

# **Age Active**

**(Registered Charity number 1062364)**

## **Financial Statements**

**for the year ended 31 August 2021**

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## **Age Active**

### **Legal and Administrative Information for the year ended 31 August 2021**

#### **Trustees**

Sue Jayawardena  
Alan Dulcamara  
Beryl Burgess

Chair  
Treasurer  
Secretary

#### **Registered Charity Number**

1062364

#### **Registered Office**

Victoria Hall  
Norfolk Street  
Sheffield  
S1 2JB

#### **Independent Examiner**

White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

#### **Bankers**

Barclays Bank plc  
Sheffield City Office  
14 Commercial Street  
Sheffield  
S1 1NG

## **Age Active**

### **Trustee report for the year ended 31 August 2019**

The trustees are pleased to present their report and financial statements of the charity for year ended 31 August 2021

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements of the charity.

#### **Objects of the charity**

The charity is an unincorporated association with a constitution. The objects include:

To promote the preservation and protection of good health and the relief of sickness amongst the inhabitants of South Yorkshire and North East Derbyshire who are aged 50 years or over in particular by the provision of health education, information and health and fitness activities

#### **Organisation**

Age Active is a registered charity and is governed by a constitution dated 19 October 1996, as amended 15 April 1997.

The charity is managed by trustees, with paid workers and volunteers involved in the day to day running of the project activities. New Trustees are recruited either from association with the charity in a professional manner, or from involvement in the activities. Some Trustees have been aware of the Charity's activities but not been involved.

The Management Committee is responsible for appointing staff to run the day to day activities - tutors to take the sessions, a Co-ordinator to handle administration and other practical duties, and a Project Manager to oversee the running of the organisation.

#### **Activities and review**

The most significant event of the previous year has obviously been the pandemic, lockdown, and how it has impacted upon the charity.

At the beginning of the financial year - September 2020, it was still considered possible that we would start again in October. Discussions had been taking place with the landlords, Victoria Hall, about restart dates and how the situation would be managed. Safety measures such as customers wearing plastic visors, limited numbers, one way systems in the hall etc. were arranged and new risks assessments were drawn up to reflect these new measures.

The second lockdown was then announced so the start date was put back to January. This came and went and finally a date at the beginning of June was decided upon.

This took place, classes resumed, initially with very small numbers and strict 2 metre guidelines. It was agreed these would be loosened at the beginning of September.

During this period one of the main teachers, Dennis Dryden, suffered a stroke and was therefore unable to continue taking the classes. The other two employees, Suzanne Duraid and David Schofield, were placed on furlough. Several grants were obtained during lockdown to allow for the rent to be paid. This was then held in lieu of classes actually taking place.

The ongoing situation is still unclear. Many former customers are reluctant to come back into a group situation, as well as being nervous about travelling into the city centre. At this point it is also uncertain whether the pandemic is winding down, or whether it will continue for the foreseeable future.

## **Age Active**

### **Trustee report continued**

#### **Public benefit statement**

The benefits of Age Active are both clear and directly related to the charity's aims. With a weekly average of over 500 older people attending classes or activities during the past year, the aim of providing service to the area is clearly fulfilled, and is also strictly related to the aims as set out in the organisation's Constitution.

The harm or downsides to this that can be identified are strictly monitored by the Trustees and Management Committee. The ability to provide as open and accessible a service to the public as possible is also taken into consideration, and is something that is addressed in tandem with the venues where activities take place e.g. Victoria Hall Methodist Church. Through contact with other agencies in the area, the Trustees believe that the best possible working practises are deployed by the charity.

#### **Risk Management**

The major risks, to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

#### **Reserves Policy**

Age Active adopts as an ongoing policy the setting aside of a sum of money to fund six months running costs should any other source of income become unavailable

#### **Future Strategy**

The long-term aim of the organisation is to create a more effective marketing policy and to maximise the potential of word of mouth publicity among the current members.



## Age Active

### Trustee report continued

#### Trustees responsibilities for the financial statements

The trustees are responsible for preparing financial statements for each financial period which show the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- ☐ select suitable accounting policies and apply them consistently;
- ☐ make judgements and estimates that are reasonable and prudent.
- ☐ prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable the Trustees to prepare financial statements.

The Trustees are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Signed on behalf of the Trustees on 23rd Nov 2021 by



Alan Dulcamara  
Treasurer

## Age Active

### Independent examiner's report to the trustees of Age Active

I report on the accounts for the year ended 31 August 2021, which are set out on pages 7 to 11.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- ☐ to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the 2011 Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: 18/4/21

## Age Active

### Statement of Financial Activities for the year ended 31 August 2021

		<b>Total 2021</b>	<b>Total 2020</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Incoming resources</b>			
Grants and donations		45,161	37,549
Class takings		8,890	43,058
Trips and events	3	0	2,860
Fundraising		0	940
Bank interest		1	49
<b>Total Incoming resources</b>		<b><u>54,052</u></b>	<b><u>84,456</u></b>
<b>Resources expended</b>			
Charity Running costs	4	47,064	78,595
Management and administration of the charity	5	687	793
<b>Total resources expended</b>		<b><u>47,750</u></b>	<b><u>79,388</u></b>
<b>Net (outgoing)/incoming resources</b>		<b><u>6,301</u></b>	<b><u>5,067</u></b>
<b>Total funds brought forward</b>		<b>42,174</b>	<b>37,107</b>
<b>Total funds carried forward</b>		<b><u>48,475</u></b>	<b><u>42,174</u></b>

**Age Active****Balance Sheet as at 31 August 2021**

	Notes	2021 £	2020 £
<b>Current assets</b>			
Debtors and prepayments	7	-	-
Balance at bank and cash		48,945	42,494
<b>Total current assets</b>		<u>48,945</u>	<u>42,494</u>
Creditors: amounts falling due within one year	8	(470)	(320)
<b>Net current assets/(liabilities)</b>		<u>48,475</u>	<u>42,174</u>
<b>Total assets less current liabilities</b>		<u>48,475</u>	<u>42,174</u>
<b>Total net assets</b>		<u><u>48,475</u></u>	<u><u>42,174</u></u>
<b>Represented By</b>			
<b>FUNDS</b>			
Unrestricted income fund		48,377	42,076
Restricted income fund		98	98
		<u>48,475</u>	<u>42,174</u>

The trustees approved these financial statements on 23rd Nov 2021  
and signed on its behalf by

Alan Dulcamara  
Treasurer





## Age Active

### Notes to the Accounts

for the year ended 31 August 2021

#### 1 Accounting Policies

##### General

The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005.

##### Income

Grants donations and Income from charitable trading activities are recognised in full in the Statement of Financial Activities in the year in which they are received.

##### Restricted Funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets the criteria is identified to the fund together with a fair allocation of management and support costs.

##### Unrestricted Funds

Unrestricted Funds are other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

##### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of V.A.T. The company is not VAT registered.

Management and Administration costs of the charity relate to the costs of running the charity such as the costs of meetings, professional costs and statutory compliance, and includes any costs which cannot be specifically identified to another expenditure classification.

##### Tangible Fixed Assets and Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its useful life using the following rates

Fixtures and equipment	- 10 years straight line basis
Computer	- 3 years straight line basis

##### Fund Accounting

Funds held by the charity are either restricted funds or unrestricted general funds. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds that can only be used for a particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2 Grants	Total 2021 £	Total 2020 £
HMRC Job Retention Grant	34,406	18,949
National Lottery Community Fund	7,740	7,400
Sheffield City Council	3,315	5,000
Sport England Community Emergency Fund	-	6,200
	<u>45,461</u>	<u>37,549</u>
3 Trips and Events	Total 2020 £	Total 2019 £
Members Contributions	-	2,860
Cost	-	(2,332)
	<u>-</u>	<u>528</u>

## Age Active

### Notes to the Accounts for the year ended 31 August 2021

#### 4 Costs of Operating the Centre

	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>
Staff salaries and Inland Revenue	45,103	57,935
Tutor fees and expenses	780	786
Premises	-	15,353
Insurance	811	811
Repairs, renewals and equipment	312	223
Trips and events	-	2,332
Refreshments	-	277
Advertising and promotion	-	-
Other expenses	57	879
	<b>47,064</b>	<b>78,595</b>

#### 5 Managing and administration of the Charity

	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>
Telephone	367	423
Stationery	-	50
Volunteers expenses	-	-
Accountancy	320	320
	<b>687</b>	<b>793</b>

#### 6 Staff Costs and trustees remuneration

	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>
Staff salaries	45,103	57,935
	<b>45,103</b>	<b>57,935</b>

The average full time equivalent number of employees during the year was 2 (2020: 2)

No employee earned £50,000 per annum or more.

No trustees received any remuneration or expenses for their services during the year.

## Age Active

### Notes to the Accounts for the year ended 31 August 2021

#### 7 Debtors and prepayments

	Total 2021 £	Total 2020 £
Prepayment	-	-

#### 8 Creditors: amounts falling due within one year

	Total 2021 £	Total 2020 £
Trip prepayments	-	-
Tutor fees	150	-
Premises and rent	-	1,440
Independent examination	320	320
	<b>470</b>	<b>1,760</b>