

# 1<sup>st</sup> Durrington Scout Group

incorporating

*Northbrook Barn Community Centre*

**Accounts for the year ended 31 March 2024**

## Board of Trustees

Steve Coleman

Chair

Rosemary Munson (resigned 12 July 2023)

Secretary

Keith Chapman

Treasurer

### *Ex-officio*

Al Chartres (appointed 26 September 2023)

Group Scout Leader

Sharon Field

Beaver Leader

Ash Thwaites (appointed 18 March 2024)

Scout Leader

### *Elected*

Lina Yeats

Parent Representative

Louisa Hoad

Parent Representative

Steph Vinicombe (co-opted 18 March 2024)

Parent Representative

*CUSTODIAN TRUSTEE*

Scout Trust Corporation

*COMMUNITY CENTRE MANAGER*

John Doswell

*BANKERS*

Lloyds Bank, Blackheath

*Independent Examiner*

Adrian Cooper

Group Registration with The Scout Association

45711

Charity Registration Number

1061896

Contact name & address

John Doswell, Northbrook Barn Community  
Centre, Squadron Drive, Worthing, BN13 3SL

The Group is a Trust established under the rules which are common to all Scouts. The governing documents and the Constitution are those of The Scout Association. They consist of a Royal Charter, which gives authority to the Bye Laws of the Association, and the Policy, Organisation & Rules of The Scout Association. Trustees are appointed in accordance with these rules.

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

# **1<sup>st</sup> Durrington Scout Group**

## **Trustees' Annual Report for the year ended 31 March 2024**

### **Major Activities and Achievements in the Year**

#### **Scout Group**

At the 1<sup>st</sup> Durrington, we have provided Scouting for over 80 young people this year, helping them gain skills for life, experiences they will never forget and friendships that will last a lifetime. This is the highest number of young members we have ever recorded. Youngsters appreciate physically being with their friends, camping or being outdoors, learning new skills, hiking, navigating, fire lighting and putting those skills to the test. These interactions beyond school and family are so very important and help young people to be grounded in a healthy lifestyle, both in body and mind.

The leaders and supporters have completed a full year of activities that have stimulated and excited the young members in delivering Scouting to young people. As a Scout Group, we rely on our team of leadership volunteers, a few who have been at the sharp end for over 20 years, some others for decades and many for just a few months or years while they are involved with the Group. It is my job to plan for the future and attract new leaders and interest people in the joys of taking 30 youngsters to camp, running an activity, helping with some admin, looking after the kit or doing some mass catering!

The job of keeping this successful Scout Group alive and healthy is a continuous challenge. It is assumed that this Group will be here in 10 years, but without a succession of the leadership team, and trustee board, it may not be such a certainty. My gratitude and thanks go to all of the Group's uniformed leaders, section helpers, volunteers and young leaders for their time given freely during the past year.

The Executive led by the Chair, Steve, has planned and overseen the strategy and finances of the Group, and the upkeep of the Community Centre, my thanks go to each of them for their support. To use volunteers' time more efficiently and to reduce the burden of charity governance administration, costs and communication efficiently we continue to use Online Scout Manager (OSM) for managing our Scouting.

Times are financially tough for some in our community; no young person should go without Scouting for the lack of money. This is a principle that we strongly uphold. Please contact me in complete confidence if you have or foresee problems paying the termly fees or for camps. We can contribute or assist in other ways to enable Scouting for your child. To keep the levels of volunteer support healthy and this Group's future bright, I urge any parent or family member to come along and feel free to help for whatever amount of time you have to give.

Al Chartres (Group Leader Volunteer)

Al.Chartres@Worthing-Scouts.org.uk

#### **Squirrel Drey**

Our Squirrel Drey opened on the 12th of January 2024; so far it has been a great success with 21 on the register. The Squirrels have enjoyed a range of different activities with crafts, games and an outing to Tesco's. They have achieved several badges with most achieving three out of four challenge awards, working towards their Acorn awards, the highest award in Squirrels. They attended our St Georges day parade at St Symphorian's Church in April. My thanks go to the leaders who helped get this section off the ground - Rosie, John, and Naomi. We hope success will continue.

Sharron Field, Squirrel Scout leader.

#### **Beaver Colony**

Beavers have had a busy year, with lots of badge work being completed, resulting in many Bronze awards this year, with six in one week bringing the total to around 14 for the year. We have also had two successful sleepovers this year, learning about space and planets and also about communication.

The Beavers have been out in the community doing their bit to keep Durrington tidy with a litter pick; I've honestly never seen Beavers so eager to pick rubbish up, so well done to you all. They went around the world in one evening, visiting different countries and trying different foods from each; this for their Air Activity badge. It was great fun with the Beavers taking it in turns to pilot our pretend plane. We had a long walk down to the chip shop at Limbrick corner, for national fish and chip day. So, Beavers all enjoyed some chips as a reward for their walking, although I think some of them said they would have preferred Macdonald's chips 🍟 - now that would have been a very long walk.

This year we have welcomed new leaders; Bailey (Badger) as a young leader, and Georgina (Owl) as a new section assistant; my thanks go to you both & also my thanks and appreciation go to Alan (Hathi) and Sarah (Magpie) for all your help over the year.

Sharron Field, Beaver Scout leader

## **Cub Pack**

We have had another busy year. We did have 30 Cubs by January but steady on 20 at this current time. We've had nine silver awards, which is, and shows how hard they work. Many challenge badges have been earned including adventure and outdoors.

We've had walks along the seafront for navigation, wide games up Highdown, which they really enjoyed. Scientist, chef and personal safety are some of the activity badges we've earned. We had visits from Sussex air ambulance, local police and a trip to the RNLI and Salvington Windmill. A sleepover in February half term was enjoyed by most of the Pack, where we had a space theme. Alex Kents mum came in and spoke to us about using a telescope and we played with glow sticks in the dark. One week we built shelters up Highdown, which was a massive hit with our youngsters. We also had Dave Pilot visit to do archery in the hall, which was also a success. Here's to another busy year.  
Naomi Norton, Cub leader

## **Scout Troop**

The Scout Troop have had a very busy year with lots packed in. We've done more camping to provide skills for the Scouts and entertainment with thrilling campfire songs. We have also had more trips and activities such as visiting the Sight Support Centre, St Georges Day parade, rifle shooting, bowling and much more. We have also focused a great deal on badge work and providing a balanced program for the Scouts over the year with evenings about first aid to camp skills and fun nights making sure the Scouts are engaged all the way. With the focus on badge work we have had the privilege to hand out three gold awards this year to the Scouts and seeing them on their journey has been amazing. We currently have 23 Scouts in the Troop. We are making sure to continue our balanced planning and keeping on top of it for the Scouts. I can't thank enough the dedication and help we have had from the other leaders, helpers and parents that have made it possible to continue scouting.  
Ash Thwaites, Scout Leader

## **Financial Report**

The Scout Group and Community Centre are one Charity but the funds are kept separate, with different bank accounts, to show that the subscriptions paid by parents and carers are spent for the benefit of Scouters.

## **Scout Group**

The Scout Group receives subscriptions for the youth members, part of which we pay to support the Scout District, the County together with the HQ of the Scout Association. We then benefit from support for such things as the training of leaders and adult supporters plus the cost of Public Liability Insurance for all Scout members and Scout activities. The balance of subs enables leaders to provide the weekly meetings and equipment for all activities, including camping.

We continue to use the Gift Aid scheme and claimed back tax of £853. Funds were also boosted by fundraising and donations of £320. We ended the year with a surplus of £1,927 and bank balance of over £10,399. Some of the funds have been set aside for purchase of equipment. The Trustees consider that we hold sufficient funds.

## **Northbrook Barn Community Centre**

We have managed to maintain a reasonable level of receipts from lettings but still suffer from a fall off of hires towards the end of the year, resulting in a deficit of £1,605. We do have a capital reserve so we can draw on this but do very much need to improve the level of lettings. Children's birthday parties have increased, partly due to the willingness of the Manager to volunteer to open the Centre for them. We were very grateful to receive a grant of £12,610 from Worthing Council's Community Infrastructure Levy Neighbourhood Fund (CIL) which enabled us to replace the heaters and lights in the Barn together with a new kitchen sink unit and entrance hall flooring. This was all part of our refurbishment project with the aim of reducing running and maintenance costs. The CIL grant was a great boost to our finances this year. The Trustees continue to monitor our reserves, which do need to be increased.  
Thank you to all who have helped to look after the HQ/Centre, particularly our Manager, John Doswell.  
Keith Chapman, Hon Treasurer

## Receipts & Payments Account Summary for the year ended 31 March 2024

Year	This Year	Last
	£	£
Total Receipts for the year (page 5)	50,190	53,014
Total Payments for the year (page 5)	<u>49,868</u>	<u>56,348</u>
Net Surplus for the year	332	(3,334)
Cash, bank and other funds brought forward at 1 April 2023	<u>28,228</u>	<u>31,562</u>
Cash, bank and other funds at 31 March 2023	<u>£28,550</u>	<u>£28,228</u>

These accounts, the accompanying statement of assets and liabilities and Report were approved by the Trustees on 20 May 2024 and signed on their behalf by

Steve Coleman  
(chair)

Keith Chapman  
(hon treasurer)

## Statement of Assets & Liabilities at 31 March 2023

Year		This Year	Last
		£	£
<b>MONETARY ASSETS</b>			
Bank: current accounts	Lloyds (Community Centre)	1,071	2,107
	Lloyds (Scout Group)	1,854	8,223
deposit account	Lloyds (Community Centre)	17,037	17,626
	Lloyds (Scout Group)	8,020	0
Group cash card	Equals Money Ltd	114	0
Cash in hand – Scout Group		411	249
Community Centre		<u>43</u>	<u>23</u>
Total		<u>£28,550</u>	<u>£28,228</u>

### NON-MONETARY ASSETS

Lease on land at Northbrook Barn, Squadron Drive, from Worthing Borough Council for a period of 99 years from 23 June 1998.

The Community Centre Building which was built on the land at Squadron Drive.

The Contents of the Centre plus the Scout Group equipment.

### Notes to the Accounts: -

- 1) The Scout Group is the owner of the Northbrook Barn Community Centre and these accounts incorporate the figures for the Centre. The accounts have been drawn up on a receipts & payments basis, which is consistent with the previous year.
- 2) 100% Charity Relief is received for the Council Tax.
- 3) Reserve's Policy – The Trustees are obliged to state their policy on the holding of a capital reserve. The Community Centre needs a substantial capital reserve against future building repairs but any surplus funds are currently needed to support the receipts and payments account.
- 4) Division of Cash Funds: -

	Centre	Scout
	£	£
Funds at 1 April 2023	19,756	8,472
Surplus/deficit for year	(1,605)	1,927
Funds at 31 March 2024	<u>£18,151</u>	<u>£10,399</u>

## Receipts for the year ended 31 March 2024

Details		2023/24	2022/23
<b>1<sup>st</sup> Durrington Scout Group</b>			
Membership subscriptions	8,118		
less Membership Subs to District, County & HQ	<u>3,933</u>	4,185	2,948
Camp fees & outings		1,925	3,158
Sale of Polo/T-shirts		183	127
Tax repayment on Gift Aid		853	717
Fund Raising		170	676
Grants/donations		150	100
Sundry income, including bank interest		<u>37</u>	<u>0</u>
<b>Sub Total of Scout Group</b>		<b>£7,503</b>	<b>£7,726</b>
<b>Northbrook Barn Community Centre</b>			
Letting income received from dance classes, children's nursery, dog training, fitness classes, training & parties	24,137		23,838
Sundry sources	762		398
<b>Total of Lettings</b>		<b>£24,899</b>	<b>£24,236</b>
Sundry income, including bank interest		161	19
Grants		<u>12,610</u>	<u>16,579</u>
<b>Sub Total of Community Centre</b>		<b>£37,670</b>	<b>£40,834</b>
Council tax relief @ 100% (note 2)		<u>5,017</u>	<u>4,454</u>
<b>TOTAL - Group &amp; Centre</b>		<b>£50,190</b>	<b>£53,014</b>

## Payments for the year ended 31 March 2024

Details		2023/24	2022/23
<b>1<sup>st</sup> Durrington Scout Group</b>			
Section expenses:			
Badges	880		554
Materials & food	694		519
Sundries	229		114
Camps & outings	<u>1,669</u>		<u>4,532</u>
<b>Sub Total of Sections</b>		3,472	5,719
Group Scarves/T-shirts		301	157
Equipment		372	495
Insurance for helpers		52	52
Sundries		<u>529</u>	<u>685</u>
<b>Sub Total of Scout Group</b>		<b>£4,726</b>	<b>£7,108</b>
<b>Northbrook Barn Community Centre</b>			
Rent paid to WBC	1,582		1,582
Running costs & general maintenance of Centre	10,523		8,212
Capital projects	10,116		16,606
Insurances (building, contents, employer's liability)	4,497		5,303
Wages	12,644		12,403
Office costs	763		680
<b>Sub Total of Community Centre</b>		<b>£40,125</b>	<b>£44,786</b>
Council tax – 100% relieved (note 2)		<u>5,017</u>	<u>4,454</u>
<b>TOTAL - Group &amp; Centre</b>		<b>£49,868</b>	<b>£56,348</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

1<sup>st</sup> Durrington Scout Group

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1061896

Set out on pages

Four and Five

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023DD / MM / YYYY.

Responsibilities and basis  
of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A Cooper

5 June 2024

Name:

Adrian Cooper

Relevant professional  
qualification(s) or body (if  
any):

Address:

10 Nepcote

Findon, W Sussex

BN14 0SD