



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2017		31	March	2018

Section A Reference and administration details

Charity name Stepping Stones Pre School Playgroup

Other names charity is known by Stepping Stones

Registered charity number (if any) 1061711

Charity's principal address Community Centre

1 Border Road

Strensall, Nr York

Postcode YO32 5SR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David kirkbride	chairperson		ofsted
2	Helen oldroyd	Secretary		ofsted
3	Graham mackfall	Deputy chair		ofsted
4	Adele storey	Deputy chair		ofsted
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Early Years Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Early Years Alliance Constitution
Trustee selection methods (eg. appointed by, elected by)	Management Committee elected by Parent group at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Stepping Stones Pre School Playgroup is a stand alone charitable group that is a member of the National body the Pre School Learning Alliance.

Stepping Stones is a military sponsored group in that operates out of a military community centre and primarily supports the children of the service community from the York Garrison area. However, children from the local community are permitted to access the group on a fill up basis.

The main cause for concern/risk, is that the group must have sufficient reserves to meet its staff redundancy liabilities should the group close. The group has therefore had a long standing commitment to ensure that sufficient reserves are always in place to meet this cost.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide an Early Years setting for the dependants of Service personnel and local civilian families, offering a stimulating and nurturing environment for which the Early Years Foundation State framework provide policy learning guidelines.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Stepping Stones Pre School Playgroup exists to provide a safe and nurturing environment for children aged 2 to 4 to develop. These children are the beneficiaries of the Charity and enrol in the Pre School on a voluntary basis from the Service and local Communities in the Strensall area of York.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Stepping Stones Pre School Playgroup is thriving with a constant flow of applications from Parents to enrol their child/children in the group.

The group is multi cultural with the children of Gurkha families and other Foreign & Commonwealth personnel enrolled.

The group continues to excel at the OFSTED inspection.

Section E

Financial review

Brief statement of the charity's policy on reserves

Stepping Stones Pre School Playgroup management committee ensures that the amount held in reserves will cover the cost of staff redundancies should the group close.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The prime source of funding is from LEA funding and parental fees.

A small sum of money will be raised through fundraising.

The key cost to the charity are staff wages and PAYE/NIC contributions to HMRC. This cost is in line with the key objectives of the charity as the employment of quality staff is pivotal to the existence of the group.

The group is non profit making with every penny put back into the running costs of the group. The group has approx. £56,000 reserve, in the event the group should close and redundancy payments made.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Signed on original	Signed on original
Full name(s)	David Kirkbride	Jackie Mortimer
Position (eg Secretary, Chair, etc)	Chair of Management Committee	Supervisor
Date	30/03/2021	



Charity Name Stepping Stones Pre School	No (if any) 1061711
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Receipts and payments accounts

For the period from 01/04/2020	To 31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees, Childcare Vouchers and Grants	152,326			152,326	163,469
Fundraising	230			230	-
Interest Received	26			26	106
Visits/Trips				-	-
Other	-			-	735
				-	-
				-	-
				-	-
Sub total (Gross income for AR)	152,582	-	-	152,582	164,310
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	152,582	-	-	152,582	164,310
A3 Payments					
Pre School Expenditure	18,214			18,214	29,690
Wages	99,347			99,347	108,201
PAYE/NIC	25,804			25,804	17,469
Admin expenses	5,830			5,830	6,198
Fundraising Expenses	-			-	64
Insurance				-	
Premises Expenses				-	
Training	2,632			2,632	1,193
Bank charges				-	-
Sub total	151,827	-	-	151,827	162,815
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	151,827	-	-	151,827	162,815
Net of receipts/(payments)	755	-	-	755	1,495
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,194			89,194	87,699
Cash funds this year end	89,949	-	-	89,949	89,194

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit Account	56,144		-
	HSBC	-		-
	Barclays	33,805		-
	Total cash funds	89,949	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Stepping Stones Pre School

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1061711

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Signed copy held on file*

Date: 27/07/2022

Name: Mrs Sharon Jackson

Relevant professional
qualification(s) or body
(if any):

Address:

1 Cundall Close

Strensall

York, YO32 5ZW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.