Derby and Burton Hospitals Charity

England & Wales · Charity number 1061812

Details

Other names	DERBY HOSPITALS CHARITABLE TRUST, DERBYSHIRE ROYAL INFIRMARY CHARITABLE TRUST, DERBYSHIRE ROYAL INFIRMARY NHS TRUST, THE SOUTHERN DERBYSHIRE ACUTE HOSPITALS CHARITABLE TRUST
Status	Registered
Legal form	Other
Registered	1997-04-11
Register	View on the Charity Commission register

Contact

Address	Royal Derby Hospital Uttoxeter Road Derby DE22 3NE
Phone	01332785731
Email	uhdb.charity@nhs.net
Website	www.dbhc.org.uk

Activities

Objects: FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE WHOLLY OR MAINLY FOR THE SERVICES PROVIDED BY THE DERBY HOSPITALS NHS FOUNDATION TRUST

Activities: Derby & Burton Hospitals Charity exists to support all aspects of the work of University Hospitals of Derby & Burton NHS Foundation Trust. Donations to the charity enable the hospital to offer those extras that are not provided from NHS statutory funding , but make a real difference. Donations are used to improve facilities, provide extra equipment, support research and help with staff training.

Downloaded from opencharities.uk/ew/1061812

Classification

- **How:** Makes Grants To Individuals, Provides Other Finance, Provides Human Resources, Provides Services, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- Derbyshire
- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,187,000	£5,586,000	£8,826,000	24
2024-03-31	£3,247,000	£3,925,000	£10,484,000	23
2023-03-31	£2,694,000	£3,418,000	£10,640,000	12
2022-03-31	£2,350,000	£2,628,000	£12,024,000	12
2021-03-31	£2,536,000	£2,127,000	£11,624,000	10

Trustees

Name	Role	Appointed
UNIVERSITY HOSPITALS OF DERBY & BURTON NHS FOUNDATION TRUST		2018-07-01

Downloaded from opencharities.uk/ew/1061812

Derby and Burton Hospitals Charity

England & Wales - Charity number 1061812

Accounts

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Derby & Burton Hospitals Charity

Registered Charity Number- 1061812

Annual Report and Accounts for 2024/2025

1 APRIL 2024 - 31 MARCH 2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Contents

The Corporate Trustee foreword	4
Our charity vision	5
Our mission	5
Our achievements 2024/25 • Faster Diagnosis and Treatment for Hepatobiliary-Pancreatic Cancers • Support to Patients Undergoing Anti-Cancer Treatment • Supporting Our Leaders to Be Compassionate & Inclusive	5 - 7
Financial Review, External Advice, Reserves, and Investment Policies	8
Our charity structure, governance, and management	9 - 10
Our Corporate Trustee members	11 - 12
Our charity - Review of the year by the Charity Chief Officer	13
Charity in Focus • Challenge 1000 • Inaugural Showcase Event	 14 15
Management of our charity funds	16
Risk Management	16
Our strategy for 2022-2027	17
Statement of Responsibilities	18
Annual accounts - Independent Auditors' Report	19
Main Financial Statements	
Statement of Financial Activities	22
Balance Sheet	23
Statement of Cashflow	24
Notes to the Accounts	25 - 31
Accounting Policies	32 - 36
Glossary	37 - 39
How to contact your charity	40

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Annual Report 2024/25

Our Mascot, Lambie and Chief Officer, Jill Matthews with Derbyshire County Cricket Club
Thank you for choosing us to be your Charity of the Year for 2025

One of our wonderful Volunteers and Lambie on one of the Buggies jointly funded by the charity and the League of Friends for Royal Derby Hospital

A puppet theatre (funded by Air Arts) came in to deliver performances
centered around disabled and injured characters, so children felt represented.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Foreword by the Interim Chair of the Corporate Trustee

Welcome to the Annual Report and Accounts for Derby & Burton Hospitals Charity for the financial year 1st April 2024 to 31st March 2025.

On becoming the Interim Chair of the Trust, I also became the Interim Chair of the Corporate Trustee for Derby & Burton Hospitals Charity. Through this role I have been privileged to see the work of the charity in action.

The focus for this year's Annual Report is equity, diversity, and inclusion together with sustainability.

The charity has supported the Trust to enable it to initiate a compassionate and inclusive leadership programme which has been rolled out to its most senior leaders as the first phase of the programme which will ultimately be shared with all colleagues in Team UHDB.

We will hear from leaders who were part of the initial cohorts on their learning points from the programme and the impact on their leadership styles as a result. This is an extremely important and positive programme for the Trust which underpins delivery of our 'Exceptional Care' strategy and is a key enabler to deliver the strategic goal to 'embed a compassionate and inclusive culture, which engages and empowers all our people to be their very best at work and who are supported to grow and develop to reach their full potential'.

The charity was therefore pleased to be able to provide the necessary support for this programme to take place as not only does the charity look to support the Trust with its strategic aims but also looks to support its staff to be compassionate and caring to our patients and their families.

As well as supporting our patients and staff the charity looks to support the local community it serves. In late May and mid-June, the Charity Team attended the England v Pakistan one day international cricket matches in Derby to host a health marquee with colleagues from the Integrated Care System (ICS). The event enabled the Charity Team to speak to members of the public about the work of the charity and enabled ICS colleagues to provide blood pressure and atrial fibrillation (AF) testing. Identifying those within the community that needed to seek further medical advice for issues highlighted through these tests.

It has also been pleasing to see members of Team UHDB take on various challenges during the year to raise funds for their wards and departments as part of Challenge1000. It clearly demonstrates we have a caring and dedicated workforce always striving to do the best for their patients and their families. As a result, the charity has been able to provide enhancements to support our patients and make their experience just that little bit better when they are at their most vulnerable.

The Derby & Burton Hospitals Charity, with oversight of the Corporate Trustee, will be continuing to pursue its transition to become a Charitable Incorporated Organisation during 2025/26.

Therefore, as Interim Chair of the Board of The University Hospitals of Derby and Burton NHS Foundation Trust, which acts as Corporate Trustee to the Charity, I am delighted to present the Derby and Burton Hospitals Charity Annual Report and Accounts for the year ending 31 March 2025, in accordance with the Charities Act 2022.

Ian Lichfield
Interim Chair, Corporate Trustee/
University Hospitals of Derby and Burton NHS Foundation Trust

Date: 29th July 2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity

Vision/mission/achievements

Who we are/Our vision

Derby and Burton Hospitals Charity (The Charity) is a registered Charity (registration number 1061812) and partners with The University Hospitals of Derby and Burton NHS Foundation Trust to provide exceptional care together.

The object of the charity is lodged with the Charity Commission, and states that this is:

> "For the Trustee shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to University Hospitals of Derby and Burton NHS Foundation Trust."

The charity aims to achieve this through supporting staff to care for patients in safe, high-quality environments, using the latest equipment, technology and learning and contributing to the future of health through a commitment to research and development. The charity provides a public benefit to the patients it serves and the staff who support and treat our patients. The charity is aware that its role is not to replace or subsidise NHS healthcare, but to complement and enhance it.

Our Mission

To serve the population of Derby, Derbyshire, and Staffordshire by:

- helping to support studies and medical research to understand better the diseases affecting our patients today so that we can develop the cures and therapies of tomorrow
- enhancing the care our partner hospitals can offer through new equipment and building improvements to deliver better facilities
- investing in the people who work in our hospitals through training and wellbeing support that in turn will support our colleagues to create a caring environment for the patients receiving care, their families, and visitors.

The charity continues to assess the impact of the grants it makes and the projects/equipment it looks to support. This is through evaluation of these projects and by working with those wards/departments in receipt of these grants to seek feedback from staff and patients. The case studies contained within this Annual Report and Accounts aim to underline this impact.

The charity is mindful of the diverse nature of our beneficiaries and aims to be equitable and inclusive in its charitable activities to support both the patients we treat, the communities in which they live and our colleagues who look after them thereby realising public benefit and achieving our charitable purposes.

Our achievements 2024/25

The charity is a grant-making charity, and these grants are made in accordance with charity law, our governance manual and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need.

When considering where to focus our attention the Corporate Trustee and, in turn the Charitable Funds Committee have regard to the Charity Commission for England and Wales' guidance on public benefit and what this means for the charity. This also includes consideration of whether the grant being requested is equitable and inclusive and addresses areas of diversity. We aim to enhance the patient experience for people irrespective of their ethnicity, beliefs or personal or family circumstances.

The charity has also made key appointments to Derby & Burton Hospitals Charity Team to ensure that the operational management of the charity is supported and sustainable.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

The charity has continued to run a hospital lottery for which the appropriate Gambling Commission Licences are held. The charity is mindful of its responsibility with regard to appropriate gambling and restricts the number of plays permitted per person. The charity is a member of the Lotteries Council, and they will meet our obligations to make a RET (Research, Education and Treatment) contribution annually. The Charity also supports addiction recovery as part of its charitable activities. The charity has realised £1m from the lottery and the Gambling Commission states that external review is required. This will therefore be reviewed by the charity's external auditors as part of their year-end audit.

The charity continues with its aim to increase its income year on year through its charitable activities and thereby provide even greater support to its beneficiary groups.

Faster Diagnosis and Treatment For Hepatobiliary-Pancreatic (HPB) Cancers

The charity were pleased to be able to fund the purchase of a SpyGlass Cholangioscope at the cost of £93,000. Endoscopic Retrograde Cholangiopancreatography (ERCP) is an endoscopic procedure used to diagnose and treat conditions of the biliary ducts and pancreas. In some cases, such as indeterminate strictures or difficult stones standard ERCP may only be partially successful leading to the need for patients to undergo multiple procedures. SpyGlass ERCP is an advanced form of ERCP where a separate ‘baby’ scope is passed through the ERCP scope, facilitating access into the bile duct to allow direct visualisation of indeterminate strictures and improved quality of biopsy samples and more effectively guide stone therapy compared to standard ERCP.

Approximately 10-15% of biliary stone cases are considered difficult and cannot be treated effectively using standard ERCP techniques. Spyglass ERCP allows use of a technique called Electrohydraulic Lithotripsy (EHL) to fragment the stone and under direct visualisation leading to improved rates of stone clearance at first ERCP. Two-thirds of patients with biliary strictures have an underlying HPB cancer. Performing biopsies under direct visualisation using the SpyGlass system increases sensitivity enabling faster, more accurate diagnosis and reduced re-admission rates. This means patients do not need to travel to other hospitals for treatment and can be seen and treated faster. It is expected that the requirement for this type of treatment will increase as centres develop experience using this technique to manage difficult stones and it develops an increasingly prominent role in HPB cancer pathways.

Support to Patients Undergoing Anti-Cancer Treatment

The charity has supported the provision of five scalp cooling machines at a cost of £95,000. The scalp cooling machine reduces patients' risk of losing their hair when they are receiving anti-cancer treatments. This enabled the service to become more sustainable and provide additional resource thereby increasing the service and the number of patients that could benefit from this support.

This is an optional service that patients can choose to have. Allowing patient choice incorporates all aspects of diversity, inclusion, and equality. This service is unique to UHDB and is not offered to patients visiting other local hospitals.

The above examples of grants made both support the charity's aim to enhance the care our partner hospitals can offer through new equipment and building improvements to deliver better facilities.

Supporting Our Leaders To Be Compassionate & Inclusive

The Charitable Funds Committee and Corporate Trustee supported the establishment of the Compassionate and Inclusive Leadership programme and approved expenditure of £1.5m. The initial roll out of this development programme was aimed for senior leaders but ultimately this will be accessed by all colleagues within UHDB.

It was acknowledged that there was national and international evidence that supporting leadership development in healthcare management and clinical teams improved outcomes for patients. It was also acknowledged that the result of this programme would make staff more effective in their roles and therefore this was in line with guidance set out by the Charity Commission for NHS Charities.
On assessment it was acknowledged that this met at least three charitable purposes as outlined by the Charities Act 2011.

.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

- The advancement of health or the saving of lives
- The advancement of education
- The promotion of equality and diversity.

The public benefit for Derby and Burton Hospitals Charity (as set out in our governance document) is primarily derived from the advancement of health or the saving of lives. This also supports the charity's aim to invest in the people who work in our hospitals through training and wellbeing support that in turn will support our colleagues to create a caring environment for the patients receiving care, their families, and visitors.

Those colleagues undertaking the first cohorts of the programme have shared their feedback on what they have taken from the programme, including those shown below:-

What have I put into practice? What Next?

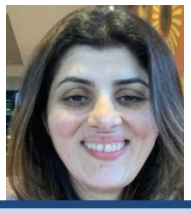
Debra Auskerin
Operational Therapy Lead for DME and Specialist Medicine

What have I put into practice

- I have used process mapping in my teams to look at caseload management and ward handovers which has been part of time out sessions

What next?

- I have been inspired by the facilitators which has ignited a passion for C&I leadership that I would like to pursue further by learning about opportunities within the C&I faculty



Gauri Sankhe,
Associate Specialist Anaesthesia and SAS Advocate at UHDB

What have I put into practice
This brought me meaning to the words and implementation of these meaningful conversations into my daily routine and understanding of the safe environment and creating one !

Rowland Agidee
Chief Data & Analytics Officer

What have I put into practice – what changes have I made?

- Implemented a more inclusive approach to decision-making, actively seeking input from diverse team members before finalising strategies.
- Introducing 'listening sessions' where I practice active listening without immediately offering solutions, allowing team members to voice ideas freely.
- Begun regularly checking in with all our tactical and operational managers to understand their context and challenges. I ensure organisational priorities and underlying rationale clearly communicated across all levels of our department. This approach has fostered better understanding and led to more collaborative problem-solving.

What next?

- I aim to more actively champion C&I leadership across the organisation.
- I plan to establish a mentorship programme specifically designed to support and develop underrepresented groups in leadership roles.
- Exploring opportunities to contribute to an internal UHDB C&I faculty, potentially developing a module(s) that delivers compassionate and inclusive leadership training tailored specifically for our local context and integrates data-driven decision-making with compassionate leadership principles. This aligns with my commitment to not only drive technical excellence but also foster a culture of empathy and inclusivity at the highest levels of our organisation.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Financial Review

Financial Review

At the 31 March 2025, the total held for Derby & Burton Hospitals Charity across the 225 individual charitable funds was £8.826 million.

The total balance of funds held with the Investment Advisors Cazenove Capital Ltd for the Charity on 31 March 2025 was £8.709 million.

The total income received for the Charity from 1 April 2024 to 31 March 2025 excluding unrealised gains was £4.187 million against the budgeted position of £3.816 million.

The total expenditure for the Charity from 1 April 2024 to 31 March 2025 was £5.586 million against a budgeted figure of £5.614 million.

At the 31 March 2025, the overall budget for the Charity reports a favourable position of £141,000 against the overall budgeted figure.

External Advice

The charity is advised by Cazenove Capital Ltd for management of the charity's investments and holds a bank account with Lloyds. The charity has commissioned 360 Assurance to provide internal audit reviews and PKF Smith Cooper Audit Limited as its external auditors.

To support the charity's preparations to become a Charitable Incorporate Organisation, legal advice has been sought on behalf of the Corporate Trustee, from Withers Worldwide.

Reserves' Policy

The charity is required to have a reserves policy in place. This is in place and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. The minimum level of the reserves held by the Charity should range between £2.3m to £2.9m, which is equal to one year’s operational costs at £850k per annum and estimated annual commitments of £1.5m to £2m. Reserves are made up of cash held at the bank and the charity investments. Cash held at bank should range between £0.5m - £1m in order for the charity to meet its day-to-day cashflow requirements. For further details see Accounts Policies.

Investment Policy

Under the Trustee Act 2000, there is a requirement to have a written investment policy. There is also a need to demonstrate the policy and investments are reviewed periodically, to ensure that charitable funds are being managed in the best interest of the furtherance of the charity’s objectives. The investment policy should address the considerations as set out in the Charity Commission guidance - Charities and Investment Matters a guide for Trustees (CC14). This is in place for the charity and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. Sufficient funds will be held in cash to meet the requirements of the reserves policy. The remaining funds which meet the overall reserves requirement as well as restricted and designated funds will be invested to achieve returns which will be utilised to meet charitable objectives. The balance of funds held in cash and financial investments are subject to review and are managed in line with the short-, medium-, and long-term plans of the Charity.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity structure, governance and management

Our Charity Structure, Governance and Management

The University Hospitals of Derby and Burton NHS Foundation Trust, through its Trust Board, act as the Corporate Trustee of the Derby & Burton Hospitals Charity. The corporate trustee has established a Charitable Funds Committee (the committee), which reports to the corporate trustee on a regular basis.

The committee meets at least four times per year and is made up of five members, comprising three non-executive directors of the Trust, and two executive directors (Executive Chief Financial Officer and Executive Chief Nurse.)

The committee's terms of reference were subject to their annual review during the year and include:-

- Ensuring the stewardship and effective management of funds which have been donated, bequeathed, and given to Derby & Burton Hospitals Charity for charitable purposes
- Determining an investment strategy and arrangements for the investment of funds which are not immediately required for use
- Co-ordinating the provision of assurance to the Trust acting as corporate trustee of the funds, that the funds are accounted for, deployed, and invested in line with legal and statutory requirements.
- Considering and recommending of the annual report & accounts for charitable funds for submission to the Trust Board acting as corporate trustee of the funds for approval.

On behalf of the trust board, the corporate trustee approves all major decisions, and the overall responsibility for the activities of the charity remains with them. The charity has its own scheme of delegation which is approved by the corporate trustee and sets out the delegated authority levels for the corporate trustee, charitable funds committee and members of the Charity Senior Leadership Team as appropriate.

The trust board do not receive any remuneration for their role as corporate trustee.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Uttoxeter Road, Derby, DE22 3NE.

The charity registration number is 1061812. The charity is also registered with the Fundraising Regulator. The Fundraising Regulator is the independent regulator of charitable fundraising in England, Wales, and Northern Ireland. The Fundraising Regulator, in their Code of Practice, sets out the standards that apply to fundraising carried out by all charities and third-party fundraisers in the UK. The charity adheres to the Fundraising Code of Practice. The charity has a Fundraising Policy in place which sets out its process with regards to fundraising activities. Fundraising activities and events are overseen by the Head of Fundraising. The charity will seek volunteers to support its fundraising events, and these volunteers will receive an event specific induction and training appropriate to their role at the fundraising event.

The charity ensures that it complies with the Trust's policy with regard to any complaints it receives and aims to respond in a timely manner to concerns raised. The Charity Senior Leadership Team reviews the complaints received and any themes or areas of learning that need to be considered in order that its operational management can be improved as a result.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

The charity's governing document is the Declaration of Trust dated 13 March 1997 as amended by statutory instrument of 18 March 1999 together with supplementary deeds of 16 November 1999 and 17 August 2004.

This was then further amended on 6 November 2018 following the merger of Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust in July 2018 to form University Hospitals of Derby and Burton NHS Foundation Trust. The charity was then renamed Derby & Burton Hospitals Charity to recognise this merger.

The corporate trustee having reviewed how the Charity can best support the Trust and beneficiaries sustainably into the future, has considered and supported the transition of the charity to become a charitable incorporated organisation (CIO). This allows the charity to look to alternative sources of income in keeping with both its charitable purpose and under the new incorporated status. Thereby, continuing to support its main benefactor, UHDB, but also the wider communities under the care of the Trust. Due process will be followed as set out by the Charity Commission for England and Wales and the assets of the charity will be transferred from the current corporate trustee charity to form the new Charity with charitable incorporated status.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity
Corporate trustee members

Our corporate trustee members

The charity works to support The University Hospitals of Derby and Burton NHS Foundation Trust, across all the five sites under the umbrella of the Trust (Royal Derby Hospital, Queens Hospital Burton, Florence Nightingale Community Hospital, Sir Robert Peel Community Hospital and Samuel Johnson Community Hospital) together with the wider communities across Derby, Derbyshire, and Staffordshire. Full details of the Trust Board related parties are disclosed in the UHDB Annual Report and Accounts.

Members of the corporate trustee are advised on their roles and responsibilities through the sharing of appropriate guidance together with induction and training on appointment. The corporate trustee has its own terms of reference.

The current list of trust board members, who sit as the corporate trustee, is shown in the table below:-.

Executive director	Position held	Change during the year (if applicable)
Stephen Posey	Chief Executive Officer	N/A
Chris Sands*	Executive Chief Financial Officer	Appointed November 2024
Garry Marsh*	Deputy Chief Executive/ Executive Chief Nurse	Appointed Deputy CEO November 2024
Andrew Hall	Executive Chief Operating Officer	Appointed as Executive Chief Operating Officer June 2024.
Dr Gisela Robinson	Executive Chief Medical Officer	Appointed Executive Chief Medical Officer April 2024
Amanda Rawlings	Executive Chief People Officer	N//A
Debbie Loke	Executive Chief Digital Information Officer	Appointed July 2024
Rebecca O'Connor**	Executive Director of Corporate Development	N/A
Executive directors left during the year	**Position held**	**Change during the year (if applicable)**
Simon Crowther	Deputy Chief Executive Officer/ Executive Chief Financial Officer	Left September 2024
William Monahan	Executive Chief Digital Information Officer	Left August 2024

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Non-executive directors	Position held	Change during the year (if applicable)
Prem Singh	Trust Chair	Joined 20/05/2024
Sardip Sandhu* (Chair of Charitable Funds Committee)	Non-Executive Director	Appointed 15/02/2021 and term extended on 14/02/2024 to 14/02/2027.
Justin Shannahan*	Non-Executive Director	Reappointed November 2021 for term of office 01/06/2022 to 31/05/2026
Dr Jaspal Taggar*	Non-Executive Director	Appointed 01/05/2023
Ian Lichfield	Non-Executive Director	Appointed 01/05/2023
Christopher Harrison	Non-Executive Director	Appointed 01/06/2023
Non-executive director changes during the year	**Position held**	**Change during the year (if applicable)**
Kathy McLean	Trust Chair	Left 30/04/2024
Prem Singh	Trust Chair	Joined 20/05/2024
Nicky Clarke	Non-Executive Director	Appointed 01/07/2024 Interim Vice-Chair - May 2025
Billie Lam	Non-Executive Director	Appointed 01/05/2023 left 31/05/2025
Nikant Ailawadi*/**	Associate Non-Executive Director	Appointed 01/05/2023 left 31/05/2025
Ian Lichfield	Non-Executive Director	Appointed Interim Chair 07/04/2025

* Members of the Charitable Funds Committee
**non-Voting members of the Corporate Trustee

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity

Introduction from Jill Matthews, Charity Chief Officer

Firstly, the charity welcomes the ongoing support from the University Hospitals of Derby and Burton NHS Foundation Trust and that of our Chair of the Corporate Trustee, Prem Singh and Interim Chair, Ian Lichfield.

The charity is proud to continue to support the patients, staff, and the families of the communities we serve.

This is the third year of our five-year strategy which aims to better establish the charity as a trusted partner to the University Hospitals of Derby and Burton NHS Foundation Trust (UHDB), raising our profile amongst our patients, their relatives and loved ones, our colleagues, our staff networks, and those who live and work in our communities.

The main aims of the third year of our strategy were to grow our income, increase our grant making, make progress towards securing our future governance and organisational form and continuing to align to the UHDB strategy following this having been reviewed and refreshed.

The financial year 2024/25 saw the launch of a new initiative for the charity, that of "Challenge 1000", a challenge issued to our staff to raise much needed funds for their patients in their wards and departments. Team UHDB did not disappoint and did indeed rise to this challenge. During 2024/25, 12 teams took part using the supporting fundraising pack and raised £41,000. We have shared some photographs of their activities later in this report. This is soon to be launched for its second year.

We continue to work hard in strengthening our links with the different communities across Derby, Derbyshire, and Staffordshire. We pride ourselves in getting out and talking to and engaging with colleagues, local businesses, partner organisations to name a few and as referenced by the Chair of the Corporate Trustee to his visiting the cricket.

We are grateful for the ongoing support of the Derbyshire County Cricket Club and for choosing us again as their Charity of the Year for 2025. This provided the opportunity in late May to attend the England v Pakistan one day international cricket match in Derby to host a health marquee with our colleagues at the Integrated Care Board (ICB). The event enabled us to speak to members of the public about our work and enabled the ICB colleagues to provide blood pressure and atrial fibrillation (AF) testing. A number of people were deemed to have higher than normal ranges and so were referred back to their GP. This collaborative approach to engaging with communities continued in June with another chance to talk to our communities with a focus on men's mental health and which coincided with Men's health week.

The charity also held a charity showcase event in the newly refurbished Childrens Outpatient Department at the Royal Derby Hospital. A great evening was had by all, and we were able to introduce our wonderful staff to members of the local business community. They used the opportunity to share the tremendous work they are doing to enhance the services they provide to our patients following the support provided by the charity.

The charity, with the approval of the Corporate Trustee, continues to pursue its move towards becoming a Charitable Incorporated Organisation. It is envisaged that this will come into force no later than 31st March 2026.

The charity team are directly employed by The University Hospitals of Derby and Burton NHS Foundation Trust (with NHS contracts of employment). The salaries of all members of the charity team are recharged to the charity, which funds these costs through the operational budget. The charity has continued to strengthen its team with appointments to both the Stakeholder Management & Engagement Team and the Fundraising Team during the year. These appointments being to achieve our aim of becoming a well recognised and respected charity presence in the Derby, Derbyshire, and Staffordshire areas.

The charity also receives financial advice from the University Hospitals of Derby and Burton NHS Foundation Trust. This support is managed and provided by the Executive Chief Financial Officer and the Deputy Director of Finance - Financial Services. However, the charity can obtain independent legal and financial advice through the corporate trustee if required.

Finally, the charity has a new home. We are now based at The Florence Nightingale Community Hospital in the centre of Derby. This has enabled the whole charity team to come together in the same space as a team resulting in a more cohesive team with the ability to better support joined up thinking and creativity.

JMatthews

Jill Matthews
Charity Chief Officer, Derby & Burton Hospitals Charity

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Challenge 1000 - Go Team UHDB

What they did - Why they did it - Where the money is going

Challenge 1000 was an initiative launched by the charity to encourage colleagues in UHDB to join together within their wards and departments to raise money for their ward/department or chosen area within UHDB. As the name suggests, the challenge was to raise a minimum of £1,000 during 2024/25.

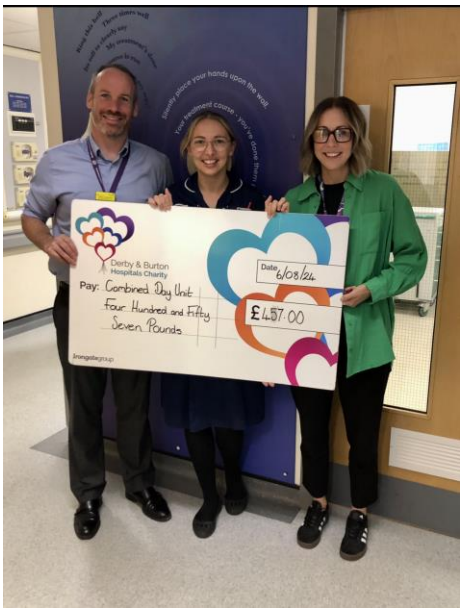
This proved extremely popular with Team UHDB - as we knew it would - and saw 12 Teams take part raising an amazing total between them of £41,170.00. Below are just some of the teams who took part.

It's not all about numbers - members of the Finance Division walked from Royal Derby Hospital to Queens Hospital Burton to raise money for the brand-new Sensory Room in the Children's Emergency Department.

A rather unique retirement "do" for their Director of Operational Finance - who suggested it as an alternative to the usual gathering!

Well done Team Finance for raising £665!

Opposite are Hannah Coleman, Kirsty Dimmick, Ismah Javied, Chloe Smith, Connor Blore, Louise Emms, Amanda Bassford, Mollie Smith, Maisie Astbury and Joanne Jackson members of the Acute Stroke and Stroke Rehab Teams collectively known as "Stroke United" who undertook to do various challenges and events to raise £3,032 from running 100k in May and holding a Summer fundraiser.



The Team in Cancer, Diagnostics & Clinical Support held a Summer Charity event with a BBQ & band and raised £457 which is to be split between the Combined Day Unit towards a Vein Finder and the Children's Emergency Department to wards to Sensory Room.

Mike Goodwin, Divisional Director for CDCS, Ella Bond, Mike's PA and Jessica Nuttall are shown opposite.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Derby & Burton Hospitals Charity Hosts Inaugural Showcase Event

The Derby & Burton Hospitals Charity hosted its inaugural Showcase event, in association with Marketing Derby, on 22nd October at the Children's Hospital in Derby.

The event, which was attended by Marketing Derby Bondholders, NHS Staff and supporters, aimed to highlight the vital support the charity provides to patients and staff being cared for, or working, across five hospitals in Derby, Derbyshire, and Staffordshire.

Jill Matthews, Charity Chief Officer presenting to the showcase.

Some members of the Showcase audience

Sharing her thoughts about the event, Jill Matthews, Chief Officer, said, "The whole charity team are excited to be hosting our first Marketing Derby Bondholder event tomorrow evening. As well as sharing information about our impact, a number of hospital teams will be on hand to showcase the projects they have received funding for and discuss the positive impact these initiatives have on our patients."

The evening featured a retrospective presentation, reflecting on the charity's achievements over the past year. Attendees also heard from the Patterson family who cycled from Derby to Ireland, raising nearly £10,000 for the charity, with every penny going to the children's hospital.

Alongside the presentations, guests were treated to a live music performance from one of the musicians working with the charity's Air Arts team. The event concluded with songs from the Well-Being Choir, enhancing the event's atmosphere, while sharing the importance of arts in health care.

The event was a wonderful opportunity for Derby's business community to come together, network and learn more about the charity's efforts and the meaningful projects benefiting patients and staff.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity
Management of our charity Funds
Our Strategy 2022 - 2027

Management of Our Charity Funds

The charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the UHDB staff to enable improved patient care. The funds are held across 220 individual charitable funds.

To be fully effective the charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that proactive fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information is collected and maintained in accordance with all applicable laws concerning data protection regulations (GDPR) in respect of personal data.
- Support is provided to fund managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Grants are made in accordance with charity law, our governing document and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards the areas they tell us are most in need. When considering where to focus our attention our Corporate Trustee and, particularly, the members of the Charitable Funds Committee have regard to the Charity Commission for England and Wales's guidance on public benefit. All applicants are asked to consider how this will deliver public benefit within the Trust. The Charitable Funds Committee and Corporate Trustee have sight of these applications when considering them for approval. A full discussion is held as to whether each grant would in fact satisfy the public benefit.

The running costs are robustly monitored by the charity team and reported to the Charitable Funds Committee so that they have regular oversight of these costs. Expenditure is reviewed in detail, these running costs are minimised through efficient governance and administration. Similarly, the costs associated with fundraising events are measured against the level of income generated relating to that expenditure.

The Charity will also ensure that the assessment of the impact of grants made is undertaken in order that it can ensure it uses it continues to use its resources wisely.

Risk Management

The charity is mindful of its exposure to risk and in particular the areas of risk identified by the Charity Commission. The charity has identified its strategic risks as being

- a risk of insufficient income being realised,
- resilience of its workforce and
- a detrimental impact on its reputation and public confidence.

The charity has a strategic and operational risk register and has reviewed the likelihood and impact of these identified risks and has put in place appropriate controls and assurance processes to mitigate these risks that lie within its control. The Risk Register is reviewed by the Charity Senior Leadership Team on a monthly basis. This is presented to both the Charitable Funds Committee and Corporate Trustee on an annual basis for its review and approval. Any issues of significant risk being escalated as required and as a priority outside of this annual review. The charity follows the principles of the Trust's Risk Management Policy.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our strategy 2022-2027

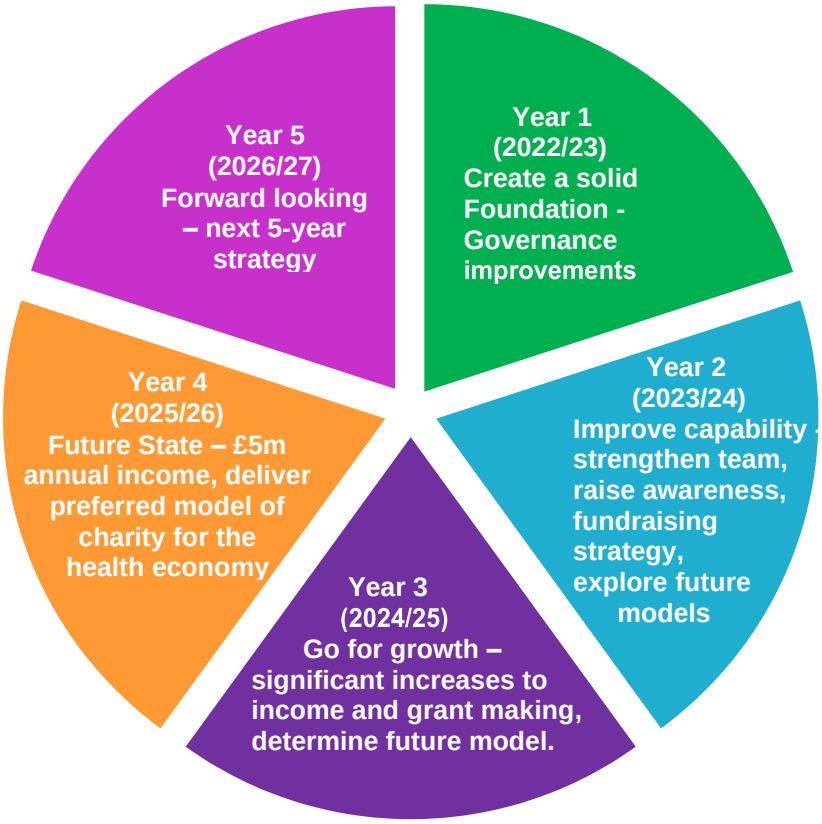
This is year three of the charity's five-year strategy.

Year 3 focuses on:-

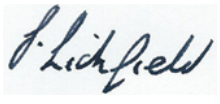
- Growing our income
- Increased grant making
- Future Governance and Organisational Form
- Alignment to UHDB refreshed strategy

The charity has also been considering its future model and legal form going forward.

The charity has a five-year strategy which sets out its aims as follows:-



- Year 1 - 2022/23 - Create a solid foundation - governance improvements.
- Year 2 - 2023/24 - Improve capability, strengthen team, raise awareness, fundraising strategy, explore future models.
- **Year 3 - 2024/25 - Go For Growth - significant increases in income and grant making, determine future model.**
- Year 4 - 2025/26 - Future state - £5m annual income, deliver preferred model of charity for the health economy.
- Year 5 - 2026/27 - Forward looking - next five-year strategy.



Ian Lichfield
Interim Chair, Corporate Trustee/
University Hospitals of Derby and Burton NHS Foundation Trust

Date: 29th July 2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Our charity
Statement of responsibilities

Statement of responsibilities

The Corporate Trustee is responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

The law applicable to charities in England and Wales require the Corporate Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Corporate Trustee are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities Statement Of Recommended Practice (SORP).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Corporate Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the charity and to ensure that the financial statements comply with the Charities Act 2011, together with the changes being brought forward under the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Deed of Trust. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Corporate Trustee is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in another jurisdiction.

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive Officer

Date: 29th July 2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Independent auditor's report

Independent auditor's report to the Corporate Trustee of Derby & Burton Hospital Charity

Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

PKF Smith Cooper Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025, and of its incoming resources and application of resources, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter

We draw attention to the Charity's accounting policy on page 32 regarding the preparation of the financial statements on a basis other than going concern. Our audit opinion is not modified in respect of this matter.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made
- management override of control
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud
- Reviewing Charitable Funds Committee minutes

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias. In particular performing tests of control for donation envelops and review of specific fund expenditure.

It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Signed by:
James Delve
005D8528CD6F4EC...

James Delve (Senior Statutory Auditor)
For and on behalf of
PKF Smith Cooper Audit Limited
Statutory Auditors
Prospect House
1 Prospect Pl,
Derby
DE24 8HG

Date 1/8/2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Annual Accounts 2024/25

Main financial statements

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the charity's net assets during the financial year 2024/25.

It provides an analysis of the income and endowment funds received and the expenditure by the charity on its activities and presents a reconciliation of the movements in the charity's funds for the reporting period.

		As at 31 March 2025				As at 31 March 2024			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
Income and Endowments from:									
Donations	2	(617)	(45)	0	**(662)**	(906)	(49)	0	**(955)**
Legacies and in memory		(1,893)	0	0	**(1,893)**	(1,063)	0	0	**(1,063)**
Charitable Activities		(127)	0	0	**(127)**	(97)	0	0	**(97)**
Other Trading Activities		(1,100)	0	0	**(1,100)**	(684)	0	0	**(684)**
Investment Income		(386)	0	0	**(386)**	(438)	0	0	**(438)**
Other Income		(19)	0	0	**(19)**	(10)	0	0	**(10)**
Total Income		**(4,142)**	**(45)**	**0**	**(4,187)**	**(3,198)**	**(49)**	**0**	**(3,247)**
Expenditure On:									
Raising Funds	3	1,770	0	0	**1,770**	876	0	0	**876**
Charitable Activities		3,790	26	0	**3,816**	2,942	107	0	**3,049**
Total Expenditure		**5,560**	**26**	**0**	**5,586**	**3,818**	**107**	**0**	**3,925**
Net (Gains)/Losses on Investments		220	39	0	**259**	(521)	0	(1)	**(522)**
Net (Income)/Expenditure		**1,638**	**20**	**0**	**1,658**	**99**	**58**	**(1)**	**156**
Transfers Between Funds		0	(339)	339	**0**	(185)	185	0	**0**
Net Movement in Funds		**1,638**	**(319)**	**339**	**1,658**	**(86)**	**243**	**(1)**	**156**
Reconciliation of Funds									
Total Funds Brought Forward		(9,740)	(405)	(339)	**(10,484)**	(9,654)	(648)	(338)	**(10,640)**
Total Funds Carried Forward		**(8,102)**	**(724)**	**0**	**(8,826)**	**(9,740)**	**(405)**	**(339)**	**(10,484)**

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Balance Sheet

The Balance Sheet provides a true and fair view of the charity's assets and liabilities and how these are represented by the different classes of funds held by the charity. The objective of the Balance Sheet is to show the resources available to the charity and whether these are available for all purposes of the charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2025				As at 31 March 2024			
		Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2025 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2024 £000
Fixed Assets: Investments	7	7,985	724	0	**8,709**	9,224	405	339	**9,968**
Total Non-Current Assets:		**7,985**	**724**	**0**	**8,709**	**9,224**	**405**	**339**	**9,968**
Debtors	9	171	0	0	**171**	150	0	0	**150**
Stock	10	32	0	0	**32**	36	0	0	**36**
Cash and Cash Equivalents	11	483	0	0	**483**	820	0	0	**820**
Total Current Assets		**686**	**0**	**0**	**686**	**1,006**	**0**	**0**	**1,006**
Current Liabilities: Creditors	12	(569)	0	0	**(569)**	(490)	0	0	**(490)**
Total Current Liabilities		**(569)**	**0**	**0**	**(569)**	**(490)**	**0**	**0**	**(490)**
Total Net Assets		**8,102**	**724**	**0**	**8,826**	**9,740**	**405**	**339**	**10,484**
The Funds of the Charity:									
Endowment Funds	17	0	0	0	**0**	0	0	339	**339**
Restricted Funds	18	0	724	0	**724**	0	405	0	**405**
Unrestricted Funds	19	8,102	0	0	**8,102**	9,740	0	0	**9,740**
Total Funds		**8,102**	**724**	**0**	**8,826**	**9,740**	**405**	**339**	**10,484**

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive

Date: 29th July 2025

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Statement of Cashflow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the charity.

	Total Funds 2024-25 £000	Total Funds (Restated) 2023-24 £000
Net cash generated from / (used in) operations	(1,723)	(839)
Proceeds from sales of financial assets / investments	1,000	500
Income from investments	386	438
Net Cash Change in Cash and cash equivalents	**(337)**	**99**
Cash and Cash Equivalents at the Beginning of the Period	820	721
Cash and Cash Equivalents at the End of the Period	**483**	**820**

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Notes to the accounts

Introduction

These accounts have been prepared using other than the Going Concern convention. As referred to on page 10 of the annual report, subsequent to yearend an application will be made to restructure the entity to a charitable incorporated organisation (CIO). On this event, all assets and liabilities would transfer, and the current entity would cease to continue in operational existence. As such, these financial statements have been prepared on a basis other than going concern. It has not been considered necessary to make any adjustments to the value of assets or liabilities as a result of this assessment, given all trade and assets will transfer into the CIO.

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 37 to 39. The charity acknowledges that from time to time there may be minor rounding differences between notes in the accounts and the main statements. Where those amounts account for less than £1k, the charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 32. There have been no changes in the Accounting Policy for 2024/25.

2. Incoming Resources

Income from donations and legacies is further analysed below.

	2024-25	2023-24
	£000	£000
Legacies and Donations In Memory	1,893	1,063
General Donations	606	864
Fundraising Income - 3rd Party	56	91
Total Donations and Legacie	**2,554**	**2,018**

	2024-25	2023-24
	£000	£000
Charitable Activities Income	127	97
Other trading activities	1,100	684
Other Income	19	10
Total Other Activites	**1,246**	**791**

	2024-25	2023-24
	£000	£000
Investment Income	386	438
Total Investment Activities	**386**	**438**

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

3. Resources Expended

Analysis of Charitable Fund Expenditure

	Unrestricted 2024-25 £000	Restricted 2024-25 £000	Total 2024-25 £000	Unrestricted 2023-24 £000	Restricted 2023-24 £000	Total 2023-24 £000
Net Charitable Activities:						
Medical Equipment	520	0	520	548	0	548
Patient Education and Welfare	991	26	1,017	998	39	1,037
Medical Research	84	0	84	77	0	77
Staff Education and Welfare	574	0	574	786	68	854
Net Charitable Activities	**2,169**	**26**	**2,195**	**2,409**	**107**	**2,516**
Plus Support Costs:						
Support Costs	1,621	0	1,621	533	0	533
Total Support Costs	**1,621**	**0**	**1,621**	**533**	**0**	**533**
Total Charitable Activities Costs	**3,790**	**26**	**3,816**	**2,942**	**107**	**3,049**

Analysis of Expenditure on Raising funds

	2024-25 £000	2023-24 £000
Fundraising Staff Costs	731	282
Advertising & Marketing Costs	78	35
Fundraising Expenditure	46	46
Lottery	915	513
Total Raising Funds Costs	**1,770**	**876**

4. Trustee Remuneration, Benefits and Expenses

Several of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2024/25, no expenses were paid by the Charity to any member of the Corporate Trustee for this role.

5. Staff Costs and Remuneration to Key Charity Operational Personnel

As the end of 2024/25 the Trust employed 24 employees on behalf of the Charity (23 employees in 2023/24). The salaries are paid by the Trust and then are recharged to the Charity.

The Charity is led by the Charity Chief Officer and the day-to-day operational management of the charity is overseen by the Charity Chief Officer and the Charity Senior Leadership Team. Strategic support is received from UHDB via the Executive Chief Financial Officer and the Deputy Director of Finance - Financial Services. A proportion of their salary is recharged to the Charity. The salaries of all the charity key operational personnel and the strategic support from the Trust are included in the table below. During the year, the charity was recharged £2,375 in respect of remuneration paid to a member of the Corporate Trustee.

During the year, the number of employees whose remuneration exceeded £60,000 was 6. 5 fell in the band £60,000 - £100.000 and the other fell in the band above £100,000.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

	2024-25	2023-24
	£000	£000
Salaries and Wages	952	694
Social Security Costs	97	70
Other Pension Costs	104	72
Total Direct Staff Costs	**1,153**	**836**
Payments to Agency Staff	0	0
Total Staff Costs	**1,153**	**836**

6. Auditors' Remuneration

The external auditors' remuneration fee for 2024/25 for PKF Smith Cooper Audit Limited in respect of the statutory audit is estimated at £9k (2023-24 £9k) and is included as an accrual in the accounts.

7. Investments

The charity investment funds held are managed by Cazenove Capital Ltd. The value of the charity's investments held at fair value are shown in the table below. These are held in a multi asset fund on a 100% total return basis.

Asset Class	Percentage %	£000
Equities	73%	6,319
Bonds	11%	915
Alternatives	14%	1,177
Cash	3%	298
Total	**100%**	**8,709**

Movements in the fair value of the investments are recognised as gains or losses in the Statement of Financial Activities. Current investments have a fair value equal to the deposit amount.

	2024-25	2023-24
	£000	£000
Brought forward	**9,968**	**9,946**
Disposal	(1,000)	(500)
Revaluation	(259)	522
Carried forward	**8,709**	**9,968**

8. Financial Instrument Risk Analysis

The charity investments which are held by Cazenove Capital Ltd are held in a Multi Asset Fund and cash fund and are identified as being Medium to High Risk. The level of investments is monitored by the Charity Finance Team and regularly reported to the Charitable Funds Committee. The external investment management advisors have also, during the financial year, attended the Committee meeting and provided an update on the investments. The charity's financial operations are carried out in accordance with the charity's Standing Financial Instructions and policies and the Trust's Standing Orders and Standing Financial Instructions, as agreed by the Corporate Trustee.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Currency risk

The charity is principally a domestic organisation with the majority of transactions, assets and liabilities being in the UK and Sterling based. The charity has no overseas operations and does not invest in currency hedging. The charity therefore has low exposure to currency rate fluctuations.

Interest rate risk

The charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Corporate Trustee. The Charity contracts its investment management operations to an external company who manages the portfolio to mitigate as far as possible the fluctuations in interest rates.

The current liabilities of the charity are covered by identified cash resources and are therefore not subject to interest rate risk.

Credit risk

The main income for the charity is mainly in relation to legacy, lottery subscriptions, grants and donations and sponsorship from the charity's events. The charity provides no services under contract. Income is only recognised as it is given to the charity, meaning that the debtors of the charity are low and the charity's exposure to credit risk is minimal.

Liquidity risk

Day-to-day expenses of the charity are covered through donations, investment interest income earned, and receipts received during the year. This means that the charity is exposed to a degree of liquidity risk in that there is a dependence day-to-day on sufficient income being generated into the charity's bank account to meet obligations as they fall due. This risk is mitigated through reserves held in the charity investment portfolio. If cash balances are forecast to fall below the limit set in the reserves policy, investments would be managed to increase the cash balance, in line with charity policies.

	2024-25	2023-24
	£000	£000
Trade debtors	19	1
Other debtors	0	(6)
Legacies	33	33
Prepayments/ deferred income	119	122
Total Debtors	**171**	**150**

The legacies figure above relates to the Pecuniary Legacies where the charity has been notified of an exact amount due from solicitors and legacy notification services.

9. Stock

	2024-25	2023-24
	£000	£000
Merchandise	32	36
Total Stock	**32**	**36**

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

10. Cash and Cash Equivalents

	2024-25	2023-24
	£000	£000
Charity Current Account	183	619
Charity Lottery Account	300	201
Total	**483**	**820**

11. Creditors

Amounts owed to the University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) on the 31 March 2025 relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not yet been recharged.

	2024-25	2023-24
	£000	£000
Trade creditors	63	164
Amounts owed to group	318	203
Other creditors	6	0
Accruals/ deferred income	182	123
Total Creditors	**569**	**490**

12. Contingent Asset

The Charity acknowledges potential receipt of legacies at the point where the Charity has been informed of these by solicitors and a legacy notification service.

At the year end, the probable receipt in respect of outstanding legacy income is £249k (2024: £253k), however the maximum notified income could be as high as £899k (2024: £916k)

The Charity has accrued £33k (2024: £33k) therefore recognises that there is a possible contingent asset of £866k (2024: £833k).

13. Donated Items

During 2024/25 several donated goods were received by the Charity, however as these cannot be reliably measured, they have not been recognised in the financial statements.

14. Commitments

Of the total balance on 31 March 2025, the Charity has £1.617m (£3.150m in 2023/24) that it has designated and committed (not provided for as a liability in the accounts).

15. Related Party Transactions

The charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all charity staff and provides the charity with office accommodation, legal services and is the responsible Corporate Trustee for the charity.

The stakeholders in the charity are the Patients, Board Members, Governors, and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payments of charity supplier invoices which were initially paid by the Trust and refunded by the charity to the Trust.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

The Charity has also reimbursed revenue and capital payments of £169k (£433k in 2023/24) to the Trust for net payments made on its behalf.

At the end of the financial year £318k (£203k in 2023/24) was owed by the Charity to the Trust.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity.

16. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from the hospital. Under Section 282 Charities Act, an application was made to the Charity Commission for removal of the permanent endowment on the Wilfred Noble fund. This was duly approved by the Charity Commission on 28th November 2024.

	2024-25	2023-24
	£000	£000
Balance Brought forward	**(339)**	**(317)**
Gains & (Losses)	39	(22)
Transfers	300	0
Balance Carried Forward	**0**	**(339)**

This means with effect from that date the permanent endowment restriction on the fund is lifted and the capital is fully applicable. The fund remains restricted to its precise purpose as set out in the Will and so has been reclassified from an endowment fund to a restricted fund.

17. Restricted Funds

The restricted funds held by the Charity at the 31 March 2025 are as follows: -

- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The Charity launched the Combined Cancer Appeal aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for radiotherapy is restricted for this purpose.
- The Macmillan Cancer fund which is a grant for the benefit of cancer patients.
- The Wilfred Noble fund, as the permanent endowment classification has been removed, see earlier note, the fund, however, remains restricted.

	2024-25	2023-24
	£000	£000
Balance brought forward	**(405)**	**(648)**
Income	(45)	(49)
Expenditure	65	107
Transfers	(339)	185
Balance carried forward	**(724)**	**(405)**

18. Unrestricted funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The Nightingale Macmillan Unit (NMU) funds are for the benefit of patients, for the purchase of equipment and/or general services directly for patients within palliative care.

Other unrestricted funds are designated funds for purposes in keeping with the principles of the charity and wishes of the donors. There is a UHDB General Fund, this fund is for general income and expenditure across the five hospitals within the Trust, and not for a named purpose.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

	2024-25	2024-25	2024-25	2024-25	2023-24	2023-24	2023-24	2023-24
	UHDB General Funds	NMU Funds	Other UHDB Unrestricted Funds	Total Funds	UHDB General Funds	NMU Funds	Other UHDB Unrestricted Funds	Total Funds
	£000	£000	£000	£000	£000	£000	£000	£000
Balance brought forward	**801**	**2,250**	**6,689**	**9,740**	**948**	**1,962**	**6,744**	**9,654**
Income	797	671	2,549	**3,986**	405	620	2,174	**3,199**
Expenditure	(1,523)	(321)	(4,375)	**(5,884)**	(552)	(332)	(2,935)	**(3,819)**
Transfers	33	0	0	**0**	0	0	185	**185**
Gains & (Losses)	0	0	259	**259**	0	0	521	**521**
Balance carried forward	**108**	**2,600**	**5,122**	**8,101**	**801**	**2,250**	**6,689**	**9,740**

19. Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2024-25	2023-24 (Restated)
	£000	£000
Net (Income) / Expenditure	**(1,658)**	**(156)**
Less Investing Activities	(386)	(438)
Movement in creditors	79	310
Movement in stock	4	(24)
Movement in debtors	(21)	(9)
Net (Gains)/Losses on Investments	259	(522)
Net cash change in cash	**(1,723)**	**(839)**

	2024-25	2023-24
	£000	£000
Income from Investments	386	438
Cash (In)/Out Flow from Investing Activities	**386**	**438**

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Accounting policies

The charity is required to compile its accounts in accordance with the Statement of Recommended Practice (SORP) 2019 based on FRS102. These accounts have been prepared using other than the Going Concern basis of accounting. These accounts have been prepared under the historical cost convention unless otherwise specified within these accounting policies. The accounting policies have been applied consistently

Accounting Convention

The financial statements are prepared in accordance with Charity Law. As noted in the Annual report, subsequent to the yearend an application will be made to restructure the entity to a charitable incorporated organisation. On this event, all assets and liabilities would transfer, and the current entity would cease to continue in operational existence. As such, these financial statements have been prepared on a basis other than going concern. It has not been considered necessary to make any adjustments to the value of assets or liabilities as a result of this assessment given all trade and assets will transfer to the charitable incorporated organisation.

The accounting policies of the charity have been written with due consideration to FRS 102 in accordance with the Charity Commission SORP 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the charity.

The following accounting policies have been consistently applied to the charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years' financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature, and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as “Restated.”

Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- Measurement – the monetary value or amount of the income can be measured reliably, and the costs incurred for the transaction and the costs to compete the transaction can be measured reliably.

The main sources of funding for the charity are:

- Donations, Lottery, Fundraising and Giftaid - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the charity cannot claim entitlement to those funds. However, income may be recognised sooner where the three criteria of recognition can be demonstrated.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

- Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.
- Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such a time that the conditions have been met.
- All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts.

Services provided by volunteers such as fundraising, event volunteering and office assistance, are not recognised in the SOFA.

Incoming resources from the endowment fund are unrestricted. The income reported in the Statement of Financial Activities will be shown gross before any deductions for administration costs or other costs.

Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Obligation – once there is a legal or constructive obligation to make a payment to a third party.
- Timing – there is reasonable certainty when payment will be made.
- Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the charity are based on a percentage of time working for the charity.

Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Charitable Activities include some staff costs and payments made from individual funds in the achievement of the charity's objectives. These costs are directly charged to the fund to which they relate. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the charity are based on a percentage of time working for the charity.

Other costs include advertising, marketing and fundraising costs, audit fees, banking, and legal charges.

Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high-quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Fixed Assets

The charity does not hold any fixed assets directly for the purpose of the charity, this includes intangible fixed assets.

The expenditure by the charity, which is capital in nature, is deemed to be on behalf of UHDB. The Trust will recognise and account for any resultant Fixed Asset.

Cash Assets

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

Structure of Funds

The Charity recognises funds in two categories: -

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds; this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gains on investments and endowments.

The Corporate Trustee can agree to earmark unrestricted funds for set purposes, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purposes. At the point that the general-purpose funds reach an appropriate level, the Corporate Trustee may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

Investments

The charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day-to-day management of investments is undertaken by a third-party investment management company. The contract for the management of the charity's investments is retendered at least every three years.

Investment assets are recognised in the Balance Sheet in terms of market value. These are initially recognised at cost, which is equivalent to market value, then revalued in line with movements in market value. These movements are recognised as a profit or loss in the Statement of Financial Activities. Property investments are revalued by the third-party investment management company annually.

The Charity investments are held in a multi-asset and cash fund by the investment managers, and the total portfolio amount is included in the balance sheet.

Gains and Losses

Gains and losses occur due to changes in the value of the charity's investments, including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Unrealised gains and losses are calculated as the difference between the market value at the year end and the opening market value.

Pension Contributions

Pension costs are recorded in the charity accounts on an accrual basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for charity employees are included within the Trust accounts.

Reserves Policy

This policy sets out the circumstances and limitations for holding reserves by Derby & Burton Hospitals Charity (the charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustee's discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free.'

The Trustee is under the legal duty to apply for charity funds within a reasonable time of receiving them. This policy aims to set out: -

- The reasons why the Charity holds reserves.
- What level of reserves does the Trustee believes the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

The Trustee considers it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly so that the charity cannot meet its obligations.
- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds do not assist in the achievement of the Charity's objectives (i.e a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day-to-day operations and governance arrangements of the Charity for one year.

Where the generally available reserves are below the minimum balance, the Charitable Funds Committee shall consider alternative funding sources focusing on the day-to-day operations and governance arrangements of the Charity.

If it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity or alter its structure accordingly. A generally available reserve balance of one year for day-to-day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

VAT Policy

This policy should be read in conjunction with the VAT policy for UHDB NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.

The Charity does not hold an independent VAT registration; however, it is included within the registration for UHDB NHS Foundation Trust.

It is the policy of the charity to recover all the VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The charity should operate within the VAT policy of the Trust.

Stock Policy

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in, first out or weighted average basis.

Debtors and Creditors

Trade and other debtors are recognised at the settlement amount due after any discount offered and net any bad debt provision. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors are recognised where the charity has a present obligation resulting from a past event that is expected to result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Critical Estimates & Judgements

Estimates and judgements are continually evaluated and are based on historical evidence and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions used by the Charity are not deemed to have a significant risk of causing material adjustments to the carrying amounts of assets and liabilities within the next financial year.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Glossary

Accounting Policy

These outline how the charity treats events or transactions during a financial year within the Financial Statements.

Balance Sheet

The balance sheet provides a true and fair view of the charity's assets and liabilities and how these are represented by the different classes of funds held by the charity. The objective of the balance sheet is to show the resources available to the charity and whether these are available for all purposes of the charity or must be used for specific purposes because of legal restrictions placed on their use.

Cash

Amounts held in the bank account of the charity or in cash holdings.

Cash Equivalents

Investments which can be converted to cash quickly (within 3 months).

Statement of Cashflow

This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the charity.

Charitable Incorporated Company

A Charitable Incorporated Organisation (CIO) is a specific legal structure for charities in the UK, distinct from companies. It is a corporate body registered with the Charity Commission, offering benefits like limited liability for trustees, but not subject to company regulations.

Commitments

Agreed amounts of expenditure, which at the balance sheet date, have not yet been expended.

Contingent Asset

Possible amounts due to the charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the charity, however the charity could not reliably estimate the value of the amount owing.

Corporate Trustee

The Trustees of a charity are those who are responsible for its governance. In the case of Derby & Burton Hospitals Charity, this is the Trust Board acting as the Corporate Trustee. The charity is unincorporated. This is the legal form of the charity.

Creditors

Amounts due to be paid by the charity as at the balance sheet date.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Debtors

Amounts owed to the charity as at the balance sheet date.

Endowment

A financial endowment is a donation of money or property to a non-profit organisation for the ongoing support of that organisation. Usually, the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

Fixed Assets

These are the long-term assets of the charity which assist in the delivery of its objectives such as land, building, software, and equipment.

Gains

An increase in the value of the charity's financial assets.

Incoming Resources

Income due to or received by the charity. This includes donations, investment income and sales of goods or services.

Investments

Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the charity.

Notes to the Accounts

The Notes to the Accounts provide the reader with additional information to help them understand the true financial position of the charity.

Prior Year Accounts

The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the charity.

Provisions

Amounts set aside by the charity to finance an event which has taken place for which the charity is not certain of the exact financial cost. Typically, this would be because of an ongoing legal case.

Related Party

An individual or entity which is not deemed to be wholly separate from the charity. This would encompass the Corporate Trustee or any donor who the charity is reliant upon for the normal operations of the charity to continue.

Remuneration

The amount paid to or on behalf of a person working on behalf of the charity in exchange for services provided.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

Restricted Funds

Charitable donations where their use is bound by legal restriction.

Statement of Financial Activities

This is a financial report detailing the change in the charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the charity on its activities and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

Stock

Stock is valued at the lower of cost and net realisable value. Cost is determined on either a first in, first out or weighted average basis.

Unrestricted Funds

Charitable donations which are available to the charity to use for any purpose which furthers its objectives. Supporters typically request areas to which they would like the donation made, however there is no legal requirement to comply with this.

Value Added Tax (VAT)

This is a national tax on goods and services. The charity is subject to some VAT relief which reduces the cost of delivering its objectives.

Docusign Envelope ID: A6208D04-54E3-493B-B453-AEC697C43337

How To Contact The Charity For Further Information

By Email

UHDB.charity@nhs.net

By Post

Derby & Burton Hospitals Charity
Level 3
Florence Nightingale Community Hospital
London Road
Derby
DE1 2QY

By Phone

01332 785731 – General Enquiries
01332 788861 – Events and Fundraising
01332 785828 – Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)

If you would like any part of this document translated into your own language, or require a version in large print, please contact us as above.

Derby and Burton Hospitals Charity

England & Wales - Charity number 1061812

Accounts

Registered Charity Number- 1061812

Annual Report And Accounts For 2023/2024

1 APRIL 2023 - 31 MARCH 2024

Contents

The Corporate Trustee foreword	4
Our charity vision	5
Our mission	5
Our achievements 2023/24	5 - 6
Case Studies • Vein Finder • Hyperthermic Intra-Peritoneal Perfusion Machine • Biological Matrices with Synthetic Meshes (BIOSYM) feasibility study • Long Service Awards	6 - 7
Financial Review, External Advice, Reserves and Investment Policies	8
Our charity structure, governance, and management	9
Our Corporate Trustee members	10 - 11
Review of the year by the Charity Chief Officer	12
Case Studies • Fundraisers - Neonatal Intensive Care Unit and Fetal Medicine • NHS Celebrates 75th Birthday • Opening of the Halo Garden, Queens Hospital - Burton	13 - 14
Management of our charity funds	15
Risk management	15
Our strategy for 2022-2027	16
Statement of responsibilities	17
Annual accounts - Independent auditors' report	18 - 20
Main financial statements	
Statement of financial activities	21
Balance sheet	22
Statement of Cashflow	23
Notes to the accounts	24 - 30
Accounting policies	31 - 35
Glossary	36 - 38
How to contact your charity	37

Annual Report 2023/24

Members of the Urology Department undertaking their Walkathon

Foreword by the Chair of the Corporate Trustee

Welcome to the Annual Report and Accounts for Derby and Burton Hospitals Charity for the financial year 2023/24.

As you will see from the various case studies we have included in our report, the charity has again been very active over the previous year across the five main hospital sites, and within our local communities.

One of the charity's key aims is to support our patients during their time with us in order to try to make their experience better. This can include making improvements to the hospital environment, trying to alleviate some of the apprehension, which sometimes arises when patients come into hospital, providing medical equipment, and supporting research and innovation to provide new technology and treatments.

This aim can be evidenced from the work that is being undertaken by the AirArts Team, which this year, saw live music performances on six sites, both on wards and in public performance spaces for all to enjoy. For the first time, this included performances at Ilkeston Hospital, one of our satellite sites.

Support has also been provided by the charity for the Biological Matrices with Synthetic Meshes (BIOSYM) feasibility study and the innovative approach being researched regarding reconstructive breast surgery. The study will compare different meshes used in breast reconstruction following mastectomy and seek feedback from patients and consultants. This is the first of its type in this country and patients are currently being recruited to the study. The charity also takes pride in supporting the thousands of colleagues who work across our sites and in the community. The charity was pleased to be able to continue to support the Long Service Awards for our colleagues, as reaching these tremendous milestones is something that should rightly be acknowledged and celebrated. Having attended the recent Awards Ceremonies myself, I know that our colleagues greatly appreciate this recognition and have shared their positive feedback.

Finally, it is important to acknowledge that the NHS reached a significant milestone in July 2023; that of its 75th birthday. This was duly celebrated by the charity and colleagues across the Trust. Members of the charity team visited each of our sites distributing cake, which I gather was well received! We also welcomed patients, visitors, and staff to the pop-up medical museum which housed a myriad of instruments and documents from NHS past.

As my tenure as Trust Chair and, in turn, Chair of the Corporate Trustee will come to an end in April 2024, I would like to take this opportunity to wish Derby and Burton Hospitals Charity well for the future. However, I will continue to watch the ongoing progress of the charity with interest and support the tremendous work it undertakes.

Therefore, as Chair of the Board of The University Hospitals of Derby and Burton NHS Foundation Trust, which acts as Corporate Trustee to the Charity, I am delighted to present the Derby and Burton Hospitals Charity Annual Report and Accounts for the year ending 31 March 2024, in accordance with the Charities Act 2022.

Dr Kathy McLean OBE
Chair, Corporate Trustee

University Hospitals of Derby and Burton NHS Foundation Trust

Date: 30.04.24

Our charity

Vision/mission/achievements

Who we are/Our vision

Derby and Burton Hospitals Charity (The Charity) is a registered Charity (registration number 1061812) and partners with The University Hospitals of Derby and Burton NHS Foundation Trust to provide exceptional care together.

The object of the charity is lodged with the Charity Commission, and states that this is:

> "For the Trustee shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to University Hospitals of Derby and Burton NHS Foundation Trust".

The charity aims to achieve this through supporting staff to care for patients in safe, high-quality environments, using the latest equipment, technology and learning and contributing to the future of health through a commitment to research and development. The charity provides a public benefit to the patients it serves and the staff who support and treat our patients. The charity is aware that its role is not to replace or subsidise NHS healthcare, but to complement and enhance it.

Our Mission

To serve the population of Derby, Derbyshire, and Staffordshire by:

- helping to support studies and medical research to understand better the diseases affecting our patients today so that we can develop the cures and therapies of tomorrow
- enhancing the care our partner hospitals can offer through new equipment and building improvements to deliver better facilities
- investing in the people who work in our hospitals through training and wellbeing support that in turn will support our colleagues to create a caring environment for the patients receiving care, their families, and visitors.

The charity continues to assess the impact of the grants it makes and the projects/equipment it looks to support. This is through evaluation of these projects and by working with those wards/departments in receipt of these grants to seek feedback from staff and patients. The case studies contained within this Annual Report and Accounts aim to underline this impact.

Our achievements 2023/24

Grants are made in accordance with charity law, our governance manual and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need.

When considering where to focus our attention the Corporate Trustee and, in turn the Charitable Funds Committee have regard to the Charity Commission for England and Wales' guidance on public benefit and what this means for the charity. This also includes consideration of whether the grant being requested is equitable and inclusive and addresses areas of diversity. We aim to enhance the patient experience for people irrespective of their ethnicity, beliefs or personal or family circumstances.

The charity has also made key appointments to Derby and Burton Hospitals Charity Senior Leadership Team to ensure that the operational management of the charity is supported and sustainable.

The charity has continued to run a hospital lottery for which the appropriate Gambling Commission Licences are held.

The charity is mindful of its responsibility with regard to appropriate gambling and restricts the number of plays permitted per person.

This year, the charity welcomed the Air Arts Team which was brought under the umbrella of Derby & Burton Hospitals Charity to ensure that the work of the Air Arts Team can be sustained into the future. To this aim the Head of Air Arts together with the wider AirArts team have developed their Air Arts Strategy.

The charity looks to support innovative approaches to treatment and has funded the following projects and pieces of equipment.

RN Zohreh Heidari and Clinical Support Worker Sam Pinegar-Jones

Vein finder

The Combined Triage Assessment Unit (CTAU) team are a brilliant example of what can be achieved through fundraising for their department! Colleagues in this Unit took part in the Charity Skydive and have run half marathons to raise £3,000 to buy the vein finder equipment. Thus helping to improve the experience for their patients.

Kayleigh Watts, Senior Sister/Service Improvement Facilitator, CTAU commented "Having the vein finder has had a huge impact on patient experience, it has reduced the number of attempts often made to take blood or cannulate patients and is a key piece of equipment in our department. Patient veins are accessed promptly, avoiding discomfort, and reducing anxiety."

The Team continue to raise funds for vital equipment on their Unit and their next challenge is to raise funds for a bladder scanner, they have raised approximately £2,000 so far.

Hyperthermic Intra-Peritoneal Perfusion (HIPEC) Machine

The charity has recently supported the purchase of a Hyperthermic Intra-Peritoneal Perfusion (HIPEC) Machine at the cost of £59,400. This will provide heated chemotherapy to patients with advanced ovarian cancer.

The use of this heated chemotherapy will immensely benefit patients as it will delay the cancer returning which means patients may live longer. This heated chemotherapy is administered via the HIPEC machine at the end of the cytoreductive surgery.

Cytoreductive surgery is a surgical procedure that aims to reduce the amount of cancer cells in the abdominal cavity for patients with tumours that have spread intraabdominally. In advanced ovarian cancer, this type of surgery is well established but with the use of heated chemotherapy alongside this procedure, the aim is for the removal of all visible disease.

Picture above with the HIPEC machine are Mr Viren Asher, consultant gynaecologist, Mr Anish Bali, consultant gynaecologist, Jemima Higgins, senior theatre practitioner, Cei Alexander, senior theatre practitioner, Deana Garland, lead practitioner, Vicky Read, theatre practitioner, Jennifer Ryan, theatre HCA, Steph Jacklin, theatre HCA, Holly Hart, theatre HCA and Simon Bradley, ODP

Biological Matrices with Synthetic Meshes (BIOSYM) feasibility study

The charity was pleased to be able to provide funding support of just under £130,000 towards the initial feasibility study.

There are two types of mesh currently used in reconstructive surgery - biological and synthetic. Previously, the only study that had been completed focused on patients at 3 months post-operatively and did not look at the longer term impact of the use of these meshes or consider patient reported outcomes or other potential biases. Therefore, a randomised study directly comparing the two types of meshes was identified to address the long-term safety, clinical effectiveness, and cost effectiveness of the biological and synthetic meshes. It would allow women and surgeons to make shared informed decisions on breast reconstruction. Before starting a large study, the feasibility study would be used to find out whether women and surgeons were willing to take part in such a study. The feasibility study will establish whether random allocation of type of mesh is acceptable to women and clinicians and explore what outcomes are important to capture. This will help to design the follow-on main trial that will measure women's satisfaction with reconstructed breasts, quality of life, complications, and costs over 5 years.

This multi-centre project now covers Derby, Leicester, Hull and is being further extended to include Nottingham and Manchester. The Derby, Leicester and Hull centres are now recruiting patients.

The Derby centre, which opened in November 2023, has recruited 6 patients thus far with Hull and Leicester, that opened in 2024, having recruited 1 each. The aim being to recruit a maximum of 60 patients across the patch. The centres in Nottingham and Manchester are set to open in July 2024.

As this now covers multiple sites the timeframe for the completion of the initial feasibility study has been shortened and it is envisaged that the study has another 18 months to run. The expansion to additional sites also engages with a wider network of clinical colleagues thereby supporting the case for further funding.

Once the study has been completed and findings collated the aim would be to secure external funding to take this study forward.

Long Service Awards

The charity was proud to be able to continue to support our colleagues through funding to the long service awards during 2023/2024 of £93,000. The charity has also committed to continue this support into 2024/25 and 2025/26.

This year saw the finalisation of the project to bring together the schemes that were in existence from the two former sovereign organisations prior to formation of The University Hospitals of Derby and Burton NHS Foundation Trust. This has established one scheme for all five sites.

The long service awards recognise the key milestones of 25,35,45, and 50 years of NHS service. Those colleagues achieving such awards receive a gift voucher, framed certificate and are invited to attend a celebratory event. Those colleagues achieving 20,30 and 40 years' service receive a card, a badge and personalised letter from the Trust's Chief Executive.

The first of the celebratory events took place in March 2024.

Helen Turton (opposite, middle) has achieved a monumental milestone of 50 years' service to the NHS. Helen has worked as a member of the Pharmacy Department and more recently as part of the Records Management Team. Helen is shown receiving her award from Stephen Posey, Chief Executive and Dr Kathy McLean, Trust Chair.

Helen said - "It was a compliment to be recognised and invited to the celebrations, which were very nice."

Financial Review

Financial Review

At the 31 March 2024, the total held for Derby and Burton Hospitals Charity across the 223 individual charitable funds was £10.484 million.

The total balance of funds held with the Investment Advisors Cazenove Capital Ltd for the Charity on 31 March 2024 was £9.968 million.

The total income received for the Charity from 1 April 2023 to 31 March 2024 excluding unrealised gains was £3.247 million against the budgeted position of £3.264 million.

The total expenditure for the Charity from 1 April 2023 to 31 March 2024 was £3.925 million against a budgeted figure of £4.354 million.

At the 31 March 2024, the overall budget for the Charity reports a favourable position of £935,000 against the overall budgeted figure.

The Charity Operational and Lottery Budget for 2023-24 showed a favourable variance of £148,000 due to reduced pay costs.

External Advice

The charity is advised by Cazenove Capital Ltd for management of the charity's investments and holds a bank account with Lloyds. The charity has commissioned 360 Assurance to provide internal audit review and PKF Smith Cooper Audit Limited as its external auditors.

Reserves Policy

The charity is required to have a reserves policy in place. This is in place and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. The minimum level of the reserves held by the Charity should range between £2.3m to £2.9m which is equal to one year’s operational costs at £850k per annum and estimated annual commitments of £1.5m to £2m.

Reserves are made up of cash held at the bank and the charity investments. Cash held at bank should range between £0.5m - £1m in order for the charity to meet its day to day cashflow requirements. For further details see Accounts Policies.

Investment Policy

Under the Trustee Act 2000, it is a requirement to have a written investment policy. There is also a need to demonstrate the policy and investments are reviewed periodically, to ensure that charitable funds are being managed in the best interest of the furtherance of the Charity’s objectives. The investment policy should address the considerations as set out in the Charity Commission guidance - Charities and Investment Matters a guide for Trustees (CC14). This is in place for the charity and is reviewed on an annual basis by the Corporate Trustee to ensure that it remains current. Sufficient funds will be held in cash to meet the requirements of the reserves policy. Remaining funds which meet the overall reserves requirement as well as restricted and designated funds will be invested to achieve returns which will be utilised to meet charitable objectives. The balance of funds held in cash and financial investments are subject to review and are managed in line with the short, medium, and long term plans of the Charity.

Our charity structure, governance and management

Our Charity Structure, Governance and Management

The University Hospitals of Derby and Burton NHS Foundation Trust, through its Trust Board, act as the Corporate Trustee of the Derby and Burton Hospitals Charity. The corporate trustee has established a Charitable Funds Committee (the committee), which reports to the corporate trustee on a regular basis.

The committee meets at least four times per year and is made up of five members, comprising three non-executive directors of the Trust, and two executive directors (Executive Chief Financial Officer and Executive Chief Nurse.)

The committee's terms of reference were subject to their annual review during the year and include:-

- Ensuring the stewardship and effective management of funds which have been donated, bequeathed, and given to The Derby & Burton Hospitals Charity for charitable purposes
- Determining an investment strategy and arrangements for the investment of funds which are not immediately required for use
- Coordinating the provision of assurance to the Trust acting as corporate trustee of the funds, that the funds are accounted for, deployed, and invested in line with legal and statutory requirements.
- Considering and approving of the annual accounts for charitable funds for submission to the Trust Board acting as corporate trustee of the funds.

On behalf of the trust board, the corporate trustee approves all major decisions and remains responsible for the activities of the charity.

The trust board do not receive any remuneration for their role as corporate trustee.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Uttoxeter Road, Derby, DE22 3NE.

The charity registration number is 1061812. The charity is also registered with the Fundraising Regulator. The Fundraising Regulator is the independent regulator of charitable fundraising in England, Wales, and Northern Ireland. The Fundraising Regulator, in their Code of Practice, sets out the standards that apply to fundraising carried out by all charities and third-party fundraisers in the UK. The charity adheres to the Fundraising Code of Practice. The charity has a Fundraising Policy in place which sets out its process with regards to fundraising activities. Fundraising activities and events are overseen by the Head of Fundraising.

The charity ensures that it complies with the Trust's policy with regard to any complaints it receives and aims to respond in a timely manner to concerns raised. The Charity Senior Leadership Team reviews complaints received and any themes or areas of learning that need to be considered in order that its operational management can be improved as a result.

The charity's governing document is the Declaration of Trust dated 13 March 1997 as amended by statutory instrument of 18 March 1999 together with supplementary deeds of 16 November 1999 and 17 August 2004. This was then further amended on 6 November 2018 following the merger of Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust in July 2018 to form University Hospitals of Derby and Burton NHS Foundation Trust. The charity was then renamed Derby & Burton Hospitals Charity to recognise this merger.

Our charity
Corporate trustee members

Our corporate trustee members

The charity works to support The University Hospitals of Derby and Burton NHS Foundation Trust, across all the five sites under the umbrella of the Trust (Royal Derby Hospital, Queens Hospital Burton, Florence Nightingale Community Hospital, Sir Robert Peel Community Hospital and Samuel Johnson Community Hospital) together with the wider communities across Derby, Derbyshire, and Staffordshire. Full details of the Trust Board related parties are disclosed in the UHDB Annual Report and Accounts.

Members of the corporate trustee are advised on their roles and responsibilities through the sharing of appropriate guidance together with induction and training on appointment. The corporate trustee has its own terms of reference.

The current list of trust board members, who sit as the corporate trustee, is shown in the table below:-.

Executive director	Position held	Change during the year (if applicable)
Stephen Posey	Chief Executive Officer	N/A
Simon Crowther	Executive Chief Financial Officer/Deputy Chief Executive Officer	N/A
Garry Marsh	Executive Chief Nurse	N/A
Andrew Hall	Executive Chief Operating Officer	Appointed as Interim Executive Chief Operating Officer 01/10/23 Appointed as Executive Chief Operating Officer 12/06/24.
Dr Gisela Robinson	Executive Chief Medical Officer	Appointed as Interim Executive Medical Director 19/09/23. Appointed Executive Chief Medical Officer April 2024
Amanda Rawlings	Executive Chief People Officer	N//A
William Monaghan	Executive Chief Digital Information Officer	Appointed as Chief Digital Information Officer 01/02/23. Leaves 09/08/24.
Debbie Loke	Executive Chief Digital Information Officer	Appointed 19/07/2024
Rebecca O'Connor*	Executive Director of Corporate Development	Appointed 02/10/2023
Executive directors left during the year	**Position held**	**Change during the year (if applicable)**
Sharon Martin	Executive Chief Operating Officer	Retired 31/12/23
Dr James Crampton	Executive Medical Director	Stood down 01/04/2023
Dr Sree Andole	Interim Executive Medical Director	Appointed as Interim Executive Medical Director 11/04/2023 until 10/10/2023.

Non-executive directors	Position held	Change during the year (if applicable)
Dr Kathy McLean	Trust Chair	Left 30/04/2024
Sardip Sandhu	Non-Executive Director	Appointed 15/02/2021 and term extended on 14/02/2024 to 14/02/2027.
Justin Shannahan	Non-Executive Director	Reappointed November 2021 for term of office 01/06/2022 to 31/05/2025
Dr Jaspal Taggar	Non-Executive Director	Appointed 01/05/2023
Billie Lam	Non-Executive Director	Appointed 01/05/2023
Ian Lichfield	Non-Executive Director	Appointed 01/05/2023
Christopher Harrison	Non-Executive Director	Appointed 01/06/2023
Nikant Ailawadi*	Associate Non-Executive Director	Appointed 01/05/2023
Non-executive director changes during the year	**Position held**	**Change during the year (if applicable)**
Kathy McLean	Trust Chair	Left 30/04/2024
Prem Singh	Trust Chair	Joined 20/05/2024
Christine Fearns	Non-Executive Director (chair of the charitable funds committee)	Appointed 01/02/2020 and term expired 30/04/2023
Prof. Victoria Chapman	Non-Executive Director (Member of the charitable funds committee)	Appointed 01/02/20 and term expired 30/04/23
Stephen Jarratt	Non-Executive Director	Reappointed November 2022 and term expired 30/04/23
Kathy Farndon	Non-Executive Director	Appointed 01/04/20 and term expired 30/04/23
Nadine Pemberton, Jn Baptiste	Non-Executive Director	Appointed 01/05/2023 stood down 30/09/2023

*non-Voting members

Our charity

Introduction from Jill Matthews, Charity Chief Officer

Firstly, I would like to take this opportunity to personally, and on behalf of Derby & Burton Hospitals Charity, thank Dr Kathy McLean, Trust Chair, for her tremendous support and guidance during her tenure as chair of the corporate trustee and to wish her well for her new role.

This is the second year of our ambitious five-year strategy which aims to better establish the charity as a trusted partner to The University Hospitals of Derby and Burton NHS Foundation Trust, raising our profile amongst our patients, their relatives and loved ones, our colleagues, our staff networks, and those who live and work in our communities.

The main aims of the second year of our strategy were to: **improve capability through strengthening the charity team, continue to raise awareness of the charity, develop a fundraising strategy, and explore future models of the charity.** To support the strategy, we have seen the arrival of three key members of the charity's senior leadership team. Rachael Vowles, Charity Head of Stakeholder Management and Marketing, Alison Furlong, Charity Head of Fundraising and Debbie Bostock, Charity Programme Manager. These three key posts were introduced to support the onward journey of the charity and to bring additional experience and leadership to the team.

The charity team welcomed the AirArts Team under the umbrella of the charity this year so that we could ensure the future sustainability of the provision of this important programme within our hospitals. The many and varied aspects of the work that the AirArts Team support, have gained both national and international acclaim during this year and this is set to continue into 2024. The AirArts Team offer support to both patients, relatives, visitors and colleagues through various projects, public music sessions and wellbeing activities. The team continue to work with a range of artists to enhance the indoor and outdoor spaces at our hospital sites.

In July, we celebrated the NHS and it's milestone anniversary of seventy five years. The charity team set out on a mission (some would say 'impossible') on 5 July 2023, to provide a piece of cake to our colleagues across each of our five main sites and our satellite sites within Derbyshire and Staffordshire.

The charity, with the approval of the corporate trustee, has been investigating the pros and cons of independence and I am pleased to share news that the charity will be pursuing this journey through 2024/25, with the aim of becoming independent in 2025/26.

We continue to work hard in strengthening our links with the different communities across Derby, Derbyshire, and Staffordshire and pride ourselves on getting out and about talking to and engaging with, colleagues, local businesses, partner organisations to name a few.

The charity team are directly employed by The University Hospitals of Derby and Burton NHS Foundation Trust (with NHS contracts of employment). The salaries of all members of the charity team are recharged to the charity, which funds these costs through the operational budget.

The charity also receives financial advice from The University Hospitals of Derby and Burton NHS Foundation Trust. This support is managed and provided by the Executive Chief Financial Officer/Deputy Chief Executive and the Deputy Director of Finance - Financial Services. However, the charity can obtain independent legal and financial advice through the corporate trustee if required.

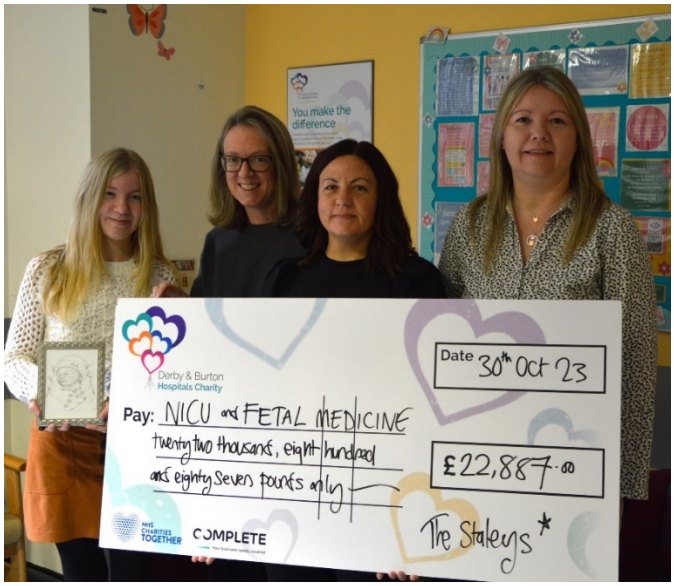
I would like to express my sincere thanks for each and every one of our supporters, be they staff, local businesses, patients and their families and the wider community for your amazing commitment to the NHS and its achievements. We could not do what we do without you.

Jill Matthews
Charity Chief Officer, Derby & Burton Hospitals Charity

None of this would be achievable without our wonderful supporters such as Alison and Alan Staley.

Alison and Alan Staley and their family wanted to give back to the Derby Neonatal Intensive Care Unit (NICU) and Fetal Medicine Department after experiencing the tragic loss of baby daughter, Lyra Grace.

The family, who are from Melbourne in Derbyshire, were left heartbroken when Lyra Grace was born prematurely in January 2014, weighing just 1.5lb and died in her parents arms hours later. Alison and her husband founded the charity Little Stars in memory of Lyra: “Our aim with Little Stars was to raise awareness about infant loss and help other families through the most devastating and challenging time of their lives. The care provided by the team at the Royal Derby Hospital was incredible and has enabled us to work through the physical and emotional pain of losing Lyra.”



Members of the Staley family and staff representatives from NICU and Fetal Medicine

The family have gained support from across the local community, with supporters taking on a host of challenges including the gruelling Three Peaks Challenge.

Overwhelmed with support, Alison said: “My family and I are forever indebted to the amazing team that cared for both our daughters, Lyra and then Seren. I don’t t know what we would have done without their round the clock care and expertise.

It has been incredibly important for Alan and I to raise awareness of baby loss and to give back to the Fetal medicine and NICU departments. We’d like to say a heartfelt thank you to each and every member of our community that has volunteered and/or donated towards this staggering amount of money in memory of Lyra.”

The funds raised will go towards improving neonatal services at the hospital and supporting families on the units.

The charity helped to celebrate a key milestone for the NHS - it's 75th Birthday

Happy 75th birthday to the NHS

Derby & Burton Hospitals Charity hosted a pop-up 'Medical Museum' to celebrate the history of healthcare in Derbyshire and Staffordshire outside of the Royal Derby Hospital.

The exhibition provided a glimpse into the archives of healthcare through the years, with artefacts dating back as far as the early 1800s on display.

Pictured: Alice and Joe Kellett looking at artefacts in the medical museum

The exhibition displayed a wide range of artefacts, usually housed across all five of University Hospitals of Derby and Burton's (UHDB) sites. Some of the stand-out pieces included an ivory ceremonial hammer and spirit level used by Queen Victoria to lay the foundation stone of the former Derbyshire Royal Infirmary, items relating to Florence Nightingale and her connections to Derbyshire and the Trust, and a proceedings book from 1803 featuring notable Derby dignitaries among many more fascinating pieces of healthcare history.

Above colleagues taking a break for a piece of cake to celebrate NHS &75 at The Florence Nightingale Community Hospital

Sir Robert Peel Community Hospital's Big Tea Party

We were thrilled to welcome the Deputy Mayor of East Staffs, Councillor Sheila McKiernan, pictured above, to formally open our new Halo Garden at Queen's Hospital Burton on a late September morning. Our guest of honour Pauline Spratt, pictured above right, who donated a generous legacy in memory of her beloved, late husband Bill, spoke about their many years together volunteering at the hospital. It was also great to see so many volunteers from Burton Conservation Volunteers and the BAC O'Connor Centre who helped with the digging and planting of the garden back in July.

The Halo Garden uses two-metre circular spaces (inspired by social distancing) to create a tranquil outdoor social space with circular seating made from recycled scaffolding planks. The trellis is made from pallets and the planting is all native species, such as elder, periwinkle and forget-me-nots, designed to encourage biodiversity. The site has a glorious view of the beautiful woodland opposite at Badgers' Wood, also part of the hospital grounds.

Laura Waters, head of arts, with Derby and Burton Hospitals Charity said, “We are delighted to have been able to install a Halo Garden at Queen’s Hospital Burton and we are the first hospital in England to do so. The gardens were developed by a Glasgow-based team of landscape architects who wanted to provide landscaping specifically designed to encourage distanced socialising during the pandemic. The circular designs and planting are really beautiful and has been placed in a previously blank patch of grass at the hospital. It has truly transformed the space into a peaceful and welcoming space for staff and patients”.

Our charity
Management of our charity Funds
Our Strategy 2022 - 2027

Management of Our Charity Funds

The charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the UHDB staff to enable improved patient care. The funds are held across 219 individual charitable funds.

To be fully effective the charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that pro-active fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information is collected and maintained in accordance with all applicable laws concerning data protection regulations (GDPR) in respect of personal data.
- Support is provided to fund managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Grants are made in accordance with charity law, our governing document and the wishes and directions of our supporters. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards the areas they tell us are most in need. When considering where to focus our attention our Corporate Trustee and, particularly, the members of the Charitable Funds Committee have regard to the Charity Commission for England and Wales's guidance on public benefit. All applicants are asked to consider how this will deliver public benefit within the Trust. The Charitable Funds Committee and Corporate Trustee have sight of these applications when considering them for approval. A full discussion is held as to whether each grant would in fact satisfy the public benefit.

The running costs are robustly monitored by the charity team and reported to the Charitable Funds Committee so that they have regular oversight of these costs. Expenditure is reviewed in detail, these running costs are minimised through efficient governance and administration. Similarly, the costs associated with fundraising events are measured against the level of income generated relating to that expenditure.

The Charity will also be mindful of the impact of grants made in order that it can ensure it uses its resources wisely.

Risk Management

The charity has its own Risk Register which has been presented and approved by both the Charitable Funds Committee and Corporate Trustee.

The charity senior team reviews the operational risks for the charity on a monthly basis.

The charity follows the principles of the Trust's Risk Management Policy.

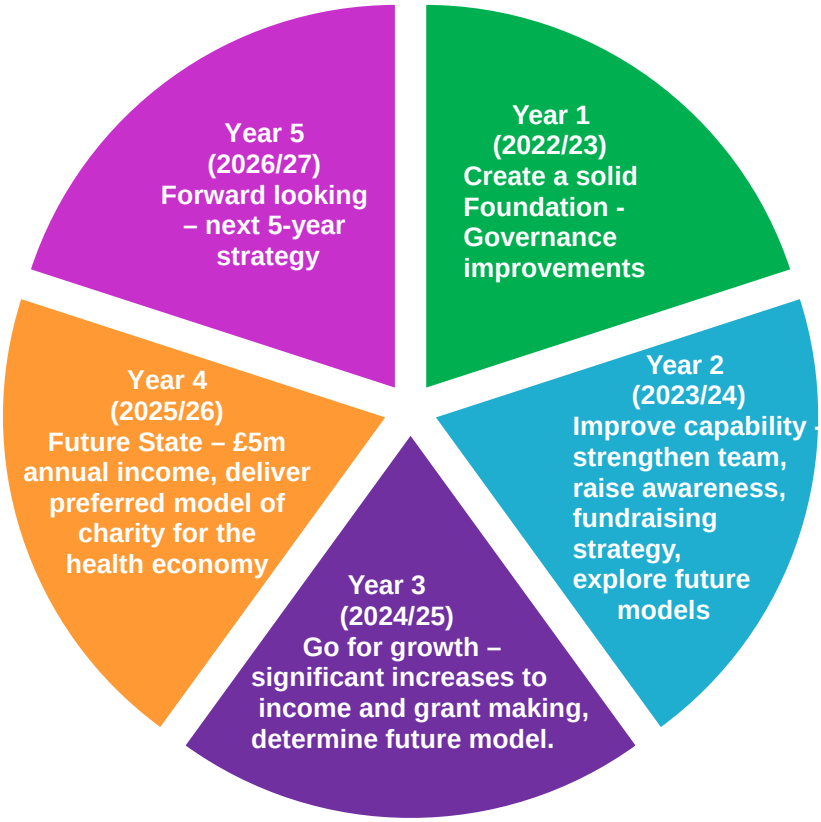
Our strategy 2022-2027

This is year two of the charity's five year strategy.

Year 2 focuses on:-

- Improve capability - Strengthen the team- Key members of charity senior leadership team appointed
- Raise awareness - Engaging with our community - DBHC presence at internal and external events
- Fundraising strategy - Under development - charity head of fundraising establishing fundraising strategy
- Explore future models - Initial steps taken to explore potential conversion to independent Charity

The charity has looked to give particular focus to improving its capability through the appointment of key posts within the charity team, continuing to raise awareness of the charity and its work together with developing its future fundraising strategy. The charity has also been considering its future model and legal form going forward.



The charity has a five year strategy which sets out its aims as follows:-

- Year 1 - 2022/23 - Create a solid foundation - governance improvements.
- Year 2 - 2023/24 - Improve capability, strengthen team, raise awareness, fundraising strategy, explore future models.
- Year 3 - 2024/25 - Go For Growth - significant increases in income and grant making, determine future model.
- Year 4 - 2025/26 - Future state - £5m annual income, deliver preferred model of charity for the health economy.
- Year 5 - 2026/27 - Forward looking - next 5 year strategy.

Prem Singh
Chair of Corporate Trustee
Chair, University Hospitals of Derby, and Burton NHS Foundation Trust

Date: 18.07.2024

Our charity
Statement of responsibilities

Statement of responsibilities

The Trustee is responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

The law applicable to charities in England and Wales require the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities Statement Of Recommended Practice (SORP).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, together with the changes being brought forward under the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in another jurisdiction.

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive Officer

Date: 18.07.2024

Independent auditor's report

Independent auditor's report to the Corporate Trustee of Derby & Burton Hospital Charity

Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

PKF Smith Cooper Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 17, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made;
- management override of control;
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud;
- Reviewing Charitable Funds Committee minutes;
- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias. In particular performing tests of control for donation envelops and review of specific fund expenditure.

It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

PKF Smith Cooper Audit Limited

James Delve (Senior Statutory Auditor)

For and on behalf of

PKF Smith Cooper Audit Limited
Statutory Auditors
Prospect House

1 Prospect Pl,
Derby
DE24 8HG

Date: 23/07/24

Annual Accounts 2023/24
Main financial statements

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the Charity's net assets during the financial year 2023/24.

It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in the Charity's funds for the reporting period.

		2023-24				2022-23			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
Income and Endowments from:									
Donations and Legacies	2	(1,969)	(49)	0	**(2,018)**	(1,415)	(417)	0	**(1,832)**
Charitable Activities		(97)	0	0	**(97)**	(50)	0	0	**(50)**
Other Trading Activities		(684)	0	0	**(684)**	(397)	0	0	**(397)**
Investment Income		(438)	0	0	**(438)**	(401)	0	0	**(401)**
Other Income		(10)	0	0	**(10)**	(14)	0	0	**(14)**
Total Income		**(3,198)**	**(49)**	**0**	**(3,247)**	**(2,277)**	**(417)**	**0**	**(2,694)**
Expenditure On:									
Raising Funds	3	876	0	0	**876**	762	0	0	**762**
Charitable Activities		2,942	107	0	**3,049**	2,562	94	0	**2,656**
Total Expenditure		**3,818**	**107**	**0**	**3,925**	**3,324**	**94**	**0**	**3,418**
Net (Income)/Expenditure		**620**	**58**	**0**	**678**	**1,047**	**(323)**	**0**	**724**
Transfers Between Funds		(185)	185	0	**0**	(10)	10	0	**0**
Net (Gains)/Losses on Investments		(521)	0	(1)	**(522)**	639	0	21	**660**
Net Movement in Funds		**(86)**	**243**	**(1)**	**156**	**1,676**	**(313)**	**21**	**1,384**
Reconciliation of Funds									
Total Funds Brought Forward		(9,654)	(648)	(338)	**(10,640)**	(11,330)	(335)	(359)	**(12,024)**
Total Funds Carried Forward		**(9,740)**	**(405)**	**(339)**	**(10,484)**	**(9,654)**	**(648)**	**(338)**	**(10,640)**

Balance Sheet

The Balance Sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the Balance Sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2024				As at 31 March 2023			
		Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2024 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2023 £000
Fixed Assets: Investments	7	9,224	405	339	**9,968**	8,960	648	338	**9,946**
Total Non-Current Assets:		**9,224**	**405**	**339**	**9,968**	**8,960**	**648**	**338**	**9,946**
Debtors	9	150	0	0	**150**	141	0	0	**141**
Stock	10	36	0	0	**36**	12	0	0	**12**
Cash and Cash Equivalents	11	820	0	0	**820**	721	0	0	**721**
Total Current Assets		**1,006**	**0**	**0**	**1,006**	**874**	**0**	**0**	**874**
Current Liabilities: Creditors	12	(490)	0	0	**(490)**	(180)	0	0	**(180)**
Total Current Liabilities		**(490)**	**0**	**0**	**(490)**	**(180)**	**0**	**0**	**(180)**
Total Net Current Assets		**516**	**0**	**0**	**516**	**694**	**0**	**0**	**694**
Total Assets		**9,740**	**405**	**339**	**10,484**	**9,654**	**648**	**338**	**10,640**
The Funds of the Charity:									
Endowment Funds	17	0	0	339	**339**	0	0	338	**338**
Restricted Funds	18	0	405	0	**405**	0	648	0	**648**
Unrestricted Funds	19	9,740	0	0	**9,740**	9,654	0	0	**9,654**
Total Funds		**9,740**	**405**	**339**	**10,484**	**9,654**	**648**	**338**	**10,640**

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive

Date: 18.07.2024

Statement of Cashflow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

	Total Funds 2023-24 £000	Total Funds 2022-23 £000
Cash Outflow from Operating Activities	(339)	(1,284)
Net Cash Inflow in Investing Activities	438	401
Net Cash Change in Cash and cash equivalents	**99**	**(883)**
Cash and Cash Equivalents at the Beginning of the Period	721	1,604
Cash and Cash Equivalents at the End of the Period	**820**	**721**

Notes to the accounts

Introduction

These accounts have been prepared using the Going Concern convention. The Trustee consider that there are no material uncertainties affecting the current year's accounts. In future years, the Trustee have identified that there is a risk of a decline in donations, particularly in relation to legacy income. The Trustee have made adequate arrangements to mitigate these risks as outlined in the Annual Report.

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 36 onwards. The Charity acknowledges that from time to time there may be minor rounding differences between notes in the accounts and the main statements. Where those amounts account for less than £5k, the Charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 31. There have been no changes in Accounting Policy for 2023-24.

2. Incoming Resources

Income from donations and legacies is further analyzed below.

	2023-24	2022-23
	£000	£000
Legacies and Donations In Memory	1,063	1,096
General Donations	864	675
Fundraising Income - 3rd Party	91	61
Total Donations and Legacies	**2,018**	**1,832**

	2023-24	2022-23
	£000	£000
Charitable Activities Income	97	50
Other trading activities	684	397
Other Income	10	14
Total Other Activities	**791**	**461**

	2023-24	2022-23
	£000	£000
Investment Income	438	401
Total Investment Activities	**438**	**401**

3. Resources Expended

Analysis of Charitable Fund Expenditure

	Unrestricted 2023-24 £000	Restricted 2023-24 £000	Total 2023-24 £000	Unrestricted 2022-23 £000	Restricted 2022-23 £000	Total 2022-23 £000
Net Charitable Activities:						
Medical Equipment	548	0	548	734	0	734
Patient Education and Welfare	1,011	26	1,037	996	26	1,022
Medical Research	77	0	77	32	0	32
Staff Education and Welfare	786	68	854	413	68	481
Net Charitable Activities	**2,422**	**94**	**2,516**	**2,176**	**94**	**2,270**
Plus Support Costs:						
Support Costs	533	0	533	386	0	386
Total Support Costs	**533**	**0**	**533**	**386**	**0**	**386**
Total Charitable Activities Costs	**2,956**	**94**	**3,050**	**2,562**	**94**	**2,656**

Analysis of Expenditure on Raising funds

	2023-24 £000	2022-23 £000
Fundraising Staff Costs	281	239
Advertising & Marketing Costs	35	31
Fundraising Expenditure	46	32
Lottery	513	460
Total Raising Funds Costs	**876**	**762**

4. Trustee Remuneration, Benefits and Expenses

Several of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2023-24, no expenses were paid by the Charity to any Trustee for this role.

5. Staff Costs and Remuneration to Key Charity Operational Personnel

As the end of 2023-24 the Trust employed 23 employees on behalf of the Charity (12 employees in 2022-23). The salaries are paid by the Trust and then are recharged to the Charity.

The Charity is led by the Charity Chief Officer and strategic support is received from the Executive Chief Financial Officer/Deputy CEO and the Assistant Director of Finance - Financial Services from the Trust. A proportion of their salary is recharged to the Charity. The salaries of all the Charity key operational personnel and the strategic support from the Trust are included in the table below. During the year, the Charity was recharged £4,605 in respect of remuneration paid to a member of the Corporate Trustee

During the year, the number of employees whose remuneration exceeded £60,000 was 2. 1 fell in the band £60,001 - £70,000 and the other fell in the band £110,001 - £120,000. There was 1 employee who joined in year whose equivalent full annual remuneration would be in band £70,001 - £80,000.

	2023-24	2022-23
	£000	£000
Salaries and Wages	694	392
National Insurance Costs (Social Security Costs)	70	42
Other Pension Costs	72	41
Total Direct Staff Costs	**836**	**474**
Payments for Bank/Agency Staffing	0	11
Total Staff Costs	**836**	**485**

6. Auditors' Remuneration

The external auditors' remuneration fee for 2023-24 for PKF Smith Cooper Audit Limited in respect of the statutory audit is estimated at £9k (2022-23 £9k) and is included as an accrual in the accounts.

7. Investments

The Charity investment funds held are managed by Cazenove Capital Ltd. The value of the Charity's investments held at fair value are shown in the table below. These are held in a multi asset fund on a 100% total return basis.

Asset Class	Percentage %	£000
Equities	70%	6,998
Bonds	12%	1,158
Alternatives	13%	1,342
Cash	5%	470
Total	**100%**	**9,968**

Movements in the fair value of the investments are recognised as gains or losses in the Statement of Financial Activities. Current investments have a fair value equal to the deposit amount.

	2023-24
	£000
Brought Forward	**9,946**
Disposals	**(500)**
Revaluation	**522**
Carried Forward	**9,968**

8. Financial Instrument Risk Analysis

The Charity Investments which are held by Cazenove Capital Ltd are held in a Multi Asset Fund and cash fund and are identified as being Medium to High Risk. The level of investments is monitored by the Charity Finance Team and are regularly reported to the Charitable Funds Committee. The external investment management advisors have also, during the financial year, attended the Committee meeting and provided an update on the investments. The Charity's financial operations are carried out in accordance with the Charity's Standing Financial Instructions and policies and the Trust Standing Orders and Standing Financial Instructions, as agreed by the Corporate Trustee.

Currency risk

The Charity is principally a domestic organisation with the majority of transactions, assets and liabilities being nthe UK and Sterling based. The Charity has no overseas operations and does not invest in currency hedging. The Charity therefore has low exposure to currency rate fluctuations.

Interest rate risk

The Charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Trustee. The Charity contracts its investment management operations to an external company who manages the portfolio to mitigate as far as possible the fluctuations in interest rates. The current liabilities of the Charity are covered by identified cash resources and are therefore not subject to interest rate risk.

Credit risk

The main income for the Charity is mainly in relation to legacy, grants and donations and sponsorship from the Charity's events. The Charity provides no services under contract. Income is only recognised as it is given to the Charity, meaning that the debtors of the Charity are low and the Charity's exposure to credit risk is minimal.

Liquidity risk

Day-to-day expenses of the Charity are covered through donations, investment interest income earned, and receipts received during the year. This means that the Charity is exposed to a degree of liquidity risk in that there is a dependence day-to-day on sufficient income being generated into the Charity's bank account to meet obligations as they fall due. This risk is mitigated through reserves held in the Charity investment portfolio. If cash balances are forecast to fall bebw the limit set in the reserves policy, investments would be managed to increase the cash balance, in line with Charity policies.

9. Debtors

	2023-24	2022-23
	£000	£000
Trade debtors	1	10
Other debtors	(6)	(6)
Legacies	33	15
Prepayments and accrued income	122	122
Total Debtors	**150**	**141**

The legacies figure above relates to the Pecuniary Legacies where the Charity has been notified of an exact amount due from solicitors and legacy notification services.

10. Stock

	2023-24	2022-23
	£000	£000
Merchandise	36	12
Total Stock	**36**	**12**

11. Cash and Cash Equivalents

	2023-24	2022-23
	£000	£000
Charity Current Account	619	415
Charity Lottery Account	201	306
Total	**820**	**721**

12. Creditors

Amounts owed to the University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) on the 31 March 2024 relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not yet been recharged.

	2023-24	2022-23
	£000	£000
Trade creditors	164	47
Amounts owed to group	203	124
Accruals and deferred income	123	7
Total Debtors	**490**	**178**

13. Contingent Asset

The Charity acknowledges potential receipt of legacies at the point the Charity has been informed of these by Solicitors and a legacy notification service.

At the year end, the probable receipt in respect of outstanding legacy income is £253k (2023: £218k), however the maximum notified income could be as high as £916k (2023: £826k)
The Charity has accrued £33k (2023: £15k) therefore recognises that there is a possible contingent asset of £883k (2023: £812k).

14. Donated Items

During 2023-24 several donated goods were received by the Charity, however as these cannot be reliably measured, they have not been recognised in the financial statements.

15. Commitments

Of the total balance on 31 March 2024, the Charity has £3.150m (£2.068m in 2022-23) that it has designated and committed (not provided for as a liability in the accounts).

16. Related Party Transactions

The Charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all Charity staff and provides the Charity with office accommodation, legal services and is the responsible Corporate Trustee for the Charity.

The stakeholders in the Charity are the Patients, Board Members, Governors, and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the Charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the Charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payments of Charity supplier invoices which were initially paid by the Trust and refunded by the Charity to the Trust.

The Charity has also reimbursed revenue and capital payments of £433k (£582k in 2022-23) to the Trust for net payments made on its behalf.

At the end of the financial year £203k (£123k in 2022-23) was owed by the Charity to the Trust.

The Charity has seen purchases of £3,409 from the University of Nottingham and purchases of £280 from Royal College of Obstetricians and Gynaecologists during the financial year 2023/4. These are entities in which a trustee has declared an interest and to this end are hereby disclosed in these accounts.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity.

17. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from the hospital.

	2023-24	2022-23
	£000	£000
Balance Brought forward	(338)	(359)
Gains & Losses	1	21
Balance Carried Forward	**(339)**	**(338)**

18. Restricted Funds

The restricted funds held by the Charity are as follows: -

- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The Charity launched a DART Appeal (renamed Combined Cancer Appeal) aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for radiotherapy is restricted for this purpose.
- The Macmillan Cancer fund which is a grant for the benefit of cancer patients.
- The Pears Fund is for volunteer support for mealtime activities in the hospital which has been designated a restricted fund.

	2023-24	2022-23
	£000	£000
Balance brought forward	(648)	**(335)**
Income	(49)	(417)
Expenditure	107	94
Transfers	185	10
Balance carried forward	(405)	(648)

19. Unrestricted funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The Nightingale Macmillan Unit (NMU) funds are for the benefit of patients for the purchase of equipment and/or general services directly for patients within palliative care.

Other unrestricted funds are designated funds for purposes in keeping with the principles of the Charity and wishes of the donors. There is a UHDB General Fun, this fund is for general income and expenditure across the five hospitals within the Trust, and not for named purpose.

	2023-24	2023-24	2023-24	2023-24	2022-23	2022-23	2022-23	2022-23
	UHDB General Funds	NMU Funds	Other UHDB Unrestricte	Total Funds	UHDB General Funds	NMU Funds	Other UHDB Unrestricte	Total Funds
	£000	£000	£000	£000	£000	£000	£000	£000
Balance brought forward	**207**	**1,962**	**7,485**	**9,654**	**496**	**1,928**	**8,906**	**11,330**
Income	102	619	2,477	3,198	102	450	1,721	**2,273**
Expenditure	(586)	(332)	(2,901)	(3,818)	(391)	(416)	(2,513)	**(3,320)**
Transfers	0	0	185	185	0	0	10	**10**
Gains & (Losses)	0	0	521	521	0	0	(639)	**(639)**
Balance carried forward	**(276)**	**2,249**	**7,767**	**9,740**	**207**	**1,962**	**7,485**	**9,654**

20. Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2023-24	2022-23
	£000	£000
Net (Income) / Expenditure	**(156)**	**(1,383)**
Less Investing Activities	(438)	(401)
Increase/(Decrease) in Operational Creditors	310	(149)
(Increase)/ in Stock	(24)	(3)
(Increase)/Decrease in Operational Debtors	(9)	(8)
Net (Gains)/Losses on Investments	(22)	660
Cash (In)/Out Flow from Operating Activities	**(339)**	**(1,284)**

	2023-24	2022-23
	£000	£000
Income from Investments	438	401
Funds reinvested	0	0
Cash (In)/Out Flow from Investing Activities	**438**	**401**

Accounting policies

The Charity is required to compile its accounts in accordance with the Statement of Recommended Practice (SORP) 2019 based on FRS102. These accounts have been prepared using the Going Concern basis of accounting. These accounts have been prepared under the historical cost convention unless otherwise specified within these accounting policies. The accounting policies have been applied consistently

Accounting Convention

The financial statements are prepared in accordance with Charity Law. The Charity is considered a Going Concern. The accounting policies of the Charity have been written with due consideration to FRS 102 in accordance with the Charity Commission SORP 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the Charity.

The following accounting policies have been consistently applied to the Charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years' financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature, and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as “Restated.”

Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the Charity.
- Measurement – the monetary value or amount of the income can be measured reliably, and the costs incurred for the transaction and the costs to compete the transaction can be measured reliably.

The main sources of funding for the Charity are:

- Donations, Lottery, Fundraising and Giftaid - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the Charity cannot claim entitlement to those funds. However, income may be recognised sooner where the three criteria of recognition can be demonstrated.
- Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.

- Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met.
- All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts.

Services provided by volunteers such as fundraising, event volunteering and office assistance, are not recognised in the SOFA.

Incoming resources from the endowment fund are unrestricted. Income reported in the Statement of Financial Activities will be shown gross before any deductions for administration costs or other costs.

Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Obligation – once there is a legal or constructive obligation to make a payment to a third party.
- Timing – there is reasonable certainty when payment will be made.
- Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the Charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Charitable Activities include some staff costs and payments made from individual funds in the achievement of the Charity's objectives. These costs are directly charged to the fund to which they relate. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Other costs include advertising, marketing and fundraising costs, audit fees, banking, and legal charges.

Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high-quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

Fixed Assets

The Charity does not hold any fixed assets directly for the purpose of the Charity, this includes intangible fixed assets.

The expenditure by the Charity, which is capital in nature, is deemed to be on behalf of UHDB. The Trust will recognise and account for any resultant Fixed Asset.

Cash Assets

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

Structure of Funds

The Charity recognises funds in two categories: -

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds; this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gain on investments and endowments.

The Trustees can agree to earmark unrestricted funds for set purposes, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purposes. At the point that the general-purpose funds reach an appropriate level, the Trustee may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

Investments

The Charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day-to-day management of investments is undertaken by a third-party investment management company. The contract for the management of the Charity's investments is retendered at least every three years.

Investment assets are recognised in the Balance Sheet in terms of market value. These are initially recognised at cost, which is equivalent to market value, then revalued in line with movements in market value. These movements are recognised as a profit or loss in the SOFA. Property investments are revalued by the third-party investment management company annually.

The Charity investments are held in a multi asset and cash fund by the investment managers and the total portfolio amount is included in the balance sheet.

Gains and Losses

Gains and losses occur due to changes in the value of the Charity's investments, including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Unrealised gains and losses are calculated as the difference between market value at the year end and the opening market value.

Pension Contributions

Pension costs are recorded in the Charity accounts on an accrual basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for Charity employees are included within the Trust accounts.

Reserves Policy

This policy sets out the circumstances and limitations for holding reserves by Derby and Burton Hospitals Charity (the Charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustee's discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free.'

The Trustee is under the legal duty to apply for charity funds within a reasonable time of receiving them. This policy aims to set out: -

- The reasons why the Charity holds reserves.
- What level of reserves the Trustee believes the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

The Trustee considers it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly that the charity cannot meet its obligations.
- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds are not assisting in the achievement of the Charity's objectives (i.e a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day-to-day operations and governance arrangements of the Charity for one year.

Where the generally available reserves are below the minimum balance, the Charitable Funds Committee shall consider alternative funding sources focusing on the day-to-day operations and governance arrangements of the Charity.

If it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity or alter its structure accordingly. A generally available reserve balance of one year for day-to-day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

VAT Policy

This policy should be read in conjunction with the VAT policy for UHDB NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.

The Charity does not hold an independent VAT registration, however, is included within the registration for UHDB NHS Foundation Trust.

It is the policy of the Charity to recover all VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The Charity should operate within the VAT policy of the Trust.

Stock Policy

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Debtors and Creditors

Trade and other debtors are recognised at the settlement amount due after any discount offered and net any bad debt provision. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors are recognised where the charity has a present obligation resulting from a past event that is expected to result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Critical Estimates & Judgements

Estimates and judgements are continually evaluated and are based on historical evidence and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions used by the Charity are not deemed to have a significant risk of causing material adjustments to the carrying amounts of assets and liabilities within the next financial year.

Glossary

Accounting Policy

These outline how the Charity treats events or transactions during a financial year within the Financial Statements.

Balance Sheet

The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or must be used for specific purposes because of legal restrictions placed on their use.

Cash

Amounts held in the bank account of the Charity or in cash holdings.

Cash Equivalents

Investments which can be converted to cash quickly (within 3 months).

Statement of Cashflow

This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

Commitments

Agreed amounts of expenditure which at the balance sheet date have not yet been ordered.

Contingent Asset

Possible amounts due to the Charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the Charity, however the Charity could not reliably estimate the value of the amount owing.

Corporate Trustee

The Trustee of a charity are those who are responsible for its governance. In the case of the Charity, which is the Corporate Trustee. This is the legal form of the Charity.

Creditors

Amounts due to be paid by the Charity as at the balance sheet date.

Debtors

Amounts owed to the Charity as at the balance sheet date.

Endowment

A financial endowment is a donation of money or property to a non-profit organisation for the ongoing support of that organisation. Usually, the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

Fixed Assets

These are the long-term assets of the Charity which assist in the delivery of its objectives such as land, building, software, and equipment.

Gains

An increase in the value of the Charity's financial assets.

Incoming Resources

Income due to or received by the Charity. This includes donations, investment income and sales of goods or services.

Investments

Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the Charity.

Notes to the Accounts

The Notes to the Accounts provide the reader with additional information to help understand the true financial position of the Charity.

Prior Year Accounts

The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the Charity.

Provisions

Amounts set aside by the Charity to finance an event which has taken place for which the Charity is not certain of the exact financial cost. Typically, this would be because of an ongoing legal case.

Related Party

An individual or entity which is not deemed to be wholly separate from the Charity. This would encompass the Corporate Trustee or any donor who the Charity is reliant upon for the normal operations of the charity to continue.

Remuneration

The amount paid to or on behalf of a person working on behalf of the Charity in exchange for services provided.

Restricted Funds

Charitable donations where their use is bound by legal restriction.

Statement of Financial Activities

This is a financial report detailing the change in the Charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

Stock

Stock is valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Unrestricted Funds

Charitable donations which are available to the Charity to use for any purpose which furthers its objectives. Supporters typically request areas to which they would like the donation made, however there is no legal requirement to comply with this.

Value Added Tax (VAT)

This is a national tax on goods and services. The Charity is subject to some VAT relief which reduces the cost of delivering its objectives.

How To Contact The Charity For Further Information

By Email

UHDB.charity@nhs.net

By Post

Derby & Burton Hospitals Charity
Royal Derby Hospital
Uttoxeter Road Derby
DE22 3NE

By Phone

01332 785731 – General Enquiries
01332 788861 – Events and Fundraising
01332 785828 – Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)

If you would like any part of this document translated into your own language, or require a version in large print, please contact us as above.

Derby and Burton Hospitals Charity

England & Wales - Charity number 1061812

Accounts

Derby & Burton Hospitals Charity

Registered Charity 1061812

Annual Report and Accounts 2022 - 2023

Opening of the Childrens Outpatients Department - March 2023

Ms. Laura Waters, Head of AirArts, Lambie, Charity Mascot, Mr Michael Copestake, High Sheriff of Derbyshire, Mrs Jill Matthews, Charity Chief Officer, and Mr Paul Teager, Chairman of Childrens League of Friends

Contents

The Corporate Trustee Foreword	4
Our Charity Vision	5
Our Mission	5
Our Achievements 2022/23	5
Childrens Outpatient Department Opening - Case Study	6 - 7
Our Charity Structure, Governance and Management	8
Our Corporate Trustee Members	9 - 10
Meet Our Charity Chief Officer	11
Renal Scanner and Youth Team Case Studies	12
Adapted Bikes and Breast Feeding Support Case Studies	13
Management of Our Charity Funds	14
Risk Management	14
Our Strategy 2022-27	15
Statement of Responsibilities	16
Murals at Queens Hospital Case Study	17
Annual Accounts - Independent Auditors' Report	18-20
Main Financial Statements	
Statement of Financial Activities	21
Balance Sheet	22
Cash Flow Statement	23
Notes to the Accounts	24 - 30
Accounting Policies	31 - 35
Glossary	36 - 38
How to contact Your Charity	39

Annual Report

From left to right:
1. The Forget Me Not, Staff Remembrance Garden at Royal Derby Hospital
2. Don Amott, Leisure Kingdom, Fencing Plaque sponsor
3. Allan Burton and family raised an amazing £1,775 for Ward 301 by taking part in our Abseil earlier this year.
4. The charity joined the British Sikh Nurses Association at a Restart A Heart community day
5. A new mural in place on a ward at Royal Derby Hospital to brighten a bed bay
6. New artwork at the Children's Outpatients Area at Royal Derby Hospital
7. A new welcoming mural at the Combined Day Unit at Royal Derby Hospital
8. Artwork unveiled at Queens Hospital Burton in the entrance to Therapies thanks to fundraisers on the unit
9. New Ultrasound scanner purchased to support the Renal team at Royal Derby Hospital
10. A fundraiser completes his skydive for CTAU in 2023. The unit raised over £3000 for a vein finder.
11. A fundraiser smiles after completing their Abseil in 2022
12. A carousel horse produced with Air Arts for the Burton Carousel Art Trail at Queens Hospital Burton
13. A fundraiser gives the camera the thumbs up when taking part in the charity skydive

Corporate Trustee Foreword

The year has been another of great challenge for the NHS, still recovering from the aftereffects of the pandemic whilst trying to deliver services at pre-pandemic levels to reduce waiting times for patients and continue to improve outcomes. University Hospitals of Derby and Burton NHS Foundation Trust (UHDB) has benefited hugely from its partnership with Derby and Burton Hospitals Charity and their aims to improve services for patients, support staff wellbeing and to further research and development. This year has seen the completion of the first year of the five-year Charity strategy. The focus has been to create a solid foundation on which to build and grow the Charity within our communities.

With that aim we welcomed Jill Matthews, as the Charity Chief Officer to lead it on the next stage of its journey.

The Charity has also set out its direction of travel with one of its main objectives being to support UHDB with achieving its strategic aims and enhancing the services provided to patients and continuing to support staff.

We saw too the continuation of the joint work between the Charity and AirArts with further expansion across our five sites. Thanks to £16,000 funding from Foundation Derbyshire and National Lottery Awards for All fund over 100 creative arts and music workshops were delivered across wards at all 5 sites to celebrate the jubilee. Many of you may have attended the Choral Forest event at Lichfield Cathedral in October 2022. The concert showcased our UHDB staff wellbeing choir and staff reading poetry written during the pandemic. Forming the backdrop to the Choral Forest was intricate artwork created by artist EJ Lance and sculptor Miles Halpin, each tree referencing one of the five UHDB hospitals, with a key figure at the centre including Queen Victoria, Samuel Johnson, Sir Robert Peel, Queen Elizabeth II, and Florence Nightingale. The trees will be installed in their permanent homes in their respective hospitals in July 2023 as part of our NHS 75 celebrations.

This year also saw the first gala dinner being held with our charity partners, Derbyshire County Cricket Club, this looks set to be a regular annual event.

Our younger patients and their families can now benefit from the newly refurbished Childrens Outpatients Department. This was formally opened by the High Sheriff of Derbyshire, Mr Michael Copestake, at the end of March 2023. This project was jointly funded by the Charity and the Friends of the Childrens Hospital. An example of the artwork at the opening ceremony can be seen on the front page of this Annual Report and Accounts.

As you can see the Charity has been very active over the last year and as Chair of the Board of University Hospitals of Derby and Burton NHS Foundation Trust which acts as Corporate Trustee to the Charity, I am therefore delighted to present the Annual Report and Accounts for Derby and Burton Hospitals Charity for the year ending 31 March 2023 in accordance with the Charities Act 2011.

Dr Kathy McLean OBE
Chair, Corporate Trustee/

University Hospitals of Derby and Burton NHS Foundation Trust

Date: 20 July 2023

Our Charity
Vision/Mission/Achievements

Our Vision

Derby and Burton Hospitals Charity partners with University Hospitals of Derby & Burton to provide Exceptional Care Together.

Supporting staff to care for patients in safe, high-quality environments, using the latest equipment, technology and learning and contributing to the future of health through a commitment to research and development.

Our Mission

To serve the population of Derby, Derbyshire, and Staffordshire by:

- helping to support studies and medical research to understand better the diseases affecting our patients today so that we can develop the cures and therapies of tomorrow.
- enhancing the care our partner hospitals can offer through new equipment and building improvements to deliver better facilities.
- investing in the people who work in our hospitals through training and wellbeing support that in turn will support our colleagues to create a caring environment for the patients receiving care, their families, and visitors.

Our Achievements 2022/23

air arts

Royal Derby Hospital Children's Outpatient Department

Bright new artwork has been unveiled at Royal Derby Hospitals Childrens Outpatients department thanks to a collaboration between charity-funded arts programme, Air Arts, Derby & Burton Hospitals Charity, and the Children's hospital League of Friends, to create a sense of calm for patients moving around the hospital.

The entire Children's hospital reception area was transformed as part of the project including a new vinyl floor throughout designed by Lisa Pilley and supported by Vercity (the Trust's PFI partner), a new colour scheme by Lisa and a total replacement of all the seats from Rhubarb seating manufacturers.

The project has been devised to help children and young people, as well as parents and carers, interact with their surroundings, creating adventure and distraction to ensure they feel relaxed at what can be a difficult time.

The refurbished areas act as a distraction for children on their way to appointments by featuring bright and fun artwork on the walls throughout the department.

The exciting designs by Carl Wilson feature colourful cartoon characters and even feature illustrations based on Carl and his son, River, exploring the world together.

Project Manager Supports Officer, Lisa Redfern, ensured the project was completed with minimal disruption to patients:

> “The overarching priority throughout the project has been to ensure that there was minimal disruption to patient care and pathways.
>
> The redeveloped areas greatly enhance the patient experience in the hospital and the new artwork has helped engage and distract the children using them, often in very difficult moments."

Artist, Carl Wilson added:

> “I loved working on this project. It was great to be able to create a series of immersive illustrations to provide some escapism to patients and visitors. I hope it will provide a joyful experience and inspire imaginations."

Jill Matthews, Chief Officer for Derby & Burton Hospitals Charity, was keen to remind staff who see the artwork every day, that the public are supporting them:

> "What I'd like to remind everybody is, as you look at this beautiful scenery, you have all done so much for our patients and their families and when you look at all of this artwork, remember, the money came from people who wanted to thank you. This is our communities saying thank you."

The revamp is one of the latest installations by Air Arts, an arts initiative supported by the hospital charity. Air Arts have also recently installed inclusive artwork welcoming patients and visitors to the combined day unit at Royal Derby Hospital in a variety of languages, and bright new artwork on wards to brighten up uninviting areas. Laura Waters, Head of Arts at UHDB said, when referring to the Childrens Outpatient department, that:

> " This is the biggest project Air Arts has undertaken to date and it’s been amazing to see a full scheme come together to completely transform our Childrens hospital.
>
> Everything has been developed in consultation with staff and patients, and the result is a calm and welcoming environment, clean and modern but also fun and inviting for children and adults alike. It just shows what a difference we can make when the whole environment is thought through as a unified scheme.”

Our Charity
Structure, Governance and Management

Our Charity Structure, Governance and Management

The University Hospitals of Derby and Burton NHS Trust, through its Trust Board, act as the Corporate Trustee of the Charity. The Corporate Trustee has established a Charitable Funds Committee (CFC) which reports to the Corporate Trustee on a regular basis.

The Committee meets at least four times a year, and is made up of five members, comprising three Non-Executive Directors of the Trust, and two Executive Directors (Executive Chief Financial Officer/Deputy Chief Executive and Managing Director - Burton until August 2022, who was replaced by the Executive Chief Nurse in February 2023.) The Executive Chief Operating Officer attended the October 2022 meeting of the Committee to ensure quoracy.

The CFC terms of reference were subject to their annual review during the year and include:-

- Ensuring the stewardship and effective management of funds which have been donated, bequeathed, and given to The Derby & Burton Hospitals Charity for charitable purposes.
- Determining an investment strategy and arrangements for the investment of funds which are not immediately required for use.
- Coordinating the provision of assurance to the Trust acting as Corporate Trustee of the funds, that the funds are accounted for, deployed, and invested in line with legal and statutory requirements.
- Considering and approving of the Annual Accounts for charitable funds for submission to the Trust Board acting as Corporate Trustee of the funds.

On behalf of the Trust Board, the Corporate Trustee approves all major decisions and remains responsible for the activities of the Charity.

The Trust Board do not receive any remuneration for their role as Corporate Trustee.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Uttoxeter Road, Derby, DE22 3NE. The Charity registration number is 1061812. The Charity's governing document is the Declaration of Trust dated 13 March 1997 as amended by Statutory Instrument of 18 March 1999 together with Supplement Deeds of 16 November 1999 and 17 August 2004, and further amended on 6 November 2018 following the merger of Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust in July 2018 to form University Hospitals of Derby and Burton NHS Foundation Trust. The Charity was then renamed Derby & Burton Hospital Charity to recognise this merger.

Our Charity
Corporate Trustee Members

Our Corporate Trustee Members

The Charity works to support UHDB, across all the five sites under the umbrella of the Trust (Royal Derby Hospital, Queens Hospital Burton, the Community Hospitals of Florence Nightingale, Sir Robert Peel and Samuel Johnson) together with the wider communities across Derby, Derbyshire, and Staffordshire. Full details of the Trust Board related parties are disclosed in the UHDB Annual Report and Accounts.

Members of the Corporate Trustee are advised on their roles and responsibilities through the sharing of appropriate guidance together with induction and training on appointment. The Corporate Trustee have their own Terms of Reference.

The current list of Trust Board Members, who sit as the Corporate Trustee, is shown in the table below:-.

Executive Director	Position Held	Change During The Year (if applicable)
Stephen Posey	Chief Executive Officer	Appointed as Chief Executive Officer 03/09/2022
Simon Crowther	Executive Chief Financial Officer/Deputy Chief Executive Officer	Appointed as Deputy Chief Executive Officer 30/09/22
Garry Marsh	Executive Chief Nurse	Appointed as Executive Chief Nurse 01/09/22
Sharon Martin	Executive Chief Operating Officer	N/A
Dr James Crampton	Executive Medical Director	Appointed as Executive Medical Director 03/01/23
Amanda Rawlings	Executive Chief People Officer	N//A
William Monaghan	Executive Chief Digital Information Officer	Appointed as CDIO 01/02/23
Executive Directors Left During The Year	**Position Held**	**Change During The Year (if applicable)**
Duncan Bedford	Managing Director - Burton	Retired 22/07/22
Dr Magnus Harrison	Interim Chief Executive Officer	Left the Trust 02/10/22
Cathy Winfield	Executive Chief Nurse	Left the Trust 08/05.22

Non-Executive Directors	Position Held	Change During The Year (if applicable)
Kathy McLean	Trust Chair	Reappointed January 2022 for term of office 01/08/2022 to 31/07/2025
Sardip Sandhu	Non-Executive Director	Appointed 15/02/2021 and Term Expires 14/02/2024
Justin Shannahan	Non-Executive Director	Reappointed November 2021 for Term of Office 01/06/2022 to 31/05/2025
Christine Fearns	Non-Executive Director (Chair of Charitable Funds Committee)	Appointed 01/02/2020 and Term Expired 30/04/2023
Prof. Victoria Chapman	Non-Executive Director (Member of Charitable Funds Committee)	Appointed 01/02/20 and Term Expired 30/04/23
Stephen Jarratt	Non-Executive Director	Reappointed November 2022 to 30/04/2023
Kathy Farndon	Non-Executive Director	Appointed 01/04/20 and Term Expired 30/04/23
Non-Executive Directors Left During The Year	**Position Held**	**Change During The Year (if applicable)**
Dr Ian Gell	Non-Executive Director	Appointed 01/07/2019 and Term Expired 30/06/2022
Joy Street	Non-Executive Director	Initially Appointed 01/07/2018 (extended Nov 2019) and Term Expired 31/03/23
Non-Executive Directors Joined Post 31st March 2023	**Position Held**	**Change During The Year (if applicable)**
Dr Jaspal Taggar	Non-Executive Director	Appointed 01/05/2023
Mrs Nadine Pemberton Jn Baptiste	Non-Executive Director	Appointed 01/05/2023
Ms. Billie Lam	Non-Executive Director	Appointed 01/05/2023
Mr Ian Lichfield	Non-Executive Director	Appointed 01/05/2023
Mr Christopher Harrison	Non-Executive Director	Appointed 01/06/2023

Our Charity

Introduction from Jill Matthews, Charity Chief Officer

I joined the Charity in July 2022 and was overwhelmed by the warm welcome I received from members of my Charity Team and colleagues across UHDB.

This is the first year of our ambitious five-year strategy which aims to better establish the Charity as a trusted partner to UHDB, raising our profile amongst the patients, their relatives, our staff, and our staff networks. We are seeking to strengthen our links with the different communities across Derby, Derbyshire, and Staffordshire.

Over this coming year we will seek to build a credible reputation as the Charity partner of choice for local businesses. We will be launching a charity appeal to support the Trust in delivering improvements to cancer care and to help deliver its key strategic aims. The Charity will continue to play its part in making UHDB a great place to work for our staff.

The Charity is extremely lucky to benefit from the continued support of our many fundraisers, and we would like to take this opportunity to offer our heartfelt thanks to them for this tremendous support. Through the funds they raise we are able to "Make Lives Better" for our patients and staff.

We would also like to thank those that have remembered us through the leaving of a legacy. We are privileged to have these funds and hope their families and friends can take some comfort that their legacy continues to make a difference across multiple services for so many patients and staff at UHDB.

When I joined the Charity, I was fortunate to have an amazing team to work with. The team has been strengthened by the recent appointment of a Business Manager, Head of Governance and three team members to provide support through our merchandise sales and engagement with our hospital teams and local communities.

The Charity Team are directly employed by the UHDB Trust (with NHS contracts of employment). The salaries of all members of the Charity Team are recharged to the Charity which funds these costs through the operational budget.

The Charity also receives financial advice from UHDB. This support is managed and provided by the Executive Chief Financial Officer/Deputy Chief Executive Officer and the Assistant Director of Finance - Financial Services. However, the Charity can obtain independent legal and financial advice through the Corporate Trustee if required.

I want to express my thanks for each and everyone one of our supporters, be they staff, patients and their families and the wider community for your amazing commitment to the NHS and its achievements. We could not do what we do without you.

Jill Matthews
Charity Chief Officer
Derby & Burton Hospitals Charity

Date: 20 July 2023

Renal Scanner

Funding from the charity supported a new ultrasound scanner for the Renal department. Scanning is an important part of assessing kidney function and the new scanner assists practitioners in producing higher quality images to enable better assessment.

Professor Nick Selby explains:

“The additional benefit to patients will be because the new Ultrasound machine will allow higher quality images, which will directly benefit patient care in terms of assessment and US guided kidney biopsy.

The new features on the scanner also provide opportunities for new ways of assessing renal transplant patients, by measuring tissue ‘stiffness’ as a marker of fibrosis, and to measure blood flow in the kidneys, allowing for better treatment and assessment.”

Youth Team

The youth service helps young people living with long term health conditions across Derbyshire and Staffordshire to increase their independence, manage their conditions and introduce them to other young people who know what it's like to access hospital services.

Eleanor Gambini, Senior Youth Team Worker,

“The Charity is absolutely fundamental in helping us run our services, from supporting the hiring of our youth club venues, right through to helping us fund our trips and activities for our group. The trips often provide life changing opportunities for the group that they often miss out on at school, and they are able to create lasting memories with their friends and family”.

Amputees at Royal Derby Hospital are now able to access adapted bikes to help with exercise thanks to support from Derby & Burton Hospitals Charity and Cycle Derby.

The adapted bikes are used by a group of amputees supported by staff from Royal Derby Hospital's Amputee Rehab Centre and are hired to encourage exercise and socialising within the group.

Lizzy Sharples, Assistant Practitioner for the unit:

> “Some of our patients talk to us about getting back into physical fitness and it is something that is hard to get back in to when you have had such a significant event such as amputation. Cycle Derby are fantastic, they will find something for everyone. Their bikes have made it possible for everyone to get out and cycle and charitable funds have helped us with funding the scheme and refreshments so everyone here can make a day of it and socialise with other amputees.”

Jo Kaye-Allan, occupational therapist:

> “It's brilliant. It's so inclusive, everyone can have a go whether a prosthetic limb wearer or a wheelchair user, it's not only a great physical workout but it’s great for people’s mental health as well. It brings them together, in peer support and connection.”

Breast Feeding Support

As part of World Breastfeeding Awareness Week in August, staff engaged with the hospitals Gender Equality network, feeding back that they had found it difficult returning to work whilst still breastfeeding/ expressing with a key issue being a lack of storage for expressed milk.

After working together with the Trust and Charity, staff can now loan out ‘lockboxes’ for safe storage of up to 6 bottles of expressed milk in staff fridges.

Amanda Rawlings, Executive Chief People Officer has said “Sadly, we have heard stories of returning staff who have struggled to get support to be able to take a break whilst at work and gain access to suitable space for expressing. As a compassionate and inclusive employer, we expect all leaders and teams to reach out early, welcome their colleagues back to work and enable breaks and suitable space to express whilst at work.”

Our Charity
Management of Our Charity Funds
Our Strategy 2022 - 2027

Management of Our Charity Funds

The Charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the UHDB staff to enable improved patient care. The funds are held across 219 individual charitable funds.

To be fully effective the Charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that pro-active fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information is collected and maintained in accordance with all applicable laws concerning data protection regulations (GDPR) in respect of personal data.
- Support is provided to Fund Managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Grants are made in accordance with charity law, our governing document and the wishes and directions of donors. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards the areas they tell us are most in need. When considering where to focus our attention our Corporate Trustee and, particularly, the members of the Charitable Funds Committee have regard to the Charity Commission for England and Wales's guidance on public benefit. All applicants are asked to consider how this will deliver public benefit within the Trust. The Charitable Funds Committee and Corporate Trustee have sight of these applications when considering them for approval. A full discussion is held as to whether each grant would in fact satisfy the public benefit.

The running costs are robustly monitored by the Charity Team and reported to the Charitable Funds Committee so that they have regular oversight of these costs. Expenditure is reviewed in detail, these running costs are minimised through efficient governance and administration. Similarly, the costs associated with fundraising events are measured against the level of income generated relating to that expenditure.

The Charity will also be mindful of the impact of grants made in order that it can ensure it uses its resources wisely.

Risk Management

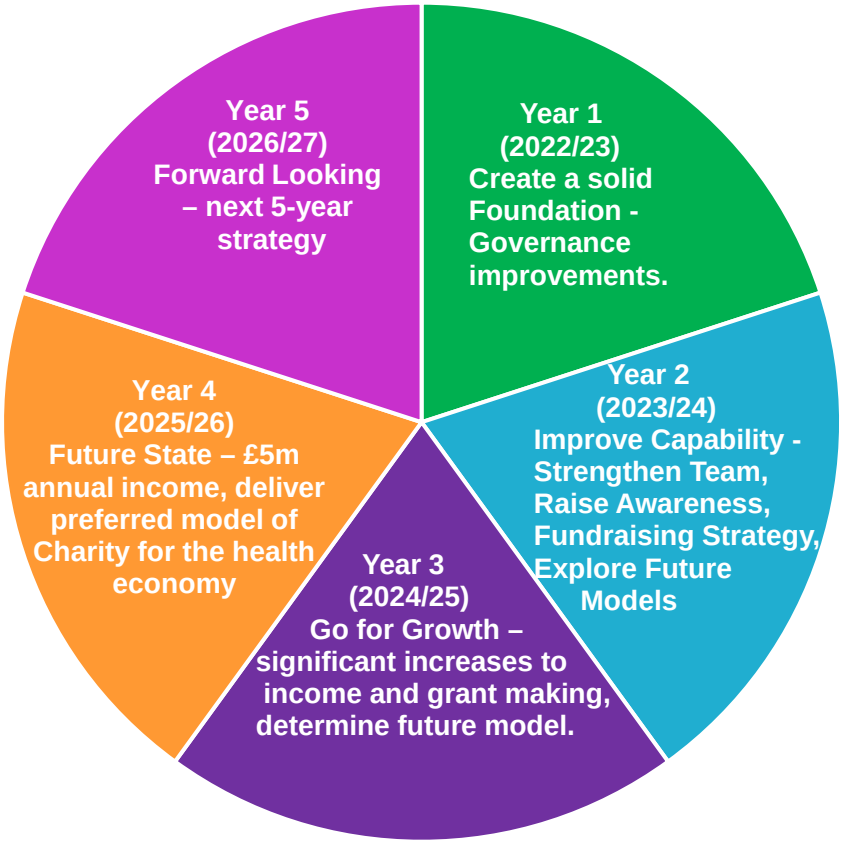
The Charity has its own Risk Register which has been presented and approved by both the Charitable Funds Committee and Corporate Trustee.

The Charity Senior Team reviews the operational risks for the Charity on a monthly basis.

The Charity follows the principles of the Trust's Risk Management Policy.

Our Strategy 2022-2027

The Charity has looked to give particular focus to its governance, policies, and procedures during 2022/23. This included a review of governance and infrastructure with support from 360 Assurance Internal Auditors. The recommendations made have supported the Charity in ensuring that there is a more robust governance structure in place moving forward. This has included ensuring that the Roles and Responsibilities of the Corporate Trustee are clearly defined together with an approved set of Terms of Reference for the Corporate Trustee. The Charity continues to support the Corporate Trustee and its members with appropriate induction and training sessions. The Charity will continue to review its policies and procedures supported by the Charity Head of Governance.



Dr Kathy McLean OBE
Chair of Corporate Trustee
Chair, University Hospitals of Derby, and Burton NHS Foundation Trust

Date: 20 July 2023

Our Charity
Statement of Responsibilities

Statement of Responsibilities

The Trustee is responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

The law applicable to charities in England and Wales require the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities Statement Of Recommended Practice (SORP).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, together with the changes being brought forward under the Charities Act 2022, the Charity (Accounts and Reports) Regulations 2008 and the provision of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in another jurisdiction.

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive Officer
University Hospitals of Derby, and Burton NHS Foundation Trust

Date: 20 July 2023

Derbyshire based Mural artist Lynne Hollingsworth has been hard at work on three mural projects at Queens Hospital Burton - Therapies, Multi Faith Centre, and children's outpatients. This work was possible in part thanks to Surgical Appliance Supervisor Sandra Carlin who raised over £4,000 towards the cost of the mural and was shortlisted for Fundraiser of the Year at the Trust's Making a Difference Awards.

Annual Accounts
Independent Auditors Report

Independent Auditor's Report to the Trustees of Derby & Burton Hospitals Charity

Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern:

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- ***the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or***
- ***the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.***

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception:

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made.
- management override of control
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud.
- Reviewing Charitable Funds Committee minutes.
- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias. In particular performing tests of control for donation envelops and review of specific fund expenditure.

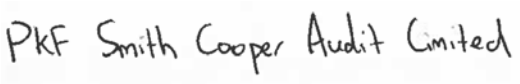
It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



James Delve (Senior Statutory Auditor)
For and on behalf of

PKF Smith Cooper Audit Limited

Statutory Auditors
Prospect House
1 Prospect Pl
Derby
DE24 8HG
Date: 27 July 2023

Main Financial Statements

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the Charity's net assets during the financial year.

It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in the Charity's funds for the reporting period.

		2022-23				2021-22			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
Income and Endowments from:									
Donations and Legacies	2	(1,415)	(417)	0	**(1,832)**	(1,428)	(132)	0	**(1,560)**
Charitable Activities		(50)	0	0	**(50)**	(142)	0	0	**(142)**
Other Trading Activities		(397)	0	0	**(397)**	(239)	0	0	**(239)**
Investment Income		(401)	0	0	**(401)**	(395)	0	0	**(395)**
Other Income		(14)	0	0	**(14)**	(14)	0	0	**(14)**
Total Income		**(2,277)**	**(417)**	**0**	**(2,694)**	**(2,218)**	**(132)**	**0**	**(2,350)**
Expenditure On:									
Raising Funds	3	762	0	0	**762**	439	0	0	**439**
Charitable Activities		2,562	94	0	**2,656**	2,013	176	0	**2,189**
Total Expenditure		**3,324**	**94**	**0**	**3,418**	**2,452**	**176**	**0**	**2,628**
Net (Gains)/Losses on Investments		639	0	21	**660**	(657)	0	(21)	**(678)**
Net (Income)/Expenditure		**1,686**	**(323)**	**21**	**1,384**	**(423)**	**44**	**(21)**	**(400)**
Transfers Between Funds		(10)	10	0	**0**	0	0	0	**0**
Net Movement in Funds		**1,676**	**(313)**	**21**	**1,384**	**(423)**	**44**	**(21)**	**(400)**
Reconciliation of Funds									
Total Funds Brought Forward		(11,330)	(335)	(359)	**(12,024)**	(10,907)	(379)	(338)	**(11,624)**
Total Funds Carried Forward		**(9,654)**	**(648)**	**(338)**	**(10,640)**	**(11,330)**	**(335)**	**(359)**	**(12,024)**

Balance Sheet

The Balance Sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the Balance Sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2023				As at 31 March 2022			
		Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2023 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2022 £000
Fixed Assets: Investments	7	8,960	648	338	**9,946**	9,912	335	359	**10,606**
Total Non-Current Assets:		**8,960**	**648**	**338**	**9,946**	**9,912**	**335**	**359**	**10,606**
Debtors	9	141	0	0	**141**	130	0	0	**130**
Stock	10	12	0	0	**12**	9	0	0	**9**
Cash and Cash Equivalents	11	721	0	0	**721**	1,604	0	0	**1,604**
Total Current Assets		**874**	**0**	**0**	**874**	**1,743**	**0**	**0**	**1,743**
Current Liabilities: Creditors	12	(180)	0	0	**(180)**	(325)	0	0	**(325)**
Total Current Liabilities		**(180)**	**0**	**0**	**(180)**	**(325)**	**0**	**0**	**(325)**
Total Net Assets		**9,654**	**648**	**338**	**10,640**	**11,330**	**335**	**359**	**12,024**
The Funds of the Charity:									
Endowment Funds	17	0	0	338	**338**	0	0	359	**359**
Restricted Funds	18	0	648	0	**648**	0	335	0	**335**
Unrestricted Funds	19	9,654	0	0	**9,654**	11,330	0	0	**11,330**
Total Funds		**9,654**	**648**	**338**	**10,640**	**11,330**	**335**	**359**	**12,024**

Signed On behalf of the Corporate Trustee

Stephen Posey
Chief Executive
University Hospitals of Derby, and Burton NHS Foundation Trust

Date: 20 July 2023

Statement of Cashflow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

	Total Funds 2022-23 £000	Total Funds 2021-22 £000
Cash Outflow from Operating Activities	(1,284)	(522)
Net Cash Inflow in Investing Activities	401	395
Net Cash Change in Cash and cash equivalents	**(883)**	**(127)**
Cash and Cash Equivalents at the Beginning of the Period	1,604	1,731
Cash and Cash Equivalents at the End of the Period	**721**	**1,604**

Notes To The Accounts

Introduction

These accounts have been prepared using the Going Concern convention. The Trustees consider that there are no material uncertainties affecting the current year's accounts. In future years, the Trustees have identified that there is a risk of a decline in donations, particularly in relation to legacy income. The Trustees have made adequate arrangements to mitigate these risks as outlined in the Annual Report.

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 36 onwards. The Charity acknowledges that from time to time there may be minor rounding differences between notes in the accounts and the main statements. Where those amounts account for less than £5k, the Charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 31. There have been no changes in Accounting Policy for 2022-23.

2. Incoming Resources

Income from donations and legacies is further analysed below.

	2022-23	2021-22
	£000	£000
Legacies and Donations In Memory	1,096	1,052
General Donations	675	468
Fundraising Income - 3rd Party	61	40
Total Donations and Legacies	**1,832**	**1,560**

	2022-23	2021-22
	£000	£000
Charitable Activities Income	50	142
Other trading activities	397	239
Other Income	14	14
Total Other Activities	**461**	**395**

	2022-23	2021-22
	£000	£000
Investment Income	401	395
Total Investment Activities	**401**	**395**

Included within general donations are government grants received of £163K, which related to COVID recovery. There are no unfulfilled conditions attached to these grants.

3. Resources Expended

Analysis of Charitable Fund Expenditure

	Unrestricted 2022-23 £000	Restricted 2022-23 £000	Total 2022-23 £000	Unrestricted 2021-22 £000	Restricted 2021-22 £000	Total 2021-22 £000
Net Charitable Activities:						
Medical Equipment	734	0	734	217	0	217
Patient Education and Welfare	996	26	1,022	1,006	55	1,061
Medical Research	32	0	32	23	0	23
Staff Education and Welfare	413	68	481	464	121	585
Net Charitable Activities	**2,176**	**94**	**2,270**	**1,710**	**176**	**1,886**
Plus Support Costs:						
Support Costs	386	0	386	302	0	302
Total Support Costs	**386**	**0**	**386**	**302**	**0**	**302**
Total Charitable Activities Costs	**2,562**	**94**	**2,656**	**2,012**	**176**	**2,188**

Analysis of Expenditure on Raising funds

	2022-23 £000	2021-22 £000
Fundraising Staff Costs	239	255
Advertising & Marketing Costs	31	23
Fundraising Expenditure	32	37
Lottery	460	124
Total Raising Funds Costs	**762**	**439**

4. Trustees Remuneration, Benefits and Expenses

Several of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2022-23, no expenses were paid by the Charity to any Trustee for this role.

5. Staff Costs and Remuneration to Key Charity Operational Personnel

In 2022-23 the Trust employed 12 employees on behalf of the Charity (12 employees in 2021-22). The salaries are paid by the Trust and then are recharged to the Charity. The Charity is led by the Charity Chief Officer and strategic support is received from the Executive Chief Financial Officer/Deputy CEO and the Assistant Director of Finance - Financial Services from the Trust. A proportion of their salary is recharged to the Charity. The salaries of the 12 Charity key operational personnel and the strategic support from the Trust are included in the table below. During the year, the number of employees whose remuneration exceeded £60,000 was 2. Both employees' remuneration fell in the band £70,001 - £80,000.

	2022-23 £000	2021-22 £000
Salaries and Wages	392	328
National Insurance Costs (Social Security Costs)	42	31
Other Pension Costs	41	43
Total Direct Staff Costs	**474**	**402**
Payments for Bank/Agency Staffing	11	14
Total Staff Costs	**485**	**416**

6. Auditors' Remuneration

The external auditors' remuneration fee for 2022-23 for PKF Smith Cooper Ltd in respect of the statutory audit is estimated at £9k (2021-22 £8k) and is included as an accrual in the accounts.

7. Investments

The Charity investment funds held are managed by Cazenove Capital Ltd. The value of the Charity's investments held at fair value are shown in the table below. These are held in a multi asset fund on a 100% total return basis.

Asset Class	Percentage %	£000
Equities	65%	6,485
Bonds	13%	1,246
Alternatives	15%	1,485
Cash	7%	730
Total	**100%**	**9,946**

Movements in the fair value of the investments are recognised as gains or losses in the Statement of Financial Activities. Current investments have a fair value equal to the deposit amount.

8. Financial Instrument Risk Analysis

The Charity Investments which are held by Cazenove Capital Ltd are held in a Multi Asset Fund and cash fund and are identified as being Medium to High Risk. The level of investments is monitored by the Charity Finance Team and are regularly reported to the Charitable Funds Committee. The external investment management advisors have also, during the financial year, attended the Committee meeting and provided an update on the investments. The Charity's financial operations are carried out in accordance with the Charity's Standing Financial Instructions and policies and the Trust Standing Orders and Standing Financial Instructions, as agreed by the Corporate Trustee.

Currency Risk

The Charity is principally a domestic organisation with the majority of transactions, assets and liabilities being ıthe UK and Sterling based. The Charity has no overseas operations and does not invest in currency hedging. The Charity therefore has low exposure to currency rate fluctuations.

Interest Rate Risk

The Charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Trustee. The Charity contracts its investment management operations to an external company who manages the portfolio to mitigate as far as possible the fluctuations in interest rates. The current liabilities of the Charity are covered by identified cash resources and are therefore not subject to interest rate risk.

Credit Risk

The main income for the Charity is mainly in relation to legacy, grants and donations and sponsorship from the Charity's events. The Charity provides no services under contract. Income is only recognised as it is given to the Charity, meaning that the debtors of the Charity are low and the Charity's exposure to credit risk is minimal.

Liquidity Risk

Day-to-day expenses of the Charity are covered through donations, investment interest income earned, and receipts received during the year. This means that the Charity is exposed to a degree of liquidity risk in that there is a dependence day-to-day on sufficient income being generated into the Charity's bank account to meet obligations as they fall due. This risk is mitigated through reserves held in the Charity investment portfolio. If cash balances are forecast to be below the limit set in the reserves policy, investments would be managed to increase the cash balance, in line with Charity policies.

9. Debtors

	2022-23	2021-22
	£000	£000
Legacies	15	15
Debtors - External	126	115
Total Debtors	**141**	**130**

The legacies figure above relates to the Pecuniary Legacies where the Charity has been notified of an exact amount due from solicitors and legacy notification services.

10. Stock

	2022-23	2021-22
	£000	£000
Merchandise	12	5
Total Stock	**12**	**5**

11. Cash and Cash Equivalents

	2022-23	2021-22
	£000	£000
Charity Current Account	415	1,217
Charity Lottery Account	306	387
Total	**721**	**1,604**

12. Creditors

Amounts owed to University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) on the 31 March 2023, relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not yet been recharged.

	2022-23	2021-22
	£000	£000
Creditors - Amounts due within one year	54	64
UHDB	124	261
Total Creditors	**178**	**325**

13. Contingent Asset

The Charity acknowledges potential receipt of legacies at the point the Charity has been informed of these by Solicitors and a legacy notification service. At the year end, the probable receipt in respect of outstanding legacy income is £218k (£242k), however the maximum notified income could be as high as £826k (2022: £928k). The Charity has accrued £15k (2022: £15k) therefore recognises that there is a possible contingent asset of £812k (2022: £913k).

14. Donated Items

During 2022-23 several donated goods were received by the Charity, however as these cannot be reliably measured, they have not been recognised in the financial statements.

15. Commitments

Of the total balance on 31 March 2023, the Charity has £2.068m (£1.389m in 2021-22) that it has designated and committed (not provided for as a liability in the accounts).

16. Related Party Transactions

The Charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all Charity staff and provides the Charity with office accommodation, legal services and is the responsible Corporate Trustee for the Charity.

The stakeholders in the Charity are the Patients, Board Members, Governors, and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the Charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the Charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payments of Charity supplier invoices which were initially paid by the Trust and refunded by the Charity to the Trust.

The Charity has also reimbursed revenue and capital payments of £582k (£53k in 2021-22) to the Trust for net payments made on its behalf.

At the end of the financial year £123k (£260k in 2021-22) was owed by the Charity to the Trust.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity.

17. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from the hospital.

	2022-23	2021-22
	£000	£000
Balance Brought forward	(359)	(338)
Gains & Losses	21	(21)
Balance Carried Forward	**(338)**	**(359)**

18. Restricted Funds

The restricted funds held by the Charity are as follows: -

- The COVID Appeal Fund in respect of the pandemic for income received in support of the pandemic and the expenditure for patients and staff has been designated a restricted fund.
- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The Charity launched a DART Appeal (renamed Combined Cancer Appeal) aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for radiotherapy is restricted for this purpose.
- The Macmillan Cancer fund which is a grant for the benefit of cancer patients.
- The Pears Fund is for volunteer support for mealtime activities in the hospital which has been designated a restricted fund.

	2022-23	2021-22
	£000	£000
Balance brought forward	(335)	**(379)**
Income	(417)	(132)
Expenditure	94	176
Transfers	10	0
Balance carried forward	(648)	(335)

19. Unrestricted Funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The Nightingale Macmillan Unit (NMU) funds are for the benefit of patients for the purchase of equipment and/or general services directly for patients within palliative care.

Other unrestricted funds are designated funds for purposes in keeping with the principles of the Charity and wishes of the donors. There is a UHDB General Fun, this fund is for general income and expenditure across the five hospitals within the Trust, and not for named purpose.

	2022-23	2022-23	2022-23	2022-23	2021-22	2021-22	2021-22	2021-22
	UHDB General Funds	NMU Funds	Other UHDB Unrestricted Funds	Total Funds	UHDB General Funds	NMU Funds	Other UHDB Unrestricted Funds	Total Funds
	£000	£000	£000	£000	£000	£000	£000	£000
Balance brought forward	**496**	**1,928**	**8,906**	**11,330**	**399**	**2,126**	**8,383**	**10,908**
Income	102	450	1,721	2,273	306	232	1,679	**2,217**
Expenditure	(391)	(416)	(2,513)	(3,320)	(209)	(430)	(1,813)	**(2,452)**
Transfers	0	0	10	10	0	0	0	**0**
Gains & (Losses)	0	0	(639)	(639)	0	0	657	**657**
Balance carried forward	**207**	**1,962**	**7,485**	**9,654**	**496**	**1,928**	**8,906**	**11,330**

20. Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2022-23	2021-22
	£000	£000
Net (Income) / Expenditure	**(1,383)**	**400**
Less Investing Activities	(401)	(395)
Increase/(Decrease) in Operational Creditors	(149)	114
(Increase)/ in Stock	(3)	(5)
(Increase)/Decrease in Operational Debtors	(8)	42
Net (Gains)/Losses on Investments	660	(678)
Cash (In)/Out Flow from Operating Activities	**(1,284)**	**(522)**

	2022-23	2021-22
	£000	£000
Income from Investments	401	395
Funds reinvested	0	(13)
Cash (In)/Out Flow from Investing Activities	**401**	**382**

Accounting Policies

The Charity is required to compile its accounts in accordance with the Statement of Recommended Practice (SORP) 2019 based on FRS102. These accounts have been prepared using the Going Concern convention. These accounts have been prepared using the historical cost convention by the revaluation of property plant and equipment. The accounting policies have been applied consistently.

Accounting Convention

The financial statements are prepared in accordance with Charity Law. The Charity is considered a Going Concern. The accounting policies of the Charity have been written with due consideration to FRS 102 in accordance with the Charity Commission SORP 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the Charity.

The following accounting policies have been consistently applied to the Charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years' financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature, and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as “Restated.”

Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the Charity.
- Measurement – the monetary value or amount of the income can be measured reliably, and the costs incurred for the transaction and the costs to compete the transaction can be measured reliably.

The main sources of funding for the Charity are:

- Donations, Lottery & Fundraising - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the Charity cannot claim entitlement to those funds. However, income may be recognised sooner where the three criteria of recognition can be demonstrated.
- Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.

- Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met.
- All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts.

Incoming resources from the endowment fund are unrestricted. Income reported in the Statement of Financial Activities will be shown gross before any deductions for administration costs or other costs.

Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Obligation – once there is a legal or constructive obligation to make a payment to a third party.
- Timing – there is reasonable certainty when payment will be made.
- Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the Charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Charitable Activities include some staff costs and payments made from individual funds in the achievement of the Charity's objectives. These costs are directly charged to the fund to which they relate. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on a percentage of time working for the Charity.

Other costs include advertising, marketing and fundraising costs, audit fees, banking, and legal charges.

Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high-quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

Fixed Assets

The Charity does not hold any fixed assets directly for the purpose of the Charity, this includes intangible fixed assets.

The expenditure by the Charity, which is capital in nature, is deemed to be on behalf of UHDB. The Trust will recognise and account for any resultant Fixed Asset.

Structure of Funds

The Charity recognises funds in two categories: -

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds; this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gain on investments and endowments.

The Trustees can agree to earmark unrestricted funds for set purposes, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purposes. At the point that the general-purpose funds reach an appropriate level, the Trustee may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

Investments

The Charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day-to-day management of investments is undertaken by a third-party investment management company. The contract for the management of the Charity's investments is retendered at least every three years.

Investment fixed assets are recognised in the Balance Sheet in terms of market value. Property investments are revalued by the third-party investment management company annually.

The Charity investments are held in a multi asset and cash fund by the investment managers and the total portfolio amount is included in the balance sheet.

Gains and Losses

Gains and losses occur due to changes in the value of the Charity's investments, including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Unrealised gains and losses are calculated as the difference between market value at the year end and the opening market value.

Pension Contributions

Pension costs are recorded in the Charity accounts on an accrual basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for Charity employees are included within the Trust accounts.

Reserves Policy

This policy sets out the circumstances and limitations for holding reserves by Derby and Burton Hospitals Charity (the Charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustee's discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free.'

The Trustee is under the legal duty to apply for charity funds within a reasonable time of receiving them. This policy aims to set out: -

- The reasons why the Charity holds reserves.
- What level of reserves the Trustee believes the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

The Trustee considers it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly that the charity cannot meet its obligations.
- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds are not assisting in the achievement of the Charity's objectives (i.e a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day-to-day operations and governance arrangements of the Charity for one year.

Where the generally available reserves are below the minimum balance, the Charitable Funds Committee shall consider alternative funding sources focusing on the day-to-day operations and governance arrangements of the Charity.

If it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity or alter its structure accordingly. A generally available reserve balance of one year for day-to-day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

VAT Policy

This policy should be read in conjunction with the VAT policy for UHDB NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.

The Charity does not hold an independent VAT registration, however, is included within the registration for UHDB NHS Foundation Trust.

It is the policy of the Charity to recover all VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The Charity should operate within the VAT policy of the Trust.

Stock Policy

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Glossary

Accounting Policy

These outline how the Charity treats events or transactions during a financial year within the Financial Statements.

Balance Sheet

The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or must be used for specific purposes because of legal restrictions placed on their use.

Cash

Amounts held in the bank account of the Charity or in cash holdings.

Cash Equivalents

Investments which can be converted to cash quickly (within 3 months).

Statement of Cashflow

This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

Commitments

Agreed amounts of expenditure which at the balance sheet date have not yet been ordered.

Contingent Asset

Possible amounts due to the Charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the Charity, however the Charity could not reliably estimate the value of the amount owing.

Corporate Trustee

The Trustee of a charity are those who are responsible for its governance. In the case of the Charity, that is the Corporate Trustee.

Creditors

Amounts due to be paid by the Charity as at the balance sheet date.

Debtors

Amounts owed to the Charity as at the balance sheet date.

Endowment

A financial endowment is a donation of money or property to a non-profit organisation for the ongoing support of that organisation. Usually, the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

Fixed Assets

These are the long-term assets of the Charity which assist in the delivery of its objectives such as land, building, software, and equipment.

Gains

An increase in the value of the Charity's financial assets.

Incoming Resources

Income due to or received by the Charity. This includes donations, investment income and sales of goods or services.

Investments

Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the Charity.

Notes to the Accounts

The Notes to the Accounts provide the reader with additional information to help understand the true financial position of the Charity.

Prior Year Accounts

The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the Charity.

Provisions

Amounts set aside by the Charity to finance an event which has taken place for which the Charity is not certain of the exact financial cost. Typically, this would be because of an ongoing legal case.

Related Party

An individual or entity which is not deemed to be wholly separate from the Charity. This would encompass the Corporate Trustee or any donor who the Charity is reliant upon for the normal operations of the charity to continue.

Remuneration

The amount paid to or on behalf of a person working on behalf of the Charity in exchange for services provided.

Restricted Funds

Charitable donations where their use is bound by legal restriction.

Statement of Financial Activities

This is a financial report detailing the change in the Charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

Stock

Stock is valued at the lower of cost and net realisable value. Cost is determined on either a first in, first out or weighted average basis.

Unrestricted Funds

Charitable donations which are available to the Charity to use for any purpose which furthers its objectives. Donors typically request areas to which they would like the donation made, however there is no legal requirement to comply with this.

Value Added Tax (VAT)

This is a national tax on goods and services. The Charity is subject to some VAT relief which reduces the cost of delivering its objectives.

How To Contact The Charity For Further Information

By Post

Derby and Burton Hospitals Charity
Royal Derby Hospital
Uttoxeter Road Derby
DE22 3NE

By Phone

01332 785731 – General Enquiries
01332 788861 – Events and Fundraising
01332 785828 – Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)

If you would like any part of this document translated into your own language, or require a version in large print, please contact us as above.

Derby and Burton Hospitals Charity

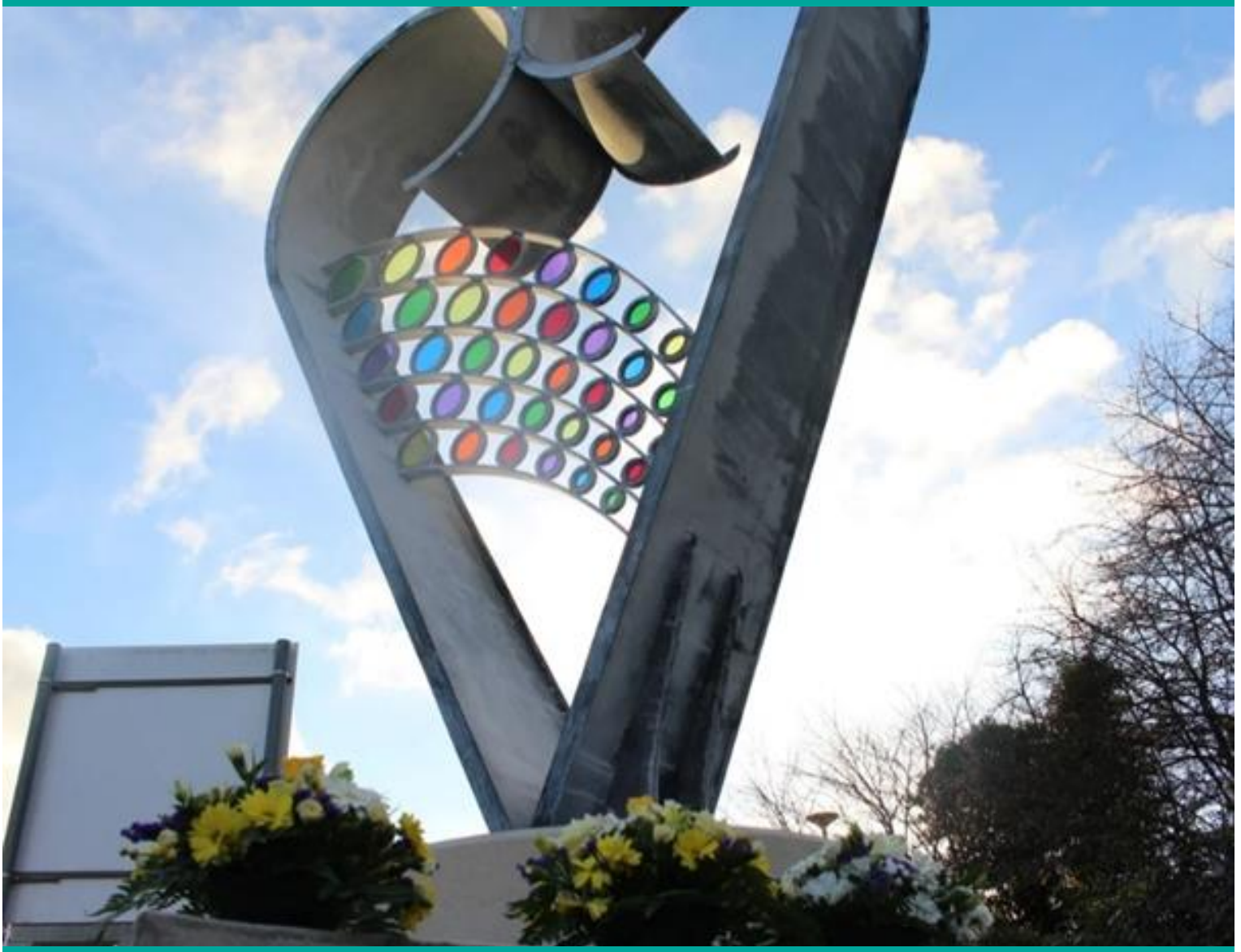
England & Wales - Charity number 1061812

Accounts

Derby & Burton Hospitals Charity

Registered Charity Number- 1061812

Annual Report and Accounts 2021-2022



Making Lives Better

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Contents

Participants in the Mount Snowdon Fundraiser

Making Lives Better

Contents	Page
The Corporate Trustee Foreword	4
Annual Report	6
Statement of Responsibilities	13
Independent Auditors' Report	15
Main Statements	19
Statement of Financial Activities	20
Balance Sheet	21
Cash Flow Statement	22
Notes to the Accounts	23
Accounting Policies	32
Glossary	37

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Corporate Trustee Foreword

Donations for the NMU from Ivy House School

Making Lives Better

Outside Queen's Hospital in Burton and the Royal Derby Hospital stand two identical sculptures, one of which is pictured on the front cover of this report. The metal heart is filled with coloured glass panes which catch the sunlight. These beautiful structures have been placed there as a commemoration to those staff and patients we sadly lost during the COVID pandemic. We invited family and work colleagues to join us when we unveiled the sculptures last November. It was a poignant moment, reminding us of who and what we have lost during this most difficult time in the life of our hospitals and our nation.

The creation of these amazing sculptures was made possible through funds raised by Derby and Burton Hospitals Charity during the pandemic and through the work of Air Arts, who commissioned them. In the past year, the Charity has funded the expansion of Air Arts' work to cover all our hospitals sites. Their work covers so much more than art installations in the grounds, impressive though they are. They provide art therapy sessions for both patients and staff, live music in the hospital, and encourage staff to pursue their creative passions through art, poetry, and photography clubs. For many patients and staff, creativity is one way to cope with ill health or stress at work, and the results can be both stunning and profound. We also know that being creative can aid recovery from stress or illness, and Air Arts are undertaking a long-term evaluation of their work to understand better what difference art makes in hospitals.

Another partnership the Charity was pleased to support was a project run by Treetops Hospice – the Roaming Nursing Service. This provided out of hours palliative care to patients at home, isolated by the pandemic and their terminal illness, and became a lifeline for the patients and their families. We were able to support this because Treetops patients are also our patients, so it made sense to support Treetops' work in this way.

Both the partnership with Treetops and Air Arts also benefitted from funding received from NHS Charities Together, who raised £150 million during the pandemic. In this case Derby and Burton Hospitals Charity was able to match the funding offered by NHS Charities Together, which meant our funds were able to go further and achieve much more.

One conclusion we can draw from last year, is that whilst we have lost many dear friends and partners, we have also come together with new partners, and by working together will be able to provide greater benefits for our patients, staff, and visitors at all our hospitals, as well as supporting projects outside the hospital estate.

We will not forget the friends and colleagues we lost in the pandemic. And neither will we forget the gratitude we owe to you, and all those who have supported us financially and in other ways over the past year. Thank you again for all your support for Derby and Burton Hospitals Charity over the past year. We really appreciate it.

As Chair of University Hospitals of Derby and Burton NHS Foundation Trust (UHDB) who act as Corporate Trustee to the Charity, I am therefore delighted to present the annual report and accounts for Derby and Burton Hospitals Charity for the year ending 31st March 2022 in accordance with the Charities Act 2011.

Dr Kathy McLean OBE
Chair, University Hospitals of Derby and Burton NHS Foundation Trust
DATE: 22 September 2022

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Annual Report

Participants in the 2021 Santa Run Fundraiser

Making Lives Better

a) Mission Statement

To support the Trust in delivering 21st century healthcare, enhancing the patient experience for the people we serve.

b) Our Vision and Strategic Objectives

To become the local Charity of choice for the people of Derbyshire and Staffordshire and surrounding areas.

"For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided by the University Hospitals of Derby and Burton NHS Foundation Trust (UHDB)"

The Charity aims to achieve benefit for the public in all its activities. UHDB's Trust Board reviews the Charity Commission's general guidance on public benefit when setting the terms of reference for the Charitable Funds Committee. The Charitable Funds Committee takes account of the Charity Commission's guidance on public benefit in planning the budget for each year, and in setting or reviewing the guidelines for Fund Advisors, who allocate charitable spending. The funds of the Charity are comprised primarily of donations and legacies from members of the public and private organisations. The Charity's overall objective is to use these funds to benefit the public. The Charity achieves this by ensuring that its funds are used for the following purposes:

• To purchase medical, surgical, and other equipment and services.

• To purchase or construct assets for donation to the Trust; and

• To fund research projects.

These activities benefit the public. They are not covered, or not fully supported by core NHS funds. The Charity defines "the public" as patients, their Carers and the NHS staff who look after them in Derbyshire, East Staffordshire and beyond. All grant applications from the Trust for charitable expenditure are subject to review and challenge before they are approved. Applications are considered under the scheme of delegation and where required are reported for decision to the Charitable Funds Committee, within the delegated limits, or directly to the Trust Board, as Corporate Trustee. This includes confirmation that the expenditure is for public benefit and cannot be met through core NHS funds. Derby and Burton Hospitals Charity is at its most effective when it combines the expertise and commitment of highly skilled NHS staff, with the generous support of the Derbyshire and Staffordshire communities to bring about better-quality care and support for patients. UHDB, as Corporate Trustee confirms that it has referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives; planning future activities; and setting the grant-making policy for the year.

c) A short operational review of 2021-22 by the Charity Operations Director, Tim Diggle.

The Charity provided continuing support for University Hospitals of Derby and Burton Hospitals Foundation Trust throughout the second year of the COVID pandemic. We offered support to clinical areas who were experiencing staff shortages due to staff off with COVID. This meant there were times when charity offices and the Charity Hub at the Royal Derby Hospital were closed for short periods of time.

Many groups and individuals who were new to us during the first year of the pandemic continued to support the Charity financially in the second year and we are grateful for their support. The total amount raised and some of the areas we supported are shown below.

With visiting restrictions in place, and many staff required to work from home, the Charity team continued to operate a rota system to make sure we had staff cover every day. The hospitals were much quieter, but there were times when the Charity team were asked to help clinical areas at short notice.

We said goodbye to the Head of Fundraising and Charity Admin Assistant and welcomed the Corporate and Community Fundraiser and the Engagement Officer. As the vaccination programme moved on and life began to return to normal, we reintroduced an events programme during the year and held events in person. We also started to develop our long-term plan, which will inform and guide our work over the next five years.

d) Charity Structure, Governance and Management

The UHDB Trust, through its Board, act as the Corporate Trustee of the Charity. The Corporate Trustee has established a Charitable Funds Committee (CFC) which reports to the Corporate Trustee on a regular basis.

The Committee meets at least six times a year, and is made up of six members, comprising four non-executive Directors of the Trust, and two Executive Directors (including the Executive Director of Finance & Performance). The CFC has terms of reference which include;

- Oversight and assurance of the Charity, ensuring it acts within its charitable objectives and complies with the law
- Approving the annual plan of expenditure and ensuring that the funds are used as appropriate
- Ensuring effective financial controls and risk arrangements, including fund raising and investment strategies and reviewing the performance of investments.

On behalf of the Trust Board, the Corporate Trustee approves all major decisions and remains responsible for the activities of the Charity. The Directors do not receive any remuneration for their role as Corporate Trustee.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Uttoxeter Road, Derby, DE22 3NE. The Charity registration number is 1061812. The Charity's governing document is the Declaration of Trust dated 13/3/97 as amended by Statutory Instrument of 18 March 1999 together with Supplement Deeds of 16 November 1999 and 17 August 2004, and further amended on 06 Nov 2018 following the merger of Derby and Burton NHS Foundation Trusts in July 2018.

e) The Corporate Trustee Members

The Charity works to support the University of Derby and Burton Hospitals NHS Foundation Trust. The Charity works across all the five sites and the wider community across Derbyshire and East Staffordshire. Full details of the Trust related parties are disclosed in the UHDB Annual Report and accounts. The current list of Trust Board Members, who sit as the Corporate Trustee, is shown in the table below.

Corporate Trustee Members 21/22

Executive Directors	Position Held	Change During Year (if applicable)
Duncan Bedford	Executive Managing Director - Burton	N/A
Dr James Crampton	Interim Executive Medical Director	Appointed as Interim 01/02/2022
Simon Crowther	Executive Director- Finance and Performance and Interim Deputy Chief Executive	Appointed as Interim Deputy Chief Executive 01/02/22
Dr Magnus Harrison	Interim Chief Executive - Executive Medical Director	Appointed as Interim Chief Executive 01/02/22
Sharon Martin	Executive Chief Operating Officer	N/A
Amanda Rawlings	Executive Director of People and Organisational Development	N/A
Cathy Winfield - MBE	Executive Chief Nurse	N/A
Executive Directors Left During the Year	**Position Held**	**Change During Year (if applicable)**
Gavin Boyle	Chief Executive	Left 31/01/22
Peter Moore	Executive Director of Strategy and Integration	Seconded at another organisation commenced on 18/10/21
Non-Executive Directors	**Position Held**	**Change During Year (if applicable)**
Professor Victoria Chapman	Non - Executive Director	Appointed 01/02/20 and Term Expires 31/01/23
Kathy Farndon	Non - Executive Director	Appointed 01/05/20 and Term Expires 30/04/23
Christine Fearns	Non - Executive Director	Appointed 01/02/20 and Term Expires 31/01/23
Dr Ian Gell	Non - Executive Director	Appointed 01/07/19 and Term Expires 30/06/22
Stephen Jarratt	Non - Executive Director	Reappointed November 2022 to 30/04/23
Dr Kathy McLean - OBE	Chair	Reappointed January 2022 for term of office 01/08/2022 to 31/07/2025
Sardip Sandhu	Non - Executive Director	Appointed 15/02/21 and Term Expires 14/02/24
Justin Shannahan	Non - Executive Director	Reappointed Nov 21 for term of office 01/06/2022 to 31/05/2025
Joy Street	Non - Executive Director	Initially Appointed 01/07/2018 (extended Nov 2019) and Term Expires 31/03/23

f) Our Staff

The Charity Team (led by the Charity Operations Director) are directly employed by the UHDB Trust (with NHS contracts of employment). All of the teams salaries are re-charged to the Charity which funds the salary costs through the operational budget.

The Charity also receives financial advice from the University Hospitals of Derby and Burton Foundation Trust. This support is managed and provided by the Executive Director - Finance and Performance and the Assistant Director of Financial Services. However the Charity is able to obtain independent legal and financial advice through the Corporate Trustee if required.

g) Management of the Charity's funds

The Charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the Trust staff to enable improved patient care. The funds are held across 230 individual charitable funds.

To be fully effective the Charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that pro-active fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information is collected and maintained in accordance with all applicable laws concerning data protection regulations (GDPR) in respect of personal data.
- Support is provided to Fund Managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Expenditure is reviewed in detail, the costs of running the Charity are minimised through efficient governance and administration purposes and the costs of fundraising are measured against the level of income generation relating to that expenditure.

h) Risk Management

The Corporate Trustee utilises the Trust Risk Management Policy. Operational, financial, and reputational risks are considered throughout the reports to both Charitable Funds Committee and Corporate Trustee.

i) The Future Plans

Whilst the Charity coped well with the different stresses it became clear there are things we can do to improve our effectiveness. As a result we have committed to the following goals;

Improve	Improve the care experience and environment for patients/families and for our staff
Prioritise and increase	Prioritise and increase funding for programmes promoting staff emotional health and physical wellbeing
Accelerate	Accelerate research & education into clinical practice and promote innovation and access
Increase	Increase our income through an effective fundraising strategy alongside an investment plan for existing charity funds
Support	Support service improvement through funding for equipment, transformation and change

The goals shown above are central to our five year strategy, which links with the University Hospitals of Derby & Burton's PRIDE ambitions.

The work we plan will take time to show results, but we will continue to support patients and staff as we come out of the pandemic, move into the recovery phase and support the hospitals as they catch up on the backlog of patient care.

Signed on behalf of the Trust Board and the Corporate Trustee

Dr Kathy McLean OBE
Chair of the Trust Board
DATE: 22 September 2022

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Statement of Responsibilities

Donations from members of the Guru Arjan Dev Gurdwara Mosque

Making Lives Better

Statement of Responsibilities

The Trustee are responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

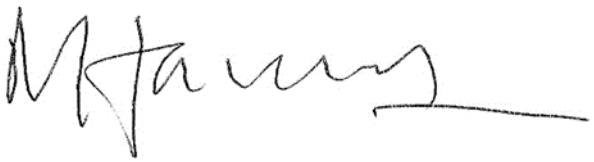
The law applicable to charities in England and Wales required the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissimination of financial statements may differ from legislation in other juristictions.

Signed On behalf of the Corporate Trustee



Interim Chief Executive
Magnus Harrison

DATE: 22 September 2022

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Independent Auditors Report

Independent Auditor's Report to the Trustees of Derby & Burton Hospitals Charity

Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made;
- management override of control;
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud;
- Reviewing Charitable Funds Committee minutes;
- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business, and reviewing accounting estimates for bias. In particular performing tests of control for donation envelops and review of specific fund expenditure.

It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission, or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

James Delve (Senior Statutory Auditor)
For and on behalf of
PKF Smith Cooper Audit Limited
Statutory Auditors
St Helens House
King Street
Derby
DE1 3EE
Date: 22 September 2022

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Main Statements

Val Haylett from Derbyshire Freemasons donating Teddy Bears

Making Lives Better

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the Charity's net assets during the financial year.

It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities, and presents a reconciliation of the movements in the Charity's funds for the reporting period.

		2021-22				2020-21			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
Income and Endowments from:									
Donations and Legacies	2	(1,428)	(132)	0	**(1,560)**	(1,462)	(396)	0	**(1,858)**
Charitable Activities		(142)	0	0	**(142)**	(56)	(50)	0	**(106)**
Other Trading Activities		(239)	0	0	**(239)**	(292)	0	0	**(292)**
Investment Income		(395)	0	0	**(395)**	(276)	0	0	**(276)**
Other Income		(14)	0	0	**(14)**	(4)	0	0	**(4)**
Total Income		**(2,218)**	**(132)**	**0**	**(2,350)**	**(2,090)**	**(446)**	**0**	**(2,536)**
Expenditure On:									
Raising Funds	3	439	0	0	**439**	382	0	0	**382**
Charitable Activities		2,013	176	0	**2,189**	1,510	235	0	**1,745**
Total Expenditure		**2,452**	**176**	**0**	**2,628**	**1,892**	**235**	**0**	**2,127**
Net (Gains)/Losses on Investments		(657)	0	(21)	**(678)**	(1,942)	0	(55)	**(1,997)**
Net (Income)/Expenditure		**(423)**	**44**	**(21)**	**(400)**	**(2,140)**	**(211)**	**(55)**	**(2,406)**
Transfers Between Funds		0	0	0	**0**	71	(71)	0	**0**
Net Movement in Funds		**(423)**	**44**	**(21)**	**(400)**	**(2,069)**	**(282)**	**(55)**	**(2,406)**
Reconciliation of Funds									
Total Funds Brought Forward		(10,907)	(379)	(338)	**(11,624)**	(8,838)	(97)	(283)	**(9,218)**
Total Funds Carried Forward		**(11,330)**	**(335)**	**(359)**	**(12,024)**	**(10,907)**	**(379)**	**(338)**	**(11,624)**

Balance Sheet

The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2022				As at 31 March 2021			
		Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2021 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2020 £000
Fixed Assets: Investments	7	9,912	335	359	**10,606**	9,210	379	338	**9,927**
Total Non-Current Assets:		**9,912**	**335**	**359**	**10,606**	**9,210**	**379**	**338**	**9,927**
Debtors	9	130	0	0	**130**	172	0	0	**172**
Stocks	10	9	0	0	**9**	5	0	0	**5**
Cash and Cash Equivalents	11	1,604	0	0	**1,604**	1,731	0	0	**1,731**
Total Current Assets		**1,743**	**0**	**0**	**1,743**	**1,908**	**0**	**0**	**1,908**
Current Liabilities: Creditors	12	(325)	0	0	**(325)**	(211)	0	0	**(211)**
Total Current Liabilities		**(325)**	**0**	**0**	**(325)**	**(211)**	**0**	**0**	**(211)**
Total Net Assets		**11,330**	**335**	**359**	**12,024**	**10,907**	**379**	**338**	**11,624**
The Funds of the Charity:									
Endowment Funds	17	0	0	359	**359**	0	0	338	**338**
Restricted Funds	18	0	335	0	**335**	0	379	0	**379**
Unrestricted Funds	19	11,330	0	0	**11,330**	10,907	0	0	**10,907**
Total Funds		**11,330**	**335**	**359**	**12,024**	**10,907**	**379**	**338**	**11,624**

Signed On behalf of the Corporate Trustee

Magnus Harrison
Interim Chief Executive

DATE: 22 September 2022

Cash Flow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

	Total Funds 2021-22 £000	Total Funds 2020-21
Cash Outflow from Operating Activities	(522)	(204)
Net Cash Inflow in Investing Activities	395	251
Net Cash Change in Cash and cash equivalents	**(127)**	**47**
Cash and Cash Equivalents at the Beginning of the Period	1,731	1,684
Cash and Cash Equivalents at the End of the Period	**1,604**	**1,731**

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Notes to Accounts

Unveiling of a new Charity funded statue at the Florence Nightingale Community Hospital

Making Lives Better

Introduction

These accounts have been prepared using the Going Concern convention. The Trustees consider that there are no material uncertainties affecting the current year's accounts. In future years the Trustees have identified that there is a risk of decline in donations; particularly in relation to legacy income. The Trustees have made adequate arrangements to mitigate these risks as outlined in the Annual Report.

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 37 onwards. The Charity acknowledges that from time to time there may be minor rounding differences between notes to the accounts and the main statements. Where those amounts account for less than £5k, the Charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 32. There have been no changes in Accounting Policy for 2021-22.

2. Incoming Resources

Income from donations and legacies is further analysed below. The reduction in general donations is due to the large anount of £418k being given to the Charity during the first year of the COVID pandemic in 2020-21.

	2021-22	2020-21
	£000	£000
Legacies and Donations In Memory	1052	984
General Donations	468	811
Fundraising Income - 3rd Party	40	63
Total Donations and Legacies	**1,560**	**1,858**

Investment Activities are further analysed as follows:

	2021-22	2020-21
	£000	£000
Bank Interest	0	3
Investment Income	395	273
Total Investment Activities	**395**	**276**

Income from Charitable Activities includes the event registration incone and monies received from individuals who raised sponsorship for the events. Income from trading activities includes the Charity lottery, and the sale of merchandise.

	2021-22	2020-21
	£000	£000
Charitable Activities Income	142	106
Other Trading Activities	239	292
Other Income	14	4
Total Other Activities	**395**	**402**

3. Resources Expended

Analysis of Charitable Fund Expenditure

	Unrestricted		Restricted		Total	
	2021-22	2020-21	2021-22	2020-21	2021-22	2020-21
	£000	£000	£000	£000	£000	£000
Net Charitable Activities:						
Medical Equipment	217	237	0	29	217	14
Patient Education and Welfare	1,006	814	55	50	1,061	1,284
Medical Research	23	24	0	0	23	23
Staff Education and Welfare	464	144	121	156	585	493
Net Charitable Activities	**1,710**	**1,219**	**176**	**235**	**1,886**	**1,813**
Plus Support Costs:						
Support Costs	302	291	0	0	302	419
Total Support Costs	**302**	**291**	**0**	**0**	**302**	**419**
Total Charitable Activities Costs	**2,013**	**1,510**	**176**	**235**	**2,189**	**2,232**

Analysis of Expenditure on Raising funds

	2021-22	2020-21
	£000	£000
Fundraising Staff Costs	255	214
Advertising & Marketing Costs	23	61
Fundraising Expenditure	37	8
Lottery - Running Costs	124	99
Total Raising Funds Costs	**439**	**382**

4. Trustees Remuneration, Benefits and Expenses

A number of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2021-22, no expenses were paid by the Charity to any Trustee for this role.

5. Staff Costs and Remuneration to Key Charity Operational Personnel

In 2021-22 the Trust employed 12 employees on behalf of the Charity (12 employees in 2020-21). The salaries are paid by the Trust and then are recharged to the Charity.

The Charity is led by the Charity Operations Director and strategic support is received by the Executive Director of Finance and Performance and the Assitant Director of Financial Services from the Trust. A proportion of their salary is recharged by the Charity. The salaries of of the 12 Charity key operational personnel and the strategic support from the Trust are included in the table below.

	2021-22	2020-21
	£0	£0
Salaries and Wages	328	278
Social Security Costs	31	26
Other Pension Costs	43	35
Total Direct Staff Costs	**402**	**339**
Payments to Agency Staff	14	14
Total Staff Costs	**416**	**353**

6. Auditors' Remuneration

The external auditors remuneration 2021-22 fee for PKF Smith Cooper Ltd in respect of the statutory audit is estimated at £7k (2020-21 £8k) and is included as an accrual in the accounts.

7. Investments

The Charity investment funds held are managed by Cazenove Capital Ltd. The value of the Charity's investments held at fair value are shown in the table below. These are held in a multi asset fund on a 100% total return basis.

Movements in the fair value of the investments are recognised as gains or losses in the Statement of Financial Activities. Current investments have a fair value equal to the deposit amount.

Asset Class	Percentage %	£000
Equities	70%	7,469
Bonds	8%	851
Alternatives	18%	1,937
Cash	3%	349
Total	**100%**	**10,606**

8. Financial Instrument Risk Analysis

The Charity Investments which are held by Cazenove Capital Ltd are held in an 100% Multi Asset Fund are classed as being Medium to High Risk. The level of investments are monitored by the Charity Finance Team and are regularly reported to the Charitable Funds Committee. The external investment management advisors have also during the financial year attended the Committee meeting and provided an update on the investments. The Charity's financial operations are also carried out in accordance with the Charity's Standing

Financial Instructions and policies and the Trust Standing Orders and Financial Instructions, as agreed by the Corporate Trustee.

Currency risk

The Charity is principally a domestic organisation with the majority of transactions, assets and liabilities being in the UK and Sterling based. The Charity has no overseas operations and does not invest in currency hedging. The Charity therefore has low exposure to currency rate fluctuations.

Interest rate risk

The Charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Trustees. The Charity contracts its Investment Management operations to external companies who manage the portfolio to mitigate as far as possible the fluctuations in interest rates.
Current liabilities of the Charity are covered by identified cash resources and are therefore not subject to interest rate risk.

Credit risk

The main income for the Charity is mainly in relation to legacy, grants and donations and sponsorship from the Charity's events. The Charity provides no services under contract. Income is only recognised as it is given to the Charity meaning that the debtors of the Charity are low and the Charity's exposure to credit risk is minimal.

Liquidity risk

Day to day expenses of the Charity are covered through donations, investment interest income earned and receipts received during the year. This means that the Charity is exposed to a degree of liquidity risk in that there is a dependance day to day on income being generated into the Charity's bank account. This risk is mitigated through the balance held in the Charity Investment portfolio. If cash balances are forecasted to be low, investments would be realised to increase the cash balance.

9. Debtors

	2021-22	2020-21
	£000	£000
Legacies	15	113
Debtors - External	115	59
Total Debtors	**130**	**172**

The legacies figure above relates to the Pecuniary Legacies where the Charity has been notified of an exact amount due from solicitors and legacy notification services.

10. Stock

	2021-22	2020-21
	£000	£000
Merchandise	9	5
Total Stock	**9**	**5**

11. Cash and Cash Equivalents

	2021-22	2020-21
	£000	£000
Charity Current Account	1217	1447
Charity Lottery Account	387	284
Total	**1,604**	**1,731**

12. Creditors

Amounts owed to University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) at the 31 March 2022, relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not been recharged.

	2021-22	2020-21
	£000	£000
Creditors - Amounts due within one year	66	64
UHDB	259	147
Total Creditors	**325**	**211**

13. Contingent Asset

The Charity has accrued for the probable legacies where the Charity has been informed of these by Solicitors and a legacy notification service. The estimated probable accrual is £242k (£349k. 2020-21), however the maximum notified income could be as high £928k (£1.058m in 2020-21). The Charity has accrued for £15k (£113k in 2020-21) therefore recognises that there is a possible contingent asset of £913k (£946k in 2020-21).

14. Donated Items

No donated items of value that can be reliably measured have been received by the Charity during 21-22. During the previous financial year 20-21, and mainly at the start of the COVID pandemic the Charity received several donated goods. Management estimated the value of the goods to be around £53k however as these could not be reliably measured, these were not recognised in the financial statements.

15. Commitments

Of the total balance at 31 March 2022, the Charity has £1.389m (1.884m restated in 2020-21) that it has designated and committed (not provided for as a liability in the accounts).

16. Related Party Transactions

The Charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all Charity staff and provides the Charity with office accommodation, legal services and is the responsible Corporate Trustee for the Charity.

The stakeholders in the Charity are the Patients, Board Members, Governors and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the Charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the Charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payment of Charity supplier invoices which were initially paid by the Trust and refunded by the Charity on a monthly basis.

The Charity has also reimbursed revenue and capital payments of £53k (£226k in 2020-21) to the Trust for net payments made on its behalf.

At the end of the financial year £260k (£147k in 2020-21) was owed by the Charity to the Trust.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity (nil in 2020-21).

17. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from hospital.

	Endowment
	£000
1 April 2020	**(283)**
Gains & (Losses)	(55)
31 March 2021	**(338)**
Gains & (Losses)	(21)
31 March 2022	**(359)**

18. Restricted Funds

The restricted funds held by the Charity are as follows;

- The COVID Appeal Fund in respect of the pandemic for income received in support of the pandemic and also the expenditure for patients and staff has been designated a restricted fund.
- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The charity launched a DART appeal (now renamed Combined Cancer Appeal) aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for the radiotherapy is restricted for this purpose.
- The Pears Fund is for volunteer support for meal time activities in the hospital which has been designated a restricted fund.

	Restricted Funds
	£000
31 March 2020	**(97)**
Income	(446)
Expenditure	235
Transfers	(71)
31 March 2021	**(379)**
Income	(132)
Expenditure	176
Transfers	0
31 March 2022	**(335)**

.

19. Unrestricted funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The UHDB General Funds are those funds for general income and expenditure across the five hospitals within the Trust.

NMU Patients is for the purchase of equipment and/or services directly for patients within palliative care, typically patients who are staying on the Nightingale Macmillan Unit. NMU General is for general purposes within palliative care, typically relating to the Nightingale Macmillan Unit. Other unrestricted funds are designated funds for purposes in keeping with the principals of the Charity and wishes of the donors.

	UHDB General Funds	NMU Patients	NMUGeneral	Other Unrestricted Funds	Total
	£000	£000	£000	£000	£000
31 March 2020	**286**	**484**	**1,907**	**6,162**	**8,838**
Income	257	34	250	1,549	2,090
Expenditure	(144)	(25)	(524)	(1,199)	(1,892)
Transfers	0	0	0	(71)	(71)
Gains & (Losses)	0	0	0	1,942	1,942
31 March 2021	**399**	**493**	**1,633**	**8,383**	**10,907**
Income	306	57	175	1,680	2,218
Expenditure	(209)	(41)	(389)	(1,813)	(2,452)
Transfers	0	0	0	0	0
Gains & (Losses)	0	0	0	657	657
31 March 2022	**496**	**509**	**1,419**	**8,907**	**11,330**

20 Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2021-22	2020-21
	£000	£000
Net (Income) / Expenditure	**400**	**2,406**
Less Investing Activities	(395)	(276)
(Increase)/Decrease in Operational Creditors	114	(211)
Increase/ (Decrease) in Stock	(5)	4
Increase/(Decrease) in Operational Debtors	42	(130)
Gain/(Loss) on Investment	(678)	(1,997)
Cash (In)/Out Flow from Operating Activities	**(522)**	**(204)**

	2021-22	2020-21
	£000	£000
Income from Investments	395	276
Funds reinvested	0	(25)
Cash (In)/Out Flow from Investing Activities	**395**	**251**

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Accounting Policies

Donation for the Head and Neck Unit from Mr and Mrs Hine

Making Lives Better

The Charity is required to compile its accounts in accordance with the SORP 2019 based on FRS102. These accounts have been prepared using the Going Concern convention. These accounts have been prepared using the historical cost convention by the revaluation of property plant and equipment. The accounting policies have been applied consistently.

1. Accounting Convention

The financial statements are prepared in accordance with Charity Law. The Charity is considered to be a Going Concern. The accounting policies of the Charity have been written with due consideration to FRS 102 in accordance with the Charity Commission Statement of Recommended Practice (the SORP) 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the Charity.

The following accounting policies have been consistently applied to the Charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as “Restated”.

2. Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the Charity.
- Measurement – the monetary value or amount of the income can be measured reliably and the costs incurred for the transaction and the costs to compete the transaction can be measured reliably.

The main sources of funding for the Charity are:

• Donations, Lottery & Fundraising - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the Charity cannot claim entitlement to those funds. However income may be recognised sooner where the three criteria of recognition can be demonstrated.
• Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.
• Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met.
• All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts.

Incoming resources from the endowment fund are unrestricted. Income reported in the Statement of Financial Activities will be shown gross, before any deductions for administration costs or other costs.

3. Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

Obligation - once there is a legal or constructive obligation to make a payment to a third party;

Timing – there is reasonable certainty when payment will be made;

Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the Charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on percentage of time working for the Charity.

This includes the salaries of the Charity Manager and Charity Fundraiser. Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Other costs include advertising, marketing and fundraising costs, audit fees, banking and legal charges.

Charitable Activities includes some staff costs and payments made from individual funds in the achievement of the Charity's objectives. These costs are directly charged to the fund to which they relate.

4. Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

5. Fixed Assets

The Charity does not hold any fixed assets directly for the purpose of the Charity, this includes intangible fixed assets.

Expenditure by the Charity which is capital in nature is deemed to be on behalf of University of Derby and Burton Hospitals NHS Foundation Trust. The Trust will recognise and account for any resultant Fixed Asset.

6. Structure of Funds

The Charity recognises funds in two categories;

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds, this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gain on investments and endowments.

The Trustees can agree to earmark unrestricted funds for set purpose, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purpose. At the point that the general purpose funds reach an appropriate level, the Trustees may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

7. Investments

The Charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day to day management of Investments is undertaken by a third party investment management company. The contract for the management of the Charity's investments is retendered at least every three years.

Investment fixed assets are recognised in the Balance Sheet at market value. Property investments are revalued by the third party investment management company annually.

All investments are held in Common Investment Funds. Quoted stocks and shares are included in the balance sheet at mid-market price, excluding dividend.

8. Gains and Losses

Gains and losses occur due to changes in the value of the Charity's investments including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Unrealised gains and losses are calculated as the difference between market value at the year end and the opening market value.

9. Pensions Contributions

Pension costs are recorded in the Charity accounts on an accruals basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for Charity employees are included within the Trust accounts.

10. Reserves Policy

This policy sets out the circumstances and limitations for holding of reserves by Derby and Burton Hospitals Charity (the Charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustees' discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free'.

Trustees are under a legal duty to apply charity funds within a reasonable time of receiving them. This policy aims to set out:

- The reasons why the Charity holds reserves
- What level of reserves the Trustees believe the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

Reason for holding reserves. The Trustees consider it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly that the charity cannot meet its obligations.

- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds are not assisting in the achievement of the Charity's objectives (i.e. a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day to day operations and governance arrangements of the Charity for three years.

Where the generally available reserves are within the minimum balance, the Charitable Funds Committee shall consider alternative funding sources such to maintain the day to day operations and governance arrangements of the Charity for three years.

In the event that it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity, or alter its structure accordingly. A generally available reserve balance of three years, day to day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

11. VAT Policy

This policy should be read in conjunction with the VAT policy for University of Derby and Burton Hospitals NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.

The Charity does not hold an independent VAT registration, however is included within the registration for University of Derby and Burton Hospitals NHS Foundation Trust.

It is the policy of the Charity to recover all VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The Charity should operate within the VAT policy of the Trust.

12. Stock Policy

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Derby & Burton Hospitals Charity

Registered Charity Number: 1061812

Glossary

Air Arts mural for the Children's Hospital

Making Lives Better

Accounting Policy
These outline how the Charity treats events or transactions during a financial year within the Financial Statements.

Balance Sheet
The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

Cash
Amounts held in the bank account of the Charity or in cash holdings.

Cash Equivalents
Investments which can be converted to cash quickly (within 3 months).

Cash Flow Statement
This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

Commitments
Agreed amounts of expenditure which at the balance sheet date have not yet been ordered.

Contingent Asset
Possible amounts due to the Charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the Charity however the Charity could not reliably estimate the value of the amount owing.

Corporate Trustee
The Trustee of a charity are those who are responsible for its governance. In the case of the Charity, that is a Corporate Trustee.

Creditors
Amounts due to be paid by the Charity as at the balance sheet date.

Debtors
Amounts owed to the Charity as at the balance sheet date.

Endowment
A financial endowment is a donation of money or property to a nonprofit organisation for the ongoing support of that organization. Usually the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

Fixed Assets
These are the long term assets of the Charity which assist in the delivery of its objectives such as land, building, software and equipment.

Gains
An increase to the value of the Charity's financial assets.

Incoming Resources
Income due to or received by the Charity. This includes donations, investment income and sales of goods or services.

Investments
Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the Charity.

Notes to the Accounts
The Notes to the Accounts provide the reader with additional information to help understand the true financial position of the Charity.

Prior Year Accounts
The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the Charity.

Provisions
Amounts set aside by the Charity to finance an event which has taken place to which the Charity is not certain of the exact financial cost. Typically this would be as a result of an ongoing legal case.

Related Party
An individual or entity which is not deemed to be wholly seperate from the Charity. This would encompass the Corporate Trustee or any donor who the Charity is reliant upon for the normal operations of the charity to continue.

Remuneration
The amount paid to or on behalf of a person working on behalf of the Charity in exchange for services provided.

Restricted Funds
Charitable donations where their use is bound by legal restriction.

Statement of Financial Activities
This is a financial report detailing the change in the Charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities, and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

Stock
Stock are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Unrestricted Funds
Charitable donations which are available to the Charity to use for any purpose which furthers its objectives. Donors typically request areas to which they would like the donation spent, however there is no legal requirement to comply with this.

VAT
Value Added Tax. This is a national tax on goods and services. The Charity is subject to some VAT relief which reduces the cost of delivering its objectives.

HOW TO CONTACT US FOR FURTHER INFORMATION

By Post:

Derby and Burton Hospitals Charity
Royal Derby Hospital
Uttoxeter Road
Derby
DE22 3NE

By Phone:

01332 785731	–	General Enquiries
01332 788861	–	Events and Fundraising
01332 785828	–	Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)

Internet:

Email: dhft.charity@nhs.net
Facebook: Derby and Burton Hospitals Charity
Twitter: @hospitalcharity

If you would like any part of this document translated into your own language, or require a version in large print, please contact us.

Derby and Burton Hospitals Charity

England & Wales - Charity number 1061812

Accounts

Derby & Burton Hospitals Charity

Registered Charity Number- 1061812

Annual Report and Accounts 2020-2021

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Contents

Making Lives Better

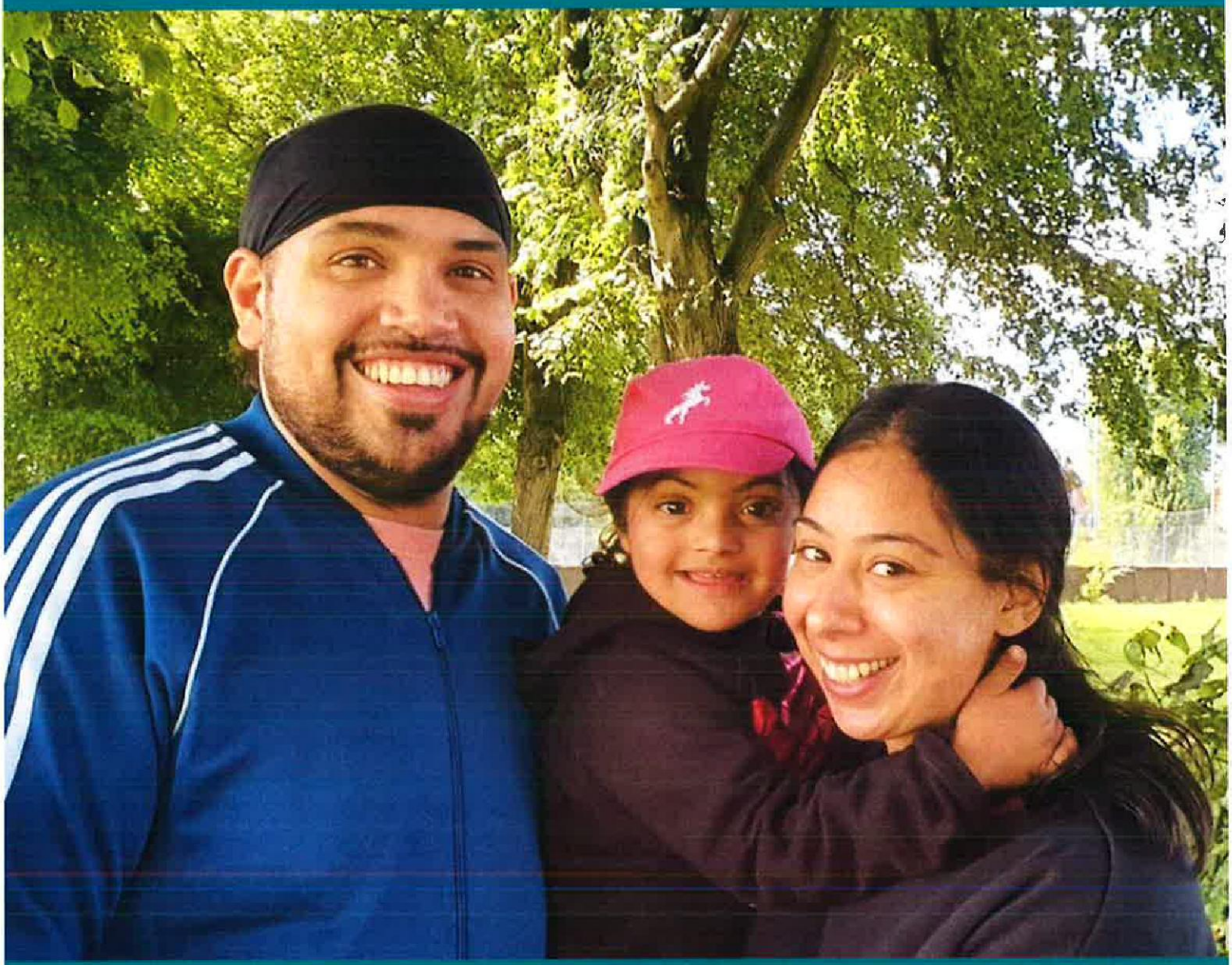
Contents

	Page
The Corporate Trustee Foreword	4
Annual Report	6
Statement of Responsibilities	13
Independent Auditors' Report	15
Main Statements	19
Statement of Financial Activities	20
Balance Sheet	21
Cash Flow Statement	22
Notes to the Accounts	23
Accounting Policies	32
Glossary	37

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Corporate Trustee Foreword



Making Lives Better

Corporate Trustee Foreword

Welcome to the annual report and accounts for Derby and Burton Hospitals Charity for the year ending 31st March 2021. As Chair of University Hospitals of Derby and Burton NHS Foundation Trust, (UHDB) who act as Corporate Trustee to the Charity, I am delighted to present this report in accordance with the Charities Act 2011. Throughout the year, the Charity has continued to serve the hospitals across the University Hospitals of Derby and Burton NHS Foundation Trust and the wider community, across Derbyshire and East Staffordshire.

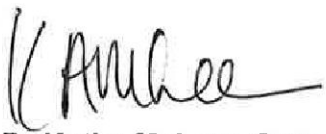
The last year has been one we will never forget - the effect of the coronavirus on so many people's lives has been profound, and in some cases, tragic. Many families are now grieving for relatives lost during the pandemic, whilst dealing with the economic consequences of extended periods of lockdown. Derby and Burton Hospitals Charity has witnessed at first hand the heroic efforts of our doctors, nurses and support staff in caring for so many patients seriously ill with COVID.

But this year more than ever we realised we were not alone. So many people gave donations – of money or goods or time - to support our staff and patients. This left us humbled and feeling immense gratitude to the many groups, companies and individuals who stepped in to help where they could.

This report gives an idea of the level of support you gave us over the past year, whether supporting the COVID appeal or giving to other areas of the hospitals' work. We are profoundly grateful and I want to say thank you to everyone who helped in whatever way you could.

The efforts of caring for so many seriously ill patients has taken its toll though, and we recognise that it will be a long time before many of our staff have fully recovered from the physical and psychological impact of what they have been through. We also know that many patients have had treatment delayed as a result of the pressures our service has been under. So our report indicates ways in which we will continue to support our staff, patients and visitors into the future.

We will never forget 2020 – and nor should we. The impact of the pandemic and the outpouring of generosity showed us the real community spirit that surrounds us. So this year we will look again at the work the Charity does - supporting patients, carers, visitors and staff and ask – are there other things we can do to help? Are there other ways the Charity can support those who need us? One thing won't change though, and that is our gratitude to you, and everyone who supported us over the past year. Like dear Captain Sir Tom Moore, you were there when we needed you and for that you have our endless thanks.



Dr Kathy McLean OBE
Chair, University Hospitals of Derby and Burton NHS Foundation Trust

DATE: 6 August 2021

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Annual Report

Making Lives Better

a) Mission Statement

To support the Trust in delivering 21st century healthcare, enhancing the patient experience for the people we serve.

b) Our Vision and Strategic Objectives

To become the local Charity of choice for the people of Derbyshire and Staffordshire and surrounding areas.

"For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided by the University Hospitals of Derby and Burton NHS Foundation Trust (UHDB)"

The Charity aims to achieve benefit for the public in all of its activities. UHDB's Trust Board reviews the Charity Commission's general guidance on public benefit when setting the terms of reference for the Charitable Funds Committee. The Charitable Funds Committee takes account of the Charity Commission's guidance on public benefit in planning the budget for each year, and in setting or reviewing the guidelines for Fund Advisors, who allocate charitable spending. The funds of the Charity are comprised primarily of donations and legacies from members of the public and private organisations. The Charity's overall objective is to use these funds to benefit the public. The Charity achieves this by ensuring that its funds are used for the following purposes:

- To purchase medical, surgical and other equipment and services;
- To purchase or construct assets for donation to the Trust; and
- To fund research projects.

These activities benefit the public. They are not covered, or not fully supported by core NHS funds. The Charity defines "the public" as patients, their carers and the NHS staff who look after them in Derbyshire, East Staffordshire and beyond. All grant applications from the Trust for charitable expenditure are subject to review and challenge before they are approved. All applications are reported to the Charitable Funds Committee or directly to the Trust Board, as Corporate Trustee. This includes confirmation that the expenditure is for public benefit and cannot be met through core NHS funds. Derby and Burton Hospitals Charity is at its most effective when it combines the expertise and commitment of highly skilled NHS staff, with the generous support of the Derbyshire and Staffordshire communities to bring about better quality care and support for patients. UHDB, as Corporate Trustee confirms that it has referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives; planning future activities; and setting the grant-making policy for the year.

c) Charitable Funds Committee

As Corporate Trustee, the UHDB Trust Board has established a Charitable Funds Committee (CFC) which monitors the performance of the Charity as well as making decisions on charity funding plans.

The CFC meets at least six times a year, to receive updates on the operational and financial performance of the Charity.

The CFC has delegated responsibility to appoint and revoke the responsibility of a Fund Manager and makes recommendations to the Trust Board on strategic decisions.

d) Charity Structure, Governance and Management

The Charity is governed by Corporate Trustee in which the Board of Directors for the University of Derby and Burton Hospitals NHS Foundation Trust act as agents for the Trustee. The Trust Board members receive no remuneration for their work as agents of the Corporate Trustee.

As Corporate Trustee, the Trust Board has adopted several policies for the effective management of charitable funds and has set up a Charitable Funds Committee to drive these policies forward and make decisions about new policies and their implementation. The Committee now meets at least six times a year, and is made up of representatives of the Trust Board, a Divisional Director, Consultants, Fund Managers, Staff Side representatives, Charity and Finance Department representatives, and representatives from the Council of Governors of the University Hospitals of Derby and Burton NHS Foundation Trust. As Corporate Trustee, the Trust Board approves major decisions and is responsible for the activities of the Charity. The Charity also has a number of working groups to monitor various aspects of the Charity's operations.

Derby & Burton Hospitals Charity's principal office is Royal Derby Hospital, Uttoxeter Road, Derby, DE22 3NE. The Charity registration number is 1061812. The Charity's governing document is the Declaration of Trust dated 13/3/97 as amended by Statutory Instrument of 18 March 1999 together with Supplement Deeds of 16 November 1999 and 17 August 2004, and further amended on 06 Nov 2018 following the merger of Derby and Burton NHS Foundation Trusts in July 2018.

e) Related Parties and Corporate Trustee

The Charity works to support the University of Derby and Burton Hospitals NHS Foundation Trust. The Charity works across all the five sites and the wider community across Derbyshire and East Staffordshire.. Full details of the Trust related parties are disclosed in the UHDB Annual Report and accounts. The current list of Trust Board Members is shown in the table below.

Corporate Trustee Members 2020-21

Executive Directors	Position Held	Change During Year (if applicable)
Gavin Boyle	Chief Executive	N/A
Dr Magnus Harrison	Executive Medical Director and Deputy Chief Executive	N/A
Duncan Bedford	Executive Managing Director - Burton	N/A
Sharon Martin	Executive Chief Operating Officer	N/A
Peter Moore	Executive Director of Strategy and Integration	N/A
Cathy Winfield - MBE	Executive Chief Nurse	N/A
Amanda Rawlings	Executive Director of Workforce	N/A
Simon Crowther	Executive Director- Finance and Performance	Appointed 28/09/2020
Executive Directors Left During the Year	**Position Held**	**Change During Year (if applicable)**
Krishna Kallanpur	Interim Executive Chief Nurse	Left the Trust Board on 30/06/2020
Kevin Downs	Executive Director- Finance and Performance	Left the Trust on 30/09/2020
Non-Executive Directors	**Position Held**	**Change During Year (if applicable)**
Justin Shannahan	Non - Executive Director	Appointed 01/06/19 and Term Expires 31/05/22
Dr Ian Gell	Non - Executive Director	Appointed 01/07/19 and Term Expires 30/06/22
Dr Kathy McLean - OBE	Chair	Appointed 01/08/19 and Term Expires 31/07/22
Professor Victoria Chapman	Non - Executive Director	Appointed 01/02/20 and Term Expires 31/01/23
Joy Street	Non - Executive Director	Reported 31/03/20 and Term Expires 31/03/23
Christine Fearns	Non - Executive Director	Appointed 01/02/20 and Term Expires 31/01/23
Kathy Farndon	Non - Executive Director	Appointed 01/05/20 and Term Expires 30/04/23
Sardip Sandhu	Non - Executive Director	Appointed 15/02/21 and Term Expires 14/02/24
Stephen Jarratt	Non - Executive Director	Reappointed 01/05/21 and Term Expires 30/04/22
Non-Executive Directors Left During the Year	**Position Held**	**Change During Year (if applicable)**
Graham Bragg	Non - Executive Director	Term Expired 30/04/20
Professor Avril Drummond	Non - Executive Director	Term Expired 31/01/20
Dr Stephen Goode	Non - Executive Director	Term Expired 11/02/21

f) Managing the Charity

The Charity Team (led by the Charity Operations Director) are directly employed by the UHDB Trust (with NHS contracts of employment). All of the teams salary is re-charged to the Charity who pay the salary costs through the operational budget funded by the surplus income and unreaised gains from investments.

The Charity also receives financial advice from the University Hospitals of Derby and Burton Foundation Trust. This support is managed and provided by the Executive Director - Finance and Performance and the Assistant Director of Financial Services.

g) Management of the Charity's funds

The Charity's aim is to enhance and improve the experience of patients and visitors using the hospital and to support the Trust staff to enable improved patient care. The funds are held across 230 individual charitable funds.

To be fully effective the Charity will ensure:

- Careful stewardship of donations. We will use the funds effectively and in a timely manner and where appropriate we will see that proactive fundraising is in place to increase income.
- Donations are used according to donors' wishes and that information collected is in accordance with all applicable laws concerning data protection regulations (GDPR) of personal information.
- Support is provided to Fund Managers in the proper discharge of their responsibilities and ensuring that each individual fund prepares an acceptable plan.

Expenditure is reviewed in detail, the costs of running the Charity are minimised through efficient governance and administration purposes and the costs of fundraising are measured against the level of income generation relating to that expenditure.

h) A short operational review of 2020-21 by the Charity Operations Director, Tim Diggle.

2020 was a year like no other. For the Charity, we were faced with managing large volumes of donated goods, whilst supporting fundraisers who had to switch to virtual or online fundraising as one fundraising event after another had to be cancelled. This meant that our income from events was lower than planned. We were fortunate that a combination of our local COVID appeal, and the national appeal through NHS Charities Together brought in sufficient funds to allow us to continue our work, supporting patients and staff throughout the periods of the pandemic. This also meant we received many donations from groups and individuals new to us. We have been really grateful for their support.

With visiting restrictions in place, and many staff required to work from home, the Charity team operated a rota system to make sure we had staff cover every day. The hospitals were much quieter, but there were times when the Charity team were asked to help other areas at short notice. We helped the patient experience team and the mortuary during the height of the pandemic. This meant there were times when charity offices and the Charity Hub at the Royal Derby Hospital were closed for short periods of time.

We said goodbye to the Hub Co-ordinator who managed the Charity Hub until February 2021, and we welcomed our new Head of Fundraising, and our new Charity Finance Apprentice.

Income and Expenditure Summary	2020-21	2019-20
	£000	£000
Opening Fund Balance b/fwd	**(9,218)**	**(9,547)**
Plus Income		
Legacies and Income in Memory of	(984)	(1,357)
Donations and Grants	(811)	(622)
Investment Income	(276)	(364)
Other Income	(465)	(319)
Total General Income	**(2,536)**	**(2,662)**
Income from the Trust	0	(900)
Total Income	**(2,536)**	**(3,562)**
Less Expenditure		
Raising Funds	382	570
Charitable Activities	1,745	2,232
Total Expenditure	**2,127**	**2,802**
Net (Gains)/Losses on Investments	(1,997)	1,089
Closing Fund Balance	**(11,624)**	**(9,218)**

l) Risk Management

The Risk Management Working Group reviews the risks to which the Charity is exposed. Systems and procedures are in place to manage those risks and reports are regularly presented to the Charitable Funds Committee with any high level risks reported to the Trust Board, as the Corporate Trustee.

m) The Future Plans 2021-22

The change in giving patterns and the cancellation of events during the pandemic meant the Charity had to change its activities. Our experiences during 2020 also acted as a stress test for the Charity's systems and processes. Whilst the Charity coped well with the different stresses it became clear that there is work to do:

- to improve the quality of communication with our supporters,
- to make our fundraising and grant application processes clearer and more detailed
- to ensure our governance process is robust and clearly understood
- to develop a pipeline of projects for which we can raise funds

This will take time, so we will devote time during the coming year to develop a new five year strategic plan. This should be ready by the autumn, and show how we will work in partnership with UHDB, and with other partner organisations in our health economy. We have also committed to continuing support for the hospital staff and patients as we come out of the pandemic and move into the recovery phase, where the hopsitals catch up on the backlog of treatment.

Signed on behalf of the Trust Board and the Corporate Trustee

Dr Kathy McLean OBE
Chair of the Trust Board
DATE 6 August 2021

As the vaccination programme moves on, and life begins to return to normal, we have reintroduced an events programme for the coming year, which is already proving popular. We are also taking some time to develop our long term plan, which will inform and guide our work over the next five years.

i) Financial Review of 2020-21

The summary statement below gives a snap shot of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. These are represented across the 230 individual funds of the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity (known as unrestricted or designated funds) or have a need for specific purposes of legal restrictions placed on their use. Further details are shown in the notes to the accounts.

Financial Review Summary	2020-21	2019-20
	£000	£000
Investments	9,927	7,905
Cash	1,731	1,684
Debtors	172	42
Stock	5	9
Creditors	(211)	(422)
Net Assets	**11,624**	**9,218**
The Funds of the Charity		
Endowments	338	283
Restricted	379	97
Unrestricted	10,907	8,838
Reserves	**11,624**	**9,218**

The increase in the investment total in 2020-21 is due to the recovery of the financial markets, which took a decline at the start of the first wave of the pandemic in March 2020. The cash figure above is a combination of the money held in the Charity Main Bank Account and the Charity Lottery Bank Account, both with Lloyds Bank.

During the previous financial year 2019-20 the Charity created a Hub, and began selling charity branded merchandise across all the UHDB hospital sites. This has continued during 2020-21and charity hoodies and other branded merchandise has shown to be particularly popular with staff who can now be seen wearing them on all five sites. The stock figure in the above table is the value of stock held at the 31st March 2021.

Summary of Income and Expenditure during 2020-21

This table below gives a summary of the Income and Expenditure and Net (Gains) and Losses on investments recognised for the reporting periods. It provides an analysis of the total income received and the expenditure by the Charity on its activities and represents a reconciliation of the movements in the Charity's funds for the reporting period. Further details and breakdown are shown in the notes to the accounts. Donations and grant income include £208,000 received in respect of the local COVID Appeal fund and £212,000 from the national NHS Charities Together COVID Appeal Fund.

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Statement of Responsibilities

Making Lives Better

Statement of Responsibilities

The Trustee are responsible for preparing the Trustee's Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards known as United Kingdom Generally Accepted Accounting Practice (UKGAAP).

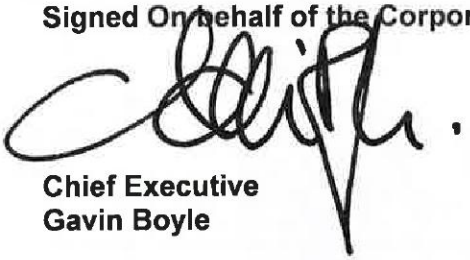
The law applicable to charities in England and Wales required the Trustee to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustee are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards (comprising of FRS102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable organisation will continue to operate.

The Trustee are responsible for keeping proper accounting records that disclose with reasonable accuracy, and at any time the financial position of the Charity and to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissimination of financial statements may differ from legislation in other juristictions.

Signed On behalf of the Corporate Trustee



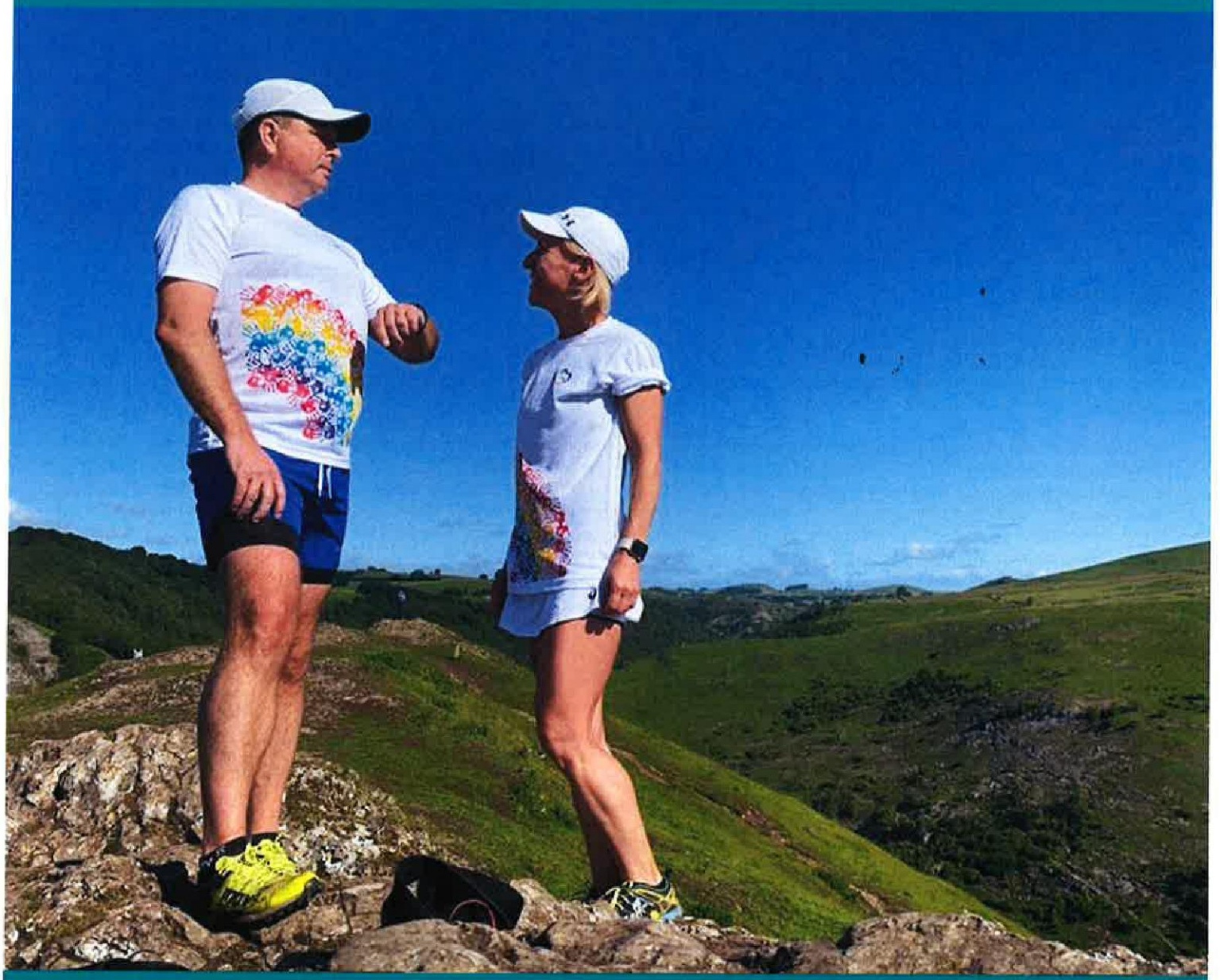
Chief Executive
Gavin Boyle

DATE; 6 August 2021

Derby & Burton
Hospitals Charity

Registered Charity Number 1061812

Independent Auditors Report



Making Lives Better

Independent Auditors Report

Opinion

We have audited the financial statements of Derby & Burton Hospitals Charity (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and industry, we identified that the principal risk of fraud or noncompliance with laws and regulations related to:

- management bias in respect of accounting estimates and judgements made;
- management override of control;
- posting of unusual journals or transactions
- significant cash-based transactions
- receipt of cash donations
- use of charitable funds

We focussed on those area that could give rise to a material misstatement in the Charity financial statements. Our procedures included, but were not limited to:

- Enquiry of management and those charged with governance around actual and potential litigation and claims, including instances of non-compliance with laws and regulations and fraud;
- Reviewing Charitable Funds Committee minutes;
- Reviewing legal expenditure in the year to identify instances of non-compliance with laws and regulations and fraud

- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias. In particular
- Performing tests of control for donation envelops and review of specific fund expenditure.

It is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

James Delve (Senior Statutory Auditor)
For and on behalf of
Smith Cooper Audit Limited
Chartered Accountants and Statutory Auditors
St Helens House
King Street
Derby
DE1 3EE
Date 6 August 2021

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Main Statements

Making Lives Better

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the Charity's net assets during the financial year.

It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities, and presents a reconciliation of the movements in the Charity's funds for the reporting period.

		2020-21				2019-20			
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		£000	£000	£000	£000	£000	£000	£000	£000
Income and Endowments from:									
Donations and Legacies	2	(1,462)	(396)	0	**(1,858)**	(1,959)	(20)	0	**(1,979)**
Charitable Activities		(56)	(50)	0	**(106)**	(114)	(9)	0	**(123)**
Other Trading Activities		(292)	0	0	**(292)**	(173)	0	0	**(173)**
Investment Income		(276)	0	0	**(276)**	(364)	0	0	**(364)**
Other Income		(4)	0	0	**(4)**	(23)	0	0	**(23)**
Total General Income		**(2,090)**	**(446)**	**0**	**(2,536)**	**(2,633)**	**(29)**	**0**	**(2,662)**
Income from the Trust		0	0	0	**0**	(900)	0	0	**(900)**
Total Income		**(2,090)**	**(446)**	**0**	**(2,536)**	**(3,533)**	**(29)**	**0**	**(3,562)**
Expenditure On:									
Raising Funds	3	382	0	0	**382**	564	6	0	**570**
Charitable Activities		1,510	235	0	**1,745**	2,224	8	0	**2,232**
Total Expenditure		**1,892**	**235**	**0**	**2,127**	**2,788**	**14**	**0**	**2,802**
Net (Gains)/Losses on Investments		(1,942)	0	(55)	**(1,997)**	1,056	0	33	**1,089**
Net (Income)/Expenditure		**(2,140)**	**(211)**	**(55)**	**(2,406)**	**311**	**(15)**	**33**	**329**
Transfers Between Funds		71	(71)	0	**0**	(3)	13	(10)	**0**
Net Movement in Funds		**(2,069)**	**(282)**	**(55)**	**(2,406)**	**308**	**(2)**	**23**	**329**
Reconciliation of Funds									
Total Funds Brought Forward		(8,838)	(97)	(283)	**(9,218)**	(9,146)	(95)	(306)	**(9,548)**
Total Funds Carried Forward		**(10,907)**	**(379)**	**(338)**	**(11,624)**	**(8,838)**	**(97)**	**(283)**	**(9,218)**

Balance Sheet

The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

	Notes	As at 31 March 2021				As at 31 March 2020			
		Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2021 £000	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds March 2020 £000
Fixed Assets: Investments	7	9,210	379	338	**9,927**	7,525	97	283	**7,905**
Total Non-Current Assets:		**9,210**	**379**	**338**	9,927	**7,525**	**97**	**283**	7,905
Debtors	9	172	0	0	**172**	42	0	0	**42**
Stocks	10	5	0	0	**5**	9	0	0	**9**
Cash and Cash Equivalents	11	1,731	0	0	**1,731**	1,684	0	0	**1,684**
Total Current Assets		**1,908**	**0**	**0**	1,908	**1,735**	**0**	**0**	1,735
Current Liabilities: Creditors	12	(211)	0	0	**(211)**	(422)	0	0	**(422)**
Total Current Liabilities		**(211)**	**0**	**0**	(211)	**(422)**	**0**	**0**	(422)
Total Net Assets		**10,907**	**379**	**338**	11,624	**8,838**	**97**	**283**	9,218
The Funds of the Charity:									
Endowment Funds	17	0	0	338	**338**	0	0	283	**283**
Restricted Funds	18	0	379	0	**379**	0	97	0	**97**
Unrestricted Funds	19	10,907	0	0	**10,907**	8,838	0	0	**8,838**
Total Funds		**10,907**	**379**	**338**	11,624	**8,838**	**97**	**283**	9,218

Signed On behalf of the Corporate Trustee

Gavin Boyle

DATE: 6 August 2021

Cash Flow

The Statement of Cashflow aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

	Total Funds 2020-21 £000	Total Funds 2019-20 £000
Cash Outflow from Operating Activities	(204)	629
Net Cash Inflow in Investing Activities	251	331
Net Cash Change in Cash and Cash equivalents	**47**	**960**
Cash and Cash Equivalents at the Beginning of the Period	1,684	724
Cash and Cash Equivalents at the End of the Period	**1,731**	**1,684**

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061512

Notes to Accounts

Making Lives Better

Notes to the Accounts

Introduction

If at any time this document gives reference to terms which are unclear in their meaning, please refer to the glossary which can be found from page 37 onwards. The Charity acknowledges that from time to time there may be minor rounding differences between notes to the accounts and the main statements. Where those amounts account for less than £5k, the Charity deems them to be insignificant in nature and therefore an acceptable rounding difference.

These accounts have been prepared using the Going Concern convention. The Trustees consider that there are no material uncertainties affecting the current year's accounts. In future years the Trustees have identified that there is a risk of decline in donations; particularly in relation to legacy income. The Trustees have made adequate arrangements to mitigate these risks as outlined in the Annual Report.

1. Changes in Accounting Policy

The Accounting Policies for the Charity form part of the overall Governance Framework document approved by the Charitable Funds Committee. The accounting policies can be found from page 32. There have been no changes in Accounting Policy for 2020-21.

2. Incoming Resources

Income from donations and legacies is further analysed below. The reduction in legacy and in memory of income, is due to the delay in probate due to the pandemic and the reduction of mourners attending funerals due to social distancing guidelines. The donations and grant income includes the £418k received, as a result of the COVID pandemic.

	2020-21	2019-20
	£000	£000
Legacies and Donations In Memory	984	1,357
General Donations	811	481
Fundraising Income - 3rd Party	63	141
Total Donations and Legacies	**1,858**	**1,979**

Investment Activities are further analysed as follows:

	2020-21	2019-20
	£000	£000
Bank Interest	3	3
Investment Income	273	361
Total Investment Activities	**276**	**364**

Income from Charitable Activities includes the event registration incone and monies received from individuals who raised sponsorship for the events. Income from trading activities includes the Charity lottery, and the sale of merchandise.

	2020-21	2019-20
	£000	£000
Charitable Activities Income	106	123
Other Trading Activities	292	173
Other Income	4	23
Total Other Activities	**402**	**319**

3. Resources Expended

Analysis of Charitable Fund Expenditure

	Unrestricted		Restricted		Total	
	2020-21	2019-20	2020-21	2019-20	2020-21	2019-20
	£000	£000	£000	£000	£000	£000
Net Charitable Activities:						
Medical Equipment	237	14	29	0	266	14
Patient Education and Welfare	814	1,277	50	7	864	1,284
Medical Research	24	23	0	0	24	23
Staff Education and Welfare	144	492	156	1	300	493
Net Charitable Activities	**1,219**	**1,805**	**235**	**8**	**1,454**	**1,813**
Plus Support Costs:						
Support Costs	291	419	0	0	291	419
Total Support Costs	**291**	**419**	**0**	**0**	**291**	**419**
Total Charitable Activities Costs	**1,510**	**2,224**	**235**	**8**	**1,745**	**2,232**

Analysis of Expenditure on Raising funds

	2020-21	2019-20
	£000	£000
Fundraising Staff Costs	214	212
Advertising & Marketing Costs	61	55
Fundraising Expenditure	8	22
Lottery - Running Costs	99	280
Total Raising Funds Costs	**382**	**570**

Notes to the Accounts

4. Trustees Remuneration, Benefits and Expenses

A number of the members of the Corporate Trustee sit on the Charitable Funds Committee and are eligible to reclaim expenses that they may incur in fulfilling their duties for the Charity. In 2020-21, no expenses were paid in 20-21 by the Charity to any Trustee for this role.

5. Staff Costs and Remuneration to Key Charity Operational Personnel

In 2020-21 the Trust employed 12 employees on behalf of the Charity (10 employees in 2019-20). The salaries are paid by the Trust and then are recharged to the Charity.

The Charity is led by the Charity Operations Director and strategic support is received by the Executive Director of Finance and Performance and the Assitant Director of Financial Services from the Trust. A proportion of their salary is recharged by the Charity. The salaries of of the 12 Charity key operational personnel and the strategic support from the Trust are included in the table below.

	2020-21	2019-20
	£000	£000
Salaries and Wages	278	251
Social Security Costs	26	23
Other Pension Costs	35	32
Total Direct Staff Costs	**339**	**306**
Payments to Agency Staff	14	12
Total Staff Costs	**353**	**318**

6. Auditors' Remuneration

The external auditors remuneration 2020-21 fee for Smith Cooper Ltd in respect of the statutory audit is estimated at £8k (2019-20 £6k) and is included as an accrual in the accounts.

7. Investments

During the financial year 20-21 the Charity went through an Investment Management Tender exercise in which Cazenove Capital Ltd were appointed as the preferred sole provider. At the end of the financial year, the assets from the former CCLA had been transferred to Cazenove, but the transfer from Rathbones who previously held the majority of the investments had not taken place. These were transferred during April 2021 and will be reflected in the 2021-22 accounts.

The combined total value of the Charity's investments held at the 31 March 2021 is £9.927m and is shown in the table below and these have a Fair Value amount equal to the deposit amount. Movements in the total fair value of Non-Current Investments are recognised as gains or losses in the Statement of Financial Activities. The difference in the value of the investments from the previous financial year 2019-20 is shown in the balance sheet. The increase in the balance of investments is due to the recovery of the financial market that fell at the start of the COVID pandemic in March 2020.

Asset Class	Rathbones	
	Percentage	2020-21
	%	£000
Fixed Interest	3%	268
UK Equities	46%	3,950
Overseas Equities	24%	2,014
Alternatives	8%	652
Cash	19%	1,614
Total	**100%**	**8,498**

Asset Class	Cazenove	
	Percentage	2020-21
	%	£000
Equities	72%	1,035
Bonds	9%	132
Multi Asset Funds	2%	29
Alternatives	14%	192
Cash	3%	41
Total	**100%**	**1,429**

8. Financial Instrument Risk Analysis

At the start of the COVID pandemic, the Charity was exposed to a medium level of financial risk relating to liquidity and interest rates on investments. This was managed regularly by the Charity and reported to the Charitable Funds Committee. The external investment management advisors also gave advice to the Charity regarding the management of their investments. The Charity's financial operations are also carried out in accordance with the Charity's Standing Financial Instructions and policies and the Trust Standing Orders and Financial Instructions, as agreed by the Corporate Trustee.

Currency risk

The Charity is principally a domestic organisation with the majority of transactions, assets and liabilities being in the UK and Sterling based. The Charity has no overseas operations and does not invest in currency hedging. The Charity therefore has low exposure to currency rate fluctuations.

Interest rate risk

The Charity's investments are subject to fluctuations in their return in line with the investment portfolio determined by the Trustees. The Charity contracts its Investment Management operations to external companies who manage the portfolio to mitigate as far as possible the fluctuations in interest rates.
Current liabilities of the Charity are covered by identified cash resources and are therefore not subject to interest rate risk.

Credit risk

The main income for the Charity is mainly in relation to legacy, grants and donations and sponsorship from the Charity's events. The Charity provides no services under contract. As such income is in the main only recognised as it is given to the Charity meaning that the debtors of the Charity are low. As such the Charity's exposure to credit risk is minimal.

Liquidity risk

As the Charity holds most of its assets in investment funds, its normal day to day expenses are covered through donations, investment income and receipts received during the year. This means that the Charity is exposed to a degree of liquidity risk in that there is a dependance day to day on income being generated into the Charity's bank account. This risk is mitigated through the treasury management section of the Finance Department who monitor daily cashflow forecasts for the Charity. If cash balances are forecasted to low, investments would be realised to increase the cash balance.

Notes to the Accounts

9. Debtors

	2020-21	2019-20
	£000	£000
Legacies	113	39
Debtors - External	59	3
Total Debtors	**172**	**42**

The legacies figure above relates to the Pecuniary Legacies where the Charity has been notified of an exact amount from solicitors and legacy notification services.

10. Stock

	2020-21	2019-20
	£000	£000
Merchandise	5	9
Total Stock	**5**	**9**

11. Cash and Cash Equivalents

	2020-21	2019-20
	£000	£000
Charity Current Account	1,447	1,555
Charity Lottery Account	284	129
Total	**1,731**	**1,684**

12. Creditors

Amounts owed to University of Derby and Burton Hospitals NHS Foundation Trust (UHDB) at the 31 March 2021, relate to the sundry creditor payments made by the Trust on behalf of the Charity that have not been recharged.

	2020-21	2019-20
	£000	£000
Creditors - Amounts due within one year	64	36
UHDB	147	386
Total Creditors	**211**	**422**

13. Contingent Asset

The Charity has accrued for the probable legacies where the Charity has been informed of these by Solicitors and a legacy notification services. The estimated probable accrual is £349k (£249k. 2019-20), however the maximum notified income could be as high £1.058m (£753k in 2019-20). The Charity has

accrued for £113k (£35k in 2019-20) therefore recognises that there is a possible contingent asset of £946k (£719k in 2019-20).

14. Donated Items

During 20-21, as a result of the COVID pandemic the Charity received a number of donated goods. Management estimated the value of the goods to be around £53k however as these cannot be reliably measured then it has not been recognised in the financial statements.

15. Commitments

Of the total balance held at 31 March 2021, the Charity has £2.598m (£1.891m in 2019-20) that it has designated and committed (not provided for as a liability in the accounts).

16. Related Party Transactions

The Charity has a related party relationship with the University of Derby and Burton Hospitals NHS Foundation Trust. The Trust holds the employment contracts for all Charity staff and provides the Charity with office accommodation, legal services and is the responsible Corporate Trustee for the Charity.

The stakeholders in the Charity are the Patients, Board Members, Governors and staff of the Trust. Patients and Staff of the Trust are the beneficiaries of the Charity's goodwill. Board Members, Governors and Staff of the Trust influence the decisions of the Charity.

Transactions between the Charity and the Trust during the year were mainly in relation to salary payments for its staff and BACS payment of Charity supplier invoices which were initially paid by the Trust and refunded by the Charity on a monthly basis.

The Charity has also reimbursed revenu and capital payments of £226k in 2020-21 (£512k in 2019-20) to the Trust for net payments made on its behalf.

At the end of the financial year £147k (£388k in 2019-20) was owed by the Charity to the Trust.

During the year none of the members of the Corporate Trustee or members of the key management staff or parties related to them has undertaken any material transactions with the Charity (nil in 2019-20)

17. Endowment Funds

The Wilfred Noble Endowment was left to the Charity to generate investment income which is used to provide extra comforts for patients upon their discharge from hospital.

	Endowment
	£000
1 April 2019	**(316)**
Gains & (Losses)	33
31 March 2020	**(283)**
Gains & (Losses)	(55)
31 March 2021	**(338)**

18. Restricted Funds

The restricted funds held by the Charity are as follows

- The COVID Appeal Fund in respect of the pandemic for income received in support of the pandemic and also the expenditure for patients and staff has been designated a restricted fund.
- The Children's Hospital Patients Restricted Fund, arising from a reversionary legacy that is for the purchase of equipment and services for the direct benefit of children.
- The charity launched a DART appeal (now renamed Combined Cancer Appeal) aimed at raising funds for the purchase of a new Linear Accelerator (Radiotherapy machine) and enhancements to the waiting areas in Radiotherapy. The money raised through this appeal for the radiotherapy is restricted for this purpose.
- The Pears Fund is for volunteer support for meal time activities in the hospital which has been desgnated a restricted fund.

	Restricted Funds
	£000
31 March 2019	**(95)**
Income	(29)
Expenditure	14
Transfers	13
31 March 2020	**(97)**
Income	(446)
Expenditure	235
Transfers	(71)
31 March 2021	**(379)**

19. Unrestricted funds

The Charity has reported material funds as those which hold 5% or more of the overall value of funds. The UHDB General Funds are those funds for general income and expenditure across the five hospitals within the Trust.

NMU Patients is for the purchase of equipment and/or services directly for patients within palliative care, typically patients who are staying on the Nightingale Macmillan Unit. NMU General is for general purposes within palliative care, typically relating to the Nightingale Macmillan Unit. Other unrestricted funds are designated funds for purposes in keeping with the principals of the Charity and wishes of the donors.

	UHDB General Funds	NMU Patients	NMUGeneral	Other Unrestricted Funds	Total
	£000	£000	£000	£000	£000
31 March 2019	**184**	**443**	**1,587**	**6,932**	**9,146**
Income	270	95	420	2,748	3,533
Expenditure	(168)	(54)	(100)	(2,465)	(2,788)
Transfers	0	0	0	3	3
Gains & (Losses)	0	0	0	(1,056)	(1,056)
31 March 2020	**286**	**484**	**1,907**	**6,162**	**8,838**
Income	257	34	250	1,549	2,090
Expenditure	(144)	(25)	(524)	(1,199)	(1,892)
Transfers	0	0	0	(71)	(71)
Gains & (Losses)	0	0	0	1,942	1,942
31 March 2021	**399**	**493**	**1,633**	**8,383**	**10,907**

20 Reconciliation of Net (Income) Expenditure to Net Cash Flows from Operating Activities

	2020-21	2019-20
	£000	£000
Net (Income) / Expenditure	**2,406**	**(329)**
Less Investing Activities	(276)	(363)
(Increase)/Decrease in Operational Creditors	(211)	178
Increase/ (Decrease) in Stock	4	(9)
Increase/(Decrease) in Operational Debtors	(130)	64
Gain/(Loss) on Investment	(1,997)	1,088
Cash (In)/Out Flow from Operating Activites	**(204)**	**629**

	2020-21	2019-20
	£000	£000
Income from Investments	276	363
Funds reinvested	(25)	(32)
Cash (In)/Out Flow from Investing Activites	**251**	**331**

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Accounting Policies

Making Lives Better

Accounting Policies

The Charity is required to compile its accounts in accordance with the SORP 2019 based on FRS102. These accounts have been prepared using the Going Concern convention. These accounts have been prepared using the historical cost convention by the revaluation of property plant and equipment. The accounting policies have been applied consistently.

1. Accounting Convention

The financial statements are prepared in accordance with Charity Law. The Charity is considered to be a Going Concern. The accounting policies of the Charity have been written with due consideration to FRS 102 in accordance with the Charity Commission Statement of Recommended Practice (the SORP) 2019.

Where no specific guidance is provided as part of the SORP, then due consideration has been given to relevant accounting standards, further guidance and generally accepted practice when developing a policy for the Charity.

The following accounting policies have been consistently applied to the Charity accounts. The accounting policies are approved by the Charitable Funds Committee preceding the year to which they relate. An update report is then presented to the Committee for any changes during the year.

Where there is a change in accounting policy, from one reportable period to the next, the nature, circumstances and effect of that change is disclosed in the Notes to the Accounts. Where appropriate, previous years financial statements will be restated in line with the new accounting policy.

Where a prior period adjustment takes place, the circumstances, nature and effect of the change will be disclosed in the notes to the accounts. Any restated information within the Statements and Notes will be presented as "RESTATED".

2. Income Recognition

All incoming resources are recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

- Entitlement – control over the rights or other access to the economic benefit has passed to the Charity.
- Probable – it is more likely than not that the economic benefits associated with the transaction or gift will flow to the Charity.
- Measurement – the monetary value or amount of the income can be measured reliably and the costs incurred for the transaction and the costs to compete the transaction can be measured reliably.

The main sources of funding for the Charity are:

• Donations, Lottery & Fundraising - typically recognised in the Statement of Financial Activities at the point of receipt. Until such time, the Charity cannot claim entitlement to those funds. However income may be recognised sooner where the three criteria of recognition can be demonstrated.
• Legacies - are recognised in the Statement of Financial Activities once the receipt of the legacy becomes probable. Where conditions attached to the legacy have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met. Residuary legacies are accounted for when the estates accounts are finalised.
• Grants - are recognised in the Statement of Financial Activities once the receipt of the grant becomes probable. Where conditions attached to the grant have not been fulfilled, recognition of income is deferred on the balance sheet until such time that the conditions have been met.
• All other income (including Investment Income, Revaluation Gains and Reclaimed Tax) - recognised in the Statement of Financial Activities on an accruals basis, in the financial period to which it relates.

Where the Charity receives material Gifts or Donations in Kind, these are recorded on the Benefits in Kind register. Where appropriate Gifts of Donations in Kind will be reported in the Notes to the Accounts. The Charity does not defer any income streams.

Incoming resources from the endowment fund are unrestricted. Income reported in the Statement of Financial Activities will be shown gross, before any deductions for administration costs or other costs.

3. Resources Expended

All expenditure is recognised on an accruals basis and are included in full in the Statement of Financial Activities as soon as the following three criteria have been met:

Obligation - once there is a legal or constructive obligation to make a payment to a third party;

Timing – there is reasonable certainty when payment will be made;

Amount - when the monetary value of the payment can be measured with sufficient reliability.

The Cost of Raising Funds includes some staff costs and other administrative costs of operating the Charity. Staff costs such as salaries and pensions are recognised in the period to which they relate. Staff costs apportioned to the Charity are based on percentage of time working for the Charity.

This includes the salaries of the Charity Manager and Charity Fundraiser. Where appropriate a proportion of other staff employed by the Trust is also included where time has been spent assisting in generating charitable income.

Other costs include advertising, marketing and fundraising costs, audit fees, banking and legal charges.

Charitable Activities includes some staff costs and payments made from individual funds in the achievement of the Charity's objectives. These costs are directly charged to the fund to which they relate.

4. Provisions

Where recognised expenditure is due for payment more than 12 months from the balance sheet date (such as in the award of an on-going grant), a provision will be created in the Balance Sheet.

A discount rate equivalent to a high quality corporate bond will be used to discount the provision over the period it is expected to relate.

Discounting will be unwound each year and recognised in the Statement of Financial Activities. At such time that payment is expected within 12 months of the Balance Sheet date, the provision shall be fully unwound and reported on the Balance Sheet within Creditors.

5. Fixed Assets

The Charity does not hold any fixed assets directly for the purpose of the Charity, this includes intangible fixed assets.

Expenditure by the Charity which is capital in nature is deemed to be on behalf of University of Derby and Burton Hospitals NHS Foundation Trust. The Trust will recognise and account for any resultant Fixed Asset.

6. Structure of funds

The Charity recognises funds in two categories;

- Restricted Funds - Where there is a legal restriction on the purpose to which a fund may be utilised, the fund is classified in the accounts as a restricted fund. This includes endowment funds, this is where capital is held to generate income for charitable purposes and cannot be spent.
- Unrestricted Funds – all other funds, including any interest or revaluation gain on investments and endowments.

The Trustees can agree to earmark unrestricted funds for set purpose, typically with due regard to the wishes of the donor. Any funds which are not earmarked for a specific purpose are classified as for general purpose. At the point that the general purpose funds reach an appropriate level, the Trustees may agree to transfer balances into earmarked funds, after receipt and approval of bids from within the Trust.

Fund classification, balance and purpose is reviewed and approved by the Charitable Funds Committee at least annually. Transfers between funds, including closing funds, should be approved by the Corporate Trustee following Charitable Funds Committee recommendation.

7. Investments

The Charity may invest surplus cash to generate investment income. All investment plans should be approved by the Charitable Funds Committee and reported to the Corporate Trustee at least annually.

The day to day management of Investments is undertaken by a third party investment management company. The contract for the management of the Charity's investments is retendered at least every three years.

Investment fixed assets are recognised in the Balance Sheet at market value. Property investments are revalued by the third party investment management company annually.

All investments are held in Common Investment Funds. Quoted stocks and shares are included in the balance sheet at mid-market price, excluding dividend.

8. Gains and losses

Gains and losses occur due to changes in the value of the Charity's investments including endowments. All gains and losses are taken to the Statement of Financial Activities in the period to which they relate.

Realised gains and losses on investments are calculated as the difference between sales proceeds and the opening market value.

Unrealised gains and losses are calculated as the difference between market value at the year end and the opening market value.

9. Pensions contributions

Pension costs are recorded in the Charity accounts on an accruals basis. Employer pensions contributions payable to the NHS Superannuation and other schemes are charged to the Statement of Financial Activities in the period to which they relate.

Due to immateriality, adjustments to reflect the true cost of pension liabilities (in accordance with IAS19) for Charity employees are included within the Trust accounts.

10. Reserves Policy

This policy sets out the circumstances and limitations for holding of reserves by Derby and Burton Hospitals Charity (the Charity) as required by the Charity Commission Statement of Recommended Practice (SORP) 2019.

Charity Reserves as defined under SORP 2019 are those funds which become available to the Charity to be spent at the Trustees' discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free'.

Trustees are under a legal duty to apply charity funds within a reasonable time of receiving them. This policy aims to set out:

- The reasons why the Charity holds reserves

- What level of reserves the Trustees believe the Charity needs.
- Arrangements for maintaining reserves at the agreed level.
- Monitoring and review of policy arrangements.

Reason for Holding Reserves. The Trustees consider it necessary to retain reserves over the longer term to:

- Reduce the impact of risks from the external environment should the levels of income reduce significantly that the charity cannot meet its obligations.
- Continue their programme of support to the Trust.
- Hold sufficient reserves to ensure the charity can cover its ongoing operational costs to process outstanding commitments.
- Meet the cost of closure or transfer of the charity's affairs should the need ever arise.

The Charity will aim to spend at least 33% of the opening balance on Unrestricted - Designated funds within the financial year. This is monitored during the year by the Charitable Funds Committee.

Where it is felt that funds are not assisting in the achievement of the Charity's objectives (i.e. a fund is consistently under achieving the 33% target) the Charitable Funds Committee may agree to release those funds into the generally available funds for reallocation.

Generally available reserves shall maintain a minimum balance sufficient to continue the day to day operations and governance arrangements of the Charity for three years.

Where the generally available reserves are within the minimum balance, the Charitable Funds Committee shall consider alternative funding sources such to maintain the day to day operations and governance arrangements of the Charity for three years.

In the event that it becomes apparent that the Charity is no longer a going concern, the Corporate Trustee may begin proceedings to wind up the Charity, or alter its structure accordingly. A generally available reserve balance of three years, day to day operations and governance arrangements is sufficient to facilitate this process.

Where the generally available reserves are excessive, the Charitable Funds Committee shall consider bids from within the Trust to best utilise the resources.

11. VAT Policy

This policy should be read in conjunction with the VAT policy for University of Derby and Burton Hospitals NHS Foundation Trust.

The Charity is entitled to certain tax exemptions on the purchase of medical equipment and is also able to recover VAT on certain other items of expenditure.

The Charity does not hold an independent VAT registration, however is included within the registration for University of Derby and Burton Hospitals NHS Foundation Trust.

It is the policy of the Charity to recover all VAT possible. The Trust contracts specialist NHS VAT advisors to assist in the accurate recovery of VAT.

The Charity should operate within the VAT policy of the Trust.

12. Stock Policy

Stocks are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Derby & Burton
Hospitals Charity

Registered Charity Number: 1061812

Glossary

Making Lives Better

Glossary

Accounting Policy
These outline how the Charity treats events or transactions during a financial year within the Financial Statements.

Balance Sheet
The balance sheet provides a true and fair view of the Charity's assets and liabilities and how these are represented by the different classes of funds held by the Charity. The objective of the balance sheet is to show the resources available to the Charity and whether these are available for all purposes of the Charity or have to be used for specific purposes because of legal restrictions placed on their use.

Cash
Amounts held in the bank account of the Charity or in cash holdings.

Cash Equivalents
Investments which can be converted to cash quickly (within 3 months).

Cash Flow Statement
This is a financial statement that shows how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing and financing activities. Essentially, the cash flow statement is concerned with the flow of cash in and out of the Charity.

Commitments
Agreed amounts of expenditure which at the balance sheet date have not yet been ordered.

Contingent Asset
Possible amounts due to the Charity at the balance sheet date. These are circumstances where there has been an event causing an amount owing to the Charity however the Charity could not reliably estimate the value of the amount owing.

Corporate Trustee
The Trustee of a charity are those who are responsible for its governance. In the case of the Charity, that is a Corporate Trustee.

Creditors
Amounts due to be paid by the Charity as at the balance sheet date.

Debtors
Amounts owed to the Charity as at the balance sheet date.

Endowment
A financial endowment is a donation of money or property to a nonprofit organisation for the ongoing support of that organization. Usually the endowment is structured so that the principal amount is kept intact while the investment income is available for use, or part of the principal is released each year, which allows for the donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

Fixed Assets
These are the long term assets of the Charity which assist in the delivery of its objectives such as land, building, software and equipment.

Gains
An increase to the value of the Charity's financial assets.

Glossary

Incoming Resources
Income due to or received by the Charity. This includes donations, investment income and sales of goods or services.

Investments
Surplus cash amounts which have been used to purchase stocks and shares with the purpose of generating additional cash return to the Charity.

Notes to the Accounts
The Notes to the Accounts provide the reader with additional information to help understand the true financial position of the Charity.

Prior Year Accounts
The financial performance for the year prior to that reported is included in the Annual Report and Accounts to allow the reader of the accounts to make a fair assessment of the ongoing financial performance of the Charity.

Provisions
Amounts set aside by the Charity to finance an event which has taken place to which the Charity is not certain of the exact financial cost. Typically this would be as a result of an ongoing legal case.

Related Party
An individual or entity which is not deemed to be wholly seperate from the Charity. This would encompass the Corporate Trustee or any donor who the Charity is reliant upon for the normal operations of the charity to continue.

Remuneration
The amount paid to or on behalf of a person working on behalf of the Charity in exchange for services provided.

Restricted Funds
Charitable donations where their use is bound by legal restriction.

Statement of Financial Activities
This is a financial report detailing the change in the Charity's net assets during the financial year. It provides an analysis of the income and endowment funds received and the expenditure by the Charity on its activities, and presents a reconciliation of the movements in a charity's funds for the reporting period. In the accounts of a company, this would be referred to as a Profit and Loss account.

Stock
Stock are valued at the lower of cost and net realisable value. Cost is determined on either a first in first out or weighted average basis.

Unrestricted funds
Charitable donations which are available to the Charity to use for any purpose which furthers its objectives. Donors typically request areas to which they would like the donation spent, however there is no legal requirement to comply with this.

VAT
Value Added Tax. This is a national tax on goods and services. The Charity is subject to some VAT relief which reduces the cost of delivering its objectives.

Contact Us – Further Information

How to Contact Us

By Post:

Derby and Burton Hospitals Charity
Level 3
Royal Derby Hospital
Uttoxeter Road
Derby
DE22 3NE

By Phone:

01332 785731	–	General Enquiries
01332 788861	–	Events and Fundraising
01332 785828	–	Finance

Our office opening hours are Monday – Friday, 9am – 5pm (excludes bank holidays)

Internet:

Email: dhft.charity@nhs.net
Facebook: Derby and Burton Hospitals Charity
Twitter: @hospitalcharity

If you would like any part of this document translated into your own language, or require a version in large print, please contact us.