

UNITY (SOUTHERN) LTD

**REPORT AND ACCOUNTS FOR THE
YEAR ENDED 31 MARCH 2021**

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and accounts for the year ended 31 March 2021. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by Memorandum and Articles of Association.

Charity registration number: 1061655

Company registration number: 3332003

Directors / Trustees:

Mrs D Baverstock - Chairman	
Mr P Sayers - Treasurer	(appointed 20 November 2020)
Mr D W Moulton	
Mr E Brent	(resigned 20 November 2020)
Mr D Harber	
Mrs L Neilson	
Mrs W Cummins	
Dr P White	
Mr C Daley	
Mrs K Daley	
Mrs J Dalziel	
Mrs S Hawke	
Mrs A Moon	

Nominated to the Board: Cllr Karen Hamilton, Test Valley Borough Council

Company Secretary: Mrs T Bishop – Chief Executive

Principal / registered address:

Unit 1
Andover Bus Station
West Street
Andover
SP10 1QP

Accountants:

Knight Goodhead Limited
7 Bournemouth Road
Chandler's Ford
Eastleigh
SO53 3DA

Bankers:

CAF Bank Ltd
PO Box 289, West Malling
Kent, ME19 4JQ

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

UNITY MISSION STATEMENT

Unity Vision: Putting Unity into the Community

Unity Mission: Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

Unity Strategic Aims:

Community: Helping build resilient, self-reliant communities

Health and Care: Enabling people to enjoy a healthy and fulfilled life

Inequalities: Increasing life chances for those less fortunate

Effective: Making the most of every pound

Recruitment of Trustees

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

Public Benefit

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

Review of the year

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector
- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

The Community

This year we provided support community support to 173 groups. Many of these groups were looking for information and help to attract funding.

We provided a Helpline to shielded and isolated people across the Borough in partnership with Test Valley Borough Council answering hundreds of calls from people in the first few days of the pandemic. Unity supported 1,237 Covid and vaccine volunteers. We have provided Furlough advice and support throughout the Pandemic.

We have unified our digital platforms and created a monthly digital volunteering bulletin helping to keep our volunteers connected and promoting a helpline service through social media.

The Unity YOUTH service was launched at an online event in December attended by politicians, police, senior council officers and voluntary sector leads.

Unity received another Local Solutions grant of £30,000 to continue running the Connector service which commenced Autumn 2019. Working closely with Hampshire County Council Adult Services individuals are provided with up to 12 weeks support if they need that bit of extra help to remain independent.

Transport

Our transport services were impacted by the Covid 19 Pandemic, significantly reducing the number of trips. We provided 481 hires as well 1,292 Dial-A-Ride passenger trips.

Unity provided in excess of 40 medical/vaccination trips throughout the pandemic.

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

Volunteering

Our Volunteers in Heritage project reaches ex-military personnel and provides them with an opportunity to volunteer within Heritage organisations. 24 veterans were signposted to groups such as Andover Museum, King John's House and Hampshire Conservation and Heritage.

Our 2021 Impact Report provides further information on our many and varied services and successes.

Finance

We provide payroll and bookkeeping services to voluntary sector organisations and businesses across Hampshire. We supported 13 organisations with Coronavirus Job Retention Scheme Applications and processed 1,560 payslips.

Financial review

A summary of the charity's financial performance is shown on page 7. The charity made a surplus of £120,271 (2020: £30,478). The total reserves now stand at £467,413 (2020: £347,142). Included within total reserves are restricted funds of £228,144 (2020: £216,008).

Reserves policy

The Trustee Board has determined that the Charity should maintain reserves as follows:

- Unrestricted reserves representing the prior 3 - 6 months expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £239,269 represents just over five month's expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

Risk review

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 24 November 2021
and signed on their behalf by



Dorothy Baverstock
Chairman

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 7 to 20.

Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J E Harris FCCA

KNIGHT GOODHEAD LIMITED
Reporting Accountants

24 November 2021

7 Bournemouth Road
Chandler's Ford
EASTLEIGH
Hampshire SO53 3DA

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
INCOME					
Donations and legacies	3	147,841	-	147,841	124,703
Charitable activities	4	27,224	424,755	451,979	443,477
Investment income		-	-	-	169
Other income - CJRS		29,090	-	29,090	-
Total income		204,155	424,755	628,910	568,349
EXPENDITURE					
Costs of generating voluntary income		71,954	-	71,954	83,203
Charitable activities		38,948	397,737	436,685	454,668
Total expenditure	7	110,902	397,737	508,639	537,871
NET INCOME BEFORE TRANSFERS		93,253	27,018	120,271	30,478
TRANSFERS BETWEEN FUNDS	12	14,882	(14,882)	-	-
NET INCOME FOR THE YEAR		108,135	12,136	120,271	30,478
FUND BALANCES AT 1 APRIL 2020		131,134	216,008	347,142	316,664
FUND BALANCES AT 31 MARCH 2021	12	239,269	228,144	467,413	347,142

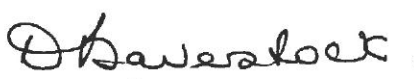
BALANCE SHEET AS AT 31 MARCH 2021

		£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	8		79,711		100,225
CURRENT ASSETS					
Debtors	9	116,927		152,699	
Cash at bank and in hand		396,897		163,921	
		<u>513,824</u>		<u>316,620</u>	
CREDITORS: amounts falling due within one year:	10	<u>126,122</u>		<u>69,703</u>	
NET CURRENT ASSETS			387,702		246,917
NET ASSETS			<u>467,413</u>		<u>347,142</u>
FUNDS					
Unrestricted funds	12		164,269		131,134
Designated funds	12		75,000		-
Restricted funds	12		228,144		216,008
TOTAL FUNDS			<u>467,413</u>		<u>347,142</u>

For the financial year ended 31 March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 24 November 2021
and signed on their behalf by:


Trustee - D BAVERSTOCK

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	238,564	66,045
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		-	169
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(5,588)	(24,012)
NET CASH FLOW		<u>232,976</u>	<u>42,202</u>
Change in cash and cash equivalents in the period		232,976	42,202
Cash and cash equivalents at start of the period		<u>163,921</u>	<u>121,719</u>
Cash and cash equivalents at the end of the period	2	<u>396,897</u>	<u>163,921</u>

NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021**1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021 £	2020 £
Net income for the period	120,271	30,478
Interest received	-	(169)
Depreciation	26,102	30,855
Decrease/(increase) in debtors	35,772	13,647
Increase/(decrease) in creditors	56,419	(8,766)
Net cash flow from operating activities	<u>238,564</u>	<u>66,045</u>

2 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash at bank and in hand	<u>396,897</u>	<u>163,921</u>

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 ACCOUNTING POLICIES

(a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

(b) Fund accounting

- charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

(d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

1 ACCOUNTING POLICIES (continued)

(e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

(f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

(g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

3 DONATIONS AND LEGACIES

Analysis of income by source:

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Hampshire County Council	60,152	-	60,152	68,755
Test Valley Borough Council	36,137	-	36,137	28,001
Community Asset Fund (TVBC)	-	-	-	22,402
Other grants received - COVID-19 support	50,755	-	50,755	-
Other funds raised	797	-	797	5,545
	147,841	-	147,841	124,703

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**4 INCOME FROM CHARITABLE ACTIVITIES**

Analysis by type of activity:	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
HCC Transport Project (including Shopmobility)	-	174,255	174,255	203,866
Payroll services	15,449	-	15,449	35,185
Project activities	11,775	250,500	262,275	204,426
	<u>27,224</u>	<u>424,755</u>	<u>451,979</u>	<u>443,477</u>

5 STAFF COSTS

	Gross wages	Social Security	Pension	Total 2021	Total 2020
	£	£	£	£	£
Project staff	224,379	9,877	3,346	237,602	212,310
Central support staff	88,385	7,200	2,074	97,659	92,943
	<u>312,764</u>	<u>17,077</u>	<u>5,420</u>	<u>335,261</u>	<u>305,253</u>

The average number of employees directly employed by the charity during the year was as follows:

	2021	2020
Project staff	18	20
Central support staff	4	4
	<u>22</u>	<u>24</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £125,131 (2020: £127,146) (paid to four (2020: five) employees).

Included within staff costs is £10,209 payable to One Community, Eastleigh for the shared transport manager.

6 PAYROLL SERVICES

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:

	Total 2021	Total 2020
	£	£
Balance owing to/(from) payroll clients at start of year	17,004	12,805
Income received excluding charges	545,604	649,566
Salary and HMRC payments made	(549,969)	(645,367)
Balance owing to/(from) payroll clients at end of year	<u>12,639</u>	<u>17,004</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

7 TOTAL EXPENDITURE

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2021	Total 2020
	£	£	£	£	£	£
COSTS DIRECTLY ALLOCATED TO ACTIVITIES:						
Staff costs (note 5)	-	79,820	25,113	132,669	237,602	212,310
Travel and motor running costs	-	42,105	-	3,194	45,299	81,646
Office costs	-	5,222	-	4,409	9,631	13,144
Depreciation	-	24,455	-	-	24,455	28,191
Equipment	-	4,738	-	-	4,738	4,888
Trainer costs	-	-	-	-	-	1,805
Project development	-	-	-	14,923	14,923	14,375
Marketing and promotions	-	-	-	1,441	1,441	1,387
Shopmobility insurance	-	817	-	-	817	817
Payroll services	-	-	330	-	330	14,262
Food distribution project	-	-	-	13,100	13,100	-
Digital Community Support IT costs	-	-	-	10,641	10,641	-
Other direct costs	-	933	-	7,747	8,680	6,672
	-	158,090	25,443	188,124	371,657	379,497

SUPPORT COSTS ALLOCATED TO ACTIVITIES:

Staff costs (note 5)	51,369	36,622	-	9,668	97,659	92,943
Premises costs	4,252	1,188	-	111	5,551	10,894
Administration costs	7,744	8,681	-	1,255	17,680	31,220
Travel expenses	1,104	966	-	270	2,340	7,719
Insurance	624	383	-	-	1,007	869
Accountancy	1,188	648	-	462	2,298	2,818
Depreciation	1,123	524	-	-	1,647	2,664
Other support costs	4,550	2,482	-	1,768	8,800	9,247
	71,954	209,584	25,443	201,658	508,639	537,871

Included within accountancy above are amounts due to the independent examiners in relation to independent examination of £2,000 (2020: £2,000) and £298 for other work (2020: £818).

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**8 TANGIBLE ASSETS**

	Motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2020	403,191	21,241	424,432
Additions	650	4,938	5,588
At 31 March 2021	403,841	26,179	430,020
Depreciation			
At 1 April 2020	305,371	18,836	324,207
Charge for the year	24,458	1,644	26,102
At 31 March 2021	329,829	20,480	350,309
Net book value			
At 31 March 2021	74,012	5,699	79,711
At 1 April 2020	97,820	2,405	100,225

9 DEBTORS

	2021 £	2020 £
Trade debtors	15,382	46,646
Other taxation	4,004	3,563
Other debtors	64,042	62,318
Prepayments and accrued income	33,499	40,172
	116,927	152,699

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	10,092	18,289
Taxation and social security	-	5,717
Other creditors	811	2,392
Accruals and deferred income	96,530	23,847
Amounts held as custodian trustee (see note 11)	18,689	19,458
	126,122	69,703

11 AMOUNTS HELD AS CUSTODIAN TRUSTEE

	2021 £	2020 £
The charity held funds on behalf of the following organisations at 31 March:		
Active Recovery Community	1,759	1,759
Romsey Dementia Advice Group	16,659	16,659
Andover Dementia Advice Group	1,040	1,040
	19,458	19,458

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**12 MOVEMENT IN FUNDS**

	Balance at 1 April 2020	Income	Expenditure	Transfers between funds	Balance at 31 March 2021
	£	£	£	£	£
Restricted funds					
Community Transport & Dial-a-Ride	58,937	142,358	(134,894)	-	66,401
The Community Project	4,655	30,000	(27,561)	-	7,094
Shopmobility	13,440	31,897	(30,986)	-	14,351
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	-	34,554
Winchester Supported Families	5,266	25,023	(21,342)	(1,200)	7,747
NHS Health Check Training	33,846	-	-	-	33,846
Army covenant - stronger families	2,055	51,959	(37,162)	(6,420)	10,432
Sports England	-	52,015	(35,405)	(4,000)	12,610
Heritage Volunteering	33,250	-	(26,359)	(3,262)	3,629
Volunteer centre	1,990	-	(20)	-	1,970
Volunteer Awards	1,206	-	-	-	1,206
Supporting volunteering	6,300	-	(6,300)	-	-
<i>Community Development</i>					
- Social Prescription	18,433	41,200	(38,012)	-	21,621
- Streets	489	-	-	-	489
COVID-19 Supporting Families Food	-	13,100	(13,100)	-	-
Digital Community Support	-	25,809	(25,809)	-	-
Health and Care	-	11,394	(787)	-	10,607
Total restricted funds	216,008	424,755	(397,737)	(14,882)	228,144
Designated funds					
Project development Fund	-	-	-	75,000	75,000
Unrestricted funds	131,134	204,155	(110,902)	(60,118)	164,269
Total funds	347,142	628,910	(508,639)	-	467,413

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The unrestricted funds balance at the year end of £239,419 (2020: £131,134) is in line with our reserves policy as noted on page 4, which the trustees continually monitor.

Community Transport & Dial-a-Ride

This fund is to provide accessible transport for those unable to access public transport.

The Community Project

Community development activities in Test Valley.

Shopmobility

Funding for the provision of shopmobility services.

Woodley Youth Club

Holding funds for youth provision in the Woodley area.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

12 MOVEMENT IN FUNDS

Supported Families

Enabling disadvantaged families to develop local events and activities in their communities.

NHS Health Check Training

Provides competency training to Hampshire County Council preferred NHS providers, including GP surgeries and pharmacies who give health check training to people aged 45 and above who may be at risk of serious illness.

Army covenant - stronger families

Integrating young people from Army families into "Streets" - a community action and informal education project for young people aged 13-25, consisting of workshops on language, culture and healthy living for young people with problems such as drugs and alcohol abuse, mental health and lack of self-confidence.

Sports England

The creation of a 10 km fitness trail around the town of Romsey, suitable for walkers, runners and cyclists of any age and level of ability.

Heritage Volunteering

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

Volunteer centre

Unity work to build community resilience this is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

Volunteer Awards

Provides awards to volunteers from the local area who have made a positive impact on the community.

Supporting Volunteering

The Project "Helping improve the community as part of a joint venture to build stronger relationships and bring people together." The 1 year pilot will provide a dedicated time and community space to engage with local businesses to recruit professionals to get involved in mentoring and supporting volunteers, who typically require extra support to re-connect with their communities. The community space will be provided at Unity premises as required during weekends.

Social Prescription

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

Streets

A project involving vulnerable young people under 25 suffering from homelessness, drug abuse and social isolation. The project helps to create a peer support network and to develop life skills, a sense of worth and to support community events and activities.

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

12 MOVEMENT IN FUNDS (continued)

COVID-19 Supporting Families Food

Unity distributed, on behalf of Hampshire County Council, further funding available to support families in need including those who need help to provide food for children during difficult times. The funding will be allocated across Hampshire according to need, including taking into account the number of pupils qualifying for free school meals. The grant is only available to voluntary, community, charity and social enterprise organisations who have been supporting families with free food during the October half term period.

Digital Community Support

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the Test Valley.

Health and Care

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

Project development Fund

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

13 TRANSFERS BETWEEN FUNDS

During the year, management charges of £14,882 (2020: £28,582) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

14 RELATED PARTY TRANSACTIONS

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £20,226 (2020: £27,945) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During the year, no trustees were reimbursed for expenses incurred on the charity's behalf (2020: £14 reimbursed to one trustee).

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**15 ANALYSIS OF FUNDS**

Fund balances as at 31 March 2021 are represented by:

	Restricted funds	Unrestricted funds	Designated funds	Total
	£	£		£
Fixed assets	74,013	5,698	-	79,711
Net current assets	154,131	158,571	75,000	387,702
	<u>228,144</u>	<u>239,269</u>	<u>75,000</u>	<u>467,413</u>

Fund balances as at 31 March 2020 are represented by:

	Restricted funds	Unrestricted funds	Designated funds	Total
	£	£		£
Fixed assets	100,225	-	-	100,225
Net current assets	115,783	131,134	-	246,917
	<u>216,008</u>	<u>131,134</u>	<u>-</u>	<u>347,142</u>

16 COMMITMENTS

At 31 March 2020, the charity had total commitments under non-cancellable operating leases, due as follows:

	2021	2020
	£	£
Within one year	17,530	17,530
Between 2 to 5 years	36,409	49,949
In more than 5 years	9,975	13,965
	<u>63,914</u>	<u>81,444</u>

17 COVID-19 - IMPACT ON GOING CONCERN

Since the commencement of the Covid 19 Pandemic, Unity Trustees have continuously reviewed their services as well as providing a Helpline to shielded and isolated people across the Borough in partnership with Test Valley Borough Council. Most Unity staff have been working on a temporary basis from home with a skeleton staff in the Andover office. Romsey office has remained closed. The Shopmobility and Transport services were initially closed down altogether until it was safe to recommence. Risk Assessments were developed not only across the entire organisation but also for other services and these are reviewed monthly or in the case of a change to Government guidelines.

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**18 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES**

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
INCOME				
Donations and legacies	3	102,301	22,402	124,703
Charitable activities	4	39,937	403,540	443,477
Investment income		169	-	169
Total income		142,407	425,942	568,349
EXPENDITURE				
Costs of generating voluntary income		83,203	-	83,203
Charitable activities		91,660	363,008	454,668
Total expenditure	7	174,863	363,008	537,871
NET (EXPENDITURE)/INCOME BEFORE TRANSFERS		(32,456)	62,934	30,478
TRANSFERS BETWEEN FUNDS	19	28,582	(28,582)	-
NET (EXPENDITURE)/INCOME FOR THE YEAR		(3,874)	34,352	30,478
FUND BALANCES AT 1 APRIL 2019		135,008	181,656	316,664
FUND BALANCES AT 31 MARCH 2020	19	131,134	216,008	347,142

UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**19 PRIOR YEAR MOVEMENT IN FUNDS**

	Balance at 1 April 2019	Income	Expenditure	Transfers between funds	Balance at 31 March 2020
	£	£	£	£	£
Restricted funds					
Community Transport & Dial-a-Ride	97,007	182,917	(206,696)	(14,291)	58,937
The Community Project	-	15,000	(10,345)	-	4,655
Shopmobility	14,581	43,351	(30,201)	(14,291)	13,440
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	30,960	3,750	(156)	-	34,554
Winchester Supporting Families	-	8,341	(3,075)	-	5,266
NHS Health Check Training	33,846	-	-	-	33,846
Army covenant - stronger families	1,980	46,232	(46,157)	-	2,055
Sports England	-	37,416	(37,416)	-	-
Heritage volunteering	-	33,250	-	-	33,250
Volunteer centre	-	5,763	(3,773)	-	1,990
Volunteer Awards	1,206	-	-	-	1,206
Supporting volunteering	-	9,922	(3,622)	-	6,300
<i>Community Development</i>					
- Social Prescription	-	40,000	(21,567)	-	18,433
- Streets	489	-	-	-	489
Total restricted funds	181,656	425,942	(363,008)	(28,582)	216,008
Unrestricted funds	135,008	142,407	(174,863)	28,582	131,134
Total funds	316,664	568,349	(537,871)	-	347,142