

Charity registration number 1061681

Company registration number 3340029 (England and Wales)

AGE UK HOUNSLOW
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

AGE UK HOUNSLOW

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr M Downes	
	Mr G Freemantle	
	Mr O Segal	
	Mr G Reynolds	
	Ms V Karania	(Appointed on 30.09.2021)
Charity number	1061681	
Company number	3340029	
Registered office	Southville Community Centre Southville Road Feltham TW14 8AP	
Auditor	Cansdales Audit LLP St Mary's Court The Broadway Old Amersham Bucks HP7 0UT	
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4TA	

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AGE UK HOUNSLOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

With the rapidly changing situation relating to COVID 19 and lockdown requirement's some notes relating to this period were included in the y/e 31.03.21 Trustees Report.

Covid affected the Charity for the period of March 2020 to our re-opening of the Centre in August 2021 and therefore some information is relevant across two financial years.

Our use of furlough support was at a minimal level throughout the period of the pandemic. Most staff were re-deployed and worked from home to support the rapid expansion of our Telephone Befriending Service. This was necessitated by the home isolation of members and other vulnerable people referred to us by various external agencies.

By the end of April 2021 with support from Befriending Volunteers and Staff the number of regular befriending calls (the majority of which were weekly) stood at 900+. Funding was received from various sources to enable the continuation of the service.

By mid October we were making befriending calls to in excess of 1000 residents – the majority weekly with some opting for fortnightly or monthly contact) to check on them and their needs. From the reporting system followed by our Befrienders we received many declining mental health and increasing lack of wellbeing reports (often accompanied by suicidal statements) these were immediately enacted upon by referral to Adult Social Care staff and other specialist support groups. Also reports highlighted decreased mobility due to home confinement together with consequent falls and appearance of Agoraphobia as a reported medical condition. Funding received by Reaching Communities enabled us to gather more detailed data regarding the health conditions of many of our Befriendees and assisted us to formulate future service delivery plans. The number of general calls for general support and information increased (e.g November 3117 calls – January 3794 calls).

Christmas 2021 was a particularly difficult time as was the previous year due to the pandemic and our staff and volunteers were particularly challenged in supporting as many residents as possible. In partnership with Sky Care, Hounslow Rotary and Reach Academy we delivered a total of 177 Christmas dinner boxes, hampers and gift packs.

We finished the end of the calendar year with a grand total befriending offer to 1828 residents. Of those 1071 were receiving regular calls, 537 declined the offer (but still receive offers of the service), 150 ended the arrangement (for a variety of reasons: moved away; too frail and confused to receive calls;) 70 passed away during this period and then, as now, we responded to constant referrals from other agencies and organized the recruitment and training of additional volunteer Befrienders.

As we moved towards the end of the financial year we provided the following services:

- Telephone Befriending – including delivery of Activity Packs and priority engagements with our more vulnerable Vintage members pre re-opening in August 21.
- Foot Care Service continued with home visits
- Big Knit Campaign – via home based members
- Information, Advice, Support and Signposting
- Listening Therapy Counselling Services
- Wills and Probate Service

Also in anticipation of return to some form of Normality' and as well as re-opening our Centre for activities and events requested by members we continued to plan for;

- IT training and support
- Home Food provision
- Zoom/ Teams activity sessions

AGE UK HOUNSLOW

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

We also continued engagement with organisations wishing to hire our premises when reopening e.g., Church group, Foot Care and Hounslow YOF.

Virtual participation on several groups e.g., Patient Participation Group; Mental Health Wellbeing Board and Disability Community Forum also enabled us to keep abreast of the overall local situation and opportunities to offer support.

Our Retail business ceased in October 2020 when the last remaining unit came to its natural end of lease and was not renewed and the second unit owned by the London Borough of Hounslow was returned to them for other purposes. It is the intention of the charity to return to a retail business in the future and this will be looked at a later date along with our Strategic Plan which requires a re-write post pandemic.

Trustees were kept fully informed at all times and were able to respond to the rapidly evolving situation via weekly reports from the CEO and met virtually and physically during the year.

As Trustees we would like to record special recognition of the unstinting efforts, support and leadership shown by our CEO, Beverley Fyfe. Thank you Beverley – Age UK Hounslow acquitted itself with delivery of tremendous support during unprecedented times.

High praise must also be recorded towards all staff and volunteers who adapted to the challenges created during, and post, the pandemic situation. As a Charity we feel very fortunate to have such a committed and passionate team of staff and volunteers.

The Trustees and the CEO continue to regularly re-visit the needs of the residents of Hounslow, engage with the London Borough of Hounslow Council, other Stakeholders and a wide range of organizations with an aim of providing the maximum support we can for our residents.

Financial Review

The Trustees have re-visited our finances regularly ensuring we are fully compliant with the requirements of the organisation and also to best meet the needs of our members and non-members throughout Hounslow. This year ended with a profit of £21,653 (2021: profit of £105,663) which is a clear improvement on the previous year although still accurately reflecting the struggles in funding, site development and timing. The main site has had to be closed for periods of time due to the site work and this has therefore had a negative impact on our income streams. Steps have been made going forward to reduce the impact of this work and to increase the funds. All operational and running costs have been revisited (including the reduction of a 3-day working week for staff).

Reserves Policy

Age UK Hounslow has found it difficult in the past 12 months to meet the Charity Commission recommendations on levels of reserves. Significant reserves have been used to continue services previously funded by LBH and CCG/NHS and towards the move to and upgrading needed at the Southville premises and the move from Sandbanks Day Centre. We aim to increase our reserves and have every confidence that we will be able to do so.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Age UK Hounslow is a charitable company limited by guarantee and was registered with the Charity Commission for England and Wales on 7 April 1993. Registered Charity Number: 1061681 and Registered Company Number: 3340029.

In the event of the charity being wound up, the liability of the Trustees is limited to a payment not exceeding one pound, as stated in the dissolution clause of the Memorandum and Articles of Association adopted on 25 March 1993 and amended by special resolution dated 22 October 2008. The number of Trustees shall never be less than three. The person elected as Chair to the Board may serve for three years from the date of their election and are eligible for re-election, save that the Chair may serve for a maximum of six consecutive years. None of the Trustees may receive any remuneration from the charity but can claim reasonable expenses.

The Trustees, who served during the year and to date, and who are also directors for the purpose of company law, were:

Malcolm Downes (Chair)

Godfrey Freemantle

Oliver Segal

Grahame Reynolds

Vinal Karania (Appointed on 30.09.2021)

All Trustees are recruited via Age UK Head Office, NCVO advertising, Age UK Hounslow advertising and website, and engagement with relevant partners. Malcolm Downes, the Chair of Trustees, along with the CEO, interview prospective candidates. A Skills Audit is performed and relevant experienced Trustees lead on specific areas of their skills. Trustee Induction takes place. Trustee Job Specifications are provided to each Trustee. Chair of Trustees convenes each meeting. Trustees hold regular full Board Meetings with quorum present, minutes taken and actions dictated and followed up. Sub Groups are formed as required reporting to the Full Board. All salary decisions are made by the Board of Trustees. Key Management Salary decisions taken on board with information from Age UK, other VS organisations and market trends. Salaries are reviewed annually.

AGE UK HOUNSLOW

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Statement of Trustees' responsibilities

The Trustees, who are also the directors of Age UK Hounslow for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

.....
Mr M Downes

Dated:

AGE UK HOUNSLOW

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF AGE UK HOUNSLOW

Opinion

We have audited the financial statements of Age UK Hounslow (the 'Charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the statement of financial position, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

We would like to draw your attention to the balance sheet where the General unrestricted funds are negative and supported by the restricted funds. The projection for the coming years is upbeat and the Trustees are hopeful that the unrestricted funds position will improve.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

AGE UK HOUNSLOW

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF AGE UK HOUNSLOW

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

AGE UK HOUNSLOW

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF AGE UK HOUNSLOW

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach was as follows:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the entity.

We communicated identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit. We examined and discussed with management any known or suspected instances of fraud or non-compliance with laws and regulations.

We assessed the risks of material misstatement in respect of fraud as follows:

The audit team discussed whether there were any areas that were susceptible to misstatement as part of their fraud discussion.

In addressing the risk of management override of controls, we tested the appropriateness of journal entries with a focus on large or unusual transactions based on criteria determined using our knowledge of the organisation and industry. We also challenged assumptions and judgements made.

We incorporated an element of unpredictability in the selection of the nature, timing and extent of our audit procedures.

Based on the results of our risk assessment we designed our audit procedures to identify and to address material misstatements in relation to fraud, including bribery and non compliance

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

AGE UK HOUNSLOW

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF AGE UK HOUNSLOW

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr James Foskett (Senior Statutory Auditor)
for and on behalf of Cansdales Audit LLP

Chartered Accountants
Statutory Auditor

Dated:.....

St Mary's Court
The Broadway
Old Amersham
Bucks HP7 0UT

AGE UK HOUNSLOW

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income from:					
Donations and legacies	2	-	-	-	24,828
Income from charitable activities	4	205,923	131,343	337,266	266,536
Other trading activities	3	17,744	-	17,744	53,014
Total income		223,667	131,343	355,010	344,378
Expenditure on:					
Charitable activities	5	313,906	19,451	333,357	231,037
Other trading activities	6	-	-	-	7,678
Total resources expended		313,906	19,451	333,357	238,715
Net (expenditure)/income for the year/ Net movement in funds		(90,239)	111,892	21,653	105,663
Fund balances at 1 April 2021		(81,467)	175,218	93,751	(11,912)
Fund balances at 31 March 2022		(171,706)	287,110	115,404	93,751

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

AGE UK HOUNSLOW

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	9		62,784		67,341
Current assets					
Debtors	10	59,446		23,202	
Cash at bank and in hand		48,770		55,978	
		108,216		79,180	
Creditors: amounts falling due within one year	11	(55,596)		(52,770)	
Net current assets			52,620		26,410
Total assets less current liabilities			115,404		93,751
Income funds					
Restricted funds	14	287,110		175,218	
Unrestricted funds		(171,706)		(81,467)	
			115,404		93,751

The financial statements were approved by the board of Trustees and authorised for issue on and are signed on its behalf by:

.....
Mr M Downes
Chair of Board of Trustees

Company Registration No. 3340029

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Age UK Hounslow is a charitable company limited by guarantee incorporated in England and Wales. The address of the registered office is given on the legal and administrative information page. The nature of the charity's operations and principal activities are to provide useful services, information and advice, support and activities to older people.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. This is despite a difficult past few years and the utilisation of significant reserves to continue to provide the ongoing charitable activities. The charitable company has produced a surplus of £21,657 for the year. Funding for the year 22/23 remains uncertain because of the effects of the pandemic, but the trustees and CEO are optimistic that position will improve. On this basis, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is more likely than not that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is more likely than not. If the amount is not known, the legacy is treated as a contingent asset.

Assets for distribution are recognised only when distributed. Assets given for use by the Charity are recognised when receivable. Stocks of undistributed donated goods are not valued for balance sheet purposes.

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (Continued)

1.5 Expenditure

Expenditure is accounted for on an accruals basis, inclusive of VAT which cannot be recovered. Charitable Activities includes those costs which meet the objectives of the charitable company by relating directly to the advancement, support and education of religious and charitable groups. Governance costs are those incurred in meeting the statutory requirements of running the charitable company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	10 - 33% Straight Line
Fixtures and fittings	10 - 33% Straight Line
Computers and equipment	10 - 33% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Donations and legacies

	Total	Unrestricted funds
	2022	2021
	£	£
Government Grant	-	24,828
	<u> </u>	<u> </u>

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Non-charitable trading activities	14,070	36,903
Fundraising events	3,674	15,892
Shop income	-	219
	<hr/>	<hr/>
Other trading activities	17,744	53,014
	<hr/>	<hr/>

All income generated from other trading activities is considered unrestricted for both 2021 and 2022.

4 Income from charitable activities

	2022 £	2021 £
Grants - Hounslow Council	69,281	70,096
Clients Activities	73,624	13,982
Other Grants	194,361	182,458
	<hr/>	<hr/>
	337,266	266,536
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	205,923	109,075
Restricted funds	131,343	157,461
	<hr/>	<hr/>
	337,266	266,536
	<hr/>	<hr/>

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Charitable activities

	Total 2022 £	Total 2021 £
Staff costs	218,033	139,580
Depreciation	14,041	13,826
Expenditure on Client Activities	47,297	16,962
Printing, Postage & Stationery	9,175	3,994
IT & Telephone	4,895	5,294
Accounting & Professional fees	8,501	9,710
Insurance	1,214	2,022
Misc Expenses	1,435	63
Bank Charges	453	117
Auditor's remuneration	6,354	6,102
Auditor's remuneration for non audit services	1,590	1,618
Repairs and renewals	12,547	533
Legal and professional fees	2,898	579
Rent and rates on main building	4,924	30,637
	<u>333,357</u>	<u>231,037</u>
Analysis by fund		
Unrestricted funds	313,906	125,607
Restricted funds	19,451	105,430
	<u>333,357</u>	<u>231,037</u>

6 Other trading activities

	2022	2021
General rent & rates	-	907
Premises costs	-	6,771
	<u>-</u>	<u>7,678</u>

All expenditure incurred in other trading activities is considered unrestricted for 2021.

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

Two (2021: Two) employees were considered key management in the year and together received remuneration totalling £70,567 (2021: £71,783).

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Employees

Number of employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
Day Care and Development Project Services	2	2
Management and Administration	8	8
	<u>10</u>	<u>10</u>

Employment costs

	2022 £	2021 £
Wages and salaries	199,495	130,084
Social security costs	13,405	6,092
Other pension costs	5,133	3,404
	<u>218,033</u>	<u>139,580</u>

No employee had emoluments in excess of £60,000 per annum in this year or the previous year. No remuneration was paid to any member of the Board of Trustees, who were all volunteers.

9 Tangible fixed assets

	Plant and equipment £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At 1 April 2021	3,640	100,837	28,210	132,687
Additions	1,321	-	8,163	9,484
	<u>4,961</u>	<u>100,837</u>	<u>36,373</u>	<u>142,171</u>
At 31 March 2022				
Depreciation and impairment				
At 1 April 2021	2,880	39,396	23,070	65,346
Depreciation charged in the year	967	9,559	3,515	14,041
	<u>3,847</u>	<u>48,955</u>	<u>26,585</u>	<u>79,387</u>
At 31 March 2022				
Carrying amount				
At 31 March 2022	1,114	51,882	9,788	62,784
	<u>760</u>	<u>61,441</u>	<u>5,140</u>	<u>67,341</u>
At 31 March 2021				

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	25,032	4,265
Prepayments and accrued income	34,414	18,937
	<u>59,446</u>	<u>23,202</u>

11 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	(137)	2,666
Deferred Income (Note 12)	36,065	16,738
Trade creditors	3,068	10,771
Other creditors	888	606
Accruals	15,712	21,989
	<u>55,596</u>	<u>52,770</u>

12 Deferred income

Deferred income is included in the financial statements as follows:

	2022	2021
	£	£
Deferred Income	<u>36,065</u>	<u>16,738</u>

The movement of deferred income, which relates to income received in previous year for services not yet carried out, in the year was £19,327 (2021: £2,270).

Movement during the year in detail:	£
Deferred income created during the year	198,920
Deferred income released during the year	<u>(179,593)</u>
Net movement of deferred income	19,327

AGE UK HOUNSLOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Operating lease commitments

	2022 £	2021 £
Future minimum lease payments due under operating leases for land & building:		
Within one year	32,000	32,000
Within two and five years	68,000	88,000
In over five years	6,000	18,000

14 Restricted funds

	Balance at 1 April 2021 £	Movement in funds		Balance at 31 March 2022 £
		Income £	Expenditure £	
LBH	36,961	59,479	-	96,440
Vintage Club	93,387	69,281	(19,451)	143,217
Other Restricted Grants	44,870	2,583	-	47,453
	<u>175,218</u>	<u>131,343</u>	<u>(19,451)</u>	<u>287,110</u>

LBH - London Borough of Hounslow supports Age UK Hounslow in various different projects. The purpose of these grants are for a day service, dementia care and more recently, refurbishment of our new premises.

Vintage Club - The purpose of this grant is to develop the site and account for any additional Vintage Club costs. Moved from Sandbanks in March 2018, it is now The Vintage Club inside the SCC building.

Other - Other grants include grants from providers such as Tesco, Morrisons, Euroclear and various other providers which support Age UK Hounslow. These grants are restricted for specific purposes or projects, which is determined by the provider.

15 Analysis of net assets between funds

	General Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	General Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	51,922	10,862	62,784	54,739	12,602	67,341
Current assets/(liabilities)	(223,628)	276,248	52,620	(136,206)	162,616	26,410
	<u>(171,706)</u>	<u>287,110</u>	<u>115,404</u>	<u>(81,467)</u>	<u>175,218</u>	<u>93,751</u>