

# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	April	2021		31	March	2022

## Section A Reference and administration details

**Charity name**

Leafy Lane Playing Fields Limited

**Other names charity is known by**

**Registered charity number (if any)**

1062013

**Charity's principal address**

38 Christopher Drive

Chippenham

Wiltshire

**Postcode**

**SN15 3UT**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Bray	Chairman		
2	Peter Neuman	Secretary / Treasurer		
3	Steven G Hancock		5 <sup>th</sup> July 2021 to 31 <sup>st</sup> March 2022	
4	Andrew M Simpson		5 <sup>th</sup> July 2021 to 31 <sup>st</sup> March 2022	
5	Shannon Ladner		5 <sup>th</sup> July 2021 to 31 <sup>st</sup> March 2022	
6				
7				
8	Robert Mullins	Treasurer	1 <sup>st</sup> April to 5 <sup>th</sup> July 2021, Retired	
9	John Gale		1 <sup>st</sup> April to 5 <sup>th</sup> July 2021, Retired	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	MEMORANDUM AND ARTICLES OF ASSOCIATION INCORPORATED 24 OCTOBER 1996 AS AMENDED 7 APRIL 1997
How the charity is constituted (eg. trust, association, company)	Limited Company by guarantee
Trustee selection methods (eg. appointed by, elected by)	New Trustees will be elected by the existing Trustees all new Trustees will be required to have a valid DBS (CRB) and respond to a questionnaire with CV

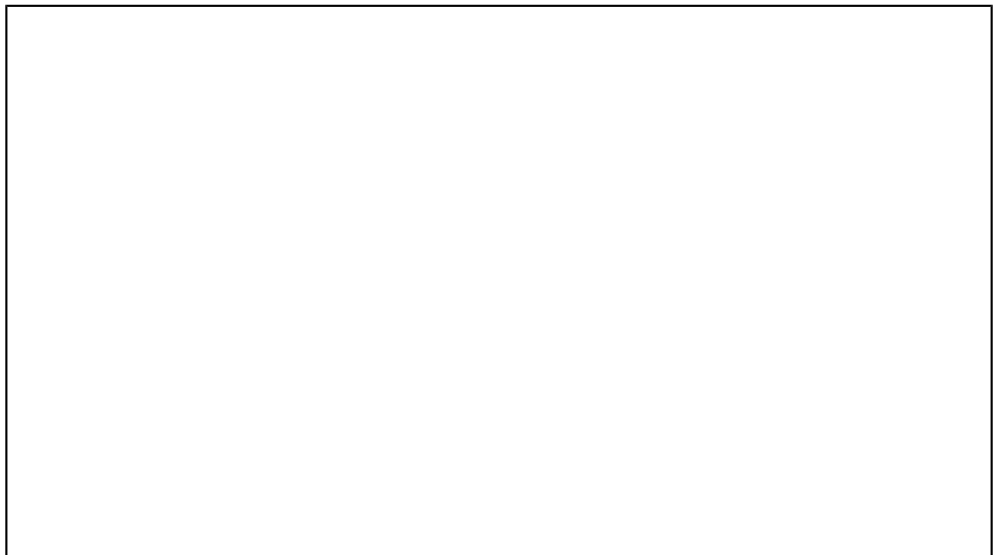
**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage

All Trustees will have valid DBS carried out within 12 months of appointment

them.



## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO PROVIDE FOR THE INHABITANTS OF CORSHAM AND SURROUNDING AREA IN THE INTERESTS OF SOCIAL WELFARE FACILITIES FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

This facility remained open throughout COVID 19 for Rudloe Nursery which provided on going Nursery facilities to the local area  
Provision of sports playing fields, changing facilities and floodlit astro turf throughout the Autumn, Winter, and Spring months  
Now 95% booked from 5pm to 10pm  
AFC Corsham, the local youth side continues to grow with, 14 age groups, 17 teams, training every week.  
6 Adult teams continuing to use throughout the year.  
Football matches are played most weekends during the football season.  
All pitches are now used in line with the Football Foundation guidance.  
We presently have:  
4 x Adult pitches, 1 x U13/14 pitch, 2 x U11/1 pitches, 2 x U9/10 pitches, 2 x U7/8 pitches  
A local Primary school also uses the astro and hires grass pitches for intra school sports competitions  
During the summer our All-Weather Cricket Pitch is available to hire, our long-standing agreement with Corsham Cricket Club has ended as they now wish to play all matches on Grass  
The kitchen/meeting area use has been closed for most of the year however when restrictions allowed it was available for Slimmer's World and the local band to practice  
AFC Corsham's annual tournament was moved to the end of August resulting in income of £1017

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

The impact of COVID19, causing the long-term closure of the site to the majority of our hirers also provided the committee with time to develop / propose investment plans for Leafy Lane Boiler

Requires replacement as is now 20 years old

Arboreal works

Removal of trees affected by Ash dieback

Car Park phase 1

It was agreed that we would apply for planning permission to extend our car parking, which was granted with works planned for July 2022

Car Park phase 2

To redevelop the main car park at the front of the building

Kitchen upgrade

Proposals produced to redevelop the kitchen

The commitment of the existing committee can't be underestimated, they have continued to work tirelessly to provide improved facilities for all hirers and users.

Steve Bray our Chairman decided to resign at the end of the year, his contribution during his chairmanship has been significant and we take this opportunity to thank Steve for his commitment

## Section D

## Achievements and performance

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## Achievements and performance

### Summary of the main achievements of the charity during the year

Always looking for new members to join the committee.  
Last year there was 2 adult teams playing football on site this has now increased to 4.  
AFC Corsham continues to grow specifically the younger age groups  
The land Sale and Confirmation of Planning was finalised with Leafy Lane receiving £85000 which has allowed a managed investment plans to be developed for the site  
Increased spending on pitch maintenance is having positive results in increase grass coverage; root depth; reduction of weeds and reduced decompaction of soil structure.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Formal reserve policy has been agreed with a reserve of £36,500 should be held at the start of the financial year. Following the completion of the Land Sale, monies were transferred to the Reserve account which now stands at £72290

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Post COVID Income has started to return to pre COVID levels  
Grants totalled £17434 received during that last year  
AFC Corsham – income £17001  
Astro Hire £8606  
Building Hire £8603  
Major Expenditure plans, Boiler, Car Park, and Kitchen, of which the costs will not be recognised until the 22/23 accounts are all designed to improve the facilities for the long term, to provide opportunities to develop new income streams

Cautionary Note,  
Utilities expenditure in the forthcoming year will show a significant increase

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<b>Peter Neuman</b>	
Full name(s)	Peter Neuman	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28 <sup>th</sup> November 2022	

Registered number  
03268724

Leafy Lane Playing Fields Limited

Unaudited Accounts

31 March 2022

**Leafy Lane Playing Fields Limited**  
**Report of the trustees**  
**For the year ended 31 March 2022**

**Directors/Trustees**

Steven Hancock  
Peter Numan  
Andrew Simpson

**Structure, governance and management**

The charity is a company limited by guarantee. New trustees are elected by the existing trustees and all new trustees are required to have a valid DBS check.

**Objectives and activities**

To provide for the inhabitants of Corsham and the surrounding area, in the interests of social welfare, to provide facilities for recreation and leisure time.

The provision of sports playing fields, changing facilities and floodlit astro turf for AFC Corsham. The astro pitch is used by youth and adult teams throughout the year. The facility is also available to local primary schools.

During the summer months there is regular cricket.

The kitchen and meeting area is used on a regular basis by a variety of local groups.

Covid had an effect on the activities during the year which required the site to partially close and offer restricted facilities for part of the year.

**Achievements and performance**

Hire fees have shown a good growth back to pre-Covid times. Last year there was a sale of 1/3 of the land holding. This sale will not effect the ongoing facilities available to the community and brings in much needed funds to further develop the site.

**Financial review**

Reserves Policy: sufficient funds are maintained in reserves to ensure the continued running of the facilities and the ensure that future upkeep costs can be fulfilled.

The funds received from the sale of land last year are maintained in reserves for the future development of the facilities.

**Registered number**

03268724

*Steve Hancock*

S Hancock

02-Nov-2022



## **Leafy Lane Playing Fields Limited**

### **Independent Examiners report to the trustees of Leafy Lane Playing Fields Limited.**

We report to the trustees on our examination of the accounts of Leafy Lane Playing Fields Limited for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the Charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act")

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. the accounts do not accord with those records, or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable proper understanding of the accounts to be reached.

Karen Sayers Limited  
Chartered Accountants  
29 Silver Street  
Colerne  
Wilts  
SN14 8DY

Date

**Leafy Lane Playing Fields Limited**  
**Income and Expenditure account**  
**for the year ended 31 March 2022**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b>Income</b>	57,182	108,793
Other income	5,007	3
<b>Gross profit</b>	<hr/> 62,189	<hr/> 108,796
Depreciation and other amounts written off assets	(10,164)	(10,344)
Other charges	(33,262)	(42,246)
<b>Profit before taxation</b>	<hr/> 18,763	<hr/> 56,206
<b>Profit</b>	<hr/> <u>18,763</u>	<hr/> <u>56,206</u>

**Leafy Lane Playing Fields Limited****Registered number:****03268724****Balance Sheet****as at 31 March 2022**

	2022 £	2021 £
Fixed assets	332,405	342,569
Current assets	149,243	127,298
Creditors: amounts falling due within one year	1,317	(5,665)
Net current assets	150,560	121,633
Total assets less current liabilities	482,965	464,202
Accruals and deferred income	(200)	(200)
<b>Net assets</b>	<b>482,765</b>	<b>464,002</b>
<b>Capital and reserves</b>	<b>482,765</b>	<b>464,002</b>
	<b>Number</b>	<b>Number</b>
Average number of employees	0	0

The company is a private company limited by shares and incorporated in England. Its registered office is 38 Christopher Drive, Chippenham Wilts SN15 3UT.

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

*Steve Hancock*

S Hancock

Director

Approved by the board on Date

02-Nov-2022

**Leafy Lane Playing Fields Limited**  
**Detailed income and expenditure account items**  
**for the year ended 31 March 2022**

*This schedule does not form part of the statutory accounts*

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Hire fees	35,893	18,767
Donations	2,017	-
Grants	17,434	41,199
Net vat income / (cost)	1,166	3,107
Profit on sale of land	-	45,720
Utility contract	672	-
	<u>57,182</u>	<u>108,793</u>
<b>Other income</b>		
Other operating income	5,000	-
Interest receivable	7	3
	<u>5,007</u>	<u>3</u>
<b>Depreciation and other amounts written off assets</b>		
Depreciation	<u>10,164</u>	<u>10,344</u>
<b>Other charges</b>		
Premises costs:		
Light and heat	5,447	4,217
Cleaning	1,959	1,402
Building maintenance	8,347	8,439
Ground maintenance	12,185	12,781
Astro costs	-	3,006
Water	283	203
Waste	1,140	-
	<u>29,361</u>	<u>30,048</u>
General administrative expenses:		
Telephone and internet	479	284
Subscriptions	40	84
Insurance	2,380	2,312
Equipment expensed	393	5,100
Repairs and maintenance	-	168
Sundry expenses	303	25
	<u>3,595</u>	<u>7,973</u>
Legal and professional costs:		
Accountancy fees	300	240
Other legal and professional	6	2,340
	<u>306</u>	<u>2,580</u>
Other		
Interest payable	-	900
Covid Costs	-	745
	<u>-</u>	<u>1,645</u>
	<u>33,262</u>	<u>42,246</u>

**Leafy Lane Playing Fields Limited**  
**Detailed balance sheet items**  
**as at 31 March 2022**

*This schedule does not form part of the statutory accounts and should NOT be sent to HMRC*

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Fixed assets</b>		
Land and buildings	326,615	335,758
Plant and machinery etc	5,790	6,811
	<u>332,405</u>	<u>342,569</u>
<b>Current assets</b>		
Cash at bank and in hand	<u>149,243</u>	<u>127,298</u>
<b>Creditors: amounts falling due within one year</b>		
Other taxes and social security costs	(1,316)	665
Deferred income (car park resurfacing)	-	5,000
Other creditors	(1)	-
	<u>(1,317)</u>	<u>5,665</u>
<b>Accruals and deferred income</b>		
Accruals	<u>200</u>	<u>200</u>
<b>Restricted reserves</b>		
Profit and loss account	<u>406,200</u>	<u>406,200</u>
<b>Unrestricted reserves</b>		
Brought forward	57,802	1,596
Surplus / (deficit)	18,763	56,206
	<u>76,565</u>	<u>57,802</u>

Registered number  
03268724

Leafy Lane Playing Fields Limited

Unaudited Accounts

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