

# **UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2023**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees present their report and accounts for the year ended 31 March 2023. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by Memorandum and Articles of Association.

**Charity registration number:** 1061655

**Company registration number:** 3332003

**Directors / Trustees:** Mrs D Baverstock - Chairman  
Mr P Sayers - Treasurer  
Mr D W Moulton  
Mrs L Neilson  
Mrs W Cummins  
Dr P White  
Mr C Daley  
Mrs K Daley (resigned 18 November 2022)  
Mrs J Dalziel  
Mrs S Hawke  
Mrs A Moon

**Nominated to the Board:** Cllr Karen Hamilton, Test Valley Borough Council

**Company Secretary:** Mrs T Bishop – Chief Executive

**Principal / registered address:** Unit 1  
Andover Bus Station  
West Street  
Andover  
SP10 1QP

**Accountants:** Knight Goodhead Limited  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
SO53 3DA

**Bankers:** CAF Bank Ltd  
PO Box 289, West Malling  
Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

#### **Review of the year**

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector

## UNITY (SOUTHERN) LTD

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### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)

- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

#### The Community

Unity Community Team provide support to those in the community who are in need.

Towards the end of 2022, Test Valley Borough Council, Unity and Citizens Advice Test Valley launched a scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living. More than £2,000 was given to Unity, and with TVBC match funding any donations, it meant that a considerable amount of money was provided to help those who needed it the most.

Unity was awarded £4,500 to help six local community groups across the Test Valley who are delivering activities in response to the cost-of-living crisis. The money was from the National Association for Voluntary and Community Action (NAVCA), drawing on a fund made available by the Department for Culture, Media, and Sport.

The money will help the six organisations increase their vital work in making sure that people of all ages have somewhere warm to go by providing a range of services and activities to improve people's wellbeing while they are visiting the warm space. These activities range from providing hot meals to offering art and other therapeutic activities.

Unity staff were on hand to welcome Ukrainians and their sponsors at the first Romsey Ukrainian Support Drop In, held on the 22nd June at the Town hall. Information was provided such as where and how to access support, other social opportunities available and how to access and utilize popular social media platforms. Teas and coffee were supplied and allowed for the attendees to sit, chat, swap information amongst themselves.

Funding from the Household Support Fund has aided Unity to support 50 vulnerable households to replace an essential white good or service their boiler. We have replaced cookers, washing machines, kettles, toasters and microwaves, whilst providing air fryers as a more affordable alternative to cook with. This support has helped reduce energy costs and improved mental health.

#### Transport

Our transport offering has a wide range of services available to help with a variety of transport needs including accessible car, group minibus hire and Test Valley Connect. We provided 410 group hires as well 4,355 Dial-a-Ride trips. In total we travelled 84,434 miles, including 38,157 group hire miles.

Unity Motability runs a mobility equipment hire service based at the main Unity offices in Andover. During the year there were 35 walker hires, 445 scooter hires, 226 portable scooter hires and 25 4x4 scooter hires.

#### Volunteering

Unity Volunteering offers a free volunteer management service to local groups and organisations as well as helping individuals access a variety of volunteering roles in the area.

- There were 375 individuals coordinated into a variety of local community opportunity roles.
- 320 volunteering roles were promoted through the Test Valley supporting local communities.
- 77 active volunteers helped support the NHS/PCN vaccination health hub in Andover
- 4,095 hours of volunteering were completed at the Andover Hub.
- There are 525 registered groups in our community directory, of which, 305 are full members.
- 345 groups were supported.
- 55 individuals were supported on a 1-1 basis with volunteers.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **Health and Care**

The Unity Health & Care team support people in the community, linking them with groups who offer help and advice tailored to the individual's needs. Where there are gaps in local provision, they look to fill these gaps.

Unity has worked with the Romsey & North Baddesley Primary Care Network to deliver social prescribing services, estimating that at least 300 referrals were handled, delivering significant savings to the NHS and Adult Social Care as well as promoting local groups, charities, community facilities.

As well as providing direct support to those in the community who need help, the health and care team also attend events in the Test valley area to provide support, information, and signposting services.

#### **Youth**

Unity Youth helps young people in Test Valley have a voice in their local community. We help young people become vital members of the community by developing opportunities and activities for them to be part of.

The unity youth team attended events, online and in person, for young people in the community. Providing advice, guidance and signposting to resources and opportunities.

#### **Finance**

Unity Finance team offer a variety of services such as bookkeeping, payroll, ID cards and DBS checks for community organisations.

#### **Financial review**

A summary of the charity's financial performance is shown on page 7. The charity made a deficit of £40,055 (2022: surplus of £6,897). The total reserves now stand at £434,255 (2022: £474,310). Included within total reserves are restricted funds of £170,911 (2022: £134,743).

#### **Reserves policy**

The Trustee Board has determined that the Charity should maintain reserves as follows:

- General funds representing the prior 3 - 6 months expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £194,034 represents over three month's expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)

#### Risk review

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

#### Directors' responsibilities

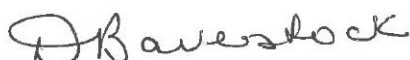
Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 24 NOVEMBER 2023  
and signed on their behalf by



**Dorothy Baverstock**  
Chairman

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023, which are set out on pages 7 to 20.

### Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J E Harris FCCA

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

24 NOVEMBER 2023

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire SO53 3DA

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>INCOME</b>					
Donations and legacies	3	75,674	-	75,674	113,670
Charitable activities	4	60,060	496,674	556,734	431,844
Investment income		2,330	-	2,330	-
<b>Total income</b>		<b>138,064</b>	<b>496,674</b>	<b>634,738</b>	<b>545,514</b>
<b>EXPENDITURE</b>					
Costs of generating voluntary income		114,273	-	114,273	82,321
Charitable activities		157,994	402,526	560,520	456,296
<b>Total expenditure</b>	7	<b>272,267</b>	<b>402,526</b>	<b>674,793</b>	<b>538,617</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(134,203)</b>	<b>94,148</b>	<b>(40,055)</b>	<b>6,897</b>
TRANSFERS BETWEEN FUNDS	12	57,980	(57,980)	-	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(76,223)</b>	<b>36,168</b>	<b>(40,055)</b>	<b>6,897</b>
FUND BALANCES AT 1 APRIL 2022		339,567	134,743	474,310	467,413
<b>FUND BALANCES AT 31 MARCH 2023</b>	12	<b>263,344</b>	<b>170,911</b>	<b>434,255</b>	<b>474,310</b>



**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

Company number: 3332003

**BALANCE SHEET AS AT 31 MARCH 2023**

		2023	2022
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	53,035	58,917
<b>CURRENT ASSETS</b>			
Debtors	9	66,859	50,348
Cash at bank and in hand		445,121	462,859
		<u>511,980</u>	<u>513,207</u>
<b>CREDITORS: amounts falling due within one year:</b>	10	<u>130,760</u>	<u>97,814</u>
<b>NET CURRENT ASSETS</b>		381,220	415,393
<b>NET ASSETS</b>		<u>434,255</u>	<u>474,310</u>
<b>FUNDS</b>			
Unrestricted funds	12	194,034	264,567
Designated funds	12	69,310	75,000
Restricted funds	12	170,911	134,743
<b>TOTAL FUNDS</b>		<u>434,255</u>	<u>474,310</u>

For the financial year ended 31 March 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 24 November 2023  
and signed on their behalf by:

*D. Baverstock*

**D. Baverstock, Trustee**

**UNITY (SOUTHERN) LTD**

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**CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	(8,309)	62,894
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		2,330	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(11,759)	(1,532)
Proceeds from sale of fixed assets		-	4,600
NET CASH FLOW		<u>(17,738)</u>	<u>65,962</u>
Change in cash and cash equivalents in the period		(17,738)	65,962
Cash and cash equivalents at start of the period		462,859	396,897
Cash and cash equivalents at the end of the period	2	<u>445,121</u>	<u>462,859</u>

**NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023****1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2023 £	2022 £
Net income for the period	(40,055)	6,897
Depreciation	17,641	20,661
Loss on disposal of fixed assets	-	(2,935)
Decrease/(increase) in debtors	(16,511)	66,579
Increase/(decrease) in creditors	32,946	(28,308)
Net cash flow from operating activities	<u>(8,309)</u>	<u>62,894</u>

**2 ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2023 £	2022 £
Cash at bank and in hand	<u>445,121</u>	<u>462,859</u>

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

#### 1 ACCOUNTING POLICIES

##### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

##### (b) Fund accounting

- charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

##### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

##### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)

#### 1 ACCOUNTING POLICIES (continued)

##### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

##### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

##### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

#### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

#### 3 DONATIONS AND LEGACIES

Analysis of income by source:	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Hampshire County Council	36,000	-	36,000	61,775
Test Valley Borough Council	37,947	-	37,947	38,190
Other grants received - COVID-19 support	-	-	-	11,500
Other funds raised	1,727	-	1,727	2,205
	<u>75,674</u>	<u>-</u>	<u>75,674</u>	<u>113,670</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****4 INCOME FROM CHARITABLE ACTIVITIES**

<b>Analysis by type of activity:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
	£	£	£	£
Transport project including Shopmobility	-	217,564	217,564	198,401
Finance and Admin services	17,799	-	17,799	17,255
Project activities	42,261	279,110	321,371	216,188
	<u>60,060</u>	<u>496,674</u>	<u>556,734</u>	<u>431,844</u>

**5 STAFF COSTS**

	<b>Gross wages</b>	<b>Social Security</b>	<b>Pension</b>	<b>Total 2023</b>	<b>Total 2022</b>
	£	£	£	£	£
Project staff	309,748	16,764	5,158	331,670	251,003
Central support staff	127,131	11,146	2,946	141,223	120,337
	<u>436,879</u>	<u>27,910</u>	<u>8,104</u>	<u>472,893</u>	<u>371,340</u>

The average number of employees directly employed by the charity during the year was as follows:

	<b>2023</b>	<b>2022</b>
Project staff	22	21
Central support staff	4	4
	<u>26</u>	<u>25</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £142,525 (2022: £131,646) (paid to five (2022: four) employees).

Included within staff costs is £17,641 payable to One Community, Eastleigh for the shared transport manager (2022: £16,880).

**6 PAYROLL SERVICES**

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:

	<b>Total 2023</b>	<b>Total 2022</b>
	£	£
Balance owing to/(from) payroll clients at start of year	19,743	12,639
Income received excluding charges	445,465	685,765
Salary and HMRC payments made	(457,369)	(678,661)
Balance owing to/(from) payroll clients at end of year	<u>7,839</u>	<u>19,743</u>

**UNITY (SOUTHERN) LTD**  
(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

**7 TOTAL EXPENDITURE**

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2023	Total 2022
	£	£	£	£	£	£
<b>COSTS DIRECTLY ALLOCATED TO ACTIVITIES:</b>						
Staff costs (note 5)	9,723	120,473	-	201,474	331,670	251,003
Travel and motor running costs	999	67,871	-	22,123	90,993	60,273
Office costs	2,166	8,300	-	8,690	19,156	13,941
Depreciation	-	14,136	-	-	14,136	18,087
Loss on disposal of fixed assets	-	-	-	-	-	(2,935)
Equipment	-	5,292	-	-	5,292	5,327
Project development	-	2,250	-	-	2,250	2,250
Marketing and promotions	-	-	-	2,208	2,208	1,714
Shopmobility insurance	-	1,080	-	-	1,080	995
Payroll services	-	-	260	-	260	220
Digital Community Support IT costs	-	-	-	360	360	4,685
Support given to Cardea	-	-	-	-	-	24,472
Donations given out	-	-	-	2,350	2,350	-
Other direct costs	743	3,202	-	10,639	14,584	5,510
	<b>13,631</b>	<b>222,604</b>	<b>260</b>	<b>247,844</b>	<b>484,339</b>	<b>385,542</b>

**SUPPORT COSTS ALLOCATED TO ACTIVITIES:**

Staff costs (note 5)	74,283	52,959	-	13,981	141,223	120,337
Premises costs	6,111	1,707	-	160	7,978	6,013
Administration costs	10,563	11,841	-	1,712	24,116	15,020
Travel expenses	994	870	-	242	2,106	1,440
Insurance	2,057	1,260	-	-	3,317	2,457
Accountancy	2,095	1,143	-	814	4,052	2,238
Depreciation	2,390	1,115	-	-	3,505	2,574
Other support costs	2,149	1,172	-	836	4,157	2,996
	<b>114,273</b>	<b>294,671</b>	<b>260</b>	<b>265,589</b>	<b>674,793</b>	<b>538,617</b>

Included within accountancy above are amounts due to the independent examiners in relation to independent examination of £2,300 (2022: £2,150) and £575 for other work (2022: £238).

Support given to Cardea represents the financial support given to the charity's subsidiary, Cardea Ltd. The support included the initial investment into setting up the home support services. The activities within Cardea have ceased and Unity now provides a similar service called Health and Care.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****8 TANGIBLE ASSETS**

	<b>Motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	£	£	£
Cost			
At 1 April 2022	300,223	12,784	313,007
Additions	5,058	6,701	11,759
At 31 March 2023	305,281	19,485	324,766
Depreciation			
At 1 April 2022	245,963	8,127	254,090
Charge for the year	14,136	3,505	17,641
At 31 March 2023	260,099	11,632	271,731
Net book value			
At 31 March 2023	45,182	7,853	53,035
At 1 April 2022	54,260	4,657	58,917

**9 DEBTORS**

	<b>2023</b>	<b>2022</b>
	£	£
Trade debtors	50,896	26,267
Other taxation	4,306	2,550
Prepayments and accrued income	11,657	21,531
	66,859	50,348

**10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2023</b>	<b>2022</b>
	£	£
Trade creditors	13,194	3,390
Taxation and social security	9,369	6,284
Other creditors	2,730	2,612
Accruals and deferred income	70,083	45,288
Amounts held as custodian trustee (see note 11)	35,384	40,240
	130,760	97,814

**11 AMOUNTS HELD AS CUSTODIAN TRUSTEE**

	<b>2023</b>	<b>2022</b>
	£	£
The charity held funds on behalf of the following organisations at 31 March:		
Romsey Dementia Advice Group	13,664	15,591
Andover Dementia Advice Group	1,040	1,040
NHS Healthier Communities	20,313	13,619
Community Infrastructure Partnership CIC	367	9,990
	35,384	40,240

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****12 MOVEMENT IN FUNDS**

	Balance at 1 April 2022	Income	Expenditure	Transfers between funds	Balance at 31 March 2023
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	70,147	176,129	(185,823)	-	60,453
The Community Project	7,094	-	(137)	-	6,957
Shopmobility	14,371	41,435	(38,564)	(3,500)	13,742
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	-	-	-	-	-
Winchester Supported Families	-	3,340	(3,340)	-	-
Heritage Volunteering	5,352	13,382	(1,116)	-	17,618
Volunteer centre	1,562	2,214	(3,776)	-	-
Volunteer Awards	1,206	-	-	-	1,206
Community Development Social Prescrip	23,931	28,800	(27,144)	(5,000)	20,587
Digital Community Support	1,506	91,693	(40,284)	(48,000)	4,915
Health and Care	6,567	50,352	(52,450)	-	4,469
HCC Supporting families Young People	1,420	-	-	-	1,420
Get Going Again	-	34,500	(34,500)	-	-
Healthier Communities	-	27,284	(8,028)	(1,480)	17,776
Ukraine Support	-	20,000	(5,014)	-	14,986
Winter Fuel Donations	-	7,545	(2,350)	-	5,195
<b>Total restricted funds</b>	<b>134,743</b>	<b>496,674</b>	<b>(402,526)</b>	<b>(57,980)</b>	<b>170,911</b>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Project development Fund	75,000	-	(5,690)	-	69,310
<b>General funds</b>	<b>264,567</b>	<b>138,064</b>	<b>(266,577)</b>	<b>57,980</b>	<b>194,034</b>
<b>Total funds</b>	<b>474,310</b>	<b>634,738</b>	<b>(674,793)</b>	<b>-</b>	<b>434,255</b>

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The general funds balance at the year end of £199,034 (2022: £264,567) is in line with our reserves policy as noted on page 4, which the trustees continually monitor.

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**The Community Project**

Community development activities in Test Valley.

**Shopmobility**

Funding for the provision of shopmobility services.

**Woodley Youth Club**

Holding funds for youth provision in the Woodley area.



## **UNITY (SOUTHERN) LTD**

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### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **12 MOVEMENT IN FUNDS**

##### **Supported Families**

Enabling disadvantaged families to develop local events and activities in their communities.

##### **Winchester Supported Families**

This funding from Hampshire County Council is to provide focus support for vulnerable old people to enable them to remain in their own home.

##### **Heritage Volunteering**

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

##### **Volunteer centre**

Unity work to build community resilience. This is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

##### **Volunteer Awards**

Provides awards to volunteers from the local area who have made a positive impact on the community.

##### **Social Prescription**

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

##### **Digital Community Support**

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the

##### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

##### **HCC Supporting Families Young People**

Social prescription service for young people aged 13-18. Enabling young people to access support services centred on various forms of community activity as an alternative or a complement to medical interventions.

## **UNITY (SOUTHERN) LTD**

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### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **12 MOVEMENT IN FUNDS (continued)**

##### **Army Covenant Forces for Change**

The project will provide a route for Forces families stationed in and around Bulford Camp to engage with the local community as we emerge from lockdown. Families will be able to make full use of the health and wellbeing, leisure and training facilities as part of a local community.

##### **Get going again**

A personalised service to enable people who are clinically extremely vulnerable to make informed decisions about their return to community life.

##### **Healthier Communities**

Provides support to vulnerable households with replacing white goods, reducing energy costs and improving mental health.

##### **Ukraine Support**

Provides support to Ukrainian families and their sponsors.

##### **Winter Fuel Donations**

A scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living.

##### **Project development Fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

#### **13 TRANSFERS BETWEEN FUNDS**

During the year, management charges of £57,980 (2022: £66,277) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

**UNITY (SOUTHERN) LTD**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****14 RELATED PARTY TRANSACTIONS**

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £13,305 (2022: £23,520) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During this and the prior year, no trustees were reimbursed for expenses incurred on the charity's behalf.

**15 ANALYSIS OF FUNDS**

Fund balances as at 31 March 2023 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	45,182	7,853	-	53,035
Net current assets	125,729	186,181	69,310	381,220
	<u>170,911</u>	<u>194,034</u>	<u>69,310</u>	<u>434,255</u>

Fund balances as at 31 March 2022 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	54,260	4,657	-	58,917
Net current assets	80,483	259,910	75,000	415,393
	<u>134,743</u>	<u>264,567</u>	<u>75,000</u>	<u>474,310</u>

**16 COMMITMENTS**

At 31 March 2023, the charity had total commitments under non-cancellable operating leases, due as follows:

	<b>2023</b>	<b>2022</b>
	£	£
Within one year	15,589	18,048
Between 2 to 5 years	29,627	28,104
In more than 5 years	2,614	5,985
	<u>47,830</u>	<u>52,137</u>

**UNITY (SOUTHERN) LTD**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****17 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES**

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>INCOME</b>				
Donations and legacies	3	113,670	-	113,670
Charitable activities	4	32,255	399,589	431,844
<b>Total income</b>		<b>145,925</b>	<b>399,589</b>	<b>545,514</b>
<b>EXPENDITURE</b>				
Costs of generating voluntary income		82,321	-	82,321
Charitable activities		106,218	350,078	456,296
<b>Total expenditure</b>	7	<b>188,539</b>	<b>350,078</b>	<b>538,617</b>
<b>NET (EXPENDITURE) / INCOME BEFORE TRANSFERS</b>		<b>(42,614)</b>	<b>49,511</b>	<b>6,897</b>
TRANSFERS BETWEEN FUNDS	18	142,912	(142,912)	-
<b>NET INCOME FOR THE YEAR</b>		<b>100,298</b>	<b>(93,401)</b>	<b>6,897</b>
FUND BALANCES AT 1 APRIL 2020		239,269	228,144	467,413
<b>FUND BALANCES AT 31 MARCH 2022</b>	18	<b>339,567</b>	<b>134,743</b>	<b>474,310</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****18 PRIOR YEAR MOVEMENT IN FUNDS**

	Balance at 1 April 2021	Income	Expenditure	Transfers between funds	Balance at 31 March 2022
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	66,401	162,601	(140,473)	(18,382)	70,147
The Community Project	7,094	-	-	-	7,094
Shopmobility	14,351	35,800	(33,780)	(2,000)	14,371
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	(34,554)	-
Winchester Supported Families	7,747	17,663	(17,664)	(7,746)	-
NHS Health Check Training	33,846	-	-	(33,846)	-
Army covenant - stronger families	10,432	-	(10,432)	-	-
Sports England	12,610	-	(12,610)	-	-
Heritage Volunteering	3,629	35,000	(17,794)	(15,483)	5,352
Volunteer centre	1,970	-	(408)	-	1,562
Volunteer Awards	1,206	-	-	-	1,206
<i>Community Development</i>					-
- Social Prescription	21,621	14,400	(10,459)	(1,631)	23,931
- Streets	489	-	-	(489)	-
COVID-19 Supporting Families Food	-	-	-	-	-
Digital Community Support	-	32,637	(25,260)	(5,871)	1,506
Health and Care	10,607	31,997	(27,348)	(8,689)	6,567
HCC Supporting families Young People	-	11,366	(8,821)	(1,125)	1,420
Army Covenant Forces for Change	-	12,989	(11,524)	(1,465)	-
Covid Outbreak Management Fund	-	26,730	(26,730)	-	-
Get going again	-	18,406	(6,775)	(11,631)	-
<b>Total restricted funds</b>	<b>228,144</b>	<b>399,589</b>	<b>(350,078)</b>	<b>(142,912)</b>	<b>134,743</b>
<b>Designated funds</b>					
Project development Fund	75,000	-	-	-	75,000
<b>Unrestricted funds</b>	<b>164,269</b>	<b>145,925</b>	<b>(188,539)</b>	<b>142,912</b>	<b>264,567</b>
<b>Total funds</b>	<b>467,413</b>	<b>545,514</b>	<b>(538,617)</b>	<b>-</b>	<b>474,310</b>