

# BARDFIELD AFTER SCHOOL CLUB

England & Wales · Charity number 1062159

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1997-04-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Maltings Terrace  
Bridge Street  
Great Bardfield  
Braintree  
Essex  
CM7 4SX

**Phone** 07803926238

**Email** [basc.finance@outlook.com](mailto:basc.finance@outlook.com)

**Website** <http://greatbardfieldasc.btck.co.uk>

## Activities

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**Objects:** TO PROVIDE FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS. TO ADVANCE THE EDUCATION AND TRAINING OF THE PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL FACILITIES.

**Activities:** The After School Club provides a valuable service to the families of Great Bardfield Primary School offering out of school hours care for children.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training, Other Charitable Purposes
- **Who:** Children/young People

## Geography

- **Area of benefit:** BRAINTREE AND UTTLESFORD DISTRICTS
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£35,093	£36,409	-	-
2023-08-31	£43,374	£43,037	-	-
2022-08-31	£41,233	£44,628	-	-
2021-08-31	£46,160	£48,044	-	-
2020-08-31	£54,314	£49,837	-	-

## Trustees

Name	Role	Appointed
Hollie Deborah Scott		2024-07-29
Tim Hayward-Smith		

**BARDFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1062159

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# Accounts

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## Trustees' Annual Report for the period

From **1<sup>st</sup> September 2023** To **31<sup>st</sup> August 2024**

**Charity name: Bardfield After School Club**

**Charity registration number: 1062159**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the necessary facilities for the daily care, education and recreation of children during out of school hours and school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	After School and Breakfast Club provision including care, food and refreshments and the upkeep and maintenance of the premises
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to Charity Commission guidance on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity provides out of school care facilities for parents of children attending Gt Bardfield School and where appropriate surrounding villages. These facilities ensure that parents who are working are able to access out of school care for their children in a secure, appropriate and local facility. The Charity is flexible and responsive to the needs of families and children and works within Ofsted requirements.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Another challenging year for the charity with rising costs particularly in payroll with changes to holiday pay and pension responsibilities and energy prices.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have had a policy of ringfencing fundraised income in the event of financial difficulties and this has been used to build up a reserve.</b>
Amount of reserves held	Para 1.22	<b>£10,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are always concerns about how we are dependent on the School roll to stay viable but this is unavoidable and we manage to continue year on year.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members come forward from our family members and are appointed at the AGM or co-opted throughout the year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bardfield After School Club
Other name the charity uses	
Registered charity number	1062159
Charity's principal address	C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Rebekah Layzell	Chairperson	Appointed 29/07/24	
2	Hollie Scott	Treasurer	Appointed 29/07/24	
3	Tim Hayward-Smith	Secretary		
4	Mel Sims	Chairperson	Resigned 31/05/24	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Rebekah Layzell*

*Tim Hayward-Smith*

Full name(s)

Rebekah Layzell

Tim Hayward-Smith

Position (eg Secretary,  
Chair, etc)

Chair

Secretary

Date

11 December 2024

**Registered Charity Number 1062159**

**Bardfield After School Club**

**C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending**

**31st August 2024**

**Bardfield After School Club**  
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Independent Examiners Report	<b>1</b>
Trading and Surplus and Deficit Account	<b>2</b>
Balance Sheet	<b>3</b>
Movement of Funds	<b>4</b>

**Bardfield After School Club**  
**Independent Examiner's Report**  
**To the Trustees of Bardfield After School Club**

I report to the trustees on my examination of the financial statements of Bardfield After School Club (the charity) for the year ended 31 August 2024.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

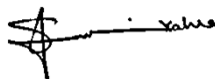
Having satisfied myself that the financial statements of the charity are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charities as required by section 386 of the act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Zahra Kazmi  
Finance Officer  
Independent Examiner  
GATE Herts  
Suite G5 –  
Cuffley Place  
Sopers Road  
Cuffley  
Hertfordshire  
EN6 4SG

**Dated: 18/12/2024**

## Bardfield After School Club

### TRADING AND SURPLUS AND DEFICIT ACCOUNT Year from 1st September 2023 to 31st August 2024

		<b>2024</b>	<b>2023</b>
	£	£	£
<b>Turnover</b>		32,636	39,743
<b>Other Income</b>			
Fundraising	-		1,724
Income Received	2,457		1,907
		2,457	3,631
<b>Expenditure</b>			
Food & Food Related Items	1,033		2,164
Employment Costs	30,645		33,855
Premises Costs	3,761		3,520
General Administrative Expenses	129		2,492
Sports & Crafts	128		246
Legal & Professional Costs	714		761
		36,409	43,038
<b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>		<b>- 1,316</b>	<b>336</b>

# Bardfield After School Club

## BALANCE SHEET

As at 31st August 2024

		2023	2023
	£	£	£
<b>Current Assets</b>			
Bank/Building Society Balances	16,080		16,606
Cash in Hand	<u>97</u>		<u>887</u>
		16,177	17,493
<b>Current Liabilities</b>			
Trade Creditors	-		-
		<u>-</u>	
<b>Net Assets</b>		<b><u>16,177</u></b>	<b><u>17,493</u></b>
<b>Capital Account</b>			
Balance Brought Forward		17,493	17,156
Net (Deficit) / Surplus for the year		(1,316)	337
<b>Capital Employed</b>		<b><u>16,177</u></b>	<b><u>17,493</u></b>

These financial statements were approved by the Trustees on 12<sup>th</sup> January 2025

*Tim Hayward-Smith*

Tim Hayward-Smith  
Trustee

**Registered Charity Number 1062159**

## Bardfield After School Club

### CASH FLOW STATEMENT

	2024	2023
(Deficit) / Surplus for the Year	<u>(1,316)</u>	<u>337</u>
<b>Surplus on Operations</b>	(1,316)	337
<b>Retained in Buisness in Year</b>	(1,316)	337
<b>Opening Cash Position</b>		
Bank/Building Society Balances	16,606	17,006
Cash in Hand	887	150
Net Cash at beginning of Year	<u>17,493</u>	<u>17,156</u>
<b>Surplus Retained in Business</b>	16,177	17,493
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	-
Net Decrease in Working Capital	<u>-</u>	<u>-</u>
<b>Net Cash at End of Year</b>	<u><b>16,177</b></u>	<u><b>17,493</b></u>
<b>Represented By:</b>		
Bank/Building Society Balances	16,080	16,606
Cash in Hand	<u>97</u>	<u>887</u>
<b>Net Cash at End of Year</b>	<u><b>16,177</b></u>	<u><b>17,493</b></u>

**Registered Charity Number 1062159**

**Bardfield After School Club**

**C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending**

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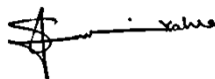
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Finance Officer  
Independent Examiner  
GATE Herts  
Suite G5 –  
Cuffley Place  
Sopers Road  
Cuffley  
Hertfordshire  
EN6 4SG

**Dated: 18/12/2024**

## Bardfield After School Club

### TRADING AND SURPLUS AND DEFICIT ACCOUNT

Year from 1st September 2023 to 31st August 2024

		<b>2024</b>	<b>2023</b>
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# Bardfield After School Club

## BALANCE SHEET

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		-	
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These financial statements were approved by the Trustees on 12<sup>th</sup> January 2025

*Tim Hayward-Smith*

Tim Hayward-Smith  
Trustee

**Registered Charity Number 1062159**

## Bardfield After School Club

### CASH FLOW STATEMENT

	2024	2023
(Deficit) / Surplus for the Year	<u>(1,316)</u>	<u>337</u>
<b>Surplus on Operations</b>	(1,316)	337
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**BARDFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1062159

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# Accounts

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## Trustees' Annual Report for the period

From **1<sup>st</sup> September 2022** To **31<sup>st</sup> August 2023**

**Charity name: Bardfield After School Club**

**Charity registration number: 1062159**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the necessary facilities for the daily care, education and recreation of children during out of school hours and school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	After School and Breakfast Club provision including care, food and refreshments and the upkeep and maintenance of the premises
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to Charity Commission guidance on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity provides out of school care facilities for parents of children attending Gt Bardfield School and where appropriate surrounding villages. These facilities ensure that parents who are working are able to access out of school care for their children in a secure, appropriate and local facility. The Charity is flexible and responsive to the needs of families and children and works within Ofsted requirements.

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Despite another challenging year with a falling booking numbers and rising costs we reached break even at the end of another year and our reserves still intact.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have had a policy of ringfencing fundraised income in the event of financial difficulties and this has been used as a reserve.</b>
Amount of reserves held	Para 1.22	<b>£16,606</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are always concerns about how we are dependent on the School roll to stay viable but this is unavoidable and we manage to continue year on year. The School's growing role in providing breakfast and after school activities is still a concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members come forward from our family members and are appointed at the AGM or co-opted throughout the year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bardfield After School Club
Other name the charity uses	
Registered charity number	1062159
Charity's principal address	C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Mel Sims	Chairperson		
2	Tim Hayward-Smith	Secretary		
3	Dawn Luxford	Treasurer		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Mel Sims*

*Tim Hayward-Smith*

Full name(s)

Mel Sims

Tim Hayward-Smith

Position (eg Secretary,  
Chair, etc)

Chair

Secretary

Date

18<sup>th</sup> October 2023

## Bardfield After School Club

### TRADING AND SURPLUS AND DEFICIT ACCOUNT Year from 1st September 2022 to 31st August 2023

		<b>2023</b>	<b>2022</b>
	£	£	£
<b>Turnover</b>		39,743	37,519
<b>Other Income</b>			
Fundraising	1,724		457
Income Received	<u>1,907</u>		<u>3,257</u>
		3,631	3,714
<b>Expenditure</b>			
Food & Food Related Items	2,164		2,951
Employment Costs	33,855		35,944
Premises Costs	3,520		3,141
General Administrative Expenses	2,492		1,932
Sports & Crafts	246		12
Legal & Professional Costs	<u>761</u>		<u>648</u>
		43,037	44,628
<b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>		<b><u>337</u></b>	<b><u>-3,395</u></b>

**Bardfield After School Club**  
**CASH FLOW STATEMENT**

	<b>2023</b>	<b>2022</b>
(Deficit) / Surplus for the Year	<u>337</u>	<u>(3,395)</u>
<b>Surplus on Operations</b>	337	(3,395)
<b>Retained in Business in Year</b>	337	(3,395)
<b>Opening Cash Position</b>		
Bank/Building Society Balances	17,006	19,254
Cash in Hand	150	1,297
Net Cash at beginning of Year	<u>17,156</u>	<u>20,551</u>
<b>Surplus Retained in Business</b>	<u>17,493</u>	<u>17,156</u>
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	-
Net Decrease in Working Capital	-	-
<b>Net Cash at End of Year</b>	<u><b>17,493</b></u>	<u><b>17,156</b></u>
<b>Represented By:</b>		
Bank/Building Society Balances	16,606	17,006
Cash in Hand	887	150
<b>Net Cash at End of Year</b>	<u><b>17,493</b></u>	<u><b>17,156</b></u>

## Bardfield After School Club

### BALANCE SHEET

As at 31st August 2023

		2023	2022
	£	£	£
<b>Current Assets</b>			
Bank/Building Society Balances	16,606		17,006
Cash in Hand	887		150
		17,493	17,156
<b>Current Liabilities</b>			
Trade Creditors	-		-
		-	
<b>Net Assets</b>		<b>17,493</b>	<b>17,156</b>
<b>Capital Account</b>			
Balance Brought Forward		17,156	20,551
Net (Deficit) / Surplus for the year		337	(3,395)
<b>Capital Employed</b>		<b>17,493</b>	<b>17,156</b>

These financial statements were approved by the Trustees on .....

Tim Hayward -Smith  
Trustee

**Registered Charity Number 1062159**

**Registered Charity Number 1062159**

**Bardfield After School Club**

**C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending**

**31st August 2023**

**Bardfield After School Club  
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**Bardfield After School Club**  
**Independent Examiner's Report**  
**To the Trustees of Bardfield After School Club**

I report to the trustees on my examination of the financial statements of Bardfield After School Club (the charity) for the year ended 31 August 2023.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

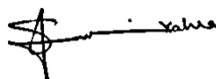
Having satisfied myself that the financial statements of the charity are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charities as required by section 386 of the act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Zahra Kazmi  
Finance Officer  
Independent Examiner  
GATE Herts  
Suite G5 –  
Cuffley Place  
Sopers Road  
Cuffley  
Hertfordshire  
EN6 4SG

**Dated: 27/11/2024**

## Bardfield After School Club

### TRADING AND SURPLUS AND DEFICIT ACCOUNT Year from 1st September 2022 to 31st August 2023

		<b>2023</b>	<b>2022</b>
	£	£	£
<b>Turnover</b>		39,743	37,519
<b>Other Income</b>			
Fundraising	1,724		457
Income Received	1,907		3,257
		3,631	3,714
<b>Expenditure</b>			
Food & Food Related Items	2,164		2,951
Employment Costs	33,855		35,944
Premises Costs	3,520		3,141
General Administrative Expenses	2,492		1,932
Sports & Crafts	246		12
Legal & Professional Costs	761		648
		43,037	44,628
<b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>		<b>337</b>	<b>(3,395)</b>

**Bardfield After School Club**  
**CASH FLOW STATEMENT**

	<b>2023</b>	<b>2022</b>
(Deficit) / Surplus for the Year	<u>337</u>	<u>(3,395)</u>
<b>Surplus on Operations</b>	337	(3,395)
<b>Retained in Business in Year</b>	337	(3,395)
<b>Opening Cash Position</b>		
Bank/Building Society Balances	17,006	19,254
Cash in Hand	150	1,297
Net Cash at Beginning of Year	<u>17,156</u>	<u>20,551</u>
<b>Surplus Retained in Business</b>	17,493	17,156
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	-
Net Decrease in Working Capital	<u>-</u>	<u>-</u>
<b>Net Cash at End of Year</b>	<b><u><u>17,493</u></u></b>	<b><u><u>17,156</u></u></b>
<b>Represented By:</b>		
Bank/Building Society Balances	16,606	17,006
Cash in Hand	<u>887</u>	<u>150</u>
<b>Net Cash at End of Year</b>	<b><u><u>17,493</u></u></b>	<b><u><u>17,156</u></u></b>

## Bardfield After School Club

### BALANCE SHEET

As at 31st August 2023

		2023	2022
	£	£	£
<b>Current Assets</b>			
Bank/Building Society Balances	16,606		17,006
Cash in Hand	<u>887</u>		<u>150</u>
		17,493	17,156
<b>Current Liabilities</b>			
Trade Creditors	-		-
		<u>-</u>	
<b>Net Assets</b>		<u><b>17,493</b></u>	<u><b>17,156</b></u>
<b>Capital Account</b>			
Balance Brought Forward		17,156	20,551
Net (Deficit) / Surplus for the year		337	(3,395)
<b>Capital Employed</b>		<u><b>17,493</b></u>	<u><b>17,156</b></u>

These financial statements were approved by the Trustees on 28 November 2024

Tim Hayward -Smith  
Trustee

**Registered Charity Number 1062159**

**BARDFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1062159

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# Accounts

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## Trustees' Annual Report for the period

From **1<sup>st</sup> September 2021** To **31<sup>st</sup> August 2022**

**Charity name: Bardfield After School Club**

**Charity registration number: 1062159**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the necessary facilities for the daily care, education and recreation of children during out of school hours and school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	After School and Breakfast Club provision including care, food and refreshments and the upkeep and maintenance of the premises
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to Charity Commission guidance on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity provides out of school care facilities for parents of children attending Gt Bardfield School and where appropriate surrounding villages. These facilities ensure that parents who are working are able to access out of school care for their children in a secure, appropriate and local facility. The Charity is flexible and responsive to the needs of families and children and works within Ofsted requirements.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>It has been another challenging year following Covid with a fall in booking numbers but despite this we have reached the end of another year with our heads above water and our reserves still intact.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have had a policy of ringfencing fundraised income in the event of financial difficulties and this has been used as a reserve.</b>
Amount of reserves held	Para 1.22	<b>£17,156</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are always concerns about how we are dependent on the School roll to stay viable but this is unavoidable and we manage to continue year on year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members come forward from our family members and are appointed at the AGM or co-opted throughout the year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bardfield After School Club
Other name the charity uses	
Registered charity number	1062159
Charity's principal address	C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Mel Sims	Chairperson		
2	Tim Hayward-Smith	Secretary		
3	Dawn Luxford	Treasurer		
4				
5				
6				
7				
8				
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19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mel Sims</i>	<i>Tim Hayward-Smith</i>
--------------	-----------------	--------------------------

Full name(s)	Mel Sims	Tim Hayward-Smith
--------------	----------	-------------------

Position (eg Secretary, Chair, etc)	Chair	Secretary
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Date	17 May 2023
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**Registered Charity Number 1062159**

**Bardfield After School Club**  
**C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending**  
**31st August 2022**

**Bardfield After School Club**

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**Bardfield After School Club**  
**Independent Examiner's Report**  
**To the Trustees of Bardfield After School Club**

I report to the trustees on my examination of the financial statements of Bardfield After School Club (the charity) for the year ended 31 August 2022.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charities as required by section 386 of the act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Simon Needham FCCA  
Croucher Needham (Essex) LLP  
Independent Examiner  
Market House  
10 Market Walk  
Saffron Walden  
Essex  
CB10 1JZ

Dated: 18.05.2023

**Bardfield After School Club**

**TRADING AND SURPLUS AND DEFICIT ACCOUNT**  
**Year from 1st September 2021 to 31st August 2022**

	2022	2021
	£	£
<b>Turnover</b>	37,519	26,916
<b>Other Income</b>		
Fundraising	457	1,505
Coronavirus Job Retention Scheme Grant	3,257	17,739
	<u>3,714</u>	<u>19,244</u>
<b>Expenditure</b>		
Food & Food Related Items	2,951	1,483
Employment Costs	35,944	42,943
Premises Costs	3,141	2,251
General Administrative Expenses	1,932	763
Sports & Crafts	12	13
Legal and Professional Costs	648	591
	<u>44,628</u>	<u>48,044</u>
<b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>	<u><u>(3,395)</u></u>	<u><u>(1,884)</u></u>

**Bardfield After School Club**

**BALANCE SHEET  
As at 31st August 2022**

		<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Current Assets</b>			
Bank/building society balances	17,006		19,254
Cash in hand	150		1,297
	<hr/>	17,156	<hr/> 20,551
<b>Current Liabilities</b>			
Trade Creditors	<hr/> -		<hr/> -
		<hr/>	<hr/>
<b>NET ASSETS</b>		<b>17,156</b>	<b>20,551</b>
<b>CAPITAL ACCOUNT</b>			
Balance brought forward		20,551	22,435
Net (Deficit)/Surplus for the year		(3,395)	(1,884)
<b>CAPITAL EMPLOYED</b>		<b>17,156</b>	<b>20,551</b>

These financial statements were approved by the Trustees on 18.05.2023



Tim Hayward-Smith  
Trustee

Registered Charity Number 1062159

**Bardfield After School Club**

**CASH FLOW STATEMENT**

	<b>2022</b>	<b>2021</b>
<b>(Deficit) / Surplus for the Year</b>	(3,395)	(1,884)
<b>Surplus on Operations</b>	<u>(3,395)</u>	<u>(1,884)</u>
<b>Retained in Business in Year</b>	(3,395)	(1,884)
<b>Opening Cash Position</b>		
Bank/building society balances	19,254	22,409
Cash in hand	1,297	26
<b>Nett cash at beginning of Year</b>	<u>20,551</u>	<u>22,435</u>
<b>Surplus retained in business</b>	<u>17,156</u>	<u>20,551</u>
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	-
<b>Net Decrease in Working Capital</b>	-	-
<b>Nett Cash at End of Year</b>	<u><u>17,156</u></u>	<u><u>20,551</u></u>
<b>Represented By:-</b>		
Bank/building society balances	17,006	19,254
Cash in hand	150	1,297
<b>Nett Cash at End of Year</b>	<u><u>17,156</u></u>	<u><u>20,551</u></u>

**Registered Charity Number 1062159**

**Bardfield After School Club  
C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending  
31st August 2022**

**Bardfield After School Club**

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Simon Needham FCCA  
Croucher Needham (Essex) LLP  
Independent Examiner  
Market House  
10 Market Walk  
Saffron Walden  
Essex  
CB10 1JZ

Dated: 18.05.2023

**Bardfield After School Club**

**TRADING AND SURPLUS AND DEFICIT ACCOUNT**  
**Year from 1st September 2021 to 31st August 2022**

	2022	2021
	£	£
<b>Turnover</b>	37,519	26,916
<b>Other Income</b>		
Fundraising	457	1,505
Coronavirus Job Rention Scheme Grant	3,257	17,739
	<u>3,714</u>	<u>19,244</u>
<b>Expenditure</b>		
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Employment Costs	35,944	42,943
Premises Costs	3,141	2,251
General Administrative Expenses	1,932	763
Sports & Crafts	12	13
Legal and Professional Costs	648	591
	<u>44,628</u>	<u>48,044</u>
<b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>	<u><u>(3,395)</u></u>	<u><u>(1,884)</u></u>

**Bardfield After School Club**

**BALANCE SHEET  
As at 31st August 2022**

		<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Current Assets</b>			
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Cash in hand	150		1,297
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Trade Creditors	<hr/> -		<hr/> -
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<b>NET ASSETS</b>		<b>17,156</b>	<b>20,551</b>
<b>CAPITAL ACCOUNT</b>			
Balance brought forward		20,551	22,435
Net (Deficit)/Surplus for the year		(3,395)	(1,884)
<b>CAPITAL EMPLOYED</b>		<b>17,156</b>	<b>20,551</b>

These financial statements were approved by the Trustees on 18.05.2023



Tim Hayward-Smith  
Trustee

Registered Charity Number 1062159

**Bardfield After School Club**

**CASH FLOW STATEMENT**

	<b>2022</b>	<b>2021</b>
(Deficit) / Surplus for the Year	(3,395)	(1,884)
<b>Surplus on Operations</b>	<u>(3,395)</u>	<u>(1,884)</u>
<b>Retained in Business in Year</b>	(3,395)	(1,884)
<b>Opening Cash Position</b>		
Bank/building society balances	19,254	22,409
Cash in hand	1,297	26
<b>Nett cash at beginning of Year</b>	<u>20,551</u>	<u>22,435</u>
<b>Surplus retained in business</b>	<u>17,156</u>	<u>20,551</u>
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	-
<b>Net Decrease in Working Capital</b>	-	-
<b>Nett Cash at End of Year</b>	<u><u>17,156</u></u>	<u><u>20,551</u></u>
<b>Represented By:-</b>		
Bank/building society balances	17,006	19,254
Cash in hand	150	1,297
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**BARDFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1062159

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# Accounts

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**Registered Charity Number 1062159**

**Bardfield After School Club  
C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending  
31st August 2021**

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**Bardfield After School Club**  
**Independent Examiner's Report**  
**To the Trustees of Bardfield After School Club**

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**Responsibilities and basis of report**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*S. Needham*

Simon Needham FCCA  
Croucher Needham (Essex) LLP  
Independent Examiner  
Market House  
10 Market Walk  
Saffron Walden  
Essex  
CB10 1JZ

Dated:

**Bardfield After School Club**

<b>TRADING AND SURPLUS AND DEFICIT ACCOUNT</b>		
<b>Year from 1st September 2020 to 31st August 2021</b>		
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	26,916	35,764
<b>Other Income</b>		
Fundraising	1,505	770
Coronavirus Job Retention Scheme Grant	17,739	12,780
Other Coronavirus Funding	-	5,000
	<hr/>	<hr/>
	19,244	18,550
<b>Expenditure</b>		
Food & Food Related Items	1,483	2,424
Employment Costs	42,943	41,268
Premises Costs	2,251	3,052
General Administrative Expenses	763	2,458
Sports & Crafts	13	44
Legal and Professional Costs	591	591
	<hr/>	<hr/>
	48,044	49,837
 <b>NET (DEFICIT) / SURPLUS FOR THE YEAR</b>	 <hr/> <hr/>	 <hr/> <hr/>
	(1,884)	4,477

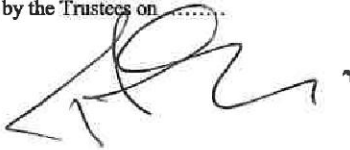
**Bardfield After School Club**

**BALANCE SHEET  
As at 31st August 2021**

	£	2021 £	2020 £
<b>Current Assets</b>			
Bank/building society balances	19,254		22,409
Cash in hand	1,297		26
	<hr/>	20,551	<hr/> 22,435
<b>Current Liabilities</b>			
Trade Creditors	<hr/> -	<hr/> -	<hr/> -
<b>NET ASSETS</b>		<hr/> <b>20,551</b>	<hr/> <b>22,435</b>
<b>CAPITAL ACCOUNT</b>			
Balance brought forward		22,435	17,958
Net (Deficit)/Surplus for the year		(1,884)	4,477
<b>CAPITAL EMPLOYED</b>		<hr/> <b>20,551</b>	<hr/> <b>22,435</b>

These financial statements were approved by the Trustees on .....

Tim Hayward-Smith  
Trustee



Registered Charity Number 1062159

**Bardfield After School Club**

**CASH FLOW STATEMENT**

	2021	2020
(Deficit) / Surplus for the Year	(1,884)	4,477
<b>Surplus on Operations</b>	<u>(1,884)</u>	<u>4,477</u>
<b>Retained in Business in Year</b>	(1,884)	4,477
<b>Opening Cash Position</b>		
Bank/building society balances	22,409	18,395
Cash in hand	26	49
Nett cash at beginning of Year	<u>22,435</u>	<u>18,444</u>
<b>Surplus retained in business</b>	<u>20,551</u>	<u>22,921</u>
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in Trade Creditors	-	(486)
Net Decrease in Working Capital	-	(486)
<b>Nett Cash at End of Year</b>	<u><u>20,551</u></u>	<u><u>22,435</u></u>
<b>Represented By:-</b>		
Bank/building society balances	19,254	22,409
Cash in hand	1,297	26
<b>Nett Cash at End of Year</b>	<u><u>20,551</u></u>	<u><u>22,435</u></u>

**Bardfield After School Club**

**BALANCE SHEET**  
**As at 31st August 2021**

	£	2021 £	2020 £
<b>Current Assets</b>			
Bank/building society balances	19,254		22,409
Cash in hand	1,297		26
		<u>20,551</u>	<u>22,435</u>
<b>Current Liabilities</b>			
Trade Creditors	<u>-</u>		<u>-</u>
<b>NET ASSETS</b>			
		<u><u>20,551</u></u>	<u><u>22,435</u></u>
<b>CAPITAL ACCOUNT</b>			
Balance brought forward		22,435	17,958
Net (Deficit)/Surplus for the year		(1,884)	4,477
<b>CAPITAL EMPLOYED</b>			
		<u><u>20,551</u></u>	<u><u>22,435</u></u>

These financial statements were approved by the Trustees on .....

Tim Hayward-Smith  
Trustee

Registered Charity Number 1062159



## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2020 To 31<sup>st</sup> August 2021

Charity name: Bardfield After School Club

Charity registration number: 1062159

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the necessary facilities for the daily care, education and recreation of children during out of school hours and school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	After School and Breakfast Club provision including care, food and refreshments and the upkeep and maintenance of the premises
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to Charity Commission guidance on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity provides out of school care facilities for parents of children attending Gt Bardfield School and where appropriate surrounding villages. These facilities ensure that parents who are working are able to access out of school care for their children in a secure, appropriate and local facility. The Charity is flexible and responsive to the needs of families and children and works within Ofsted requirements.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>2020/21 was a very difficult year for the Charity due to long periods of closure brought about by Government Pandemic Lockdown legislation. This is reflected in our much reduced Bookings Income down 50% over pre Covid levels. Much thanks to the loyalty and forbearance of our staff who endured long periods of Furlough with reduced income levels. Government grants helped keep the organisation just sustainable over the 12 months and to end the year with just a £1,884 deficit and Reserves intact is quite remarkable.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have had a policy of ringfencing fundraised income in the event of financial difficulties and this has been used as a reserve.</b>
Amount of reserves held	Para 1.22	<b>£20,551</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are always concerns about how we are dependent on the School roll to stay viable but this is unavoidable and we manage to continue year on year. This was brought into sharp focus throughout the Pandemic lockdown period when the School was closed and only Keyworkers' children were attending leaving us no option but to close and we cannot remain viable looking after 1 or 2 children.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members come forward from our family members and are appointed at the AGM or co-opted throughout the year</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		<b>To ensure long term sustainability with good governance the Charity must find ways to recruit new Trustees. We have relied on the core of same reliable and committed three for too many years.</b>

### Reference and Administrative details

Charity name	Bardfield After School Club
Other name the charity uses	
Registered charity number	1062159
Charity's principal address	C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Mel Sims	Chairperson		
2	Tim Hayward-Smith	Secretary		
3	Dawn Luxford	Treasurer		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


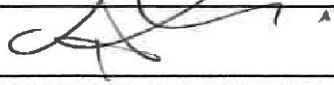
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mel Sims

Tim Hayward-Smith

Position (eg Secretary,  
Chair, etc)

Chair

Secretary

Date

25 August 2022

**BARDFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1062159

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# Accounts

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**Registered Charity Number 1062159**

**Bardfield After School Club**  
**C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN**

**Accounts for the Year Ending**  
**31st August 2020**

**Bardfield After School Club  
Contents**

	<b>Page</b>
Independent Examiners Report	<b>1</b>
Trading and Surplus and Deficit Account	<b>2</b>
Balance Sheet	<b>3</b>
Movement of Funds	<b>4</b>

**Bardfield After School Club**  
**Independent Examiner's Report**  
**To the Trustees of Bardfield After School Club**

I report to the trustees on my examination of the financial statements of Bardfield After School Club (the charity) for the year ended 31 August 2020.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 act).

Having satisfied myself that the financial statements of the charity are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the charities as required by section 386 of the act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Simon Needham FCCA  
Croucher Needham (Essex) LLP  
Independent Examiner  
Market House  
10 Market Walk  
Saffron Walden  
Essex  
CB10 1JZ

Dated:

**Bardfield After School Club**

**TRADING AND SURPLUS AND DEFICIT ACCOUNT**  
**Year from 1st September 2019 to 31st August 2020**

	2020	2019
	£	£
<b>Turnover</b>	35,764	58,064
<b>Other Income</b>		
Fundraising	770	1,056
Coronavirus Job Rention Scheme Grant	12,780	-
Other Coronavirus Funding	5,000	-
	<hr/>	<hr/>
	18,550	1,056
<b>Expenditure</b>		
Food & Food Related Items	2,424	3,793
Employment Costs	41,268	41,650
Premises Costs	3,052	4,171
General Administrative Expenses	2,458	1,811
Sports & Crafts	44	1,013
Legal and Professional Costs	591	590
	<hr/>	<hr/>
	49,837	53,028
 <b>NET SURPLUS FOR THE YEAR</b>	 <hr/> <hr/>	 <hr/> <hr/>
	4,477	6,092

Bardfield After School Club

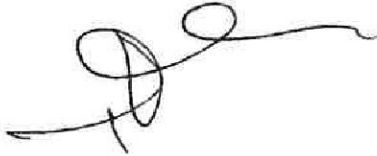
**BALANCE SHEET**  
As at 31st August 2020

	£	2020 £	2019 £
<b>Current Assets</b>			
Bank/building society balances	22,409		18,395
Cash in hand	26		49
		<u>22,435</u>	<u>18,444</u>
<b>Current Liabilities</b>			
Trade creditors			486
			<u>486</u>
<b>NET ASSETS</b>		<u><u>22,435</u></u>	<u><u>17,958</u></u>
<b>CAPITAL ACCOUNT</b>			
Balance brought forward		17,958	11,866
Net surplus for the year		4,477	6,092
<b>CAPITAL EMPLOYED</b>		<u><u>22,435</u></u>	<u><u>17,958</u></u>

These financial statements were approved by the Trustees on .....

*1st August 2022*

Tim Hayward-Smith  
Trustee



Registered Charity Number 1062159

**Bardfield After School Club**

**CASH FLOW STATEMENT**

	<b>2020</b>	<b>2019</b>
Surplus for the year	4,477	6,092
<b>Surplus on Operations</b>	<u>4,477</u>	<u>6,092</u>
<b>Retained in Business in Year</b>	4,477	6,092
<b>Opening Cash Position</b>		
Bank/building society balances	18,395	12,202
Cash in hand	49	150
<b>Nett cash at beginning of Year</b>	<u>18,444</u>	<u>12,352</u>
<b>Surplus retained in business</b>	<u>22,921</u>	<u>18,444</u>
<b>Changes in Current Assets and Liabilities</b>		
(Decrease) / Increase in trade creditors	<u>(486)</u>	-
<b>Nett decrease in working capital</b>	(486)	-
<b>Nett Cash at End of Year</b>	<u><u>22,435</u></u>	<u><u>18,444</u></u>
<b>Represented By:-</b>		
Bank/building society balances	22,409	18,395
Cash in hand	26	49
<b>Nett Cash at End of Year</b>	<u><u>22,435</u></u>	<u><u>18,444</u></u>



## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> September 2019 To 31<sup>st</sup> August 2020**

**Charity name: Bardfield After School Club**

**Charity registration number: 1062159**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the necessary facilities for the daily care, education and recreation of children during out of school hours and school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	After School and Breakfast Club provision including care, food and refreshments and the upkeep and maintenance of the premises
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to Charity Commission guidance on public benefit

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity provides out of school care facilities for parents of children attending Gt Bardfield School and where appropriate surrounding villages. These facilities ensure that parents who are working are able to access out of school care for their children in a secure, appropriate and local facility. The Charity is flexible and responsive to the needs of families and children and works within Ofsted requirements.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The last months of 2019/20 were seriously affected by the Covid-19 Pandemic and lockdown imposed by the Govt. This meant that our income over the Summer Term was depleted when the School was closed. Fortunately we were able to end the year still with a surplus due to a healthy brought forward balance from our previous year and some success with Covid Support Grants.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have had a policy of ringfencing fundraised income in the event of financial difficulties and this has been used as a reserve.</b>
Amount of reserves held	Para 1.22	<b>£22,435</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are always concerns about how we are dependent on the School Roll to stay viable. This was brought into sharp focus when our Club had to close following the shutdown of schools due to Coronavirus. We are well aware of the associated risks and take appropriate action.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members come forward from our family members and are appointed at the AGM or co-opted throughout the year. There were no changes in the Trustees during the period.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bardfield After School Club
Other name the charity uses	
Registered charity number	1062159
Charity's principal address	C/o Great Bardfield Primary School, Braintree Road, Great Bardfield CM7 4RN

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Mel Sims	Chairperson		
2	Tim Hayward-Smith	Secretary		
3	Dawn Luxford	Treasurer		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

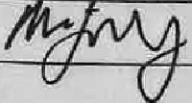
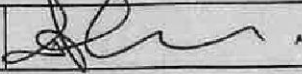
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

	
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Full name(s) 

Mel Sims	Tim Hayward-Smith
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Position (eg Secretary, Chair, etc) 

Chairperson	Secretary
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Date 

1/August/22 .
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