

Registered Charity Number: 1062292

Invicta Park Pre-School Playgroup
Trustees' Annual Report and Accounts
for the year ended 31st March 2024

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Charity Name: Invicta Park Pre-School Playgroup

Trading Name: Invicta Park Playgroup

Charity Commission Registered Number: 1062292

Charity's Principal Address:

Invicta Park Barracks
Maidstone
Kent
ME14 2NA

Trustees:

Andy Little
Peter Manners
Saroj Thapa
Santa Gurung
Sabrina Sutton
Rachel Rogers
Katie Noble
Faith Pun

Independent Examiner:

Rachael Woosey
North Devon Accounts
4 Cross Tree Centre
Caen Street
Braunton
North Devon
EX33 1AA

The trustees submit their report together with the financial statements of the charity for the year ended 31st March 2024

Structure, Governance and Management

The trustees during the period under review were:

Andy Little
Peter Manners
Saroj Thapa
Santa Gurung
Sabrina Sutton
Rachel Rogers
Katie Noble
Faith Pun

Description of Charity's Governing document: Pre-School Learning Alliance model Pre-School Constitution 2011, adopted 17 October 2013

Recruitment and appointment of trustees: The Committee members, who are also the charity trustees of the Pre-School are elected by the members of the Pre-School during the Annual General Meeting. The minimum number of Committee members is five and the maximum number is twelve.

Objectives and Activities

Objectives of the charity: To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

Main activities undertaken for the public benefit: The provision of playgroup facilities for children in the age range two to five years for service based personnel based at Invicta Park. The provision of opportunities for employment and training of service dependants and wider community working for the playgroup. When planning activities for the year, the trustees have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Financial Review

General: The full financial results are set out on pages four to five.

Reserves Policy: The aim of our policy is to hold sufficient reserves to sustain the charity should our income fall below expected levels. Our intention would be to continue functioning if at all possible, but in the event of closure we would need sufficient funds to cover staff redundancies.

Declaration and Signing

The trustees declare that they have approved the trustees' report above.

Signed of behalf of the charity trustees

Name:

Date of Approval

I report on the accounts for the period ended 31st March 2024 set out on pages four to six which have been prepared under the receipts and payments basis.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act
to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and
to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and in the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Charities Act have not been met.

Independent examiner's statement - continued

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachael Woosey

North Devon Accounts
4 Cross Tree Centre
Caen Street
Braunton
Devon
EX33 1AA

Invicta Park Pre-School Playgroup

Receipts and Payments Accounts

for the year ended 31st March 2024

	Notes	Unrestricted Funds £	2024 Total Funds £	2023 Total Funds £
Receipts				
Activities for generating funds				
Fees / grants from charitable activities		116,858	116,858	114,602
Total incoming resources		<u>116,858</u>	<u>116,858</u>	<u>114,602</u>
Payments				
Charitable activities	1	117,905	117,905	119,786
Total resources expended		<u>117,905</u>	<u>117,905</u>	<u>119,786</u>
Excess of receipts over payments		-1,047	-1,047	-5184
Bank accounts and cash brought forward		4,263	4,263	9,447
Bank accounts and cash carried forward	2	<u><u>3,216</u></u>	<u><u>3,216</u></u>	<u><u>4,263</u></u>

1. Charitable Activities Costs

	2024	2023
	Total	Total
Wages	103502	105683
Training and DBS checks	473	572
Food, Milk & Sundries	1029	1587
Toys, Books, Arts and Crafts	7022	4628
Postage, Printing and Stationery	2209	3901
Repairs and Renewals	889	1111
Accountancy and Payroll	1619	1455
Adverts	540	0
Insurance	291	301
Refunds		177
Bank charges	60	63
Telephone	271	308
	117905	119786

2. Unrestricted Funds

	Balance as at 1 April 2023 £	Incoming Resources £	Resources Expended £	Balance as at 31 March 2024 £
General Funds	4,263	116,858	117,905	3,216
Total Unrestricted Funds	10,325	116,858	117,905	3,216