



Trustees' Annual Report for the period

	Period start date				Period end date		
From	6	April	2024	To	5	April	2025

Section A Reference and administration details

Charity name The Bennett Memorial Diocesan School Charity

Other names charity is known by

Registered charity number (if any) 1061647

Charity's principal address Bennett Memorial Diocesan School

Culverden Down

Tunbridge Wells

Postcode TN4 9SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr K Brookes	Headteacher		Ex officio
2	Mrs S Curling now Taylor			School Leadership Team
3	Mrs B Holden	Chair		
4	Mrs S Ellery			
5	Mrs S Barker			
6				
7				
8				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Incorporated Rochester Diocesan Board of Education	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Graeme Kingshott	17 Edgehill Road Sheffield S7 1SP

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust dated 4 March 1997 subject to a Supplemental Deed dated 24 September 2013 and a further amendment on 15 July 2015 and 19 February 2024
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Headteacher of the Bennett Memorial Diocesan School (ex officio), a member of the school community nominated by the School's Leadership Team, and three trustees who are appointed by the existing Trustees from people who are Trustees of the school's local governing body at the time of their appointment.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As trustees, governors of the school or members of school staff, the trustees have received training and are familiar with the charity's aims and objectives.

The trustees do not believe the charity, as a grant-making body, is subject to any substantial risk beyond the liabilities disclosed in this report.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to advance the education of students attending the Bennett Memorial Diocesan School, Tunbridge Wells, Kent by making payments to the school leadership team and others for such purposes as the trustees may determine.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trust raises funds primarily through donations from parents of students at the school. These funds are used to make grants to the school for activities or costs which are not covered by public funding. This enables the school to enhance the educational experience of students, particularly supporting the Christian ethos of the school and the wider curriculum.

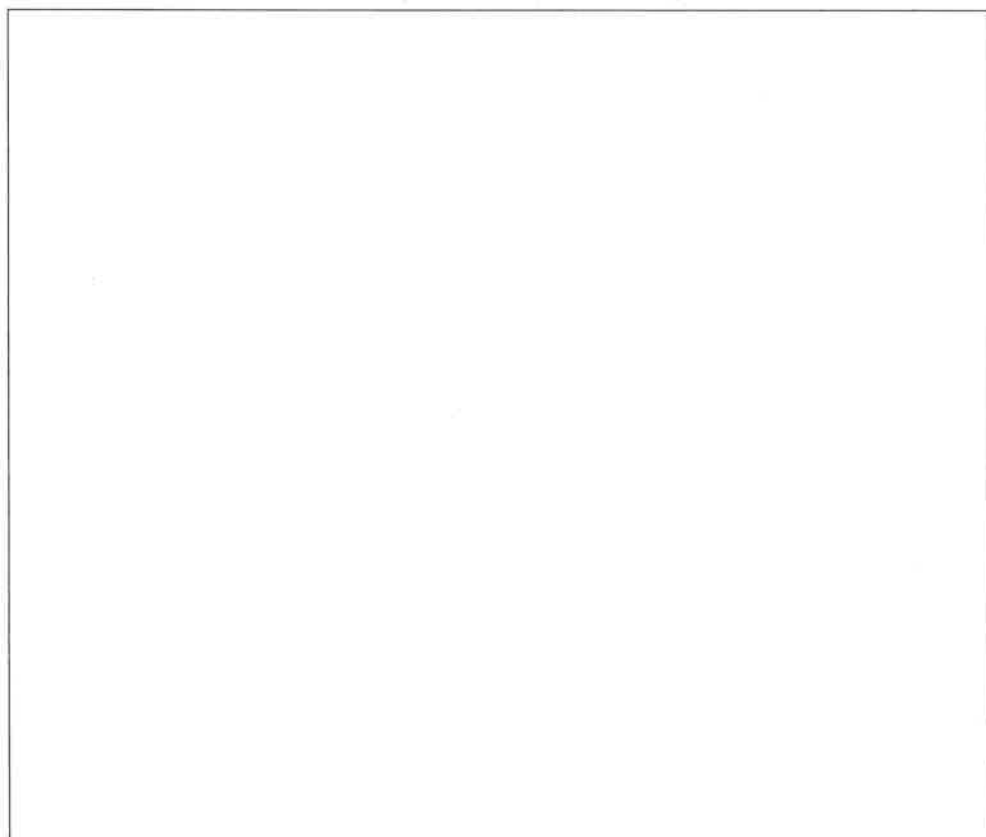
As all of the trustees are governors or members of the school, they are able to see how the charity money benefits the teaching and learning of students and therefore achieving the charity's objectives.

The trustees have considered charity commission guidance on Public Benefit and believe that as an academy serving the community this is clearly met.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year the charity made donations to provide the following for the school:

- Video camera for recording of timings for sport activities
- A video to share with the school community explaining the role of the charity and how donations are spent following the introduction of the Just Giving process. This is to make donating an easier process in an attempt to increase the amount of donations.
- Netball dresses for school teams

The trustees have also continued to support the cost of the Chaplaincy.

Section E	Financial review
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Brief statement of the charity's policy on reserves

The trustees acknowledge that funds raised should be expended as soon as possible on the objectives of the school charity. Although the funds held by the charity are at times substantial, they are essentially of a short-term nature since they are always available to meet requests from the school to finance projects for the advancement of the education of its students.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The trustees have decided this year to continue to prepare receipt and payments accounts rather than accrual accounts. This simplified form of accounting is allowed under section 133 of the Charities Act 2011 provided the charity's gross income is not over £250,000.

The charity is fully cash-based and dependent on the support of parents and others in order to achieve its main objectives. The trustees are very grateful for the generous support still given by so many parents.

Parents usually give support through regular giving and at 5 April 2025 there were 160 donors through gift aid. The claim was submitted after the end of the financial year.

Regular monthly income from parents averaged £2,700 down from £3,600 in 2023. A new and refined donations procedure via just Giving has been introduced, in an attempt to reverse this trend.

The trustees consider that as a grant making trust they are a going concern.

No trustee received remuneration or expenses during the year (2024) - nil)

Section F	Other optional information
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S.A. Taylor	<i>KB-coles</i>
Full name(s)	MRS SHEILA TAYLOR	DR KAREN BROOKES
Position (eg Secretary, Chair, etc)	Chair	HEADTEACHER.
Date	10-11-25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bennett Memorial Diocesan School Charity

1061647

Receipts and payments accounts

CC16a

For the period
from

5-Apr-24

To

5-Apr-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations and Gifts	35,638	-	-	35,638	38,817
Gift Aid Tax	14,563	-	-	14,563	18,879
Interest	2,691	-	-	2,691	3,295
Restricted Income	-	-	-	-	5,312
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	52,892	-	-	52,892	66,303
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,892	-	-	52,892	66,303
A3 Payments					
Donations to Bennett Memorial	56,281	-	-	56,281	109,914
Bank Charges	39	-	-	39	43
Administration Contribution	4,240	-	-	4,240	4,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	60,560	-	-	60,560	113,957
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,560	-	-	60,560	113,957
Net of receipts/(payments)	- 7,667	-	-	- 7,667	- 47,654
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	144,250	5,578	-	149,828	197,482
Cash funds this year end	136,583	5,578	-	142,161	149,828

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nat West Current Account	100		-
	Nat West Reserve Account	22,931		-
	Lloyds 32 day notice account	90,301		-
	Lloyds Business Account	28,830	5,578	-
	Total cash funds	142,161	5,578	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

6/13/2025

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/directors/ members of

The Bennett Memorial Diocesan School Charity

On accounts for the year ended

5 April 2025

Charity no.:

1061647

Set out on pages

1 - 5

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed:



Date: 13 June 2025

Name: Graeme Paul Kingshott

Relevant professional qualification(s) or body (if any): ACA - ICAEW

Address: 17 Edgehill Road
Sheffield
S7 1SP

Section B	Disclosure
Give here brief details of any items that the examiner wishes to disclose.	