



Families InFocus (Essex)
ANNUAL REPORT AND FINANCIAL STATEMENTS
Year ended 31 March 2021



Registered Charity No. 1062311
Company Limited by Guarantee No. 03287829

Families InFocus (Essex)

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Families InFocus (Essex)

Company information

Company Number	3287829
Charity Number	1062311
Registered office	Moulsham Mill Parkway Chelmsford Essex CM2 7PX
Patron	Lord Petre
Trustees	Sarah Dignasse, Chairperson Karen Saye, Vice Chairperson John Knott, Treasurer Andrew Gothard Martin Merrell David Carruthers Marallee Bernard Colin Leahey (appointed November 2020) Marc Jordan (appointed February 2021)
Chief Executive Officer	Rachel Ellis (retired September 2020) Kirsty Cornell (appointed September 2020)
Independent examiner	Edmund Carr LLP Chartered Accountants 146 New London Road Chelmsford Essex CM2 0AW

Families InFocus (Essex)

Report of the Trustees for the year ended 31 March 2021

The trustees, who are the directors of the charitable company for Companies Act purposes, are pleased to present their report and financial statements for the year ended 31 March 2021. In this report they are referred to as the Trustees or, collectively, as “the Board”.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity’s governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Financial Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

Purpose and aims

Families InFocus (Essex) was established in 1996, with the overall aim to support, strengthen and improve the quality of life for Essex Families with children and young people (CYP) with any special educational need or disability (**SEND**), requiring advice, information, emotional and practical support, especially at the time of diagnosis, varied transition points, where they have poor emotional health, are feeling unheard, isolated or depressed, are living in poor environments, or are lone parents.

We do this by focussing on emotional needs – providing practical help, information, advice and support, alongside a range of activities designed to enhance the stability and quality of life for the whole family.

Our vision is:

Improved quality of life for all Essex families with children and young people with any special educational need or disability.

Our mission is:

To provide support for children and young people (aged 0 – 25) with any special educational need or disability (SEND) ensuring that they, their families, and carers receive quality information, advice, practical and emotional support. In particular, through the development of advice, information and support to improve the education and development of and relieve the poverty for children and young people with SEND, to enhance the stability and quality of life for the whole family. A central consideration will be the emotional needs of all concerned.

We are proud to be an independent and user-led organisation.

Public benefit

We have referred to the Charity Commission’s general guidance on public benefit when reviewing our purpose, aims and objectives, and in planning our future projects and activities. The trustees consider how planned activities will contribute to the overall aims and objectives they have set.

The charitable purpose of Families InFocus (Essex) is for the public benefit and falls within the description “the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage” in the Charities Act 2011.

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All of our work is targeted to improve outcomes for Essex families with a CYP with SEND, reflecting the family's needs and aspirations, and placing the child or young person at the heart of all decision making. This is achieved through supportive services for their parents and carers, particularly at times of change, challenge or crisis. This includes where the child or young person has an enduring behavioural or mental health problem; has been excluded or is at risk of exclusion; is being bullied; is experiencing social exclusion, isolation, educational disadvantage, poverty, poor employment prospects; or has problems accessing services – health, education, housing, social services, leisure, transport.

Strategic report

In October 2020 we launched our interim strategy, setting out our plans to March 2022. The Board decided to develop a short-term strategy to see the organisation through the period of uncertainty brought about by the Covid-19 pandemic, recognising that longer term plans were difficult to make at a time of such turbulence and increasing demand on our services.

The strategy had three main aims:

1. To continue our excellent service provided by **Family Support Advisors** – providing tailored support to families, through a helpline and 121 work.
2. Review our **brand and communications**, so we can provide high quality information to families through our website, e-bulletins and social media.
3. Grow our programme of **activities and events**, which we know are really valued by the families we support and provide them more widely across the county.

Achievements and performance

Family Support. The first point of call for most new families accessing our services is via our helpline – often at the time of diagnosis or after a referral from their GP or health visitor. Parents and carers are often distressed, anxious, and our helpline offers a tailor-made response to their enquiries, signposting families where appropriate and opening the door to the more in-depth support our Family Support Advisors provide.

Our one-to-one family support services are provided by our team of highly trained and experienced Family Support Advisors, many who have lived experience of being a parent or carer of a CYP with SEND. Each FSA covers a defined area of the county, building relationships with families and professionals in the area. Parents can access FSA support to help with a whole range of issues, including post diagnosis support, help completing complex benefit claims forms, help with educational issues, or help with transition, transport, social care.

Families report that as a consequence of our support:

- Families are better able to cope with day-to-day issues – they are more positive and empowered and more able to take control and tackle issues themselves;
- CYP with SEND have improved self-esteem, improved health and wellbeing and increased confidence and independence.

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Report of the Trustees for the year ended 31 March 2021

- Families we have supported with benefits claims report they have reduced anxiety and stress, leading to improvements in their health and wellbeing.
- Parents report a reduction in isolation for the whole family.

“Can only thank Families InFocus for the support and help in resolving some very complex problems in accessing education”

Covid 19. At the start of the year, all our family support services were moved online, and face to face meetings were suspended. Other than a short time during the late summer, all our Family Support services continued to be delivered remotely online for the remainder of the financial year.

The impact of Covid on the families we support has been devastating. Families have struggled with home schooling children with SEND, some whilst also working from home- and home-schooling siblings. Many support services (including therapist services) were closed, and families did not have access to formal and informal support structures. Families have a myriad of concerns, relating to work, money, infection control, returning to school, provision for their child in school, and mental and physical health issues.

Our Family Support Advisors took a pro-active approach and reached out to vulnerable families and those considered to be higher risk, to reassure them that we were still available for advice and support.

The fall-out from Covid will be felt for many months to come for CYP with SEND, with long-term impacts academically, physically, and emotionally. We envisage an even greater demand for our services, and the vital work we do with some of the most vulnerable families in society will be even more important in the coming months than potentially ever before.

In the year, our Family Support Advisors:

- Helped 745 families with complex benefits applications, bringing in over £1.3m in benefits income.
- Supported 1,128 families with education issues.
- Advised on 72 early support issues, and 60 social care queries.
- And made pro-active calls and provided support to 375 families specifically related to support during the pandemic.

“This is such a fantastic service and takes the stress out of dealing with such things alone. Can’t recommend enough.”

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One of our key strengths is our ability to facilitate communication between parents and carers and professionals within the statutory agencies, specifically social care, and education. Our approach often helps resolve areas of difficulty, including avoiding costly tribunals. We promote and enable good partnership working between professionals and parents to improve outcomes for CYP.

“Absolutely excellent. The service I had was supportive, well organised, and extremely effective. LH was very helpful and had excellent knowledge of how the EHCP process works. I had good working relationships with the professionals I needed to talk to and was extremely thorough with her advice.”

Our brand and communications. We were fortunate to receive some funding specifically to develop a new brand for Families InFocus (Essex), including a new logo, new information leaflets, and new social media templates. This work has been ongoing since January 2021, and we are pleased to be able to launch our new branding in the autumn of 2021. From this, we will be developing new e-bulletins, sent via Mail chimp, and we will update our social media with our new branding. We have continued to use Facebook effectively to communicate with families, and we will be looking at other social media channels, such as Instagram and Twitter.

Our next aim is to update our website, so that we can better share information factsheets, videos and other content with families. We are currently seeking funding to enable us to develop the new website.

Activities and events

Activity club – our Saturday activity club for CYP with SEND and their siblings provides children with a range of activities, including trampolining, badminton, table tennis, arts and crafts, trikes and soft play. It is an essential outlet for families, providing recreational free play as well as coached activities. It gives children a chance to let off steam, often displaying their extra need traits without judgement, and it is a chance for children to make friends, learn new skills, raise their self- esteem, and enhance their personal and social skills. The wide range of activities allows children to choose how they spend their time. Many of the children who come along have limited other opportunities to take part in recreational activities elsewhere and they often find it difficult to participate in mainstream sports and leisure facilities.

Obviously Covid had a huge impact on our ability to provide our activity club this year. We did not run the club at all between April 2020 and March 2021, but we did run three outdoor sessions for families, when Covid restrictions allowed. Before restarting the club we put in place strict Covid precautions, including reducing the number of families who could attend the session.

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Kidzspace is our siblings support group, for siblings over the age of 8 of CYP with SEND. Kidzspace provides respite from the stresses and demands siblings may find in the family home, and a chance to meet others in the same position, sharing ideas and developing peer support networks. In normal years, the club provides a range of activities such as bowling, pony trekking, ice skating and trips to the theatre. It has been a very sad consequence of Covid that we have not been able to run Kidzspace this year, and we are very much looking forward to it restarting in the autumn of 2021.

Working in partnership

We continue to add value through working in partnership with professionals across health, education and social care, and other voluntary agencies.

- Since 2015 we have working in partnership with SNAP in Brentwood, where, when Covid restrictions have allowed, we run fortnightly surgeries during term time, providing specialist education information, advice, and support.
- Since June 2018 we have worked with Virgin Care / Barnardo's Chelmsford Child and Family Well-being service, delivering a monthly clinic for Chelmsford families of CYP with SEND. We hope to re-start this post Covid and extend the service to other parts of the county.
- We have a clear and impactful presence within the overall SEND framework in Essex, working with Essex County Council on a number of reviews, including how best to reduce education appeals. We are part of the SENDIASS steering group, and the SEND Navigation parent support drop in.

During the year we have been active members of the Essex CEO network, ECVYS, the Essex family forum, and we are members of various local Council's for Voluntary Service across Essex.

Working in the community

It has been much more difficult to provide our regular community sessions during the year, because of Covid. Our regular Braintree drop-in sessions, providing advice, information and support for families have been on hold, but are due to re-start in September 2021.

We have been very active in the North of the county, working in partnership with Maze to attend 12 online coffee mornings or evenings. We have also provided online sessions in conjunction with Family solutions, PACT parent support group in the west of the county, and the EWMHS ASD support group.

Service user involvement

We very much welcome and value the involvement, feedback and contribution of the people who use our services into our ongoing development and future plans. This has all been done online and remotely this year, through general feedback during our 121 works, and through the online survey we ask all families to complete once we have finished a piece of work with them. As well as giving us valuable insight into the outcomes from those families, the survey asks families to tell us how they would like to see us develop our support and services. This insight is fed into our plans for the future.

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In developing our new strategy for 2022 onwards, we are also commissioning some first-hand research with families, undertaken by a Santander funded intern through the University of Essex, which will ask families for specific information on what support and services they need.

Financial review

The results for the year to 31 March 2021 are set out in the statement of activities on page 17. The trustees report that in the ongoing difficult economic climate, with statutory cuts meaning fewer statutory funding opportunities, they had budgeted to use reserves, built up for times of funding challenges. This year has been better than forecast, partly due to grants and foundations releasing additional funding to support Covid related work. Future years will be challenging however as Covid specific funding reduces, and general funding from trusts and foundations becomes more competitive. We are positioning ourselves well to secure additional revenue, submitting quality bids and with tight control of expenditure. Now that our reserves level has dropped, in line with plans, future expenditure will need to remain within our income.

The Trustees are pleased to report that Edmund Carr LLP will continue as accountants, and Rickard Luckin are currently handling our payroll (salaries and pension).

Budgets

The budget for the year to 31 March 2021 was for income of £320,000 against actual income of £353,650 and a budgeted expenditure of £346,000 against actual expenditure of £324,957. The planned deficit was £26,000, and the actual result was a £28,693 surplus.

For the current financial year, ending 31 March 2022, we have a budgeted income of £311,000 and a budgeted expenditure of £353,000 leaving a mid-year funding gap of £42,000. The trustees and staff team are working to close the gap, looking to end the year without entering into a deficit, in recognition of our reduced reserves level and the need to keep expenditure within income each year.

Reserves policy

The general policy of the charity on reserves has been as follows:

“In order to meet company legislation requirements ensuring that Families InFocus (Essex) is a going concern, and as recommended, the Trustees agree that we aim to hold total unrestricted reserves of at least six months’ expenditure.”

In 2013, the Trustees “designated” £75,000 of unrestricted reserves towards the on-going costs of the Family Support Advisors and Family Support projects across Essex, as it was recognised that we had challenging times ahead. £50,769 has now been used for financial periods from 2014 to 2021, so the designated fund now stands at £24,231. As at 31 March 2021 total unrestricted reserves stood at £67,385, which represents around 2.3 months of expected expenditure.

At a meeting of the Trustees in July 2021, the trustees decided to reduce the reserves requirement to three months of expenditure, having taken account of the current operating environment and the charity’s assets and potential liabilities.

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Report of the Trustees for the year ended 31 March 2021

The trustees have agreed to set up a Finance Committee, whose first meeting will be September 2021. One of their first tasks will be to develop robust and achievable plans in order to increase our reserves to the equivalent of three months running costs.

Fundraising

We have an on-going programme of fundraising to help meet the funding requirements of the organisation. This includes applications to statutory bodies, grant making trusts, businesses (and in kind), as well as individual donations and fundraising events to generate unrestricted income for the organisation.

We are extremely grateful to all our funders, and in particular the fundraisers who have been imaginative and generous in planning events and raising funds on our behalf. We also want to thank the business and individuals who have supported us through this year.

A full list of those we want to thank is on page 15.

Investment policy

Families InFocus (Essex) is committed to ensure the best use of funds available to the charity to carry out its aims and objectives. Where a sum surplus to immediate requirements is identified, the Trustees recognise their duty of care and responsibility to maximise the financial returns to be made by investing funds appropriately. They will seek proper advice when necessary and act prudently and cautiously, taking into account the need to diversify fund holdings, maintain liquidity and ensure adequate reserves are available to meet legislative and other obligations. So as to safeguard the assets of Families InFocus (Essex), they will comply with the Charity Commission guidelines and endeavour to seek out low risk options for investment.

Risk management policy

The Trustees recognise that they have a responsibility to identify, assess, review, and mitigate the risks which may be present in the operation of the charity. "Risk" relates to the uncertainty surrounding events and their outcomes that may have a significant effect, either enhancing or inhibiting:

- operational performance.
- achievement of aims and objectives; or
- meeting expectations of stakeholders.
- In undertaking risk management, the Trustees:
 - focus on the prevention of disaster and mitigation of risks.
 - enable the charity to achieve strategic objectives more effectively and.
 - improve forward planning.

Responsibility for carrying out risk management rests with the Board of Trustees who will involve staff, volunteers, and other stakeholders as appropriate thereby ensuring that the Trustees can make the required statement on risk management with reasonable confidence. The risk management policy has been drawn up by the Trustees in conjunction with staff and other stakeholders. All new trustees, staff and volunteers are to be apprised of its contents during induction.

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Regularly and on an on-going basis, the Trustees will:

- identify risks and controls in place.
- assess risk.
- evaluate what action needs to be taken on risks.
- implement appropriate systems and procedures to mitigate risk and,
- undertake periodic monitoring and assessment.

The outcomes of the above will be communicated throughout the organisation as appropriate including through meetings, individual supervisions, and appraisals. The Company Secretary will be responsible for ensuring the Trustees agree a statement on risk for inclusion in their annual report.

Our Risk Management Policy was reviewed and updated at our Board meeting on 30 March 2021 and included risks associated with the COVID-19 pandemic. A Covid Risk assessment has been carried out to ensure compliance with UK government advice and control measures. Regular internal and external communications have been made to highlight and address changes as they are imposed.

Statement of Trustees' Responsibilities

The Trustees (who are also directors of Families InFocus (Essex) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Structure, Governance and Management

Governing Document

Families InFocus (Essex) is a charitable company limited by guarantee, incorporated on 4 December 1996 and registered as a charity on 12 May 1997 under charity number 1062311. The company was established under a Memorandum of Association which established the objects and powers and is

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governed under its Articles of Association dated 19 September 1996, and amended by Special Resolutions on 28 June 1999, 19 December 2001, 8 October 2002, and 4 October 2008.

On 15 October 2014, at the Annual General Meeting, agreement was given by Special Resolution, subject to approval by the Charity Commission, to amend the Charity's Objects and extending support for families of children and young people from ages 0 to 19 to ages 0 to 25. Approval was obtained from the Charity Commission on 26 January 2015 and accepted at Companies House on 19 February 2015.

In the event of the company being wound up the members' liability is £1 each. As at 31 March 2021 there were 73 members.

Operational Management

The Trustees work closely with the CEO in the charity's management, including safeguarding, finance and risk management, fundraising, charity and company law, policies, our aims, vision, missions and organisational values, good practice, and governance.

Trustees meet at least 6 times per annum to discuss general charity issues with additional meetings/working groups held to discuss more in-depth matters e.g., strategic plans, risk and finance. Financial risks are reviewed at every meeting, given the continuing concern for finding adequate funding to resource activities.

The CEO, who reports to the Trustees, is responsible for the day-to-day operations of the charity. In the year there was a change of CEO for Families InFocus (Essex). Rachel Ellis, who have been with us for over 15 years retired at the end of September 2020, and Kirsty Cornell joined us as the new CEO. Kirsty brings over 18 years' experience in the charity sector, including roles at large national charities and previous CEO roles. The Trustees want to pass on their utmost thanks to Rachel for her successful management of the charity for so many years.

Progress reports (at least quarterly) are prepared by the CEO for review by Trustees which include details of casework and statistical information to ensure our work is developing as planned and is making a positive difference to local families.

We have a rolling programme to regularly review policies and procedures. During the year, Trustees have reviewed policies on the arrival and collection of children; bullying and harassment; the business continuity plan; comments, compliments, and complaints procedure; data protection, disclosure and barring; diversity and equal opportunity; environmental; policy; financial procedures; health and safety; retention of records; safeguarding children and adults; and social media.

The Trustees decided not to seek renewal of our PQASSO accreditation (now called Trusted Charity) once the accreditation lapsed in January 2021, because of NCVO's decision to stop providing the accreditation, and the subsequent uncertainty over the future of the accreditation. This will be kept under review by trustees.

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Enhanced Disclosure and Barring Service (DBS) checks for all Staff, Trustees and Volunteers are carried out via the umbrella organisation Maldon and District CVS and are renewed every three years.

Monitoring and Evaluation

As we are a parent led organisation, the majority of our board of Trustees and staff team are, or have been, users of our service.

We continue to embed a culture of self-critical evaluation and continuous improvement, monitoring our impact and measuring successful outcomes via user records and responses to questionnaires, telephone interviews and satisfaction surveys.

In May 2019, we commissioned an independent external evaluation of the Family Support service and delivery against our own and funders' aims and objectives. The report was overwhelmingly positive providing a 360-degree perspective of how the service is perceived from the viewpoint of families of CYP with SEND, partner organisations, stakeholders and funders. Areas identified for improvement relate to improving and varying lines of communication, raising awareness and extending reach, all of which we are taking on board.

'Outcomes for families are excellent and the service engenders trust and confidence within families and partner organisations. It is quite unique in the services it offers, covering a wide area and supporting financial, physical and emotional health and wellbeing for some of the most challenged families' - Charlotte Fitzgerald Consultancy Ltd, July 2019.

Trustee Recruitment and Appointment

The directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as Board members. The number should not exceed 14 or be less than 7. Trustees are appointed at general meetings by passing an ordinary resolution. Existing Trustees may nominate one or more Trustees.

Currently nine Trustees sit on the Board comprising of parents of children with disabilities and sympathetic individuals all with a desire to do the best for our families and with a broad range of skills and experience in education, finance, fundraising, procurement, risk management and business. We review the skill set of the Board regularly. All Board members give their time voluntarily and received no material benefits. Any nominal fees or expenses reclaimed from the charity are set out in note 10 to the Accounts.

Training

We provide appropriate training to Staff, Trustees and Volunteers as part of our induction programme and ongoing professional development. This includes safeguarding/child protection & vulnerable adults, health and safety, and role specific training to ensure skills and knowledge are constantly kept up to date.

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New Trustees are usually invited to visit the Families InFocus office to speak to the CEO and members of staff (we did this online during Covid lockdowns). We are developing our trustee induction pack to be a comprehensive guide, containing information about the charity and the role of trustees. All Trustees have received and read 'The Essential Trustee – what you need to know' document and new Trustees are invited to attend short, accredited courses 'Trustee Essentials' or 'Effective Governance' run by Community 360.

Our staff have many years' experience (direct knowledge and from personal experience) with specialist skills in disability benefit claims; Disability Discrimination Act; SEND issues, procedures, and reforms. Our Family Support Advisors are not qualified legal professionals, but all undertake IPSEA training to level 3.

Our financial future

Our financial position, going into 2021, was relatively healthy, with ongoing multi-year funding from the National Lottery, Henry Smith Charity, and the Garfield Weston Foundation. These funds have been critical to our ongoing sustainability, but as they come to an end over the coming years, we must look to new funding sources to raise a significant proportion of our expenditure.

Our income generation has been affected, like most other organisations, during this challenging and unprecedented time. Specifically, the loss of income through the pausing of grant funding programmes, cancellation of planned fundraising events (our own and others), and a reduction in regular donation giving has impacted on us.

We are working on an ongoing basis to bring in new funding streams, in the knowledge that we can no longer use any of our reserves to fund ongoing costs, as we have in previous years. If we are not able to continue to bring in funds at the level required, we run the risk of having to critically reduce support offered to vulnerable families, at a time when we expect to see even greater demand. So, it is vital that we continue to provide evidence of the value and impact of our work to inform future bids and attract funding.

Our plans for the future

We are hopefully coming to the end of what has been a truly remarkable time, with unexpected and unprecedented challenges for all charities, brought about by the severe and ongoing ramifications of the Covid pandemic. As we write this report in the summer of 2021, we are looking forward to developing our new strategy for the future, and we are grateful to have support from the charity Pilotlight, who have teamed us up with a group of experienced private sector experts ("Pilotlighters") who are helping us through the challenges of developing our new plans.

We know that in order to stay relevant, and to continue to provide excellent and accessible services to families, we need to look at continuing to work online, developing group sessions where we can enable us to grow our reach. We will need to redevelop our website to make it fit for purpose in sharing information for families in a range of formats. And we want to make sure users are at the centre of how we develop and deliver our services, and that we continue to empower families so that they can help themselves after our support has ended.

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Concluding remarks

I suspect that we will look back on the last year as one of the most challenging in our history. It has certainly been extremely difficult for our families who faced the consequences of school closures and other limitations to services as a result of the Covid pandemic.

Throughout this time, the dedicated team of staff and volunteers at Families InFocus has continued to provide extensive support and has adapted the ways in which the charity works in order to make sure that this support can be in place. All of this is being managed in the context of the changing priorities of Funders, many of whom who are, understandably, directing financial support towards Covid recovery.

At the same time, this year has also been one of new opportunities for Families InFocus. Under the leadership of our new CEO, we have had the chance to consider and refresh our strategy and to consider new ways of working in order to maximise the impact we can have with our families. New technologies offer possibilities of different ways of working and we are determined to ensure that we use these to provide highly effective and targeted support as we try our best to meet the ever-growing demand for support from families.

The trustees are particularly grateful to our wonderful team of staff and volunteers for their commitment and hard work during this very challenging year.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

On behalf of the Trustees,

Sarah Dignasse

Sarah Dignasse, Chairperson

Date approved: 20 September 2021

THANK YOU

TO OUR TRUSTEES AND VOLUNTEERS

Our charity could not function without the commitment and dedication of our wonderful team of volunteers, many of whom are parents who have received support from Families InFocus and wanted to help others. They are crucial to our work and help us in so many different ways – helping at our Saturday Activity Club, Siblings Support Group, Family and Fundraising events, as befrienders, helping at our drop-ins or in the office and of course our much valued Trustees.

Kerry Ayre	Leah Bannister	Marallee Bernard
Matt Bowen	David Carruthers	Josh Clare
Hazel Dexter-Clarke	Sarah Dignasse	Joanna Ellis
Andrew Gothard	Karen Holmes	Gemma Inci
Marc Jordan	John Knott	Jack Labdon
Holly Lazell	Colin Leahey	Martin Merrell
Abigail Nash	Karen Saye	Pippa Schumann
Michael Smith	Toby Turner	Wendy Windsor

TO OUR SUPPORTERS

We wish to express our gratitude to the following businesses, charitable trusts, clubs, and statutory funders for the support they have given us, either financial or in kind, during the year.

Action for Children Essex Short Breaks	Alastair and Patricia Stewart Charitable Fund
BBC Children in Need	Braintree District & Greenfields Community Fund
Chelmsford City Council	Chelmsford Sport & Athletics Centre
Edmund Carr Chartered Accountants	Essex Community Foundation (Various Funds)
Essex County Council	Essex Lottery
FSJ Charities	Garfield Weston Foundation
Henry Smith Charity	International Lions Club of Chelmsford
Marconi (Chelmsford) Employees' Fund	Moody Fund
National Lottery Community Fund	National Lottery - Coronavirus Community Support Fund
Nisa Castle Stores	Paypal Giving Fund
Provide Foundation	Rickard Luckin Accountants
Rotary Club of Chelmsford	SEIB Insurance Brokers
Stebbing Day Nursery	Walter Farthing (Trust) Ltd

We would also like to thank all the individuals who have made donations, either financial or in kind, provided support or took part in fundraising events during the year. We particularly want to thank:

Rachel Childs	Stuart Harris
Gemma Inci	Anne Keatley- Clarke
Jill Lloyd	Jake the Postman
Louise and Jack Ryan	N Winton

THANK YOU ALL FOR YOUR GENEROSITY

Families InFocus (Essex)

Independent Examiner's Report to the Trustees of Families InFocus (Essex) ("the Company")

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021 which are set out on pages 17 to 34.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Families InFocus (Essex) as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Raymond Crace

.....
Raymond Crace FCA
146 New London Road
Chelmsford
Essex
CM2 0AW

6 December 2021

Families InFocus (Essex)

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Other Comprehensive Income)

	Note	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	3	16,523	-	16,523	21,436
Charitable activities	4	-	336,502	336,502	273,118
Other trading activities	5	-	-	-	910
Investment income	6	625	-	625	972
Total income		<u>17,148</u>	<u>336,502</u>	<u>353,650</u>	<u>296,436</u>
Expenditure on:					
Raising funds		-	312	312	312
Charitable activities	7	<u>765</u>	<u>323,880</u>	<u>324,645</u>	<u>314,120</u>
Total expenditure		<u>765</u>	<u>324,192</u>	<u>324,957</u>	<u>314,432</u>
Net income/(expenditure)		<u>16,383</u>	<u>12,310</u>	<u>28,693</u>	<u>(17,996)</u>
Net movement in funds		16,383	12,310	28,693	(17,996)
Reconciliation of funds					
Total funds brought forward		<u>51,002</u>	<u>1,896</u>	<u>52,898</u>	<u>70,894</u>
Total funds carried forward	16	<u><u>67,385</u></u>	<u><u>14,206</u></u>	<u><u>81,591</u></u>	<u><u>52,898</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

Families InFocus (Essex)
(Registration number: 03287829)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	1,192	1,756
Current assets			
Cash at bank and in hand	14	138,462	118,147
Creditors: Amounts falling due within one year	15	<u>(58,063)</u>	<u>(67,005)</u>
Net current assets		<u>80,399</u>	<u>51,142</u>
Net assets		<u>81,591</u>	<u>52,898</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	16	14,206	1,896
Unrestricted income funds			
Unrestricted funds		<u>67,385</u>	<u>51,002</u>
Total funds	16	<u>81,591</u>	<u>52,898</u>

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 17 to 34 were approved by the Trustees, and authorised for issue on 20 September 2021 and signed on their behalf by:

Sarah Dignasse

.....
Sarah Dignasse
Trustee

John Knott

.....
John Knott
Trustee

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Families InFocus (Essex) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The directors have considered the impact of the Covid-19 pandemic in their assessment of the charity's ability to prepare accounts as a going concern. Because of the uncertainties surrounding the effects of the economic slowdown it is difficult to predict the impact on the charities and its funders, but having taken all the factors into account, the directors are of the opinion that the charity has sufficient resources to continue trading for the next 12 months from the date of signing these accounts.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

Grants receivable

The charity has received government grants in the reporting period. Performance related grants are only included in the SOFA once the charity has provided the related services to meet the performance related conditions.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Interest receivable is included gross.

Expenditure

Resources expended, including irrecoverable VAT, are accounted for on an accruals basis. The majority of costs are directly attributable to specific activities. Expenditure on projects is treated as direct charitable expenditure.

Raising funds

These are costs incurred in raising funds from events and activities.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include the central functions and are allocated to cost categories on the basis of staff time and amount spent on those cost categories. Depreciation is allocated to cost categories on the basis of total direct costs allocated.

Governance costs

Governance costs are associated with the governance arrangements of the charity and relate to the general running of the charity.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures and fittings	25.0% reducing balance
Computer equipment	33.3% reducing balance

Trade debtors

Trade debtors are amounts due for services performed by the charity.

Trade debtors are recognised at the settlement amount due. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, bank accounts and bank deposits.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at their settlement amount.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

Financial instruments

Classification

The Charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £
Donations receivable	15,773	-	15,773
Grants receivable	750	-	750
	<u>16,523</u>	<u>-</u>	<u>16,523</u>
	<u>16,523</u>	<u>-</u>	<u>16,523</u>
	Unrestricted funds £	Restricted funds £	Total 2020 £
Donations receivable	15,269	6,167	21,436
	<u>15,269</u>	<u>6,167</u>	<u>21,436</u>
	<u>15,269</u>	<u>6,167</u>	<u>21,436</u>

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £
Grants receivable	-	336,502	336,502
	<u>-</u>	<u>336,502</u>	<u>336,502</u>
	<u>-</u>	<u>336,502</u>	<u>336,502</u>
	Unrestricted funds £	Restricted funds £	Total 2020 £
Grants receivable	-	273,118	273,118
	<u>-</u>	<u>273,118</u>	<u>273,118</u>
	<u>-</u>	<u>273,118</u>	<u>273,118</u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £
	-	-	-
	Unrestricted funds £	Restricted funds £	Total 2020 £
Fundraising income	910	-	910
	910	-	910

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2021 £
Interest receivable on bank deposits	625	-	625
	625	-	625
	Unrestricted funds £	Restricted funds £	Total 2020 £
Interest receivable on bank deposits	972	-	972
	972	-	972

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	Total expenditure £
Family Support	286,760	34,830	321,590
Group Activities	2,835	220	3,055
Total for 2021	<u>289,595</u>	<u>35,050</u>	<u>324,645</u>
Total for 2020	<u>284,059</u>	<u>30,061</u>	<u>314,120</u>

	Unrestricted funds £	Restricted funds £	Total funds £
Family Support - Direct costs	-	286,760	286,760
Group Activities - Direct costs	-	2,836	2,836
Support costs	765	34,284	35,049
Total for 2021	<u>765</u>	<u>323,880</u>	<u>324,645</u>
Total for 2020	<u>30,392</u>	<u>283,728</u>	<u>314,120</u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Basis of allocation	Governance costs £	Administration costs £	Premises costs including depreciation £	Total funds £
Family Support	A	4,937	10,906	18,987	34,830
Group Activities	A	10	10	200	220
Total for 2021		<u>4,947</u>	<u>10,916</u>	<u>19,187</u>	<u>35,050</u>
Total for 2020		<u>5,335</u>	<u>10,893</u>	<u>13,833</u>	<u>30,061</u>

Basis of allocation

Reference	Method of allocation
A	Apportioned based on usage in relation to directly attributable costs. Depreciation is apportioned based on the apportionment of total direct costs between activities.

Governance costs

	Total 2021 £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	695	680
Other fees paid to examiners	2,147	1,950
Bookkeeping and payroll	1,852	2,184
Other governance costs	253	521
	<u>4,947</u>	<u>5,335</u>

9 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	<u>564</u>	<u>832</u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

10 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year. During the year, no Trustees were reimbursed for expenses (2020: NIL).

11 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	256,232	221,111
Social security costs	18,084	15,931
Pension costs	5,889	1,979
	<u>280,205</u>	<u>239,021</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Average number of paid employees	<u>12</u>	<u>11</u>

5 (2020 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £5,888 (2020 - £1,979).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £44,355 (2020 - £42,876).

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

13 Tangible fixed assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2020	35,323	35,323
At 31 March 2021	35,323	35,323
Depreciation		
At 1 April 2020	33,567	33,567
Charge for the year	564	564
At 31 March 2021	34,131	34,131
Net book value		
At 31 March 2021	1,192	1,192
At 31 March 2020	1,756	1,756

14 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	300	300
Cash at bank	138,162	117,847
	<u>138,462</u>	<u>118,147</u>

15 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	12,129	1,666
Accruals	2,802	2,669
Deferred income	43,132	62,670
	<u>58,063</u>	<u>67,005</u>

Deferred income relates to grants received that are specified for expenditure in a future period. All income deferred at 31 March 2020 was released in the year ended 31 March 2021.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

16 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted				
Free reserves	3,089	17,148	(765)	19,472
Designated funds				
1) Moody Trust	1,000	-	-	1,000
4) Margaret Hutchon Fund	614	-	-	614
3) IT Fund	2,107	-	-	2,107
5) Family Support Adviser/Projects	24,231	-	-	24,231
2) Contingency Fund	19,961	-	-	19,961
Total Unrestricted	<u>51,002</u>	<u>17,148</u>	<u>(765)</u>	<u>67,385</u>
Restricted				
1) Essex County Council - Independent SEND Information, Advice and Support Service	-	45,000	(45,000)	-
2) Chelmsford City Council	-	7,500	(7,500)	-
3) Braintree District & Greenfields Community Fund	-	10,315	(9,467)	848
4) National Lottery Community Fund Grant	-	157,679	(157,679)	-
5) The Henry Smith Charity	-	42,780	(38,048)	4,732
6) Garfield Weston Foundation	-	20,000	(18,304)	1,696
8) Essex Community Foundation - Provide Foundation	-	5,000	(5,000)	-
12) BBC Children In Need	-	2,457	-	2,457
13) Essex Community Foundation - various funds	-	750	(750)	-
14) Action for Children Essex Short Breaks	-	5,499	(2,999)	2,500
10) Essex Community Foundation - Realising Ambitions	-	5,000	(5,000)	-
18) Essex Community Foundation - Moody Fund	140	-	-	140
19) Capital Fund (Fixed Assets)	1,756	-	(563)	1,193
20) Other restricted donations	-	34,522	(33,882)	640
Total restricted	<u>1,896</u>	<u>336,502</u>	<u>(324,192)</u>	<u>14,206</u>
Total funds	<u><u>52,898</u></u>	<u><u>353,650</u></u>	<u><u>(324,957)</u></u>	<u><u>81,591</u></u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

Prior Year Funds Note

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted funds				
Free reserves	3,089	17,151	(17,151)	3,089
Designated funds				
1) Moody Trust	1,275	-	(275)	1,000
4) Margaret Hutcheon Fund	614	-	-	614
3) IT Fund	3,772	-	(1,665)	2,107
5) Family Support Adviser/Projects	30,000	-	(5,769)	24,231
2) Contingency Fund	25,805	-	(5,844)	19,961
	<u>61,466</u>	<u>-</u>	<u>(13,553)</u>	<u>47,913</u>
Total unrestricted	<u>64,555</u>	<u>17,151</u>	<u>(30,704)</u>	<u>51,002</u>
Restricted				
1) Essex County Council - Independent SEND Information, Advice and Support Service	-	40,000	(40,000)	-
2) Chelmsford City Council	-	6,000	(6,000)	-
3) Braintree District & Greenfields Community Fund	-	7,930	(7,930)	-
4) National Lottery Community Fund Grant	3,750	122,125	(125,875)	-
5) The Henry Smith Charity	-	38,170	(38,170)	-
6) Garfield Weston Foundation	-	6,665	(6,665)	-
7) Mrs Smith & Mount Trust	-	5,000	(5,000)	-
8) Essex Community Foundation - Provide Foundation	-	5,000	(5,000)	-
12) BBC Children In Need	-	9,762	(9,762)	-
16) The Barbara Ward Children's Foundation	-	2,250	(2,250)	-
11) Walter Farthing Trust	-	3,000	(3,000)	-
9) FSJ Charities	-	5,000	(5,000)	-
13) Essex Community Foundation - various funds	-	8,240	(8,240)	-
14) Action for Children Essex Short Breaks	-	3,666	(3,666)	-
15) Anton Jurgens Charitable Trust	-	2,750	(2,750)	-
10) Essex Community Foundation - Realising Ambitions	-	5,000	(5,000)	-
17) Woodroffe Benton Foundation	-	500	(500)	-
18) Essex Community Foundation - Moody Fund	-	2,060	(1,920)	140
19) Capital Fund (Fixed Assets)	2,589	-	(833)	1,756
20) Other restricted donations	<u>-</u>	<u>6,167</u>	<u>(6,167)</u>	<u>-</u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Total restricted	<u>6,339</u>	<u>279,285</u>	<u>(283,728)</u>	<u>1,896</u>
Total funds	<u><u>70,894</u></u>	<u><u>296,436</u></u>	<u><u>(314,432)</u></u>	<u><u>52,898</u></u>

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

The specific purposes for which the funds are to be applied are as follows:

Designated funds:

- 1) The Moody Trust funding has been designated to provide respite to parents with children with disabilities who were found to be under extreme pressure.
- 2) The designated contingency fund was established to meet operating shortfalls if required and the charity's statutory obligations, such as redundancy costs, should the need arise.
- 3) The Trustees have designated funds for IT investment.
- 4) The Margaret Hutchon Fund has been designated to assist Essex families of children and young people with disabilities and special needs who are most in need of some immediate financial support.
- 5) The Trustees have designated funds to provide for the costs of Family Support advisers and Family Support projects across Essex.

Restricted funds:

- 1) Funding is to provide Independent SEND Information, Advice and Support on educational issues to parents/carers for their children/young people with SEND (aged 0-25 years).
- 2) The grant from Chelmsford City Council is towards Family Support for the families with children with disabilities from within Chelmsford City.
- 3) The grant from Braintree District & Greenfields Community Fund is towards Family Support for the families with children and young people with disabilities/ special needs from within Braintree District.
- 4) The National Lottery Community Fund Grant (formerly known as the Big Lottery Fund) is towards the Family Support Project across Essex and a contribution to the core costs of the organisation.
- 5) The grant from the Henry Smith Charity is towards the costs of the Family Support Adviser project across Essex for families of children/young people with disabilities/special needs (aged 0-25).
- 6) The grant from the Garfield Weston Foundation is towards the costs of the Family Support Adviser project across Essex for families of children/young people with disabilities/special needs.
- 7) The grant from Mrs Smith & Mount Trust is towards the cost of the Family Support Project.
- 8) Essex Community Foundation grant from the Provide Foundation is towards Family Support for Chelmsford families of children/young people with disabilities/special needs.
- 9) The grant from FSJ Charities is towards Family Support for Essex families of children/young people with disabilities/special needs.
- 10) Essex Community Foundation grant from the Realising Ambitions Funding Programme is towards Family Support for North East Essex families of children/young people with disabilities/special needs.
- 11) The grant from Walter Farthing Trust is towards Family Support for Mid Essex families of children/young people with disabilities/special needs.
- 12) The grant from BBC Children In Need is towards the Saturday Activity Club.
- 13) Essex Community Foundation grant from pooled funds (Arthur J Gallagher Community Fund £2,670, W G Stacey Family Fund £2,133, FW Charitable Fund £1,937 and Crix Charitable Fund £1,500) is to fund the 'Kidzspace' Support Project for young carers of siblings with SEND.
- 14) The grant from Action for Children is towards the Family Saturday Activity Club for children with SEND and their families.
- 15) The grant from Anton Jurgens Charitable Trust is towards the Saturday Activity Club.
- 16) The grant from the Barbara Ward Children's Foundation is towards the Family Saturday Activity SEND Club.
- 17) The grant from Woodroffe Benton Foundation is towards the core costs of the organisation.
- 18) Essex Community Foundation grants from The Moody Fund towards therapy sessions for two children with learning/developmental issues.
- 19) The Capital Fund represents the fixed assets of the charity.
- 20) Other restricted donations received and applied for specified purposes.

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds at 31 March 2021 £
Tangible fixed assets	-	1,192	1,192
Current assets	125,448	13,014	138,462
Current liabilities	(58,063)	-	(58,063)
Total net assets	<u>67,385</u>	<u>14,206</u>	<u>81,591</u>

Prior Year Funds	Unrestricted funds £	Unrestricted Designated funds £	Restricted £	Total funds at 31 March 2020 £
Tangible fixed assets	-	-	1,756	1,756
Current assets	70,094	47,913	140	118,147
Current liabilities	(67,005)	-	-	(67,005)
Total net assets	<u>3,089</u>	<u>47,913</u>	<u>1,896</u>	<u>52,898</u>

18 Related party transactions

During the year the charity made the following related party transactions:

The Trustees

Some of the Trustees have access to the sibling group, activity club, and family events. The benefit received is not material to the accounts. At the balance sheet date the amount due to/from the Trustees was £Nil (2020 - £Nil).

Families InFocus (Essex)

Notes to the Financial Statements for the Year Ended 31 March 2021

19 Prior year Statement of Financial Activities

	Note	Unrestricted £	Restricted £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	15,269	6,167	21,436
Charitable activities	4	-	273,118	273,118
Other trading activities	5	910	-	910
Investment income	6	972	-	972
Total income		<u>17,151</u>	<u>279,285</u>	<u>296,436</u>
Expenditure on:				
Raising funds		312	-	312
Charitable activities	7	<u>30,392</u>	<u>283,728</u>	<u>314,120</u>
Total expenditure		<u>30,704</u>	<u>283,728</u>	<u>314,432</u>
Net expenditure		<u>(13,553)</u>	<u>(4,443)</u>	<u>(17,996)</u>
Net movement in funds		(13,553)	(4,443)	(17,996)
Reconciliation of funds				
Total funds brought forward		<u>64,555</u>	<u>6,339</u>	<u>70,894</u>
Total funds carried forward	16	<u><u>51,002</u></u>	<u><u>1,896</u></u>	<u><u>52,898</u></u>