

# **The Margaret Thatcher Archive Trust**

Registered Charity No 1061822

## **Report and Financial Statements**

**for the year ended 30 June 2021**

# The Margaret Thatcher Archive Trust

Registered Charity No. 1061822

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## Report and Financial Statements

for the year ended 30 June 2021

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# **The Margaret Thatcher Archive Trust**

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## **TRUSTEES AND ADVISERS**

### **Trustees**

Sir Julian Seymour CBE (*to 20/01/21*)  
Lord Strathclyde CH (Chairman)  
Lord Powell of Bayswater KCMG  
Dr A Roberts FRSL  
Miss A Thatcher (from 20/01/21)  
Professor Stephen Toope OC  
Prof Dame Athene Donald  
Mrs T M James

Sir Julian Seymour was Chairman until 20/01/21. Lord Strathclyde was appointed as Chairman from 20/01/21.

### **Secretary and principal address**

Mr A Packwood  
Churchill College  
Storey's Way  
Cambridge  
CB3 0DS

### **Statutory Auditors**

Price Bailey LLP  
Tennyson House  
Cambridge Business Park  
Cambridge  
CB4 0WZ

### **Bankers**

Lloyds Bank  
3 Sidney Street  
Cambridge  
CB2 3HG

CCLA Investment Management Ltd  
COIF Charity Funds  
80 Cheapside  
London  
EC2V 6DZ

# The Margaret Thatcher Archive Trust

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## Trustees' Report for the year ended 30 June 2021

The Trustees present their annual report and financial statements for the year ended 30 June 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective for accounting period commencing on or after 1 January 2019.

### Structure, Governance and Management

The charity was established by a Declaration of Charitable Trust dated 8 April 1997.

The Vice-Chancellor of the University of Cambridge is an ex-officio trustee, alongside the Master and Bursar of Churchill College. There are 4 appointed trustees. The power of appointing appointed trustees is vested in the appointed trustees.

The Chairman is elected from among the appointed trustees by the appointed trustees. The current Chairman is Lord Strathclyde, having taken over the Chairmanship from Sir Julian Seymour on 20 January 2021. By tradition, the Director of the Churchill Archives Centre serves as Secretary to the Trust.

During the year, Sir Julian Seymour retired as a trustee and Miss A Thatcher was appointed as a trustee.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

In accordance with the Statement of Recommended Practice (Accounting and Reporting by Charities), the Trust is defined as being connected with Churchill College, whose principal address is Storey's Way, Cambridge, CB3 0DS. Both entities have common administration.

### Objectives and Activities for the Public Benefit

The object of the Margaret Thatcher Archive Trust is the advancement of the education of the public in particular by acquiring, holding, restoring and maintaining the Thatcher Archive and by making it available to scholars for the purpose of research (and publication of the useful results of such research) and as appropriate to the public for the purpose of viewing. The seven Trustees are given wide discretionary powers but they are obliged to observe the statutes of the Trust, to safeguard its assets and to present annual accounts.

The Trustees of the Margaret Thatcher Archive Trust are responsible for the conservation and management of the Thatcher Archive, which they have deposited on loan in Churchill College. They do not employ staff directly but the management and exhibition of the papers is carried out by employees of Churchill College working in the College's Archives Centre who are responsible to the Trustees for that portion of their wider task required for the management of the Thatcher Archive itself. The Trustees meet annually to ensure that the management is effective.

During the year, the main objectives for the Trust were:

- To oversee the continuing preservation of the Thatcher Archive.
- To administer and manage the website of the Margaret Thatcher Foundation
- To advise on issues relating to access, including the opening of further parts of the collection for research.
- To approve and support educational programmes, exhibitions and events based on the Thatcher Archive.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

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## Achievements and Performance

During the last year (July 2020- June 2021), the Churchill Archives Centre was either fully closed to researchers, or operating at a limited capacity for in-person visits. As the core of the Thatcher papers have been digitised, it was decided to send files on demand to researchers in a digital form free of charge. 177 files were sent to 15 researchers. During the year, the archivist prepared digital teaching resources for student exercises alongside talks to a number of UK universities and other groups.

Substantial quantities of material also continue to be made freely available on the website of the Margaret Thatcher Foundation. The website also newly published selected documents from materials at the UK's National Archives, including Mrs Thatcher's files as Prime Minister covering public expenditure, broadcasting, housing, South Africa and other topics.

Despite the restrictions imposed by the pandemic, staff at the Churchill Archives Centre continued to catalogue the post 1990 materials in the Thatcher papers from existing digitised resources, especially of Lady Thatcher's personal correspondence with significant public figures. During the year, the Trust made a loan of one of Margaret Thatcher's handbags to a major exhibition 'Bags: inside out' hosted by the V & A.

## Risk Management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

## Financial Review

At 30 June 2021 the Trust held £501,105 (2020: £202,164) of unrestricted income funds. A further donation of £400,000 was received in December 2021, for the general purposes of the Trust. The Trustees are of the opinion that assets are available to fulfil the obligations of the charity.

## Reserves Policy

The Trustees consider that the charity should retain sufficient funds to meet unexpected charges with respect to the conservation of materials held by the Churchill Archives Centre on behalf of the Trust and to provide funds when required to enable the content of the materials to be made available to researchers and educationalists worldwide.

## Plans for future Periods

The Trust has now released the majority of the papers relating to Margaret Thatcher's premiership. It is now focused on strategies to provide direct and remote access to the extensive papers that cover the remainder of her life. Such strategies need to be co-ordinated with the Churchill Archives Centre, the Margaret Thatcher Foundation and, to a lesser extent, the Cabinet Office and the National Archives.

## Auditors

Price Bailey LLP were re-appointed as the Trust's auditors during the year and have expressed their willingness to continue in that capacity.

## By order of the Trustees



**Mrs T M James**

Trustee

Date: 23 February 2022

# The Margaret Thatcher Archive Trust

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## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view the Trustees should follow best practice and:

- Observe the methods and principles of the Charities SORP (FRS109);
- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**Mrs T M James**  
**Trustee**

Date: 23 February 2022

# The Margaret Thatcher Archive Trust

Registered Charity No. 1061822

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## Independent Auditor's Report to the Trustees of The Margaret Thatcher Archive Trust

### Opinion

We have audited the financial statements of The Margaret Thatcher Archives Trust (the 'charity') for the year ended 30 June 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 June 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# The Margaret Thatcher Archive Trust

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## Independent Auditor's Report to the Trustees of The Margaret Thatcher Archive Trust

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 5, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 1443 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We reviewed systems and procedures to identify potential areas of management override risk. In particular, we carried out testing of journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions to identify large or unusual transactions.
- We reviewed key authorisation procedures and decision making processes for any unusual or one-off
- We reviewed minutes of Trustee Board meetings and agreed the financial statement disclosures to underlying supporting documentation.
- We have made enquiries of management and officers of the charity regarding laws and regulations applicable to the organisation and
- We reviewed the risk management processes and procedures in place including a review of the Board Assurance
- We have reviewed any correspondence with the Charity Commission and reviewed the procedures in place for the reporting of incidents to the Trustee Board including serious incident reporting of any such matters if necessary.



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## Auditor's responsibilities for the audit of the financial statements ((continued))

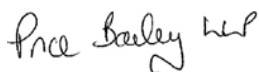
Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>.

This description forms part of our auditor's report.

## Use of this report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Price Bailey LLP  
Statutory Auditor  
Tennyson House  
Cambridge Business Park  
Cambridge  
CB4 0W

Date: 25 April 2022

# The Margaret Thatcher Archive Trust

Registered Charity No. 1061822

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## Statement of Financial Activities for the year to 30 June 2021

	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
<b>INCOME</b>		
Voluntary Income	354,174	252,366
Bank Interest	5	456
<b>Charitable Activities</b>		
Copyright Fees and Royalties	146	6,412
<b>Total Income</b>	<u>354,325</u>	<u>259,234</u>
<b>EXPENDITURE</b>		
Charitable Activities	55,384	109,959
<b>Total Expenditure</b>	<u>55,384</u>	<u>109,959</u>
<b>Net Income/(Expenditure)</b>	298,941	149,275
<b>RECONCILIATION OF FUNDS</b>		
Total Funds Brought Forward	202,164	52,889
<b>Total Funds Carried Forward</b>	<u>501,105</u>	<u>202,164</u>

All income and expenditure derives from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 15 form part of these accounts

# The Margaret Thatcher Archive Trust

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## Balance Sheet as at 30 June 2021

	2021		2020	
	£	£	£	£
<b>Current Assets</b>				
Cash at Bank and in Hand				
Current Accounts	479,775		191,879	
Deposit Accounts	20,501		20,496	
Held by Trustees	10		10	
Total Current Assets	500,286		212,385	
Debtors	4,320		3,750	
	504,606		216,135	
<b>Liabilities: Amounts falling due within one year</b>	(3,501)		(13,971)	
<b>Net Current Assets</b>	501,105		202,164	
<b>Net Assets</b>	501,105		202,164	
<b>The Funds of the Charity</b>				
Unrestricted Income Funds	501,105		202,164	
	501,105		202,164	

The financial statements on pages 9 to 15 were approved by the Trustees and signed on their behalf by:



**Mrs T M James**

Trustee

Date: 23 February 2022

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## Statement of Cash Flows

	Note	2021 £	2020 £
<b>Cash Flows from Operating Activities:</b>			
Net Cash Generated/(Used) in Operating Activities	8	<u>287,896</u>	<u>142,188</u>
<b>Cash Flows from Investing Activities:</b>			
Interest from Investments		<u>5</u>	<u>456</u>
<b>Net Cash Provided by Investing Activities</b>		<u>5</u>	<u>456</u>
<b>Change in Cash and Cash Equivalents in the Year</b>		<b>287,901</b>	<b>142,644</b>
Cash and Cash Equivalents at the beginning of the year		212,385	69,741
Cash and Cash Equivalents at the end of the year	9	<u>500,286</u>	<u>212,385</u>

# The Margaret Thatcher Archive Trust

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## Notes to the Financial Statements for the year ended 30 June 2021

### 1 Accounting Policies

#### (a) Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP 2019 (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective for accounting periods commencing on or after 1 January 2019.

The Trust constitutes a public benefit entity as defined by FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### (b) Going Concern

In spite of the current Covid 19 pandemic, the trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. As such, they continue to adopt the going concern basis of accounts in preparing the financial statements.

#### (c) Fund Accounting

The Income Fund represents unrestricted funds for the cataloguing, care, maintenance and improvement of the condition of the Thatcher Archive and such activities relating to the archive as are authorised.

The Income Fund also includes all of the normal income and expenditure transactions of the Trust.

#### (d) Debtors

Debtors are recognised at the settlement amount due.

#### (e) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and money held in deposit or similar accounts.

#### (f) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### (g) Income

Income from grants receivable, investments and bank deposits is included in the Statement of Financial Activities as income. Interest is included gross and dividends include the related tax credit.

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## Notes to the Financial Statements for the year ended 30 June 2021

### (h) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the Trust in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance expenditure comprises those costs associated with meeting the constitutional and statutory requirements of the Trust and include the audit fees and costs linked to the strategic management of the Trust.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

### (i) Heritage Assets

The Trust has heritage assets which are of historical importance and are held to advance the educational objectives of the charity and for preservation and conservation. Sufficiently reliable information about the value of these assets is not available and hence they are not included in the balance sheet.

### (j) Financial Instruments

Financial assets and financial liabilities are recognised when the trust becomes a party to the contractual provisions of the instrument. All financial assets and liabilities are initially measured at transaction price (including transaction costs).

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value which is deemed to be their cost.

### (k) Significant Accounting Estimates and Judgements

There are no significant accounting estimates or judgements which might materially affect the financial statements.

## 2 Analysis of Expenditure

Expenditure 2020/21	Basis of Allocation	Charitable Activities £	Governance £	2021 Total £
Website Management and Running Costs	Direct	54,317		54,317
Audit and Legal Fees	Direct		1,030	1,030
Other Expenses	Direct		37	37
		<u>54,317</u>	<u>1,067</u>	<u>55,384</u>

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## Notes to the Financial Statements for the year ended 30 June 2021

### 2 Analysis of Expenditure (Continued)

Expenditure 2019/20	Basis of Allocation	Charitable Activities £	Governance £	2020 Total £
Website Management and Running Costs	Direct	104,533		104,533
Audit and Legal Fees	Direct		4,414	4,414
Other Expenses	Direct		1,012	1,012
		<u>104,533</u>	<u>5,426</u>	<u>109,959</u>

### 3 Investment Income

	2021 £	2020 £
Interest received	<u>5</u>	<u>456</u>

### 4 Trustees' remuneration

No Trustee received any remuneration or expenses in respect of services to the Trust in the year.

### 5 Employee Information

The Trust does not have any employees.

### 6 Debtors

	Unrestricted Funds 2021 £	2020 £
Trade Debtors	-	3,750
Churchill College	<u>4,320</u>	<u>-</u>
	<u>4,320</u>	<u>3,750</u>

### 7 Liabilities: Amounts falling due within one year

	Unrestricted Funds 2021 £	2020 £
Churchill College	-	875
Creditors	2,511	12,106
Auditors' remuneration	990	990
	<u>3,501</u>	<u>13,971</u>

# The Margaret Thatcher Archive Trust

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## Notes to the Financial Statements for the year ended 30 June 2021

### 8 Reconciliation of Net Movement in Funds to Net Cash Flow from Operating Activities

	2021 £	2020 £
<b>Net movement in funds for the reporting period</b>	298,941	149,275
<b>Adjustments for:</b>		
Interest from Investments	(5)	(456)
(Increase)/Decrease in Debtors	(570)	(3,750)
(Decrease)/Increase in Creditors	(10,470)	(2,881)
<b>Net Cash Provided by/(Used in) Operating Activities</b>	<u>287,896</u>	<u>142,188</u>

### Analysis of Cash and Cash Equivalents

	2021 £	2020 £
Cash in Hand and Current Accounts	479,785	191,889
Deposit	20,501	20,496
<b>Total Cash and Cash Equivalents</b>	<u>500,286</u>	<u>212,385</u>

### 9 Analysis of Net Debt

	At 1 July 2020 £	Cash Movement £	At 30 June 2021 £
Cash in Hand and Current Accounts	191,889	287,896	479,785
Deposit	20,496	5	20,501
	<u>212,385</u>	<u>287,901</u>	<u>500,286</u>

### 10 Related Parties

The activities of the Trust are based at Churchill College. The Trust Deed stipulates that the Master and Bursar of Churchill College are ex-officio Trustees of the Trust. The current chief executive officer is the Bursar of Churchill College.

Expenditure of £Nil (2020: £97,819) was incurred by the College on behalf of the Trust and the College received £4,320 (2020: £4,517) on behalf of the Trust. Included within the Trust's debtors as at 30 June 2021 is an amount of £4,320 due from College (2020: £875 due to the College), the Trust having transferred £875 (2020 £108,319) to the College during the year.

There are no other related party transactions to note.





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**Parties involved with this document**

Document processed	Party + Fingerprint
Mon, 28th Mar 2022 10:07:57 BST	Tamsin James - Signer (de00809e857a6564e0f2cb7ace262c16)

**Audit history log**

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Mon, 28th Mar 2022 10:06:43 BST	Tamsin James viewed the envelope. (86.140.164.198)
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Tue, 22nd Mar 2022 11:04:53 GMT	Sent the envelope to Tamsin James (Bursar@chu.cam.ac.uk) for signing. (5.148.19.153)
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