

## **Park Mead Primary School PTFA – Treasurer's Report 2022-23**

This year, Park Mead PTFA have had their best year of fundraising yet! We raised £25,975 this year (2021/22: £21,980), net of costs and general admin. Our biggest fundraising events were the Christmas Fair and the Panto very closely followed by ParkFest.

This year the PTFA agreed spending requests totalling £13,187 (and carried forward commitments of £10,835 from previous years.)

A total of £6,641.96\* was paid to or on behalf of the school. A full list of donations can be found below.

We carry forward commitments of £17,150 into 2023/24. There is a difference between the amount agreed and amount paid. This is due to some projects that have not yet reached completion and differing costs to the original requests.

*\*Since our year end on 31<sup>st</sup> July, we have also transferred funds to the school for the new Canopy totalling £24,538 (including donations to the school of £4,750). The difference between the amount agreed and the amount paid is due to additional ground works totalling £4,788.*

In year funds raised were greater than costs and donations to the school by £19,333.41. As a result reserves as at the end of the financial year stand at £46,404 (2021/22: £27,070). With outstanding commitments of £17,150 and ringfenced sum for the canopy of (£4,750); that leaves £24,504\* of uncommitted funds going into 2023/24.

## Fundraising Report 2022/23

### Fundraising Summary

2022/23 Year to Date		Profitability		
Income Source	Income	Costs	Profit	Margin %
Bingo	£403	(£68)	£336	83%
Categories	£748	(£140)	£608	81%
Cake raffle	£2,784	(£20)	£2,764	99%
Non-Uniform Days	£798	-	£798	100%
Clothes Sale	£160	-	£160	100%
ParkFest	£5,228	(£1,342)	£3,886	74%
Christmas Fair	£4,696	(£765)	£3,931	84%
Bike Ride	£775	(£25)	£750	97%
Christmas Movie Night	£699	(£43)	£656	94%
Christmas Disco	£457	(£117)	£340	74%
Spring Fair	£4,220	(£1,658)	£2,562	61%
Tuck Shop	£1,168	(£383)	£785	67%
Pantomime	£5,833	(£1,908)	£3,925	67%
Adult Social	£372	(£79)	£292	79%
Presents for Parents	£369	(£88)	£281	76%
<b>Events Total</b>	<b>£28,710</b>	<b>(£6,636)</b>	<b>£22,074</b>	<b>77%</b>
Amazon	£608	-	£608	
My Name Tags	-	-	-	
Easyfundraising	£163	-	£163	
General Admin	£30	(£149)	(£119)	
My Name Tags	-	-	-	
ParentKind Membership	-	(£140)	(£140)	
School Donations	£4,848	(£50)	£4,798	
Sundry Expenses	-	(£1,244)	(£1,244)	
Store	£8	-	£8	
Astra Recycling	£159	-	£159	
Prior Year	£674	(£540)	£134	
Outdoor Cinema (Sept 23)	-	(£465)	(£465)	
<b>Other Total</b>	<b>£6,489</b>	<b>(£2,588)</b>	<b>£3,901</b>	
<b>Total Raised</b>	<b>£35,200</b>	<b>(£9,224)</b>	<b>£25,975</b>	
<b>Park Mead Funding</b>	<b>-</b>	<b>(£6,642)</b>	<b>(£6,642)</b>	<b>0%</b>
<b>Total</b>	<b>£35,200</b>	<b>(£15,866)</b>	<b>£19,333.41</b>	<b>55%</b>

## Donations to the School made/committed to in 2022/23

Spending Requests								
Request		Request Approval				Request Closure		Liability
Meeting Date	Spending Request Description	Amount Requested	Amount Approved	In Year Funding	TOTAL	Status	Funding Return	Open Balance
18/03/2022	Recycling bins	155	155	-	-	Closed	155	-
18/03/2022	Canopy	10,000	10,000	-	-	Open	-	10,000
12/05/2022	Leavers Books	680	680	-	-	Open	-	680
<b>PRIOR YEAR</b>		<b>10,835</b>	<b>10,835</b>	<b>-</b>	<b>-</b>		<b>155</b>	<b>10,680</b>
14/09/2022	WOW Days	3,500	3,500	3,177	3,177	Closed	323	-
14/09/2022	Books for key stage 2	710	710	710	710	Closed	-	-
14/09/2022	Christmas Crackers	150	150	126	126	Closed	24	-
14/09/2022	Teachers Classroom funding	1,400	1,400	676	676	Open	-	724
14/09/2022	Leavers Books	700	700	668	668	Closed	32	-
14/09/2022	Christmas Parties	210	210	210	210	Closed	-	-
20/10/2022	First Aid Courses Y2 and 6	320	320	-	-	Open	-	320
Between Meeting - Decoration Day for Christmas		250	250	250	250	Closed	-	-
19/01/2023	Astroturf for below the Canopy	5,000	5,000	-	-	Open	-	5,000
04/05/2023	Time Capsule - History Dept.	53	53	56	56	Closed	(3)	-
Between Meeting - First News Subscription		349	349	349	349	Closed	-	-
Between Meeting - Music Glockenspiels		119	119	119	119	Closed	-	-
15/06/2023	Books for RSE/PHSE Library Project	426	426	-	-	Open	-	426
<b>IN YEAR</b>		<b>13,187</b>	<b>13,187</b>	<b>6,342</b>	<b>6,342</b>		<b>375</b>	<b>6,470</b>
PTFA Gift	Coronation Bookmarks for all pupils	302	302	302	302	Closed	-	-
<b>TOTAL</b>		<b>24,324</b>	<b>24,324</b>	<b>6,644</b>	<b>6,644</b>		<b>530</b>	<b>17,150</b>

A huge thank you to everyone who has been involved this year in helping to raise these funds. Whether you have organised, helped at or supported an event, without you we would not be able to raise this money for our children.

Many thanks to Adam Donoghue who has kindly agreed to carry out an independent examination of the accounts for 2022/23.

## Summary

### Funding

£

Cash Balance	£42,917
Sum Up Business Account	£3,353
Petty cash	£134
<b>Total Funds</b>	<b>£46,404</b>

PTFA Spending Commitments	(£17,150)
Ringfenced - School Donations for Canopy	(£4,750)
<b>Total Committed Funds</b>	<b>(£21,900)</b>

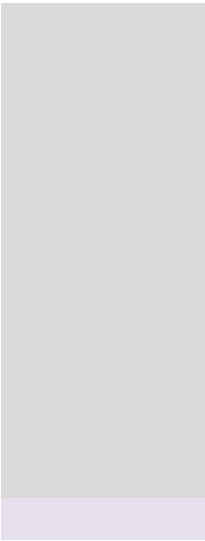
<b>Available Funds</b>	<b>£24,504</b>
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<b>Park Mead Funding</b>	<b>-</b>	<b>(£6,642)</b>	<b>(£6,642)</b>
<b>Total</b>	<b>£35,200</b>	<b>(£15,866)</b>	<b>£19,333.41</b>
			£5,690

Margin %

83%
81%
99%
100%
100%
74%
84%
97%
94%
74%
61%
67%
67%
79%
76%
77%



0%

55% 1



Current Account Movements				Current account				Summary Business Account				Park Mead Funding	Bingo	Amazon	Categories	Cake raffle	Non-Uniform Days	Clothes Sale	Easyfundraising
Date	Movement	Event	Cheque	Receipts	Payments	Transfers	Float	Balance	Receipts	Payments	Transfers	Balance							
4/1/2023	Payout 40	Cake raffle						38,634.22	10.00			101.37							
4/2/2023	Payout 41	Adult Social						38,634.22	97.41			198.84							
4/5/2023	Payout 42	Adult Social						38,634.22	38.00			236.84							
4/5/2023	Blendjet	Sundry Expenses						38,634.22	9.75			246.59							
4/13/2023	Astra Recycling Ltd.	Astra Recycling		45.26				38,634.22		(20.54)		227.05							
4/14/2023	Payout 43	Adult Social						38,679.42	4.87			231.92							
4/19/2023	Payout 44	Adult Social						38,679.42	4.87			236.79							
4/21/2023	Payout 45	Adult Social						38,679.42	4.87			241.66							
4/21/2023	Brashers	Spring Fair			(50.12)			38,609.30				241.66							
4/21/2023	PTFA Sum Up Business A/C Transfer					(20.00)		38,609.30			20.00	261.66							
4/21/2023	Poundland - Bubbles	Parkfest						38,609.30		(59.40)		211.26							
4/21/2023	Amazon (Pens, Flower Crowns, Hair clips) - £148.52	Sundry Expenses						38,609.30		(35.88)		175.38							
		Parkfest						38,609.30		(102.66)		72.72							
		Spring Fair						38,609.30		(9.98)		62.74							
4/21/2023	Baker Ross	Spring Fair						38,609.30		(43.50)		19.24							
4/21/2023	AAWRISTBAND	Adult Social						38,609.30		(14.40)		4.78							
4/22/2023	Payout 46	Adult Social						38,609.30	29.23			34.01							
4/23/2023	Payout 47	Adult Social						38,609.30	4.87			38.88							
		Amazon		64.21				38,609.30				38.88							
4/24/2023	Amazon Europe Core	Amazon						38,673.51				38.88			64.21				
4/26/2023	Payout 48	Adult Social						38,673.51	9.75			48.63							
4/26/2023	Payout 49	Adult Social						38,673.51	4.87			53.50							
4/29/2023	Payout 50	Cake Raffle						38,673.51	2.00			55.50							
4/29/2023	Slimy Ink - Printer Cartridge	General admin						38,673.51		(19.19)		36.31					2.00		
5/1/2023	Amazon - Tags	General admin						38,673.51		(19.98)		16.33							
5/1/2023	Payout 51	Adult Social						38,673.51	4.87			21.20							
5/2/2023	Bookmarks	Park Mead Funding			(302.40)			38,371.11				21.20							
5/4/2023	WOW - Reptiles Ltd	Park Mead Funding			(250.00)			38,121.11				21.20							
5/4/2023	Just Draw	Spring Fair			(146.00)			38,075.11				21.20							
5/4/2023	Whair Bell - Expenses - TENs License	Spring Fair			(21.00)			38,054.11				21.20							
5/4/2023	WHS Smith - Paper and Card	General admin						38,054.11		(18.97)		2.23							
5/6/2023	Payout 52	Adult Social						38,054.11	14.62			16.85							
5/6/2023	Payout 53	Cake Raffle						38,054.11	12.00			28.85							
		Adult Social						38,054.11	9.14			38.99							
		Adult Social						38,054.11	4.87			43.46							
5/7/2023	Payout 54	General admin						38,054.11		(27.13)		16.33							
5/7/2023	Amazon - Folders and Divider	Spring Fair						38,054.11		(5.99)		10.34							
5/8/2023	Payout 55	Adult Social						38,054.11	4.87			15.21							
5/9/2023	Payout 56	Adult Social						38,054.11	4.87			20.08							
5/9/2023	PTFA Sum Up Business A/C Transfer	Adult Social				(45.00)		38,009.11			45.00	65.08							
5/9/2023	Godalming Party Co	Adult Social						38,009.11		(65.00)		0.08							
5/10/2023	Payout 57	Adult Social			(26.00)			38,009.11	9.74			9.82							
5/10/2023	Emilly Brash - Expenses- Panto Bar	Pantomime						37,983.11				9.82							
5/11/2023	Payout 58	Adult Social						37,983.11	4.87			14.69							
5/11/2023	Park Mead Primary	Park Mead Funding			(212.10)			37,771.01				14.69							
5/12/2023	Payout 59	Adult Social						37,771.01	4.87			19.56							
5/12/2023	Duffield Meadows-Purchase of iZettle Machines	General Admin		30.00				37,801.01				19.56							
5/13/2023	Payout 60	Cake raffle						37,801.01	4.90			23.56							
		Adult Social						37,801.01	25.36			48.92							
5/15/2023	Brash E & S	Adult Social		10.00				37,811.01				48.92							
5/16/2023	Easy Fundraising	Easyfundraising		67.37				37,878.38				48.92							
5/16/2023	PTFA Sum Up Business A/C Transfer					(180.00)		37,698.38			180.00	228.92							
5/16/2023	Wilko - Gazabo	Sundry Expenses						37,698.38		(153.00)		75.92							
5/16/2023	Baker Ross	Spring Fair						37,698.38		(41.11)		34.81							
5/17/2023	Godalming Party Co	Cake raffle		80.00				37,778.38				34.81							
5/17/2023	PTFA Sum Up Business A/C Transfer				(61.08)			37,717.30			61.08	95.89							
5/17/2023	PTFA Sum Up Business A/C Transfer				(139.17)			37,578.13			139.17	235.06							
5/17/2023	Caroline Willis - Expenses - Ice Cream	Spring Fair			(50.26)			37,527.87				235.06							
5/17/2023	Cups Direct	Sundry Expenses						37,527.87		(61.08)		173.98							
5/17/2023	PTFA Sum Up Business A/C Transfer					(400.00)		37,127.87			400.00	573.98							
5/17/2023	ALDI - Bar Stock	Spring Fair						37,127.87		(275.63)		298.35							
5/18/2023	PTFA Sum Up Business A/C Transfer					(70.00)		37,057.87			70.00	368.35							
5/18/2023	Karen Miller Ward - Coconutt Fair	Spring Fair						37,057.87				298.35							
5/19/2023	ASDA - Spring Fair BBQ and Bar	Spring Fair						37,057.87		(154.11)		144.24							
5/19/2023	Stationery 4 All - printing posters	Spring Fair						37,057.87		(3.00)		141.24							
5/19/2023	Amazon Europe Core	Amazon		217.51				37,275.38				141.24							
5/19/2023	Float for Spring Fair - Cheque	Spring Fair					(1,052.00)	36,223.38				141.24							
5/20/2023	Payout 61	Cake Raffle						36,223.38	13.00			154.24							
5/22/2023	Rawlings of Cranleigh - BBQ Meat	Spring Fair			(264.88)			35,958.50				154.24							
5/22/2023	Freder Brewery	Spring Fair			(537.44)			35,621.06				154.24							
5/22/2023	PTFA Sum Up Business A/C Transfer					(279.00)		35,342.06			279.00	154.24							
5/22/2023	Payout 62	Spring Fair						35,342.06	677.61			831.85							
5/22/2023	Celebration Cakes	Spring Fair			(144.00)			35,188.06				831.85							
5/22/2023	PTFA Sum Up Business A/C Transfer (error)					(279.00)		34,919.06			279.00	831.85							
5/22/2023	Whair Bell Expenses	Spring Fair			(47.06)			34,872.00				831.85							
5/23/2023	Whair Bell Expenses	Spring Fair		10.00				34,882.00				831.85							
5/23/2023	Mobile CHO 262803	Spring Fair		3,247.65			1,052.00	38,129.65				831.85							
5/23/2023	Spring Fair Takeings (£216.65)	Non-Uniform Days			402.00			38,538.65				831.85							402.00
		Cake Raffle			120.00			39,703.65				831.85							
		Tuck Shop			385.00			40,088.65				831.85							
5/23/2023	ASDA Groceries online refund	Spring Fair						40,088.65	35.16			867.01							
5/24/2023	Sarah Vague - Expenses	Spring Fair			(62.30)			40,036.35				867.01							
5/26/2023	TVM Trust Corporation - Sponsorship	Spring Fair		150.00				40,186.35				867.01							
5/27/2023	Payout 63	Cake Raffle						40,186.35	10.00			877.01							
6/9/2023	Paul Ullson	Park Mead Funding			(154.00)			40,032.35				877.01							
6/10/2023	Payout 64	Cake Raffle						40,032.35	8.06			885.01							
6/10/2023	Farmland Hoodies	School Donations		48.00				40,080.35				885.01							
6/13/2023	Gemini Properties GR - Sponsorship	Spring Fair		100.00				40,180.35				885.01							
6/13/2023	Waverley Borough Council - TENs License	Parkfest						40,180.35		(21.00)		864.01							
6/13/2023	ASDA Online - £	Sundry Expenses						40,180.35	53.08	(116.80)		747.41							
6/17/2023	Payout 65	Bingo						40,180.35	8.00			806.49							
		Cake Raffle						40,180.35	8.00			808.49							
9/21/2023	Kate Bell - Music Dept Expenses Approved	Park Mead Funding			(25.00)			40,155.35				808.49							
6/24/2023	Payout 66	Cake Raffle						40,155.35	15.00			823.49							
		Parkfest						40,155.35	38.99			862.48							
6/24/2023	Poundland	Sundry Expenses						40,155.35		(8.00)		854.48							
6/25/2023	Payout 67	Parkfest																	







Total						26,276.52	(12,632.73)	2,336.66	-	42,916.82	3,885.98	(118.99)	3,931.41	-	749.51	656.04	8.00	340.10	133.71	(140.00)	4,798.00	(1,244.14)	2,562.39	784.91
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Current Account Movements		Current account		Pantomime		Astra Recycling		Outdoor Cinema		Presents for Parents		Check Balance			
Date	Movement	Event	Cheque	Receipts	Payments	Transfers	Float	Balance	Adult Social	Pantomime	Adult Social	Astra Recycling	Outdoor Cinema	Presents for Parents	Check Balance
4/1/2023	Payout 40	Cake raffle						38,634.22	-	-	-	-	-	-	1,000
4/2/2023	Payout 41	Adult Social						38,634.22	97.47	-	-	-	-	-	1,000
4/5/2023	Payout 42	Adult Social						38,634.22	39.00	-	-	-	-	-	1,000
4/8/2023	Blendjet	Sundry Expenses						38,634.22	9.75	-	-	-	-	-	1,000
4/12/2023	Astra Recycling Ltd.	Astra Recycling		45.28				38,679.42	-	-	45.28	-	-	-	1,000
4/14/2023	Payout 43	Adult Social						38,679.42	4.87	-	-	-	-	-	1,000
4/19/2023	Payout 44	Adult Social						38,679.42	4.87	-	-	-	-	-	1,000
4/21/2023	Payout 45	Adult Social						38,679.42	4.87	-	-	-	-	-	1,000
4/21/2023	Reversal	Spring Fair			(50.12)	(20.00)		38,609.30	-	-	-	-	-	-	1,000
4/21/2023	PTFA Sum Up Business A/C Transfer							38,609.30	-	-	-	-	-	-	1,000
4/21/2023	Poundland - Bubbles	Parkfest						38,609.30	-	-	-	-	-	-	1,000
4/21/2023	Amazon (Pens, Flower Crowns, Hair clips) - £148.52	Sundry Expenses						38,609.30	-	-	-	-	-	-	1,000
		Parkfest						38,609.30	-	-	-	-	-	-	1,000
4/21/2023	Baker Ross	Spring Fair						38,609.30	-	-	-	-	-	-	1,000
4/21/2023	AAWRISTBAND	Spring Fair						38,609.30	-	-	-	-	-	-	1,000
4/21/2023	AAWRISTBAND	Adult Social						38,609.30	(14.40)	-	-	-	-	-	1,000
4/22/2023	Payout 46	Adult Social						38,609.30	29.23	-	-	-	-	-	1,000
4/23/2023	Payout 47	Adult Social						38,609.30	4.87	-	-	-	-	-	1,000
4/24/2023	Amazon Europe Core	Amazon		64.21				38,673.51	-	-	-	-	-	-	1,000
4/26/2023	Payout 48	Adult Social						38,673.51	9.75	-	-	-	-	-	1,000
4/28/2023	Payout 49	Adult Social						38,673.51	4.87	-	-	-	-	-	1,000
4/29/2023	Payout 50	Cake Raffle						38,673.51	-	-	-	-	-	-	1,000
4/30/2023	Stinky Ink - Printer Cartridge	General admin						38,673.51	-	-	-	-	-	-	1,000
5/1/2023	Amazon - Tags	General admin						38,673.51	-	-	-	-	-	-	1,000
5/1/2023	Payout 51	Adult Social						38,673.51	4.87	-	-	-	-	-	1,000
5/2/2023	Bookmakers	Park Mead Funding			(302.40)			38,371.11	-	-	-	-	-	-	1,000
5/2/2023	WOW - Reptiles Ltd	Park Mead Funding			(250.00)			38,121.11	-	-	-	-	-	-	1,000
5/4/2023	Just Draw	Spring Fair			(465.00)			38,075.11	-	-	-	-	-	-	1,000
5/4/2023	Wharrat Bell - Expenses - TENs License	Spring Fair			(21.00)			38,054.11	-	-	-	-	-	-	1,000
5/4/2023	WHS Smith - Paper and Card	General admin						38,054.11	-	-	-	-	-	-	1,000
5/6/2023	Payout 52	Adult Social						38,054.11	14.62	-	-	-	-	-	1,000
5/6/2023	Payout 53	Cake Raffle						38,054.11	-	-	-	-	-	-	1,000
5/7/2023	Payout 54	Adult Social						38,054.11	9.74	-	-	-	-	-	1,000
5/7/2023	Amazon - Folders and Divider	General admin						38,054.11	4.87	-	-	-	-	-	1,000
5/8/2023	Amazon - Wratabands for Inflatables	Spring Fair						38,054.11	-	-	-	-	-	-	1,000
5/9/2023	Payout 55	Adult Social						38,054.11	4.87	-	-	-	-	-	1,000
5/9/2023	Payout 56	Adult Social						38,054.11	4.87	-	-	-	-	-	1,000
5/9/2023	PTFA Sum Up Business A/C Transfer	Adult Social				(45.00)		38,009.11	-	-	-	-	-	-	1,000
5/9/2023	Godalming Party Co	Adult Social						38,009.11	(65.00)	-	-	-	-	-	1,000
5/10/2023	Payout 57	Adult Social						38,009.11	9.74	-	-	-	-	-	1,000
5/10/2023	Emly Brash - Expenses- Panto Bar	Pantomime			(26.00)			37,983.11	-	(26.00)	-	-	-	-	1,000
5/11/2023	Payout 58	Adult Social						37,983.11	4.87	-	-	-	-	-	1,000
5/11/2023	Park Mead Primary	Park Mead Funding			(212.10)			37,771.01	-	-	-	-	-	-	1,000
5/12/2023	Payout 59	Adult Social						37,771.01	4.87	-	-	-	-	-	1,000
5/12/2023	Diffeld Meadows-Purchase of iZettle Machines	General Admin		30.00				37,801.01	-	-	-	-	-	-	1,000
5/13/2023	Payout 60	Cake raffle						37,801.01	-	-	-	-	-	-	1,000
5/15/2023	Brash E & S	Adult Social		10.00				37,811.01	10.00	-	-	-	-	-	1,000
5/16/2023	Easy Fundraising	Easyfundraising		67.37				37,878.38	-	-	-	-	-	-	1,000
5/16/2023	PTFA Sum Up Business A/C Transfer					(180.00)		37,698.38	-	-	-	-	-	-	1,000
5/16/2023	Wilko - Gazebos	Sundry Expenses						37,698.38	-	-	-	-	-	-	1,000
5/16/2023	Baker Ross	Spring Fair						37,698.38	-	-	-	-	-	-	1,000
5/17/2023	Godalming Party Co	Cake raffle		80.00				37,778.38	-	-	-	-	-	-	1,000
5/17/2023	PTFA Sum Up Business A/C Transfer					(61.68)		37,716.70	-	-	-	-	-	-	1,000
5/17/2023	PTFA Sum Up Business A/C Transfer					(139.17)		37,578.13	-	-	-	-	-	-	1,000
5/17/2023	Caroline Willis - Expenses - Ice Cream	Spring Fair			(50.26)			37,527.87	-	-	-	-	-	-	1,000
5/17/2023	Cups Direct	Sundry Expenses						37,527.87	-	-	-	-	-	-	1,000
5/17/2023	PTFA Sum Up Business A/C Transfer					(400.00)		37,127.87	-	-	-	-	-	-	1,000
5/17/2023	ALDI - Bar Stock	Spring Fair						37,127.87	-	-	-	-	-	-	1,000
5/18/2023	PTFA Sum Up Business A/C Transfer					(70.00)		37,057.87	-	-	-	-	-	-	1,000
5/18/2023	Karen Miller Ward - Coconut Fair	Spring Fair						37,057.87	-	-	-	-	-	-	1,000
5/19/2023	ASDA - Spring Fair BBQ and Bar	Spring Fair						37,057.87	-	-	-	-	-	-	1,000
5/19/2023	Stationery 4 All - printing posters	Spring Fair						37,057.87	-	-	-	-	-	-	1,000
5/19/2023	Amazon Europe Core	Amazon		217.51				37,275.38	-	-	-	-	-	-	1,000
5/19/2023	Float for Spring Fair - Cheque	Spring Fair					(1,052.00)	36,223.38	-	-	-	-	-	-	1,000
5/20/2023	Payout 61	Cake Raffle						36,223.38	-	-	-	-	-	-	1,000
5/22/2023	Rawlings of Cranleigh - BBQ Meat	Spring Fair			(264.88)			35,958.50	-	-	-	-	-	-	1,000
5/22/2023	Frederic Brewery	Spring Fair			(337.44)			35,621.06	-	-	-	-	-	-	1,000
5/22/2023	PTFA Sum Up Business A/C Transfer					(279.00)		35,342.06	-	-	-	-	-	-	1,000
5/22/2023	Payout 62	Spring Fair						35,342.06	-	-	-	-	-	-	1,000
5/22/2023	Celebration Cakes	Spring Fair				(144.00)		35,198.06	-	-	-	-	-	-	1,000
5/22/2023	PTFA Sum Up Business A/C Transfer (error)	Spring Fair				(279.00)		34,919.06	-	-	-	-	-	-	1,000
5/22/2023	Wharrat Bell Expenses	Spring Fair			(47.06)			34,872.00	-	-	-	-	-	-	1,000
5/23/2023	Mobile CHQ 262803	Spring Fair		10.00				34,882.00	-	-	-	-	-	-	1,000
5/23/2023	Spring Fair Takeage (£216.65)	Spring Fair		3,247.65			1,052.00	38,151.65	-	-	-	-	-	-	1,000
		Non-Uniform Days		402.00				39,583.65	-	-	-	-	-	-	1,000
		Cake Raffle		120.00				39,703.65	-	-	-	-	-	-	1,000
		Tuck Shop		385.00				40,088.65	-	-	-	-	-	-	1,000
5/23/2023	ASDA Groceries online refund	Spring Fair						40,098.65	-	-	-	-	-	-	1,000
5/24/2023	Sarah Vague - Expenses	Spring Fair			(62.30)			40,036.35	-	-	-	-	-	-	1,000
5/26/2023	WIM Trust Corporation - Sponsorship	Spring Fair		150.00				40,186.35	-	-	-	-	-	-	1,000
5/27/2023	Payout 63	Cake Raffle						40,186.35	-	-	-	-	-	-	1,000
6/9/2023	Paul Ullson	Park Mead Funding				(154.00)		40,032.35	-	-	-	-	-	-	1,000
6/10/2023	Payout 64	Cake Raffle						40,032.35	-	-	-	-	-	-	1,000
6/12/2023	Herland Noodles	School Donations		48.00				40,080.35	-	-	-	-	-	-	1,000
6/13/2023	Gemin Properties GR - Sponsorship	Spring Fair		100.00				40,180.35	-	-	-	-	-	-	1,000
6/13/2023	Waverley Borough Council - TENs License	Parkfest						40,180.35	-	-	-	-	-	-	1,000
6/14/2023	ASDA Online - £	Sundry Expenses						40,180.35	-	-	-	-	-	-	1,000
6/17/2023	Payout 65	Bingo						40,180.35	-	-	-	-	-	-	1,000
6/21/2023	Cate Bell - Music Dept Expenses Approved	Park Mead Funding			(25.00)			40,155.35	-	-	-	-	-	-	1,000
6/24/2023	Payout 66	Cake Raffle						40,155.35	-	-	-	-	-	-	1,000
6/24/2023	Poundland	Parkfest						40,155.35	-	-	-	-	-	-	1,000
6/25/2023	Payout 67	Sundry Expenses						40,155.35	-	-	-	-	-	-	1,000
6/26/2023	Amazon - Cool Box	Sundry Expenses						40,155.35	-	-	-	-	-	-	1,000
6/26/2023	Payout 68	Parkfest			(32.00)			40,123.35	-	-	-	-	-	-	1,000
6/27/2023	Payout 69	Parkfest						40,123.35	-	-	-	-	-	-	1,000
6/28/2023	Payout 70	Parkfest						40,123.35	-	-	-	-	-	-	1,000
6/28/2023	Payout 71	Parkfest						40,123.35	-	-	-	-	-	-	1,000
6/28/2023	Cody S Cody's Waffles) Pitch Fee	Parkfest		150.00				40,273.35	-	-	-	-	-	-	1,000
6/30/2023	Payout 72	Parkfest						40,273.35	-	-	-	-	-	-	1,000
6/30/2023	Sundown Cinema	Outdoor Cinema			(465.00)			39,808.35	-	-	-	-	(465.00)	-	1,000
7/1/2023	Payout 73	Cake raffle						39,808.35	-	-	-	-	-	-	1,000
		Parkfest						39,808.35	-	-	-	-	-	-	1,000
7/2/2023	Payout 74	Parkfest						39,808.35	-	-	-	-	-	-	1,000
7/2/2023	Park Mead Primary	Park Mead Funding			(902.75)			38,905.60	-	-	-	-	-	-	1,000
7/3/2023	Payout 75	Parkfest						38,905.60	-	-	-	-	-	-	1,000
7/4/2023	Payout 76	Parkfest						38,905.60	-	-	-	-	-	-	1,000
7/5/2023	Payout 77	Parkfest						38,905.60	-	-	-	-	-	-	1,000
7/6/2023	Payout 78	Parkfest						38,905.							



Request		Request Approval				Request Closure		Liability	
Meeting Date	Spending Request Description	Amount Requested	Amount Approved	In Year Funding given	TOTAL	Status	Funding Returned	Open Balance	Notes
3/18/2022	Recycling bins	155	155		-	Closed	155	-	Received free from Surrey CC
3/18/2022	Canopy	10,000	10,000		-	Open	-	10,000	
5/12/2022	Leavers Books	680	680		-	Open	-	680	An annual request.
PRIOR YEAR		10,835	10,835	-	-		155	10,680	
9/14/2022	WOW Days	3,500	3,500	3,177	3,177	Closed	323	-	An annual request. £500 per year group.
9/14/2022	Books for key stage 2	710	710	710	710	Closed	-	-	
9/14/2022	Christmas Crackers	150	150	126	126	Closed	24	-	Annual request £100 per class
9/14/2022	Teachers Classroom funding	1,400	1,400	676	676	Open	-	724	
9/14/2022	Leavers Books	700	700	668	668	Closed	32	-	An Annual request
9/14/2022	Christmas Parties	210	210	210	210	Closed	-	-	An annual request. £30 per year group
10/20/2022	First Aid Courses Y2 and 6	320	320		-	Open	-	320	An annual request
Between Meeting -	Decoration Day for Christmas	250	250	250	250	Closed	-	-	
1/19/2023	Astroturf for below the Canopy	5,000	5,000		-	Open	-	5,000	
5/4/2023	Time Capsule - History Dept.	53	53	56	56	Closed	(3)	-	
Between Meeting -	First News Subscription	349	349	349	349	Closed	-	-	
Between Meeting -	Music Glockenspiels	119	119	119	119	Closed	-	-	
6/15/2023	Books for RSE/PHSE Library Project	426	426			Open		426	
IN YEAR		13,187	13,187	6,342	6,342		375	6,470	
PTFA Gift	Coronation Bookmarks for all pupils	302	302	302	302	Closed			
TOTAL		24,324	24,324	6,644	6,644		530	17,150	

## Breakout: WOW Days

WOW DAYS					
	Reception	Y1	Y2	Y3	Y4
Y1 Sayers Croft (June 22)		433			
Jubilee Day (Prior Year)					
Y6 Mayan Day					
Y3 Sayers Croft				450.00	
Y1 Medieval Day		13.62			
Y5 Greek Workshop					
Y6 Reptylers Workshop					
Y2 Food			70.47		
Y2 Sewing			25.00		
Y2 Caterpillars			58.93		
Y6 Monarchy Workshop					
Art Day					
STEM Day					
	£0.00	£446.62	£154.40	£450.00	£0.00



Y5	Y6	Whole School	Total	PAID
			£433.00	YES
		499	£499.00	YES
	148.00		£148.00	YES
			£450.00	YES
			£13.62	YES
400.00			£400.00	YES
	250.00		£250.00	YES
			£70.47	YES
			£25.00	YES
			£58.93	YES
	154.00		£154.00	YES
		34.15	£34.15	YES
		641.22	£641.22	YES
£400.00	£552.00	£1,174.37	£3,177.39	

## Breakout: WOW Days

Class Funding				
	Reception	Y1	Y2	Y3
Y2 - Books and Library			<b>89.27</b>	
Y2 - Books and Library			28.13	
Y2 - Class Equipment			34.73	
Y1 - Mrs Tickner		32.50		
Y2 - Miss Payne			57.71	
Y4 - Mrs Paxman				
Y3 - Mrs Desmond				100.25
Y2 - Books			6.99	
Y5 - Atlases				
Y5 - Thesauruses				
Y5 - Mrs Bell				
	<b>£0.00</b>	<b>£32.50</b>	<b>£216.83</b>	<b>£100.25</b>

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Y4	Y5	Y6	Total	PAID
			<b>£89.27</b>	YES
			<b>£28.13</b>	YES
			<b>£34.73</b>	YES
			<b>£32.50</b>	YES
			<b>£57.71</b>	YES
98.56			<b>£98.56</b>	YES
			<b>£100.25</b>	YES
			<b>£6.99</b>	YES
	154.85		<b>£154.85</b>	YES
	47.96		<b>£47.96</b>	YES
	25.00		<b>£25.00</b>	YES
<b>£98.56</b>	<b>£227.81</b>	<b>£0.00</b>	<b>£675.95</b>	

## **Independent examiner's report to the trustees of Park Mead Primary School PTFA**

I report to the trustees on my examination of the accounts of the Park Mead Primary School PTFA (the PTFA) for the year ended 31<sup>st</sup> July 2023.

### **Responsibilities and basis of report**

As the charity trustees of the PTFA you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PTFA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Donoghue (CGMA)

20 Grange Park, Cranleigh, GU6 7HY

28<sup>th</sup> August 2024