



**SALTRAM** ROTARY CLUB CHARITABLE TRUST

Registered Charity No. 1061844

**ANNUAL** REPORT AND ACCOUNTS FOR THE YEAR ENDED

30 JUNE 2021

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2021**

**TRUSTEES' REPORT**

**Structure, Governance, and Management**

The Saltram Rotary Club Charitable Trust was registered as a charity on 14 April 1997 under number 1061844 and is an associated organisation of the Rotary Club of Saltram.

Its charitable objects are defined as *"such charitable purposes as the trustees shall decide, including advancement of education and relief of poverty"*. Its activities are *"donations, static & street collections organising community events for charity and service in the community"*.

The Rotary Club of Saltram was formed in 1983 and was inaugurated by charter as part of Rotary in Britain and Ireland ("RIBA"). The Rotary Club of Saltram adheres to the Club Constitution and Rules as stated in the model RIBI Constitution as published on the RIBI website

**Principal Address**

South View  
Chapel Lane  
Yealmpton  
Plymouth PL8 2JL

**Names of the Charity Trustees**

Roderick Andrew Blair (Treasurer and trustee)  
Roger Jack King (Secretary and trustee)  
Thomas Robert Burns  
William Maxwell Duncan

**Governance**

The control of the Saltram Rotary Club Charitable Trust is vested in and exercised by the Trustees.

In order to formalise the treatment of any charitable funds raised by the Club a Trust Deed was executed on 10 August 1987 appointing four trustees of the Saltram Rotary Club Charitable Trust. Following the demise of two of the Trustees a supplemental deed was executed on 17 June 1998 appointing the Treasurer "for the time being" as a new trustee. The Executive Committee [the Council] of the Club elect the trustees on an annual basis and the Members ratify the appointments at a formally convened General Meeting.

The Club has a varied membership of Professional persons united in the ideal of Service. It meets each week and, once a month, holds a business meeting for the purposes of agreeing programmes and activities, electing officers, dealing with fund raising activities and making decisions on utilising any funds donated to the Club. All decisions are approved by the Elected Offices (the Executive Committee/ Council), the Trustees and, in the majority of cases, ratified by a vote of the members at the actual meeting.

Ten days' Notice is given for major items so that all members are able to ensure their views on the matters are evaluated.

# **SALTRAM ROTARY CLUB CHARITABLE TRUST. Charity No: 1061844.**

## **FINANCIAL REPORT FOR THE YEAR ENDED 30<sup>th</sup>. JUNE 2021.**

### **Activities undertaken for Public Benefit.**

This year the activities undertaken were somewhat reduced due to the ongoing Covid Pandemic, however, those held adhered to the objects of the Trust and include:

1. The Plymouth Santa Fun Run (December 2020) was held virtually raising £2000.00 net for disabled children and the local homeless.
2. Christmas House to House and static collections were not held in this year for Health and Safety reasons, due to the ongoing Covid situation
3. Other voluntary donations from the Public and Members (Allowing for over £4200 to other specified local charities.)
4. Other donations specifically towards the W.O.R.K project in Kenya of over £7400. This is an ongoing project being worked in conjunction a with Rotary International Global Grant and will not be paid out until the project is underway in 2021/22.

Numerous projects have been supported through the year, including;

- Voluntary donations from members and friends of £1700 to Plymouth Food Banks.
- Donation to Brixton Scouts and Cubs of £1000. to refurbished their Headquarters.
- We also supported the Lockdown Learning Project with Ivybridge Rotary and had support from local Councillors and District Grants in excess of £3000.
- Also, we supported Local Care Homes at Christmas and ran a Kindness in Clay Project in Schools to help with Children's Mental Health during these distressing times In excess of £600.

The Trustees and members of the Club are aware of the Safety from Harm policies as well as GDPR and all other legal requirements.

Once or twice a month a Speaker from a local Charity will speak to members at our meetings to raise awareness of their Charity and needs. Since lockdown began we have been holding our meetings on Zoom and currently continue with this.

### **Summary of Main Achievements.**

As a result of the voluntary work of our members and friends, some £27000 was raised over the year for our Charitable causes. Owing to their efforts and support, in each case income exceed expenses and the Trust therefore did not have to use its reserves to cover any losses.

We can not know the number of children, young adults and people both in our community and around the world who have benefitted from these efforts.

### **Financial Review.**

The Charity continues to develop, however, in this difficult year, our gross income reduced to £27000. (this is down on the previous year by £2000)

Throughout the year, the Treasurers/Trustee has produced monthly accounts for the Club Council in order that sound financial could be taken. A financial report is then given to all members monthly.

## Policy on Reserves.

The Trustees have examined the charity's requirements for reserves (i.e to have the resources for its purposes once it has met its commitments and covered its other planned expenditure, in the light of future commitments or unforeseen expenses)

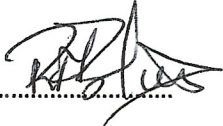
The Trust operates on a voluntary basis and has not entered into any legal or other commitments other than in relation to each fund-raising project planned during this year.

The Trustees have established a policy to ensure sufficient funds are available to meet its operational needs and to meet its objects, in particular:

- a) Funds totalling £2287 are held in the charity account to meet urgent charitable needs. This represents 23.1% of annual giving and is deemed to be an acceptable reserve in this current, uncertain, climate.
- b) The Rotary Club holds an operational reserve of £1936 which is non-charitable (and outside the scope of these accounts) in order to mitigate any risk and to finance the running of any Club events without jeopardizing the Charitable Trust Fund. Based on previous experience, this reserve is suitable and will be monitored in the 2021/22 Rotary year.
- c) The Trust currently holds £6869 is currently held in the Colin Chudley fund. The Trust may use up to £1000 in the 2021/22 Rotary year of this fund to support young people, the objectives of this fund.

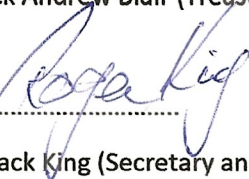
The Trustees are pleased to append the Independent Examiner's Report duly signed to the accounts & Balance Sheet of the Rotary Club of Saltram.

Signed.....



Roderick Andrew Blair (Treasurer and Trustee)

Signed.....



Roger Jack King (Secretary and Trustee)

Signed.....



William Duncan (Chair of Trustees)

Signed.....



Thomas Robert Burns (Trustee)

## ANNUAL ACCOUNTS

For the Year ended 30<sup>th</sup> June 2021

## Statement of Financial Activities

Basis of Preparation of Accounts	( Note 1 )					Prior Year Funds
		Unrestricted Funds £	Restricted Income Funds £	Endowment Funds £	Total Funds £	£
<b>Income from:</b>	<b>( Note 2 )</b>					
Fundraising Events & Activities		19,025			19,025	26,689
Donations & Legacies		8,273			8,273	2,320
Investment Income		0			0	0
Other Income (Bank Interest)		0			0	0
<b>Total</b>		<b>27,298</b>	<b>0</b>	<b>0</b>	<b>27,298</b>	<b>29,009</b>
<b>Expenditure on:</b>	<b>( Note 2 )</b>					
Raising Funds		4,347			4,347	6,808
Charitable Activities		24,135	0		24,135	20,218
<b>Total</b>		<b>28,482</b>	<b>0</b>	<b>0</b>	<b>28,482</b>	<b>27,026</b>
<b>Net Income</b>		<b>-1,184</b>			<b>-1,184</b>	<b>94</b>
<b>Transfers between Funds</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Movement in Funds</b>		<b>-1,184</b>	<b>0</b>	<b>0</b>	<b>-1,184</b>	<b>1,983</b>
<b>Reconciliation of Funds:</b>						
<b>Total Funds brought forward</b>		<b>16,151</b>	<b>0</b>	<b>0</b>	<b>16,151</b>	<b>14023</b>
<b>Prior Year Error Adjustment</b>	<b>(Note 3)</b>	<b>0</b>			<b>0</b>	<b>145</b>
<b>Total Funds carried forward</b>		<b>14,967</b>	<b>0</b>	<b>0</b>	<b>14,967</b>	<b>16,151</b>

# SALTRAM ROTARY CLUB CHARITABLE TRUST

Charity No. 1061844

## ANNUAL ACCOUNTS

For the Year ended 30<sup>th</sup> June 2021

### Balance Sheet

	Total Funds £	Prior Year Funds £
<b>Fixed Assets</b>		
Tangible Assets	0	0
Investments	0	0
<b>Total Fixed Assets</b>	<b>0</b>	<b>0</b>
<b>Current Assets</b>		
Stocks	1,200	1,200
Debtors (Note 4)	0	1,831
Investments	0	0
Cash at Bank and on Hand	21,231	21,758
<b>Total Current Assets</b>	<b>22,431</b>	<b>24,789</b>
<b>Liabilities:</b>		
Creditors: amounts falling due within one year (Note 5.1)	0	360
Provisions for Liabilities (Note 5.2)	7,464	8,278
<b>Total Net Assets</b>	<b>14,967</b>	<b>24,429</b>

### The Funds of the Charity

Restricted Income Funds	0	0
<b>Unrestricted Funds (Note 6)</b>		
General Charity Funds	7,478	8,073
Designated Funds (Colin Chudley Fund)	6,870	7,669
Designated Funds (Float Refurbishment Reserve)	409	409
Designated Funds (Mark Jewell MBE Legacy)	210	0
<b>Total Unrestricted Funds</b>	<b>14,967</b>	<b>16,151</b>
<b>Total Charity Funds</b>	<b>14,967</b>	<b>16,151</b>

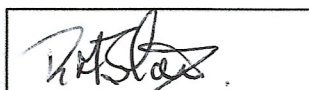
Signed by one or two Trustees on behalf of all the Trustees:

Name of Trustee

Signature

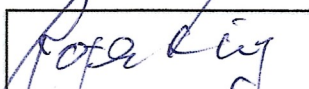
Date of approval

Rory A. Blair, Treasurer & Trustee



12-Oct 2021

Roger Jack King, Secretary & Trustee



12-Oct 2021



**ANNUAL ACCOUNTS**

**For the Year ended 30<sup>th</sup> June 2021**

**Notes to the Accounts**

**Note 1 Basis of preparation**

**1.1 Basis of Accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with;

- \* Accounting and Reporting by Charities - Statement of Recommended Practice (FRS 120);
- \* and with Accounting Standards;
- \* and with the Charities Act.

**1.2 Fund Accounting**

- \* Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.
- \* Designated Fund (Colin Chudley Fund) was originally created solely by Members' fundraising activities. (see Note 5)  
The fund is now 'designated' in accordance with a Members' Resolution & endorsed by the Trustees.

**1.3 Incoming Resources**

All incoming resources are included in the Statement of Financial Activities to which the Charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy.

**1.4 Resources Expended**

Resources expended are included in the Statement of Financial Activities, were on an accruals basis for 2021.

There is one creditors at the 2021 financial year end which were pending due to the Covid pandemic. (Also see Note 3.)

The Provision for Liabilities refers to Committed Charitable Givings which were unremitted at the year end due to the Covid Pandemic.

**Note 2 Analysis of Income & Expended Resources (see attached schedule)**

**2.1 Incoming Resources**

All Fundraising Events, Grants & miscellaneous Donations are individually identified by project (gross).

No grants have been received from governmental bodies.

**2.2 Resources Expended**

All expenses have been identified for each project undertaken (gross).

No charge is attributable to Volunteer help or benefit in kind from good or services given to the Charity.

All Grants & Donations made during the year are made without conditions.

It is not considered that the aggregation of any grant or donation is deemed to form a material part of charitable activities undertaken.

**Note 3 Prior Year Error Adjustment**

None.

**ANNUAL ACCOUNTS**

**For the Year ended 30<sup>th</sup> June 2021**

**Notes to the Accounts**

**Note 4 Debtors**

4.1 There were no Debtors or outstanding accounts due at 30th June 2021.

**Note 5 Creditors Due within 12 months**

5.1 The Trustees (& the Members of the Rotary Club) had committed the following funds, but due to the Covid Pandemic the funds have not yet been re  
W.O.R.K. (Women & Orphans in Rural Kenya) £7,464.00

**Note 6 Unrestricted Funds**

**6.1 Designated Fund (Colin Chudley Fund)**

The 'Colin Chudley Fund' is a now a Designated Fund. The original funds were raised solely by Members.

The capital is now subject to a Members Resolution (endorsed by the Trustees) for the 'Personal Development of Young Persons'.

**6.2 Designated Fund (Mark Jewell MBE Legacy)**

The capital is subject to a Members Resolution (endorsed by the Trustees) for the 'Benefit of Young People'.



## CONSOLIDATION OF FINANCIAL ACCOUNTS FOR THE YEAR ENDING 30th JUNE 2021

Total Expenditure

**REPORT & ACCOUNTS FOR THE YEAR ENDED 30<sup>th</sup> JUNE 2021**

**INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Saltram Rotary Club Charitable Trust for the year ended 30<sup>th</sup> June 2021, which are set out on the attached pages, in accordance with the Charities SORP (FRS 102).

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year, under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity is preparing accrued accounts and I am a suitably qualified person to undertake the examination.

It is my responsibility to:-

Examine the accounts under section 145 of the 2011 Act.

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act, and

To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of all the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:  
to keep accounting records in accordance with section 130 of the 2011 Act;  
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:.....*S.Shawcross*.....

Date:..8<sup>th</sup> August 2021..

Name: Stuart. Shawcross

46, Skylark Rise

Plymouth

PL6 7SN