

COMPANY REGISTRATION NUMBER: 03358633
CHARITY REGISTRATION NUMBER: 1062220

Coventry Boys and Girls Club Ltd
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

Coventry Boys and Girls Club Ltd

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Coventry Boys and Girls Club Ltd

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name	Coventry Boys and Girls Club Ltd
Charity registration number	1062220
Company registration number	03358633
Principal office and registered office	Coventry Boys and Girls Club Ltd 50 Whitefriars Street Coventry CV1 2DS

The trustees

Mr C Burgess (Resigned 4 November 2020)
Mr P M Williams (Finance Director)
Mr B T Williams (Secretary)
Mr A Meknassi
Ms L J Campbell
Mrs L Ward
Ms N Bahia
Ms S Sparks

Company secretary Mr B T Williams

Independent examiner Mr K C Varney - ACMA of Varney Barfield & Co.
6 Corunna Court
Corunna Road
Warwick
CV34 5HQ

Structure, governance and management

Organisational structure

The company was established under a Memorandum of Association dated 7th April 1997 which established the objects and powers of the charitable company and is governed by its Articles of Association. The trustees guarantee to contribute an amount not exceeding £20 to the assets of the company in the event of winding up. Under the Memorandum of Association, the management of the company is undertaken by a board of directors.

Board of Directors and Trustees

The Board has been operating, despite not being able to meet in person but online via Zoom meetings, though not as easy to fully engage with each other. However, the board have responded well to the challenge and initiated several surveys with staff and young people to determine the future requirements of the club and began the process of setting their vision for the future.

Coventry Boys and Girls Club Ltd

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities

Charitable objects

Coventry Boys and Girls Club is a registered charity which exists to assist young persons, through their leisure time activities, to develop towards their full potential, particularly in their physical, mental and spiritual capacities so that they may continue to grow in maturity as individuals and members of society and that their quality of life may thus be improved.

Public benefit

The Trustees have considered the Charity Commission guidance on public benefit. There are approximately 400 members on the roll. The club continues to work to attract more female members and to extend its reach across the city through outreach programmes. The Trustees, management, staff and volunteers continue to be committed to ensuring the widest possible participation in the activities on offer.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

This year has been one of change, development and success which has helped Coventry Boys and Girls Club further enhance its charitable aims and objectives, working to deliver an evening provision of various activities for children and young people across Coventry.

The programme and opportunities we have offered and delivered this year include the following;

- Media Sessions
- Music Sessions
- Sports Tournaments
- Cooking Workshops
- Holiday Provision
- Young Women's Group
- Mentoring
- Music and Change Programme
- Educate and Train to Gain
- Community Outreach and Engagement Sessions
- Box Fit Sessions
- Dance Sessions

Coventry Boys and Girls Club Ltd

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

The youth provision has been affected by the Covid-19 Pandemic and has led to a reduction in the service provision for an extensive part of the year. Two national lockdowns have caused us to miss around 20 weeks of delivery, which meant we have not been able to engage with as many young people as our sessions have had a cap of 15 young people.

However, our lead youth worker designed an adapted programme which removed open access youth provision and replaced it with an increased number of smaller sessions with activities which were Covid safe.

Number of young people registered - 434

Number of new young people in the last 12 months - 62

Average Weekly Attendances - 85 at CBGC and 80 during outreach - total 165 young people

Weekly number of sessions delivered - 6 at CBGC and 5 during outreach - total 11

Highest attendance - 15 at CBGC (due to restrictions) and 22 during outreach

Educate to Train and Gain

A grant was secured to deliver an education and training programme for those aged 18 - 24 years who are classed as NEETs (Not in Education, Employment or Training). The programme will run for six months and provides those taking part with workplace training, functional key skills, other qualifications, and increased personal development skills; allowing them to feel ready for work. This programme is due to begin in April 2021 after being delayed by Covid-19. Four participants have been registered to begin the programme.

The Music and Change Project - MAC

During the last twelve months the lead youth worker has been championing and developing a programme which seeks to use music as a tool to change the lives of young people. The programme will work with an array of young people who face a range of issues and barriers. The programme has already had significant success since its inception and delivery has taken place in schools as well as with several agencies across Coventry, many of whom have already confirmed their commitment to the programme. Youth Offending Service is an example, and they have been invoiced for an initial 52 hours of delivery with talk of increasing this long term. Social Care Team have also been sent costings and are looking to commit long term with a total of 60 suitable young people. Coventry City Council have also been in contact to see if we would like to progress the MAC Project as an alternative education provider.

- Sessions Delivered to date
- 6 x 2-hour school sessions (total 25 young people year 9 and 10)
- 5 x 1-hour online sessions (Riverbank School)
- 7 x 1 hour 1:2:1 session (Youth Offending)
- Young People Engaged - 32 young people.
- Hours of Delivery - 25 hours
- Projected Number of Sessions - 18 sessions

The MAC Project Partners

- Riverbank Academy
- Youth Offending Service
- Cardinal Wiseman
- Woodfield - TBC
- Social Care Team - Horizon
- Bishop Ullathorne -TBC

Coventry Boys and Girls Club Ltd

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance *(continued)*

Coventry Youth Partnership

CBGC continues to be active within the Coventry Youth Partnership and over the last 12 months we have been invited to become a core member. This allows us to be an integral part of developing youth provision for the City of Coventry and to be at the forefront of an innovative group. This partnership has allowed us to be a joint member of a large funding application which was successful in securing over £80,000 from the National Lottery Community Fund. The money will help develop the provision and services for children and young people, as well as helping all partner organisations to develop their staff training.

Building improvements

The Board have invested in some additional building work to improve the acoustic quality for the people while working and playing. This included additional sound proofing within the media suite and the installation of acoustics panels in the sports hall. A total of £18,540 has been capitalised within building fixed assets, with other minor costs expensed in the year. This will make a significant difference to the sound quality in both rooms.

Financial review

CBGC has had an exceptional 12 months in securing funding and grants to support the charity during this difficult time. Some money has been directly used to support charitable running costs as part of Covid-19 with funding also being secured for development of the building and delivery of new and existing programmes. A total of £165,866 of grants and donations has been received making this a record year which together with the HMRC Coronavirus Job Retention Scheme and Coventry City Council Coronavirus lockdown grants has resulted in a very positive cashflow. However, if we are to continue with the progress we have made the fundraising will need to continue and when the Government support stops, we will need to budget carefully in the year ahead.

Reserves

The charity's reserves of £188,464, excluding fixed assets (2020: £83,611) are to fund future charitable activities in line with the Memorandum of Association and in accordance with the Charity Commission recommendations for a charity of our size. The trustees have reviewed their policies on the balances held in reserve and are endeavouring to maintain and increase these to leave sufficient to provide stability of the club for future years.

The trustees' annual report and the strategic report were approved on 19 October 2021 and signed on behalf of the board of trustees by:

Mr B T Williams (Secretary)
Trustee

Mr A Meknassi
Trustee

Coventry Boys and Girls Club Ltd

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Coventry Boys and Girls Club Ltd

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Coventry Boys and Girls Club Ltd ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr K C Varney - ACMA of Varney Barfield & Co.
Independent Examiner

6 Corunna Court
Corunna Road
Warwick
CV34 5HQ

19 October 2021

Coventry Boys and Girls Club Ltd

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income and endowments					
Donations and legacies		69,191	96,675	165,866	137,087
Charitable activities	5	16,293	—	16,293	61,575
Other trading activities	6	63,095	—	63,095	62,155
Other income	7	130,174	—	130,174	9,034
Total income		<u>278,753</u>	<u>96,675</u>	<u>375,428</u>	<u>269,851</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies		10,749	—	10,749	12,230
Costs of other trading activities		40,367	—	40,367	34,384
Expenditure on charitable activities		149,737	57,860	207,597	193,989
Total expenditure		<u>200,853</u>	<u>57,860</u>	<u>258,713</u>	<u>240,603</u>
Net income		<u>77,900</u>	<u>38,815</u>	<u>116,715</u>	<u>29,248</u>
Transfers between funds		23,540	(23,540)	—	—
Net movement in funds		<u>101,440</u>	<u>15,275</u>	<u>116,715</u>	<u>29,248</u>
Reconciliation of funds					
Total funds brought forward		1,627,698	—	1,627,698	1,598,450
Total funds carried forward		<u>1,729,138</u>	<u>15,275</u>	<u>1,744,413</u>	<u>1,627,698</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

Coventry Boys and Girls Club Ltd

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Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	11	1,555,949	1,544,087
Current assets			
Stocks	12	55	1,595
Debtors	13	21,353	17,901
Cash at bank and in hand		177,295	76,372
		<u>198,703</u>	<u>95,868</u>
Creditors: amounts falling due within one year	14	<u>10,239</u>	<u>12,257</u>
Net current assets		<u>188,464</u>	<u>83,611</u>
Total assets less current liabilities		<u>1,744,413</u>	<u>1,627,698</u>
Net assets		<u>1,744,413</u>	<u>1,627,698</u>
Funds of the charity			
Restricted funds		15,275	–
Unrestricted funds		<u>1,729,138</u>	<u>1,627,698</u>
Total charity funds	15	<u>1,744,413</u>	<u>1,627,698</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19 October 2021, and are signed on behalf of the board by:

Mr P M Williams (Finance Director)
Trustee

Mr A Meknassi
Trustee

The notes on pages 8 to 15 form part of these financial statements.

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Coventry Boys and Girls Club Ltd, 50 Whitefriars Street, Coventry, CV1 2DS.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Public benefit

The charity is a public benefit entity.

Basis of preparation

The financial statements have been prepared on the historical cost basis and in £GBP sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The charity satisfies the criteria of being a small entity as defined in FRS 102. Accordingly no cash flow statement has been presented for the charity.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

- Government and local authority Covid-19 support grants are recognised in other income in unrestricted funds at the fair value of the asset received or receivable. Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable.

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Leasehold property	-	Straight line over the lease term
Motor vehicles	-	25% reducing balance
Equipment	-	10% reducing balance

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Defined contribution pension plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

Coventry Boys and Girls Club Limited is a company limited by guarantee and accordingly does not have any share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £20 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Coventry Boys and Girls Club Ltd

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Income from charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Use of facilities - charitable purposes	14,979	14,979	43,517	43,517
Project administration fees	—	—	4,110	4,110
Youth members subscriptions	1,314	1,314	9,864	9,864
Youth members snack bar	—	—	4,084	4,084
	<u>16,293</u>	<u>16,293</u>	<u>61,575</u>	<u>61,575</u>

6. Income from other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Use of facilities - other	51,060	51,060	42,876	42,876
Coffee bar income	12,035	12,035	19,279	19,279
	<u>63,095</u>	<u>63,095</u>	<u>62,155</u>	<u>62,155</u>

7. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Coronavirus job retention scheme furlough grants received	104,424	104,424	9,034	9,034
Other Coronavirus lockdown grants received	25,750	25,750	—	—
	<u>130,174</u>	<u>130,174</u>	<u>9,034</u>	<u>9,034</u>

8. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,200	1,200
Other financial services	2,000	1,800
	<u>3,200</u>	<u>3,000</u>

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	166,599	99,111
Social security costs	4,561	1,903
Employer contributions to pension plans	1,241	–
	<u>172,401</u>	<u>101,014</u>

The average head count of employees during the year was 17 (2020: 8).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

10. Trustee remuneration and expenses

No trustees received emoluments for their services as trustees during the year.

11. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2020	1,505,289	23,200	57,554	1,586,043
Additions	18,539	–	6,099	24,638
At 31 March 2021	<u>1,523,828</u>	<u>23,200</u>	<u>63,653</u>	<u>1,610,681</u>
Depreciation				
At 1 April 2020	7,521	20,968	13,467	41,956
Charge for the year	7,191	558	5,027	12,776
At 31 March 2021	<u>14,712</u>	<u>21,526</u>	<u>18,494</u>	<u>54,732</u>
Carrying amount				
At 31 March 2021	<u>1,509,116</u>	<u>1,674</u>	<u>45,159</u>	<u>1,555,949</u>
At 31 March 2020	<u>1,497,768</u>	<u>2,232</u>	<u>44,087</u>	<u>1,544,087</u>

12. Stocks

	2021 £	2020 £
Raw materials and consumables	<u>55</u>	<u>1,595</u>

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

13. Debtors

	2021	2020
	£	£
Trade debtors	7,781	7,623
Prepayments and accrued income	13,572	10,278
	<u>21,353</u>	<u>17,901</u>

14. Creditors: amounts falling due within one year

	2021	2020
	£	£
Bank loans and overdrafts	302	501
Accruals and deferred income	9,937	6,348
Social security and other taxes	–	5,408
	<u>10,239</u>	<u>12,257</u>

15. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020	Income £	Expenditure £	Transfers £	At 31 March 2021
Unrestricted Fund	<u>1,627,698</u>	<u>278,753</u>	<u>(200,853)</u>	<u>23,540</u>	<u>1,729,138</u>

	At 1 April 2019	Income £	Expenditure £	Transfers £	At 31 March 2020
Unrestricted Fund	<u>1,586,450</u>	<u>178,192</u>	<u>(150,182)</u>	<u>13,238</u>	<u>1,627,698</u>

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

15. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Girls' sports fund	—	10,000	—	—	10,000
Special needs fund	—	—	—	—	—
Youth work	—	21,775	(19,000)	—	2,775
Holiday activities	—	17,400	(17,400)	—	—
Education and training	—	10,500	(8,000)	—	2,500
Equipment fund	—	—	—	—	—
16+ fund	—	—	—	—	—
Youth arts and media fund	—	—	—	—	—
New building and equipment fund	—	20,000	(1,460)	(18,540)	—
Youth sports fund	—	—	—	—	—
Youth leader fund	—	8,000	(8,000)	—	—
Covid-19 fund	—	4,000	(4,000)	—	—
Music equipment and programmes fund	—	5,000	—	(5,000)	—
	<u>—</u>	<u>96,675</u>	<u>(57,860)</u>	<u>(23,540)</u>	<u>15,275</u>

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Girls' sports fund	—	—	—	—	—
Special needs fund	2,000	5,000	(7,000)	—	—
Youth work	10,000	8,300	(18,300)	—	—
Holiday activities	—	19,525	(19,525)	—	—
Education and training	—	—	—	—	—
Equipment fund	—	1,000	(1,000)	—	—
16+ fund	—	5,000	(5,000)	—	—
Youth arts and media fund	—	9,500	(9,500)	—	—
New building and equipment fund	—	24,584	(11,346)	(13,238)	—
Youth sports fund	—	10,750	(10,750)	—	—
Youth leader fund	—	8,000	(8,000)	—	—
Covid-19 fund	—	—	—	—	—
Music equipment and programmes fund	—	—	—	—	—
	<u>12,000</u>	<u>91,659</u>	<u>(90,421)</u>	<u>(13,238)</u>	<u>—</u>

Coventry Boys and Girls Club Ltd
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2021

15. Analysis of charitable funds *(continued)*

Purposes of restricted funds

The girls' sport fund relates to activities to engage girls in sporting activities, in line with This Girl Can.

The special needs fund relates to the provision of specific sessions for young people with special needs and disabilities.

The youth work fund relates to the provision of recreational and educational activities to children and young persons.

The holiday activities fund relates to the provision of additional activities and sessions during the school holidays

The education and training fund relates to helping young people not in education, employment or training (NEETs) to gain functional key skills to be ready for work

The equipment funds relates to the provision of capital sports equipment.

The 16 + fund relates to the provision of additional activities and sessions for young persons over the age of 16

The youth arts and media fund relates to the provision of additional activities and sessions centered around arts and media

The new building and equipment fund relates to capital funds, to be used towards completion and fitting out of the new building ready for use.

The youth sports fund relates to the provision of additional sports activities and sessions.

The youth leader fund relates to the specific funding for the employment of additional youth leader staff.

The Covid-19 fund relates to support specifically to help the charity cope with the effects of the lockdowns

The Music equipment and programmes fund relates to the purchase of new music production equipment and provision of Music and Change sessions

Coventry Boys and Girls Club Ltd

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

16. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	1,555,949	–	1,555,949
Current assets	183,428	15,275	198,703
Creditors less than 1 year	(10,239)	–	(10,239)
Net assets	1,729,138	15,275	1,744,413

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	1,544,087	–	1,544,087
Current assets	95,868	–	95,868
Creditors less than 1 year	(12,257)	–	(12,257)
Net assets	1,627,698	–	1,627,698