

# UNITY (SOUTHERN) LTD

England & Wales · Charity number 1061655

## Details

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**Other names** TEST VALLEY COMMUNITY SERVICES, TVCS

**Status** Registered

**Legal form** Charitable company

**Company number** [03332003](#)

**Registered** 1997-04-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bus Station  
West Street  
Andover  
Hampshire  
SP10 1QP

**Phone** 03304004116

**Email** [info@unityonline.org.uk](mailto:info@unityonline.org.uk)

**Website** [www.unityonline.org.uk](http://www.unityonline.org.uk)

## Activities

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**Objects:** TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY, PARTICULARLY ADVANCEMENT OF EDUCATION, PROTECTION OF HEALTH AND RELIEF OF POVERTY, DISTRESS AND SICKNESS

**Activities:** TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY, PARTICULARLY ADVANCEMENT OF EDUCATION, PROTECTION OF HEALTH AND RELIEF OF POVERTY, DISTRESS AND SICKNESS

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** HISTORIC COUNTY OF HAMPSHIRE
- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£887,472	£1,005,592	£199,510	30
2024-03-31	£737,764	£854,389	£317,630	29
2023-03-31	£634,738	£674,793	£434,255	26
2022-03-31	£545,514	£538,617	£474,310	25
2021-03-31	£628,910	£508,639	£467,413	22

## Trustees

Name	Role	Appointed
Clive Daley	Chair	2019-11-15
ANGELA MOON		2016-11-24
Charlotte Cook		2024-11-08
David Moulton		2014-01-30
Elizabeth Neilson		2016-11-04
Heather Neate		2026-01-21
Jeannie Satchell		2024-11-08
Liz Murray		2025-11-12
Rob Stead		2025-03-13
Wendy Cummins		2017-11-23

**UNITY (SOUTHERN) LTD**

England & Wales - Charity number 1061655

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# Accounts

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**UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2025**

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees present their report and accounts for the year ended 31 March 2025. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by its Memorandum and Articles of Association.

**Charity registration number:** 1061655

**Company registration number:** 3332003

**Directors / Trustees:** Alderwoman D Baverstock BEM - Chairman (resigned 30 September 2025)  
Mr P Sayers - Treasurer  
Mr D W Moulton  
Mrs L Neilson  
Mrs W Cummins  
Dr P White  
Mr C Daley  
Mrs J Dalziel  
Mrs A Moon  
Ms C Cook (appointed 8 November 2024)  
Ms J Satchell (appointed 8 November 2024)  
Mr R Stead (appointed 13 March 2025)

**Company Secretary:** Mrs T Bishop – Chief Executive

**Principal / registered address:** Unit 1  
Andover Bus Station  
West Street  
Andover  
SP10 1QP

**Accountants:** Knight Goodhead Limited  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
SO53 3DA

**Bankers:** CAF Bank Ltd  
PO Box 289, West Malling  
Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time, she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

#### **Review of the year**

We provide information and advice in accordance with the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)

- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

#### The Community

Unity Community Team provide support to those in the community who are in need.

Our digital team has continued to help those most at need of assistance with digital devices. There are currently 52 service users and 299 issues were resolved during the year.

Our Travelling Pantry brings affordable, nutritious food directly to the community. This mobile community pantry has 196 members in Lockerly, King Somborne and Stockbridge.

The Energy advice Centre provides free, practical support to help households manage energy use and reduce costs. The service offers guidance on improving home energy efficiency, understanding energy bills, accessing support schemes or items and identifying simple ways to save energy. This helps promote sustainable living and ensures households can maintain comfort while lowering their energy expenses. 201 households were supported this year.

Working in partnership with other organisations, we were able to provide some free family fun days to the local community. 21 families were supported.

Our Healthier Communities project runs once a month at King Arthurs Hall and provides a space where residents can come and meet their neighbours, build friendships and find out what support is available in the local area. 11 families were supported and 6 Chit and Chat mornings were held.

A children's mental health and wellbeing event was also held in partnership with RCS staff who delivered support and advice on wellbeing. This event was attended by 8 families.

Our Men's Breakfast Chat is a monthly gathering which offers attendees as free breakfast, creating a welcoming atmosphere where men can connect over delicious food. Beyond the shared meal, the group will feature a range of engaging activities designed to foster friendship and community support. The group currently has 18 members.

#### Transport

Our transport offering has a wide range of services available to help with a variety of transport needs including accessible car, group minibus hire and Test Valley Connect. We have taken on a number of new school contracts, which has enabled us to increase our fleet size to 14 minibuses. During the year, we provided 3,900 trips a year. There were 170 Dial-A-Ride passengers who travelled 13,200 miles. In total there were 1,472 vehicle hires, with 91,500 group hire miles travelled in the year. Overall, 21,500 passengers were transported.

Unity Motability runs a mobility equipment hire service based at the main Unity offices in Andover. During the year there were 38 walker hires, 148 wheelchair hires, 483 scooter hires, 424 portable scooter hires and 103 4x4 scooter hires.

#### Volunteering

Unity Volunteering offers a free volunteer management service to local groups and organisations as well as helping individuals access a variety of volunteering roles in the area.

The Volunteer Centre for Test Valley plays a part in the everyday acts of kindness and generosity that help our communities to thrive. Through our support for both individuals and organisations, we help to create meaningful connections that make a real difference to people's lives.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

A key milestone this year has been the creation of our new volunteering platform – a user friendly, accessible digital and face to face space where people can easily find local opportunities that match their interests, skills and availability. For organisations it provides a streamlined way to promote roles, gain volunteers and connect with a wider audience.

239 people attended the Romsey Volunteer Fair.

Our group support service provided support to 17 local groups to apply for funding.

#### **Health and Care**

The Unity Health & Care team deliver care and support services in the community, focusing on a person-centred approach that meets the specific needs of the individual client.

The Take A Break service is a new initiative introduced in March 2024. The service helps those caring for loved ones in the community who may require time away from their caring responsibilities to attend appointments or give them some time for themselves. During the year, we provided 1,200 hours of home support to clients.

The Community Wellbeing Service is commissioned by Hampshire County Council to assist their local social work teams to meet the needs of their clients by providing local community based support. We have supported 209 individuals this year.

The befriending service grew out of our community response to the Covid pandemic when we supported our communities at this difficult time. The service helps those who feel isolated to connect with a friendly voice on a regular basis. We currently have a small team of volunteers supporting 14 clients.

#### **Finance**

Unity Finance team offer a variety of services such as bookkeeping, payroll, ID cards and DBS checks for community organisations. During the year we have supported 35 projects and provided payroll services to 40 clients. We have also supported 6 groups with additional finance support and queries.

#### **Financial review**

A summary of the charity's financial performance is shown on page 8. The charity made a deficit of £118,120 (2024: deficit of £116,625). The total reserves now stand at £199,510 (2024: £317,630). Included within total reserves are restricted funds of £146,390 (2024: £172,083).

#### **Reserves policy**

The Trustee Board has determined that the Charity should maintain reserves as follows:

- General funds representing the prior 3 - 6 months unrestricted expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £53,120 represents just under two months of unrestricted expenditure, which is below the reserves policy. The trustees continually keep reserves levels under review.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)

#### Risk review

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

#### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 13/10/2025

and signed on their behalf by

*Clive Daley*

**C Daley**

Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025, which are set out on pages 8 to 20.

## Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


## Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the (1) company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J E Harris FCCA**

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

9 OCTOBER 2025

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire SO53 3DA

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
INCOME					
Donations and legacies	3	77,667	-	77,667	77,937
Charitable activities	4	23,352	778,550	801,902	655,038
Investment income		7,903	-	7,903	4,789
<b>Total income</b>		<b>108,922</b>	<b>778,550</b>	<b>887,472</b>	<b>737,764</b>
EXPENDITURE					
Costs of generating voluntary income		112,809	-	112,809	117,380
Charitable activities		207,358	685,425	892,783	737,009
<b>Total expenditure</b>	7	<b>320,167</b>	<b>685,425</b>	<b>1,005,592</b>	<b>854,389</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(211,245)</b>	<b>93,125</b>	<b>(118,120)</b>	<b>(116,625)</b>
TRANSFERS BETWEEN FUNDS	12	118,818	(118,818)	-	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(92,427)</b>	<b>(25,693)</b>	<b>(118,120)</b>	<b>(116,625)</b>
FUND BALANCES AT 1 APRIL 2024		145,547	172,083	317,630	434,255
<b>FUND BALANCES AT 31 MARCH 2025</b>	12	<b>53,120</b>	<b>146,390</b>	<b>199,510</b>	<b>317,630</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

(Company limited by guarantee and not having a share capital)

**BALANCE SHEET AS AT 31 MARCH 2025**

		2025	2024
	£	£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	70,000	88,919
<b>CURRENT ASSETS</b>			
Debtors	9	69,935	72,990
Cash at bank and in hand		<u>370,362</u>	<u>344,111</u>
		440,297	417,101
<b>CREDITORS: amounts falling due within one year:</b>	<b>10</b>	<b><u>(310,787)</u></b>	<b><u>(188,390)</u></b>
<b>NET CURRENT ASSETS</b>		<b>129,510</b>	<b>228,711</b>
<b>NET ASSETS</b>		<b><u>199,510</u></b>	<b><u>317,630</u></b>
<b>FUNDS</b>			
Unrestricted funds	12	53,120	93,133
Designated funds	12	-	52,414
Restricted funds	12	146,390	172,083
<b>TOTAL FUNDS</b>		<b><u>199,510</u></b>	<b><u>317,630</u></b>

For the financial year ended 31 March 2025, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 13/10/2025  
and signed on their behalf by:

*Clive Daley*

**C Daley, Trustee**

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	25,244	(47,711)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		7,903	4,789
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(6,896)	(58,088)
Proceeds from sale of fixed assets		-	-
NET CASH FLOW		<u>26,251</u>	<u>(101,010)</u>
Change in cash and cash equivalents in the period		26,251	(101,010)
Cash and cash equivalents at start of the period		<u>344,111</u>	<u>445,121</u>
Cash and cash equivalents at the end of the period	2	<u>370,362</u>	<u>344,111</u>

### NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

#### 1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net expenditure for the period	(118,120)	(116,625)
Interest received	(7,903)	(4,789)
Depreciation	25,815	22,204
Decrease/(increase) in debtors	3,055	(6,131)
Increase/(decrease) in creditors	122,397	57,630
Net cash flow from operating activities	<u>25,244</u>	<u>(47,711)</u>

#### 2 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2025 £	2024 £
Cash at bank and in hand	<u>370,362</u>	<u>344,111</u>

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

### 1 ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

#### (b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

#### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

#### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)

#### 1 ACCOUNTING POLICIES (continued)

##### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

##### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

##### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

#### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

#### 3 DONATIONS AND LEGACIES

<b>Analysis of income by source:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2025</b>	<b>Total 2024</b>
	£	£	£	£
Hampshire County Council	32,500	-	32,500	38,000
Test Valley Borough Council	41,062	-	41,062	36,355
Other funds raised	4,105	-	4,105	3,582
	<u>77,667</u>	<u>-</u>	<u>77,667</u>	<u>77,937</u>

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)

#### 4 INCOME FROM CHARITABLE ACTIVITIES

<b>Analysis by type of activity:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2025</b>	<b>Total 2024</b>
	£	£	£	£
Transport project including Shopmobility	-	342,929	342,929	298,074
Finance and Admin services	23,352	-	23,352	15,820
Project activities	-	435,621	435,621	341,144
	<u>23,352</u>	<u>778,550</u>	<u>801,902</u>	<u>655,038</u>

#### 5 STAFF COSTS

	<b>Gross wages</b>	<b>Social Security</b>	<b>Pension</b>	<b>Total 2025</b>	<b>Total 2024</b>
	£	£	£	£	£
Project staff	478,271	33,298	8,879	520,448	446,410
Central support staff	147,654	13,355	3,516	164,525	156,329
	<u>625,925</u>	<u>46,653</u>	<u>12,395</u>	<u>684,973</u>	<u>602,739</u>

The average number of employees directly employed by the charity during the year was as follows:

	<b>2025</b>	<b>2024</b>
Project staff	26	25
Central support staff	4	4
	<u>30</u>	<u>29</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £235,114 (2024: £223,415) (paid to six employees).

Included within staff costs in the prior year was £10,088 payable to One Community, Eastleigh for the previously shared transport manager.

#### 6 PAYROLL SERVICES

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:	<b>Total 2024</b>	<b>Total 2024</b>
	£	£
Balance owing to/(from) payroll clients at start of year	20,080	7,839
Income received excluding charges	825,448	335,909
Salary and HMRC payments made	(806,099)	(323,668)
Balance owing to/(from) payroll clients at end of year	<u>39,429</u>	<u>20,080</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

**7 TOTAL EXPENDITURE**

**COSTS DIRECTLY ALLOCATED TO ACTIVITIES:**

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2025	Total 2024
	£	£	£	£	£	£
Staff costs (note 5)	534	277,991	-	241,923	520,448	446,410
Travel and motor running costs	47	80,247	-	31,517	111,811	81,674
Office costs	732	11,165	-	9,814	21,711	19,309
Depreciation	-	20,754	-	-	20,754	18,024
Equipment	-	4,965	-	2,019	6,984	7,072
Project development	-	3,000	-	4,167	7,167	3,000
Marketing and promotions	-	-	-	3,161	3,161	4,859
Shopmobility insurance	-	705	-	-	705	1,162
Digital Community Support IT costs	-	-	-	4,320	4,320	5,650
Website development	-	-	-	24,434	24,434	-
Donations given out	-	-	-	25,540	25,540	27,804
Travelling pantry food costs	-	-	-	15,393	15,393	9,801
Health and Care direct costs	-	-	-	16,495	16,495	10,325
Other direct costs	274	2,026	-	17,843	20,143	16,255
	1,587	400,853	-	396,626	799,066	651,345

**SUPPORT COSTS ALLOCATED TO ACTIVITIES:**

Staff costs (note 5)	86,540	61,697	-	16,288	164,525	156,329
Premises costs	8,663	2,420	-	226	11,309	12,755
Administration costs	5,467	6,129	-	886	12,482	18,123
Travel expenses	463	405	-	112	980	670
Insurance	2,081	1,276	-	-	3,357	3,054
Accountancy	1,708	931	-	664	3,303	3,338
Depreciation	3,452	1,609	-	-	5,061	4,180
Other support costs	2,848	1,554	-	1,107	5,509	4,595
	112,809	476,874	-	415,909	1,005,592	854,389

Included within accountability above are amounts due to the independent examiners in relation to independent examination of £2,500 (2024: £2,500) and £803 for other work (2024: £838).

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

8 TANGIBLE ASSETS	Motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2024	360,022	22,832	382,854
Additions	1,475	5,421	6,896
At 31 March 2025	361,497	28,253	389,750
Depreciation			
At 1 April 2024	278,124	15,811	293,935
Charge for the year	20,754	5,061	25,815
At 31 March 2025	298,878	20,872	319,750
Net book value			
At 31 March 2025	62,619	7,381	70,000
At 1 April 2024	81,898	7,021	88,919

9 DEBTORS	2025 £	2024 £
Trade debtors	35,007	53,178
Other taxation	4,697	11,246
Other debtors	-	160
Prepayments and accrued income	30,231	8,406
	69,935	72,990

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2025 £	2024 £
Trade creditors	15,130	7,365
Taxation and social security	11,477	11,500
Other creditors	5,565	4,581
Accruals and deferred income	265,192	157,266
Amounts held as custodian trustee (see note 11)	13,423	7,678
	310,787	188,390

11 AMOUNTS HELD AS CUSTODIAN TRUSTEE	2025 £	2024 £
The charity held funds on behalf of the following organisations at 31 March:		
Vivid Residents	5,530	-
Andover Dementia Advice Group	-	1,040
NHS Healthier Communities	6,368	6,638
Action Hampshire - KAWCA	1,525	-
	13,423	7,678

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

## 12 MOVEMENT IN FUNDS

	Balance at 1 April 2024	Income	Expenditure	Transfers between funds	Balance at 31 March 2025
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	89,618	297,964	(285,766)	(54,480)	47,336
Shopmobility	13,599	44,965	(41,811)	(9,565)	7,188
Digital Community Support	697	56,585	(51,499)	(5,783)	-
Health and Care	-	43,564	(43,564)	-	-
HCC Building Communities	-	12,579	(9,601)	(1,220)	1,758
Healthier Communities	12,211	30,000	(25,387)	(4,545)	12,279
Ukraine Support	47,526	7,013	(12,563)	-	41,976
Winter Fuel Donations	5,995	-	(3,750)	-	2,245
Community Wellbeing Workers	-	88,750	(68,430)	(20,320)	-
Garden Projects	-	14,037	(7,782)	(5,500)	755
Travelling Pantry	-	25,785	(25,785)	-	-
HCC White Good Grant	-	10,000	(3,611)	-	6,389
Dentaid	2,437	21,518	(18,084)	(3,437)	2,434
Nationwide	-	30,000	(18,951)	(11,049)	-
Befriending	-	3,304	(2,904)	(400)	-
AFP Food partnership	-	31,337	(20,837)	(2,166)	8,334
TVBC Mens Health	-	936	(124)	-	812
HSF Winter Home Improvement Pack	-	10,500	(1,803)	-	8,697
Digital Literacy	-	10,397	(10,397)	-	-
Clothworks - new website development	-	25,000	(24,647)	(353)	-
SGN	-	8,888	(2,701)	-	6,187
Rayne Foundation	-	5,428	(5,428)	-	-
<b>Total restricted funds</b>	172,083	778,550	(685,425)	(118,818)	146,390
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Project development fund	52,414	-	-	(52,414)	-
<b>General funds</b>	93,133	108,922	(320,167)	171,232	53,120
<b>Total funds</b>	317,630	887,472	(1,005,592)	-	199,510

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**Shopmobility**

Funding for the provision of shopmobility services.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

#### 12 MOVEMENT IN FUNDS

##### **Digital Community Support**

The funding will deliver activities specifically aimed to support communities by providing support and training to increase the availability of online services and digital support to vulnerable people across the Test Valley .

##### **HCC Building Communities**

Initiatives aimed at improving community wellbeing through healthier lifestyle choices, practical household support, and youth engagement. Supporting eligible families in adopting healthier eating habits while reducing household energy costs. Enabling young people to access support services through community-based activities, offering alternatives or complements to medical interventions

##### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

##### **Healthier Communities**

Provides support to vulnerable households with replacing white goods, reducing energy costs and improving mental health.

##### **Ukraine Support**

Provides support to Ukrainian families and their sponsors.

##### **Winter Fuel Donations**

A scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living.

##### **Community Wellbeing Workers**

The Community Wellbeing Worker service provides short term, preventative support to people aged 65+, and their carers who are facing difficult and complex circumstances. This service enables individuals to increase their independence and to reduce their potential need for current or future involvement from adult social care services.

##### **Garden Projects**

Providing 'planting kits' to those who are willing to learn and are suffering from food insecurity in the rural villages and main towns of Test Valley.

##### **Travelling Pantry**

Costs of a Community Pantry including rent and purchasing food stocks, and any necessary equipment to support individuals and families in rural villages who are struggling to afford basic essentials.

##### **HCC White Good Grant**

Providing support to vulnerable families, individuals and pensioners who are struggling with the cost-of-living crisis. We will provide support by replacing white goods; both large and small as well as servicing and replacing boilers.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)

#### 12 MOVEMENT IN FUNDS (continued)

##### **Dentaid**

People across society are struggling to register with a dentist. This is an extension to a service that will support those who are a priority in the Test Valley area access an emergency service one day per month in Andover.

##### **Nationwide**

A project designed to help families at risk of losing their tenancy. Working with the vulnerable families to ensure that they can make full use of the whole range of resources available to them in their community. The benefits to families are clear – helping avoid homelessness and associated disruption to children's education, health etc.

##### **Befriending**

Test Valley is the only part of Hampshire not to have an established befriending service. This project aims to fill that gap by running a service to reduce loneliness and isolation and to build confidence, thereby reducing reliance on Adult Services and the NHS.

##### **AFP Food Partnership**

Andover Food Partnership is a network of organisations working towards a fairer, healthier, and more sustainable food system.

##### **TVBC Men's Health**

This service provides a Mens Mental Health Breakfast Chat.

##### **HSF Winter Home Improvement Pack**

Helps support vulnerable households across Eastleigh, Winchester and Test Valley with energy saving related items.

##### **Digital Literacy**

Supports Community groups and individuals with Digital literacy skills.

##### **Clothworks - new website development**

This has helped fund a new Digital Infrastructure Development Website.

##### **SGN**

Supporting vulnerable residents in Test Valley, Eastleigh and Winchester who are at risk of, or are experiencing, fuel poverty.

##### **Rayne Foundation**

NHS is rolling out the use of virtual wards as an alternative to treating people in hospitals. This funding supports this particular initiative.

##### **Project development fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

#### 13 TRANSFERS BETWEEN FUNDS

During the year, management charges of £49,610 (2024: £41,614) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

## 14 RELATED PARTY TRANSACTIONS

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £25,232 (2024: £20,178) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During this and the prior year, no trustees were reimbursed for expenses incurred on the charity's behalf.

## 15 ANALYSIS OF FUNDS

Fund balances as at 31 March 2025 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	62,619	7,381	-	70,000
Net current assets	83,771	45,739	-	129,510
	<u>146,390</u>	<u>53,120</u>	<u>-</u>	<u>199,510</u>

Fund balances as at 31 March 2024 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	81,899	7,020	-	88,919
Net current assets	90,184	86,113	52,414	228,711
	<u>172,083</u>	<u>93,133</u>	<u>52,414</u>	<u>317,630</u>

## 16 COMMITMENTS

At 31 March 2024, the charity had total commitments under non-cancellable operating leases, due as follows:

	<b>2025</b>	<b>2024</b>
	£	£
Within one year	18,548	16,817
Between 2 to 5 years	21,876	22,024
In more than 5 years	9,825	2,200
	<u>50,249</u>	<u>41,041</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

## 17 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>INCOME</b>				
Donations and legacies	3	77,937	-	77,937
Charitable activities	4	45,619	609,419	655,038
Investment income		4,789	-	4,789
<b>Total income</b>		<b>128,345</b>	<b>609,419</b>	<b>737,764</b>
<b>EXPENDITURE</b>				
Costs of generating voluntary income		117,380	-	117,380
Charitable activities		216,263	520,746	737,009
<b>Total expenditure</b>	7	<b>333,643</b>	<b>520,746</b>	<b>854,389</b>
<b>NET (EXPENDITURE) / INCOME BEFORE TRANSFERS</b>		<b>(205,298)</b>	<b>88,673</b>	<b>(116,625)</b>
TRANSFERS BETWEEN FUNDS	18	87,501	(87,501)	-
<b>NET INCOME FOR THE YEAR</b>		<b>(117,797)</b>	<b>1,172</b>	<b>(116,625)</b>
FUND BALANCES AT 1 APRIL 2023		263,344	170,911	434,255
<b>FUND BALANCES AT 31 MARCH 2024</b>	18	<b>145,547</b>	<b>172,083</b>	<b>317,630</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

## 18 PRIOR YEAR MOVEMENT IN FUNDS

	<b>Balance at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers between funds</b>	<b>Balance at 31 March 2024</b>
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	60,453	254,006	(224,841)	-	89,618
The Community Project	6,957	-	(481)	(6,476)	-
Shopmobility	13,742	44,020	(41,183)	(2,980)	13,599
Woodley Youth Club	1,587	-	(1,587)	-	-
Heritage Volunteering	17,618	-	-	(17,618)	-
Volunteer centre	-	1,648	(1,648)	-	-
Volunteer Awards	1,206	-	-	(1,206)	-
Community Development social prescription	20,587	-	-	(20,587)	-
Digital Community Support	4,915	56,382	(60,600)	-	697
Health and Care	4,469	46,313	(50,782)	-	-
HCC Supporting families Young People	1,420	-	(1,420)	-	-
Healthier Communities	17,776	27,284	(32,849)	-	12,211
Ukraine Support	14,986	53,597	(21,057)	-	47,526
Winter Fuel Donations	5,195	1,600	(800)	-	5,995
Community Wellbeing Workers	-	50,000	(50,000)	-	-
Garden Projects	-	3,000	(3,000)	-	-
Travelling Pantry	-	38,152	(14,007)	(24,145)	-
HCC White Good Grant	-	10,000	(10,000)	-	-
Dentaid	-	8,417	(5,980)	-	2,437
Nationwide	-	7,500	-	(7,500)	-
Befriending	-	7,500	(511)	(6,989)	-
<b>Total restricted funds</b>	<b>170,911</b>	<b>609,419</b>	<b>(520,746)</b>	<b>(87,501)</b>	<b>172,083</b>
<b>Designated funds</b>					
Project development fund	69,310	-	(16,896)	-	52,414
<b>Unrestricted funds</b>	<b>194,034</b>	<b>128,345</b>	<b>(316,747)</b>	<b>87,501</b>	<b>93,133</b>
<b>Total funds</b>	<b>434,255</b>	<b>737,764</b>	<b>(854,389)</b>	<b>-</b>	<b>317,630</b>

**UNITY (SOUTHERN) LTD**

England & Wales - Charity number 1061655

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# Accounts

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**UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2024**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024**

The Trustees present their report and accounts for the year ended 31 March 2024. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by its Memorandum and Articles of Association.

<b>Charity registration number:</b>	1061655
<b>Company registration number:</b>	3332003
<b>Directors / Trustees:</b>	Alderwoman D Baverstock BEM - Chairman Mr P Sayers - Treasurer Mr D W Moulton Mrs L Neilson Mrs W Cummins Dr P White Mr C Daley Mrs J Dalziel Mrs S Hawke (deceased 31 March 2024) Mrs A Moon
<b>Company Secretary:</b>	Mrs T Bishop – Chief Executive
<b>Principal / registered address:</b>	Unit 1 Andover Bus Station West Street Andover SP10 1QP
<b>Accountants:</b>	Knight Goodhead Limited 7 Bournemouth Road Chandler's Ford Eastleigh SO53 3DA
<b>Bankers:</b>	CAF Bank Ltd PO Box 289, West Malling Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time, she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

#### **Review of the year**

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

#### The Community

Unity Community Team provide support to those in the community who are in need.

We have supported 100 households with replacement white goods, and helped reduce their energy costs.

We are providing air fryers, vouchers and a recipe book to those who are need in our rural community.

Our digital team have helped those in the community with the ever-changing digital world, working in partnership with the Primary Care Network to assist with the NHS app. They have also helped local groups and individuals with specific digital issues. During the year, digital assistance was provided to 21 groups and 40 individuals.

Our Travelling Pantry has helped over 150 members to access healthy nutritious food in Lockerly, King Somborne and Stockbridge.

Our swap shop had enabled members to swap books and toys, helping to prevent more landfill waste.

The Dentaidd service commenced in November 2023 and comprises a mobile dental unit parked at King Arthurs Hall one day per month. The unit provides emergency dental care to those who may be experiencing homelessness, recovering from alcohol or drug abuse, experienced domestic or sexual abuse or are struggling financially. 34 patients were seen. This project is funded through Simply Health.

We supported 35 families to settle into their new homes with our Ukraine housing support project. This was done through the purchase of basic household goods, assisting them to set up bill payments and signposting to where they could find information on local bin collection dates and benefit claims.

Unity delivered a family fun day at the Woodley Village Hall, Romsey, to provide a safe, warm and fun environment for families and young people who are struggling during the cost of living crisis. There were 19 families with a combined 68 children between the ages of 2 and 15 in attendance. Entertainment was provided with multiple stations of arts and crafts, cookery, sports and music. The event gave the opportunity for the whole family to be together creating memories whilst gaining new skills.

#### Transport

Our transport offering has a wide range of services available to help with a variety of transport needs including accessible car, group minibus hire and Test Valley Connect. We have taken on a number of new school contracts, which has enabled us to increase our fleet size to 10 minibuses and one accessible car. We provided over 450 group hires as well as over 5,000 Dial-a-Ride trips and 750 home to school trips. In total we travelled 95,000 miles.

Unity Motability runs a mobility equipment hire service based at the main Unity offices in Andover. During the year there were 15 walker hires, 237 wheelchair hires, 634 scooter hires, 276 portable scooter hires and 50 4x4 scooter hires.

#### Volunteering

Unity Volunteering offers a free volunteer management service to local groups and organisations as well as helping individuals access a variety of volunteering roles in the area.

Fresh from the field is a new project which aims to support the travelling pantry with fresh seasonal produce when available. The two sites will be supported by our VSS manager and a small, dedicated team of knowledgeable volunteers.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

We worked in collaboration with Romsey Town Council to run an early Volunteering Fayre. 23 groups attended all promoting their volunteering opportunities and we successfully engaged with 65 volunteers directly with signposting.

15 groups attended our Coronations Big Help Out event.

In conjunction with Andover College, 16 youth volunteering packs were given out and 25 individuals asked about volunteering and how it would help in their chosen career paths.

During 'Trustees Week' a targeted campaign to recruit trustees was promoted through social media and as a result we identified a number of trustees for local groups.

Our group support service provided support to 28 local groups to apply for funding. We also provided advice on governance and business planning to 30 groups.

#### **Health and Care**

The Unity Health & Care team deliver care and support services in the community, focusing on a person-centred approach that meets the specific needs of the individual client.

In May 2023 Unity became Care Quality Commission (CQC) registered, enabling the service to offer Domiciliary Care support. These new services are now being promoted extensively across Test Valley to help engage private domiciliary clients who can benefit not only through care support but uniquely the additional 'value added' services that Unity provide.

Our CQC registration has allowed us to widen the service we deliver to include more personalised care services to our clients. Our staff have undergone extensive training, and we have registered with Hampshire County Council's Health and Care portal to reach out to clients who need this service. This has allowed us to be more creative and holistic in the services we deliver and the ways in which we deliver them, offering continuity of care which is so important to people.

The Take A Break service is a new initiative introduced in March 2024. The service helps those caring for loved ones in the community who may require time away from their caring responsibilities to attend appointments or give them some time for themselves. To date, we have provided 1,200 hours of home support to clients.

The Community Wellbeing Service is commissioned by Hampshire County Council to assist their local social work teams to meet the needs of their clients by providing local community based support. There were 18 referrals into this service during the year. For the majority of the year, we delivered this service in the Andover area. In February 2024 we won the contracts for the Winchester and Eastleigh areas.

The specialist decluttering service offers a one-to-one person-centred support service to clients, helping them to achieve their goals, whether this be in a specific area of the home or multiple areas. We take referrals from individuals and organisations such as housing providers, Adult Services Teams and Mental Health Teams. Over 400 hours of support were provided by this service.

The befriending service grew out of our community response to the Covid pandemic when we supported our communities at this difficult time. The service helps those who feel isolated to connect with a friendly voice on a regular basis. We currently have a small team of volunteers supporting 14 clients.

#### **Finance**

Unity Finance team offer a variety of services such as bookkeeping, payroll, ID cards and DBS checks for community organisations. During the year we have supported 25 projects and provided payroll services to 36 clients.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 (continued)

#### Financial review

A summary of the charity's financial performance is shown on page 8. The charity made a deficit of £116,625 (2023: deficit of £40,055). The total reserves now stand at £317,630 (2023: £434,255). Included within total reserves are restricted funds of £172,083 (2023: £170,911).

#### Reserves policy

The Trustee Board has determined that the Charity should maintain reserves as follows:

- General funds representing the prior 3 - 6 months unrestricted expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £93,133 represents just over three months of unrestricted expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

#### Risk review

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

#### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 8 November 2024 and signed on their behalf by



**Alderwoman D Baverstock BEM**  
Chairman

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024, which are set out on pages 8 to 20.

### Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J E Harris FCCA**

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

**8 November 2024**

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire SO53 3DA

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
INCOME					
Donations and legacies	3	77,937	-	77,937	75,674
Charitable activities	4	45,619	609,419	655,038	556,734
Investment income		4,789	-	4,789	2,330
<b>Total income</b>		<b>128,345</b>	<b>609,419</b>	<b>737,764</b>	<b>634,738</b>
EXPENDITURE					
Costs of generating voluntary income		117,380	-	117,380	114,273
Charitable activities		216,263	520,746	737,009	560,520
<b>Total expenditure</b>	7	<b>333,643</b>	<b>520,746</b>	<b>854,389</b>	<b>674,793</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(205,298)</b>	<b>88,673</b>	<b>(116,625)</b>	<b>(40,055)</b>
TRANSFERS BETWEEN FUNDS	12	87,501	(87,501)	-	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(117,797)</b>	<b>1,172</b>	<b>(116,625)</b>	<b>(40,055)</b>
FUND BALANCES AT 1 APRIL 2023		263,344	170,911	434,255	474,310
<b>FUND BALANCES AT 31 MARCH 2024</b>	12	<b>145,547</b>	<b>172,083</b>	<b>317,630</b>	<b>434,255</b>

(Company limited by guarantee and not having a share capital)

**BALANCE SHEET AS AT 31 MARCH 2024**

		2024	2023
	£	£	£
FIXED ASSETS			
Tangible assets	8	88,919	53,035
CURRENT ASSETS			
Debtors	9	72,990	66,859
Cash at bank and in hand		344,111	445,121
		<u>417,101</u>	<u>511,980</u>
CREDITORS: amounts falling due within one year:	10	<u>(188,390)</u>	<u>(130,760)</u>
NET CURRENT ASSETS		228,711	381,220
NET ASSETS		<u><u>317,630</u></u>	<u><u>434,255</u></u>
FUNDS			
Unrestricted funds	12	93,133	194,034
Designated funds	12	52,414	69,310
Restricted funds	12	172,083	170,911
TOTAL FUNDS		<u><u>317,630</u></u>	<u><u>434,255</u></u>

For the financial year ended 31 March 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 8 November 2024  
and signed on their behalf by:

*D Baverstock*

**Alderwoman D Baverstock BEM, Trustee**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	(47,711)	(8,309)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		4,789	2,330
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(58,088)	(11,759)
Proceeds from sale of fixed assets		-	-
		<hr/>	<hr/>
NET CASH FLOW		<u>(101,010)</u>	<u>(17,738)</u>
Change in cash and cash equivalents in the period		(101,010)	(17,738)
Cash and cash equivalents at start of the period		445,121	462,859
Cash and cash equivalents at the end of the period	2	<u>344,111</u>	<u>445,121</u>

**NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2024**

## 1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net expenditure for the period	(116,625)	(40,055)
Depreciation	22,204	17,641
Decrease/(increase) in debtors	(6,131)	(16,511)
Increase/(decrease) in creditors	57,630	32,946
	<hr/>	<hr/>
Net cash flow from operating activities	<u>(47,711)</u>	<u>(8,309)</u>

## 2 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2024 £	2023 £
Cash at bank and in hand	<u>344,111</u>	<u>445,121</u>

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

### 1 ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

#### (b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the

- charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

#### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

#### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)

#### 1 ACCOUNTING POLICIES (continued)

##### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

##### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

##### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

#### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

#### 3 DONATIONS AND LEGACIES

<b>Analysis of income by source:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£
Hampshire County Council	38,000	-	38,000	36,000
Test Valley Borough Council	36,355	-	36,355	37,947
Other funds raised	3,582	-	3,582	1,727
	<u>77,937</u>	<u>-</u>	<u>77,937</u>	<u>75,674</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

## 4 INCOME FROM CHARITABLE ACTIVITIES

<b>Analysis by type of activity:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£
Transport project including Shopmobility	-	298,074	298,074	217,564
Finance and Admin services	15,820	-	15,820	17,799
Project activities	29,799	311,345	341,144	321,371
	<u>45,619</u>	<u>609,419</u>	<u>655,038</u>	<u>556,734</u>

## 5 STAFF COSTS

	<b>Gross wages</b>	<b>Social Security</b>	<b>Pension</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£	£
Project staff	412,178	26,584	7,648	446,410	331,670
Central support staff	140,651	12,389	3,289	156,329	141,223
	<u>552,829</u>	<u>38,973</u>	<u>10,937</u>	<u>602,739</u>	<u>472,893</u>

The average number of employees directly employed by the charity during the year was as follows:

	<b>2024</b>	<b>2023</b>
Project staff	25	22
Central support staff	4	4
	<u>29</u>	<u>26</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £223,415 (2023: £142,525) (paid to six employees (2023: five employees)).

Included within staff costs is £10,088 payable to One Community, Eastleigh for the shared transport manager (2023: £17,641).

## 6 PAYROLL SERVICES

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:

	<b>Total 2024</b>	<b>Total 2023</b>
	£	£
Balance owing to/(from) payroll clients at start of year	7,839	19,743
Income received excluding charges	335,909	445,465
Salary and HMRC payments made	(323,668)	(457,369)
Balance owing to/(from) payroll clients at end of year	<u>20,080</u>	<u>7,839</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

**7 TOTAL EXPENDITURE**

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2024	Total 2023
	£	£	£	£	£	£
<b>COSTS DIRECTLY ALLOCATED TO ACTIVITIES:</b>						
Staff costs (note 5)	6,451	152,978	14,089	272,892	446,410	331,670
Travel and motor running costs	135	70,357	-	11,182	81,674	90,993
Office costs	1,307	9,814	-	8,188	19,309	19,156
Depreciation	-	18,024	-	-	18,024	14,136
Equipment	-	4,212	-	2,860	7,072	5,292
Project development	-	3,000	-	-	3,000	2,250
Marketing and promotions	-	-	-	4,859	4,859	2,208
Shopmobility insurance	-	1,162	-	-	1,162	1,080
Payroll services	-	-	-	-	-	260
Digital Community Support IT costs	-	-	-	5,650	5,650	360
Donations given out	-	-	-	27,804	27,804	2,350
Travelling pantry food costs	-	-	-	9,801	9,801	-
Health and Care direct costs	-	-	-	10,325	10,325	-
Other direct costs	388	3,175	-	12,692	16,255	14,584
	8,281	262,722	14,089	366,253	651,345	484,339
<b>SUPPORT COSTS ALLOCATED TO ACTIVITIES:</b>						
Staff costs (note 5)	82,229	58,623	-	15,477	156,329	141,223
Premises costs	9,770	2,730	-	255	12,755	7,978
Administration costs	7,938	8,898	-	1,287	18,123	24,116
Travel expenses	316	277	-	77	670	2,106
Insurance	1,893	1,161	-	-	3,054	3,317
Accountancy	1,726	941	-	671	3,338	4,052
Depreciation	2,851	1,329	-	-	4,180	3,505
Other support costs	2,376	1,296	-	923	4,595	4,157
	117,380	337,977	14,089	384,943	854,389	674,793

Included within accountancy above are amounts due to the independent examiners in relation to independent examination of £2,500 (2023: £2,300) and £838 for other work (2023: £1,752).

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

8	TANGIBLE ASSETS	<b>Motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
		£	£	£
	Cost			
	At 1 April 2023	305,281	19,485	324,766
	Additions	54,741	3,347	58,088
	At 31 March 2024	360,022	22,832	382,854
	Depreciation			
	At 1 April 2023	260,099	11,632	271,731
	Charge for the year	18,025	4,179	22,204
	At 31 March 2024	278,124	15,811	293,935
	Net book value			
	At 31 March 2024	81,898	7,021	88,919
	At 1 April 2023	45,182	7,853	53,035
9	DEBTORS			<b>2024</b> £
				<b>2023</b> £
	Trade debtors		53,178	50,896
	Other taxation		11,246	4,306
	Other debtors		160	-
	Prepayments and accrued income		8,406	11,657
			72,990	66,859
10	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			<b>2024</b> £
				<b>2023</b> £
	Trade creditors		7,365	13,194
	Taxation and social security		11,500	9,369
	Other creditors		4,581	2,730
	Accruals and deferred income		157,266	70,083
	Amounts held as custodian trustee (see note 11)		7,678	35,384
			188,390	130,760
11	AMOUNTS HELD AS CUSTODIAN TRUSTEE			<b>2024</b> £
				<b>2023</b> £
	The charity held funds on behalf of the following organisations at 31 March:			
	Romsey Dementia Advice Group		-	13,664
	Andover Dementia Advice Group		1,040	1,040
	NHS Healthier Communities		6,638	20,313
	Community Infrastructure Partnership CIC		-	367
			7,678	35,384

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

## 12 MOVEMENT IN FUNDS

	Balance at 1 April 2023	Income	Expenditure	Transfers between funds	Balance at 31 March 2024
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	60,453	254,006	(224,841)	-	89,618
The Community Project	6,957	-	(481)	(6,476)	-
Shopmobility	13,742	44,020	(41,183)	(2,980)	13,599
Woodley Youth Club	1,587	-	(1,587)	-	-
Heritage Volunteering	17,618	-	-	(17,618)	-
Volunteer centre	-	1,648	(1,648)	-	-
Volunteer Awards	1,206	-	-	(1,206)	-
Community Development Social Prescription	20,587	-	-	(20,587)	-
Digital Community Support	4,915	56,382	(60,600)	-	697
Health and Care	4,469	46,313	(50,782)	-	-
HCC Supporting families Young People	1,420	-	(1,420)	-	-
Healthier Communities	17,776	27,284	(32,849)	-	12,211
Ukraine Support	14,986	53,597	(21,057)	-	47,526
Winter Fuel Donations	5,195	1,600	(800)	-	5,995
Community Wellbeing Workers	-	50,000	(50,000)	-	-
Garden Projects	-	3,000	(3,000)	-	-
Travelling Pantry	-	38,152	(14,007)	(24,145)	-
HCC White Good Grant	-	10,000	(10,000)	-	-
Dentaid	-	8,417	(5,980)	-	2,437
Nationwide	-	7,500	-	(7,500)	-
Befriending	-	7,500	(511)	(6,989)	-
<b>Total restricted funds</b>	170,911	609,419	(520,746)	(87,501)	172,083
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Project development fund	69,310	-	(16,896)	-	52,414
<b>General funds</b>	194,034	128,345	(316,747)	87,501	93,133
<b>Total funds</b>	434,255	737,764	(854,389)	-	317,630

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The general funds balance at the year end of £93,133 (2023: £194,034) is below our reserves policy as noted on page 4, which the trustees continually monitor.

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**The Community Project**

Community development activities in Test Valley.

**Shopmobility**

Funding for the provision of shopmobility services.

**Woodley Youth Club**

Holding funds for youth provision in the Woodley area.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

#### 12 MOVEMENT IN FUNDS

##### **Heritage Volunteering**

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

##### **Volunteer centre**

Unity work to build community resilience. This is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

##### **Volunteer Awards**

Provides awards to volunteers from the local area who have made a positive impact on the community.

##### **Community Development Social Prescription**

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

##### **Digital Community Support**

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the Test Valley .

##### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

##### **HCC Supporting Families Young People**

Social prescription service for young people aged 13-18. Enabling young people to access support services centred on various forms of community activity as an alternative or a complement to medical interventions.

##### **Healthier Communities**

Provides support to vulnerable households with replacing white goods, reducing energy costs and improving mental health.

##### **Ukraine Support**

Provides support to Ukrainian families and their sponsors.

##### **Winter Fuel Donations**

A scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living.

##### **Community Wellbeing Workers**

The Community Wellbeing Worker service provides short term, preventative support to people aged 65+, and their carers who are facing difficult and complex circumstances. This service enables individuals to increase their independence and to reduce their potential need for current or future involvement from adult social care services.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

#### 12 MOVEMENT IN FUNDS (continued)

##### **Garden Projects**

Providing 'planting kits' to those who are willing to learn and are suffering from food insecurity in the rural villages and main towns of Test Valley

##### **Travelling Pantry**

Initial set up costs of a new Community Pantry including rent and purchasing food stocks, and any necessary equipment to support individuals and families in rural villages who are struggling to afford basic essentials.

##### **HCC White Good Grant**

Providing support to vulnerable families, individuals and pensioners who are struggling with the cost-of-living crisis. We will provide support by replacing white goods; both large and small as well as servicing and replacing boilers.

##### **Dentaid**

People across society are struggling to register with a dentist. This is an extensive to a service that will support those who are a priority in the Test Valley area access an emergency service one day per month in Andover.

##### **Nationwide**

A project designed to help families at risk of losing their tenancy. Working with the vulnerable families to ensure that they can make full use of the whole range of resources available to them in their community. The benefits to families are clear – helping avoid homelessness and associated disruption to children's education, health etc.

##### **Befriending**

Test Valley is the only part of Hampshire not to have an established befriending service. This project aims to fill that gap by running a service to reduce loneliness and isolation and to build confidence, thereby reducing reliance on Adult Services and the NHS.

##### **Project development fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

#### 13 TRANSFERS BETWEEN FUNDS

During the year, management charges of £41,614 (2023: £57,980) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

## 14 RELATED PARTY TRANSACTIONS

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £20,178 (2023: £13,305) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During this and the prior year, no trustees were reimbursed for expenses incurred on the charity's behalf.

## 15 ANALYSIS OF FUNDS

Fund balances as at 31 March 2024 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	81,899	7,020	-	88,919
Net current assets	90,184	86,113	52,414	228,711
	<u>172,083</u>	<u>93,133</u>	<u>52,414</u>	<u>317,630</u>

Fund balances as at 31 March 2023 are represented by:

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Total</b>
	£	£		£
Fixed assets	45,182	7,853	-	53,035
Net current assets	125,729	186,181	69,310	381,220
	<u>170,911</u>	<u>194,034</u>	<u>69,310</u>	<u>434,255</u>

## 16 COMMITMENTS

At 31 March 2024, the charity had total commitments under non-cancellable operating leases, due as follows:

	<b>2024</b>	<b>2023</b>
	£	£
Within one year	16,817	15,589
Between 2 to 5 years	22,024	29,627
In more than 5 years	2,200	2,614
	<u>41,041</u>	<u>47,830</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

## 17 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
INCOME				
Donations and legacies	3	75,674	-	75,674
Charitable activities	4	60,060	496,674	556,734
Investment income		2,330	-	2,330
<b>Total income</b>		<b>138,064</b>	<b>496,674</b>	<b>634,738</b>
EXPENDITURE				
Costs of generating voluntary income		114,273	-	114,273
Charitable activities		157,994	402,526	560,520
<b>Total expenditure</b>	7	<b>272,267</b>	<b>402,526</b>	<b>674,793</b>
<b>NET (EXPENDITURE) / INCOME BEFORE TRANSFERS</b>		<b>(134,203)</b>	<b>94,148</b>	<b>(40,055)</b>
TRANSFERS BETWEEN FUNDS	18	57,980	(57,980)	-
<b>NET INCOME FOR THE YEAR</b>		<b>(76,223)</b>	<b>36,168</b>	<b>(40,055)</b>
FUND BALANCES AT 1 APRIL 2022		339,567	134,743	474,310
<b>FUND BALANCES AT 31 MARCH 2023</b>	18	<b>263,344</b>	<b>170,911</b>	<b>434,255</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

## 18 PRIOR YEAR MOVEMENT IN FUNDS

	Balance at 1 April 2022	Income	Expenditure	Transfers between funds	Balance at 31 March 2023
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	70,147	176,129	(185,823)	-	60,453
The Community Project	7,094	-	(137)	-	6,957
Shopmobility	14,371	41,435	(38,564)	(3,500)	13,742
Woodley Youth Club	1,587	-	-	-	1,587
Winchester Supported Families	-	3,340	(3,340)	-	-
Heritage Volunteering	5,352	13,382	(1,116)	-	17,618
Volunteer centre	1,562	2,214	(3,776)	-	-
Volunteer Awards	1,206	-	-	-	1,206
Community Development social prescription	23,931	28,800	(27,144)	(5,000)	20,587
Digital Community Support	1,506	91,693	(40,284)	(48,000)	4,915
Health and Care	6,567	50,352	(52,450)	-	4,469
HCC Supporting families Young People	1,420	-	-	-	1,420
Get going again	-	34,500	(34,500)	-	-
Healthier Communities	-	27,284	(8,028)	(1,480)	17,776
Ukraine Support	-	20,000	(5,014)	-	14,986
Winter Fuel Donations	-	7,545	(2,350)	-	5,195
<b>Total restricted funds</b>	134,743	496,674	(402,526)	(57,980)	170,911
<b>Designated funds</b>					
Project development fund	75,000	-	(5,690)	-	69,310
<b>Unrestricted funds</b>	264,567	138,064	(266,577)	57,980	194,034
<b>Total funds</b>	474,310	634,738	(674,793)	-	434,255

**UNITY (SOUTHERN) LTD**

England & Wales - Charity number 1061655

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# Accounts

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**UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2023**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees present their report and accounts for the year ended 31 March 2023. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by Memorandum and Articles of Association.

**Charity registration number:** 1061655

**Company registration number:** 3332003

**Directors / Trustees:** Mrs D Baverstock - Chairman  
Mr P Sayers - Treasurer  
Mr D W Moulton  
Mrs L Neilson  
Mrs W Cummins  
Dr P White  
Mr C Daley  
Mrs K Daley (resigned 18 November 2022)  
Mrs J Dalziel  
Mrs S Hawke  
Mrs A Moon

**Nominated to the Board:** Cllr Karen Hamilton, Test Valley Borough Council

**Company Secretary:** Mrs T Bishop – Chief Executive

**Principal / registered address:** Unit 1  
Andover Bus Station  
West Street  
Andover  
SP10 1QP

**Accountants:** Knight Goodhead Limited  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
SO53 3DA

**Bankers:** CAF Bank Ltd  
PO Box 289, West Malling  
Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

#### **Review of the year**

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)

- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

#### The Community

Unity Community Team provide support to those in the community who are in need.

Towards the end of 2022, Test Valley Borough Council, Unity and Citizens Advice Test Valley launched a scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living. More than £2,000 was given to Unity, and with TVBC match funding any donations, it meant that a considerable amount of money was provided to help those who needed it the most.

Unity was awarded £4,500 to help six local community groups across the Test Valley who are delivering activities in response to the cost-of-living crisis. The money was from the National Association for Voluntary and Community Action (NAVCA), drawing on a fund made available by the Department for Culture, Media, and Sport.

The money will help the six organisations increase their vital work in making sure that people of all ages have somewhere warm to go by providing a range of services and activities to improve people's wellbeing while they are visiting the warm space. These activities range from providing hot meals to offering art and other therapeutic activities.

Unity staff were on hand to welcome Ukrainians and their sponsors at the first Romsey Ukrainian Support Drop In, held on the 22nd June at the Town hall. Information was provided such as where and how to access support, other social opportunities available and how to access and utilize popular social media platforms. Teas and coffee were supplied and allowed for the attendees to sit, chat, swap information amongst themselves.

Funding from the Household Support Fund has aided Unity to support 50 vulnerable households to replace an essential white good or service their boiler. We have replaced cookers, washing machines, kettles, toasters and microwaves, whilst providing air fryers as a more affordable alternative to cook with. This support has helped reduce energy costs and improved mental health.

#### Transport

Our transport offering has a wide range of services available to help with a variety of transport needs including accessible car, group minibus hire and Test Valley Connect. We provided 410 group hires as well 4,355 Dial-a-Ride trips. In total we travelled 84,434 miles, including 38,157 group hire miles.

Unity Motability runs a mobility equipment hire service based at the main Unity offices in Andover. During the year there were 35 walker hires, 445 scooter hires, 226 portable scooter hires and 25 4x4 scooter hires.

#### Volunteering

Unity Volunteering offers a free volunteer management service to local groups and organisations as well as helping individuals access a variety of volunteering roles in the area.

- There were 375 individuals coordinated into a variety of local community opportunity roles.
- 320 volunteering roles were promoted through the Test Valley supporting local communities.
- 77 active volunteers helped support the NHS/PCN vaccination health hub in Andover
- 4,095 hours of volunteering were completed at the Andover Hub.
- There are 525 registered groups in our community directory, of which, 305 are full members.
- 345 groups were supported.
- 55 individuals were supported on a 1-1 basis with volunteers.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### **Health and Care**

The Unity Health & Care team support people in the community, linking them with groups who offer help and advice tailored to the individual's needs. Where there are gaps in local provision, they look to fill these gaps.

Unity has worked with the Romsey & North Baddesley Primary Care Network to deliver social prescribing services, estimating that at least 300 referrals were handled, delivering significant savings to the NHS and Adult Social Care as well as promoting local groups, charities, community facilities.

As well as providing direct support to those in the community who need help, the health and care team also attend events in the Test valley area to provide support, information, and signposting services.

#### **Youth**

Unity Youth helps young people in Test Valley have a voice in their local community. We help young people become vital members of the community by developing opportunities and activities for them to be part of.

The unity youth team attended events, online and in person, for young people in the community. Providing advice, guidance and signposting to resources and opportunities.

#### **Finance**

Unity Finance team offer a variety of services such as bookkeeping, payroll, ID cards and DBS checks for community organisations.

#### **Financial review**

A summary of the charity's financial performance is shown on page 7. The charity made a deficit of £40,055 (2022: surplus of £6,897). The total reserves now stand at £434,255 (2022: £474,310). Included within total reserves are restricted funds of £170,911 (2022: £134,743).

#### **Reserves policy**

The Trustee Board has determined that the Charity should maintain reserves as follows:

- General funds representing the prior 3 - 6 months expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £194,034 represents over three month's expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023 (continued)

#### Risk review

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

#### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 24 NOVEMBER 2023  
and signed on their behalf by



**Dorothy Baverstock**  
Chairman

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023, which are set out on pages 7 to 20.

### Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J E Harris FCCA

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

24 NOVEMBER 2023

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire SO53 3DA

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>INCOME</b>					
Donations and legacies	3	75,674	-	75,674	113,670
Charitable activities	4	60,060	496,674	556,734	431,844
Investment income		2,330	-	2,330	-
<b>Total income</b>		<b>138,064</b>	<b>496,674</b>	<b>634,738</b>	<b>545,514</b>
<b>EXPENDITURE</b>					
Costs of generating voluntary income		114,273	-	114,273	82,321
Charitable activities		157,994	402,526	560,520	456,296
<b>Total expenditure</b>	7	<b>272,267</b>	<b>402,526</b>	<b>674,793</b>	<b>538,617</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(134,203)</b>	<b>94,148</b>	<b>(40,055)</b>	<b>6,897</b>
TRANSFERS BETWEEN FUNDS	12	57,980	(57,980)	-	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(76,223)</b>	<b>36,168</b>	<b>(40,055)</b>	<b>6,897</b>
FUND BALANCES AT 1 APRIL 2022		339,567	134,743	474,310	467,413
<b>FUND BALANCES AT 31 MARCH 2023</b>	12	<b>263,344</b>	<b>170,911</b>	<b>434,255</b>	<b>474,310</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

Company number: 3332003

**BALANCE SHEET AS AT 31 MARCH 2023**

		2023	2022
	£	£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	53,035	58,917
<b>CURRENT ASSETS</b>			
Debtors	9	66,859	50,348
Cash at bank and in hand		445,121	462,859
		<u>511,980</u>	<u>513,207</u>
<b>CREDITORS: amounts falling due within one year:</b>	10	<u>130,760</u>	<u>97,814</u>
<b>NET CURRENT ASSETS</b>		381,220	415,393
<b>NET ASSETS</b>		<u><u>434,255</u></u>	<u><u>474,310</u></u>
<b>FUNDS</b>			
Unrestricted funds	12	194,034	264,567
Designated funds	12	69,310	75,000
Restricted funds	12	170,911	134,743
<b>TOTAL FUNDS</b>		<u><u>434,255</u></u>	<u><u>474,310</u></u>

For the financial year ended 31 March 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on  
and signed on their behalf by:

24 NOVEMBER 2023

*D. Baverstock*

**D. Baverstock, Trustee**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	(8,309)	62,894
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		2,330	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(11,759)	(1,532)
Proceeds from sale of fixed assets		-	4,600
		<u>(17,738)</u>	<u>65,962</u>
NET CASH FLOW		<u>(17,738)</u>	<u>65,962</u>
Change in cash and cash equivalents in the period		(17,738)	65,962
Cash and cash equivalents at start of the period		462,859	396,897
Cash and cash equivalents at the end of the period	2	<u>445,121</u>	<u>462,859</u>

**NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023****1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2023 £	2022 £
Net income for the period	(40,055)	6,897
Depreciation	17,641	20,661
Loss on disposal of fixed assets	-	(2,935)
Decrease/(increase) in debtors	(16,511)	66,579
Increase/(decrease) in creditors	32,946	(28,308)
	<u>(8,309)</u>	<u>62,894</u>
Net cash flow from operating activities	<u>(8,309)</u>	<u>62,894</u>

**2 ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2023 £	2022 £
Cash at bank and in hand	<u>445,121</u>	<u>462,859</u>

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

#### 1 ACCOUNTING POLICIES

##### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

##### (b) Fund accounting

- charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

##### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

##### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)

#### 1 ACCOUNTING POLICIES (continued)

##### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

##### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

##### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

#### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

#### 3 DONATIONS AND LEGACIES

Analysis of income by source:	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Hampshire County Council	36,000	-	36,000	61,775
Test Valley Borough Council	37,947	-	37,947	38,190
Other grants received - COVID-19 support	-	-	-	11,500
Other funds raised	1,727	-	1,727	2,205
	<u>75,674</u>	<u>-</u>	<u>75,674</u>	<u>113,670</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)****4 INCOME FROM CHARITABLE ACTIVITIES**

<b>Analysis by type of activity:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
	£	£	£	£
Transport project including Shopmobility	-	217,564	217,564	198,401
Finance and Admin services	17,799	-	17,799	17,255
Project activities	42,261	279,110	321,371	216,188
	<u>60,060</u>	<u>496,674</u>	<u>556,734</u>	<u>431,844</u>

**5 STAFF COSTS**

	<b>Gross wages</b>	<b>Social Security</b>	<b>Pension</b>	<b>Total 2023</b>	<b>Total 2022</b>
	£	£	£	£	£
Project staff	309,748	16,764	5,158	331,670	251,003
Central support staff	127,131	11,146	2,946	141,223	120,337
	<u>436,879</u>	<u>27,910</u>	<u>8,104</u>	<u>472,893</u>	<u>371,340</u>

The average number of employees directly employed by the charity during the year was as follows:

	<b>2023</b>	<b>2022</b>
Project staff	22	21
Central support staff	4	4
	<u>26</u>	<u>25</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £142,525 (2022: £131,646) (paid to five (2022: four) employees).

Included within staff costs is £17,641 payable to One Community, Eastleigh for the shared transport manager (2022: £16,880).

**6 PAYROLL SERVICES**

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:	<b>Total 2023</b>	<b>Total 2022</b>
	£	£
Balance owing to/(from) payroll clients at start of year	19,743	12,639
Income received excluding charges	445,465	685,765
Salary and HMRC payments made	(457,369)	(678,661)
Balance owing to/(from) payroll clients at end of year	<u>7,839</u>	<u>19,743</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

**7 TOTAL EXPENDITURE**

**COSTS DIRECTLY ALLOCATED TO ACTIVITIES:**

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2023	Total 2022
	£	£	£	£	£	£
Staff costs (note 5)	9,723	120,473	-	201,474	331,670	251,003
Travel and motor running costs	999	67,871	-	22,123	90,993	60,273
Office costs	2,166	8,300	-	8,690	19,156	13,941
Depreciation	-	14,136	-	-	14,136	18,087
Loss on disposal of fixed assets	-	-	-	-	-	(2,935)
Equipment	-	5,292	-	-	5,292	5,327
Project development	-	2,250	-	-	2,250	2,250
Marketing and promotions	-	-	-	2,208	2,208	1,714
Shopmobility insurance	-	1,080	-	-	1,080	995
Payroll services	-	-	260	-	260	220
Digital Community Support IT costs	-	-	-	360	360	4,685
Support given to Cardea	-	-	-	-	-	24,472
Donations given out	-	-	-	2,350	2,350	-
Other direct costs	743	3,202	-	10,639	14,584	5,510
	13,631	222,604	260	247,844	484,339	385,542

**SUPPORT COSTS ALLOCATED TO ACTIVITIES:**

Staff costs (note 5)	74,283	52,959	-	13,981	141,223	120,337
Premises costs	6,111	1,707	-	160	7,978	6,013
Administration costs	10,563	11,841	-	1,712	24,116	15,020
Travel expenses	994	870	-	242	2,106	1,440
Insurance	2,057	1,260	-	-	3,317	2,457
Accountancy	2,095	1,143	-	814	4,052	2,238
Depreciation	2,390	1,115	-	-	3,505	2,574
Other support costs	2,149	1,172	-	836	4,157	2,996
	114,273	294,671	260	265,589	674,793	538,617

Included within accountability above are amounts due to the independent examiners in relation to independent examination of £2,300 (2022: £2,150) and £575 for other work (2022: £238).

Support given to Cardea represents the financial support given to the charity's subsidiary, Cardea Ltd. The support included the initial investment into setting up the home support services. The activities within Cardea have ceased and Unity now provides a similar service called Health and Care.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

8 TANGIBLE ASSETS	Motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2022	300,223	12,784	313,007
Additions	5,058	6,701	11,759
At 31 March 2023	<u>305,281</u>	<u>19,485</u>	<u>324,766</u>
Depreciation			
At 1 April 2022	245,963	8,127	254,090
Charge for the year	14,136	3,505	17,641
At 31 March 2023	<u>260,099</u>	<u>11,632</u>	<u>271,731</u>
Net book value			
At 31 March 2023	<u>45,182</u>	<u>7,853</u>	<u>53,035</u>
At 1 April 2022	<u>54,260</u>	<u>4,657</u>	<u>58,917</u>

9 DEBTORS	2023 £	2022 £
Trade debtors	50,896	26,267
Other taxation	4,306	2,550
Prepayments and accrued income	11,657	21,531
	<u>66,859</u>	<u>50,348</u>

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023 £	2022 £
Trade creditors	13,194	3,390
Taxation and social security	9,369	6,284
Other creditors	2,730	2,612
Accruals and deferred income	70,083	45,288
Amounts held as custodian trustee (see note 11)	35,384	40,240
	<u>130,760</u>	<u>97,814</u>

11 AMOUNTS HELD AS CUSTODIAN TRUSTEE	2023 £	2022 £
The charity held funds on behalf of the following organisations at 31 March:		
Romsey Dementia Advice Group	13,664	15,591
Andover Dementia Advice Group	1,040	1,040
NHS Healthier Communities	20,313	13,619
Community Infrastructure Partnership CIC	367	9,990
	<u>35,384</u>	<u>40,240</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

## 12 MOVEMENT IN FUNDS

	Balance at 1 April 2022	Income	Expenditure	Transfers between funds	Balance at 31 March 2023
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	70,147	176,129	(185,823)	-	60,453
The Community Project	7,094	-	(137)	-	6,957
Shopmobility	14,371	41,435	(38,564)	(3,500)	13,742
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	-	-	-	-	-
Winchester Supported Families	-	3,340	(3,340)	-	-
Heritage Volunteering	5,352	13,382	(1,116)	-	17,618
Volunteer centre	1,562	2,214	(3,776)	-	-
Volunteer Awards	1,206	-	-	-	1,206
Community Development Social Prescrip	23,931	28,800	(27,144)	(5,000)	20,587
Digital Community Support	1,506	91,693	(40,284)	(48,000)	4,915
Health and Care	6,567	50,352	(52,450)	-	4,469
HCC Supporting families Young People	1,420	-	-	-	1,420
Get Going Again	-	34,500	(34,500)	-	-
Healthier Communities	-	27,284	(8,028)	(1,480)	17,776
Ukraine Support	-	20,000	(5,014)	-	14,986
Winter Fuel Donations	-	7,545	(2,350)	-	5,195
<b>Total restricted funds</b>	<b>134,743</b>	<b>496,674</b>	<b>(402,526)</b>	<b>(57,980)</b>	<b>170,911</b>
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Project development Fund	75,000	-	(5,690)	-	69,310
<b>General funds</b>	<b>264,567</b>	<b>138,064</b>	<b>(266,577)</b>	<b>57,980</b>	<b>194,034</b>
<b>Total funds</b>	<b>474,310</b>	<b>634,738</b>	<b>(674,793)</b>	<b>-</b>	<b>434,255</b>

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The general funds balance at the year end of £199,034 (2022: £264,567) is in line with our reserves policy as noted on page 4, which the trustees continually monitor.

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**The Community Project**

Community development activities in Test Valley.

**Shopmobility**

Funding for the provision of shopmobility services.

**Woodley Youth Club**

Holding funds for youth provision in the Woodley area.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### 12 MOVEMENT IN FUNDS

##### **Supported Families**

Enabling disadvantaged families to develop local events and activities in their communities.

##### **Winchester Supported Families**

This funding from Hampshire County Council is to provide focus support for vulnerable old people to enable them to remain in their own home.

##### **Heritage Volunteering**

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

##### **Volunteer centre**

Unity work to build community resilience. This is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

##### **Volunteer Awards**

Provides awards to volunteers from the local area who have made a positive impact on the community.

##### **Social Prescription**

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

##### **Digital Community Support**

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the

##### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

##### **HCC Supporting Families Young People**

Social prescription service for young people aged 13-18. Enabling young people to access support services centred on various forms of community activity as an alternative or a complement to medical interventions.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

#### 12 MOVEMENT IN FUNDS (continued)

##### **Army Covenant Forces for Change**

The project will provide a route for Forces families stationed in and around Bulford Camp to engage with the local community as we emerge from lockdown. Families will be able to make full use of the health and wellbeing, leisure and training facilities as part of a local community.

##### **Get going again**

A personalised service to enable people who are clinically extremely vulnerable to make informed decisions about their return to community life.

##### **Healthier Communities**

Provides support to vulnerable households with replacing white goods, reducing energy costs and improving mental health.

##### **Ukraine Support**

Provides support to Ukrainian families and their sponsors.

##### **Winter Fuel Donations**

A scheme where anyone who received a Winter Fuel Payment, but didn't necessarily need it, was able to donate it to help other pensioners in the area struggling with the rising cost of living.

##### **Project development Fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

#### 13 TRANSFERS BETWEEN FUNDS

During the year, management charges of £57,980 (2022: £66,277) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)

#### 14 RELATED PARTY TRANSACTIONS

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £13,305 (2022: £23,520) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During this and the prior year, no trustees were reimbursed for expenses incurred on the charity's behalf.

#### 15 ANALYSIS OF FUNDS

Fund balances as at 31 March 2023 are represented by:

	Restricted funds £	Unrestricted funds £	Designated funds	Total £
Fixed assets	45,182	7,853	-	53,035
Net current assets	125,729	186,181	69,310	381,220
	<u>170,911</u>	<u>194,034</u>	<u>69,310</u>	<u>434,255</u>

Fund balances as at 31 March 2022 are represented by:

	Restricted funds £	Unrestricted funds £	Designated funds	Total £
Fixed assets	54,260	4,657	-	58,917
Net current assets	80,483	259,910	75,000	415,393
	<u>134,743</u>	<u>264,567</u>	<u>75,000</u>	<u>474,310</u>

#### 16 COMMITMENTS

At 31 March 2023, the charity had total commitments under non-cancellable operating leases, due as follows:

	2023 £	2022 £
Within one year	15,589	18,048
Between 2 to 5 years	29,627	28,104
In more than 5 years	2,614	5,985
	<u>47,830</u>	<u>52,137</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

## 17 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>INCOME</b>				
Donations and legacies	3	113,670	-	113,670
Charitable activities	4	32,255	399,589	431,844
<b>Total income</b>		<b>145,925</b>	<b>399,589</b>	<b>545,514</b>
<b>EXPENDITURE</b>				
Costs of generating voluntary income		82,321	-	82,321
Charitable activities		106,218	350,078	456,296
<b>Total expenditure</b>	7	<b>188,539</b>	<b>350,078</b>	<b>538,617</b>
<b>NET (EXPENDITURE) / INCOME BEFORE TRANSFERS</b>		<b>(42,614)</b>	<b>49,511</b>	<b>6,897</b>
TRANSFERS BETWEEN FUNDS	18	142,912	(142,912)	-
<b>NET INCOME FOR THE YEAR</b>		<b>100,298</b>	<b>(93,401)</b>	<b>6,897</b>
FUND BALANCES AT 1 APRIL 2020		239,269	228,144	467,413
<b>FUND BALANCES AT 31 MARCH 2022</b>	18	<b>339,567</b>	<b>134,743</b>	<b>474,310</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (continued)**

## 18 PRIOR YEAR MOVEMENT IN FUNDS

	Balance at 1 April 2021	Income	Expenditure	Transfers between funds	Balance at 31 March 2022
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	66,401	162,601	(140,473)	(18,382)	70,147
The Community Project	7,094	-	-	-	7,094
Shopmobility	14,351	35,800	(33,780)	(2,000)	14,371
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	(34,554)	-
Winchester Supported Families	7,747	17,663	(17,664)	(7,746)	-
NHS Health Check Training	33,846	-	-	(33,846)	-
Army covenant - stronger families	10,432	-	(10,432)	-	-
Sports England	12,610	-	(12,610)	-	-
Heritage Volunteering	3,629	35,000	(17,794)	(15,483)	5,352
Volunteer centre	1,970	-	(408)	-	1,562
Volunteer Awards	1,206	-	-	-	1,206
<i>Community Development</i>					
- Social Prescription	21,621	14,400	(10,459)	(1,631)	23,931
- Streets	489	-	-	(489)	-
COVID-19 Supporting Families Food	-	-	-	-	-
Digital Community Support	-	32,637	(25,260)	(5,871)	1,506
Health and Care	10,607	31,997	(27,348)	(8,689)	6,567
HCC Supporting families Young People	-	11,366	(8,821)	(1,125)	1,420
Army Covenant Forces for Change	-	12,989	(11,524)	(1,465)	-
Covid Outbreak Management Fund	-	26,730	(26,730)	-	-
Get going again	-	18,406	(6,775)	(11,631)	-
<b>Total restricted funds</b>	228,144	399,589	(350,078)	(142,912)	134,743
<b>Designated funds</b>					
Project development Fund	75,000	-	-	-	75,000
<b>Unrestricted funds</b>	164,269	145,925	(188,539)	142,912	264,567
<b>Total funds</b>	467,413	545,514	(538,617)	-	474,310

**UNITY (SOUTHERN) LTD**

England & Wales - Charity number 1061655

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# Accounts

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**UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2022**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees present their report and accounts for the year ended 31 March 2022. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by Memorandum and Articles of Association.

**Charity registration number:** 1061655

**Company registration number:** 3332003

**Directors / Trustees:** Mrs D Baverstock - Chairman  
Mr P Sayers - Treasurer  
Mr D W Moulton  
Mr D Harber (resigned 21 January 2022)  
Mrs L Neilson  
Mrs W Cummins  
Dr P White  
Mr C Daley  
Mrs K Daley  
Mrs J Dalziel  
Mrs S Hawke  
Mrs A Moon

**Nominated to the Board:** Cllr Karen Hamilton, Test Valley Borough Council

**Company Secretary:** Mrs T Bishop – Chief Executive

**Principal / registered address:** Unit 1  
Andover Bus Station  
West Street  
Andover  
SP10 1QP

**Accountants:** Knight Goodhead Limited  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
SO53 3DA

**Bankers:** CAF Bank Ltd  
PO Box 289, West Malling  
Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (continued)

#### Review of the year

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector
- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

#### The Community

This year we provided support community support to 209 groups. Many of these groups were looking for information and help to attract funding.

To aid support for individuals who may not know where to turn, the BIG Lottery funded the development of the Unity Directory, affectionately known as the CHAWD, the 'Charity Health and Wellbeing Directory' for Test Valley, found on the Unity website.

The National Lottery funded Unity over three years to provide digital literacy projects for communities across Test Valley. This digital work goes back to the beginning of the pandemic when we started helping to improve the digital skill of vulnerable people. A digital expert was employed and volunteers recruited, including veterans offering IT skills learned during their time in the military and people who had either lost their jobs or were on furlough during the pandemic.

Through our eNews bulletin, we have offered digital support to members. We have had a good response and the team are now looking at what services we can offer groups which may include instructions for Zoom/Teams or creating videos.

Our main focus through the digital work has been to identify the digital requirements of the groups in the community. 9 groups provided with 1-2 support on subjects such as setting up and networking through social media platforms, donations links and website support.

#### Transport

Our transport offering has a wide range of services available to help with a variety of transport needs. We provided 240 group hires as well 3,797 passenger trips and covered 12,918 Dial-a-Ride miles. In addition, we covered 21,000 miles on school contracts which contributed to 42,000 miles travelled in total by all our services.

Unity's pink and silver buses and accessible cars can be seen across the Test Valley supported by a small army of volunteers and a number of dedicated staff who go above and beyond to help those that need a little bit of assistance.

Unity Motability runs a mobility equipment hire service based at the main Unity offices in Andover.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

#### **Volunteering**

After a busy year helping with the Covid Helpline and Vaccination Clinics in Andover and Romsey, Unity was offered the opportunity to thank a small team of dedicated volunteers with a track experience at the Thruxton Race Circuit. Unity's loyal and hard working volunteers have worked tirelessly both at the Vaccination Clinics in Andover and Romsey, sometimes 7 days a week, as well as helping residents with prescriptions, shopping and other errands.

#### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support to those members of our communities who may be vulnerable. We have also helped facilitate more individuals to access online shopping, and all of the rural resilience groups have managed to successfully keep up with demand in their areas.

Our 2022 Impact Report provides further information on our many and varied services and successes.

#### **Finance**

We provide payroll and bookkeeping services to voluntary sector organisations and businesses across Hampshire. We have recently expanded our offering to support community organisations with DBS checks. Our online DBS service is proving popular with an average of 20 checks being undertaken per month.

#### **Financial review**

A summary of the charity's financial performance is shown on page 7. The charity made a surplus of £6,897 (2021: £120,271). The total reserves now stand at £474,310 (2021: £467,413). Included within total reserves are restricted funds of £134,743 (2021: £228,144).

#### **Reserves policy**

The Trustee Board has determined that the Charity should maintain reserves as follows:

- General funds representing the prior 3 - 6 months expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £264,567 represents over five month's expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

#### **Risk review**

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

**Directors' responsibilities**

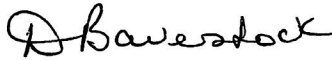
Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on **18 NOVEMBER 2022**  
and signed on their behalf by



**Dorothy Baverstock**  
Chairman

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022, which are set out on pages 7 to 20.

### Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J E Harris FCCA

KNIGHT GOODHEAD LIMITED  
Reporting Accountants

7 Bournemouth Road  
Chandler's Ford  
EASTLEIGH  
Hampshire SO53 3DA

12 NOVEMBER 2022

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>INCOME</b>					
Donations and legacies	3	113,670	-	113,670	147,841
Charitable activities	4	32,255	399,589	431,844	451,979
Other income - CJRS		-	-	-	29,090
<b>Total income</b>		<b>145,925</b>	<b>399,589</b>	<b>545,514</b>	<b>628,910</b>
<b>EXPENDITURE</b>					
Costs of generating voluntary income		82,321	-	82,321	71,954
Charitable activities		106,218	350,078	456,296	436,685
<b>Total expenditure</b>	7	<b>188,539</b>	<b>350,078</b>	<b>538,617</b>	<b>508,639</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(42,614)</b>	<b>49,511</b>	<b>6,897</b>	<b>120,271</b>
TRANSFERS BETWEEN FUNDS	12	142,912	(142,912)	-	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>100,298</b>	<b>(93,401)</b>	<b>6,897</b>	<b>120,271</b>
FUND BALANCES AT 1 APRIL 2021		239,269	228,144	467,413	347,142
<b>FUND BALANCES AT 31 MARCH 2022</b>	12	<b>339,567</b>	<b>134,743</b>	<b>474,310</b>	<b>467,413</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

Company number: 3332003

**BALANCE SHEET AS AT 31 MARCH 2022**

		2022	2021
	£	£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	58,917	79,711
<b>CURRENT ASSETS</b>			
Debtors	9	50,348	116,927
Cash at bank and in hand		<u>462,859</u>	<u>396,897</u>
		513,207	513,824
<b>CREDITORS: amounts falling due within one year:</b>	10	<u>97,814</u>	<u>126,122</u>
<b>NET CURRENT ASSETS</b>		415,393	387,702
<b>NET ASSETS</b>		<u><u>474,310</u></u>	<u><u>467,413</u></u>
<b>FUNDS</b>			
Unrestricted funds	12	264,567	164,269
Designated funds	12	75,000	75,000
Restricted funds	12	134,743	228,144
<b>TOTAL FUNDS</b>		<u><u>474,310</u></u>	<u><u>467,413</u></u>

For the financial year ended 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on  
and signed on their behalf by:

18 NOVEMBER 2022

*D Bauerstock*

Trustee - D BAUERSTOCK

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	2021 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	62,894	238,564
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(1,532)	(5,588)
Proceeds		4,600	-
NET CASH FLOW		<u>65,962</u>	<u>232,976</u>
Change in cash and cash equivalents in the period		65,962	232,976
Cash and cash equivalents at start of the period		<u>396,897</u>	<u>163,921</u>
Cash and cash equivalents at the end of the period	2	<u>462,859</u>	<u>396,897</u>

**NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2022****1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2022 £	2021 £
Net income for the period	6,897	120,271
Depreciation	20,661	26,102
Loss on disposal of fixed assets	(2,935)	-
Decrease/(increase) in debtors	66,579	35,772
Increase/(decrease) in creditors	(28,308)	56,419
Net cash flow from operating activities	<u>62,894</u>	<u>238,564</u>

**2 ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2022 £	2021 £
Cash at bank and in hand	<u>462,859</u>	<u>396,897</u>

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1 ACCOUNTING POLICIES

##### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

##### (b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

##### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

##### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)

#### 1 ACCOUNTING POLICIES (continued)

##### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

##### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

##### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

#### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

#### 3 DONATIONS AND LEGACIES

Analysis of income by source:	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Hampshire County Council	61,775	-	61,775	60,152
Test Valley Borough Council	38,190	-	38,190	36,137
Other grants received - COVID-19 support	11,500	-	11,500	50,755
Other funds raised	2,205	-	2,205	797
	<u>113,670</u>	<u>-</u>	<u>113,670</u>	<u>147,841</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

## 4 INCOME FROM CHARITABLE ACTIVITIES

Analysis by type of activity:	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
HCC Transport Project (including Shopmobility)	-	198,401	198,401	174,255
Payroll services	17,255	-	17,255	15,449
Project activities	15,000	201,188	216,188	262,275
	<u>32,255</u>	<u>399,589</u>	<u>431,844</u>	<u>451,979</u>

## 5 STAFF COSTS

	Gross wages	Social Security	Pension	Total 2022	Total 2021
	£	£	£	£	£
Project staff	235,868	11,481	3,654	251,003	237,602
Central support staff	108,872	8,817	2,648	120,337	97,659
	<u>344,740</u>	<u>20,298</u>	<u>6,302</u>	<u>371,340</u>	<u>335,261</u>

The average number of employees directly employed by the charity during the year was as follows:

	2022	2021
Project staff	21	18
Central support staff	4	4
	<u>25</u>	<u>22</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £131,646 (2021: £125,131) (paid to four (2021: four) employees).

Included within staff costs is £16,880 payable to One Community, Eastleigh for the shared transport manager (2021: £10,209).

## 6 PAYROLL SERVICES

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:

	Total 2022	Total 2021
	£	£
Balance owing to/(from) payroll clients at start of year	12,639	17,004
Income received excluding charges	685,765	545,604
Salary and HMRC payments made	(678,661)	(549,969)
Balance owing to/(from) payroll clients at end of year	<u>19,743</u>	<u>12,639</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

**7 TOTAL EXPENDITURE**

	Voluntary income	HCC	Transport Project	Payroll services	Project activities	Total 2022	Total 2021
	£	£	£	£	£	£	£
<b>COSTS DIRECTLY ALLOCATED TO ACTIVITIES:</b>							
Staff costs (note 5)	-	-	93,824	-	157,179	251,003	237,602
Travel and motor running costs	757	-	55,157	-	4,359	60,273	45,299
Office costs	418	-	7,943	-	5,580	13,941	9,631
Depreciation	-	-	18,087	-	-	18,087	24,455
Loss on disposal of fixed assets	-	-	(2,935)	-	-	(2,935)	-
Equipment	-	-	5,327	-	-	5,327	4,738
Project development	-	-	-	-	2,250	2,250	14,923
Marketing and promotions	-	-	-	-	1,714	1,714	1,441
Shopmobility insurance	-	-	995	-	-	995	817
Payroll services	-	-	-	220	-	220	330
Food distribution project	-	-	-	-	-	-	13,100
Digital Community Support IT costs	-	-	-	-	4,685	4,685	10,641
Support given to Cardea	-	-	-	-	24,472	24,472	-
Other direct costs	-	-	1,606	-	3,904	5,510	8,680
	1,175	180,004		220	204,143	385,542	371,657
<b>SUPPORT COSTS ALLOCATED TO ACTIVITIES:</b>							
Staff costs (note 5)	63,297	-	45,126	-	11,913	120,337	97,659
Premises costs	4,606	-	1,287	-	120	6,013	5,551
Administration costs	6,579	-	7,375	-	1,066	15,020	17,680
Travel expenses	680	-	595	-	165	1,440	2,340
Insurance	1,523	-	934	-	-	2,457	1,007
Accountancy	1,157	-	631	-	450	2,238	2,298
Depreciation	1,755	-	819	-	-	2,574	1,647
Other support costs	1,549	-	845	-	602	2,996	8,800
	82,321	237,616		220	218,459	538,617	508,639

Included within accountancy above are amounts due to the independent examiners in relation to independent examination of £2,000 (2021: £2,000) and £238 for other work (2021: £298).

Support given to Cardea represents the financial support given to the charity's subsidiary, Cardea Ltd. The support included the initial investment into setting up the home support services. The activities within Cardea have ceased and Unity now provides a similar service called Health and Care.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

8	TANGIBLE ASSETS	Motor vehicles £	Fixtures, fittings and equipment £	Total £
	Cost			
	At 1 April 2021	403,841	26,179	430,020
	Additions	-	1,532	1,532
	Disposals	(103,618)	(14,927)	(118,545)
	At 31 March 2022	300,223	12,784	313,007
	Depreciation			
	At 1 April 2021	329,829	20,480	350,309
	Charge for the year	18,087	2,574	20,661
	On disposals	(101,953)	(14,927)	(116,880)
	At 31 March 2022	245,963	8,127	254,090
	Net book value			
	At 31 March 2022	54,260	4,657	58,917
	At 1 April 2021	74,012	5,699	79,711
9	DEBTORS		<b>2022</b> £	<b>2021</b> £
	Trade debtors		26,267	15,382
	Other taxation		2,550	4,004
	Other debtors		-	64,042
	Prepayments and accrued income		21,531	33,499
			50,348	116,927
10	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		<b>2022</b> £	<b>2021</b> £
	Trade creditors		3,390	10,092
	Taxation and social security		6,284	-
	Other creditors		2,612	811
	Accruals and deferred income		45,288	96,530
	Amounts held as custodian trustee (see note 11)		40,240	18,689
			97,814	126,122
11	AMOUNTS HELD AS CUSTODIAN TRUSTEE		<b>2022</b> £	<b>2021</b> £
	The charity held funds on behalf of the following organisations at 31 March:			
	Active Recovery Community		-	1,758
	Romsey Dementia Advice Group		15,591	15,891
	Andover Dementia Advice Group		1,040	1,040
	NHS Healthier Communities		13,619	-
	Community Infrastructure Partnership CIC		9,990	-
			40,240	18,689

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

## 12 MOVEMENT IN FUNDS

	Balance at 1 April 2021	Income	Expenditure	Transfers between funds	Balance at 31 March 2022
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	66,401	162,601	(140,473)	(18,382)	70,147
The Community Project	7,094	-	-	-	7,094
Shopmobility	14,351	35,800	(33,780)	(2,000)	14,371
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	(34,554)	-
Winchester Supported Families	7,747	17,663	(17,664)	(7,746)	-
NHS Health Check Training	33,846	-	-	(33,846)	-
Amy covenant - stronger families	10,432	-	(10,432)	-	-
Sports England	12,610	-	(12,610)	-	-
Heritage Volunteering	3,629	35,000	(17,794)	(15,483)	5,352
Volunteer centre	1,970	-	(408)	-	1,562
Volunteer Awards	1,206	-	-	-	1,206
<i>Community Development</i>					
- Social Prescription	21,621	14,400	(10,459)	(1,631)	23,931
- Streets	489	-	-	(489)	-
Digital Community Support	-	32,637	(25,260)	(5,871)	1,506
Health and Care	10,607	31,997	(27,348)	(8,689)	6,567
HCC Supporting families Young People	-	11,366	(8,821)	(1,125)	1,420
Amy Covenant Forces for Change	-	12,989	(11,524)	(1,465)	-
Covid Outbreak Management Fund	-	26,730	(26,730)	-	-
Get going again	-	18,406	(6,775)	(11,631)	-
<b>Total restricted funds</b>	<b>228,144</b>	<b>399,589</b>	<b>(350,078)</b>	<b>(142,912)</b>	<b>134,743</b>
<b>Unrestricted funds</b>					
<i>Designated funds</i>					
Project development Fund	75,000	-	-	-	75,000
<i>General funds</i>	<b>164,269</b>	<b>145,925</b>	<b>(188,539)</b>	<b>142,912</b>	<b>264,567</b>
<b>Total funds</b>	<b>467,413</b>	<b>545,514</b>	<b>(538,617)</b>	<b>-</b>	<b>474,310</b>

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The general funds balance at the year end of £264,567 (2021: £164,269) is in line with our reserves policy as noted on page 4, which the trustees continually monitor.

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**The Community Project**

Community development activities in Test Valley.

**Shopmobility**

Funding for the provision of shopmobility services.

**Woodley Youth Club**

Holding funds for youth provision in the Woodley area.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

#### 12 MOVEMENT IN FUNDS

##### **Supported Families**

Enabling disadvantaged families to develop local events and activities in their communities.

##### **Winchester Supported Families**

This funding from Hampshire County Council is to provide focus support for vulnerable old people to enable them to remain in their own home.

##### **NHS Health Check Training**

Provides competency training to Hampshire County Council preferred NHS providers, including GP surgeries and pharmacies who give health check training to people aged 45 and above who may be at risk of serious illness.

##### **Army covenant - stronger families**

Integrating young people from Army families into "Streets" - a community action and informal education project for young people aged 13-25, consisting of workshops on language, culture and healthy living for young people with problems such as drugs and alcohol abuse, mental health and lack of self-confidence.

##### **Sports England**

The creation of a 10 km fitness trail around the town of Romsey, suitable for walkers, runners and cyclists of any age and level of ability.

##### **Heritage Volunteering**

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

##### **Volunteer centre**

Unity work to build community resilience this is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

##### **Volunteer Awards**

Provides awards to volunteers from the local area who have made a positive impact on the community.

##### **Social Prescription**

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

##### **Streets**

A project involving vulnerable young people under 25 suffering from homelessness, drug abuse and social isolation. The project helps to create a peer support network and to develop life skills, a sense of worth and to support community events and activities.

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

12 MOVEMENT IN FUNDS (continued)

**Digital Community Support**

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the Test Valley .

**Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

**HCC Supporting Families Young People**

Social prescription service for young people aged 13-18. Enabling young people to access support services centred on various forms of community activity as an alternative or a complement to medical interventions.

**Army Covenant Forces for Change**

The project will provide a route for Forces families stationed in and around Bulford Camp to engage with the local community as we emerge from lockdown. Families will be able to make full use of the health and wellbeing, leisure and training facilities as part of a local community.

**Covid Outbreak Management Fund**

Funding from COMF to support activities undertaken by the Hampshire CVS Network, in support for the voluntary and community sector. This includes ensuring VCSE capacity is maintained to support vulnerable residents and mobilising and co-ordinating sufficient volunteers, to support those shielding.

**Get going again**

A personalised service to enable people who are clinically extremely vulnerable to make informed decisions about their return to community life.

**Project development Fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

13 TRANSFERS BETWEEN FUNDS

During the year, management charges of £66,277 (2021: £14,882) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

Transfers for Supported Families, Winchester Supported Families, NHS Health Check Training and Streets represent staff costs and overheads not allocated against the restricted funds in prior years. Monitoring of these projects by the respective funders was completed on a results basis as opposed to actual cost reporting.

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)****14 RELATED PARTY TRANSACTIONS**

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £23,520 (2021: £20,226) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During this and the prior year, no trustees were reimbursed for expenses incurred on the charity's behalf.

**15 ANALYSIS OF FUNDS**

Fund balances as at 31 March 2022 are represented by:

	Restricted funds	Unrestricted funds	Designated funds	Total
	£	£		£
Fixed assets	54,259	5,698	-	58,917
Net current assets	80,484	258,869	75,000	415,393
	<u>134,743</u>	<u>264,567</u>	<u>75,000</u>	<u>474,310</u>

Fund balances as at 31 March 2021 are represented by:

	Restricted funds	Unrestricted funds	Designated funds	Total
	£	£		£
Fixed assets	74,013	5,698	-	79,711
Net current assets	154,131	158,571	75,000	387,702
	<u>228,144</u>	<u>164,269</u>	<u>75,000</u>	<u>467,413</u>

**16 COMMITMENTS**

At 31 March 2022, the charity had total commitments under non-cancellable operating leases, due as follows:

	2022	2021
	£	£
Within one year	18,048	17,530
Between 2 to 5 years	28,104	36,409
In more than 5 years	5,985	9,975
	<u>52,137</u>	<u>63,914</u>

**UNITY (SOUTHERN) LTD**  
(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

17 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>INCOME</b>				
Donations and legacies	3	147,841	-	147,841
Charitable activities	4	27,224	424,755	451,979
Investment income		-	-	-
Other income - CJRS		29,090	-	29,090
<b>Total income</b>		<b>204,155</b>	<b>424,755</b>	<b>628,910</b>
<b>EXPENDITURE</b>				
Costs of generating voluntary income		71,954	-	71,954
Charitable activities		38,948	397,737	436,685
<b>Total expenditure</b>	7	<b>110,902</b>	<b>397,737</b>	<b>508,639</b>
<b>NET INCOME BEFORE TRANSFERS</b>		<b>93,253</b>	<b>27,018</b>	<b>120,271</b>
TRANSFERS BETWEEN FUNDS	18	14,882	(14,882)	-
<b>NET INCOME FOR THE YEAR</b>		<b>108,135</b>	<b>12,136</b>	<b>120,271</b>
FUND BALANCES AT 1 APRIL 2020		131,134	216,008	347,142
<b>FUND BALANCES AT 31 MARCH 2021</b>	18	<b>239,269</b>	<b>228,144</b>	<b>467,413</b>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

## 18 PRIOR YEAR MOVEMENT IN FUNDS

	Balance at 1 April 2020	Income	Expenditure	Transfers between funds	Balance at 31 March 2021
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	58,937	142,358	(134,894)	-	66,401
The Community Project	4,655	30,000	(27,561)	-	7,094
Shopmobility	13,440	31,897	(30,986)	-	14,351
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	-	34,554
Winchester Supported Families	5,266	25,023	(21,342)	(1,200)	7,747
NHS Health Check Training	33,846	-	-	-	33,846
Army covenant - stronger families	2,055	51,959	(37,162)	(6,420)	10,432
Sports England	-	52,015	(35,405)	(4,000)	12,610
Heritage Volunteering	33,250	-	(26,359)	(3,262)	3,629
Volunteer centre	1,990	-	(20)	-	1,970
Volunteer Awards	1,206	-	-	-	1,206
Supporting volunteering	6,300	-	(6,300)	-	-
<i>Community Development</i>					
- Social Prescription	18,433	41,200	(38,012)	-	21,621
- Streets	489	-	-	-	489
Digital Community Support	-	25,809	(25,809)	-	-
Health and Care	-	11,394	(787)	-	10,607
<b>Total restricted funds</b>	216,008	424,755	(397,737)	(14,882)	228,144
<b>Designated funds</b>					
Project development Fund	-	-	-	75,000	75,000
<b>Unrestricted funds</b>	131,134	204,155	(110,902)	(60,118)	164,269
<b>Total funds</b>	347,142	628,910	(508,639)	-	467,413

**UNITY (SOUTHERN) LTD**

England & Wales - Charity number 1061655

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# Accounts

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**UNITY (SOUTHERN) LTD**

**REPORT AND ACCOUNTS FOR THE  
YEAR ENDED 31 MARCH 2021**

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees present their report and accounts for the year ended 31 March 2021. The Trustees are also appointed as Directors of the incorporated charity.

Unity (Southern) Ltd was registered as a charity on 2 April 1997. It was incorporated on 12 March 1997 and is governed by Memorandum and Articles of Association.

**Charity registration number:** 1061655

**Company registration number:** 3332003

**Directors / Trustees:**

Mrs D Baverstock - Chairman	
Mr P Sayers - Treasurer	(appointed 20 November 2020)
Mr D W Moulton	
Mr E Brent	(resigned 20 November 2020)
Mr D Harber	
Mrs L Neilson	
Mrs W Cummins	
Dr P White	
Mr C Daley	
Mrs K Daley	
Mrs J Dalziel	
Mrs S Hawke	
Mrs A Moon	

**Nominated to the Board:** Cllr Karen Hamilton, Test Valley Borough Council

**Company Secretary:** Mrs T Bishop – Chief Executive

**Principal / registered address:**

Unit 1  
Andover Bus Station  
West Street  
Andover  
SP10 1QP

**Accountants:**

Knight Goodhead Limited  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
SO53 3DA

**Bankers:**

CAF Bank Ltd  
PO Box 289, West Malling  
Kent, ME19 4JQ

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

#### **UNITY MISSION STATEMENT**

**Unity Vision:** Putting Unity into the Community

**Unity Mission:** Creating a strong, confident, enabled, sustainable and integrated voluntary and community sector that changes lives for the better.

#### **Unity Strategic Aims:**

**Community:** Helping build resilient, self-reliant communities

**Health and Care:** Enabling people to enjoy a healthy and fulfilled life

**Inequalities:** Increasing life chances for those less fortunate

**Effective:** Making the most of every pound

#### **Recruitment of Trustees**

Unity uses a wide variety of methods to recruit Trustees. Some are recruited through the Volunteer Centre that we manage. Some are recruited by word of mouth. If necessary, we would advertise locally. The Trustees feel that it is important to have as diverse a board as possible, and one that represents the community that we serve.

Currently our board offer a wide range of both business skills and voluntary sector experience, which offer excellent support for the Chief Executive. Broadly all day to day operational decisions are made by the Chief Executive and her team. At any time she may call on the particular expertise of individual trustees, for example, with reference to personnel matters, to guide her.

The Board concentrate on the Strategic Direction of the organisation. This is particularly challenging as we have no security of long term funding from our major funders. We offer places on our board to our major funders, but these are nominated positions and do not carry a vote. Generally, the Chief Executive and the Chairman will talk with a prospective trustee and then they will be invited to attend board meetings to enable suitability to be considered by all concerned. New board members are then co-opted to the board until full election at the following AGM. An induction process is then put in place which includes spending time with the Unity team.

#### **Public Benefit**

The trustees have complied with section 4 of the 2011 Charities Act to give due regard to the public benefit. They have reviewed guidance set out by the Charity Commission and believe that the charity meets its obligations in this respect through the activities set out under the heading "Review of the year" below. The trustees will continue to review the activities of the charity to ensure that these are consistent with the legal objects set out in its constitution.

**REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

**Review of the year**

We provide information and advice in accordance of the five core functions of a CVS as described below.

- **Support Services** including information, advice and training – assisting local voluntary and community organisations to function more effectively and deliver quality services to their users, members or constituents
- **Development work** - identifying needs in the local community and facilitating improvement in service provision to meet those needs
- **Representation** - providing a voice to enable representation of the diverse views of the local voluntary and community sector
- **Liaison and collaboration** - facilitating networking and collaboration amongst local voluntary and community groups
- **Strategic partnership working** - ensuring the voluntary and community sector's role in the planning and policy-making of local partnerships

We continue to receive funding for our core work from Hampshire County Council and Test Valley Borough Council.

**The Community**

This year we provided support community support to 173 groups. Many of these groups were looking for information and help to attract funding.

We provided a Helpline to shielded and isolated people across the Borough in partnership with Test Valley Borough Council answering hundreds of calls from people in the first few days of the pandemic. Unity supported 1,237 Covid and vaccine volunteers. We have provided Furlough advice and support throughout the Pandemic.

We have unified our digital platforms and created a monthly digital volunteering bulletin helping to keep our volunteers connected and promoting a helpline service through social media.

The Unity YOUTH service was launched at an online event in December attended by politicians, police, senior council officers and voluntary sector leads.

Unity received another Local Solutions grant of £30,000 to continue running the Connector service which commenced Autumn 2019. Working closely with Hampshire County Council Adult Services individuals are provided with up to 12 weeks support if they need that bit of extra help to remain independent.

**Transport**

Our transport services were impacted by the Covid 19 Pandemic, significantly reducing the number of trips. We provided 481 hires as well 1,292 Dial-A-Ride passenger trips.

Unity provided in excess of 40 medical/vaccination trips throughout the pandemic.

## **UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

### **REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

#### **Volunteering**

Our Volunteers in Heritage project reaches ex-military personnel and provides them with an opportunity to volunteer within Heritage organisations. 24 veterans were signposted to groups such as Andover Museum, King John's House and Hampshire Conservation and Heritage.

Our 2021 Impact Report provides further information on our many and varied services and successes.

#### **Finance**

We provide payroll and bookkeeping services to voluntary sector organisations and businesses across Hampshire. We supported 13 organisations with Coronavirus Job Retention Scheme Applications and processed 1,560 payslips.

#### **Financial review**

A summary of the charity's financial performance is shown on page 7. The charity made a surplus of £120,271 (2020: £30,478). The total reserves now stand at £467,413 (2020: £347,142). Included within total reserves are restricted funds of £228,144 (2020: £216,008).

#### **Reserves policy**

The Trustee Board has determined that the Charity should maintain reserves as follows:

- Unrestricted reserves representing the prior 3 - 6 months expenditure.
- The loss on realisation of any fixed assets and any additional contractual liabilities.
- Designated reserves to accumulate funds for specific purposes as determined by the Board from time to time.
- Restricted reserves to the extent that funds for restricted purposes have not been fully expended. No additional reserves will be established for restricted projects.

This policy is principally to enable the Charity to continue operations whilst awaiting receipt of grants, to pay contractual liabilities in the event that grants were discontinued or significantly reduced whilst services were realigned and to recover the potential loss on fixed investments in the event that continued funding were withdrawn.

General funds of £239,269 represents just over five month's expenditure, which is in line with the reserves policy. The trustees continually keep reserves levels under review.

#### **Risk review**

The trustees are satisfied that the major risks to which the charity is exposed, as identified by the trustees, are being reviewed, and systems are being established to mitigate those risks.

## UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 (continued)

#### Directors' responsibilities


Company law requires the directors to prepare accounts for each financial year that give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those accounts the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies, and complies with the charity's governing document and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Approved by the trustees on 24 November 2021  
and signed on their behalf by



**Dorothy Baverstock**  
Chairman

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UNITY (SOUTHERN) LTD

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 7 to 20.

## Respective responsibilities of trustees and examiner

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the "2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J E Harris FCCA**

**KNIGHT GOODHEAD LIMITED**  
Reporting Accountants

**24 November 2021**

7 Bournemouth Road  
Chandler's Ford  
EASTLEIGH  
Hampshire SO53 3DA

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021**

(Including Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>INCOME</b>					
Donations and legacies	3	147,841	-	147,841	124,703
Charitable activities	4	27,224	424,755	451,979	443,477
Investment income		-	-	-	169
Other income - CJRS		29,090	-	29,090	-
<b>Total income</b>		<b>204,155</b>	<b>424,755</b>	<b>628,910</b>	<b>568,349</b>
<b>EXPENDITURE</b>					
Costs of generating voluntary income		71,954	-	71,954	83,203
Charitable activities		38,948	397,737	436,685	454,668
<b>Total expenditure</b>	7	<b>110,902</b>	<b>397,737</b>	<b>508,639</b>	<b>537,871</b>
<b>NET INCOME BEFORE TRANSFERS</b>		<b>93,253</b>	<b>27,018</b>	<b>120,271</b>	<b>30,478</b>
TRANSFERS BETWEEN FUNDS	12	14,882	(14,882)	-	-
<b>NET INCOME FOR THE YEAR</b>		<b>108,135</b>	<b>12,136</b>	<b>120,271</b>	<b>30,478</b>
FUND BALANCES AT 1 APRIL 2020		131,134	216,008	347,142	316,664
<b>FUND BALANCES AT 31 MARCH 2021</b>	12	<b>239,269</b>	<b>228,144</b>	<b>467,413</b>	<b>347,142</b>

(Company limited by guarantee and not having a share capital)

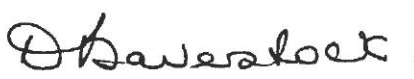
**BALANCE SHEET AS AT 31 MARCH 2021**

		2021	2020
	£	£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	79,711	100,225
<b>CURRENT ASSETS</b>			
Debtors	9	116,927	152,699
Cash at bank and in hand		396,897	163,921
		<u>513,824</u>	<u>316,620</u>
<b>CREDITORS: amounts falling due within one year:</b>	<b>10</b>	<u>126,122</u>	<u>69,703</u>
<b>NET CURRENT ASSETS</b>		<b>387,702</b>	<b>246,917</b>
<b>NET ASSETS</b>		<u><u>467,413</u></u>	<u><u>347,142</u></u>
<b>FUNDS</b>			
Unrestricted funds	12	164,269	131,134
Designated funds	12	75,000	-
Restricted funds	12	228,144	216,008
<b>TOTAL FUNDS</b>		<u><u>467,413</u></u>	<u><u>347,142</u></u>

For the financial year ended 31 March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with section 386, and preparing accounts, which give a true and fair view of the state of affairs of the company as at the end of the year and of its incoming resources and application of resources, including its income and expenditure, for the financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the trustees on 24 November 2021  
and signed on their behalf by:

  
Trustee - D BAVERSTOCK

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES	1	238,564	66,045
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		-	169
CASH FLOWS FROM FINANCING ACTIVITIES			
Fixed asset additions		(5,588)	(24,012)
NET CASH FLOW		<u>232,976</u>	<u>42,202</u>
Change in cash and cash equivalents in the period		232,976	42,202
Cash and cash equivalents at start of the period		<u>163,921</u>	<u>121,719</u>
Cash and cash equivalents at the end of the period	2	<u>396,897</u>	<u>163,921</u>

## NOTES TO THE CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2021

### 1 RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the period	120,271	30,478
Interest received	-	(169)
Depreciation	26,102	30,855
Decrease/(increase) in debtors	35,772	13,647
Increase/(decrease) in creditors	56,419	(8,766)
Net cash flow from operating activities	<u>238,564</u>	<u>66,045</u>

### 2 ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash at bank and in hand	<u>396,897</u>	<u>163,921</u>

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

### 1 ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of the public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have been prepared on the going concern basis. There are no material uncertainties about the charity's ability to continue.

#### (b) Fund accounting

- charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

#### (c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, legacies and gifts are included in full in the Statement of Financial Activities when receivable. Grants, when entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned.
- Resources are deferred when, at the end of an accounting period, they have been received but the charity has yet to become unconditionally entitled to them.

#### (d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. It includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise of the costs associated with attracting voluntary income and the costs of fundraising.
- Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned between activities in line with their respective use of core staff time.

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

### 1 ACCOUNTING POLICIES (continued)

#### (e) Fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation. Assets are only capitalised when purchase cost is equal to or greater than £500.

Depreciation is provided so as to write off the cost of the fixed assets, less their residual value, over the estimated useful lives of the assets, at the following rates:

Office equipment	33.3% straight line
Minibuses	25% reducing balance

#### (f) Recognition of liabilities

A liability arises as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in FRS 102.

#### (g) Pension costs

Contributions in respect of the company's defined contribution scheme are charged to the Statement of Financial Activities for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

### 2 LEGAL STATUS

The charity is a company limited by guarantee and has no share capital. The charitable company was incorporated on 12 March 1997 in England and Wales and was registered on 2 April 1997 with the Charity Commission in England and Wales. The charity is a public benefit entity.

The registered office of the charitable company is Unit 1 Andover Bus Station, West Street, Andover, Hampshire, SP10 1QP.

### 3 DONATIONS AND LEGACIES

<b>Analysis of income by source:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£	£	£
Hampshire County Council	60,152	-	60,152	68,755
Test Valley Borough Council	36,137	-	36,137	28,001
Community Asset Fund (TVBC)	-	-	-	22,402
Other grants received - COVID-19 support	50,755	-	50,755	-
Other funds raised	797	-	797	5,545
	<u>147,841</u>	<u>-</u>	<u>147,841</u>	<u>124,703</u>

# UNITY (SOUTHERN) LTD

(Company limited by guarantee and not having a share capital)

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

### 4 INCOME FROM CHARITABLE ACTIVITIES

<b>Analysis by type of activity:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£	£	£
HCC Transport Project (including Shopmobility)	-	174,255	174,255	203,866
Payroll services	15,449	-	15,449	35,185
Project activities	11,775	250,500	262,275	204,426
	<u>27,224</u>	<u>424,755</u>	<u>451,979</u>	<u>443,477</u>

### 5 STAFF COSTS

	<b>Gross wages</b>	<b>Social Security</b>	<b>Pension</b>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£	£	£	£
Project staff	224,379	9,877	3,346	237,602	212,310
Central support staff	88,385	7,200	2,074	97,659	92,943
	<u>312,764</u>	<u>17,077</u>	<u>5,420</u>	<u>335,261</u>	<u>305,253</u>

The average number of employees directly employed by the charity during the year was as follows:

	<b>2021</b>	<b>2020</b>
Project staff	18	20
Central support staff	4	4
	<u>22</u>	<u>24</u>

No employee of the charity received emoluments of more than £60,000 during this year or the prior year.

Key management personnel were paid a total of £125,131 (2020: £127,146) (paid to four (2020: five) employees).

Included within staff costs is £10,209 payable to One Community, Eastleigh for the shared transport manager.

### 6 PAYROLL SERVICES

The charitable company operates a payroll service for a number of not for profit organisations in the surrounding area. Unity processes the payroll and pays the individual staff members and HMRC, directly from their bank account. The other organisations reimburse Unity for these salary costs on invoice. Unity is acting as an agent so the transactions are not shown on the Statement of Financial Activities.

The movement of funds through the charitable company's bank account is as follows:

	<b>Total 2021</b>	<b>Total 2020</b>
	£	£
Balance owing to/(from) payroll clients at start of year	17,004	12,805
Income received excluding charges	545,604	649,566
Salary and HMRC payments made	(549,969)	(645,367)
Balance owing to/(from) payroll clients at end of year	<u>12,639</u>	<u>17,004</u>

**UNITY (SOUTHERN) LTD**

(Company limited by guarantee and not having a share capital)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

**7 TOTAL EXPENDITURE**

	Voluntary income	HCC Transport Project	Payroll services	Project activities	Total 2021	Total 2020
	£	£	£	£	£	£
<b>COSTS DIRECTLY ALLOCATED TO ACTIVITIES:</b>						
Staff costs (note 5)	-	79,820	25,113	132,669	237,602	212,310
Travel and motor running costs	-	42,105	-	3,194	45,299	81,646
Office costs	-	5,222	-	4,409	9,631	13,144
Depreciation	-	24,455	-	-	24,455	28,191
Equipment	-	4,738	-	-	4,738	4,888
Trainer costs	-	-	-	-	-	1,805
Project development	-	-	-	14,923	14,923	14,375
Marketing and promotions	-	-	-	1,441	1,441	1,387
Shopmobility insurance	-	817	-	-	817	817
Payroll services	-	-	330	-	330	14,262
Food distribution project	-	-	-	13,100	13,100	-
Digital Community Support IT costs	-	-	-	10,641	10,641	-
Other direct costs	-	933	-	7,747	8,680	6,672
	-	158,090	25,443	188,124	371,657	379,497
<b>SUPPORT COSTS ALLOCATED TO ACTIVITIES:</b>						
Staff costs (note 5)	51,369	36,622	-	9,668	97,659	92,943
Premises costs	4,252	1,188	-	111	5,551	10,894
Administration costs	7,744	8,681	-	1,255	17,680	31,220
Travel expenses	1,104	966	-	270	2,340	7,719
Insurance	624	383	-	-	1,007	869
Accountancy	1,188	648	-	462	2,298	2,818
Depreciation	1,123	524	-	-	1,647	2,664
Other support costs	4,550	2,482	-	1,768	8,800	9,247
	71,954	209,584	25,443	201,658	508,639	537,871

Included within accountability above are amounts due to the independent examiners in relation to independent examination of £2,000 (2020: £2,000) and £298 for other work (2020: £818).

**UNITY (SOUTHERN) LTD**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

8 TANGIBLE ASSETS	Motor vehicles £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2020	403,191	21,241	424,432
Additions	650	4,938	5,588
At 31 March 2021	<u>403,841</u>	<u>26,179</u>	<u>430,020</u>
Depreciation			
At 1 April 2020	305,371	18,836	324,207
Charge for the year	24,458	1,644	26,102
At 31 March 2021	<u>329,829</u>	<u>20,480</u>	<u>350,309</u>
Net book value			
At 31 March 2021	<u>74,012</u>	<u>5,699</u>	<u>79,711</u>
At 1 April 2020	<u>97,820</u>	<u>2,405</u>	<u>100,225</u>
9 DEBTORS		<b>2021</b>	<b>2020</b>
		£	£
Trade debtors		15,382	46,646
Other taxation		4,004	3,563
Other debtors		64,042	62,318
Prepayments and accrued income		33,499	40,172
		<u>116,927</u>	<u>152,699</u>
10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		<b>2021</b>	<b>2020</b>
		£	£
Trade creditors		10,092	18,289
Taxation and social security		-	5,717
Other creditors		811	2,392
Accruals and deferred income		96,530	23,847
Amounts held as custodian trustee (see note 11)		18,689	19,458
		<u>126,122</u>	<u>69,703</u>
11 AMOUNTS HELD AS CUSTODIAN TRUSTEE		<b>2021</b>	<b>2020</b>
		£	£
The charity held funds on behalf of the following organisations at 31 March:			
Active Recovery Community		1,759	1,759
Romsey Dementia Advice Group		16,659	16,659
Andover Dementia Advice Group		1,040	1,040
		<u>19,458</u>	<u>19,458</u>

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

## 12 MOVEMENT IN FUNDS

	Balance at 1 April 2020	Income	Expenditure	Transfers between funds	Balance at 31 March 2021
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	58,937	142,358	(134,894)	-	66,401
The Community Project	4,655	30,000	(27,561)	-	7,094
Shopmobility	13,440	31,897	(30,986)	-	14,351
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	34,554	-	-	-	34,554
Winchester Supported Families	5,266	25,023	(21,342)	(1,200)	7,747
NHS Health Check Training	33,846	-	-	-	33,846
Army covenant - stronger families	2,055	51,959	(37,162)	(6,420)	10,432
Sports England	-	52,015	(35,405)	(4,000)	12,610
Heritage Volunteering	33,250	-	(26,359)	(3,262)	3,629
Volunteer centre	1,990	-	(20)	-	1,970
Volunteer Awards	1,206	-	-	-	1,206
Supporting volunteering	6,300	-	(6,300)	-	-
<i>Community Development</i>					
- Social Prescription	18,433	41,200	(38,012)	-	21,621
- Streets	489	-	-	-	489
COVID-19 Supporting Families Food	-	13,100	(13,100)	-	-
Digital Community Support	-	25,809	(25,809)	-	-
Health and Care	-	11,394	(787)	-	10,607
<b>Total restricted funds</b>	<b>216,008</b>	<b>424,755</b>	<b>(397,737)</b>	<b>(14,882)</b>	<b>228,144</b>
<b>Designated funds</b>					
Project development Fund	-	-	-	75,000	75,000
<b>Unrestricted funds</b>	<b>131,134</b>	<b>204,155</b>	<b>(110,902)</b>	<b>(60,118)</b>	<b>164,269</b>
<b>Total funds</b>	<b>347,142</b>	<b>628,910</b>	<b>(508,639)</b>	<b>-</b>	<b>467,413</b>

The holding of unrestricted funds (free reserves) is essential to the ability of the charity to operate.

The unrestricted funds balance at the year end of £239,419 (2020: £131,134) is in line with our reserves policy as noted on page 4, which the trustees continually monitor.

**Community Transport & Dial-a-Ride**

This fund is to provide accessible transport for those unable to access public transport.

**The Community Project**

Community development activities in Test Valley.

**Shopmobility**

Funding for the provision of shopmobility services.

**Woodley Youth Club**

Holding funds for youth provision in the Woodley area.

## **UNITY (SOUTHERN) LTD**

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### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

#### **12 MOVEMENT IN FUNDS**

##### **Supported Families**

Enabling disadvantaged families to develop local events and activities in their communities.

##### **NHS Health Check Training**

Provides competency training to Hampshire County Council preferred NHS providers, including GP surgeries and pharmacies who give health check training to people aged 45 and above who may be at risk of serious illness.

##### **Army covenant - stronger families**

Integrating young people from Army families into "Streets" - a community action and informal education project for young people aged 13-25, consisting of workshops on language, culture and healthy living for young people with problems such as drugs and alcohol abuse, mental health and lack of self-confidence.

##### **Sports England**

The creation of a 10 km fitness trail around the town of Romsey, suitable for walkers, runners and cyclists of any age and level of ability.

##### **Heritage Volunteering**

Unity will recruit army veterans as heritage volunteers. The project will harness the skills that veterans have learned during their army service to help people of all ages connect with the historical and natural heritage of their community. It will also promote the veterans' integration into the civilian world.

##### **Volunteer centre**

Unity work to build community resilience this is most effective when communities are informed, engaged and empowered. We provide this support by engaging with communities, charities and the voluntary sector across the Test Valley which enables volunteer and community based groups to come together in working partnerships. This support is free to access and helps the local communities by supporting charities, enabling them to develop and support the needs of their member who are often vulnerable members of the community.

##### **Volunteer Awards**

Provides awards to volunteers from the local area who have made a positive impact on the community.

##### **Supporting Volunteering**

The Project "Helping improve the community as part of a joint venture to build stronger relationships and bring people together." The 1 year pilot will provide a dedicated time and community space to engage with local businesses to recruit professionals to get involved in mentoring and supporting volunteers, who typically require extra support to re-connect with their communities. The community space will be provided at Unity premises as required during weekends.

##### **Social Prescription**

Providing a bridge between primary care in the Andover area and the community organisations delivering interventions that contribute to people's health and wellbeing.

##### **Streets**

A project involving vulnerable young people under 25 suffering from homelessness, drug abuse and social isolation. The project helps to create a peer support network and to develop life skills, a sense of worth and to support community events and activities.

## **UNITY (SOUTHERN) LTD**

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### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

#### **12 MOVEMENT IN FUNDS (continued)**

##### **COVID-19 Supporting Families Food**

Unity distributed, on behalf of Hampshire County Council, further funding available to support families in need including those who need help to provide food for children during difficult times. The funding will be allocated across Hampshire according to need, including taking into account the number of pupils qualifying for free school meals. The grant is only available to voluntary, community, charity and social enterprise organisations who have been supporting families with free food during the October half term period.

##### **Digital Community Support**

The funding will deliver activities specifically aimed to support communities through the Covid-19 crisis by providing support and training to increase the availability of online services and digital support to vulnerable people across the Test Valley .

##### **Health and Care**

The Unity Health and Care Team deliver support services into communities across the Test Valley and beyond, aiming to build community resilience and support those members of our communities who may be vulnerable. Our Home Support Service to those people who need a little bit of assistance at home to enable them to maintain their independence. Our Decluttering service is designed to provide support to clients who have an area of their home they wish to sort through and reorganise or declutter.

##### **Project development Fund**

The purpose of the development fund is to cover costs associated with matched funding tender applications and other initial expenditure for future planned projects.

#### **13 TRANSFERS BETWEEN FUNDS**

During the year, management charges of £14,882 (2020: £28,582) were attributed to certain restricted funds, for administration and other office costs paid through the unrestricted general funds.

#### **14 RELATED PARTY TRANSACTIONS**

During the year indemnity insurance was obtained to cover the trustees in the event of any misrepresentation of the organisation. The cost of this policy is not separately identifiable as it is included in the main premium.

During the year £20,226 (2020: £27,945) was paid for insurance to Fluidity Insurance Consultants Ltd, a company which Mrs L Neilson, trustee, is a director.

During the year, no trustees were reimbursed for expenses incurred on the charity's behalf (2020: £14 reimbursed to one trustee).

## UNITY (SOUTHERN) LTD

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### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)

#### 15 ANALYSIS OF FUNDS

Fund balances as at 31 March 2021 are represented by:

	Restricted funds £	Unrestricted funds £	Designated funds	Total £
Fixed assets	74,013	5,698	-	79,711
Net current assets	154,131	158,571	75,000	387,702
	<u>228,144</u>	<u>239,269</u>	<u>75,000</u>	<u>467,413</u>

Fund balances as at 31 March 2020 are represented by:

	Restricted funds £	Unrestricted funds £	Designated funds	Total £
Fixed assets	100,225	-	-	100,225
Net current assets	115,783	131,134	-	246,917
	<u>216,008</u>	<u>131,134</u>	<u>-</u>	<u>347,142</u>

#### 16 COMMITMENTS

At 31 March 2020, the charity had total commitments under non-cancellable operating leases, due as follows:

	2021 £	2020 £
Within one year	17,530	17,530
Between 2 to 5 years	36,409	49,949
In more than 5 years	9,975	13,965
	<u>63,914</u>	<u>81,444</u>

#### 17 COVID-19 - IMPACT ON GOING CONCERN

Since the commencement of the Covid 19 Pandemic, Unity Trustees have continuously reviewed their services as well as providing a Helpline to shielded and isolated people across the Borough in partnership with Test Valley Borough Council. Most Unity staff have been working on a temporary basis from home with a skeleton staff in the Andover office. Romsey office has remained closed. The Shopmobility and Transport services were initially closed down altogether until it was safe to recommence. Risk Assessments were developed not only across the entire organisation but also for other services and these are reviewed monthly or in the case of a change to Government guidelines.

**UNITY (SOUTHERN) LTD**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

## 18 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>INCOME</b>				
Donations and legacies	3	102,301	22,402	124,703
Charitable activities	4	39,937	403,540	443,477
Investment income		169	-	169
<b>Total income</b>		<b>142,407</b>	<b>425,942</b>	<b>568,349</b>
<b>EXPENDITURE</b>				
Costs of generating voluntary income		83,203	-	83,203
Charitable activities		91,660	363,008	454,668
<b>Total expenditure</b>	7	<b>174,863</b>	<b>363,008</b>	<b>537,871</b>
<b>NET (EXPENDITURE)/INCOME BEFORE TRANSFERS</b>		<b>(32,456)</b>	<b>62,934</b>	<b>30,478</b>
TRANSFERS BETWEEN FUNDS	19	28,582	(28,582)	-
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(3,874)</b>	<b>34,352</b>	<b>30,478</b>
FUND BALANCES AT 1 APRIL 2019		135,008	181,656	316,664
<b>FUND BALANCES AT 31 MARCH 2020</b>	19	<b>131,134</b>	<b>216,008</b>	<b>347,142</b>

**UNITY (SOUTHERN) LTD**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

## 19 PRIOR YEAR MOVEMENT IN FUNDS

	Balance at 1 April 2019	Income	Expenditure	Transfers between funds	Balance at 31 March 2020
	£	£	£	£	£
<b>Restricted funds</b>					
Community Transport & Dial-a-Ride	97,007	182,917	(206,696)	(14,291)	58,937
The Community Project	-	15,000	(10,345)	-	4,655
Shopmobility	14,581	43,351	(30,201)	(14,291)	13,440
Woodley Youth Club	1,587	-	-	-	1,587
Supported Families	30,960	3,750	(156)	-	34,554
Winchester Supporting Families	-	8,341	(3,075)	-	5,266
NHS Health Check Training	33,846	-	-	-	33,846
Army covenant - stronger families	1,980	46,232	(46,157)	-	2,055
Sports England	-	37,416	(37,416)	-	-
Heritage volunteering	-	33,250	-	-	33,250
Volunteer centre	-	5,763	(3,773)	-	1,990
Volunteer Awards	1,206	-	-	-	1,206
Supporting volunteering	-	9,922	(3,622)	-	6,300
<i>Community Development</i>					
- Social Prescription	-	40,000	(21,567)	-	18,433
- Streets	489	-	-	-	489
<b>Total restricted funds</b>	<b>181,656</b>	<b>425,942</b>	<b>(363,008)</b>	<b>(28,582)</b>	<b>216,008</b>
<b>Unrestricted funds</b>	<b>135,008</b>	<b>142,407</b>	<b>(174,863)</b>	<b>28,582</b>	<b>131,134</b>
<b>Total funds</b>	<b>316,664</b>	<b>568,349</b>	<b>(537,871)</b>	<b>-</b>	<b>347,142</b>