

**REGISTERED COMPANY NUMBER: 03334552 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1062236**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
LADY MCADDEN'S BREAST SCREENING TRUST**

Goldwyns Limited  
Chartered Accountants  
Rutland House  
90-92 Baxter Avenue  
Southend on Sea  
Essex  
SS2 6HZ

**LADY MCADDEN'S BREAST SCREENING TRUST**

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FOR THE YEAR ENDED 31 MARCH 2021**

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# **LADY MCADDEN'S BREAST SCREENING TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

The objectives of the charity are to preserve and promote the good health of the female population through advice, education and awareness.

#### **Significant activities**

2020/21 has been without parallel in the life of the charity, as due to the Coronavirus and Government social distancing measures all face to face services had to cease from 23 March 2020 and the shop at Tilbury close for a large part of the year.

This had a devastating effect on the finances with little or no income being generated for a large percentage of the year. To ensure the charity's survival the trustees took the difficult decision to make a total of eight shop and office staff redundant and to furlough the Tilbury shop staff under the Government scheme. To further mitigate the financial effects of the pandemic various Government and National lottery grants were obtained which has bought much needed resilience.

Until this year women from the age of 40 upwards were offered mammography screening, the trustees had to consider due to ageing scanning equipment, the cost of delivery, the year on year reduction in the number of ladies using the service and the additional financial strain caused by the pandemic whether Lady McAdden could continue to offer this service. Regrettably the decision was taken to cease directly offering mammography and if possible, find a third-party supplier who we could work with, as a result the scanning equipment has now been sold. We are actively seeking a suitable partner to recommend to our ladies but due to lack of scanning capacity this is proving difficult.

During the pandemic our nurses initially provided remote breast awareness appointments to women and girls under the age of 18 with parent or guardian permission and since April 2021 face to face appointments have been reinstated at the unit.

Thanks to several volunteers the task of rationalising the medical records has begun and will continue for some time.

During the pandemic the operations director and engagement officer have run the charity successfully fundraising, developing the new website and CRM system, and where possible re-opening the shop on a limited trading week with the shop manager and volunteers staffing those days.

#### **Public benefit**

Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

# LADY MCADDEN'S BREAST SCREENING TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

The unit's screening, symptomatic and well-woman services continued to be in demand until March 2021. The charity has been proud of its ability to deliver mammography screening since 1979 however, due to financial and practical constraints it has been decided in the future Lady McAdden will no longer offer mammography directly to women and is actively looking for a partner organisation to work with to do so, especially to those women outside of the national screening programme.

Lady McAdden will focus on providing breast awareness and education services to all women. We are in a unique position in that we are the only organisation in the UK where women can directly refer themselves for one to one, breast awareness session with a specialist nurse. This service has been able to continue, mainly online during the pandemic, with younger women in particular using it.

The well-woman screening activities were made available remotely from 1 September 2020.

The following indicates the unit's activities during the financial year:

Prior to National Lottery funding (during lockdown) - Women assisted by telephone:	178
Women remotely assisted with breast awareness and advice via the National Lottery funding:	538
Total women assisted:	716

#### Key performance indicators:

The KPI's used by the charity is feedback from our patients, comment cards are available to all and are reviewed regularly and reported to trustees.

#### Volunteers

As always, the support of volunteers continues to be invaluable.

The staff at our charity shop, in Tilbury have had to be furloughed from March 2020 due to the temporary closure prior to this date. They continue to offer commitment and dedication to the charity.

Due to the current trading conditions and the ending of the lease at Leigh, the trustees took the decision to close the shop which resulted in the shop staff at Leigh being made redundant.

In addition to unit donations, the charity works hard to maintain existing on-going support and to develop new contacts to help and assist fundraising efforts.

The factors relevant to the achievement of the charity's objectives are primarily the effective and professional operation of all the services and, as a consequence, the good reputation that it enjoys within the community and wider field. These achievements are only made possible by the continued efforts of the trustees, staff and the charity's supporters to promote the facilities within the community and beyond. Recently this has become vital due to the dramatic turn of events, that has seen the disruption of services, income and the ability to continue as before. It has resulted in trustees having to take the difficult action of making staff redundant in order to slim down the organisation and all its activities for the foreseeable future.

### FINANCIAL REVIEW

#### Principal funding sources

At the beginning of the year the charity benefited from a number of different funding sources which are set out in the attached Statement of Financial Activities and related notes. Donations made to the unit for breast screening activities accounted for 2% (33% - 2020) of the incoming resources of the charity (excluding legacies) during the year. The charity received a grant for the development and delivery of the remote breast awareness service. However, it is anticipated by the trustees that they will need to look to other forms of funding due to Coronavirus and these are being actively explored.

# **LADY MCADDEN'S BREAST SCREENING TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

### **FINANCIAL REVIEW**

#### **Investment policy and objectives**

Under the Memorandum and Articles of Association, the trustees have discretion to make investments on behalf of the charity that they consider to be appropriate.

The trustees have regard to the liquidity requirements of operating the unit and to the reserves policy in formulating the charity's investment policy, and are investing available funds in interest bearing deposit accounts offering, at the moment, extremely limited benefits.

#### **Reserves policy**

The trustees have established a policy whereby unrestricted funds not committed or invested in tangible fixed assets (the "free reserves") held by the charity should be between six months and two years of the resources expended. At this level the trustees are of the opinion that they would be able to continue the current activities of the charity in the event of a significant reduction in funding until replacement funding could be obtained or, if this is not sustainable, to enable the trustees to manage the requisite changes in the service provided.

At 31 March 2021, the free reserves amounted to £218,108 which is in excess of six months total resources expended in the year to 31 March 2021 and is thus considered to be adequate. The reserves have been significantly reduced as a result of the purchase of the new building at £375,000 and the effects of Coronavirus. The trustees are satisfied that due to swift action in significantly reducing expenditure the year end reserves are still at a level consistent with the reserves policy which is to have sufficient resources to fund six months of ongoing activities and services.

### **FUTURE DEVELOPMENTS**

The trustees are addressing the future strategy of the charity and will continue to review all aspects of administration and fiscal welfare in order to ensure the continued success and viability of the charity given the future financial commitments we have over the next five years.

#### **Building purchase**

The trustees have been aware and actively planning for the fact that in two years' time the charity will need to be relocated as the lease on the existing unit building ends. During the 2018 financial year we purchased new premises to relocate to at the end of the lease. It will also enable us to provide other services as identified as part of the charity's business plan, which are currently not permitted under our current lease. These will be launched as soon as is viable. The new premises are currently being used to store stock for the Tilbury and online shops. The trustees continue to consider the requirements of the trust in regard to premises to make sure the services are offered in the most effective way.

#### **Fundraising focus**

Due to the Coronavirus pandemic and subsequent lockdown / restrictions fundraising efforts have been focussed on making sure the trust remains financially viable during this uncertain time and that we are able to successfully relaunch our range of services that will have been redesigned to meet current needs

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

Lady McAdden's Appeal Fund, also known locally as BUST, is registered as a charity with the Charity Commission and is governed by its Deed of Trust. It is also constituted as a company limited by guarantee, as defined by the Companies Act 2006, and is therefore also governed by its Memorandum and Articles of Association.

#### **Recruitment and appointment of new trustees**

As set out in the Articles of Association, no person shall be appointed a trustee of the charity unless the application for appointment is approved by the existing trustees. The trustees shall consist of not less than three but not more than ten persons. As at March 2021 there are seven members, therefore there were three vacancies on the Board. In the year of 2020/21, there was one resignation - D Norman. A trustee serves for a period of four years, after which time the trustee may apply for renewal of appointment.

During recruitment of trustees a skills review is completed to ensure a representative skill base is achieved, as far as possible, and that potential trustees are aware of the charity's objectives and legal requirements.

# **LADY MCADDEN'S BREAST SCREENING TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Organisational structure**

In recognition of some of the changes required to provide a sustainable and fit for purpose organisation, the trustees appointed an Operations Director (L Storey) in February 2019 to oversee the whole organisation. The long serving Nurse - L Skinner retired in early April 2020 and W Sullivan, Unit manager and CQC manager, resigned, also in April 2020. The Trust recruited two new part time nurses to enable the Trust to continue to provide breast awareness sessions

However, with onset of the Coronavirus pandemic and the subsequent furloughing of all staff with the exception of the Operations Director (who has reduced their hours / salary to assist cashflow) enabling basic operations to continue. Due to this disruption of services, income and ability to continue as before, further restructuring during 2020/21 has been essential and the trustees have had to take the difficult action of making staff redundant in order to slim down the organisation and all its activities for the foreseeable future.

This new structure now includes the Operations Director and Tilbury Shop staff and two part time nurses, until either the services and income generation can resumed on a significant level or funding secured. The CQC have been involved in this process and services postponed in accordance to their guidance.

#### **Wider network**

The charity is not part of a wider network of charities nor a member of any umbrella group. There has been much work done to develop contact with GPs, local hospitals and Centres of Excellence. The charity is always receptive to joint working partnerships within health related fields. It is also proud of the connections established with local businesses, community groups and retail sector.

#### **Related parties**

The charity has no subsidiaries or related parties, other than the trustees and does not pursue its charitable objects in co-operation or partnership with any other organisation.

#### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Indemnity insurance policies are in place covering third party risks, trustees' and officers' indemnity and infidelity, medical malpractice, and with specific insurance to cover the charity's fundraising events, including shops.

Continuous reviews are undertaken of the systems and practices which are designed to minimise any potential risks, including those relating to the authorisation of transactions and projects by appropriate individuals and the timely and comprehensive recording of all income and other financial transactions.

The trustees are responsible for the charity's general strategy and policy matters. The business managers, who have designated authority to commit sums of up to £500 provided they are within the charity's objectives, are responsible for the day to day running of the unit and the finance manager is responsible for the charity's financial matters. They report to the trustees, who meet regularly to ensure the satisfactory management of the charity's affairs.

# **LADY MCADDEN'S BREAST SCREENING TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Directors and trustees**

The directors of the company are also its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The trustees who served during the year are as listed below. Other than noted under related parties, none of the board of trustees has any beneficial interest in any contract to which the charity was party during the year.

#### **Members' funds**

In the event that the charity should be wound up or dissolved and surplus funds remain after all its debts have been satisfied, then the surplus shall be given or transferred to some other charity (or charities) having similar objectives and shall not be paid or distributed to the members of the charity.

The liability of the members is limited and every member of the company undertakes to contribute such amounts as may be required (not exceeding £10) to the charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member.

The board of trustees administers the charity. The board meets regularly and business managers are appointed by the trustees to manage the day to day operations of the charity.

To facilitate effective operations, the business managers have delegated authority, within terms of delegation approved by the trustees, for operational matters including employment and the operation of the breast screening unit and shops.

#### **Remuneration of key management personnel**

The remuneration of management personnel is at the discretion of the trustees and is now considered taking into account the charity's finances and inflation.

#### **Registration**

The Trust is registered with the Care Quality Commission and was last visited in January 2019. W Sullivan was registered as manager with the CQC. However, with her resignation and suspension of services due to Coronavirus, the CQC status has been updated to reflect the absence of the manager.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

03334552 (England and Wales)

#### **Registered Charity number**

1062236

#### **Registered office**

1st Floor  
Hillborough Road  
Westcliff-on-Sea  
Essex  
SS0 0SG

#### **Trustees**

Mrs L Young (resigned 14/10/2021)  
K A Johnson (resigned 14/8/2021)  
D Norman (resigned 4/6/2020)  
Mrs J Jones  
Mrs L Marston  
A Kirkman  
Ms K A Holland  
J Whiddon

## **LADY MCADDEN'S BREAST SCREENING TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Independent Examiner**

Goldwyns Limited  
Chartered Accountants  
Rutland House  
90-92 Baxter Avenue  
Southend on Sea  
Essex  
SS2 6HZ

##### **Bankers**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

Lloyds Bank plc  
25 Gresham Street  
London EC2V 7HN

Barclays Bank plc  
1 Churchill Place  
London E14 5HP

Virgin Money plc  
Jubilee House  
Gosforth  
Newcastle upon Tyne NE3 4PL

Scottish Widows Bank plc  
67 Morrison Street  
Edinburgh EH3 8YJ

##### **Other matters**

The trustees are grateful for the continued generous support of all of its benefactors and of donations from the general public, which are essential for the charity's continued survival. Special mention must be made of the trustees' gratitude to all members of staff and volunteers. Without their support and hard work, the charity could not function so successfully or remain at the forefront of breast cancer detection and health education within the community.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Lady McAdden's Breast Screening Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.



**LADY MCADDEN'S BREAST SCREENING TRUST**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25 November 2021 and signed on its behalf by:

A Kirkman - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
LADY MCADDEN'S BREAST SCREENING TRUST**

**Independent examiner's report to the trustees of Lady McAdden's Breast Screening Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S T Blundell ACA  
ICAEW  
Goldwyns Limited  
Chartered Accountants  
Rutland House  
90-92 Baxter Avenue  
Southend on Sea  
Essex  
SS2 6HZ

14 December 2021

**LADY MCADDEN'S BREAST SCREENING TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	49,741	53,704	103,445	26,382
<b>Charitable activities</b>					
Well-woman screening activities		5,300	-	5,300	163,806
Fundraising activities	3	34,140	-	34,140	247,600
Investment income	4	33,748	-	33,748	35,698
Other income	5	62,533	1,817	64,350	29,430
<b>Total</b>		<u>185,462</u>	<u>55,521</u>	<u>240,983</u>	<u>502,916</u>
<b>EXPENDITURE ON</b>					
Raising funds	6	79,803	-	79,803	134,879
<b>Charitable activities</b>					
Well-woman screening activities	7	103,231	61,142	164,373	391,191
<b>Total</b>		<u>183,034</u>	<u>61,142</u>	<u>244,176</u>	<u>526,070</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>2,428</u>	<u>(5,621)</u>	<u>(3,193)</u>	<u>(23,154)</u>
<b>Transfers between funds</b>	17	<u>(500)</u>	<u>500</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>1,928</u>	<u>(5,121)</u>	<u>(3,193)</u>	<u>(23,154)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>567,693</u>	<u>31,391</u>	<u>599,084</u>	<u>622,238</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>569,621</u></u>	<u><u>26,270</u></u>	<u><u>595,891</u></u>	<u><u>599,084</u></u>

The notes form part of these financial statements

**LADY MCADDEN'S BREAST SCREENING TRUST**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	351,513	24,631	376,144	399,114
<b>CURRENT ASSETS</b>					
Stocks	13	-	-	-	185
Debtors	14	43,352	1,639	44,991	98,154
Cash at bank and in hand		188,883	-	188,883	125,264
		<u>232,235</u>	<u>1,639</u>	<u>233,874</u>	<u>223,603</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(14,127)	-	(14,127)	(23,633)
<b>NET CURRENT ASSETS</b>		<u>218,108</u>	<u>1,639</u>	<u>219,747</u>	<u>199,970</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>569,621</u>	<u>26,270</u>	<u>595,891</u>	<u>599,084</u>
<b>NET ASSETS</b>		<u>569,621</u>	<u>26,270</u>	<u>595,891</u>	<u>599,084</u>
<b>FUNDS</b>	17				
Unrestricted funds:					
General fund				569,621	567,693
Restricted funds:					
Building (contingency) fund				24,092	30,976
Osteoporosis				-	415
The National Lottery				2,178	-
				<u>26,270</u>	<u>31,391</u>
<b>TOTAL FUNDS</b>				<u>595,891</u>	<u>599,084</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**LADY MCADDEN'S BREAST SCREENING TRUST**

**BALANCE SHEET - continued**  
**31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25 November 2021 and were signed on its behalf by:

A Kirkman - Trustee

# LADY MCADDEN'S BREAST SCREENING TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity is limited by guarantee and is incorporated in the UK.

The place of business is at the registered office which can be located on page 5 of the trustees report.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Raising funds**

Costs of activities for generating funds are the direct and support costs incurred in the charity's shop and fund raising events.

#### **Charitable activities**

Charitable activities include direct and support costs associated with breast screening.

#### **Governance costs**

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its useful economic life:

Land and buildings	Straight line either over remaining period of lease or 30 years
Fixtures and other equipment	25% per annum reducing balance
Medical equipment	25% per annum reducing balance
Mammography equipment	6 years straight line

Tangible fixed assets are capitalised at cost where their acquisition value is greater than £500.

#### **Taxation**

HM Revenue and Customs have confirmed that the charity is exempt from Income and Corporation Taxes on its investment and trading income because of its charitable status and therefore no provision for taxation has been made in the financial statements.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

# LADY MCADDEN'S BREAST SCREENING TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### Volunteers and donated services and facilities

The value of donated goods and services is incorporated into these Financial Statements so far as it can be reasonably quantified. Further details of the donated goods and services can be found in the trustees' annual report and in the notes to the financial statements. Goods donated to the charity shop are shown as income of the charity in the period in which they are sold as permitted by FRS 102 due to their high volume low value nature.

#### Assets leased to third parties

Rental income received in respect of assets leased to third parties under operating leases is credited to income when receivable.

### 2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	7,160	13,612
Legacies	1,000	5,100
Grants	92,829	6,150
In memory	2,456	1,011
Collections	-	509
	<u>103,445</u>	<u>26,382</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
The National Lottery	85,347	-
Other grants	7,482	6,150
	<u>92,829</u>	<u>6,150</u>

**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. FUNDRAISING ACTIVITIES**

	2021	2020
	£	£
Fundraising events	18,340	65,325
Tilbury charity shop income	14,194	114,153
Elm Road charity shop income	1,378	62,514
eBay income	228	5,608
	<u>34,140</u>	<u>247,600</u>

**4. INVESTMENT INCOME**

	2021	2020
	£	£
Rent and service charges receivable	33,554	35,409
Deposit account interest	194	289
	<u>33,748</u>	<u>35,698</u>

**5. OTHER INCOME**

	2021	2020
	£	£
Government support	<u>64,350</u>	<u>29,430</u>

**6. RAISING FUNDS**

**Fundraising activities**

	2021	2020
	£	£
Staff costs	4,156	10,897
Fundraising event costs	2,554	7,540
Elm Road charity shop wages and expenses	17,129	44,750
Tilbury charity shop wages and expenses	55,731	66,068
eBay expenses	233	4,877
	<u>79,803</u>	<u>134,132</u>

**Investment management costs**

	2021	2020
	£	£
Rent collection	-	262
Property repairs	-	485
	<u>-</u>	<u>747</u>

Aggregate amounts	<u>79,803</u>	<u>134,879</u>
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**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs £	Totals £
Well-woman screening activities	26,450	137,923	164,373

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	23,689	25,149
Hire of plant and machinery	918	678
Examiners' fees - independent examination	3,450	5,400
Examiners' fees - other services	1,272	1,992

During the year ended 31 March 2020 an audit was conducted by the current independent examiners. The comparative figures therefore represent auditors' remuneration.

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**10. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	130,002	250,451
Social security costs	3,291	14,036
Other pension costs	1,087	3,730
	<u>134,380</u>	<u>268,217</u>

Included in wages and salaries is £9,458 relating to redundancy payments.

The average number of employees during the year was as follows:

	2021	2020
Nursing	2	2
Administration and clerical	1	1
Reception	2	5
Radiography	-	1
Fundraising	1	2
Shops	5	6
	<u>11</u>	<u>17</u>

No employees received emoluments in excess of £60,000.

During the year, the total remuneration paid to key management personnel was £49,935 (2020 - £105,742)

**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	26,382	-	26,382
<b>Charitable activities</b>			
Well-woman screening activities	163,806	-	163,806
Fundraising activities	247,600	-	247,600
Investment income	35,698	-	35,698
Other income	29,430	-	29,430
<b>Total</b>	<b>502,916</b>	<b>-</b>	<b>502,916</b>
<b>EXPENDITURE ON</b>			
Raising funds	134,879	-	134,879
<b>Charitable activities</b>			
Well-woman screening activities	380,720	10,471	391,191
<b>Total</b>	<b>515,599</b>	<b>10,471</b>	<b>526,070</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(12,683)</b>	<b>(10,471)</b>	<b>(23,154)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	580,376	41,862	622,238
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>567,693</b>	<b>31,391</b>	<b>599,084</b>

**12. TANGIBLE FIXED ASSETS**

	Land and buildings £	Fixtures and fittings £	Medical equipment £	Totals £
<b>COST</b>				
At 1 April 2020	662,615	38,796	243,528	944,939
Additions	-	719	-	719
At 31 March 2021	662,615	39,515	243,528	945,658
<b>DEPRECIATION</b>				
At 1 April 2020	269,900	34,146	241,779	545,825
Charge for year	20,596	1,344	1,749	23,689
At 31 March 2021	290,496	35,490	243,528	569,514
<b>NET BOOK VALUE</b>				
At 31 March 2021	372,119	4,025	-	376,144
At 31 March 2020	392,715	4,650	1,749	399,114

**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**13. STOCKS**

	2021 £	2020 £
Stocks	-	185
	<u>          </u>	<u>          </u>

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade debtors	38,924	34,459
Income tax recoverable	-	20,981
Prepayments and accrued income	6,067	42,714
	<u>          </u>	<u>          </u>
	<u>44,991</u>	<u>98,154</u>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade creditors	7,830	11,083
Social security and other taxes	388	3,632
Other creditors	378	1,619
Accrued expenses	5,531	7,299
	<u>          </u>	<u>          </u>
	<u>14,127</u>	<u>23,633</u>

**16. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	10,639	14,389
Between one and five years	23,841	34,480
	<u>          </u>	<u>          </u>
	<u>34,480</u>	<u>48,869</u>

**17. MOVEMENT IN FUNDS**

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	567,693	2,428	(500)	569,621
<b>Restricted funds</b>				
Building (contingency) fund	30,976	(6,884)	-	24,092
Osteoporosis	415	(415)	-	-
The National Lottery	-	2,178	-	2,178
FSJ Trust	-	(285)	285	-
Simulator	-	(209)	209	-
Southend Coronavirus	-	(6)	6	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>31,391</u>	<u>(5,621)</u>	<u>500</u>	<u>26,270</u>
<b>TOTAL FUNDS</b>	<u>599,084</u>	<u>(3,193)</u>	<u>-</u>	<u>595,891</u>

**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**17. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	185,462	(183,034)	2,428
<b>Restricted funds</b>			
Building (contingency) fund	-	(6,884)	(6,884)
Osteoporosis	-	(415)	(415)
The National Lottery	47,260	(45,082)	2,178
FSJ Trust	2,000	(2,285)	(285)
Simulator	444	(653)	(209)
Southend Coronavirus	1,817	(1,823)	(6)
Pink Ribbon	4,000	(4,000)	-
	<u>55,521</u>	<u>(61,142)</u>	<u>(5,621)</u>
<b>TOTAL FUNDS</b>	<u>240,983</u>	<u>(244,176)</u>	<u>(3,193)</u>

**Comparatives for movement in funds**

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
<b>Unrestricted funds</b>			
General fund	580,376	(12,683)	567,693
<b>Restricted funds</b>			
Building (contingency) fund	37,860	(6,884)	30,976
Osteoporosis	832	(417)	415
Nationwide - Elmsleigh Drive	3,170	(3,170)	-
	<u>41,862</u>	<u>(10,471)</u>	<u>31,391</u>
<b>TOTAL FUNDS</b>	<u>622,238</u>	<u>(23,154)</u>	<u>599,084</u>

**LADY MCADDEN'S BREAST SCREENING TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**17. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	502,916	(515,599)	(12,683)
<b>Restricted funds</b>			
Building (contingency) fund	-	(6,884)	(6,884)
Osteoporosis	-	(417)	(417)
Nationwide - Elmsleigh Drive	-	(3,170)	(3,170)
	<u>-</u>	<u>(10,471)</u>	<u>(10,471)</u>
<b>TOTAL FUNDS</b>	<u>502,916</u>	<u>(526,070)</u>	<u>(23,154)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	580,376	(10,255)	(500)	569,621
<b>Restricted funds</b>				
Building (contingency) fund	37,860	(13,768)	-	24,092
Osteoporosis	832	(832)	-	-
Nationwide - Elmsleigh Drive	3,170	(3,170)	-	-
The National Lottery	-	2,178	-	2,178
FSJ Trust	-	(285)	285	-
Simulator	-	(209)	209	-
Southend Coronavirus	-	(6)	6	-
	<u>41,862</u>	<u>(16,092)</u>	<u>500</u>	<u>26,270</u>
<b>TOTAL FUNDS</b>	<u>622,238</u>	<u>(26,347)</u>	<u>-</u>	<u>595,891</u>

# LADY MCADDEN'S BREAST SCREENING TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

### 17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	688,378	(698,633)	(10,255)
<b>Restricted funds</b>			
Building (contingency) fund	-	(13,768)	(13,768)
Osteoporosis	-	(832)	(832)
Nationwide - Elmsleigh Drive	-	(3,170)	(3,170)
The National Lottery	47,260	(45,082)	2,178
FSJ Trust	2,000	(2,285)	(285)
Simulator	444	(653)	(209)
Southend Coronavirus	1,817	(1,823)	(6)
Pink Ribbon	4,000	(4,000)	-
	<u>55,521</u>	<u>(71,613)</u>	<u>(16,092)</u>
<b>TOTAL FUNDS</b>	<u>743,899</u>	<u>(770,246)</u>	<u>(26,347)</u>

#### Restricted funds

When significant new equipment or services are needed to facilitate the delivery of the charity's objects, the unit will raise donations from public appeals to contribute towards these costs, with any shortfall being met by the charity's unrestricted funds.

Restricted monies were received from The National Lottery to update the Lady McAdden website in the year 31 March 2021.

All other restricted funds represent the restricted element of the specific items of capital assets purchased, which are being depreciated over their useful life.

### 18. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution scheme pension which is made available to all employees. The charity contributions are treated as an expense and were £1,087 (2020 - £3,730). At the year end the charity owed £378 to the pension provider (2020 - £1,619)

### 19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

**LADY MCADDEN'S BREAST SCREENING TRUST**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	7,160	13,612
Legacies	1,000	5,100
Grants	92,829	6,150
In memory	2,456	1,011
Collections	-	509
	<hr/> 103,445	<hr/> 26,382
<b>Fundraising activities</b>		
Fundraising events	18,340	65,325
Tilbury charity shop income	14,194	114,153
Elm Road charity shop income	1,378	62,514
eBay income	228	5,608
	<hr/> 34,140	<hr/> 247,600
<b>Investment income</b>		
Rent and service charges receivable	33,554	35,409
Deposit account interest	194	289
	<hr/> 33,748	<hr/> 35,698
<b>Charitable activities</b>		
Unit attendance income	5,300	163,806
<b>Other income</b>		
Government support	64,350	29,430
	<hr/>	<hr/>
<b>Total incoming resources</b>	240,983	502,916
<b>EXPENDITURE</b>		
<b>Fundraising activities</b>		
Appeals salaries	4,156	10,897
Fundraising event costs	2,554	7,540
Elm Road charity shop wages and expenses	17,129	44,750
Tilbury charity shop wages and expenses	55,731	66,068
eBay expenses	233	4,877
	<hr/> 79,803	<hr/> 134,132
<b>Investment management costs</b>		
Rent collection	-	262
Property repairs	-	485
	<hr/> -	<hr/> 747
<b>Charitable activities</b>		
Nursing and radiography salaries	8,062	49,152
Carried forward	8,062	49,152

This page does not form part of the statutory financial statements

**LADY MCADDEN'S BREAST SCREENING TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>Charitable activities</b>		
Brought forward	8,062	49,152
Purchase of materials	-	4,029
Maintenance of equipment	11,621	33,011
Radiation protection support	1,867	1,867
Medical consultants	-	48,254
Medical malpractice insurance	2,742	2,742
Osteoporosis clinics	-	2,097
Cardnet fees	409	1,574
Radiography agency staff	-	45,344
Recruitment charges	-	2,630
Medical equipment depreciation	1,749	3,000
	<hr/> 26,450	<hr/> 193,700
<b>Support costs</b>		
<b>Admin</b>		
Reception and administration salaries	68,661	126,447
Hire of equipment	918	678
Printing, postage, stationery and telephone	4,791	7,543
Bank charges	398	1,381
Advertising	16,732	-
Training, conferences and seminars	81	610
Meetings and hospitality	-	508
Computer software maintenance	4,311	2,273
Sundry expenses	886	1,517
Payroll administration	1,272	1,272
Staff travel	-	328
Office equipment depreciation	1,344	1,552
	<hr/> 99,394	<hr/> 144,109
<b>Building</b>		
Water	923	951
Insurance	2,947	6,993
Repairs and decorations	5,383	6,883
Gas	2,173	2,097
Electricity	1,860	1,897
Cleaning and laundry	12	2,967
Land and building depreciation	20,596	20,596
	<hr/> 33,894	<hr/> 42,384
<b>Governance costs</b>		
Audit and accountancy	3,450	5,400
Legal and professional fees	1,185	4,878
Bookkeeping consultancy	-	720
	<hr/> 4,635	<hr/> 10,998
Total resources expended	<hr/> 244,176	<hr/> 526,070
<b>Net expenditure</b>	<hr/> <hr/> (3,193)	<hr/> <hr/> (23,154)

This page does not form part of the statutory financial statements