and Employment Project	6,603	-	-	-	6,603
The CVS Centre - Running	(60,861)	79,252	(85,320)	-	(66,929)
CVS Gannow Community Centre - Running	85,733	69,289	(81,641)	-	73,381
The CVS centre - Building	210,159	-	(7,563)	-	202,596
CVS Gannow Community Centre - Building	137,000	-	(3,000)	-	134,000
Fixtures, Fitting and Equipment	708	-	-	-	708
Big Local	60,140	170,205	(176,579)	-	53,766
ESOL Project	36,718	5,990	(16,834)	-	25,874
Eric Wright Small Grants Scheme	11,896	6,675	(11,363)	-	7,208
Takepart Pathfinder	565	-	(500)	-	65
ESOL (Burnley Borough Council)	456	37,457	(32,381)	-	5,532
Population Health Management	18,396	-	(15,000)	-	3,396
ELCCG Funded Social Prescribing	2,968	-	-	-	2,968
Community Swabbing Project	(749)	34,382	(33,638)	-	(5)
Children and Young People's MH Personal Budgets	40,000	-	(22,698)	-	17,302
Small sundry grants/ donations	-	55	-	-	55
Kickstart placement scheme	-	26,886	(34,136)	-	(7,250)
Children In Need - Minibus	-	37,000	(9,250)	-	27,750
COVID Winter Fund Grants	-	1,016	(15,781)	-	(14,765)
Household Support Scheme	-	800,100	(767,756)	-	32,344
Young Carers We Count Project	-	-	(6,253)	-	(6,253)
	717,309	2,050,996	(2,123,391)	-	644,914
Total of funds	1,383,717	2,676,767	(2,529,598)	5,643	1,536,529

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	*Income* £	*Expenditure* £	*Transfers in/out* £	*Gains/ (Losses)* £	*Balance at 31 March 2021* £
General funds						
General Funds	*484,311*	*400,710*	*(217,144)*	*(1,469)*	-	*666,408*

16. STATEMENT OF FUNDS (continued)

Restricted funds

Distress Relief	*66,005*	*13,811*	*(3,349)*	-	-	*76,467*
Nelson COVID 19 Distress Relief	-	*2,000*	*(449)*	-	-	*1,551*
Prescription for Wellbeing	*81,605*	*327,781*	*(358,680)*	-	-	*50,706*
COVID 19 Emergency Response	*2,809*	*16,894*	*(12,298)*	-	-	*7,405*
Emergency Assistance Grants Programme	-	*253,876*	*(245,173)*	-	-	*8,703*
Social Prescribing Link Worker	*10,206*	*193,616*	*(191,431)*	-	-	*12,391*
Young Carers - Respite	*7,606*	*350*	-	-	-	*7,956*
Young Carers Activity Project	*(16,684)*	-	*(1,817)*	-	-	*(18,501)*
Mental Health Young Carers	*116*	*44,092*	*(39,176)*	-	-	*5,032*
Looked After Children	*6,308*	*9,998*	*(6,873)*	-	-	*9,433*
Young Caters Art and Wellbeing	*1,315*	-	*(3)*	-	-	*1,312*
Youth Empowerment Project	*1,886*	-	*(2,000)*	-	-	*(114)*
Young Carers Female Empowerment	*990*	*10,150*	*(5,904)*	-	-	*5,236*
ESIF Passport to Health and Employment Project	-	*26,730*	*(20,127)*	-	-	*6,603*
The CVS Centre - Running	*(62,399)*	*75,298*	*(73,760)*	-	-	*(60,861)*
CVS Gannow Community Centre - Running	*84,667*	*76,577*	*(75,511)*	-	-	*85,733*
The CVS centre - Building	*217,722*	-	*(7,563)*	-	-	*210,159*
CVS Gannow Community Centre - Building	*140,000*	-	*(3,000)*	-	-	*137,000*
Fixtures, Fitting and Equipment	*708*	-	-	-	-	*708*
Big Local	*(40,681)*	*267,331*	*(166,510)*	-	-	*60,140*
ESOL Project	*45,909*	*19,802*	*(28,993)*	-	-	*36,718*
Eric Wright Small Grants Scheme	*19,207*	-	*(7,311)*	-	-	*11,896*
Takepart Pathfinder	*565*	-	-	-	-	*565*
ESOL (Burnley Borough Council)	-	*10,954*	*(10,498)*	-	-	*456*
Population Health Management	-	*143,004*	*(124,608)*	-	-	*18,396*
ELCCG Funded Social Prescribing	*2,968*	-	-	-	-	*2,968*
Community Swabbing Project	-	*21,804*	*(22,553)*	-	-	*(749)*
Fair Share Trust	*3*	-	-	*(3)*	-	-
Young Carers	-	*5,000*	*(6,472)*	*1,472*	-	-
COVID 19 Winter Fund	-	*6,677*	*(6,677)*	-	-	-

16. STATEMENT OF FUNDS (continued)

Children and Young People's Mental Health Budgets	-	*40,000*	-	-	-	*40,000*
	570,831	*1,565,745*	*(1,420,736)*	*1,469*	-	*717,309*
Total of funds	*1,055,142*	*1,966,455*	*(1,637,880)*	-	-	*1,383,717*

RESTRICTED FUNDS

Distress Relief
This fund was set up to provide financial assistance to people in distress within the area of Burnley.

Nelson Covid 19 Distress Relief
A temporary distress fund for people in Nelson as a response to Covid 19. It will provide people with ill health who are financially in need access to white goods and payment of utility bills.

Prescription for Wellbeing
The purpose of this fund is to provide three strands of complementary activity:-
- a programme of grants to be made available to small voluntary, community and faith groups to deliver activities supporting the East Lancs. Clinical Commissioning Group's strategic aims;
- engagement activity support where engagement and partnership brings together groups to complement activity; and
- a community navigator programme to provide handholding support to enable individuals to access community activity.

"COVID-19 Emergency Response
Burnley, Pendle & Rossendale Council for Voluntary Service are partners in each of the district hubs set up to provide an immediate response to the COVID 19 pandemic and the national lockdown. CVS provided the resource for the volunteering offer and matching staff and volunteers to people needing help with a wide range of things, initially mainly shopping and medication. Burnley, Pendle & Rossendale Council for Voluntary Service applied for funding to support that response."

Community Swabbing Project
Provision of swabbers (Covid 19 testing) for hyper - local swabbing service to support swabbing in a variety of venues enabling opportunities closer to home.

Emergency Assistance Grants Programme
Support over a 5 month period over winter for people who are struggling to afford food and other essentials"due to Covid 19.

Covid 19 Winter Fund
The COVID Winter Grant scheme will provide funding to use to support those most in need with the cost of food, energy (heating, cooking, lighting), water bills (including sewerage) and other essentials.

Social Prescribing Link Worker Project
A national project of support which enables each PCN (primary care network) to fund a Social Prescribing link worker. The link workers in our area are employed by CVS on behalf of the PCNsto carry out the work which complements and enhances the existing Social Prescribing programme.

16. STATEMENT OF FUNDS (continued)

Young Carers
Provide emergency food parcels for families who are struggling due to the Covid 19 pandemic.

Young Carers - Respite
Provision of respite care for young carers within the Burnley, Pendle and Rossendale area.

Young Carers Activity Project
To provide opportunities for respite activity for young people who have informal caring responsibilities. This project had finished by 31st March, 2021.

Mental Health Young Carers
Caring for someone with Mental Health or substance misuse problems. Improve young carers self- esteem and confidence and reduce isolation.

Looked after Children
This project delivers support sessions for Looked After Children to develop individual support plans and activities. This will lead to raised aspirations and increased confidence.

Young Carers Art and Wellbeing
A project working with young carers around expression through art. The project funded an artistto work with our young carers through the medium of abstract art and different techniques to develop a final piece that would be used for an exhibition.

Youth Empowerment Project
Working with local business, this project aims to encourage aspirations amongst young people. This project had finished by 31st March, 2021.

Young Carers Female Empowerment Project
A project to support and empower females, age 7 - 18, who are facing disadvantage and/or adverse childhood experiences, in particular those at risk of CSE (child sexual exploitation). It is a pilot project and funds the salary of a part time worker.

Children and Young People's Mental Health Personal Budgets
Referrals accepted from CAHMS (children and young people mental health service) to improve health and wellbeing and enable progression by removing barriers for involvement in activities.

ESIF - Passport to health & Employment or Action for Job
To help unemployed and economically inactive people into employment, training or job search (participants must be permitted to work within the UK).

The CVS Centre - Running (formerly Voluntary Sector Resource Centre)
Running expenses of The CVS Centre (formerly the Rachel Kay Shuttleworth Building).

CVS Gannow Community Centre
Running Running expenses of the Gannow Community Centre.

The CVS Centre - Building (formerly Rachel-Kay Shuttleworth Building)
Represents monies given or awarded to the charity from various sources in order to purchase and renovate the Voluntary Sector Resource Centre.

CVS Gannow Community Centre - Building
Represents the acquisition by the charity of the Gannow Community Centre premises on

16. STATEMENT OF FUNDS (continued)

Adamson Street, Burnley.

Fixtures, Fittings and Equipment
This fund represents monies given or awarded to the charity from various sources in order to buy specific capital items.

Fair Share Trust
This is an initiative funded by the New Opportunities Fund (National Lottery) programme to target areas that suffer considerable disadvantage. The Pendle wards of Marsden, Walverden and Southfield have been identified as beneficiaries. The programme is to be delivered over a ten-year period to March 2013 and aims to build capacity, sustainability and social capital in local communities and improve the local environment.

Big Local
The Gannow area of Burnley has been designated a Big Local area to receive up to £1 million from the Big Lottery to improve the area over a ten year period. The first stage of the programme is to develop a local profile and plan. BPRCVS was asked to be the local trusted organisation to handle a Getting Started budget and employ an outreach worker.

ESOL Project
This is part of the Lancashire-wide Syrian refugee resettlement project to provide support to enable adults to access ESOL classes as a pathway to integration.

Eric Wright Small Grants Scheme
Burnley, Pendle & Rossendale Council for Voluntary Service have been commissioned to facilitate a small grants programme funded by the Eric Wright Charitable Trust to support voluntary, community and faith groups in our area.

Takepart Pathfinder
The Burnley, Pendle and Rossendale Takepart Pathfinder commenced in August 2009 following a successful bid to.the Department of Communities and Local Government. The main aims of the project are to support people to take a more active role in their communities and society generally by overcoming barriers and encouraging them to take on civic and civil roles.

East Lancashire Clinical Commissioning Group Funded Social Prescribing
A small grants scheme available to voluntary community & faith sector groups in Burnley, Pendle and Rossendale. The aim of the programme is to promote wellbeing, support the prevention of ill health and / or actively help reduce inappropriate use of GPs and admissions to hospitals.

Household Support Fund
The grant was distributed through small payments to support vulnerable households meet daily needs such as food, clothing, and utilities

16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	666,408	625,771	(406,207)	5,643	891,615
Restricted funds	717,309	2,050,996	(2,123,391)	-	644,914
	1,383,717	2,676,767	(2,529,598)	5,643	1,536,529

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	*Income £*	*Expenditure £*	*Transfers in/out £*	*Balance at 31 March 2021 £*
General funds	*484,311*	*400,710*	*(217,144)*	*(1,469)*	*666,408*
Restricted funds	*570,831*	*1,565,745*	*(1,420,736)*	*1,469*	*717,309*
	1,055,142	*1,966,455*	*(1,637,880)*	-	*1,383,717*

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	368,935	27,750	396,685
Trade investments	71,020	-	71,020
Current assets	504,543	617,164	1,121,707
Creditors due within one year	(52,883)	-	(52,883)
	891,615	644,914	1,536,529

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2021 £	*Restricted funds 2021* £	*Total funds 2021* £
Tangible fixed assets	*388,316*	-	*388,316*
Trade investments	*65,377*	-	*65,377*
Current assets	*309,398*	*717,309*	*1,026,707*
Creditors due within one year	*(96,683)*	-	*(96,683)*
	666,408	*717,309*	*1,383,717*

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	*2021* £
Net income for the year (as per Statement of Financial Activities)	**152,812**	*328,575*
Adjustment for:		
Depreciation charges	**28,631**	*20,248*
Decrease/(increase) in debtors	**20,282**	*(137,730)*
Decrease in creditors	**(43,800)**	*(25,891)*
Net cash provided by operating activities	**157,925**	*185,202*

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022 £	*2021* £
Cash in hand	**866,324**	*751,042*
Total	**866,324**	*751,042*

20. OPERATING LEASE COMMITMENTS

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
Amounts payable:		
Within 1 year	**5,707**	*13,189*

21. RELATED PARTY TRANSACTIONS

Lancashire BME Network LTD (LBN)
Mrs C Blythe is the CE of CVS and also a director/ trustee of LBN. In the year ended 31st March 2022, LBN paid a membership fee of £15 to BPR CVS

Pendle Borough Council (PBC)
PBC nominates councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at BPR CVS.
£47,500 was received in a grant towards BPR CVS core activities.
£265,000 was also received in a grant towards the Household Support Scheme which was then distributed to local individuals/ organisations.

Rossendale Borough Council (RBC)
Both Mrs J Oakes and B Ashworth are trustees of BPR CVS and also councillors of RBC. RBC Also nominates councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.
£25,000 was received in a grant towards BPR CVS core activities.
£1,016 was received in COVID Winter Fund projects.
£251,600 was also received in a grant towards the Household Support Scheme which was then distributed to local individuals/ organisations.

Burnley Borough Council (BBC)
Both Mrs M Lishman and Ms L Pate are trustees of CVS and also councillors of Burnley Borough Council. Burnley Borough Council also nominate two councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.
£34,617 was received in a grant towards BPR CVS core activities.
£8,550 was received towards the core running costs of the BPR CVS building.
£5,704 was received towards the core running costs of the Gannow Community Centre building.
£37,457 was received to help towards to ESOL English Together project.
Finally, £283,500 was also received in a grant towards the Household Support Scheme which was then distributed to local individuals/ organisations.

Lancashire Association of Councils for Voluntary Service (LA CVS)
Mrs C Blythe is the Chief Executive of CVS and Mrs N Zaman is a trustee of CVS. They are both a director/ trustee of LA CVS.
£5,000 was received in a grant towards BPR CVS core activities.
£35,645 was received in a grant towards the ESIF Passport to Health and Employment and £5,990 towards the ESOL project.
£26,635 was also received towards to the Kickstart programme.

22. POST BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year end.

23. CONTROLLING PARTY

Those directors listed on page one of the accounts control the company.

BURNLEY PENDLE AND ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 1062446

Accounts

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH, 2021

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

OFFICERS, PROFESSIONAL ADVISORS AND REGISTERED OFFICE

PRESIDENT:	The Mayor of Burnley	
EXECUTIVE COMMITTEE MEMBERS - TRUSTEES:	Mrs. S. Biggs	Chairman
	Mrs. M. Lishman	Vice Chair
	Mrs. S. Hughes	
	Dr. W. Park	
	Mr. H. Eccles	
	Mrs. B. Ashworth	
	Ms. L. Pate	
	Mr. F. Wren	(resigned 1st October, 2020)
	Mr. P. Kenyon	
	Mrs. J. Oakes	
	Mr. W. Blackburn	(resigned 15th June, 2021)
	Mrs N. Zaman	
	Mr H. Thomas	
	Dr. J. Taylor	
- REPRESENTATIVES:	Local councils and Lancashire County Council can provide representatives who are allowed to attend meetings but have no voting rights.	
CHIEF OFFICER:	Mrs. C. Blythe	
REGISTERED OFFICE AND PRINCIPLE ADDRESS:	The CVS Centre 62-64 Yorkshire Street Burnley Lancashire BB11 3BT	
AUDITORS:	Ashworth Moulds 11, Nicholas Street Burnley Lancashire BB11 2AL	
SOLICITORS:	Southerns Lodge House 2nd Floor Cow Lane Burnley Lancashire BB11 1NN	
BANKERS:	Virgin Money 25, Manchester Road Burnley Lancashire BB11 1HX	
REGISTERED COMPANY NUMBER:	3328219	
REGISTERED CHARITY NUMBER:	1062446	

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

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The following pages do not form part of the Statutory Accounts:-

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31ST MARCH, 2021

The past 12 months has been a year of confusion and uncertainty as the changing environment brought about by the Covid-19 pandemic has meant daily changes in our delivery and expectations from staff, volunteers and beneficiaries alike. However the organisation (thanks to an amazing staff team and brilliant volunteers) responded swiftly and efficiently. Burnley, Pendle & Rossendale Council for Voluntary Service (CVS) was already seeing an increase in demand for our services and the pandemic exacerbated this as we supported 1000's of people who were scared and worried about their future. Some of our staff had to work from home as they were classed as vulnerable, most others continued to come into our buildings (made Covid safe) to be able to respond to demand, and importantly give each other mutual support.

There is a lot more information in our Annual Impact Report about exactly what was done and how. The relationships and partnerships already established stood us in good stead, these were further enhanced as BPRCVS responded immediately to support the hubs across our three districts. People needed support quickly and waiting for funding and/or guidance was simply not an option. Asked for something in a morning and often by mid-afternoon at the latest, some positive action/response had been taken. Examples of this include volunteers for vaccination sites, drivers for the Covid virtual ward and emergency assistance funds.

Trustees played an active role in supporting our Chief Officer, her senior team, the staff and volunteers throughout.

Everyone plays a crucial part in ensuring Burnley, Pendle & Rossendale Council for Voluntary Service can continue the work it began over 86 years ago. Our mission has never changed and we continue to look for opportunities **that help people to help others**. The voluntary, community and faith sector in all its many guises and at all levels from the national to the small volunteer led local group play a vital part in supporting others. On a daily basis we see and hear stories that make us proud to be involved and play our part in enabling others to do what they do so brilliantly well.

As in recent years the Trustees' Report provides a great deal of information regarding the Charity's operation in the year under review and to offer thoughts on future activities. CVS staff and Ashworth Moulds have again assisted a great deal to ensure that the presentation of the financial details comply with relevant accounting requirements. These reflect a true state of the affairs of the charity and enable comparison with previous year's figures.

During the year we met all the usual conditions and criteria from our service level and grant agreements and increased requirements for monitoring. It is pleasing to note that once again all our funders and partners have been content with the information that we provided when they formally reviewed this in discussions with us. They were accepting of the challenges we faced in balancing essential delivery against reporting deadlines.

In the year under review we have continued to consider staffing as a result of the funding in place. As mentioned earlier trustees have committed to using some reserves – in line with our policies – to ensure that we have staff in place to deliver projects. This was even more important as the organisation jumped into action prior to any additional funding being agreed to cover costs such as volunteer inductions, mileage, home working equipment, making our buildings Covid safe and of course essential PPE. Volunteers sewed masks during that initial shortage.

I would like to conclude this report by extending thanks to a number of people and organisations. No business is effective without a leader and we have a Chief Officer who is prepared to deal with the challenges that inevitably occur. Christine has been ably supported by her senior team.

My thanks also go to the following organisations who have supported us during the year. Our accountants Ashworth Moulds, our solicitors Southerns and our key funders and partners, Burnley Borough Council, Pendle Borough Council, Rossendale Borough Council and Lancashire County Council. I also thank East Lancashire Clinical Commissioning Group, the Primary Care Networks, Public Health, National Academy for Social Prescribing, Lancashire Association of CVS, Little Green Bus (consortium lead for Lancashire Community Transport), Big Lottery - Reaching Communities, Gannow Big Local and BBC Children in Need. We have lots of funders and receive donations from many other organisations and individuals. My thanks go to each and every one of them. Without your support and belief in our organisation to support others it wouldn't be possible for us to do everything that we do.

Support has also come from many other organisations with donations to our Children and Young People department, Communicars and to our food share operating from Gannow. This extra funding provides these projects with the "extras" which make all the difference to people's lives.

Finally, I extend my appreciation to everyone involved with Burnley, Pendle & Rossendale Council for Voluntary Service, in particular staff and volunteers and my fellow trustees.

Susan Biggs
Chairman

The Executive Committee (Trustees) of Burnley, Pendle & Rossendale Council for Voluntary Service present their Annual Report for the year ended 31st March, 2021 under the Companies Act 2006 and the Charities Act 2011, together with the audited financial statements for that year. The accounts comply with the Companies Act 2006, the charity's governing document and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January, 2019).

1. REFERENCE AND ADMINISTRATIVE DETAILS

Burnley, Pendle & Rossendale Council for Voluntary Service, also known as CVS, is a registered charity (No. 1062446) and a company (No. 3328219) which is limited by guarantee. Its registered office is at The CVS Centre (formerly the East Lancashire Voluntary Sector Resource Centre), 62-64 Yorkshire Street, Burnley, Lancashire BB11 3BT.

The present Trustees, and any past Trustees who served during the year, are given on the foregoing statement of officers, professional advisors and registered office, together with the name of the Chief Officer, The President and the external advisers of the charity.

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is governed by its Memorandum and Articles of Association adopted on 27th August 1997 and amended on 16th September 2003. Further revised Articles of Association were adopted at the Annual General Meeting in September 2011. The organisation is still in discussion with the Charity Commission about the proposal to extend the area of benefit.

The Board of Trustees is responsible for the overall governance of the charity. Trustees are either elected or co-opted from the membership and the total number of trustees may not exceed 18. Trustees can either be elected by nomination from a member organisation or as an individual member. Elected trustees remain in office for three years and are eligible for re-election, with one third of the Board being elected each year. Co-opted trustees are appointed by the Board of Trustees and serve for the remainder of that operational year. In addition, the Local Authorities in the area are entitled to nominate representatives to the Executive Committee and these are detailed on the foregoing statement of officers, professional advisors and registered office.

There is a strong and effective partnership between Trustees and staff which contributes significantly to the organisation's continued success.

Trustees are required to meet at least five times per year. These meetings include four quarterly Board meetings where Trustees review strategy and operational activity and agree plans and budgets and the Annual General Meeting. In addition Trustees are encouraged to participate in at least one of the charity's sub-committees (Strategy and Finance). New Trustees and Local Authority representatives are given an Induction Pack containing everything they need to know about the charity and its work for effective and informed decision making.

The Board delegates the exercise of certain powers in connection with the management and administration of the charity as set out below. This is controlled by regular reporting back to the Executive Committee so that all decisions made can be ratified by the full board in due course.

(i) Strategy

The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the strategic direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

2. STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

(ii) Finance

The purpose of this sub-committee is to gather and provide information, guidance and recommendations for the full Board of Trustees on the financial direction and requirements of Burnley, Pendle & Rossendale Council for Voluntary Service.

(iii) Chief Officer

The Chief Officer manages the day to day administration of the charity and its projects and is responsible for implementing policies agreed by the Executive Committee. The Chief Officer supports the other 37 members of staff together with short term additional project personnel and volunteers as required from time to time.

In addition, task and finish groups are set up as required in regard to The CVS Centre and CVS Gannow Community Centre.

Pay policy for senior staff

The directors, who are the Organisation's trustees, and the senior management team, comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All directors/trustees give of their time freely and no director/trustee received remuneration in the year. Details of directors/trustees expenses are disclosed in note 10 to the accounts and details of related party transactions in note 20 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other similar organisations of a similar size run on a voluntary basis and using the NJC pay scales and other guidance issues by ACEVO and NAVCA. NJC scales are a local government pay scales, which are extensively used in the voluntary sector and are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association.

Trustees carry out an annual salary review.

If recruitment has proven difficult in the recent past a market addition is also paid with the pay maximum no greater than the highest benchmarked salary for a comparable role.

Statement of Trustee's Responsibilities

Legislation requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Council as at the end of the financial year and of its income and resources expended for that period.

In preparing those accounts the Trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Council will continue in operational existence.

2. STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

The Trustees have overall responsibility for ensuring that the charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable then to ensure that financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and for their proper application as required by Charity Law, and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities and to provide reasonable assurance that:

- the charity is operating efficiently and effectively;
- all assets are safeguarded against unauthorised use or disposition and are properly applied;
- proper records are maintained and the financial information used within the charity, or for publication, is reliable;
- the charity complies with relevant laws and regulations.

Internal controls over all forms of commitment and expenditure continue to be refined to improve efficiency. Processes are in place to ensure that performance is monitored and that the appropriate management information is prepared and reviewed regularly by both the management and Board of Trustees. A programme of financial controls is in place, supervised by an appointed trustee.

The systems of internal control are designed to provide reasonable assurance against material misstatement or loss. They include:

- an operational plan and budget approved by the Trustees;
- regular consideration by the Trustees of financial results and variances from budgets;
- delegation of day to day management authority and separation of duties.

3. OBJECTIVES AND ACTIVITIES OF THE CHARITY

The Charity's objects and its principal activities continue to be the promotion of any charitable purpose for the benefit of the community in Lancashire; to promote, co-ordinate, support and develop community activities and to unite citizens of all classes, both men and women, irrespective of political or religious opinion, in the promotion of health and social welfare.

The Charity is a Local Support and Development Organisation which exists to develop, support and promote voluntary action and charitable activity. This activity can be summarised in six key statements:

(i) We provide a range of support services to groups such as training, information, advice, payroll and office functions including access to sources of funding and constitutional advice;
(ii) We, through contact with individuals and groups, identify gaps in the provision of services and develop initiatives to meet those needs;
(iii) We bring together voluntary, community and faith organisations to discuss issues of common concern. This helps avoid duplication of effort and helps to ensure that groups work together;
(iv) We help to disseminate information about statutory service provision and development;
(v) We represent the views of the voluntary sector on many statutory led committees;
(vi) We are engaged in strategic partnership activity.

In addition, the charity delivers direct services to the community.

In setting and reviewing our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's General Guidance on public benefit. Our work is designed to support voluntary activity and develop the vitality of the voluntary, community and faith sector to improve lives and neighbourhoods.

4. STRATEGIC REPORT

The description under the headings "Achievements and performance" and "Financial Review" meet the company law requirements for the trustees to present a strategic report.

5. ACHIEVEMENTS AND PERFORMANCE

During March 2020 the Country was locked down because of the Covid-19 pandemic. This was followed by huge uncertainty as the pandemic created unprecedented conditions and issues for people.

Burnley, Pendle & Rossendale Council for Voluntary Service worked closely with the hubs in each area which were set up to support the response to the Covid 19 pandemic. The year's activities have focussed on the need and demand identified in supporting people and community group. Many organisations closed their doors as the volunteers themselves had to isolate, others saw a huge increase in demand and needed to adapt their delivery.

Burnley, Pendle & Rossendale Council for Voluntary Service concentrated resources immediately; working with our partners to ensure that many scared people were able to access support quickly.

Most of the Burnley, Pendle & Rossendale Council for Voluntary Service staff remained working from our offices. Arrangements were made for home working for those who were clinically vulnerable. We did not use the furlough scheme.

Many staff also contributed volunteer hours (over and above their paid role) freely giving up their evenings, weekend and bank holidays.

The year's key objectives and the impact of our achievements are summarised below. There is a lot more information in our Annual Impact Report.

- The CEO and senior team attended over **400** strategic network meetings, building and developing relationships and partnerships.
- The team received and completed **almost 4,000** referrals from the hubs for support across a wide range of things.
- The social prescribing programme team received and completed actions for over **1,500** referrals.
- Interest in volunteering to support the Covid response was received from over **1,000** people. The volunteers who completed registration and mandatory training provided over **3,500** hours of support.
- We continued to support people into other volunteer roles (outside of Burnley, Pendle & Rossendale Council for Voluntary Service) and filled 64 vacancies.
- We applied for and received additional funding aimed specifically at supporting the Covid-19 response and our thanks go to the funders for making that process as simple and as quick as possible.
- We received generous donations to support the response work.
- We provided over **830** hours of in-depth support to over **500** organisations providing a broad range of development and capacity building support, training from advice on establishment to governance to funding information and support for expansion. And of course, adapting services to be able to support others.
- Our website had over 200,000 visits to access information. Facebook and Twitter have increasing numbers of followers.
- Over **1,100 f**ood parcels were distributed from our Gannow Centre.
- Total of **£592,152** (including Gannow Big Local monies) awarded through CVS to support people and groups, some of which was specific to the Covid response programmes. This figure however does not include funding issued directly from Cliviger Parish Council.
- **£374,833** funding awarded to Voluntary, Community and Faith groups.
- **£217,319** to individuals.

5. ACHIEVEMENTS AND PERFORMANCE (Continued)

- We put refurbishment in our buildings on hold.
- We completed year 3 of delivering the Reaching Communities- Growing Gannow project. 3 members of staff are based in the Centre where a food share enabled people to get food and other essentials that were needed.
- Over **6,000** people visited the 2 centres over the year, despite the fact that the buildings were closed to the public.
- We have maintained a lease on a property in Nelson and have 2 offices in the AB & D Centre in Bacup. These provide bases for outreach staff.
- The Social Prescribing programme has seen ongoing growth as our Community Connector team, who had been joined by 6 full time Social Prescribing Link workers in early 2020, saw more additional workers recruited to respond to the increasing demand.
- The appointment of our CEO (in a partnership) as the North West regional lead for NASP (National Academy for Social Prescribing) means that we are involved in the national agenda.
- OUR CEO was a Guest speaker at the NASP launch in November 2020.
- The work with Gannow Big Local as the LTO (locally trusted organisation) has continued with support during the pandemic. An additional investment was received to support local residents through this period.
- Our Volunteer Transport scheme has provided 2,094 journeys this year & registered 50 new passengers. There was a reduction in journeys as people were unable to go out to join activities. However, the drivers stepped up and supported 100s of people with shopping requests, delivering medication etc. and as winter approached delivering oximeters for the Covid virtual ward.
- We continue to use social media including Facebook and Twitter which enable us to communicate effectively and speedily with our contacts.
- Examples include **an average of over 8,500** unique visitors to our website each quarter. In total over **203,000** visits over the year.

Our services and support are available to members and non-members alike although some require fully paid-up membership.

No Trustee has received any private benefit from the charity.

6. FINANCIAL REVIEW

The Statement of Financial Activities shows net surplus for the year of £328,575 and our reserves stand at £1,383,717 in total, as shown on page 16. The net surplus for the year of £328,575 is made up of a surplus of £182,097 on unrestricted funds and a surplus of £146,478 on restricted funds.

Reserves Policy
The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by CVS should be approximately six months of total income. At this level, the Executive Committee feels that they would be able to continue the current activities of CVS in the event of a short-term unexpected drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed were this to happen.

The Trustees have considered the need for the Charity to sustain a level of reserves commensurate with its needs. In doing so, the Trustees have reflected that: -

- funding is not always clear or confirmed at the start of any financial year;
- funding is often paid in arrears;
- the Charity has an obligation to pay its bills expeditiously
- some staff contracts will be fixed term, limited to specific projects or permanent and, in the light of changing legislation, will attract redundancy pay entitlement.

The Trustees recognise that the charity is now at that state and will continue to monitor both the level and impact. The trustees are investing the free reserves to support the charity's activities.

6. FINANCIAL REVIEW (CONTINUED)

Reserves Policy (continued)
At present, the free reserves for the General Fund, which stand at £652,168 (2020: £473,202), are below the level set by the policy. The Executive Committee are currently monitoring the position and considering ways in which to raise additional unrestricted funds.

Principle Risks and Uncertainty
The trustees have a risk management strategy which comprises:

- -an annual review of the principal risks and uncertainties that the charity faces;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring relevant accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff.

Significant Events
Burnley Pendle & Rossendale Council for Voluntary Service adopted and approved a business continuity plan which is reviewed and amended on an annual basis.

The purpose of this business continuity plan is to prepare Burnley, Pendle & Rossendale Council for Voluntary Service in the event of extended service outages caused by factors beyond our control (e.g., natural disasters, man-made events), and to restore services to the widest extent possible in a minimum time frame. All Burnley, Pendle & Rossendale Council for Voluntary Service sites are expected to implement preventive measures whenever possible to minimize operational disruptions and to recover as rapidly as possible when an incident occurs.

The plan identifies vulnerabilities and recommends necessary measures to prevent extended communications service outages. It is a plan that encompasses all Burnley, Pendle & Rossendale Council for Voluntary Service outreach sites and operations facilities.

This plan enabled CVS to react quickly, effectively and efficiently over the 12-month period of this report as the Covid-19 pandemic demanded immediate and then ongoing changes to our project delivery to ensure the safety of staff, volunteers and our beneficiaries.

The plan will be reviewed following the AGM and updated with learning.

General Fund
Any surplus funds are left to accumulate in the General Reserve where they will be held to form the financial basis for future development, extension and provision of services for the people of Burnley, Pendle and Rossendale.

Grant Making Policy
CVS receives monies from various bodies which it then seeks to distribute to organisations and individuals in response to applications sought and received. In particular, CVS invites applications for funding to the CCG Prescription for Wellbeing Grant, the Gannow Big Local Community Fund and the

6. FINANCIAL REVIEW (CONTINUED)

Grant Making Policy (continued)
Eric Wright Charitable Trust. Applications are considered by independent funding panels that are convened by CVS with appropriate expertise and representation to ensure impartiality. The panel independently / collectively review each application against specific criteria, set by the agency which gave the initial monies to CVS to administer. If the grant application is approved, CVS advises the applicant, provides constructive feedback (on request), and offer appropriate post application support. The successful applicant will receive the Terms and Conditions and evaluation process. CVS will continue to provide support to all successful applicants during the life cycle of the grant/fund.

Additionally, CVS distributes invested funds to provide relief for distress suffered by families in the Burnley area. It distributes sums amounting to no more than the annual interest and reserves from the investment fund each year. Criteria for the distribution of such grants are specified in the Trust Deed and the distribution policy is reviewed annually by the Trustees. Applications must come from an intermediary organisation and grants are paid to suppliers of services and goods not in cash to the family in distress.

Other miscellaneous amounts of money are received by CVS from a variety of sources on an ad hoc basis. Such grants are paid out by CVS in accordance with any instructions specified by the original grant donor.

Funds for CVS grant making are restricted or designated funds from donations, grants or funding arrangements made to CVS.

Investment Policy and Performance
Under the Articles of Association, CVS has the power to make any investment which the Executive Committee Members see fit. The Committee has considered the most appropriate policy for investing funds and has found that specialised unit trusts, designed for the charity sector, meet their requirements ethically and on a long term view to generate both income and capital growth.

Investment Policy and Performance (Continued)
The Executive Committee consider the return on investments, at approximately 2.92% in the year (2020: 3.46%), to be satisfactory given the difficult current economic market. The rate of interest achieved on bank deposits ranged from approximately 0.75% to 1.65% which is poor but the best that can be obtained given the current market rates. The charity will continue to actively look to achieve the best possible return on its investments.

Tangible Fixed Assets
Details of movements in Fixed Assets are set out in Note 11 and Investments summarised in Note 12 to the Accounts.

Funding
The present level of funding is adequate to support the continuation of CVS's projects for the short term, and the Executive Committee Members consider the financial position of CVS to be satisfactory. Future funding is applied for and given the support of local authorities, government agencies and other funding bodies, CVS intends to continue its core activities together with such additional projects as can be arranged with specific financial support from third parties.

Pension Scheme
CVS participates in a multi-employer pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. As at 31st March, 2021 the fund was in deficit and the net present value of the deficit reduction contributions payable by CVS under the deficit funding agreement that relates to the deficit was £8,620 (see note 25 on pages 39 to 41). The company has again chosen not to include this amount as a liability, to be consistent. Full disclosure is made in the notes to the accounts. The trustees are taking professional advice as to how to address this deficit and mitigate any future risks.

7. PLANS FOR FUTURE PERIODS

During 2021/22, we remain fortunate in that we have funding in place to deliver all of our activities and will be launching additional projects of support.

The profile of CVS rose during the pandemic as we reacted quickly and efficiently to support people and the wider VCG groups.

Early in the new financial year CVS worked in partnership with the hubs in the 3 districts to respond to the Covid-19 pandemic. The plans that CVS had lain in the previous year generally put is in an excellent place and enabled an immediate response working in partnership with the hubs across our three districts.

- We will continue to review, develop and update our strategy and business plans to continue to develop our vision and model to deliver our objectives.
- We will present special resolutions at the November 2021 Annual General Meeting to update our Articles of Association.
- We will work with partners to open opportunities to bid for grants and contracts to support delivery of our charitable objects.
- We will continue to develop and be involved in consortia to support the sector.
- We will look to develop effective, proven as well as innovative ways of project delivery.
- We will work in partnership with statutory agencies to ensure that the sector influences policy development and service design.
- We will continue to strengthen and enhance our approach to impact measurement.
- We will review the facilities and usage of the CVS buildings on Yorkshire St, Gannow Community Centre in Burnley, the CVS centre building in Nelson, and our presence in Rossendale.
- We will continue to invest in our information technology and communications systems to improve the services we offer.
- We will continue to support our groups and volunteer programmes within the resources we have.
- We will maintain delivery and development of the Big Local Gannow programme.
- We will deliver the NHS East Lancs Clinical Commissioning Group's Social Prescribing small grants scheme and the Social Prescribing Link Worker programme and will continue to seek and develop opportunities and relationships to encourage statutory agency investment for this kind of support for Voluntary, Community and Faith groups.
- We will develop the links made through the NASP (National Academy for Social Prescribing) and the Thriving Communities programme.
- We will continue to develop our existing project delivery: Children and Young People services, Volunteer Community Transport, Volunteering and Social Prescribing as well as looking at new opportunities that benefit our communities.
- We will invest, from our reserves when needed, to strengthen the core services offered.

8. AUDITORS

The Auditors, Messrs. Ashworth Moulds have signified their willingness to remain in office. A Resolution to re-appoint them will be proposed at the Annual General Meeting.

9. STATEMENT OF DISCLOSURE

(a) So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware, and

(b) They have taken all the steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

10 APPROVAL

This report was approved by the Executive Committee Members and Trustees on and signed on their behalf:-

Mrs. S. Biggs (Chairman)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

Opinion

We have audited the financial statements of Burnley, Pendle & Rossendale Council for Voluntary Service (the "charitable company") for the year ended 31st March, 2021 which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Statement), the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "*The Financial Reporting Standard applicable in the UK and Republic of Ireland*" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March, 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions, that individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report

Other information

The other information comprises the information included in the Chairman's Report and Trustees' Report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a strategic report.

Responsibilities of trustees
As explained more fully in the trustees' responsibilities statement set out on pages 3 and 4, the trustees, who are also the directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instance of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatement in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud
Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011 and taxation legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence. capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified
We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified	Audit response
Risk of fraud through management bias and override of controls	• performed analytical procedures to identify any unusual or unexpected relationships; • tested journal entries to identify unusual transactions; • assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; • assessed whether judgement and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias. • reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and • investigated the rationale behind significant or unusual transactions.
Risk of irregularities and non-compliance with laws and regulations	• agreeing financial statement disclosures to underlying supporting documentation;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing Standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Holmes BA FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds
Chartered Accountants, Statutory Auditor

11 Nicholas Street
Burnley
BB11 2AL

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE STATEMENT)

YEAR ENDED 31ST MARCH, 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.21 Total Funds £	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.20 Total Funds £
INCOME AND ENDOWMENTS FROM:-							
Donations and Legacies	2	5,056	7,710	12,766	8,648	3,304	11,952
Charitable Activities	4-5	391,226	1,544,922	1,936,148	198,945	824,033	1,022,978
Investment Income	3	4,428	1,917	6,345	4,873	1,879	6,752
TOTAL INCOME AND ENDOWMENTS		400,710	1,554,549	1,955,259	212,466	829,216	1,041,682
EXPENDITURE ON:	7-8						
Charitable Activities		217,144	1,420,736	1,637,880	284,246	829,400	1,113,646
TOTAL EXPENDITURE		217,144	1,420,736	1,637,880	284,246	829,400	1,113,646
Net Gains/(Losses) on Investments	12	-	11,196	11,196	-	(1,772)	(1,772)
NET EXPENDITURE		183,566	145,009	328,575	(71,780)	(1,956)	(73,736)
Transfers between Funds	23	(1,469)	1,469	-	(20,861)	20,861	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		182,097	146,478	328,575	(92,641)	18,905	(73,736)
NET MOVEMENT IN FUNDS FOR THE YEAR		182,097	146,478	328,575	(92,641)	18,905	(73,736)
Reconciliation of Funds							
Total Funds Brought Forward at 01.04.20		484,311	570,831	1,055,142	576,952	551,926	1,128,878
TOTAL FUNDS CARRIED FORWARD AT 31.03.21	23	666,408	717,309	1,383,717	484,311	570,831	1,055,142

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 16 to 42 form an integral part of these accounts.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE
Company Registration Number 3328219 (England and Wales)

BALANCE SHEET AS AT 31ST MARCH, 2021

	NOTES	2021		2020	
FIXED ASSETS		£	£	£	£
Buildings and Fixtures, Fittings and Equipment	11		388,316		394,128
Investments	12		65,377		54,181
TOTAL FIXED ASSETS			453,693		448,309
CURRENT ASSETS					
Debtors and Prepayments	13	275,665		137,935	
Cash at Bank and in Hand	14	751,042		591,472	
TOTAL CURRENT ASSETS		1,026,707		729,407	
Creditors : Amounts falling due within one year	15	96,683		122,574	
NET CURRENT ASSETS			930,024		606,833
TOTAL ASSETS LESS LIABILITIES			1,383,717		1,055,142
THE FUNDS OF THE CHARITY					
Unrestricted	23		666,408		484,311
Restricted	23		717,309		570,831
TOTAL CHARITY FUNDS			£ 1,383,717		£ 1,055,142

The notes on pages 16 to 42 form an integral part of these accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Executive Committee Members and Trustees on

.....

and signed on their behalf:-

..... Mrs. S. Biggs (Chairman)

..... Mrs. M. Lishman (Vice Chair)

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

YEAR ENDED 31 MARCH 2021

STATEMENT OF CASH FLOWS

	Note	2021 £	2020 £
Cash Flows from Operating Activities:			
Net Cash Provided By / (Used In) Operating Activities	1	153,225	(61,285)
Cash Flows from Investing Activities			
Interest from Investments		6,345	6,752
Net Cash Provided By / (Used In) Investing Activities		6,345	6,752
Change in Cash and Cash Equivalents in the Year		159,570	(54,533)
Cash and Cash Equivalents at the Beginning of the Year		591,472	646,005
Cash and Cash Equivalents at the End of Year	2	£ 751,042	591,472

1 Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities	2021 £	2020 £
Net Income/(Expenditure) for the Reporting Period (as per the Statement of Financial Activities)	328,575	(73,736)
Adjustments for:		
Depreciation Charges	20,248	18,398
Investment Income	(6,345)	(6,752)
Profit on Investments	(11,196)	1,772
Purchase of Fixed Assets	(14,436)	(14,152)
(Increase)/ Decrease in Debtors	(137,730)	(43,719)
(Decrease) / Increase in Creditors	(25,891)	56,904
Net Cash Provided By / (Used In) Operating Activities	153,225	(61,285)

2 Analysis of Cash and Cash Equivalents	2021 £	2020 £
Cash in Hand	418,720	264,251
Notice Deposits (less than 3 months)	332,322	327,221
	751,042	591,472

3 Analysis of Changes in Net Funds

The charity had no debt during the year.

1 ACCOUNTING POLICIES

Company Information

Burnley, Pendle & Rossendale Council for Voluntary Service is a company limited by guarantee incorporated in England and Wales. The registered office is at The CVS Centre (formerly the East Lancashire Voluntary Sector Resource Centre), 62/64 Yorkshire Street, Burnley, Lancashire BB11 3BT.

1.1 Basis of Accounting

The accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January, 2019. The charity is a Public Benefit Entity as defined by FRS 102. Assets and liabilities are initially recorded at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the function currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going Concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees have taken into account the impact of COVID-19 on their assessment of going concern. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees' continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Executive Committee for particular purposes.

- Restricted funds are subject to restrictions on their expenditure imposed by the donor.

1 ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy, and it is probable that the income will be received. The following specific policies are applied to particular categories of income.

- Donations and legacies income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

- Income from grants, service level agreements and contracts where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts as they cannot be measured easily and are not considered significant.

- Investment income is included when receivable.

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 7.

1 ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible Fixed Assets

All material expenditure on the acquisition of fixed assets is capitalised at the amount expended.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets less their estimated residual value, over their expected useful lives as follows:-

Freehold land and buildings	2% straight line basis
Fixtures, fittings and equipment	15% - 25% straight line basis
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to the Statement of Financial Activities.

1.7 At each reporting period end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the charity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

1.8 Investments

Investments are stated at market value. Realised and unrealised gains and losses are dealt with in the Statement of Financial Activities. Investment income plus associated tax recoverable is credited to income on an accruals basis, using dates of payment for dividends.

1.9 Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition of opening of the deposit or similar account.

1.10 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instrument Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charity's balance sheet when the charity becomes a party to the contractual provisions of the instrument.

1 ACCOUNTING POLICIES (CONTINUED)

1.10 Financial Instruments (continued)

All the charity's financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments
Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities cease to be recognised when and only when the charity's obligations are discharged, cancelled, or they expire.

1.11 Value Added

Value added tax is not recoverable by CVS and as such it is included in the relevant costs in the Statement of Financial Activities.

1.12 Corporation Tax

No taxation charge is included in the accounts since the charity has been set up for charitable purposes and has been accepted as being a charity for tax purposes.

1.13 Employee Benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.14 Pensions

The pensions costs charged in the financial statements represent the contributions payable by the charity during the year.

		Core Activities	Carers Service	Volunteering	Gannow Community Centre and The CVS Centre	Community Capacity Bdg, Dev & Empowerment	Year ended 31.03.21 Total	Year ended 31.03.20 Total
		£	£	£	£	£	£	£
2	**Income from Donations and Legacies**							
	Donations	3,986	8,434	130	116	100	12,766	11,952
3	**Income from Investments**							
	Bank interest	4,435	-	-	-	-	4,435	4,880
	Other	1,910	-	-	-	-	1,910	1,872
		6,345	-	-	-	-	6,345	6,752
4	**Income from Charitable Activities**							
	SLA Grants (see note 5)	1,011,019	107,090	72,466	71,006	440,991	1,702,572	844,584
	Rents & Service Charge Receivable	-	-	-	64,218	-	64,218	66,513
	Payroll Bureau Fees	2,472	-	-	-	-	2,472	2,598
	Membership Fees	2,340	-	-	-	-	2,340	1,410
	Administration Fees	140,717	-	-	-	-	140,717	47,967
	Other	7,294	-	-	7,054	-	14,348	31,661
	Seminars/Room Hire	-		-	9,481	-	9,481	28,245
		1,163,842	107,090	72,466	151,759	440,991	1,936,148	1,022,978

5 Grant Providers - SLAs	Core Activities	Carers Service	Volunteering	Gannow Community Centre and The CVS Centre	Community Capacity Bdg, Dev & Empowerment	Year ended 31.03.21 Total	Year ended 31.03.20 Total
	£	£	£	£	£	£	£
Burnley Borough Council	157,139	-	-	2,984	10,954	171,077	23,000
Lancashire County Council	-	-	-	-	3,728	3,728	5,420
East Lancs NHS	-	-	-	-	-	-	62,570
Pendle Borough Council	85,142	-	-	-	-	85,142	16,115
Rossendale Borough Council	65,970	-	-	-	-	65,970	-
Big Local Trust	-	-	-	-	-	-	150,693
NHS East Lancs CCG	558,440	40,000	5,296	-	143,004	746,740	-
NHS Blackburn with Darwen CCG	3,182	-	-	-	-	3,182	-
Community Foundation	8,500	6,000	-	-	-	14,500	-
East Lancs Clinical Commissioning Grp	-	-	-	-	-	-	329,668
Gannow Big Local	-	-	-	-	267,331	267,331	-
NAVCA	3,000	-	-	-	-	3,000	-
Little Green Bus	-	-	40,440	-	-	40,440	51,263
Children in Need	-	51,090	-	-	-	51,090	58,780
National Lottery Community Fund	35,502	-	-	14,000	-	49,502	-
National Association of Social Prescribing	67,744	-	-	-	-	67,744	-
Lancashire Association of CVS	-	-	26,730	-	15,974	42,704	49,388
Big Lottery Fund and ESF Building Better Opportunities Grant	-	-	-	-	-	-	2,819
Big Lottery Fund Reaching Communities Grant	-	-	-	47,022	-	47,022	64,022
Lancashire Police and Crime Commissioner	6,000	-	-	-	-	6,000	4,000
The Rank Foundation	18,000	-	-	7,000	-	25,000	-
Eric Wright Charitable Trust	-	-	-	-	-	-	20,000
Nelson District Nursing Association	2,000	-	-	-	-	2,000	-
Pilgrim Trust	-	10,000	-	-	-	10,000	2,500
Bibas Foundation	-	-	-	-	-	-	3,846
Other	400	-	-	-	-	400	500
	1,011,019	107,090	72,466	71,006	440,991	1,702,572	844,584

6 Grants Received as Agent

i) Burnley Wood Community Centre

During the year ended 31st March, 2020 CVS received £5,000 from Burnley Borough Council following the closure of Burnley Wood community centre in order to pay outstanding utility bills for the centre of £3,999. This left a balance of £1,001 as at 31st March, 2020 and this has been included in CVS's accounts as "Other Creditors" as at 31st March, 2020. The balance is unchanged at 31st March, 2021.

ii) Padiham Flood Fund

In the year ended 31st March, 2016 CVS was asked by Burnley Borough Council to hold donations received in relation to the Padiham Flood fund and pay grants out from the fund as requested. Donations totalling £4,941 were received and payments made of £550 in the year ended 31st March, 2016 leaving a balance of £4,391 as at 31st March, 2016. In the year ended 31st March, 2017 further donations of £962 were received and payments of £4,803 made.This left a balance of £550 as at 31st March, 2017 and at subsequent year ends until the monies were paid over to Padiham Town Council during the year ended 31st March, 2020.

iii) Canalside Project Monies

At 1st April, 2018 CVS was holding £288 on behalf of the Canalside Community Association. During the year ended 31st March, 2019 there was expenditure of £273 on tuck shop and arts and craft items leaving a balance of £15. This was been shown under creditors as "Monies Held for Others" as at 31st March, 2019. During the year ended 31st March, 2020 the remaining monies were used on arts and craft activities leaving a balance of nil as at 31st March, 2020.

7 TOTAL EXPENDITURE

	Basis of Allocation	Core Activities	Carers Service	Volun-teering	Gannow Community Centre and The CVS Centre	Community Capacity Bdg, Dev & Empowerment	Year ended 31.03.21 Total	Year ended 31.03.20 Total
Costs Directly Allocated to Activities								
Staff Costs (including Pension Costs)	Direct	360,188	47,238	42,443	84,378	37,189	571,436	449,909
Travel and Other Expenses - Staff	Direct	4,318	1,798	-	87	135	6,338	10,165
Travel and Other Expenses - Volunteers	Direct	15,686	-	3,256	220	798	19,960	27,468
Grant Funding (see note 8)	Direct	393,659	-	-	-	198,493	592,152	203,784
Direct Expenditure for Community Projects	Direct	13,975	1,718	-	2,615	5,328	23,636	111,052
Premises Costs	Direct	-	-	-	21,008	-	21,008	25,094
Respite Costs	Direct	-	370	-	-	-	370	5,805
Fundraising and Publicity	Direct	-	-	-	-	-	-	1,253
Other Expenses	Direct	37	6	4	12	4	63	398
Legal and Professional Fees	Direct	-	-	-	-	-	-	-
Audit Fees - Statutory	Direct	4,107	564	480	1,543	673	7,367	7,537
Support Costs Allocated to Activities								
Premises Costs	Floor Area	30,014	4,303	4,906	13,528	31,754	84,505	58,972
General Office and Finance Staff	Staff Time	86,039	1,324	1,382	9,338	25,481	123,564	89,165
Training Costs	Usage	457	299	577	148	3,710	5,191	15,703
Project Administration Fees	Usage	85,930	5,300	1,400	5,400	27,188	125,218	51,194
Communications	Usage	11,482	862	1,342	3,340	3,732	20,758	23,894
Advertising, Fees & Subs	Usage	5,326	829	438	1,843	424	8,860	9,055
Depreciation	Usage	5,955	185	5	13,735	368	20,248	18,398
Other Expenses	Usage	107	10	-	2,124	2,419	4,660	2,289
Accountancy	Staff Time	1,333	224	250	515	224	2,546	2,511
		1,018,613	65,030	56,483	159,834	337,920	1,637,880	1,113,646

Notes:

i) Some of the categories of support costs include expenses which have been allocated on various different basis. The method of allocation disclosed is that which relates to the major cost within the category.

ii) Some of the amounts shown under support costs may actually include a small element of costs which in theory could be attributable directly to activities. However, it is not possible to easily separate these costs from the support element and so they have all been included together.

8 ANALYSIS OF GRANT FUNDING

	Grants to Institutions	Grants to Individuals
Core Activities	176,340	217,319
Building Development and Empowerment	198,493	-
	£ 374,833	£ 217,319

Grant Funding to Institutions:

Large grants to institutions:		
Prescription for Wellbeing	Pendle Leisure Ltd grant	30,000
Big Local	Burnley Leisure Youth Engagement	40,000
	New Era grant for babies and toddlers	28,199
Population Health Mangement	Pennine Lancashire Community Farm	18,973
Small grants to institutions		257,661
		£ 374,833

There were 76 smaller grants awarded in the year. These grants ranged from £20 to £10,000 the average being £3,390 per grant.

These grants were made to a number of voluntary, community and faith sector organisations including local sports and youth clubs in order to promote volunteering, community development and social cohesion.

9 NET INCOME / (EXPENDITURE) FOR THE YEAR

This is stated after charging:-	Year ended 31.03.21	Year ended 31.03.20
Depreciation	£ 20,248	£ 18,398
Auditors Remuneration	£ 7,367	£ 7,537
Accountancy Services	£ 2,546	£ 2,511

10 STAFF COSTS

Wages and Salaries	627,781	487,760
Social Security Costs	43,490	31,808
Pension Costs (See note 18)	23,729	19,506
	£ 695,000	£ 539,074

No employee earned more than £60,000 per annum (2020 : £NIL).

The charity trustees were not paid or received any other benefits from employment with CVS in the year (2020 :NIL) neither were they reimbursed expenses during the year (2020 : £ NIL). No charity trustees received payment for professional or other services supplied to the charity.

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance and HR Officer and the Senior Development Officer. The total employee benefits of the key management personnel of CVS were £121,738 (2020 : £ 110,483).

The average weekly number of staff employed by CVS during the year was as follows:-

	No.	No.
Direct Charitable Work	32	25
Administrative	6	4
	38	29

11	TANGIBLE FIXED ASSETS	Freehold Land & Buildings	Fixtures, Fittings & Equipment	Motor Vehicle	Total
	Cost				
	At 1st April, 2020	528,155	155,040	2,000	685,195
	Additions	-	14,436	-	14,436
	At 31st March, 2021	£ 528,155	£ 169,476	£ 2,000	£ 699,631
	Depreciation				
	At 1st April, 2020	164,531	125,661	875	291,067
	Charge for the Year	10,563	9,185	500	20,248
	At 31st March, 2021	£ 175,094	£ 134,846	£ 1,375	£ 311,315
	Net Book Value				
	At 31st March, 2021	£ 353,061	£ 34,630	£ 625	£ 388,316
	At 31st March, 2020	£ 363,624	£ 29,379	£ 1,125	£ 394,128

12	INVESTMENTS	Year ended 31.03.21	Year ended 31.03.20
	3,647 Income Units held in COIF charity fund for the League of Social Services Distress Fund at market valuation	65,377	54,181
	Less: Market Valuation Brought Forward	54,181	55,953
	Unrealised Gain/(Loss) for the Year (as shown in the Statement of Financial Activities)	£ 11,196	£ (1,772)

13	DEBTORS AND PREPAYMENTS		
	Trade Debtors	186,418	40,199
	Accrued Income	75,416	76,275
	Monies owed to Distress Relief Fund by Council for Voluntary Service General Fund	4,869	5,603
	Other Debtors	8,962	15,858
		£ 275,665	£ 137,935

14	CASH AT BANK AND IN HAND		Year ended 31.03.21	Year ended 31.03.20
	Virgin Money	- Distress Relief Fund	6,925	6,918
		- Council for Voluntary Service	411,259	256,851
	Royal Bank of Scotland		2	2
	United Trust Bank		171,051	168,737
	Virgin Money - deposit account		161,271	158,484
	Cash in Hand	- Council for Voluntary Service	183	112
		- The CVS Centre	56	95
		- The Gannow Community Centre	295	273
			£ 751,042	£ 591,472

15	CREDITORS AND ACCRUALS		
	Trade Creditors	7,563	5,472
	Grants Received in Advance	60,535	101,865
	Other Creditor	11,535	-
	Monies owed by Council for Voluntary Service General Fund to Distress Relief Fund	4,869	5,603
	Monies Held for Others	1,001	1,001
	Accrued Expenses	11,180	8,633
		£ 96,683	£ 122,574

16 DEFERRED INCOME

Deferred income comprises income received for a specified future time period after 1st April, 2021.

Balance as at 1st April, 2020	101,865
Amount Released to Income from Charitable Activities	(101,865)
Amount Deferred in Year	60,535
Balance as at 31st March, 2021	£ 60,535

17 COMPANY STATUS

The charity is a company limited by guarantee and without having a share capital. The guarantee is limited to £1 per member.

18 PENSION COSTS

The charity participates in a multi-employer pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Membership is voluntary and the charity provides a contribution of 5% of gross salary, if matched by a minimum 5% contribution by the employee. The pension cost charge represents contributions payable by the charity to the fund and amounted to £23,729 (2020 : £ 19,506).

Note 25 provides details of a contingent liability arising from participation in this scheme.

19 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Year ended 31st March, 2021	Unrestricted	Restricted	Total
Tangible Fixed Assets	14,240	374,076	388,316
Investments	-	65,377	65,377
Current Assets	675,349	351,358	1,026,707
Current Liabilities	(23,181)	(73,502)	(96,683)
	£ 666,408	£ 717,309	£ 1,383,717

Year ended 31st March, 2020	Unrestricted	Restricted	Total
Tangible Fixed Assets	11,109	383,019	394,128
Investments	-	54,181	54,181
Current Assets	488,963	240,444	729,407
Current Liabilities	(15,761)	(106,813)	(122,574)
	£ 484,311	£ 570,831	£ 1,055,142

20 RELATED PARTY TRANSACTIONS

i) Mrs. C. Blythe is the Chief Executive of CVS and also a director / trustee of Lancashire BME Network Ltd.

In the year ended 31st March, 2021 Lancashire BME Network Ltd paid a membership fee of £15 to CVS.

ii) In the year ended 31st March, 2021 CVS received a grant of £10,000 from Pendle Borough Council towards its core activity. This income is shown in the financial statements under incoming resources from charitable activities.

Also in the year ended 31st March, 2021 CVS received the following additional grants from Pendle Borough Council:-

Emergency Assistance Grants	
- to help those struggling to afford food and other essentials due to Covid 19	73,493
Covid Winter Fund Scheme	
- to help those most in need due to Covid 19 with the cost of food, energy, water and other essentials	11,273
	£ 84,766

This income is shown in the financial statements under incoming resources from charitable activities.

Pendle Borough Council also nominate councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.

20 RELATED PARTY TRANSACTIONS (continued)

iii) In the year ended 31st March, 2021 CVS received a grant of £5,000 from Rossendale Borough Council for the Covid 19 Emergency Response Project and a further £500 for costs towards Covid travel expenses. This income is shown in the financial statements under incoming resources from charitable activities.

Also in the year ended 31st March, 2021 CVS received the following additional grants from Pendle Borough Council:-

Emergency Assistance Grants		
	- to help those struggling to afford food and other essentials due to Covid 19	56,097
Covid Winter Fund Scheme		
	- to help those most in need due to Covid 19 with the cost of food, energy, water and other essentials	7,516
	£	63,613

This income is shown in the financial statements under incoming resources from charitable activities.

Both Mrs. J. Oakes and Mrs. B. Ashworth are trustees of CVS and also councillors of Rossendale Borough Council. Rossendale Borough Council also nominate councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.

iv) In the year ended 31st March, 2021 CVS received a grant of £21,500, plus a further discretionary business grant of £10,000, from Burnley Borough Council towards its core expenditure. This income is shown in the financial statements under incoming resources from charitable activities.

Also in the year ended 31st March, 2021 CVS received the following additional grants from Burnley Borough Council:-

Emergency Assistance Grants		
	- to help those struggling to afford food and other essentials due to Covid 19	124,286
Covid Winter Fund Scheme		
	- to help those most in need due to Covid 19 with the cost of food, energy, water and other essentials	12,427
ESOL	- for support and co-ordination of English language courses across Burnley	10,954
Miscellaneous		3,682
	£	151,349

This income is shown in the financial statements under incoming resources from charitable activities.

Both Mrs. M. Lishman and Ms. L. Pate are trustees of CVS and also councillors of Burnley Borough Council. Burnley Borough Council also nominate two councillors to be representatives on the Executive Committee of CVS. These councillors have no voting powers at CVS.

20 RELATED PARTY TRANSACTIONS (continued)

v) Mrs. C. Blythe is the Chief Executive of CVS and Mrs. N. Zaman is a trustee of CVS. They are both a director / trustee of Lancashire Association of Councils for Voluntary Service.

Details are provided below of monies receivable from Lancashire Association of Councils for Voluntary Service, and amounts expended from them, in the year ended 31st March, 2021:-

	Receivable	Expended
ESIF Passport to Health and Employment Project	26,730	20,127
ESOL Project	15,974	23,506
	£ 42,704	£ 43,633

The main expenditure was on salaries, premises and communications costs.

vi) All the trustees are nominated by a member group or are individual members and they pay an annual membership fee of £15 per member group or £10 per individual. The member groups which have nominated a trustee in this way are listed below:-

Belmont Community Association	Civic Pride Rossendale
Mid Pennine Arts	Seniors Together in Rossendale (STIR)
Lancashire BME Network	Big Light On
Pendle New Neighbours	Stacksteads Countryside Park Group

vi) Mr. P. Kenyon is a trustee of CVS and also a trustee of SMILE Mediation Ltd. In the year ended 31st March, 2021 CVS paid to SMILE Mediation Ltd grants of £4,000 from the Prescription for Wellbeing fund to support communities and £6,000 from Population Health Management funding to support Covid response activities.

vii) Mrs. J Oates is a trustee of CVS and also a trustee of Stacksteads Country Park Group. In the year ended 31st March, 2021 CVS paid grants of £1,670 and £1,420 from the Prescription for Wellbeing fund to Stacksteads Country Park Group to deliver activities to the local community.

21 COMMITMENTS UNDER OPERATING LEASES

As at 31st March, 2021 the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as set out below:-

	2021	2020
Land and Buildings	1,067	2,667
Equipment	12,122	17,281
	£ 13,189	£ 19,948

22 REDUNDANCY PROVISION

It has been calculated that an amount of £69,150 (2020 : £63,962) would be required to cover redundancy payments of employees (non-contract). No provision has been made for this in the accounts.

23 MOVEMENT IN FUNDS - Year ended 31st March, 2021

		At 31.03.20	Income including gains and losses	Expenditure	Transfers	Notes	At 31.03.21
Unrestricted Funds							
General			348,910	(177,891)			
Communicars			45,866	(36,264)			
ESIF Project			-	(92)			
Young Carers			5,934	(2,897)			
Total Unrestricted Funds	£	484,311	400,710	(217,144)	(1,469)	1, 2	666,408
Restricted Funds							
Distress Relief		66,005	13,811	(3,349)			76,467
Nelson COVID 19 Distress Relief		-	2,000	(449)			1,551
Prescription for Wellbeing		81,605	327,781	(358,680)			50,706
COVID 19 Emergency Response		2,809	16,894	(12,298)			7,405
Community Swabbing Project		-	21,804	(22,553)			(749)
Emergency Assistance Grants Programme		-	253,876	(245,173)			8,703
COVID 19 Winter Fund		-	6,677	(6,677)			-
Social Prescribing Link Worker		10,206	193,616	(191,431)			12,391
Young Carers		-	5,000	(6,472)	1,472	2	-
Young Carers - Respite		7,606	350	-			7,956
Young Carers Activity Project		(16,684)	-	(1,817)			(18,501)
Mental Health Young Carers		116	44,092	(39,176)			5,032
Looked After Children		6,308	9,998	(6,873)			9,433
Young Carers Art and Wellbeing		1,315	-	(3)			1,312
Youth Empowerment Project		1,886	-	(2,000)			(114)
Young Carers Female Empowerment		990	10,150	(5,904)			5,236
Children and Young People's Mental Health Personal Budgets		-	40,000	-			40,000
ESIF Passport to Health and Employment Project		-	26,730	(20,127)			6,603
The CVS Centre - Running		(62,399)	75,298	(73,760)			(60,861)
CVS Gannow Community Centre - Running		84,667	76,577	(75,511)			85,733
The CVS Centre - Building		217,722	-	(7,563)			210,159
CVS Gannow Community Centre - Building		140,000	-	(3,000)			137,000
Fixtures, Fittings and Equipment		708	-	-			708
Fair Share Trust		3	-	-	(3)	1	-
Big Local		(40,681)	267,331	(166,510)			60,140
ESOL Project		45,909	19,802	(28,993)			36,718
Eric Wright Small Grants Scheme		19,207	-	(7,311)			11,896
Takepart Pathfinder		565	-	-			565
ESOL (Burnley Borough Council)		-	10,954	(10,498)			456
Population Health Management		-	143,004	(124,608)			18,396
Community Investment Funds							
EL CCG Funded Social Prescribing		2,968	-	-			2,968
Total Restricted Funds	£	570,831	1,565,745	(1,420,736)	1,469		717,309
Total Funds	£	1,055,142	1,966,455	(1,637,880)	-		1,383,717

1 The balance on the Fair Share Trust restricted fund has been cleared out at 31st March, 2021 by means of a transfer to the unrestricted fund since the project has finished.

23 MOVEMENT IN FUNDS - Year ended 31st March, 2020

		At 31.03.19	Income including gains and losses	Expenditure	Transfers	Notes	At 31.03.20
Unrestricted Funds							
General			134,855	(201,766)			
Gateway Vol/Training Engagement			-	(600)			
Communicars			56,669	(59,522)			
Rossendale Communicars			-	18			
ESIF Project			17,442	(20,410)			
Young Carers			3,500	(1,966)			
Total Unrestricted Funds	£	576,952	212,466	(284,246)	(20,861)	1	484,311
Restricted Funds							
Distress Relief		70,579	1,879	(6,453)			66,005
Prescription for Wellbeing		97,008	329,668	(345,071)			81,605
COVID19 Emergency Response		-	3,000	(191)			2,809
Social Prescribing Link Worker		-	45,649	(35,443)			10,206
Young Carers - Respite		7,706	1,495	(1,595)			7,606
Young Carers Activity Project		(6,364)	1,470	(11,790)			(16,684)
Mental Health Young Carers		(6,854)	48,901	(41,931)			116
Looked After Children		2,138	9,879	(5,709)			6,308
Young Carers Art and Wellbeing		2,950	-	(1,635)			1,315
Youth Empowerment Project		1,147	3,846	(3,107)			1,886
Young Carers Female Empowerment		-	2,500	(1,510)			990
The CVS Centre - Running		(59,308)	74,095	(77,186)			(62,399)
CVS Gannow Community Centre - Running		67,402	91,311	(74,046)			84,667
The CVS Centre - Building		225,285	-	(7,563)			217,722
CVS Gannow Community Centre - Building		143,000	-	(3,000)			140,000
Fixtures, Fittings and Equipment		708	-	-			708
Fair Share Trust		21	-	(18)			3
Big Local		(25,907)	150,693	(165,467)			(40,681)
Big Lottery Fund and ESF Building Better Opportunities Grant		(16,541)	2,819	(7,853)	21,575	1	-
ESOL Project		36,713	42,011	(32,815)			45,909
Eric Wright Small Grants Scheme		7,782	20,000	(8,575)			19,207
Takepart Pathfinder		565	-	-			565
Volunteering ONE Lancs		186	-	-	(186)	1	-
Building Better Opportunities Project		582	-	(54)	(528)	1	-
EL CCG Funded Social Prescribing		3,128	-	(160)			2,968
Total Restricted Funds	£	551,926	829,216	(831,172)	20,861		570,831
Total Funds	£	1,128,878	1,041,682	(1,115,418)	-		1,055,142

Note:

1) The balances on the Volunteering ONE Lancs, Building Better Opportunities Project and Big Lottery Fund and ESF Building Better Opportunities Grant restricted funds have been cleared out at 31st March, 2020 by means of a transfer from the unrestricted fund since the projects had finished.

23 MOVEMENT IN FUNDS (continued)

Description of Funds

RESTRICTED FUNDS

Distress Relief
This fund was set up to provide financial assistance to people in distress within the area of Burnley.

Nelson Covid 19 Distress Relief
A temporary distress fund for people in Nelson as a response to Covid 19. It will provide people with ill health who are financially in need access to white goods and payment of utility bills.

Prescription for Wellbeing
The purpose of this fund is to provide three strands of complementary activity:-

- a programme of grants to be made available to small voluntary, community and faith groups to deliver activities supporting the East Lancs. Clinical Commissioning Group's strategic aims;
- engagement activity support where engagement and partnership brings together groups to complement activity; and
- a community navigator programme to provide handholding support to enable individuals to access community activity.

COVID-19 Emergency Response
Burnley, Pendle & Rossendale Council for Voluntary Service are partners in each of the district hubs set up to provide an immediate response to the COVID 19 pandemic and the national lockdown. CVS provided the resource for the volunteering offer and matching staff and volunteers to people needing help with a wide range of things, initially mainly shopping and medication. Burnley, Pendle & Rossendale Council for Voluntary Service applied for funding to support that response.

Community Swabbing Project
Provision of swabbers (Covid 19 testing) for hyper – local swabbing service to support swabbing in a variety of venues enabling opportunities closer to home.

Emergency Assistance Grants Programme
Support over a 5 month period over winter for people who are struggling to afford food and other essentials due to Covid 19.

Covid 19 Winter Fund

The COVID Winter Grant scheme will provide funding to use to support those most in need with the cost of food, energy (heating, cooking, lighting), water bills (including sewerage) and other essentials.

Social Prescribing Link Worker Project
A national project of support which enables each PCN (primary care network) to fund a Social Prescribing link worker. The link workers in our area are employed by CVS on behalf of the PCNs to carry out the work which complements and enhances the existing Social Prescribing programme.

Young Carers
Provide emergency food parcels for families who are struggling due to the Covid 19 pandemic.

23 MOVEMENT IN FUNDS (continued)

RESTRICTED FUNDS (continued)

Young Carers - Respite
Provision of respite care for young carers within the Burnley, Pendle and Rossendale area.

Young Carers Activity Project
To provide opportunities for respite activity for young people who have informal caring responsibilities. This project had finished by 31st March, 2021.

Mental Health Young Carers
Caring for someone with Mental Health or substance misuse problems. Improve young carers self-esteem and confidence and reduce isolation.

Looked after Children
This project delivers support sessions for Looked After Children to develop individual support plans and activities. This will lead to raised aspirations and increased confidence.

Young Carers Art and Wellbeing
A project working with young carers around expression through art. The project funded an artist to work with our young carers through the medium of abstract art and different techniques to develop a final piece that would be used for an exhibition.

Youth Empowerment Project
Working with local business, this project aims to encourage aspirations amongst young people. This project had finished by 31st March, 2021.

Young Carers Female Empowerment Project
A project to support and empower females, age 7 - 18, who are facing disadvantage and/or adverse childhood experiences, in particular those at risk of CSE (child sexual exploitation). It is a pilot project and funds the salary of a part time worker.

Children and Young People's Mental Health Personal Budgets
Referrals accepted from CAHMS (children and young people mental health service) to improve health and wellbeing and enable progression by removing barriers for involvement in activities.

ESIF – Passport to health & Employment or Action for Job
To help unemployed and economically inactive people into employment, training or job search (participants must be permitted to work within the UK).

The CVS Centre - Running (formerly Voluntary Sector Resource Centre)
Running expenses of The CVS Centre (formerly the Rachel Kay Shuttleworth Building).

CVS Gannow Community Centre - Running
Running expenses of the Gannow Community Centre.

The CVS Centre - Building (formerly Rachel-Kay Shuttleworth Building)
Represents monies given or awarded to the charity from various sources in order to purchase and renovate the Voluntary Sector Resource Centre.

23 MOVEMENT IN FUNDS (continued)

RESTRICTED FUNDS (continued)

CVS Gannow Community Centre - Building
Represents the acquisition by the charity of the Gannow Community Centre premises on Adamson Street, Burnley.

Fixtures, Fittings and Equipment
This fund represents monies given or awarded to the charity from various sources in order to buy specific capital items.

Fair Share Trust
This is an initiative funded by the New Opportunities Fund (National Lottery) programme to target areas that suffer considerable disadvantage. The Pendle wards of Marsden, Walverden and Southfield have been identified as beneficiaries. The programme is to be delivered over a ten-year period to March 2013 and aims to build capacity, sustainability and social capital in local communities and improve the local environment.

Big Local
The Gannow area of Burnley has been designated a Big Local area to receive up to £1 million from the Big Lottery to improve the area over a ten year period. The first stage of the programme is to develop a local profile and plan. BPRCVS was asked to be the local trusted organisation to handle a Getting Started budget and employ an outreach worker.

Big Lottery Fund and ESF Building Better Opportunities Grant (BB04 Project)
Digital inclusion. Burnley, Pendle & Rossendale Council for Voluntary Service are Pennine Lead for the programme and support the delivery partners by operating a resource bank of equipment. The project finished in the year ended 31st March, 2020.

ESOL Project
This is part of the Lancashire-wide Syrian refugee resettlement project to provide support to enable adults to access ESOL classes as a pathway to integration.

Eric Wright Small Grants Scheme
Burnley, Pendle & Rossendale Council for Voluntary Service have been commissioned to facilitate a small grants programme funded by the Eric Wright Charitable Trust to support voluntary, community and faith groups in our area.

Takepart Pathfinder
The Burnley, Pendle and Rossendale Takepart Pathfinder commenced in August 2009 following a successful bid to the Department of Communities and Local Government. The main aims of the project are to support people to take a more active role in their communities and society generally by overcoming barriers and encouraging them to take on civic and civil roles. The project finished at 31st March, 2011.

Volunteering ONE Lancashire
This is a project to create a county-wide coordinated approach to volunteering. Funding is from Lancashire County Council and delivered via the One Lancashire infrastructure support programme. CVS hosts the county project manager and the local co-ordinator.

23 MOVEMENT IN FUNDS (continued)

RESTRICTED FUNDS (continued)

ESOL (Burnley Borough Council)
Providing coordination and volunteer recruitment support. Enabling individuals to access ESOL learning and activities to aid integration. This project had finished by 31st March, 2021.

Population Health Management Community Investment Funds
To deliver community led responses to help address inequalities with a focus on COVID-19 impacts.
The investment is for grass roots and community led interventions taking an asset based approach to population health to support:

- COVID positive patients.
- COVID vulnerable groups and addressing health inequalities.

Building Better Opportunities Project (BB01/2/3 Projects)
Burnley, Pendle & Rossendale Council for Voluntary Service are delivering this programme as part of a Lancashire-wide project overseen by the Lancashire Association of CVS. The role involves working with the Building Better Opportunities (BBO) team to deliver support to help BBO clients to access volunteering opportunities and monitor progression towards and into work. The project finished in the year ended 31st March, 2020.

East Lancashire Clinical Commissioning Group Funded Social Prescribing
A small grants scheme available to voluntary community & faith sector groups in Burnley, Pendle and Rossendale. The aim of the programme is to promote wellbeing, support the prevention of ill health and / or actively help reduce inappropriate use of GPs and admissions to hospitals.

UNRESTRICTED FUNDS

General Fund
Held to form the financial basis for future development, extension and provision of services for the people of Burnley, Pendle and Rossendale.

Gateway Volunteer/Training Engagement
To deliver activity over 5 priority areas throughout Burnley, Pendle & Rossendale which includes group support & development, information, community engagement, volunteering and funding.

Communicars / Rossendale Communicars
To provide a Community Car Service throughout the areas of Burnley, Pendle and Rossendale. A team of local Volunteer Drivers provides the service, using their own cars, to elderly and infirm people.

ESIF Project - strengthening communities
This fund provides partial funding from the European Social Fund to support individuals with complex needs into volunteering. This project had finished by 31st March, 2021.

Young Carers
Provide support and information to young carers in the Burnley, Pendle and Rossendale area.

24 OTHER CONTINGENCY

In October, 2011 Burnley, Pendle& Rossendale Council for Voluntary Service was awarded a contract by Carers Link to help them deliver a range of services for carers on behalf of Lancashire County Council. The contract was for the period 1st October, 2011 to 31st March, 2013 with an option for it to be extended by twelve months up to a total of two years.

There is a possibility that some of the monies receivable by Burnley, Pendle & Rossendale Council for Voluntary Service falls under the scope of VAT and consequently a VAT creditor may exist at 31st March, 2021. However, it is not possible to quantify this and so no amount has been included in the accounts.

Conversely, there may be a corresponding debtor for the same amount which has likewise not been included in these accounts as it is not possible to quantify. The debtor may arise since the amount of monies paid out by Lancashire County Council to Carers Link and then from Carers Link to Burnley, Pendle & Rossendale Council for Voluntary Service may be increased to reflect this VAT liability.

25 CONTINGENT LIABILITY

PENSION OBLIGATION – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions		
From 1 April 2019 to 31 January 2025:	£11,243,000 per annum	(payable monthly and increasing by 3% each on 1st April)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £793.4m, liabilities of £969.9m and a deficit of £176.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions		
From 1 April 2016 to 30 September 2025:	£12,945,440 per annum	(payable monthly and increasing by 3% each on 1st April)
From 1 April 2016 to 30 September 2028:	£54,560 per annum	(payable monthly and increasing by 3% each on 1st April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

25 CONTINGENT LIABILITY (CONTINUED)

PRESENT VALUES OF PROVISION

	31 March 2021 (£s)	31 March 2020 (£s)	31 March 2019 (£s)
Present value of provision	8,620	10,213	12,390

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending 31 March 2021 (£s)	**Period Ending** 31 March 2020 (£s)
Provision at start of period	10,213	12,390
Unwinding of the discount factor (interest expense)	230	156
Deficit contribution paid	(2,118)	(2,056)
Remeasurements - impact of any change in assumptions	(295)	(277)
Remeasurements - amendments to the contribution schedule	-	-
Provision at end of period	8,620	10,213

INCOME AND EXPENDITURE IMPACT

	Period Ending 31 March 2021 (£s)	**Period Ending** 31 March 2020 (£s)
Interest expense	-	-
Remeasurements – impact of any change in assumptions	-	-
Remeasurements – amendments to the contribution schedule	-	-
Contributions paid in respect of future service*	-	-
Costs recognised in income and expenditure account	2,118	2,056

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes.

ASSUMPTIONS

	31 March 2021 % per annum	31 March 2020 % per annum	31 March 2019 % per annum
Rate of discount	0.66	12.53	1.39

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

25 CONTINGENT LIABILITY (CONTINUED)

The following schedule details the deficit contributions agreed between the company and the scheme at each year end period:

DEFICIT CONTRIBUTIONS SCHEDULE

Year ending	31 March 2021 (£s)	31 March 2020 (£s)	31 March 2019 (£s)
Year 1	2,181	2,118	2,056
Year 2	2,247	2,181	2,118
Year 3	2,314	2,247	2,181
Year 4	1,986	2,314	2,247
Year 5	-	1,986	2,314
Year 6	-	-	1,986
Year 7	-	-	-
Year 8	-	-	-
Year 9	-	-	-
Year 10	-	-	-
Year 11	-	-	-
Year 12	-	-	-
Year 13	-	-	-
Year 14	-	-	-
Year 15	-	-	-
Year 16	-	-	-
Year 17	-	-	-
Year 18	-	-	-
Year 19	-	-	-
Year 20	-	-	-

The company must recognise a liability measured as the present value of the contributions payable that arise from the deficit recovery agreement and the resulting expense in the income and expenditure account i.e. the unwinding of the discount rate as a finance cost in the period in which it arises.

It is these contributions that have been used to derive the company's balance sheet liability.

26 EVENTS AFTER THE REPORTING DATE

In early 2020 the Coronavirus pandemic (Covid-19) spread to the UK and in March 2020 the UK Government announced measures to mitigate the spread in the UK, including social distancing and a "lockdown". Despite these measures being supplemented by a range of financial support packages made available to businesses, it is considered that overall there will be some adverse financial impact on the charity in the calendar year 2021. The financial effect cannot be reliably estimated given the uncertainties, notably the extent of the "lockdown" together with the potential resurgence of the virus.

BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

YEAR ENDED 31ST MARCH, 2021

APPENDIX

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BURNLEY, PENDLE & ROSSENDALE COUNCIL FOR VOLUNTARY SERVICE

YEAR ENDED 31ST MARCH, 2021

DEFINITION OF ACTIVITY HEADINGS

The various funds have been included under the activity headings as shown below:-

i) Core Activities – General, Distress Relief, Nelson COVID 19 Distress Fund, Gateway Volunteering/Training Engagement, Prescription for Wellbeing Project, Children and Adolescents Mental Health , COVID 19 Emergency Response Fund, Community Swabbing Project, Emergency Assistance Grants Programme. COVID 19 Winter Fund and Social Prescribing Link Worker Project.

ii) Carers Services – Young Carers, Young Carers Respite, Young Carers Activity Project, Mental Health Young Carers, Male Sessional Project, Looked after Children, Young Carers Art and Wellbeing, Youth Empowerment Project, Young Carers Female Empowerment Project and Children and Young People's Mental Personal Health Budgets.

iii) Volunteering – Communicars, Rossendale Communicars, Volunteer ONE Lancashire, ESIF Project, Building Better Opportunities Project (BBO1 / BBO2 / BBO3) and ESIF Passport to Health and Employment Project.

iv) Gannow Community Centre and The CVS Centre – The CVS Centre - Running, CVS Gannow Community Centre - Running, The CVS Centre - Building and CVS Gannow Community Centre - Building and Fixtures and Fittings.

v) Building, Development & Empowerment – Fair Share Trust, Big Local, ESOL Project, Big Lottery Fund and ESF Building Better Opportunities Grant (BBO4 Project), Eric Wright Small Grants Scheme, Takepart Pathfinder, EL CCG Funded Social Prescribing, ESOL (Burnley Borough Council) and Population Health Management Community Investment Funds.