



Registered Charity Number- 1061812

# **Annual Report And Accounts For 2023/2024**

## **1 APRIL 2023 - 31 MARCH 2024**

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# Annual Report 2023/24



**Members of the Urology Department undertaking their Walkathon**



**Thank  
You!**

## Foreword by the Chair of the Corporate Trustee



Welcome to the Annual Report and Accounts for Derby and Burton Hospitals Charity for the financial year 2023/24.

As you will see from the various case studies we have included in our report, the charity has again been very active over the previous year across the five main hospital sites, and within our local communities.

One of the charity's key aims is to support our patients during their time with us in order to try to make their experience better. This can include making improvements to the hospital environment, trying to alleviate some of the apprehension, which sometimes arises when patients come into hospital, providing medical equipment, and supporting research and innovation to provide new technology and treatments.

This aim can be evidenced from the work that is being undertaken by the AirArts Team, which this year, saw live music performances on six sites, both on wards and in public performance spaces for all to enjoy. For the first time, this included performances at Ilkeston Hospital, one of our satellite sites.

Support has also been provided by the charity for the Biological Matrices with Synthetic Meshes (BIOSYM) feasibility study and the innovative approach being researched regarding reconstructive breast surgery. The study will compare different meshes used in breast reconstruction following mastectomy and seek feedback from patients and consultants. This is the first of its type in this country and patients are currently being recruited to the study. The charity also takes pride in supporting the thousands of colleagues who work across our sites and in the community. The charity was pleased to be able to continue to support the Long Service Awards for our colleagues, as reaching these tremendous milestones is something that should rightly be acknowledged and celebrated. Having attended the recent Awards Ceremonies myself, I know that our colleagues greatly appreciate this recognition and have shared their positive feedback.

Finally, it is important to acknowledge that the NHS reached a significant milestone in July 2023; that of its 75<sup>th</sup> birthday. This was duly celebrated by the charity and colleagues across the Trust. Members of the charity team visited each of our sites distributing cake, which I gather was well received! We also welcomed patients, visitors, and staff to the pop-up medical museum which housed a myriad of instruments and documents from NHS past.

As my tenure as Trust Chair and, in turn, Chair of the Corporate Trustee will come to an end in April 2024, I would like to take this opportunity to wish Derby and Burton Hospitals Charity well for the future. However, I will continue to watch the ongoing progress of the charity with interest and support the tremendous work it undertakes.

Therefore, as Chair of the Board of The University Hospitals of Derby and Burton NHS Foundation Trust, which acts as Corporate Trustee to the Charity, I am delighted to present the Derby and Burton Hospitals Charity Annual Report and Accounts for the year ending 31 March 2024, in accordance with the Charities Act 2022.

A handwritten signature in blue ink that reads 'Kathy McLean'.

**Dr Kathy McLean OBE**  
**Chair, Corporate Trustee**

**University Hospitals of Derby and Burton NHS Foundation Trust**

Date: 30.04.24

# Our charity

## Vision/mission/achievements

### Who we are/Our vision

Derby and Burton Hospitals Charity (The Charity) is a registered Charity (registration number 1061812) and partners with The University Hospitals of Derby and Burton NHS Foundation Trust to provide exceptional care together.

The object of the charity is lodged with the Charity Commission, and states that this is:

“For the Trustee shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to University Hospitals of Derby and Burton NHS Foundation Trust”.

The charity aims to achieve this through supporting staff to care for patients in safe, high-quality environments, using the latest equipment, technology and learning and contributing to the future of health through a commitment to research and development. The charity provides a public benefit to the patients it serves and the staff who support and treat our patients. The charity is aware that its role is not to replace or subsidise NHS healthcare, but to complement and enhance it.

### Our Mission

To serve the population of Derby, Derbyshire, and Staffordshire by:

- helping to support studies and medical research to understand better the diseases affecting our patients today so that we can develop the cures and therapies of tomorrow
- enhancing the care our partner hospitals can offer through new equipment and building improvements to deliver better facilities
- investing in the people who work in our hospitals through training and wellbeing support that in turn will support our colleagues to create a caring environment for the patients receiving care, their families, and visitors.

The charity continues to assess the impact of the grants it makes and the projects/equipment it looks to support. This is through evaluation of these projects and by working with those wards/departments in receipt of these grants to seek feedback from staff and patients. The case studies contained within this Annual Report and Accounts aim to underline this impact.

### Our achievements 2023/24

Grants are made in accordance with charity law, our governance manual and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need.

When considering where to focus our attention the Corporate Trustee and, in turn the Charitable Funds Committee have regard to the Charity Commission for England and Wales' guidance on public benefit and what this means for the charity. This also includes consideration of whether the grant being requested is equitable and inclusive and addresses areas of diversity. We aim to enhance the patient experience for people irrespective of their ethnicity, beliefs or personal or family circumstances.

The charity has also made key appointments to Derby and Burton Hospitals Charity Senior Leadership Team to ensure that the operational management of the charity is supported and sustainable.

The charity has continued to run a hospital lottery for which the appropriate Gambling Commission Licences are held.



The charity is mindful of its responsibility with regard to appropriate gambling and restricts the number of plays permitted per person.

This year, the charity welcomed the Air Arts Team which was brought under the umbrella of Derby & Burton Hospitals Charity to ensure that the work of the Air Arts Team can be sustained into the future. To this aim the Head of Air Arts together with the wider AirArts team have developed their Air Arts Strategy.

The charity looks to support innovative approaches to treatment and has funded the following projects and pieces of equipment.

RN Zohreh Heidari and Clinical Support Worker Sam Pinegar-Jones



### Vein finder

The Combined Triage Assessment Unit (CTAU) team are a brilliant example of what can be achieved through fundraising for their department! Colleagues in this Unit took part in the Charity Skydive and have run half marathons to raise £3,000 to buy the vein finder equipment. Thus helping to improve the experience for their patients.

Kayleigh Watts, Senior Sister/Service Improvement Facilitator, CTAU commented "Having the vein finder has had a huge impact on patient experience, it has reduced the number of attempts often made to take blood or cannulate patients and is a key piece of equipment in our department. Patient veins are accessed promptly, avoiding discomfort, and reducing anxiety."

The Team continue to raise funds for vital equipment on their Unit and their next challenge is to raise funds for a bladder scanner, they have raised approximately £2,000 so far.

### Hyperthermic Intra-Peritoneal Perfusion (HIPEC) Machine

The charity has recently supported the purchase of a Hyperthermic Intra-Peritoneal Perfusion (HIPEC) Machine at the cost of £59,400. This will provide heated chemotherapy to patients with advanced ovarian cancer.

The use of this heated chemotherapy will immensely benefit patients as it will delay the cancer returning which means patients may live longer. This heated chemotherapy is administered via the HIPEC machine at the end of the cytoreductive surgery.

Cytoreductive surgery is a surgical procedure that aims to reduce the amount of cancer cells in the abdominal cavity for patients with tumours that have spread intraabdominally. In advanced ovarian cancer, this type of surgery is well established but with the use of heated chemotherapy alongside this procedure, the aim is for the removal of all visible disease.



Picture above with the HIPEC machine are Mr Viren Asher, consultant gynaecologist, Mr Anish Bali, consultant gynaecologist, Jemima Higgins, senior theatre practitioner, Cei Alexander, senior theatre practitioner, Deana Garland, lead practitioner, Vicky Read, theatre practitioner, Jennifer Ryan, theatre HCA, Steph Jacklin, theatre HCA, Holly Hart, theatre HCA and Simon Bradley, ODP

## Biological Matrices with Synthetic Meshes (BIOSYM) feasibility study

The charity was pleased to be able to provide funding support of just under £130,000 towards the initial feasibility study.

There are two types of mesh currently used in reconstructive surgery - biological and synthetic. Previously, the only study that had been completed focused on patients at 3 months post-operatively and did not look at the longer term impact of the use of these meshes or consider patient reported outcomes or other potential biases. Therefore, a randomised study directly comparing the two types of meshes was identified to address the long-term safety, clinical effectiveness, and cost effectiveness of the biological and synthetic meshes. It would allow women and surgeons to make shared informed decisions on breast reconstruction. Before starting a large study, the feasibility study would be used to find out whether women and surgeons were willing to take part in such a study. The feasibility study will establish whether random allocation of type of mesh is acceptable to women and clinicians and explore what outcomes are important to capture. This will help to design the follow-on main trial that will measure women's satisfaction with reconstructed breasts, quality of life, complications, and costs over 5 years.

This multi-centre project now covers Derby, Leicester, Hull and is being further extended to include Nottingham and Manchester. The Derby, Leicester and Hull centres are now recruiting patients.

The Derby centre, which opened in November 2023, has recruited 6 patients thus far with Hull and Leicester, that opened in 2024, having recruited 1 each. The aim being to recruit a maximum of 60 patients across the patch. The centres in Nottingham and Manchester are set to open in July 2024.

As this now covers multiple sites the timeframe for the completion of the initial feasibility study has been shortened and it is envisaged that the study has another 18 months to run. The expansion to additional sites also engages with a wider network of clinical colleagues thereby supporting the case for further funding.

Once the study has been completed and findings collated the aim would be to secure external funding to take this study forward.

## Long Service Awards

The charity was proud to be able to continue to support our colleagues through funding to the long service awards during 2023/2024 of £93,000. The charity has also committed to continue this support into 2024/25 and 2025/26.

This year saw the finalisation of the project to bring together the schemes that were in existence from the two former sovereign organisations prior to formation of The University Hospitals of Derby and Burton NHS Foundation Trust. This has established one scheme for all five sites.

The long service awards recognise the key milestones of 25,35,45, and 50 years of NHS service. Those colleagues achieving such awards receive a gift voucher, framed certificate and are invited to attend a celebratory event. Those colleagues achieving 20,30 and 40 years' service receive a card, a badge and personalised letter from the Trust's Chief Executive.

The first of the celebratory events took place in March 2024.



Helen Turton (opposite, middle) has achieved a monumental milestone of 50 years' service to the NHS. Helen has worked as a member of the Pharmacy Department and more recently as part of the Records Management Team. Helen is shown receiving her award from Stephen Posey, Chief Executive and Dr Kathy McLean, Trust Chair.

Helen said - "It was a compliment to be recognised and invited to the celebrations, which were very nice."

# Financial Review

## Financial Review

At the 31 March 2024, the total held for Derby and Burton Hospitals Charity across the 223 individual charitable funds was £10.484 million.

The total balance of funds held with the Investment Advisors Cazenove Capital Ltd for the Charity on 31 March 2024 was £9.968 million.

The total income received for the Charity from 1 April 2023 to 31 March 2024 excluding unrealised gains was £3.247 million against the budgeted position of £3.264 million.

The total expenditure for the Charity from 1 April 2023 to 31 March 2024 was £3.925 million against a budgeted figure of £4.354 million.

At the 31 March 2024, the overall budget for the Charity reports a favourable position of £935,000 against the overall budgeted figure.

The Charity Operational and Lottery Budget for 2023-24 showed a favourable variance of £148,000 due to reduced pay costs.

## External Advice

The charity is advised by Cazenove Capital Ltd for management of the charity's investments and holds a bank account with Lloyds. The charity has commissioned 360 Assurance to provide internal audit review and PKF Smith Cooper Audit Limited as its external auditors.

## Reserves Policy

The charity is required to have a reserves policy in place. This is in place and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. The minimum level of the reserves held by the Charity should range between £2.3m to £2.9m which is equal to one year's operational costs at £850k per annum and estimated annual commitments of £1.5m to £2m.

Reserves are made up of cash held at the bank and the charity investments. Cash held at bank should range between £0.5m - £1m in order for the charity to meet its day to day cashflow requirements. For further details see Accounts Policies.

## Investment Policy

Under the Trustee Act 2000, it is a requirement to have a written investment policy. There is also a need to demonstrate the policy and investments are reviewed periodically, to ensure that charitable funds are being managed in the best interest of the furtherance of the Charity's objectives. The investment policy should address the considerations as set out in the Charity Commission guidance - Charities and Investment Matters a guide for Trustees (CC14). This is in place for the charity and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. Sufficient funds will be held in cash to meet the requirements of the reserves policy. Remaining funds which meet the overall reserves requirement as well as restricted and designated funds will be invested to achieve returns which will be utilised to meet charitable objectives. The balance of funds held in cash and financial investments are subject to review and are managed in line with the short, medium, and long term plans of the Charity.



# Our charity structure, governance and management

## Our Charity Structure, Governance and Management

The University Hospitals of Derby and Burton NHS Foundation Trust, through its Trust Board, act as the Corporate Trustee of the Derby and Burton Hospitals Charity. The corporate trustee has established a Charitable Funds Committee (the committee), which reports to the corporate trustee on a regular basis.

The committee meets at least four times per year and is made up of five members, comprising three non-executive directors of the Trust, and two executive directors (Executive Chief Financial Officer and Executive Chief Nurse.)

The committee's terms of reference were subject to their annual review during the year and include:-

- Ensuring the stewardship and effective management of funds which have been donated, bequeathed, and given to The Derby & Burton Hospitals Charity for charitable purposes
- Determining an investment strategy and arrangements for the investment of funds which are not immediately required for use
- Coordinating the provision of assurance to the Trust acting as corporate trustee of the funds, that the funds are accounted for, deployed, and invested in line with legal and statutory requirements.
- Considering and approving of the annual accounts for charitable funds for submission to the Trust Board acting as corporate trustee of the funds.

On behalf of the trust board, the corporate trustee approves all major decisions and remains responsible for the activities of the charity.

The trust board do not receive any remuneration for their role as corporate trustee.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Utttoxeter Road, Derby, DE22 3NE.

The charity registration number is 1061812. The charity is also registered with the Fundraising Regulator. The Fundraising Regulator is the independent regulator of charitable fundraising in England, Wales, and Northern Ireland. The Fundraising Regulator, in their Code of Practice, sets out the standards that apply to fundraising carried out by all charities and third-party fundraisers in the UK. The charity adheres to the Fundraising Code of Practice. The charity has a Fundraising Policy in place which sets out its process with regards to fundraising activities. Fundraising activities and events are overseen by the Head of Fundraising.

The charity ensures that it complies with the Trust's policy with regard to any complaints it receives and aims to respond in a timely manner to concerns raised. The Charity Senior Leadership Team reviews complaints received and any themes or areas of learning that need to be considered in order that its operational management can be improved as a result.

The charity's governing document is the Declaration of Trust dated 13 March 1997 as amended by statutory instrument of 18 March 1999 together with supplementary deeds of 16 November 1999 and 17 August 2004. This was then further amended on 6 November 2018 following the merger of Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust in July 2018 to form University Hospitals of Derby and Burton NHS Foundation Trust. The charity was then renamed Derby & Burton Hospitals Charity to recognise this merger.

# Our charity

## Corporate trustee members

### Our corporate trustee members

The charity works to support The University Hospitals of Derby and Burton NHS Foundation Trust, across all the five sites under the umbrella of the Trust (Royal Derby Hospital, Queens Hospital Burton, Florence Nightingale Community Hospital, Sir Robert Peel Community Hospital and Samuel Johnson Community Hospital) together with the wider communities across Derby, Derbyshire, and Staffordshire. Full details of the Trust Board related parties are disclosed in the UHDB Annual Report and Accounts.

Members of the corporate trustee are advised on their roles and responsibilities through the sharing of appropriate guidance together with induction and training on appointment. The corporate trustee has its own terms of reference.

The current list of trust board members, who sit as the corporate trustee, is shown in the table below:-

Executive director	Position held	Change during the year (if applicable)
Stephen Posey	Chief Executive Officer	N/A
Simon Crowther	Executive Chief Financial Officer/Deputy Chief Executive Officer	N/A
Garry Marsh	Executive Chief Nurse	N/A
Andrew Hall	Executive Chief Operating Officer	Appointed as Interim Executive Chief Operating Officer 01/10/23 Appointed as Executive Chief Operating Officer 12/06/24.
Dr Gisela Robinson	Executive Chief Medical Officer	Appointed as Interim Executive Medical Director 19/09/23. Appointed Executive Chief Medical Officer April 2024
Amanda Rawlings	Executive Chief People Officer	N/A
William Monaghan	Executive Chief Digital Information Officer	Appointed as Chief Digital Information Officer 01/02/23. Leaves 09/08/24.
Debbie Loke	Executive Chief Digital Information Officer	Appointed 19/07/2024
Rebecca O'Connor*	Executive Director of Corporate Development	Appointed 02/10/2023
Executive directors left during the year	Position held	Change during the year (if applicable)
Sharon Martin	Executive Chief Operating Officer	Retired 31/12/23
Dr James Crampton	Executive Medical Director	Stood down 01/04/2023
Dr Sree Andole	Interim Executive Medical Director	Appointed as Interim Executive Medical Director 11/04/2023 until 10/10/2023.

Non-executive directors	Position held	Change during the year (if applicable)
Dr Kathy McLean	Trust Chair	Left 30/04/2024
Sardip Sandhu	Non-Executive Director	Appointed 15/02/2021 and term extended on 14/02/2024 to 14/02/2027.
Justin Shannahan	Non-Executive Director	Reappointed November 2021 for term of office 01/06/2022 to 31/05/2025
Dr Jaspal Taggar	Non-Executive Director	Appointed 01/05/2023
Billie Lam	Non-Executive Director	Appointed 01/05/2023
Ian Lichfield	Non-Executive Director	Appointed 01/05/2023
Christopher Harrison	Non-Executive Director	Appointed 01/06/2023
Nikant Ailawadi*	Associate Non-Executive Director	Appointed 01/05/2023
Non-executive director changes during the year	Position held	Change during the year (if applicable)
Kathy McLean	Trust Chair	Left 30/04/2024
Prem Singh	Trust Chair	Joined 20/05/2024
Christine Fearn	Non-Executive Director (chair of the charitable funds committee)	Appointed 01/02/2020 and term expired 30/04/2023
Prof. Victoria Chapman	Non-Executive Director (Member of the charitable funds committee)	Appointed 01/02/20 and term expired 30/04/23
Stephen Jarratt	Non-Executive Director	Reappointed November 2022 and term expired 30/04/23
Kathy Farndon	Non-Executive Director	Appointed 01/04/20 and term expired 30/04/23
Nadine Pemberton, Jn Baptiste	Non-Executive Director	Appointed 01/05/2023 stood down 30/09/2023

\*non-Voting members

# Our charity

Introduction from Jill Matthews, Charity Chief Officer



Firstly, I would like to take this opportunity to personally, and on behalf of Derby & Burton Hospitals Charity, thank Dr Kathy McLean, Trust Chair, for her tremendous support and guidance during her tenure as chair of the corporate trustee and to wish her well for her new role.

This is the second year of our ambitious five-year strategy which aims to better establish the charity as a trusted partner to The University Hospitals of Derby and Burton NHS Foundation Trust, raising our profile amongst our patients, their relatives and loved ones, our colleagues, our staff networks, and those who live and work in our communities.

The main aims of the second year of our strategy were to: **improve capability through strengthening the charity team, continue to raise awareness of the charity, develop a fundraising strategy, and explore future models of the charity.** To support the strategy, we have seen the arrival of three key members of the charity's senior leadership team. Rachael Vowles, Charity Head of Stakeholder Management and Marketing, Alison Furlong, Charity Head of Fundraising and Debbie Bostock, Charity Programme Manager. These three key posts were introduced to support the onward journey of the charity and to bring additional experience and leadership to the team.

The charity team welcomed the AirArts Team under the umbrella of the charity this year so that we could ensure the future sustainability of the provision of this important programme within our hospitals. The many and varied aspects of the work that the AirArts Team support, have gained both national and international acclaim during this year and this is set to continue into 2024. The AirArts Team offer support to both patients, relatives, visitors and colleagues through various projects, public music sessions and wellbeing activities. The team continue to work with a range of artists to enhance the indoor and outdoor spaces at our hospital sites.

In July, we celebrated the NHS and its milestone anniversary of seventy five years. The charity team set out on a mission (some would say 'impossible') on 5 July 2023, to provide a piece of cake to our colleagues across each of our five main sites and our satellite sites within Derbyshire and Staffordshire.

The charity, with the approval of the corporate trustee, has been investigating the pros and cons of independence and I am pleased to share news that the charity will be pursuing this journey through 2024/25, with the aim of becoming independent in 2025/26.

We continue to work hard in strengthening our links with the different communities across Derby, Derbyshire, and Staffordshire and pride ourselves on getting out and about talking to and engaging with, colleagues, local businesses, partner organisations to name a few.

The charity team are directly employed by The University Hospitals of Derby and Burton NHS Foundation Trust (with NHS contracts of employment). The salaries of all members of the charity team are recharged to the charity, which funds these costs through the operational budget.

The charity also receives financial advice from The University Hospitals of Derby and Burton NHS Foundation Trust. This support is managed and provided by the Executive Chief Financial Officer/Deputy Chief Executive and the Deputy Director of Finance - Financial Services. However, the charity can obtain independent legal and financial advice through the corporate trustee if required.

I would like to express my sincere thanks for each and every one of our supporters, be they staff, local businesses, patients and their families and the wider community for your amazing commitment to the NHS and its achievements. We could not do what we do without you.



**Jill Matthews**  
Charity Chief Officer, Derby & Burton Hospitals Charity



None of this would be achievable without our wonderful supporters such as Alison and Alan Staley.

Alison and Alan Staley and their family wanted to give back to the Derby Neonatal Intensive Care Unit (NICU) and Fetal Medicine Department after experiencing the tragic loss of baby daughter, Lyra Grace.

The family, who are from Melbourne in Derbyshire, were left heartbroken when Lyra Grace was born prematurely in January 2014, weighing just 1.5lb and died in her parents arms hours later. Alison and her husband founded the charity Little Stars in memory of Lyra: "Our aim with Little Stars was to raise awareness about infant loss and help other families through the most devastating and challenging time of their lives. The care provided by the team at the Royal Derby Hospital was incredible and has enabled us to work through the physical and emotional pain of losing Lyra."



Members of the Staley family and staff representatives from NICU and Fetal Medicine

The family have gained support from across the local community, with supporters taking on a host of challenges including the gruelling Three Peaks Challenge.

Overwhelmed with support, Alison said: "My family and I are forever indebted to the amazing team that cared for both our daughters, Lyra and then Seren. I don't know what we would have done without their round the clock care and expertise."

It has been incredibly important for Alan and I to raise awareness of baby loss and to give back to the Fetal medicine and NICU departments. We'd like to say a heartfelt thank you to each and every member of our community that has volunteered and/or donated towards this staggering amount of money in memory of Lyra."

The funds raised will go towards improving neonatal services at the hospital and supporting families on the units.

The charity helped to celebrate a key milestone for the NHS - it's 75<sup>th</sup> Birthday

### Happy 75<sup>th</sup> birthday to the NHS

Derby & Burton Hospitals Charity hosted a pop-up 'Medical Museum' to celebrate the history of healthcare in Derbyshire and Staffordshire outside of the Royal Derby Hospital.

The exhibition provided a glimpse into the archives of healthcare through the years, with artefacts dating back as far as the early 1800s on display.

Pictured: Alice and Joe Kellett looking at artefacts in the medical museum



The exhibition displayed a wide range of artefacts, usually housed across all five of University Hospitals of Derby and Burton's (UHDB) sites. Some of the stand-out pieces included an ivory ceremonial hammer and spirit level used by Queen Victoria to lay the foundation stone of the former Derbyshire Royal Infirmary, items relating to Florence Nightingale and her connections to Derbyshire and the Trust, and a proceedings book from 1803 featuring notable Derby dignitaries among many more fascinating pieces of healthcare history.



Above colleagues taking a break for a piece of cake to celebrate NHS &75 at The Florence Nightingale Community Hospital



Sir Robert Peel Community Hospital's Big Tea Party



We were thrilled to welcome the Deputy Mayor of East Staffs, Councillor Sheila McKiernan, pictured above, to formally open our new Halo Garden at Queen's Hospital Burton on a late September morning. Our guest of honour Pauline Spratt, pictured above right, who donated a generous legacy in memory of her beloved, late husband Bill, spoke about their many years together volunteering at the hospital. It was also great to see so many volunteers from Burton Conservation Volunteers and the BAC O'Connor Centre who helped with the digging and planting of the garden back in July.

The Halo Garden uses two-metre circular spaces (inspired by social distancing) to create a tranquil outdoor social space with circular seating made from recycled scaffolding planks. The trellis is made from pallets and the planting is all native species, such as elder, periwinkle and forget-me-nots, designed to encourage biodiversity. The site has a glorious view of the beautiful woodland opposite at Badgers' Wood, also part of the hospital grounds.

Laura Waters, head of arts, with Derby and Burton Hospitals Charity said, "We are delighted to have been able to install a Halo Garden at Queen's Hospital Burton and we are the first hospital in England to do so. The gardens were developed by a Glasgow-based team of landscape architects who wanted to provide landscaping specifically designed to encourage distanced socialising during the pandemic. The circular designs and planting are really beautiful and has been placed in a previously blank patch of grass at the hospital. It has truly transformed the space into a peaceful and welcoming space for staff and patients".



# Our charity

## Management of our charity Funds

### Our Strategy 2022 - 2027

#### Management of Our Charity Funds

The charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the UHDB staff to enable improved patient care. The funds are held across 219 individual charitable funds.

To be fully effective the charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that pro-active fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information is collected and maintained in accordance with all applicable laws concerning data protection regulations (GDPR) in respect of personal data.
- Support is provided to fund managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Grants are made in accordance with charity law, our governing document and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards the areas they tell us are most in need. When considering where to focus our attention our Corporate Trustee and, particularly, the members of the Charitable Funds Committee have regard to the Charity Commission for England and Wales's guidance on public benefit. All applicants are asked to consider how this will deliver public benefit within the Trust. The Charitable Funds Committee and Corporate Trustee have sight of these applications when considering them for approval. A full discussion is held as to whether each grant would in fact satisfy the public benefit.

The running costs are robustly monitored by the charity team and reported to the Charitable Funds Committee so that they have regular oversight of these costs. Expenditure is reviewed in detail, these running costs are minimised through efficient governance and administration. Similarly, the costs associated with fundraising events are measured against the level of income generated relating to that expenditure.

The Charity will also be mindful of the impact of grants made in order that it can ensure it uses its resources wisely.

#### Risk Management

The charity has its own Risk Register which has been presented and approved by both the Charitable Funds Committee and Corporate Trustee.

The charity senior team reviews the operational risks for the charity on a monthly basis.

The charity follows the principles of the Trust's Risk Management Policy.

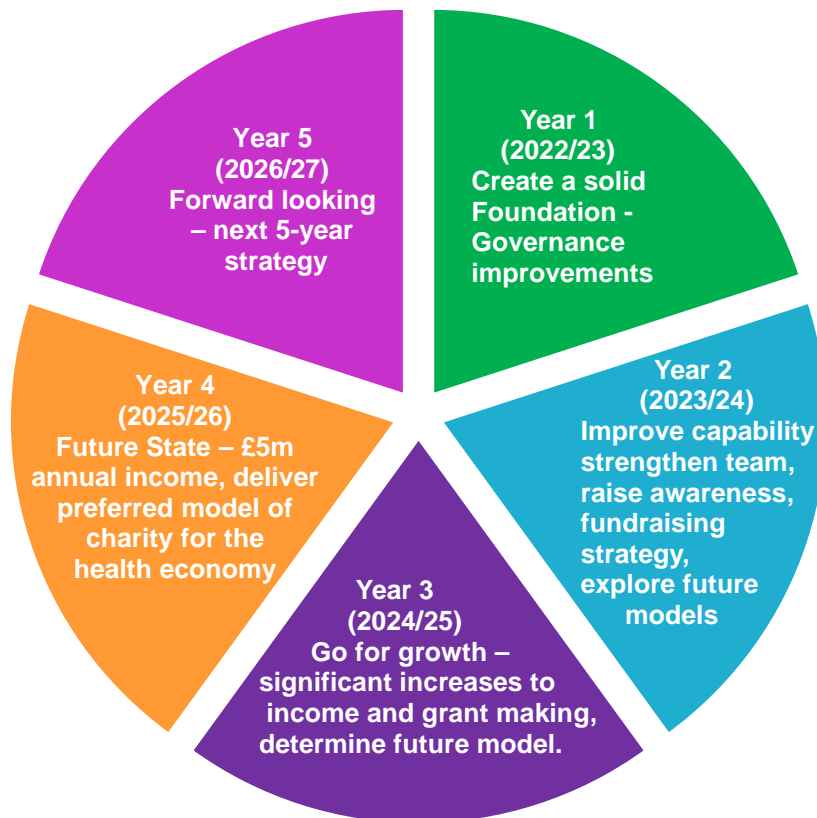
## Our strategy 2022-2027

This is year two of the charity's five year strategy.

Year 2 focuses on:-

- Improve capability - Strengthen the team- Key members of charity senior leadership team appointed
- Raise awareness - Engaging with our community - DBHC presence at internal and external events
- Fundraising strategy - Under development - charity head of fundraising establishing fundraising strategy
- Explore future models - Initial steps taken to explore potential conversion to independent Charity

The charity has looked to give particular focus to improving its capability through the appointment of key posts within the charity team, continuing to raise awareness of the charity and its work together with developing its future fundraising strategy. The charity has also been considering its future model and legal form going forward.



The charity has a five year strategy which sets out its aims as follows:-

- Year 1 - 2022/23 - Create a solid foundation - governance improvements.
- Year 2 - 2023/24 - Improve capability, strengthen team, raise awareness, fundraising strategy, explore future models.
- Year 3 - 2024/25 - Go For Growth - significant increases in income and grant making, determine future model.
- Year 4 - 2025/26 - Future state - £5m annual income, deliver preferred model of charity for the health economy.
- Year 5 - 2026/27 - Forward looking - next 5 year strategy.

Prem Singh

**Chair of Corporate Trustee**

**Chair, University Hospitals of Derby, and Burton NHS Foundation Trust**

**Date: 18.07.2024**



# Our charity

## Statement of responsibilities

### Statement of responsibilities

The Trustee is responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

The law applicable to charities in England and Wales require the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities Statement Of Recommended Practice (SORP).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, together with the changes being brought forward under the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in another jurisdiction.

### Signed On behalf of the Corporate Trustee



**Stephen Posey**  
**Chief Executive Officer**

**Date: 18.07.2024**

# Independent auditor's report

## Independent auditor's report to the Corporate Trustee of Derby & Burton Hospital Charity

### Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

PKF Smith Cooper Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 17, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made;
- management override of control;
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud;
- Reviewing Charitable Funds Committee minutes;
- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias. In particular performing tests of control for donation envelopes and review of specific fund expenditure.

It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at:  
<https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*PKF Smith Cooper Audit Limited*  
James Delve (Senior Statutory Auditor)

For and on behalf of

PKF Smith Cooper Audit Limited  
Statutory Auditors  
Prospect House

1 Prospect Pl,  
Derby  
DE24 8HG

Date: *23/07/24*



# Annual Accounts 2023/24

## Main financial statements

### Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the Charity's net assets during the financial year 2023/24.

It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in the Charity's funds for the reporting period.

		2023-24				2022-23			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
<b>Income and Endowments from:</b>									
Donations and Legacies	2	(1,969)	(49)	0	<b>(2,018)</b>	(1,415)	(417)	0	<b>(1,832)</b>
Charitable Activities		(97)	0	0	<b>(97)</b>	(50)	0	0	<b>(50)</b>
Other Trading Activities		(684)	0	0	<b>(684)</b>	(397)	0	0	<b>(397)</b>
Investment Income		(438)	0	0	<b>(438)</b>	(401)	0	0	<b>(401)</b>
Other Income		(10)	0	0	<b>(10)</b>	(14)	0	0	<b>(14)</b>
<b>Total Income</b>		<b>(3,198)</b>	<b>(49)</b>	<b>0</b>	<b>(3,247)</b>	<b>(2,277)</b>	<b>(417)</b>	<b>0</b>	<b>(2,694)</b>
<b>Expenditure On:</b>									
Raising Funds	3	876	0	0	<b>876</b>	762	0	0	<b>762</b>
Charitable Activities		2,942	107	0	<b>3,049</b>	2,562	94	0	<b>2,656</b>
<b>Total Expenditure</b>		<b>3,818</b>	<b>107</b>	<b>0</b>	<b>3,925</b>	<b>3,324</b>	<b>94</b>	<b>0</b>	<b>3,418</b>
<b>Net (Income)/Expenditure</b>		<b>620</b>	<b>58</b>	<b>0</b>	<b>678</b>	<b>1,047</b>	<b>(323)</b>	<b>0</b>	<b>724</b>
Transfers Between Funds		(185)	185	0	<b>0</b>	(10)	10	0	<b>0</b>
Net (Gains)/Losses on Investments		(521)	0	(1)	<b>(522)</b>	639	0	21	<b>660</b>
<b>Net Movement in Funds</b>		<b>(86)</b>	<b>243</b>	<b>(1)</b>	<b>156</b>	<b>1,676</b>	<b>(313)</b>	<b>21</b>	<b>1,384</b>
<b>Reconciliation of Funds</b>									
Total Funds Brought Forward		(9,654)	(648)	(338)	<b>(10,640)</b>	(11,330)	(335)	(359)	<b>(12,024)</b>
<b>Total Funds Carried Forward</b>		<b>(9,740)</b>	<b>(405)</b>	<b>(339)</b>	<b>(10,484)</b>	<b>(9,654)</b>	<b>(648)</b>	<b>(338)</b>	<b>(10,640)</b>

## Balance Sheet

The Balance Sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the Balance Sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2024				As at 31 March 2023			
		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds March 2024	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds March 2023
		£000	£000	£000	£000	£000	£000	£000	£000
Fixed Assets: Investments	7	9,224	405	339	<b>9,968</b>	8,960	648	338	<b>9,946</b>
<b>Total Non-Current Assets:</b>		<b>9,224</b>	<b>405</b>	<b>339</b>	<b>9,968</b>	<b>8,960</b>	<b>648</b>	<b>338</b>	<b>9,946</b>
Debtors	9	150	0	0	<b>150</b>	141	0	0	<b>141</b>
Stock	10	36	0	0	<b>36</b>	12	0	0	<b>12</b>
Cash and Cash Equivalents	11	820	0	0	<b>820</b>	721	0	0	<b>721</b>
<b>Total Current Assets</b>		<b>1,006</b>	<b>0</b>	<b>0</b>	<b>1,006</b>	<b>874</b>	<b>0</b>	<b>0</b>	<b>874</b>
Current Liabilities: Creditors	12	(490)	0	0	<b>(490)</b>	(180)	0	0	<b>(180)</b>
<b>Total Current Liabilities</b>		<b>(490)</b>	<b>0</b>	<b>0</b>	<b>(490)</b>	<b>(180)</b>	<b>0</b>	<b>0</b>	<b>(180)</b>
<b>Total Net Current Assets</b>		<b>516</b>	<b>0</b>	<b>0</b>	<b>516</b>	<b>694</b>	<b>0</b>	<b>0</b>	<b>694</b>
<b>Total Assets</b>		<b>9,740</b>	<b>405</b>	<b>339</b>	<b>10,484</b>	<b>9,654</b>	<b>648</b>	<b>338</b>	<b>10,640</b>
<b>The Funds of the Charity:</b>									
Endowment Funds	17	0	0	339	<b>339</b>	0	0	338	<b>338</b>
Restricted Funds	18	0	405	0	<b>405</b>	0	648	0	<b>648</b>
Unrestricted Funds	19	9,740	0	0	<b>9,740</b>	9,654	0	0	<b>9,654</b>
<b>Total Funds</b>		<b>9,740</b>	<b>405</b>	<b>339</b>	<b>10,484</b>	<b>9,654</b>	<b>648</b>	<b>338</b>	<b>10,640</b>

Signed On behalf of the Corporate Trustee



**Stephen Posey**  
**Chief Executive**

**Date: 18.07.2024**

## Statement of Cashflow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

	<b>Total Funds 2023-24 £000</b>	<b>Total Funds 2022-23 £000</b>
Cash Outflow from Operating Activities	(339)	(1,284)
Net Cash Inflow in Investing Activities	438	401
<b>Net Cash Change in Cash and cash equivalents</b>	<b>99</b>	<b>(883)</b>
Cash and Cash Equivalents at the Beginning of the Period	721	1,604
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>820</b>	<b>721</b>

# Notes to the accounts

## Introduction

These accounts have been prepared using the Going Concern convention. The Trustee consider that there are no material uncertainties affecting the current year's accounts. In future years, the Trustee have identified that there is a risk of a decline in donations, particularly in relation to legacy income. The Trustee have made adequate arrangements to mitigate these risks as outlined in the Annual Report.

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 36 onwards. The Charity acknowledges that from time to time there may be minor rounding differences between notes in the accounts and the main statements. Where those amounts account for less than £5k, the Charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

## 1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 31. There have been no changes in Accounting Policy for 2023-24.

## 2. Incoming Resources

Income from donations and legacies is further analyzed below.

	2023-24	2022-23
	£000	£000
Legacies and Donations In Memory	1,063	1,096
General Donations	864	675
Fundraising Income - 3rd Party	91	61
<b>Total Donations and Legacies</b>	<b>2,018</b>	<b>1,832</b>

	2023-24	2022-23
	£000	£000
Charitable Activities Income	97	50
Other trading activities	684	397
Other Income	10	14
<b>Total Other Activities</b>	<b>791</b>	<b>461</b>

	2023-24	2022-23
	£000	£000
Investment Income	438	401
<b>Total Investment Activities</b>	<b>438</b>	<b>401</b>



### 3. Resources Expended

#### Analysis of Charitable Fund Expenditure

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2023-24	2023-24	2023-24	2022-23	2022-23	2022-23
	£000	£000	£000	£000	£000	£000
<b>Net Charitable Activities:</b>						
Medical Equipment	548	0	548	734	0	734
Patient Education and Welfare	1,011	26	1,037	996	26	1,022
Medical Research	77	0	77	32	0	32
Staff Education and Welfare	786	68	854	413	68	481
<b>Net Charitable Activities</b>	<b>2,422</b>	<b>94</b>	<b>2,516</b>	<b>2,176</b>	<b>94</b>	<b>2,270</b>
<b>Plus Support Costs:</b>						
Support Costs	533	0	533	386	0	386
<b>Total Support Costs</b>	<b>533</b>	<b>0</b>	<b>533</b>	<b>386</b>	<b>0</b>	<b>386</b>
<b>Total Charitable Activities Costs</b>	<b>2,956</b>	<b>94</b>	<b>3,050</b>	<b>2,562</b>	<b>94</b>	<b>2,656</b>

#### Analysis of Expenditure on Raising funds

	2023-24	2022-23
	£000	£000
Fundraising Staff Costs	281	239
Advertising & Marketing Costs	35	31
Fundraising Expenditure	46	32
Lottery	513	460
<b>Total Raising Funds Costs</b>	<b>876</b>	<b>762</b>

### 4. Trustee Remuneration, Benefits and Expenses

Several of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2023-24, no expenses were paid by the Charity to any Trustee for this role.

### 5. Staff Costs and Remuneration to Key Charity Operational Personnel

As the end of 2023-24 the Trust employed 23 employees on behalf of the Charity (12 employees in 2022-23). The salaries are paid by the Trust and then are recharged to the Charity.

The Charity is led by the Charity Chief Officer and strategic support is received from the Executive Chief Financial Officer/Deputy CEO and the Assistant Director of Finance - Financial Services from the Trust. A proportion of their salary is recharged to the Charity. The salaries of all the Charity key operational personnel and the strategic support from the Trust are included in the table below. During the year, the Charity was recharged £4,605 in respect of remuneration paid to a member of the Corporate Trustee

During the year, the number of employees whose remuneration exceeded £60,000 was 2. 1 fell in the band £60,001 - £70,000 and the other fell in the band £110,001 - £120,000. There was 1 employee who joined in year whose equivalent full annual remuneration would be in band £70,001 - £80,000.

	2023-24	2022-23
	£000	£000
Salaries and Wages	694	392
National Insurance Costs (Social Security Costs)	70	42
Other Pension Costs	72	41
<b>Total Direct Staff Costs</b>	<b>836</b>	<b>474</b>
Payments for Bank/Agency Staffing	0	11
<b>Total Staff Costs</b>	<b>836</b>	<b>485</b>

## 6. Auditors' Remuneration

The external auditors' remuneration fee for 2023-24 for PKF Smith Cooper Audit Limited in respect of the statutory audit is estimated at £9k (2022-23 £9k) and is included as an accrual in the accounts.

## 7. Investments

The Charity investment funds held are managed by Cazenove Capital Ltd. The value of the Charity's investments held at fair value are shown in the table below. These are held in a multi asset fund on a 100% total return basis.

Asset Class	Percentage %	£000
Equities	70%	6,998
Bonds	12%	1,158
Alternatives	13%	1,342
Cash	5%	470
<b>Total</b>	<b>100%</b>	<b>9,968</b>

Movements in the fair value of the investments are recognised as gains or losses in the Statement of Financial Activities. Current investments have a fair value equal to the deposit amount.

	2023-24
	£000
Brought Forward	9,946
Disposals	(500)
Revaluation	522
<b>Carried Forward</b>	<b>9,968</b>

## 8. Financial Instrument Risk Analysis

The Charity Investments which are held by Cazenove Capital Ltd are held in a Multi Asset Fund and cash fund and are identified as being Medium to High Risk. The level of investments is monitored by the Charity Finance Team and are regularly reported to the Charitable Funds Committee. The external investment management advisors have also, during the financial year, attended the Committee meeting and provided an update on the investments. The Charity's financial operations are carried out in accordance with the Charity's Standing Financial Instructions and policies and the Trust Standing Orders and Standing Financial Instructions, as agreed by the Corporate Trustee.

## Currency risk

The Charity is principally a domestic organisation with the majority of transactions, assets and liabilities being in the UK and Sterling based. The Charity has no overseas operations and does not invest in currency hedging. The Charity therefore has low exposure to currency rate fluctuations.

## Interest rate risk

The Charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Trustee. The Charity contracts its investment management operations to an external company who manages the portfolio to mitigate as far as possible the fluctuations in interest rates. The current liabilities of the Charity are covered by identified cash resources and are therefore not subject to interest rate risk.

## Credit risk

The main income for the Charity is mainly in relation to legacy, grants and donations and sponsorship from the Charity's events. The Charity provides no services under contract. Income is only recognised as it is given to the Charity, meaning that the debtors of the Charity are low and the Charity's exposure to credit risk is minimal.

## Liquidity risk

Day-to-day expenses of the Charity are covered through donations, investment interest income earned, and receipts received during the year. This means that the Charity is exposed to a degree of liquidity risk in that there is a dependence day-to-day on sufficient income being generated into the Charity's bank account to meet obligations as they fall due. This risk is mitigated through reserves held in the Charity investment portfolio. If cash balances are forecast to fall below the limit set in the reserves policy, investments would be managed to increase the cash balance, in line with Charity policies.

## 9. Debtors

	2023-24	2022-23
	£000	£000
Trade debtors	1	10
Other debtors	(6)	(6)
Legacies	33	15
Prepayments and accrued income	122	122
<b>Total Debtors</b>	<b>150</b>	<b>141</b>

The legacies figure above relates to the Pecuniary Legacies where the Charity has been notified of an exact amount due from solicitors and legacy notification services.

## 10. Stock

	2023-24	2022-23
	£000	£000
Merchandise	36	12
<b>Total Stock</b>	<b>36</b>	<b>12</b>

## 11. Cash and Cash Equivalents

	2023-24	2022-23
	£000	£000
Charity Current Account	619	415
Charity Lottery Account	201	306
<b>Total</b>	<b>820</b>	<b>721</b>

## 12. Creditors

Amounts owed to the University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) on the 31 March 2024 relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not yet been recharged.

	2023-24	2022-23
	£000	£000
Trade creditors	164	47
Amounts owed to group	203	124
Accruals and deferred income	123	7
<b>Total Debtors</b>	<b>490</b>	<b>178</b>

## 13. Contingent Asset

The Charity acknowledges potential receipt of legacies at the point the Charity has been informed of these by Solicitors and a legacy notification service.

At the year end, the probable receipt in respect of outstanding legacy income is £253k (2023: £218k), however the maximum notified income could be as high as £916k (2023: £826k)

The Charity has accrued £33k (2023: £15k) therefore recognises that there is a possible contingent asset of £883k (2023: £812k).

## 14. Donated Items

During 2023-24 several donated goods were received by the Charity, however as these cannot be reliably measured, they have not been recognised in the financial statements.

## 15. Commitments

Of the total balance on 31 March 2024, the Charity has £3.150m (£2.068m in 2022-23) that it has designated and committed (not provided for as a liability in the accounts).

## 16. Related Party Transactions

The Charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all Charity staff and provides the Charity with office accommodation, legal services and is the responsible Corporate Trustee for the Charity.

The stakeholders in the Charity are the Patients, Board Members, Governors, and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the Charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the Charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payments of Charity supplier invoices which were initially paid by the Trust and refunded by the Charity to the Trust.

The Charity has also reimbursed revenue and capital payments of £433k (£582k in 2022-23) to the Trust for net payments made on its behalf.

At the end of the financial year £203k (£123k in 2022-23) was owed by the Charity to the Trust.

The Charity has seen purchases of £3,409 from the University of Nottingham and purchases of £280 from Royal College of Obstetricians and Gynaecologists during the financial year 2023/4. These are entities in which a trustee has declared an interest and to this end are hereby disclosed in these accounts.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity.

## 17. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from the hospital.

	2023-24	2022-23
	£000	£000
<b>Balance Brought forward</b>	(338)	(359)
Gains & Losses	1	21
<b>Balance Carried Forward</b>	<b>(339)</b>	<b>(338)</b>

## 18. Restricted Funds

The restricted funds held by the Charity are as follows: -

- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The Charity launched a DART Appeal (renamed Combined Cancer Appeal) aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for radiotherapy is restricted for this purpose.
- The Macmillan Cancer fund which is a grant for the benefit of cancer patients.
- The Pears Fund is for volunteer support for mealtime activities in the hospital which has been designated a restricted fund.

	2023-24	2022-23
	£000	£000
<b>Balance brought forward</b>	(648)	(335)
Income	(49)	(417)
Expenditure	107	94
Transfers	185	10
<b>Balance carried forward</b>	<b>(405)</b>	<b>(648)</b>

## 19. Unrestricted funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The Nightingale Macmillan Unit (NMU) funds are for the benefit of patients for the purchase of equipment and/or general services directly for patients within palliative care.



Other unrestricted funds are designated funds for purposes in keeping with the principles of the Charity and wishes of the donors. There is a UHDB General Fund, this fund is for general income and expenditure across the five hospitals within the Trust, and not for named purpose.

	2023-24	2023-24	2023-24	2023-24	2022-23	2022-23	2022-23	2022-23
	UHDB General Funds	NMU Funds	Other UHDB Unrestrict	Total Funds	UHDB General Funds	NMU Funds	Other UHDB Unrestrict	Total Funds
	£000	£000	£000	£000	£000	£000	£000	£000
<b>Balance brought forward</b>	<b>207</b>	<b>1,962</b>	<b>7,485</b>	<b>9,654</b>	<b>496</b>	<b>1,928</b>	<b>8,906</b>	<b>11,330</b>
Income	102	619	2,477	3,198	102	450	1,721	<b>2,273</b>
Expenditure	(586)	(332)	(2,901)	(3,818)	(391)	(416)	(2,513)	<b>(3,320)</b>
Transfers	0	0	185	185	0	0	10	<b>10</b>
Gains & (Losses)	0	0	521	521	0	0	(639)	<b>(639)</b>
<b>Balance carried forward</b>	<b>(276)</b>	<b>2,249</b>	<b>7,767</b>	<b>9,740</b>	<b>207</b>	<b>1,962</b>	<b>7,485</b>	<b>9,654</b>

## 20. Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2023-24	2022-23
	£000	£000
<b>Net (Income) / Expenditure</b>	<b>(156)</b>	<b>(1,383)</b>
Less Investing Activities	(438)	(401)
Increase/(Decrease) in Operational Creditors	310	(149)
(Increase)/ in Stock	(24)	(3)
(Increase)/Decrease in Operational Debtors	(9)	(8)
Net (Gains)/Losses on Investments	(22)	660
<b>Cash (In)/Out Flow from Operating Activities</b>	<b>(339)</b>	<b>(1,284)</b>

	2023-24	2022-23
	£000	£000
Income from Investments	438	401
Funds reinvested	0	0
<b>Cash (In)/Out Flow from Investing Activities</b>	<b>438</b>	<b>401</b>

## Accounting policies

The Charity is required to compile its accounts in accordance with the Statement of Recommended Practice (SORP) 2019 based on FRS102. These accounts have been prepared using the Going Concern basis of accounting. These accounts have been prepared under the historical cost convention unless otherwise specified within these accounting policies. The accounting policies have been applied consistently

### Accounting Convention

The financial statements are prepared in accordance with Charity Law. The Charity is considered a Going Concern. The accounting policies of the Charity have been written with due consideration to FRS 102 in accordance with the Charity Commission SORP 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the Charity.

The following accounting policies have been consistently applied to the Charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years' financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature, and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as "Restated."

### Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the Charity.
- Measurement – the monetary value or amount of the income can be measured reliably, and the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

The main sources of funding for the Charity are:

- Donations, Lottery, Fundraising and Giftaid - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the Charity cannot claim entitlement to those funds. However, income may be recognised sooner where the three criteria of recognition can be demonstrated.
- Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.

- Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met.
- All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts.

Services provided by volunteers such as fundraising, event volunteering and office assistance, are not recognised in the SOFA.

Incoming resources from the endowment fund are unrestricted. Income reported in the Statement of Financial Activities will be shown gross before any deductions for administration costs or other costs.

## Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Obligation – once there is a legal or constructive obligation to make a payment to a third party.
- Timing – there is reasonable certainty when payment will be made.
- Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the Charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Charitable Activities include some staff costs and payments made from individual funds in the achievement of the Charity's objectives. These costs are directly charged to the fund to which they relate. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Other costs include advertising, marketing and fundraising costs, audit fees, banking, and legal charges.

## Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high-quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

## Fixed Assets

The Charity does not hold any fixed assets directly for the purpose of the Charity, this includes intangible fixed assets.

The expenditure by the Charity, which is capital in nature, is deemed to be on behalf of UHDB. The Trust will recognise and account for any resultant Fixed Asset.

## Cash Assets

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

## Structure of Funds

The Charity recognises funds in two categories: -

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds; this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gain on investments and endowments.

The Trustees can agree to earmark unrestricted funds for set purposes, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purposes. At the point that the general-purpose funds reach an appropriate level, the Trustee may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

## Investments

The Charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day-to-day management of investments is undertaken by a third-party investment management company. The contract for the management of the Charity's investments is retendered at least every three years.

Investment assets are recognised in the Balance Sheet in terms of market value. These are initially recognised at cost, which is equivalent to market value, then revalued in line with movements in market value. These movements are recognised as a profit or loss in the SOFA. Property investments are revalued by the third-party investment management company annually.

The Charity investments are held in a multi asset and cash fund by the investment managers and the total portfolio amount is included in the balance sheet.

## Gains and Losses

Gains and losses occur due to changes in the value of the Charity's investments, including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Unrealised gains and losses are calculated as the difference between market value at the year end and the opening market value.

## Pension Contributions

Pension costs are recorded in the Charity accounts on an accrual basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for Charity employees are included within the Trust accounts.

## Reserves Policy

This policy sets out the circumstances and limitations for holding reserves by Derby and Burton Hospitals Charity (the Charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustee's discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free.'

The Trustee is under the legal duty to apply for charity funds within a reasonable time of receiving them. This policy aims to set out: -

- The reasons why the Charity holds reserves.
- What level of reserves the Trustee believes the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

The Trustee considers it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly that the charity cannot meet its obligations.
- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds are not assisting in the achievement of the Charity's objectives (i.e a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day-to-day operations and governance arrangements of the Charity for one year.

Where the generally available reserves are below the minimum balance, the Charitable Funds Committee shall consider alternative funding sources focusing on the day-to-day operations and governance arrangements of the Charity.

If it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity or alter its structure accordingly. A generally available reserve balance of one year for day-to-day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

## VAT Policy

This policy should be read in conjunction with the VAT policy for UHDB NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.



The Charity does not hold an independent VAT registration, however, is included within the registration for UHDB NHS Foundation Trust.

It is the policy of the Charity to recover all VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The Charity should operate within the VAT policy of the Trust.

## **Stock Policy**

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

## **Debtors and Creditors**

Trade and other debtors are recognised at the settlement amount due after any discount offered and net any bad debt provision. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors are recognised where the charity has a present obligation resulting from a past event that is expected to result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

## **Critical Estimates & Judgements**

Estimates and judgements are continually evaluated and are based on historical evidence and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions used by the Charity are not deemed to have a significant risk of causing material adjustments to the carrying amounts of assets and liabilities within the next financial year.

# Glossary

## Accounting Policy

These outline how the Charity treats events or transactions during a financial year within the Financial Statements.

## Balance Sheet

The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or must be used for specific purposes because of legal restrictions placed on their use.

## Cash

Amounts held in the bank account of the Charity or in cash holdings.

## Cash Equivalents

Investments which can be converted to cash quickly (within 3 months).

## Statement of Cashflow

This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

## Commitments

Agreed amounts of expenditure which at the balance sheet date have not yet been ordered.

## Contingent Asset

Possible amounts due to the Charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the Charity, however the Charity could not reliably estimate the value of the amount owing.

## Corporate Trustee

The Trustee of a charity are those who are responsible for its governance. In the case of the Charity, which is the Corporate Trustee. This is the legal form of the Charity.

## Creditors

Amounts due to be paid by the Charity as at the balance sheet date.

## Debtors

Amounts owed to the Charity as at the balance sheet date.

## **Endowment**

A financial endowment is a donation of money or property to a non-profit organisation for the ongoing support of that organisation. Usually, the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

## **Fixed Assets**

These are the long-term assets of the Charity which assist in the delivery of its objectives such as land, building, software, and equipment.

## **Gains**

An increase in the value of the Charity's financial assets.

## **Incoming Resources**

Income due to or received by the Charity. This includes donations, investment income and sales of goods or services.

## **Investments**

Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the Charity.

## **Notes to the Accounts**

The Notes to the Accounts provide the reader with additional information to help understand the true financial position of the Charity.

## **Prior Year Accounts**

The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the Charity.

## **Provisions**

Amounts set aside by the Charity to finance an event which has taken place for which the Charity is not certain of the exact financial cost. Typically, this would be because of an ongoing legal case.

## **Related Party**

An individual or entity which is not deemed to be wholly separate from the Charity. This would encompass the Corporate Trustee or any donor who the Charity is reliant upon for the normal operations of the charity to continue.

## **Remuneration**

The amount paid to or on behalf of a person working on behalf of the Charity in exchange for services provided.

## **Restricted Funds**

Charitable donations where their use is bound by legal restriction.

## **Statement of Financial Activities**

This is a financial report detailing the change in the Charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

## **Stock**

Stock is valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

## **Unrestricted Funds**

Charitable donations which are available to the Charity to use for any purpose which furthers its objectives. Supporters typically request areas to which they would like the donation made, however there is no legal requirement to comply with this.

## **Value Added Tax (VAT)**

This is a national tax on goods and services. The Charity is subject to some VAT relief which reduces the cost of delivering its objectives.

# How To Contact The Charity For Further Information

## By Email

UHDB.charity@nhs.net

## By Post

Derby & Burton Hospitals Charity  
Royal Derby Hospital  
Uttoxeter Road Derby  
DE22 3NE

## By Phone

01332 785731 – General Enquiries  
01332 788861 – Events and Fundraising  
01332 785828 – Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)



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