

COMPANY REGISTRATION NUMBER 3344871  
CHARITY REGISTRATION NUMBER 1062281

**CREWKERNE LEISURE MANAGEMENT LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**FINANCIAL STATEMENTS**  
**31 MARCH 2024**

**CHALMERS & CO (SW) LIMITED**  
Chartered accountants & statutory auditor  
Trading as Chalmers & Co.  
6 The Linen Yard  
South Street  
Crewkerne  
Somerset  
TA18 8AB

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

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**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**LEGAL AND ADMINISTRATIVE DETAILS**

<b>Charity number</b>	1062281
<b>Company registration number</b>	3344871
<b>The board of management and trustees</b>	C Saxby M Best D Pittard N Sale R Campbell -Smith K Dawson
<b>Company secretary</b>	None
<b>Registered office</b>	Henhayes South Street Crewkerne Somerset TA18 7LZ
<b>Auditor</b>	Chalmers & Co (SW) Limited Chartered Accountants & Statutory Auditor Trading as Chalmers & Co. 6 The Linen Yard South Street Crewkerne Somerset TA18 8AB
<b>Bankers</b>	Lloyds Bank PLC 37 Market Square Crewkerne Somerset
<b>Solicitors</b>	BPL Solicitors Ltd 1st Floor Mansion House Princes Street Yeovil Somerset BA20 1EP

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

### **YEAR ENDED 31 MARCH 2024**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2024.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown on page 1 of the financial statements. The company trades under the name of Crewkerne Aqua Centre.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The company was formed on 3 April 1997 and is governed by its Memorandum and Articles of Association. Registration as a charity was obtained on 9 May 1997. There are no subsidiary undertakings.

The financial statements have been prepared in accordance with the accounting policies set out in note 3 to the financial statements and comply with the charity's memorandum and articles of association, the Charities Act 2011, the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS102)).

The trustees who served the charity during the year were as follows:

Claire Saxby  
Mike Best  
David Pittard  
Nicholas Sale  
Rhea Campbell-Smith  
Karen Dawson

In accordance with clause 47 of the Articles of Association, Rhea Campbell-Smith and Karen Dawson are due to retire by rotation and offer themselves for re-election at the AGM.

The following organisations can appoint a representative to the board of management: Crewkerne Town Council. The board of management may also appoint any member of the company as a general member of the board and their appointment is then voted on at the AGM. The minimum and maximum number of trustees (and directors) is 5 and 12 respectively of whom no more than 10 may be general members and no more than 2 may be nominated members. Trustee training is provided on an ad-hoc basis as required.

Day to day management tasks are delegated to the centre manager and overseen by the trustees, however all decisions affecting the charity are ultimately decided by the members of the board.

No trustee has or had during the year or at the end of the year any beneficial interest in any material contract with the company, which was or is significant in relation to the company's business.

There is an insurance policy providing liability cover for the trustees and officers of the company. The cost of this policy for the year is £642 (2023: £632). This amount is included with other insurance costs shown on page 21.

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

The company has no issued share capital and is limited by guarantee of its members, each member guarantees £1 on the winding up of the company. Each trustee is also a member of the company. In accordance with the provisions of the Health and Safety at Work Act 1974 the company has issued a written statement of its general policy with regard to health and safety at work of its employees and the organisational arrangements for carrying out that policy. The statement has been brought to the attention of the company's staff.

### **OBJECTIVES AND ACTIVITIES**

The main objective and principal activity of the charity is the management of the Crewkerne Aqua Centre operating from Henhayes, South Street, Crewkerne, Somerset. The Crewkerne Aqua Centre includes a swimming pool, healthy lifestyle centre and fitness studio. There have been no significant changes in the objectives or activities of the charity.

When planning the activities for the year, the trustees have considered the Charity Commission's general guidance on public benefit and, in particular, the specific guidance for charities for the advancement of health and education. The trustees believe the activities carried out in the facilities clearly demonstrate the charity's commitment to providing an identifiable public benefit and that access to this benefit is not restricted in any way.

The trustees have reviewed the company's current trading position and believe that it has sufficient resources and is well placed to manage its business risks successfully. After making enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. The trustees have also considered the effects of the Continued rise in operational costs especially energy costs and the effect of the impact of the increase in the minimum wage. Steps have been taken to limit the impact on profitability and cash flow. Furthermore, forecasts have been prepared which factor in these impacts and demonstrate that the company is well placed to continue trading for more than 12 months from the date of approval of these accounts, subject to any unforeseen restrictions again set down by the Government. Accordingly, the trustees continue to adopt the going concern basis in preparing the accounts.

The trustees are very grateful and extend their thanks to the volunteers who give freely of their time to assist the running of the Centre. During the year volunteers gave approximately 600 hours of time free of charge to the charity. The value of this time is not reflected in the Statement of Financial Activities but goes a long way to ensuring that the charity is able to run the Centre at a surplus and to securing the future of the Centre for the community.

### **ACHIEVEMENTS AND PERFORMANCE**

The Aqua Centre continues to be successful and has remained price competitive in the local leisure provision.

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **FUTURE DEVELOPMENTS**

The company remains committed to providing a first-class community leisure and health facilities in Crewkerne for the benefit of the town and district. The company will continue to monitor, assess and seek other opportunities which may present themselves, subject to these being commercially viable and in the interests of the community. From its opening in 1997 the company continues in its program of refurbishments and renewals at the Centre.

### **FINANCIAL REVIEW**

Total incoming resources were £752,243 (2023: £688,602), with the majority of income arising from the fitness centre and swimming admission fees as disclosed further in note 15. Total resources expended were £748,399 (2023: £681,756), the major categories of expenditure being staff costs and premises running costs, as disclosed further in note 18.

Net funds therefore increased by £8,197 (2023 increased by £7,475). Cash at bank and in hand at the year-end was £394,354 (2023: £365,397) as disclosed in note 8 on page 18.

The grant paid of £19,906 (2023: £19,906) as shown in note 4 is being funded out of operations. It is payable to Crewkerne Town Council in lieu of additional rent on the property from which the Crewkerne Aqua Centre is operated.

The reserves at the year end stand at £614,237 all of which are unrestricted reserves.

The trustees' policy on reserves is to maintain sufficient reserves for the charity to continue to meet its ongoing commitments and to provide financial stability and the means for the development of the principal activity. The charity does not aim to hold substantial reserves. The trustees consider the level of reserves shown on page 11 to be sufficient to meet the periodic maintenance of the pool, fitness centre and building and also the replacement and maintenance of machinery.

### **INVESTMENT POLICY**

It is the trustees' policy to invest surplus cash funds in a high interest account whilst allowing access to those funds as necessary to meet expenditure as it arises.

### **TAXATION STATUS**

The charity is a registered charity and the results of its normal activities are not liable to corporation tax.

### **RISK MANAGEMENT**

The trustees have considered the major risks to which the charity is exposed. They have reviewed those risks and established systems and procedures to minimise those risks and manage them appropriately.

### **INDEPENDENT AUDITORS**

A resolution to reappoint Chalmers and Co (SW) Limited as auditors for the ensuing year and to authorise the trustees to fix their remuneration will be proposed at the annual general meeting.

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees, who are also trustees of Crewkerne Leisure Management Limited for the purposes of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

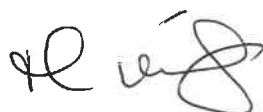
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions applicable to companies entitled to the small companies' exemptions.

Registered office:  
Henhayes  
South Street  
Crewkerne  
Somerset  
TA18 7LZ

Signed by order of the trustees



M BEST  
Trustee

Approved by the trustees on 25 October 2024

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITORS REPORT OF THE TRUSTEES OF**

### **CREWKERNE LEISURE MANAGEMENT LIMITED**

#### **Opinion**

We have audited the financial statements of Crewkerne Leisure Management Limited (the charity) for the year ended 31 March 2024 which comprise the Statement of Financial Activity (including the Income and Expenditure Account), Statement of Financial Position, Cash Flow Statement and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements;

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources, application of resources, including its income and expenditure, profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information in the Annual Report other than the financial statements and our Auditors' Report thereon. The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or



# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITORS REPORT OF THE TRUSTEES OF**

### **CREWKERNE LEISURE MANAGEMENT LIMITED**

apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reporting) Regulations 2008 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on pages 4 and 5, the trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### **Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

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**INDEPENDENT AUDITORS REPORT OF THE TRUSTEES OF  
CREWKERNE LEISURE MANAGEMENT LIMITED**

We have considered the following:

- The nature of the industry and the sector, control environment and business performance
- Results of our enquiries of management and directors in relation to their own identification and assessment of the risks of irregularities within the company: and
- Any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to identifying, evaluation and complying with laws and regulations and whether they were aware of any instances of non-compliance; detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations.

As a result of these procedures, we have considered the opportunities and incentives that may exist within the organisation for fraud and identified the areas of high risk to be in relation to revenue recognition. In common with all audits under ISAs (UK) we are also required to perform specific procedures to respond to the risk of management override.

We have also obtained an understanding of the legal and regulatory frameworks that the company operates in, focussing on provisions of those laws and regulations that had a direct on the determination of material amounts and disclosures within the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, Financial Reporting Standard 102 and UK Tax Legislation. In addition, we considered the provision of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental for the Charity's ability to operate or avoid a material penalty. The included health and safety regulations; employment legislation; and data protection laws.

Our audit procedures performed to respond to the risks identified included, but were not limited to:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Reviewing the financial statement disclosures and testing to supporting documentation to assess the recognition of revenue;
- Discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risk of material misstatement due to fraud;
- Review of trustee minutes;
- Identifying and testing journal entries, evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud; and
- Challenging assumptions and judgements made by management in their significant accounting estimates.

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**INDEPENDENT AUDITORS REPORT OF THE TRUSTEES OF**

**CREWKERNE LEISURE MANAGEMENT LIMITED**

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from an error, as fraud may involve deliberate concealment by, for instance, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at

[www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities)

This description forms part of our Report of the Auditors.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**CHALMERS & CO (SW) LIMITED**  
Chartered Accountants & Statutory Auditors

Trading as Chalmers & Co  
6 The Linen Yard  
South Street  
Crewkerne  
Somerset  
TA18 8AB

25 October 2024

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING THE INCOME AND EXPENDITURE ACCOUNT**

**YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Restated Total Funds 2023 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Trading Activities	17	752,243	-	752,243	688,102
Investment income	17	4,354	-	4,354	629
Other incoming resources	17	-	-	-	500
<b>TOTAL INCOMING RESOURCES</b>		<u>756,597</u>	<u>-</u>	<u>756,597</u>	<u>689,231</u>
<b>RESOURCES EXPENDED</b>					
Cost of Trading Activities	18	688,113	-	688,113	630,956
Other resources expended	18	53,717	-	53,717	44,659
Governance costs	18	6,569	-	6,569	6,141
<b>TOTAL RESOURCES EXPENDED</b>		<u>748,399</u>	<u>-</u>	<u>748,399</u>	<u>681,756</u>
<b>NET INCOMING RESOURCES</b>					
Reconciliation of funds		8,197	-	8,197	7,475
Balance brought forward at 1 April 2023		606,040	-	606,040	598,565
Balance carried forward at 31 March 2024		<u>614,237</u>	<u>-</u>	<u>614,237</u>	<u>606,040</u>

The results for the year derive from continuing activities and there are no gains or losses other than those shown above.

Prior year has been restated as disclosed in note 16.

The notes on pages 13 - 21 form part of these financial statements.

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION**

**YEAR ENDED 31 MARCH 2024**

	Note	2024 £	£	Restated 2023 £
<b>FIXED ASSETS</b>				
Tangible assets	6		<u>98,249</u>	<u>106,059</u>
<b>CURRENT ASSETS</b>				
Stocks		12,695		11,578
Debtors	7	157,077		176,174
Cash at bank and in hand	8	<u>394,354</u>		<u>365,397</u>
		564,126		553,149
<b>CREDITORS: Amounts falling due within one year</b>	9	<u>48,138</u>		<u>53,168</u>
<b>NET CURRENT ASSETS</b>			<u>515,988</u>	<u>499,981</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>614,237</u>	<u>606,040</u>
<b>FUNDS</b>	11			
Restricted			-	-
Unrestricted			<u>614,237</u>	<u>606,040</u>
<b>MEMBERS' FUNDS</b>			<u>614,237</u>	<u>666,040</u>

Prior year has been restated as disclosed in note 16.

These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

These financial statements were approved by the trustees and authorised for issue on 25 October 2024 and are signed on their behalf by:



C SAXBY  
Trustee



M BEST  
Trustee

Company Registration Number: 3344871  
Charity Registration Number: 1062281

The notes on pages 13 - 21 form part of these financial statements.

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED 31 MARCH 2024**

	Note	2024 £	Restated 2023 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Net income		8,197	7,475
<i>Adjustments for:</i>			
Depreciation of tangible fixed assets		22,706	27,237
Net losses on fixed assets		86	290
<i>Changes in:</i>			
Stocks		(1,117)	3,034
Trade and other debtors		19,097	26,600
Trade and other creditors		(5,030)	5,837
		<u>43,939</u>	<u>70,473</u>
Cash generated from operations		<u>43,939</u>	<u>70,473</u>
Net cash from operating activities		<u><u>43,939</u></u>	<u><u>70,473</u></u>
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of tangible assets		(14,981)	(33,094)
Disposal of tangible assets			-
		<u>(14,981)</u>	<u>(33,094)</u>
Net cash used in investing activities		<u><u>(14,981)</u></u>	<u><u>(33,094)</u></u>
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds from borrowings		-	-
		<u>-</u>	<u>-</u>
Net cash used in financing activities		<u><u>-</u></u>	<u><u>-</u></u>
 <b>Net increase in cash and cash equivalents</b>		<b>28,957</b>	<b>37,379</b>
<b>Cash and cash equivalents at beginning of year</b>		<b>365,397</b>	<b>328,018</b>
		<u>365,397</u>	<u>365,397</u>
<b>Cash and cash equivalents at end of year</b>	<b>8</b>	<b><u><u>394,354</u></u></b>	<b><u><u>365,397</u></u></b>

Prior year has been restated as disclosed in note 16.

The notes on pages 13 - 21 form part of these financial statements.

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **1. General Information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office and principal place of business is Henhayes, South Street, Crewkerne, Somerset, TA18 7LZ.

### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Companies Act 2006 and the Charities Act 2011.

### **3. ACCOUNTING POLICIES**

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### **Going concern**

There are no material uncertainties about the charity's ability to continue.

#### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal.

Designated funds are unrestricted funds earmarked by the trustees for particular future projects or commitments.

#### **Taxation**

The company is a registered charity. As such the company has obtained confirmation from HM Revenue and Customs that corporation tax is not payable on the profits generated.

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**3. ACCOUNTING POLICIES (continued)**

**Incoming resources**

The incoming resources shown in the Statement of Financial Activities represents amounts derived from ordinary activities receivable during the year. The charity is not registered for VAT.

Incoming resources are included gross and are accounted for once the charity has entitlement to the resources, it is certain that the resources will be received, and the monetary value of the incoming resources can be measured with sufficient reliability. Incoming resources received in respect of future periods are deferred to that period.

Activities income from trading include all monies received for swimming and fitness centre admission fees and membership and other sundry sales relating to the principal activities of the charity, for instance the sale of swimming accessories. Monies are included in full in the Statement of Financial Activities when receivable.

Investment income includes bank interest and is included when receivable.

Other incoming resources include all income which cannot be allocated directly to the other income categories.

**Grants receivable**

All grants receivable are credited to the income and expenditure account as incoming resources. Where a restriction is placed on the use of the grant, the amount of the grant is included in restricted funds.

**Resources expended**

Resources expended are shown gross and are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and costs are allocated directly to the category to which they relate.

Costs of trading activities include all costs directly relating to the principal activities of the charity including the running costs of the building from which the charity operates and the direct wages costs needed to enable the charity to operate.

Other resources expended comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include the preparation and examination of statutory accounts and legal advice to trustees on governance or constitutional matters.

Also included are all costs which cannot be allocated directly to the other expense categories. All support costs are included within 'other resources expended'.



# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **3. ACCOUNTING POLICIES (continued)**

#### **Pension Costs**

The company operates a defined contribution pension scheme for certain employees. The assets of the scheme are held separately from those of the company in an independently administered fund. Pension costs are charged to the Statement of Financial Activities as incurred and represent contributions payable by the company.

#### **Grants paid**

Grants paid of a revenue nature are charged in the period of expenditure. Grants paid of a capital nature, to obtain future benefit for the company, are treated as prepaid expenditure and released to expenditure over the expected benefit period. The grant disclosed in note 16 is in lieu of additional rent for the use of the premises.

#### **Volunteer costs**

The charity keeps its wages costs to a minimum by using volunteers for some reception and administrative duties. The deemed cost of the volunteers' services has not been calculated and included in the accounts as this would be very time consuming and not considered by the trustees to be cost effective or beneficial to the charity.

#### **Value Added Tax**

The charitable company is not registered for VAT. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### **Income Tax**

The company is a registered charity. As such the company has obtained confirmation from HM Revenue & Customs that corporation tax is not payable on the profits generated.

#### **Fund Accounting**

Restricted funds are where grants or donations are received by the charity which must be used for a specific purpose, this income is shown as restricted funds and only the expenditure which is in accordance with the purpose of the grant is allocated against these funds.

Unrestricted funds are general accumulated funds of the charity that are not subject to any restrictions regarding their use and are available for application on the general purposes of the charity. These funds are used in achieving any of the objectives of the charity as decided by the trustees.

#### **Fixed assets**

All fixed assets are initially recorded at cost and subsequently stated at cost less any accumulated depreciation and impairment losses. Expenditure under £250 is charged to the Statement of Financial Activities in the year of purchase.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Leasehold Property Improvements - straight line over the remaining period of the lease
- Plant & Machinery - 25% reducing balance

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **3. ACCOUNTING POLICIES (continued)**

#### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or group of assets

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items. Cost includes all costs of purchase and other costs incurred bringing the total to its present location and condition.

#### **Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against income on a straight-line basis over the period of the lease.

#### **Financial instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### **Cash and Cash equivalents**

Cash and cash equivalents comprise bank balances including cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less which are available on demand. These are carried in the Balance Sheet at face value.

### **4. GRANTS PAID**

During the year a grant totalling £19,906 (2023: £19,906) was released to the Statement of Financial Activities. A grant, totalling £572,298, was originally paid to the Crewkerne Town Council in the 2005 and 2006 accounting years. A proportion is released annually to this company's accounts over the lease term of the property.

### **5. OPERATING SURPLUS**

Operating surplus is stated after charging:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Depreciation of owned fixed assets	<b>22,706</b>	27,237
Loss on disposal of fixed assets	<b>86</b>	290
Auditor's fees – audit	<b>2,500</b>	2,500
Auditor's fees – other services	<b>4,767</b>	4,003

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**6. TANGIBLE ASSETS**

	<b>Leasehold Property £</b>	<b>Plant &amp; Machinery £</b>	<b>Total £</b>
<b>COST</b>			
At 1 April 2023	115,615	158,650	274,265
Additions	-	14,981	14,981
Disposals	-	(9,969)	(9,969)
<b>At 31 March 2024</b>	<u>115,615</u>	<u>163,662</u>	<u>279,277</u>
<b>DEPRECIATION</b>			
At 1 April 2023	54,900	113,306	168,206
Charge for the year	10,987	11,719	22,706
On disposals	-	(9,884)	(9,884)
<b>At 31 March 2024</b>	<u>65,887</u>	<u>115,141</u>	<u>181,028</u>
<b>NET BOOK VALUE</b>			
<b>At 31 March 2024</b>	<u>49,728</u>	<u>48,521</u>	<u>98,249</u>
At 31 March 2023	<u>60,715</u>	<u>45,344</u>	<u>106,059</u>

No property is shown in the Fixed Assets of the Company, as the property from which the Company operates is owned by Crewkerne Town Council. Rent is paid at the agreed rate of £1,200 per annum.

**7. DEBTORS**

	<b>2024 £</b>	<b>2023 £</b>
Trade debtors	2,478	3,135
Other debtors	800	900
Prepayments and accrued income	153,799	172,139
	<u>157,077</u>	<u>176,174</u>

The debtors above include the following amounts falling due after more than one year:

	<b>2024 £</b>	<b>2023 £</b>
Prepayments and accrued income	<u>119,436</u>	<u>139,342</u>

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**8. Cash equivalents**

Cash equivalents comprise the following:

	<b>2024</b>	2023
	£	£
Cash at bank and in hand	<u>394,354</u>	<u>365,397</u>

**9. CREDITORS: Amounts falling due within one year**

	<b>2024</b>	Restated 2023
	£	£
Trade creditors	4,755	846
PAYE & NIC	5,213	3,950
Accruals and deferred income	38,170	48,372
	<u>48,138</u>	<u>53,168</u>

Prior year has been restated as disclosed in note 16.

**10. COMMITMENTS UNDER OPERATING LEASES**

At 31 March 2024 the charity had aggregate commitments under non-cancellable operating leases as set out below.

	<b>2024</b>	2023
	£	£
Operating leases which expire:		
Less than 1 year	30,483	30,483
Later than 1 year and not later than 5 years	70,687	92,730
After 5 years	<u>6,000</u>	<u>8,400</u>

**11. ANALYSIS OF NET ASSETS (between restricted and unrestricted funds)**

	<b>Tangible fixed assets</b>	<b>Other net assets</b>	<b>Total</b>
	£	£	£
Unrestricted Funds	98,249	515,988	614,237
Restricted funds	-	-	-
	<u>98,249</u>	<u>515,988</u>	<u>614,237</u>

# **CREWKERNE LEISURE MANAGEMENT LIMITED COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **12. RELATED PARTY TRANSACTIONS**

During the year the charity paid K Dawson £7,497 (2023: £2,421) for her services instructing in the gym studio. K Dawson is a trustee of the charity. The services were provided at arms' length and are considered to represent best value. The amount outstanding to K Dawson at the year end is £588 (2023: £846).

Indemnity insurance is held by the charity in respect of, and on behalf of, the trustees. Premiums paid in the year amount to £642 (2023: £846).

No remuneration or expenses have been paid to the trustees during the year.

### **13. COMPANY LIMITED BY GUARANTEE**

The company was incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. At 31 March 2024 the company had 31 members and the total amount guaranteed is therefore £31.

### **14. STAFF COSTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>328,600</b>	318,061
Social security costs	<b>19,394</b>	20,786
Pension costs	<b>4,946</b>	4,773
	<b><u>352,940</u></b>	<b><u>343,620</u></b>

The average number of employees in the year, many of whom are part time, was 24 (2023: 26). No employees earned in excess of £60,000.

None of the trustees received any remuneration in the year for their work as a trustee.

### **15. AUDITORS REMUNERATION**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fees payable for the audit of the financial statements	<b><u>2,500</u></b>	<b><u>2,500</u></b>

### **16. PRIOR PERIOD ADJUSTMENT**

The accounts have been restated to incorporate the impact of including April 23 Direct Debit for gym membership in the 31 March 2023 financial statements. There is no impact on funds at 31 March 2024, only incoming resources and deferred income at 31 March 2023.

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**17. INCOMING RESOURCES**

	Unrestricted Funds	Restricted Funds	Total 2024 £	Restated Total 2023 £
<b>Income from Trading Activities</b>				
Admission fees and sundry sales	403,571	-	403,571	392,212
Direct debit membership fees	327,395	-	327,395	273,460
Swim club and swim school	21,277	-	21,277	22,430
	<u>752,243</u>	<u>-</u>	<u>752,243</u>	<u>688,102</u>
 <b>Investment income</b>				
Bank interest receivable	4,355	-	4,355	629
	<u>4,355</u>	<u>-</u>	<u>4,355</u>	<u>629</u>
 <b>Other incoming resources</b>				
Membership fees	-	-	-	500
Grants receivable	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>
	<u>756,598</u>	<u>-</u>	<u>756,598</u>	<u>689,231</u>

Prior year has been restated as disclosed in note 16.

Incoming resources of £16,118 (2023: £7,871) have been deferred in the year. This represents the annual membership, swim school and 12 for 10 sessions income received in advance.

**CREWKERNE LEISURE MANAGEMENT LIMITED  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**18. RESOURCES EXPENDED**

	Unrestricted Funds	Restricted Funds	Total 2024 £	Total 2023 £
<b>Cost of trading activities</b>				
Purchases	31,735	-	31,735	33,011
Studio classes	25,155	-	25,155	25,349
Grants paid to Crewkerne Town Council	19,906	-	19,906	19,906
Light, heat and power	99,765	-	99,765	59,251
Water rates	21,757	-	21,757	23,082
Rent	1,200	-	1,200	1,200
Rates	3,312	-	3,312	-
Direct wages and NIC	347,993	-	347,993	338,847
Pension Contributions	4,946	-	4,946	4,773
Hire of plant and machinery	32,033	-	32,033	54,298
Insurance	10,809	-	10,809	8,945
Repairs and maintenance	58,645	-	58,645	36,751
Equipment renewals	1,474	-	1,474	3,719
Staff training	8,629	-	8,629	4,378
Staff uniforms	1,203	-	1,203	1,543
Subscriptions	15,376	-	15,376	10,416
Travel and subsistence	-	-	-	303
Advertising	4,175	-	4,175	5,184
	<u>688,113</u>	<u>-</u>	<u>688,113</u>	<u>630,956</u>
<b>Other resources expended</b>				
Telephone	3,098	-	3,098	2,627
Stationery, printing and postage	6,107	-	6,107	4,945
Sundry expenses	1,220	-	1,220	647
Legal and professional costs	15,733	-	15,733	4,910
Accountancy fees	4,767	-	4,767	4,003
Depreciation	22,706	-	22,706	27,237
Loss on disposal of assets	86	-	86	290
	<u>53,717</u>	<u>-</u>	<u>53,717</u>	<u>44,659</u>
<b>Governance costs</b>				
Auditors Fees	2,500	-	2,500	2,500
Bank charges	4,069	-	4,069	3,641
	<u>6,569</u>	<u>-</u>	<u>6,569</u>	<u>6,141</u>
	<u><u>748,399</u></u>	<u><u>-</u></u>	<u><u>748,399</u></u>	<u><u>681,756</u></u>