

OBJECTIVES OF THE CHARITY

Whiteley Community Association is a registered charity which was established on the 12 May 1997.

The primary responsibility of the charity is to manage and operate the Whiteley Community Centre for the benefit of the residents of Whiteley and the surrounding neighbourhood.

When initially set up the residential area of Whiteley was a small new build community, however over the years Whiteley has more than doubled in size and continues to grow with the development of Whiteley North currently being undertaken.

Whiteley now has a shopping centre, Tesco's, Aldi, two hotels, many restaurants, cinema, numerous gyms, two primary schools, Doctors, Dentists and a large business park.

Our goal is to advance education and provide facilities in the interests of social welfare.

Our aim is to provide an environment and support service for people from the community who are motivated and enabled to develop and operate their own clubs, activities, and services for the benefit of local residents, and the wider community as a whole.

To enable us to do this we have two key Centre Managers and a team of Trustees, without whom the Centre would not be what it is today.

The Trustees meet on a regular basis to review the running of the Centre. These meetings are with the Centre Managers, Trustees, and key Centre users. Other interested parties are also invited to attend. General meetings are open to the public.

Whiteley Community Centre has two pre-schools who have provided community education services for many years, these consist of Whiteley Pre School and Buttercups Nursery School, both offering pre-school education and care for those aged from 2 years 6 months to age 5, term-time and 50 weeks of the year respectively.

In conjunction with Hope Church Whiteley we run Whiteley Minis, a weekly baby and toddler group. offering an opportunity for parents and their children to meet and interact socially. This has been running for many years and was first established when the Whiteley Church was located at the Centre.

We finance a very popular youth club which operates during term-time and can see numbers in excess of 25 attendees each week. This would not be possible without the superb support of Y Services who we enlist to run the youth club on behalf of the Centre.

We also host the Whiteley Computer Club, which is also funded by the Community Centre and provides an opportunity for young people to learn and develop IT skills for the future, it is also very popular with a long waiting list.

This facility is made possible by a dedicated team of volunteers, whose dedication involved in running the club is very much appreciated.

1st Whiteley Scouts, and 1st Whiteley Brownies both operate from the Centre, and we also host numerous regular hirers, such as dance groups, fitness classes, Weight Watchers, and yoga.

Whiteley Community Centre is also a popular birthday party venue, with most weekends booked up for events.

We also have hirers from the NHS, and local and central government, and serve as a polling station when necessary.

Our physical facilities are a large hall, garden, outdoor play equipment, 3 smaller meeting rooms, as well as a lounge area and kitchen. We have ample parking and are open all year round, except on bank holidays.

Financial support - Year ending June 2023

During the financial year spanning July 2022 – June 2023 we were very much still recovering from the significant impact of Covid 19. The biggest impact on the Centre being the loss of income from the preschools and casual hirers.

It was an uncertain year in respect of the impact of energy prices which at one point were forecasted to increase by 200%.

As the Centre is open all year round and hosts two pre-schools, energy costs are a significant expense.

We, as a committee were keen to mitigate additional costs and looked to cost save as and where we could.

We increased our hire fees to assist with the financial challenges.

We remain highly sensitive to the financial impact of rate increases on our Centre hirers and endeavour to be careful and measured when raising fees.

A key consideration for us is ensuring that we maintain a high standard of provision for users and the community.

There continue to be many external factors influencing our finances.

Nevertheless, the underlying inflation rate is higher than anyone would like, and we continue to experience the impact of that in our cost base – from energy prices to equipment, materials, and staffing costs.

We recognised as a committee that we needed to replace the boiler, as we were experiencing periods of outage, and repairs were becoming costly and the equipment unreliable.

The boiler was the original unit installed when the Centre was built, and it was also increasingly cost ineffective. We explored various replacement options, and it was agreed to replace the boiler with a newer gas fired model.

Due to the boiler replacement our year ended with an overall loss. This was predicted, and expected as a necessary expenditure. The expectation long term is that this will make cost savings, especially as energy prices remain volatile.

Whiteley Community Centre

Receipts and Payments Account for Year Ended 30 June 2023

Payments

	30-Jun-23	30-Jun-22
Utilities	9926.32	9234.53
Office	1977.29	1511.84
Staff	42813.67	38626.54
Cleaning	2284.92	2581.67
Licences	2242.85	1570.38
Equipment	1,024.70	20698.49
Insurance	1204.66	1142.72
Security and Fire	1501.57	1432.4
Maintenance	29738.66	7577.3
Garden Maintenance	542.98	3932.38
Payroll/Auditors/Financial	3174.41	2993.18
Lease	2025.6	2025.6
Pest control	360	1320
Waste	2509.53	2741.85
Cafe/Refreshments	828.25	645.57
Misc	1111.92	491.69
Training		
Advertising		78

103,267.33 98,604.14

Excess -18,903.83 -26,624.00

Total 84,363.50 71,980.14

Receipts

	30-Jun-23	30-Jun-22
Casual	6467.04	5741.93
Regular	12438.4	10838.79
Buttercups	28968	26596.8
Pre-School	26532.56	17957.77
Advertising		
Computer Club	1067.5	829
Equipment Hire		
Misc'	1909.5	110.79
Photocopying	586.61	639.79
Interest	725.5	56.47
Donations		
Youth Club	2398.19	1765.21
Grant	2620.2	6333.59
Retained Deposits	650	1110

£84,363.50 £71,980.14

Balance Sheet as at 30 June 2023

Capital

Accumulated General Fund	
B/Fwd 21/22	£114,041.06
Profit/Loss for 22/23	-£18,903.83

£95,137.23

Assets

Current Account	£6,567.70
Reserve Account	£16,417.89
Nationwide Account	£72,151.64

£95,137.23



Mark Gray
Whiteley Community Centre
Gull Coppice
Yew Tree Drive
Whiteley
PO15 7LA

25th August 2023

Dear Mark

I today carried out an Independent Examination of your April to June 2023 accounts, as agreed.

1. The expenditure entries have been matched against available invoices and receipts to confirm validity. Where there is a corresponding bank transaction, this has been followed through and matched against the bank statement. Therefore, I am confident that all transactions have been recorded correctly within the accounts.
2. The income entries have been matched against the yellow receipts to confirm accuracy and the bank credits have been matched to the bank statement.
3. The formulas and the arithmetic on your spreadsheets have been checked and where figures have been brought from one sheet over to another, these have also been checked for accuracy.
4. I have checked through the payroll records to confirm that the totals have been transferred to the payment spreadsheet correctly, however I have not checked that the PAYE and NI deductions have been calculated correctly. I understand that these payroll calculations have been carried out by a professional payroll bureau 'Moorepay'.
5. I have carried out a bank reconciliation to confirm that every transaction has been recorded within the accounts and a brief income and expenditure reconciliation – see attached.
6. All annual figures have been transferred to an Annual Receipts and Payments statement and a Balance Sheet as at 30th June 2023 have been prepared.

The accounts have been prepared on a receipt and payment basis.

I am pleased to have been of service and hope I can continue to do so in the future.

Yours sincerely

Trudy Braithwaite MICB CB.Cert

Trudy Braithwaite MICB is licenced and regulated by the ICB Practice Number: 23675



Quarterly current acct bank rec				
BF bank 01/04/2023	8864.69			
Total paid in	19709.09			
Total paid out	25506.08			
Total	3067.70			
Closing bank 30/06/2023	6567.7	diff	-3500.00	Transferred in from reserve account
Quarterly Surplus/Deficit	-5796.99			
Income	19709.09			
Expenditure	25506.08			
Bank diff	-5796.99		0.00	Difference

Reserve Account				
BF bank 01/04/2023	£19,866.57			
transfer out 31/05/23	-3500.00			
interest	51.32			51.32 Additional income
CF bank 30/06/2023	16,417.89			

Nationwide Account				
BF bank 01/04/2023	£71,901.66			
interest	249.98			249.98 Additional income
CF bank 30/06/2023	72,151.64			

Petty cash BF	93.82
Petty cash CF	75.82
PAYE liability CF	750.67

Total income	20010.39
Total expenditure	25506.08
Quarterly Surplus/Deficit	-5495.69



Mark Gray
Whiteley Community Centre
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Yew Tree Drive
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PO15 7LA

25th January 2023

Dear Mark

I today carried out an Independent Examination of your July to September 2022 accounts, as agreed.

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Quarterly current acct bank rec				
BF bank 01/07/2022	12697.03			
Total paid in	18932.36			
Total paid out	38605.14			
Total	-6975.75			
Closing bank 30/09/2022		13024.25	diff	-20000.00 Transferred from reserve account
Quarterly Surplus/Deficit	-19672.8			
Income	18932.36			
Expenditure	38605.14			
Bank diff		-19672.78	<u>0.00</u>	Difference

Petty cash BF		100.82	Reserve Account	
Petty cash CF		100.82	BF bank 01/07/2022	£29,816.21
			Transfer	-20000.00
			interest	<u>4.22</u>
PAYE liability CF		771.15		4.22 Additional income
			CF bank 30/09/2022	9,820.43
Total income		18980.78	Nationwide Account	
Total expenditure		38605.14	BF bank 01/07/2022	£71,527.82
Quarterly Surplus/Deficit		-19624.4	interest	<u>44.2</u>
				44.2 Additional income
			CF bank 30/09/2022	71,572.02



Mark Gray
Whiteley Community Centre
Gull Coppice
Yew Tree Drive
Whiteley
PO15 7LA

22nd March 2023

Dear Mark

I today carried out an Independent Examination of your October to December 2022 accounts, as agreed.

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Quarterly current acct bank rec				
BF bank 01/10/2022	13024.3			
Total paid in	23779.5			
Total paid out	17840.4			
Total	18963.30			
Closing bank 31/12/2022	18963.3	diff	0.00	Transferred from reserve account
Quarterly Surplus/Deficit	5939.05			
Income	23779.5			
Expenditure	17840.4			
Bank diff		5939.05	<u>0.00</u>	Difference

Petty cash BF	100.82	Reserve Account		
Petty cash CF	93.82	BF bank 01/10/2022	£9,820.43	
		interest	<u>15.31</u>	15.31 Additional income
PAYE liability CF	806.5	CF bank 31/12/2022	9,835.74	
		Nationwide Account		
Total income	23909.2	BF bank 01/10/2022	£71,572.02	
Total expenditure	17840.4	interest	<u>114.37</u>	114.37 Additional income
Quarterly Surplus/Deficit	6068.73	CF bank 31/12/2022	71,686.39	



Mark Gray
Whiteley Community Centre
Gull Coppice
Yew Tree Drive
Whiteley
PO15 7LA

22nd June 2023

Dear Mark

I today carried out an Independent Examination of your January to March 2023 accounts, as agreed.

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Quarterly current acct bank rec				
BF bank 01/01/2023	18963.3			
Total paid in	21217.06			
Total paid out	21315.67			
Total	18864.69			
Closing bank 31/03/2023	8864.69	diff	10000.00	Transferred to reserve account
Quarterly Surplus/Deficit	-98.61			
Income	21217.06			
Expenditure	21315.67			
Bank diff		-98.61	<u>0.00</u>	Difference

Petty cash BF		93.82	Reserve Account	
Petty cash CF		93.82	BF bank 01/01/2023	£9,835.74
			transfer in 27/02/23	10000.00
			interest	<u>30.83</u>
				30.83 Additional income
PAYE liability CF		759.27	CF bank 31/03/2023	19,866.57
			Nationwide Account	
Total income		21463.16	BF bank 01/01/2023	£71,686.39
Total expenditure		21315.67	interest	<u>215.27</u>
Quarterly Surplus/Deficit		147.49		215.27 Additional income
			CF bank 31/03/2023	71,901.66



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Income	19709.09			
Expenditure	25506.08			
Bank diff	-5796.99		<u>0.00</u>	Difference

Petty cash BF 93.82		Reserve Account		
Petty cash CF	75.82	BF bank 01/04/2023	£19,866.57	
		transfer out 31/05/23	-3500.00	
		interest	<u>51.32</u>	51.32 Additional income
PAYE liability CF	750.67	CF bank 30/06/2023	16,417.89	
Total income 20010.39 Total expenditure 25506.08 Quarterly Surplus/Deficit -5495.69		Nationwide Account		
		BF bank 01/04/2023	£71,901.66	
		interest	<u>249.98</u>	249.98 Additional income
		CF bank 30/06/2023	72,151.64	