

Registered number: 03289949  
Charity number: 1061953

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## **PRESTON DOMESTIC VIOLENCE SERVICES**

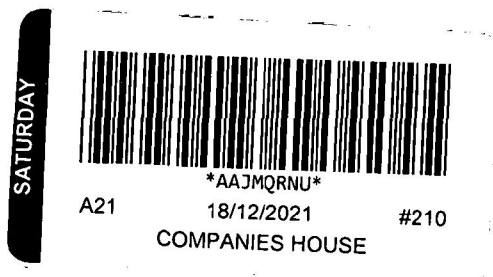
(A company limited by guarantee)

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**



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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**Trustees**

Catherine Anne Turner, Chair  
Jacqueline Williams  
Janette Smith, Treasurer  
Lynn Harvey  
Rachel Louise Haslam  
Sarah Jane Clubb  
Sarah Coulson (resigned 25.05.21)  
Louise Anne Mattinson (resigned 11.08.21)  
Janice Hurst (appointed 14.07.21)

**Company registered number**

03289949

**Charity registered number**

1061953

**Registered office**

Harbour House  
Portway  
Preston  
Lancashire  
PR2 2DW

**Company secretary**

Julie Humphrey

**Accountants**

CW Accountants Ltd  
30 Brotherston Drive  
Blackburn  
Lancashire  
BB2 4FJ

**Bankers**

The Co-operative Bank  
1 Balloon Street  
Manchester  
M60 4EP

**Preston City Council Representative**

Cllr Jade Morgan

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their annual report together with the financial statements of the charity for the 1 April 2020 to 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

The charity is also known under the name PDVS.

**Objectives and Activities**

**a. POLICIES AND OBJECTIVES**

The charity is established to promote and protect the safety of individuals (in particular but not exclusively women) who are experiencing or have experienced domestic violence in particular but not exclusively by:

- i) providing a range of other charitable services to such women and their children where required;
- ii) providing support to such women who are experiencing or have experienced abuse and or violence in their personal or family relationships;
- iii) providing support to male victims of domestic violence, in particular but not exclusively, by providing some charitable services to support such men, wherever it is feasible and does not compromise the support the charity gives to female victims.

The principal activities are campaigning and raising awareness of domestic violence and providing women who are experiencing or have experienced domestic violence with a range of quality services to support women and which enables them to make informed decisions about their future.

**b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

- Providing an advice service (the HOPE Service) which provides a range of support and therapeutic activities for victims of domestic violence/abuse and victims of sexual violence/abuse
- Providing an outreach service for victims of domestic violence/abuse
- Providing a Changing Futures service to help victims of domestic violence/abuse to access volunteering, training and employment
- Delivering the Sanctuary Service on behalf of Preston City Council to enable victims to remain in their own home
- Providing a specialist telephone helpline for victims of domestic violence/abuse
- Providing opportunities for volunteers who wish to work with victims of domestic abuse/violence



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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**c. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning their future activities (see Future Developments). In particular, the trustees consider how planned activities will contribute to the aims and objectives set.

**d. VOLUNTEERS**

The charity is grateful for the unstinting efforts of its volunteers who are involved as trustees in service provision and fundraising.

**Achievements and performance**

**a. REVIEW OF ACTIVITIES**

The charity has had a successful year, securing funding for this financial year from the Tampon Tax Fund, the National Lottery Covid Response fund, and the Community Gateway Association. We continued benefit from extra support from the Community Gateway Association by being based in their premises.

Staff continued to work from home in line with Government Covid guidelines until 7th June 2021 meaning our support services were provided via remotely and by telephone. However, we continued to provide very high quality specialist services to victims of domestic violence in Preston. Our services during the year were:

- Outreach
- Advice, information and support via the Hope Service
- Regular newsletters and postings on social media
- Freedom Programme
- Counselling Service
- Sanctuary
- Helpline
- Building Better Opportunities - Changing Futures project - helping women into volunteering, training or work

**Financial review**

**a. GOING CONCERN**

During the year, the National Lottery Covid Response Fund was the main funder of our services along with the Community Gateway Association. Preston City Council provided funding for the Sanctuary Service and the Financial Inclusion Project. Selnet has continued to provide funding for continuation of our Building Better Opportunities Changing Futures programme.

PDVS had considerable success in funding applications this year, meaning we start the new financial year with 3 years funding from the National Lottery, £10,000 from Garfield Weston for support work, a small grant from the Office the Police and Crime Commissioner to support counselling and the outreach service and a small grant from Preston City Council towards running costs.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**b. RESERVES POLICY**

The trustees have examined the charity's requirements for reserves in the light of the main risks to the charity. They have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of expenditure, where possible.

Total reserves at the year end show £61,208 of which £10,817 represent designated reserves, £23,018 represent unrestricted reserves and £27,373 restricted reserves (2020 - £36,674 of which £10,817 represent designated reserves, £9,978 represent unrestricted reserves and £15,879 restricted reserves).

**c. PRINCIPAL FUNDING**

Principal funding arises from the National Lottery, the Community Gateway Association, Garfield Weston and Preston City Council.

**Structure, governance and management**

**a. CONSTITUTION**

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 10/12/1996 as amended by Special Resolutions dated 04/03/1997, 13/02/2007, 21/01/2010, 12/11/2012, 15/02/2016 and 19/07/2017 and is a registered charity number 1061953.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

Trustees are the subscribers to the Memorandum of Association. Any other women over the age of 18 may apply to be admitted membership of the organisation. Applications for membership may be approved or rejected by the Management Committee. At every Annual General Meeting one third of the committee members shall retire from office with retiring committee members being eligible for re-election. No person shall be eligible for election to the Management Committee unless she has been a full member for three calendar months prior to the AGM.

**c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The charity has a policy statement 'Roles and Responsibilities of the Management Committee' which is given to all new trustees along with various relevant Charity Commission documents.

**d. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The charity is managed by a board of directors/trustees referred to as the Management Committee. The day to day operational management is delegated to senior staff. The directors/trustees meet on a regular basis at least six times a year to review operations.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**e. RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. The charity has policies and procedures in place to evaluate and effectively control most risks to the charity.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

The focus for our future activities is:

1. To continue to deliver our current services to a high standard and develop new services which respond to the changing needs of victims of domestic violence.
2. To continue to secure further grant funding to ensure the resilience and continuation of the organisation
3. To continue to increase the funding we receive through donations from local community and local companies, and providing domestic awareness training to public and voluntary sector agencies
4. To look for opportunities to generate our own investment income through initiatives such as social enterprise with the overall aim of leading to a more mixed model of funding.
5. To continue to raise our organisation's profile and raise awareness of domestic abuse by a presence at community events such as the Mela, and appropriate campaigns like November White Ribbon annual campaign

**MEMBERS' LIABILITY**

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of Preston Domestic Violence Services for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
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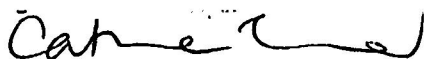
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**TRUSTEES' RESPONSIBILITIES STATEMENT - continued**

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 8 December 2021 and signed on their behalf by:



**Catherine Anne Turner**  
Trustee



**Jacqueline Williams**  
Trustee

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PRESTON DOMESTIC VIOLENCE SERVICES (the 'charity')**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2021.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Gillian Davies*

Dated: 8 December 2021

Gillian Davies    AAT Qualified and associate member of ACIE

**CW ACCOUNTANTS LTD**

30 Brotherston Drive  
Blackburn, Lancashire, BB2 4FJ

**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>INCOME FROM:</b>					
Donations and legacies	2	10,969	-	10,969	16,432
Charitable activities	3	1,571	98,260	99,831	73,201
Other trading activities	4	500	-	500	100
<b>TOTAL INCOME</b>		<b>13,040</b>	<b>98,260</b>	<b>111,300</b>	<b>89,733</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	7	-	86,766	86,766	91,807
<b>TOTAL EXPENDITURE</b>	8	<b>-</b>	<b>86,766</b>	<b>86,766</b>	<b>91,807</b>
<b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>13,040</b>	<b>11,494</b>	<b>24,534</b>	<b>(2,074)</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>13,040</b>	<b>11,494</b>	<b>24,534</b>	<b>(2,074)</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		20,795	15,879	36,674	38,748
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>33,835</b>	<b>27,373</b>	<b>61,208</b>	<b>36,674</b>

The notes on pages 11 to 23 form part of these financial statements.

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**PRESTON DOMESTIC VIOLENCE SERVICES**

**(A company limited by guarantee)**

**REGISTERED NUMBER: 03289949**

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**BALANCE SHEET  
AS AT 31 MARCH 2021**

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	Note	£	2021 £	£	2020 £
<b>FIXED ASSETS</b>					
Tangible assets	11		-		-
<b>CURRENT ASSETS</b>					
Debtors	12	642		862	
Cash at bank and in hand		61,334		39,660	
		<u>61,976</u>		<u>40,522</u>	
<b>CREDITORS: amounts falling due within one year</b>	13	(768)		(3,848)	
<b>NET CURRENT ASSETS</b>			<u>61,208</u>		<u>36,674</u>
<b>NET ASSETS</b>			<u>61,208</u>		<u>36,674</u>
<b>CHARITY FUNDS</b>					
Restricted funds	14		27,373		15,879
Unrestricted funds	14		33,835		20,795
<b>TOTAL FUNDS</b>			<u>61,208</u>		<u>36,674</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

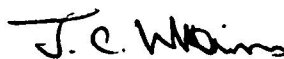
The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 8 December 2021 and signed on their behalf, by:



**Catherine Anne Turner**



**Jacqueline Williams**

The notes on pages 11 to 23 form part of these financial statements.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash provided by/(used in) operating activities	16	<u>21,674</u>	<u>(3,281)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>21,674</b>	<b>(3,281)</b>
Cash and cash equivalents brought forward		<u>39,660</u>	<u>42,941</u>
<b>Cash and cash equivalents carried forward</b>	17	<u><u>61,334</u></u>	<u><u>39,660</u></u>

The notes on pages 11 to 23 form part of these financial statements.



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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Preston Domestic Violence Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3 Company status**

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.4 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1. ACCOUNTING POLICIES (continued)**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

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**PRESTON DOMESTIC VIOLENCE SERVICES**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**1: ACCOUNTING POLICIES (continued)**

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £1,000 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment	-	20% pn cost
Computer equipment	-	20% on cost

**1.7 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.11 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.12 Pensions**

The charity makes monthly contributions into a personal pension plans on behalf of the employees. Any outstanding monies due at 31 March 2021 are included in creditors.

**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES (continued)**

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Members and donations	10,969	-	10,969	5,094
Legacies	-	-	-	11,338
	<u>10,969</u>	<u>-</u>	<u>10,969</u>	<u>16,432</u>
Total donations and legacies	<u>10,969</u>	<u>-</u>	<u>10,969</u>	<u>16,432</u>
	<u>16,432</u>	<u>-</u>	<u>16,432</u>	
Total 2020	<u>16,432</u>	<u>-</u>	<u>16,432</u>	

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Grants and contracts	1,571	98,260	99,831	73,201
	<u>1,571</u>	<u>98,260</u>	<u>99,831</u>	
Total 2020	<u>1,571</u>	<u>98,260</u>	<u>99,831</u>	<u>73,201</u>

**PRESTON DOMESTIC VIOLENCE SERVICES**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**4. FUNDRAISING INCOME**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Training and consultancy	500	-	500	100
<i>Total 2020</i>	100	-	100	

**5. DIRECT COSTS**

	Charitable activities £	Total 2021 £	Total 2020 £
Committee and volunteer expenses	-	-	12
Training	25	25	171
Insurance	2,408	2,408	2,392
Telephone	837	837	1,041
Printing, stationery, postage and advertising	186	186	623
Sanctuary security costs	2,391	2,391	3,570
Activities and project costs	-	-	940
Sundries	425	425	1,311
200 Club prizes	190	190	279
IT costs and support	4,433	4,433	1,929
Travel expenses	4	4	242
Wages and salaries	67,115	67,115	69,289
National insurance	-	-	650
Pension cost	4,374	4,374	4,627
	82,388	82,388	87,076
<i>Total 2020</i>	87,076	87,076	

**PRESTON DOMESTIC VIOLENCE SERVICES**  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**6. SUPPORT COSTS**

	<b>Basis of Allocation</b>	<b>Charitable activities</b>	<b>Total 2021</b>	<b>Total 2020</b>
		£	£	£
Insurance	5%	127	127	126
Telephone	10%	93	93	116
Printing, stationery, postage and advertising	20%	47	47	156
Professional fees	100%	-	-	117
Wages and salaries	5%	3,532	3,532	3,647
National insurance	5%	-	-	34
Pension cost	5%	230	230	244
		<u>4,029</u>	<u>4,029</u>	<u>4,440</u>
<i>Total 2020</i>		<u>4,440</u>	<u>4,440</u>	

**7. GOVERNANCE COSTS**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	£	£	£	£
Independent Examiner's fees	-	349	349	291
	<u>-</u>	<u>349</u>	<u>349</u>	<u>291</u>

**8. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE**

	<b>Staff costs</b>	<b>Other costs</b>	<b>Total</b>	<b>Total</b>
	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	£	£	£	£
Charitable activities	75,251	11,166	86,417	91,516
Expenditure on governance	-	349	349	291
	<u>75,251</u>	<u>11,515</u>	<u>86,766</u>	<u>91,807</u>
<i>Total 2020</i>	<u>78,491</u>	<u>13,316</u>	<u>91,807</u>	

In 2021 of the total expenditure of £85,470 (2020 - £91,807), £Nil (2020 - £8,046) was expenditure from unrestricted funds and £86,766 (2020 - £83,761) was expenditure from restricted funds.

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**9. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Independent Examiner's remuneration based on fees as no other services were provided	<b>349</b>	<b>291</b>

During the year, no Trustees received any remuneration (2020 - £NIL).

During the year, no Trustees received any benefits in kind (2020 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

**10. STAFF COSTS**

Staff costs were as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>70,647</b>	<b>72,936</b>
Social security costs	<b>-</b>	<b>684</b>
Other pension costs	<b>4,604</b>	<b>4,871</b>
	<b>75,251</b>	<b>78,491</b>

The average number of persons employed by the charity during the year was as follows:

	<b>2021</b>	<b>2020</b>
	<b>No.</b>	<b>No.</b>
Management	<b>1</b>	<b>1</b>
Care and support	<b>3</b>	<b>4</b>
Administration	<b>1</b>	<b>1</b>
	<b>5</b>	<b>6</b>

No employee received remuneration amounting to more than £60,000 in either year.



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**11. TANGIBLE FIXED ASSETS**

	Office equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2020 and 31 March 2021	2,047	10,183	12,230
<b>Depreciation</b>			
At 1 April 2020 and 31 March 2021	2,047	10,183	12,230
<b>Net book value</b>			
At 31 March 2021	-	-	-
At 31 March 2020	-	-	-

**12. DEBTORS**

	2021 £	2020 £
Prepayments and accrued income	642	862

**13. CREDITORS: Amounts falling due within one year**

	2021 £	2020 £
Other creditors	-	2,654
Accruals and deferred income	768	1,194
	768	3,848

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**NOTES TO THE FINANCIAL STATEMENTS  
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**14. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b>Designated funds</b>				
Designated Funds - Redundancy liability	10,817	-	-	10,817
<b>General funds</b>				
General Funds	9,978	13,040	-	23,018
Total Unrestricted funds	20,795	13,040	-	33,835
<b>Restricted funds</b>				
National Lottery - Covid Response Fund	-	33,253	(33,253)	-
Selnet - BBO funding	-	27,564	(28,504)	(940)
PCC Sanctuary Scheme	6,068	10,000	(6,257)	9,811
ICANN - Financial inclusion grant	-	3,000	(3,000)	-
Community Gateway - funding for core services	1,581	13,000	(6,079)	8,502
Community Foundation - Tampon Tax fund to support core services	8,230	-	(8,230)	-
Police and Crime Commission - Counselling services	-	1,443	(1,443)	-
Garfield Weston - support work	-	10,000	-	10,000
	15,879	98,260	(86,766)	27,373
Total of funds	36,674	111,300	(86,766)	61,208

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated Funds - Redundancy liability	28,135	-	-	(17,318)	10,817
General Funds	-	16,532	(23,872)	17,318	9,978

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**NOTES TO THE FINANCIAL STATEMENTS  
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**14. STATEMENT OF FUNDS (continued)**

**Restricted funds**

Selnet - BBO funding	-	24,520	(24,520)	-	-
PCC Sanctuary Scheme	3,296	10,053	(7,281)	-	6,068
ICANN - Financial inclusion grant	-	3,000	(3,000)	-	-
Community Gateway - funding for core services	7,317	26,000	(31,736)	-	1,581
Community Foundation - Tampon Tax fund to support core services	-	9,628	(1,398)	-	8,230
	<u>10,613</u>	<u>73,201</u>	<u>(67,935)</u>	<u>-</u>	<u>15,879</u>

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	10,817	-	-	10,817
General funds	9,978	13,040	-	23,018
	<u>20,795</u>	<u>13,040</u>	<u>-</u>	<u>33,835</u>
Restricted funds	15,879	98,260	(86,766)	27,373
	<u>36,674</u>	<u>111,300</u>	<u>(86,766)</u>	<u>61,208</u>

**SUMMARY OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	28,135	-	-	(17,318)	10,817
General funds	-	16,532	(23,872)	17,318	9,978
	<u>28,135</u>	<u>16,532</u>	<u>(23,872)</u>	<u>-</u>	<u>20,795</u>
Restricted funds	10,613	73,201	(67,935)	-	15,879
	<u>38,748</u>	<u>89,733</u>	<u>(91,807)</u>	<u>-</u>	<u>36,674</u>

**PRESTON DOMESTIC VIOLENCE SERVICES**  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Current assets	33,835	28,141	61,976
Creditors due within one year	-	(768)	(768)
	<u>33,835</u>	<u>27,373</u>	<u>61,208</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Current assets	24,643	15,879	40,522
Creditors due within one year	(3,848)	-	(3,848)
	<u>20,795</u>	<u>15,879</u>	<u>36,674</u>

**16. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021 £	2020 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	24,534	(2,074)
<b>Adjustment for:</b>		
Decrease/(increase) in debtors	220	(233)
Decrease in creditors	(3,080)	(974)
<b>Net cash provided by/(used in) operating activities</b>	<u>21,674</u>	<u>(3,281)</u>

**17. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2021 £	2020 £
Cash in hand	61,334	39,660
<b>Total</b>	<u>61,334</u>	<u>39,660</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**18. PENSION COMMITMENTS**

The charity makes monthly contributions into a personal pension plans on behalf of the employees. The total employer's contributions paid for the year amounted to £4,604 (2020 - £4,871). Any outstanding monies due at 31 March 2020 are included in creditors.

**19. CONTROLLING PARTY**

The charity is controlled by the Trustees.