

CMC : PENSARN HARBOUR
(Limited by Guarantee)

FINANCIAL STATEMENTS
for the year ended 31st October 2022

(Unaudited)

Company No: 03324934 (England and Wales)
Charity No: 1062075

CMC : PENSARN HARBOUR
(Limited by Guarantee)

FINANCIAL STATEMENTS
for the year ended 31st October 2022

(Unaudited)

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CMC: PENSARN HARBOUR

Directors' and Trustees' Report for the year ended 31st October 2022

The Directors and Trustees present their report and accounts for the year ended 31st Oct-22

Reference and Administrative Information

<u>Charity / Company Name</u>	CMC: Pensarn Harbour
<u>Trading Name</u>	CMC Adventure
<u>Company Number</u>	3324934 (England and Wales)
<u>Charity Number</u>	1062075
<u>Registered Office and Operational Address</u>	Pensarn Harbour Llanbedr Gwynedd North Wales LL45 2HP
<u>Directors and Trustees</u>	P R Kelly - <i>Chairman</i> L G Charker - <i>Hon Treasurer</i> C Cook G French A. Houghton A Sanders
<u>Chief Executive / Centre Director</u>	M Downey
<u>Company Secretary</u>	L Addinall
<u>Bankers</u>	HSBC Bank plc 62 High Street Porthmadog Gwynedd LL49 9LN
<u>Independent Examiner</u>	R Morris FCA Lyon Griffiths (Audit and Accounting) Limited 17 Alvaston Business Park Middlewich Road Nantwich Cheshire CW5 6PF

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Structure Governance and Management

Governing Document

The charity was originally founded as the Christian Mountain Centre in 1966 and operated as an unincorporated trust until it was re-registered on its incorporation, as a private company registered in England and Wales and limited by guarantee, on 27th February 1997. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. The name was changed to "CMC Pensarn Harbour" following the move to much larger premises at Pensarn Harbour Llanbedr, in January 1998. The trading name of "CMC Adventure" was adopted in November 2013.

Recruitment and Appointment of Directors and Trustees

The directors of the company are also charity trustees for the purpose of charity law. Under the requirements of the Memorandum and Articles of Association, the directors are elected to serve for a period of three years, after which they must be re-elected at the next Annual General Meeting.

Mike Bishop left the Board during the year as an Advisor.

The Board has a broad skills mix, including business, financial and educational skills. In order to maintain this range, individuals are approached by the Board and invited to volunteer. They may be drawn from the members of the company, for which a voluntary skills register is maintained, or from elsewhere.

Their appointment by the Board must be confirmed by election of the members at the next Annual General Meeting.

Trustee Induction and Training

Potential trustees are usually familiar with the work of the Centre from having stayed there previously.

They are, normally, invited to attend at least two Board meetings, in person, as observers. This gives them an opportunity to see the work of the Board at first hand and to gain an understanding of how it works and of current issues. If they and the Board are satisfied that the right choice has been made, the Board will invite them to become directors and trustees. The induction and training are very much 'on the job', with the support of the other members of the Board. This method has worked well, with new trustees taking a full part at an early stage. An induction pack has also been prepared which gives new trustees a wide range of reference information on CMC.

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Structure Governance and Management

Risk Management

The Board annually undertakes a wide-ranging review of various risks to which the charity is exposed. The operational risks associated with the activities the Centre undertakes are also subject to external inspection by the various licensing authorities. There are detailed procedures for all these activities, and they form the basis of all staff training. These inspections also cover the health and safety of staff and visitors and the preparation and storage of food. There are also procedures to minimise internal control risks, including financial management.

Organisational Structure

The governance of the charity is the responsibility of the Board of Trustees, which meets 3 times a year (in addition to the Annual General Meeting). Since 2010 the Board has been able to make decisions at a telephone conference call, which have subsequently been replaced by zoom meetings. Several zoom meetings are held in the intervals between physical meetings of the Board. All Board members are notified of such meetings, which support the Centre Director / CEO and monitor financial and other matters between Board meetings and most are able to join them. During the COVID-19 Pandemic it was not possible to accommodate physical meetings, however, these have now restarted although regular Zoom calls continue.

The operational management of the Centre is the responsibility of the Centre Director / CEO. He deals with the appointment of staff and all day-to-day issues, including financial management, with support, as needed, from the Honorary Treasurer and other Board members.

Objectives and Activities

The principal objects of the charity are to educate people through outdoor pursuit activities, to develop their physical capabilities and their mental and spiritual awareness and to advance the Christian faith among such persons and their families.

The objective for the year was to provide high quality outdoor educational experiences supervised by qualified and experienced staff working as a Christian community. Whilst this was not possible during the COVID -19 Pandemic, the Centre was back in full swing for this year. Although, as has previously been explained, it was only working from the Bryn-y-Moel site.

The Centre was once again keen to ensure that visitors of all abilities were able to participate equally in a variety of activities. As previously, it continues to be our desire to encourage visitors from all backgrounds and of all means to use the centre and to this end it is sometimes

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Structure Governance and Management

possible to adjust fees in cases of particular need. The Trustees feel that this enables them to have due regard to the public benefit guidance published by the Charity Commission.

We set out to continue our policy of budgeting for a modest surplus. We continue to make use of the Financial Failure Insurance, which enables us to hold deposits within our working balances.

When circumstances permit, we will continue to work towards building necessary working capital.

Achievements and Performance

We are continually thankful for all the support we receive throughout the year, which was so very important during 2022. We have been encouraged by the small and large donations and gifts for specific items, in particular towards our Pensarn Development Project (some being held over for future year purchases). Words and prayers of encouragement and support have also been so gratefully received.

As reported last year it had been agreed that, with the forthcoming potential redevelopment of Pensarn, this site should be mothballed, as to incur essential maintenance costs would not make financial sense.

What we undertake and hope to be able to continue to offer in the future cannot and should not be done cheaply; there are risks in what we do and to mitigate these risks takes time, training, commitment and finance.

Our belief is that what we provide is so essential for so many following the aftermath of the pandemic. The results will be priceless to the individual, their families and friends.

Thank you for your involvement and continued interest.

Buildings and equipment

Ongoing general maintenance is key to ensuring our guests have a positive residential experience with us. This continues to be a challenge in a rural environment where there is not much competition within the trades. The competent traders are often extremely busy. We have developed good relationships with several local tradesmen, including electricians, plumbers and general builders. This work has been coordinated by our Senior Staff. As standards and qualifications continue to increase, we are less able to 'do it ourselves', hence becoming increasingly reliant on external trades.

Where necessary and where we were able, we continued to repair, replace, and maintain outdoor equipment to a high standard.

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Bookings and Finance

We are extremely grateful to a large number of our faithful group leaders who have been incredibly flexible over this last year. With our restricted capacity we were unable to host double site groups, requiring larger groups to come to CMC over a greater number of weeks. This will have incurred additional travel costs and caused further disruption back at school. However, the group leaders were willing to be this flexible so that they could bring their group members to CMC. One group leader came one week and endured a 7 hour coach journey only to come back 24 hours later with his second group! The level of bookings was higher than we anticipated as many organisations tried to ensure those young people who had missed out during the pandemic didn't miss out entirely. We achieved nearly 85% of the work with only one centre open that we had achieved prior to the pandemic. It was hard work, and we are thankful to the entire team for working tirelessly to serve our guests. It was, at the same time extremely apparent how much Outdoor Education had been missed by our guests and how much the young and the not so young have loved being back at the Christian Mountain Centre.

We have now started repayments on the Bounce Back Loan from the Government, which we took advantage of in 2020. As at the Balance Sheet date there was £45,674 outstanding.

Activities and Public Benefit

As 2021-2022 was the first full season post pandemic we had a very high number of groups. The reasons for this were many, but the most significant reasons were these. As you may have read in previous reports we had elected to only open our Bryn-y-Moel site as Pensarn Harbour has been due a complete refurbishment immediately prior to the pandemic in 2020. This meant that our groups had to fit into only the one centre. Some groups chose to come consecutive weeks instead of filling Pensarn and Bryn-y-Moel simultaneously. Other schools brought the Yr 6 pupils who missed out in year Yr 5 as well as the current Yr 5s! It was a very busy season and not without its challenges. We were pleased to be able to continue to grow our relationship with West Runton Christian Holidays by providing accommodation and activities for 2 of their annual holidays. It is clearly of mutual benefit for a Christian holiday to be hosted by another Christian organisation whose beliefs and ethos align so well. We continue to look for opportunities to work with like minded partners and were pleased to welcome the British Exploring Society to Bryn-y-Moel last summer. The British Exploring Society took over the centre as a training base for young people who were heading out to Yukon Territory during the summer holidays for a mix of mountain and water based exploration. Again, the opportunity to support an organisation with similar objectives and to have the opportunity for CMC staff to apply their skills in a different context helps grow our provision.

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Structure Governance and Management

Future Plans

We have been able to gain planning permission from the Eryri National Park for phase 1 of the redevelopment of Pensarn Harbour. This much loved, special place is due a makeover and more importantly the site needs to be as sustainable as possible. The new building included in phase 1 will provide shower and changing facilities for our Bryn-y-Moel guests and those who participate in watersports at Pensarn Harbour on a non-residential basis. It will house our offices, provide staff accommodation and staff changing facilities, which is something sorely lacking at the harbour. We have been financially supported by a number of private donors and this has meant this very detailed and costly process can be undertaken without impacting our revenue thus far. We continue to work with Snug Architects on phase 2 of the project. This will see the accommodation needs of the centre redesigned and modernised, bed numbers increased and a massive improvement to the energy efficiency of the site. Initially our motivation for this project was to simply improve our facilities for our guests and to ensure economic viability for the work of the Christian Mountain Centre. Since then, changes in legislation have made it clear that there will be a further tidal flood risk to the site in years to come. This means that the current ground floor sleeping accommodation is potentially at risk of flooding. As such the most current design proposal elevates all the bedroom accommodation to the same level as the current meeting rooms and therefore out of the flood risk areas. We continue to work diligently with all concerned parties to agree a design that primarily meets the needs of residential groups both now and in the future. However, we hope to achieve this in a way that respects and compliments the natural environment and reflects the site's heritage.

Personnel

The Outdoor Education sector continues to wrestle with a severe shortage of qualified staff. The cost-of-living crisis and the disruption caused by the pandemic have contributed to this issue significantly. It is a catch 22 situation. The outdoor learning sector requires more instructional staff at a time when training as an instructor becomes increasingly expensive. Recruiting volunteer trainee instructors is increasingly more difficult because of similar economic reasons. This is unfortunate as an instructor traineeship at CMC offers a tried and tested route to employment. This is achieved through a mix of National Governing Body Awards and real-world work experience in all aspects of running an outdoor education centre.

We continue to assert that volunteering is intrinsically positive and support several senior members of the team as they volunteer as outdoor professionals for other youth development charities. We are fortunate to retain a good number of long-term staff which ensures we have the skills and experience to train newer members of the team and offer a good level of continuity and confidence to our group leaders.

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Structure Governance and Management

Financial Review

Financial Performance

Despite working from just one site, we managed to achieve a surplus (from unrestricted funds) of £32,184 (compared with £39,872 for last year). As has been stated above, this was mainly achieved by incredible hard work from the staff in welcoming back as many guests as possible.

The previous work undertaken on a Medium Financial Strategy provided a focus for the Board's consideration, during the year, of priorities and goals and once some form of stability returns, the Board will consider the longer-term Financial Strategy for the Centre.

Due to a combination of factors including God's grace, we have stayed financially viable.

During the year we were blessed with a specific donation for a Power Boat and also considerable donations towards the new Pensarn Development Project. We continue to be so grateful for God's prompting of the hearts of members and friends who have given so generously by way of donations.

This year the Enable Fund, which was launched with the purpose of covering the cost of subsidies to individuals and groups who would not otherwise have been able to afford to stay at the Centre (see Objectives and Activities above), was used once again for an inner-city school which is located in an area of high deprivation and its 'at risk' children would not otherwise have been able to benefit from all that the Centre has to offer.

Reserves

The Trustees' policy continues to be to build up net current assets to the point where they are equivalent to two months' worth of expenditure, currently approximately £70,000. However, at the year end there were net current assets of £13,998 which compares with net current assets of £8,077 in the previous year.

When appropriate, work will continue to seek to improve this position, helped by the identification of new initiatives within the medium-term Financial Strategy.

Capital funding

A loan of £360,000 over 25 years was taken from HSBC in July 2012 to facilitate the purchase of the Bryn-y-Moel Centre. As at the balance sheet date there was £254,129 outstanding on this loan.

Private, interest free, loans from members have been accepted in the past to provide working capital.

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Structure Governance and Management

At the start of the year one loan totalling £5,000 was to be repaid in the year. In the event no loan was repaid.

Tangible fixed assets

Details of acquisitions of fixed assets are set out in note 6 to the accounts. The market value of the freehold properties belonging to CMC at the balance sheet date are believed, by the Trustees, to be at least as great as their purchase costs and subsequent improvement costs. Also, as they are operational assets and continue to be maintained, where necessary, to a high standard of repair, the Trustees again consider it unnecessary to set aside depreciation of the properties for this financial year.

Future obligations

The company has no liabilities, commitments or legally binding obligations outstanding at the balance sheet date other than those disclosed in the annual statement of accounts. In the opinion of the Trustees, the company's assets are fully adequate to meet those obligations.

Trustees / Directors

The directors of the company for Companies Act purposes are its Trustees. The directors who served during the year are listed on page 1.

Statement of Directors' / Trustees' responsibilities

Charity law requires the Directors / Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the surplus or deficit of the company for that period. In preparing those financial statements the Directors / Trustees are required to:

- * select suitable accounting policies and apply them consistently
- * make judgements and estimates that are reasonable and prudent
- * state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The Directors / Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Structure Governance and Management

Risk Management

The Directors acknowledge that risk management is the responsibility of the Board of Trustees. The Board undertakes a review of all of its key systems of internal control and financial management processes regularly and is satisfied that reasonable assurance can be given that risks have been adequately mitigated. The review is ongoing.

Independent Examiner

Robert Morris of Lyon Griffiths (Audit and Accounting) Limited (Chartered Accountants and Registered Auditors), who serves as our Independent Examiner, has expressed his willingness to continue in office and a resolution to reappoint him will be proposed at the forthcoming Annual General Meeting on 22nd April 2023.

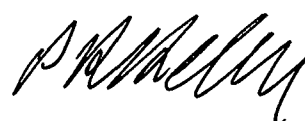
Compliance with legislation

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approval of these financial statements

These annual statements were approved by the Trustees on 11th March 2023

By order of the Board



P R Kelly (Director & Trustee)

Registered Office:

CMC Pensarn Harbour

CMC Pensarn Harbour

Llanbedr, Gwynedd, LL45 2HP

**Report of the Independent Examiner to the Trustees of
CMC : PENSARN HARBOUR**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st October 2022 set out on pages 11 to 18.

The report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the charitable company's trustees as a body in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charitable company's trustees those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charitable company's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

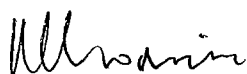
Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view', which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R Morris FCA
Lyon Griffiths (Audit and Accounting) Limited
17 Alvaston Business Park
Middlewich Road
Nantwich
CW5 6PF

11 March 2023

CMC: PENSARN HARBOUR
STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account)

for the year ended 31st October 2022

		<u>Unrestricted</u> <u>funds</u> General Funds	Restricted Funds	Total Funds 31/10/22	<i>Total Funds 31/10/21</i>
	Notes	£	£	£	£
Income and endowments from:					
Donations and legacies	2.1	40,392	74,119	114,511	64,965
Grants		0		0	146,892
Income from investments		24		24	6
Tuck shop trading income		3,418		3,418	710
 Charitable activities -					
Course and hostel income					
Residential	2.2	361,452		361,452	151,730
Non-residential		3,326		3,326	8,610
Net rental and hire income		1,370		1,370	1,870
Profit on disposal of Fixed Asset		0		0	482
Total income and endowments		<u>409,982</u>	<u>74,119</u>	<u>484,101</u>	<u>375,265</u>
 Expenditure on raising funds	3.1				
Publicity costs		1,685		1,685	5,950
Tuck shop trading costs		2,278		2,278	634
 Expenditure on charitable activities					
Course and hostel running costs	3.2	419,225		419,225	337,372
 Total expenditure	4	<u>423,188</u>	<u>0</u>	<u>423,188</u>	<u>343,956</u>
 Net income (expenditure) before transfers		-13,206	74,119	60,913	31,309
 Transfer between funds		45,390	-45,390	0	0
 Net movement in funds		<u>32,184</u>	<u>28,729</u>	<u>60,913</u>	<u>31,309</u>
 Fund balances b/fwd at 1.11.21		576,901	3,125	580,026	548,717
 Fund balances c/fwd at 31.10.22		<u>609,085</u>	<u>31,854</u>	<u>640,939</u>	<u>580,026</u>

CMC: PENSARN HARBOUR
BALANCE SHEET as at 31st October 2022

		31/10/2022		31/10/2021	
	Notes	£	£	£	£
Tangible Fixed Assets	6		908,230		871,215
Current Assets					
Stock	7	6,805		6,346	
Debtors and prepayments	8	30,799		6,303	
Cash at bank and in hand		<u>39,754</u>		<u>51,241</u>	
		77,358		63,890	
Liabilities: Amounts falling due within one year	9	<u>-63,360</u>		<u>-55,813</u>	
Net current assets / -liabilities			13,998		8,077
Total assets less current liabilities			<u>922,228</u>		<u>879,292</u>
Liabilities:					
Amounts falling due after more than one year	9	<u>-281,289</u>		<u>-299,266</u>	
Net assets	10		<u>640,939</u>		<u>580,026</u>
Unrestricted funds	11		609,085		576,901
Restricted funds	12		31,854		3,125
Total charity funds			<u>640,939</u>		<u>580,026</u>

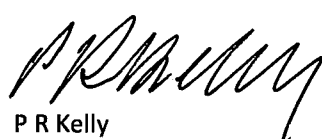
These accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

For the year ending 31st October 2022 the company is entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of the financial statements for the year ended 31st October 2021 in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the regulations of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

ON BEHALF OF THE BOARD

Approved by the Board of Trustees (Directors) and signed on its behalf on 11th March 2023.



P R Kelly
 Director & Trustee



M Downey
 Centre Director

The notes on pages 13 to 17 form part of these financial statements.

1 ACCOUNTING POLICIES

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Charities Act 2011 and the Companies Act 2006, FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland, and the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102).

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts are rounded to the nearest £.

The trustees consider that there are no material uncertainties that may cast significant doubt on the charity's ability to continue as a going concern. The charity is a public benefit entity.

1.2 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Fixed assets are not capitalised where the purchase cost is below £500.

Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold Property	Nil (2% straight line basis prior to 1.11.2002)
Course Equipment	25% straight line basis
Fixtures, Fittings & Equipment	25% straight line basis
Motor vehicles	20% straight line basis

The Centre properties are operational assets according to charity law, being fundamental to the ongoing work of the Centre. As they are continually maintained to a high standard of repair, the Trustees consider it unnecessary to set aside any further sum by way of depreciation, as this would represent an excessive charge for these properties in the financial year.

1.3 Value added tax

CMC continues to be an educational establishment under VAT regulations. It therefore remains exempt from VAT, which is not recoverable and as such is included in the relevant costs in the Statement of Financial Activities.

1.4 Stock

Stock is valued at a lower cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.5 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

1.6 Liabilities

Liabilities are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Liabilities are normally recognised at their settlement amount after allowing for any trade discounts due.

CMC: PENSARN HARBOUR**Notes to the accounts for the year ended 31st October 2022**

(continued)

1.7 Operating leases

Rentals paid under operating leases are charged to the income and expenditure account as they fall due.

1.8 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions in their expenditure imposed by the donor or through the terms of an appeal. The main fund held by the charity is the General Fund (unrestricted).

2 INCOME AND ENDOWMENTS

2.1 Voluntary income and donations are accounted for as received by the charity; they are generated by providing information about the work of the centre to its visitors, supporters and general public by means of printed and electronic publications. No permanent endowments have been received in this financial period, but these are dealt with through the Statement of Financial Activities when received.

2.2 Grant income is recognised as received.

2.3 Course and hostel income is shown gross after adjustments for deferred income relating to deposits for future courses.

3 EXPENDITURE

3.1 Expenditure on raising funds includes the costs incurred in purchasing items for the Tuck Shop (including souvenirs), which are then sold on to visitors and friends, and the cost of fundraising and publicity, through which donations are generated.

3.2 All other costs, including governance costs and support costs, are allocated to the one charitable activity, which is the running of courses at the hostel at Pensarn Harbour and the premises at Bryn-y-Moel. Included are fees to the independent examiner of £2,300 (2021 = £2,300) re the examination and £1,300 (2021 - £1,180) re other services.

4 TOTAL EXPENDITURE

	Staff Costs £	Depreciation £	Other Costs £	Total 30/10/22 £	<i>Total 30/10/21 £</i>
Course & hostel running costs	198,401	30,718	190,106	419,225	337,372
Tuck shop trading costs			2,278	2,278	634
Fundraising & publicity			1,685	1,685	5,950
12 months to 31.10.22	198,401	30,718	194,069	423,188	
12 months to 31.10.21	174,834	34,561	134,561		343,956

Note: The Tuck Shop trading unit is operated as an ancillary facility at the Pensarn Hostel for the benefit of users and any profits are all ploughed back into the mainstream activity of the company.

CMC: PENSARN HARBOUR**Notes to the accounts for the year ended 31st October 2022**

(continued)

5 STAFF COSTS & TRUSTEES EXPENSES

5.1 Staff costs comprised	30/10/22	30/10/21
	£	£
Wages and Salaries	181,524	161,511
Social Security Costs	8,879	6,962
Pension costs *	7,998	6,361
	<u>198,401</u>	<u>174,834</u>

* Note: The charity operated a defined contribution scheme for staff costing £2,443 in the year. In addition the charity contributed to a personal pension plan for eight employees at a cost of £5,818 in the year. It is anticipated that payments will continue at the same rate during the coming year.

No employee earns more than £60,000. The average number of staff employed by the charity during the year was as follows:

	30/10/22	30/10/21
Charitable activities	16	17
Fundraising and publicity	0	0
	<u>16</u>	<u>17</u>

The key management personnel of the charity are the trustees and the Chief Executive Officer, together with the Senior Instructor, Development Director, House Manager and Centre Administrator. The total employee benefits of the key management personnel was £116,102 (2021 = £84,035)

5.2 No remuneration or expenses were paid to Trustees in the period.

6 TANGIBLE FIXED ASSETS

	Freehold Property Pensarn & Bryn-y-Moel	Course Equipment	Centre Fittings & equip.	Motor Vehicles	TOTAL
	£	£	£	£	£
Cost					
B/fwd 1.11.21	821,436	109,463	231,882	14,000	1,176,781
Additions #	59,907	7,077	749		67,733
Less: re Disposals					0
Carried Forward 31.10.22	<u>881,343</u>	<u>116,540</u>	<u>232,631</u>	<u>14,000</u>	<u>1,244,514</u>
Depreciation					
B/fwd 1.11.21	25,041	93,569	178,403	8,553	305,566
Charge for the period		7,412	20,506	2,800	30,718
Less: re Disposals					0
Carried Forward 31.10.22	<u>25,041</u>	<u>100,981</u>	<u>198,909</u>	<u>11,353</u>	<u>336,284</u>
Net book values					
At 31.10.22	856,302	15,559	33,722	2,647	908,230
At 31.10.21	796,395	15,894	53,479	5,447	871,215

Footnote:

Work has been commissioned regarding the upgrading / modernisation of Pensarn Harbour. These costs, which are currently being met by specific donations, have been capitalised. Further spending, enhancing the value of the buildings, is highly likely.

CMC: PENSARN HARBOUR**Notes to the accounts for the year ended 31st October 2022**

(continued)

7 STOCK comprises		30/10/22	30/10/21
		£	£
Goods for resale (Tuck Shop)		406	1,014
Food		594	665
Cleaning Materials		1,045	753
Brochures		500	600
Oil		4,260	3,314
		6,805	6,346
8 DEBTORS & PREPAYMENTS			
	Due within one year		
Trade debtors		6,904	4,016
Prepayments		1,865	2,027
Other debtors		22,030	260
		30,799	6,303
9 LIABILITIES: Amounts falling due within one year comprise -		30/10/22	30/10/21
		£	£
Bank overdraft		21,327	0
Trade creditors		5,433	5,381
Customers' Monies held		6,992	18,547
Accruals and deferred income		4,594	4,336
Bank 25 year repayment mortgage		13,037	16,141
Working capital loans		6,500	6,500
Bounce Back Loan		5,477	4,908
		63,360	55,813
after more than one year			
25 year repayment mortgage		241,092	253,595
Working capital loans		0	0
Bounce Back Loan		40,197	45,671
		281,289	299,266

Footnotes:

1. Deposits are no longer held in a separately designated bank account, but combined into the main account for the centre. Financial failure insurance was taken out in November 2017 to reflect this new policy.
2. The bank mortgage is from HSBC Bank plc and is secured by a debenture and legal charge on the company's freehold property at Pensarn and Bryn-y-Moel. The liability shown includes £179,233 due after more than five years (2021 = £168,210).
3. Private interest free loans from members have been accepted in the past to provide working capital. At the start of the year two loans totalling £6,500 were to be repaid in the year. In the event these loans were not repaid.
4. In 2020 advantage was taken of the Government's Bounce Back Loan of £50,000. This was interest free for the first year. Repayments started in December 2021. It is repayable after 10 years. The liability shown includes £16,887 due after 5 years. (2021 = £22,929)

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed	Net current	Long term	30/10/22	30/10/21
	Assets	Assets/liabilities	loans		
	£	£	£	£	£
Unrestricted - general fund	908,230	-17,856	281,289	609,085	576,901
Restricted funds	0	31,854		31,854	3,125
	908,230	13,998	281,289	640,939	580,026

CMC: PENSARN HARBOUR**Notes to the accounts for the year ended 31st October 2022**

(continued)

11 UNRESTRICTED FUNDS

Movements on these during the year were as follows:

	As at 30/10/21 £	Income £	Exp £	Inter - fund Transfers £	As at 30/10/22 £
General Accumulated Fund	557,909	409,982	423,188	64,382	609,085
# Future Developments Designate	18,992			-18,992	0
Total Unrestricted Funds	576,901	409,982	423,188	45,390	609,085

Footnote:

The Future Developments Designated Fund relates to the upgrading / modernisation of Pensarn Harbour. Costs equalling the fund balance brought forward have been spent in the year and are included within the capitalisation costs shown at 6 above.

12 RESTRICTED FUNDS

Movements on these during the year were as follows:

	As at 30/10/21 £	Income £	Exp £	Inter - fund Transfers £	As at 30/10/22 £
Equipment Purchase Fund	3,125	4,475		-4,475	3,125
# Future Developments Fund		69,644		-40,915	28,729
Total Restricted Funds	3,125	74,119	0	-45,390	31,854

The Equipment Purchase Fund represents donations received to fund specific costs. During the year funds were received for the purchase of a Power Boat. This was spent in year. The donation received in a previous year for mattresses is to be carried forward into 2022/23.

CMC Adventure was extremely grateful to receive generous donations totalling £69,644 towards the upgrading / modernisation of Pensarn Harbour. Costs for this preliminary work have already been spent and are included within the capitalisation costs shown at 6 above.

13 RELATED PARTY TRANSACTIONS

Donations received without conditions from the trustees and other related parties totalled £5,784 and those with conditions totalled £73,968 (Total received in 2021 - £14,192).

14 COMMITMENTS

	Total 30/10/22 £	Total 30/10/21 £
1 Capital expenditure authorised and contracted for	0	0
2 Capital expenditure authorised but not contracted for	0	0
3 Leasing payments - due in the next year	15,972	15,645
4 Leasing payments - due in two to five years	32,822	6,030

15 STATUS, BRANCHES & CONNECTED CHARITIES

The charity is a company limited by guarantee and a registered charity. The liability of each member is limited to £10. As at 31st October 2022 there were 80 members (31.10.21 = 80). The company is registered with the Charity Commission as a charity (number 1062075) and is exempt from taxation in accordance with Section 478 of the Corporation Tax Act 2010. It has no branches and no other charities are connected to it.

CMC: PENSARN HARBOUR
DETAILED INCOME AND EXPENDITURE ACCOUNT (UNRESTRICTED FUNDS)
for the year ended 31st October 2022

	31/10/2022		31/10/2021	
	£	£	£	£
INCOME				
Course & Hostel fees		364,778		160,340
Tuck shop - net profit / loss		1,140		76
Rental & Hire income		1,370		1,870
Interest received		24		6
Donations & Gifts		40,392		44,515
Government Grants (including Furlough scheme)		0		136,132
Profit on Disposal of Fixed Assets		0		482
		<u>407,704</u>		<u>343,421</u>
EXPENDITURE				
Course / Activity costs				
Course / Equipment / Repairs	7,654		4,367	
Course outings	1,591		266	
Instructor staff training / expenses	13,079		5,370	
Vehicle expenses	10,004		5,414	
Vehicle hire	18,812		9,939	
Licensing	2,875		3,227	
Activities Staff Salaries & NIC	74,538		89,463	
Freelance / Associate Instructors	12,213		0	
		<u>140,766</u>		<u>118,046</u>
Hostel / Base Overhead Costs				
Base staff salaries, NIC & Pension Contributions	123,863		85,371	
Mortgage / Bank Loan Interest	12,755		10,140	
Utilities (Rates & Water)	3,026		3,469	
General Insurance	8,635		6,657	
Light & Heat	23,977		16,629	
Telephone & Post	4,994		6,319	
Office Expenses	5,471		4,996	
Recruitment Advertising	600		665	
Professional Fees	3,600		3,480	
Trustees' Expenses	0		0	
Property Upkeep - Repairs	13,440		17,181	
Property Upkeep - Cleaning	1,341		2,179	
Property Upkeep - Equip / Maint / Replacement	2,602		4,324	
Customer Services - Food	33,884		17,967	
Customer Services - Laundry	7,892		2,782	
Finance - Bank Charges	739		847	
Financial Failure Insurance	922		1,759	
Bad & Doubtful Debts	0		0	
		<u>247,741</u>		<u>184,765</u>
Depreciation				
Property	0		0	
Course Equipment	7,412		6,846	
General / Office Equipment	20,506		24,915	
Motor Vehicle	2,800		2,800	
		<u>30,718</u>		<u>34,561</u>
		<u>419,225</u>		<u>337,372</u>
Fundraising & Publicity				
Website	1,585		1,995	
Brochures & Printing	100		566	
Advertising, Exhibitions etc.	0		3,389	
		<u>1,685</u>		<u>5,950</u>
		<u>420,910</u>		<u>343,322</u>
SURPLUS / DEFICIT ON UNRESTRICTED FUNDS				
before transfers		-13,206		99
Less Transfers to / from Restricted Funds		<u>45,390</u>		<u>39,773</u>
TOTAL SURPLUS / DEFICIT ON UNRESTRICTED FUNDS FOR YEAR		<u>32,184</u>		<u>39,872</u>
after transfers				