



Trustees' Annual Report for the period

Period start date		Period end date	
From	6 April 2023	To	5 April 2024

Section A

Reference and administration details

Charity name

The Bennett Memorial Diocesan School Charity

Other names charity is known by

Registered charity number (if any)

1061647

Charity's principal address

Bennett Memorial Diocesan School

Culverden Down

Tunbridge Wells

Postcode

TN4 9SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr S P M Curtis	Chair	06/04/2023-19/02/2024	
2	Mrs S Curling			School Leadership Team
3	Mrs B Holden	Chair from 19/02/2024		
4	Mr J Sparke	Headteacher	06/04/2023-18/02/2024	Ex officio
5	Dr K Brookes	Interim Headteacher	Appointed 19/02/2024	Ex officio
6	Mrs S Ellery		Appointed 19/06/2023	
7	Sara Barker		Appointed 19/02/2024	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Incorporated Rochester Diocesan Board of Education	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Graeme Kingshott	17 Edgehill Road Sheffield S7 1SP

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust dated 4 March 1997 subject to a Supplemental Deed dated 24 September 2013 and a further amendment on 15 July 2015 and 19 February 2024
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Headteacher of the Bennett Memorial Diocesan School (ex officio), a member of the school community nominated by the School's Leadership Team, and three trustees who are appointed by the existing Trustees from people who are Trustees of Bennett Memorial Diocesan School at the time of their appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As trustees, governors of the school or members of school staff, the trustees have received training and are familiar with the charity's aims and objectives.

The trustees do not believe the charity, as a grant-making body, is subject to any substantial risk beyond the liabilities disclosed in this report.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to advance the education of students attending the Bennett Memorial Diocesan School, Tunbridge Wells, Kent by making payments to the school leadership team and others for such purposes as the trustees may determine.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trust raises funds primarily through donations from parents of students at the school. These funds are used to make grants to the school for activities or costs which are not covered by public funding. This enables the school to enhance the educational experience of students, particularly supporting the Christian ethos of the school and the wider curriculum.

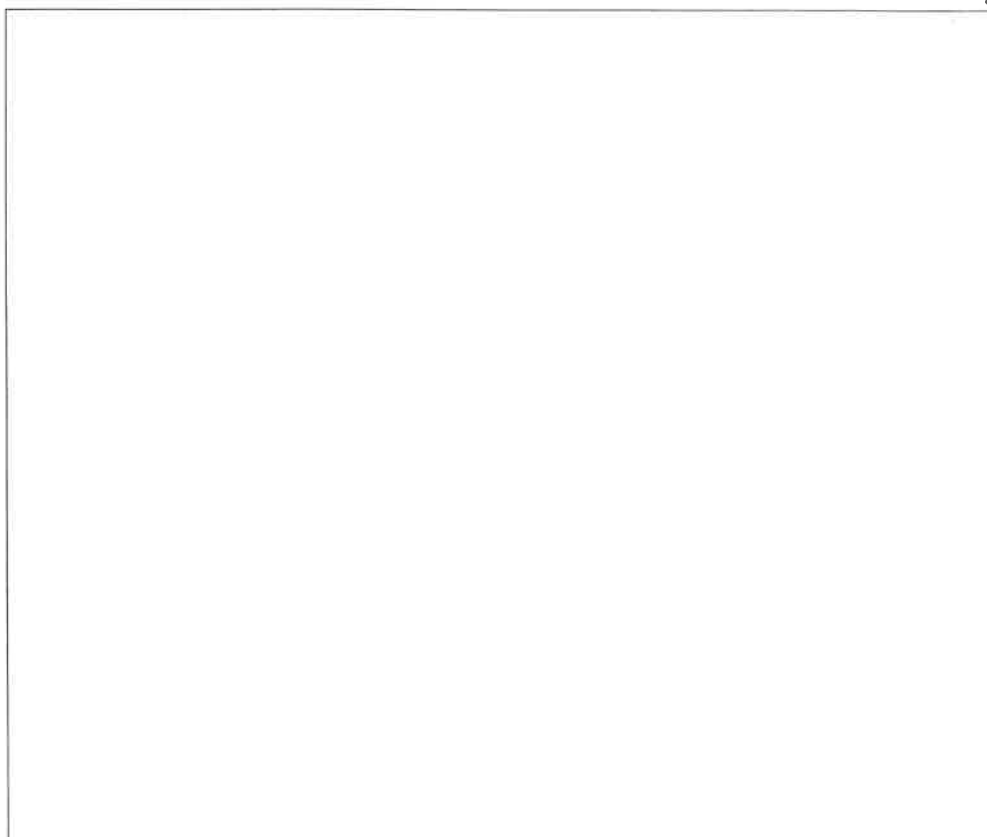
As all of the trustees are also trustees of the Tenax Schools Trust or governors or teachers of the school, they are able to see how the charity money benefits the teaching and learning of students and therefore achieving the charity's objectives.

The trustees have considered charity commission guidance on Public Benefit and believe that as an academy serving the community this is clearly met.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year the trust made donations to provide the following for the school:

- A book for each for Year 7 student as they begin their studies at Bennett, to give them the opportunity to read more easily and widely.
- The construction of a canopy outside one of the school buildings with table and benches to give students a dry space at lunchtime in inclement weather.
- Subscription for a Lego Club to enable a lunchtime club to be established.
- Repairs to the curtains in the School Hall provided by the charity in a previous year, to extend their life.
- Monitors for rowing equipment for use by the school and the local community.
- Contribution towards Guild Badges for use on school blazers.
- Swimming hats for school competition use.

The trustees have also continued to support the cost of Founders' Day and the Chaplaincy.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees acknowledge that funds raised should be expended as soon as possible on the objectives of the school charity. Although the funds held by the charity are at times substantial, they are essentially of a short-term nature since they are always available to meet requests from the school to finance projects for the advancement of the education of its students.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The trustees have decided this year to continue to prepare receipt and payments accounts rather than accrual accounts. This simplified form of accounting is allowed under section 133 of the Charities Act 2011 provided the charity's gross income is not over £250,000.

The charity is fully cash-based and dependent on the support of parents and others in order to achieve its main objectives. The trustees are very grateful for the generous support still given by so many parents.

Parents usually give support through regular giving and at 5 April 2024 there were 233 donors through gift aid. The claim was submitted after the end of the financial year.

Regular monthly income from parents averaged £3,600 down from £4,834 in 2023.

The trustees consider that as a grant making trust they are a going concern.

No trustee received remuneration or expenses during the year (2024) - nil)

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brenda Howen	KAREN BROOKES
Position (eg Secretary, Chair, etc)	CHAIR	HEADTEACHER.
Date	30/9/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bennett Memorial Diocesan School Charity

1061647

Receipts and payments accounts

CC16a

For the period
from

06-Apr-23

To

05-Apr-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Gifts	38,817	-	-	38,817	52,608
Gift Aid Tax	18,879	-	-	18,879	-
Interest	3,295	-	-	3,295	1,084
Restricted Income	5,312	-	-	5,312	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	66,303	-	-	66,303	53,692
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,303	-	-	66,303	53,692
A3 Payments					
Donations to Bennett Memorial	109,914	-	-	109,914	60,036
Bank Charges	43	-	-	43	50
Independent Examination Fee	-	-	-	-	-
Administration Contribution	4,000	-	-	4,000	3,937
Leaflets	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	113,957	-	-	113,957	64,023
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,957	-	-	113,957	64,023
Net of receipts/(payments)	- 47,654	-	-	- 47,654	- 10,331
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	197,482
Cash funds this year end	- 47,654	-	-	- 47,654	- 10,331

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nat West Current Account	100		-
	Nat West Reserve Account	5,281		-
	Lloyds 32 day notice account	127,907		-
	Lloyds Business Account	16,541	-	-
	Total cash funds	149,828	-	-

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

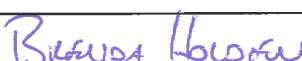
Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval





30/9/24

KAREN BROOKES

KAREN BROOKES

30/9/24

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/directors/ members of

The Bennett Memorial Diocesan School Charity

On accounts for the year ended

5 April 2024

Charity no.:

1061647

Set out on pages

1 - 5

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed:



Date:

22 July 2024

Name: Graeme Paul Kingshott

Relevant professional qualification(s) or body (if any): ACA - ICAEW

Address: 17 Edgehill Road
Sheffield
S7 1SP

Section B	Disclosure
Give here brief details of any items that the examiner wishes to disclose.	