

THE CASTELNAU CENTRE PROJECT

England & Wales · Charity number 1061637

Details

Other names CASTELNAU COMMUNITY CENTRE

Status Registered

Legal form Charitable company

Company number [03305114](#)

Registered 1997-04-01

Register [View on the Charity Commission register](#)

Contact

Address 7 Stillingfleet Road
London
SW13 9AQ

Phone 02087410909

Email info@castelnaucentreproject.co.uk

Website www.castelnaucentreproject.co.uk

Activities

Objects: (A) TO PROMOTE THE EDUCATION AND ASSISTANCE OF YOUNG PERSONS THROUGH THEIR LEISURE TIME ACTIVITIES SO AS TO DEVELOP THEIR PHYSICAL, MENTAL AND SPIRITUAL CAPACITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND AS MEMBERS OF SOCIETY AND THAT THEIR CONDITIONS OF LIFE MAY BE IMPROVED; AND OTHERWISE (B) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF BARNES AND THE NEIGHBOURHOOD THEREOF WITHOUT DISTINCTIONS OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY PROMOTING THE ASSOCIATION TOGETHER OF THE SAID INHABITANTS, LOCAL AUTHORITY, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS

Activities: Community development for the purpose of promoting a vibrant, self-sustaining community in the Castelnau estate

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** BARNES AND NEIGHBOURHOOD
- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£286,394	£286,776	-	-
2024-03-31	£263,837	£267,336	-	-
2023-03-31	£243,412	£256,471	-	-
2022-03-31	£266,417	£235,849	-	-
2021-03-31	£210,526	£206,446	-	-

Trustees

Name	Role	Appointed
Anna Wigley		2018-01-09
Cindy Glenn		2017-12-06
Julie Burdon		2020-01-28
Lynn McInnes		2025-01-28
Nicolas Tiffou		2017-12-06
Peter Alan Gallard Owles		2026-01-29
Peter Jamieson		2023-01-31
Philip Mead		2023-01-31

THE CASTELNAU CENTRE PROJECT

England & Wales - Charity number 1061637

Accounts

THE CASTELNAU CENTRE PROJECT

REPORT AND ACCOUNTS

31 MARCH 2025

REGISTERED CHARITY NO. 1061637

COMPANY NO. 03305114

THE CASTELNAU CENTRE PROJECT
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THE CASTELNAU CENTRE PROJECT
TRUSTEES' REPORT
FOR THE YEAR TO 31 MARCH 2025

TRUSTEES Ian Lang, *Chair, (Until 28th January 2025)*
Philip Mead *Chair (From 28th January 2025)*
Patrick Findlater, *Honorary Treasurer*
Julie Burdon
Cindy Glenn
Peter Jamieson
Lynn McInnes *(From 28th January 2025)*
Nicolas Tiffou
Anna Wigley
Robert Woolf *(Retired 28th January 2025)*

The Trustees present their Annual Report and the Financial Statements of the Company for the year ended 31 March 2025

LEGAL STATUS

The company was formed on 21 January 1997 as a company limited by guarantee and is governed by its Memorandum and Articles of Association. Its registered office is at Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ. The Charity number is 1061637.

OBJECTS

To promote the education and assistance of young persons through their leisure time activities in order to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To promote the benefit of the inhabitants of Barnes and the neighbourhood thereof without distinctions of sex, sexual orientation, race or political, religious or other opinions by working together with the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time with the object of improving the conditions of life for the said inhabitants.

The company's mission is to promote and support a vibrant, happy and sustainable community in the Castelnau estate as part of the wider community of Barnes.

VALUES

The Company's core values are:

- listening to those who live in the community
- working 'with' members of the community and not 'for' them
- developing activities and resources that are locally owned and run
- helping those involved in the Project to acquire new skills, knowledge and confidence
- working in partnership with other organisations.

ACTIVITIES

The objects are met in two ways:

1. through the management of the Castelnau Community Centre, a 1930s building in Stillingfleet Road Barnes, held on a 25 year lease from Holy Trinity Church Barnes, which has expired. A new lease is currently being negotiated.
2. through the employment of a staff team of eight people and the involvement of many volunteers to promote community development, manage the Centre, to develop partnerships with other agencies in education, health, social welfare and youth and children's work, and to run specific community activities at the Centre.

BUILDING MANAGEMENT

The total cost of managing the Centre in the year was £124,291 (2023/24 £113,583). These costs include rent, cleaning, utilities, security, repairs and maintenance, insurance, some staff costs and other professional fees.

In addition to managing the building and its surrounds, the Company also administers, on behalf of the landlord Holy Trinity Church, the neighbouring allotments that are let mostly to local residents.

COMMUNITY ACTIVITIES

The core programme of services to toddlers, children, young people and adults of all ages has further developed over the past year. Our tight geographical and professional linkage with Lowther Primary School, Sunshine Day Nursery and the North Barnes office of Citizens Advice (Richmond) continues to contribute to the strong sense of community on and around the Castelnau Estate.

We have enjoyed another year of regular use by returning users as well as new people finding their way to us and accessing activities for the first time. We have continued to develop and evolve our offer of services to the local community, much of which has been achieved by the frequent support of a loyal and skilled group of volunteers.

Improving and maintaining positive mental wellbeing continues to sit at the core of everything that we do. We follow the NHS 'five steps to improving mental wellbeing', these being to connect, be active, keep learning, give to others and be mindful.

The 1:1 support that was offered or sought during the year differed from person to person. As has been the case over several years, we continue to support people who are experiencing ongoing mental health wellbeing challenges. A significant change in the last 5 years is one where we are encountering adults who we feel need the support of Adult Social Services, yet the individual fails to meet the threshold to receive support.

General, 1:1 contact and what it means to people is very difficult to sum up, however, we believe that it is the most important and trust defining activity that we undertake. For many people, we are a point of contact, their non-judgemental sounding board, their critical friend, their reassurance, their constant. What is discussed can range from something deeply personally distressing, through such challenges as self-confidence dips to providing a listening ear with regards to relationship challenges and choices. Most of the time, the benefit gained by the individual is that of time spent with an active listener resulting in a feeling of being heard and understood.

During 1:1 time we will often support people who are seeking to prioritise tasks or remove hurdles to completing a task. Often, simply sitting alongside someone whilst they make a call to the council, utilities company or a hospital can be the difference between the call being made or left on an ever lengthening 'to do' list, something that can make the individual feel that they are failing.

Over the course of the period 01/04/24–31/03/25, the Centre saw 7675 (2023/24 7235) attendances made by 716 (2023/24 639) different people attending 563 (2023/24 545) sessions. These figures do not include those people attending the term time weekday morning café, where customer numbers have not recovered

from pre-covid levels, having been further affected by the cost-of-living crisis, in an area where many people have had to make very difficult choices as to how they utilise the very limited funds available to them. We remain committed to maintaining the café and continue to undertake different publicity campaigns to further raise awareness of its presence, as it is often central to the first experience that many adult users have of the centre. It also serves as a central point of intergenerational blending, with many friendships being forged and developed.

The Little Castles term time, thrice weekly (Monday, Wednesday, and Friday), parent and child stay and play sessions received 2859 child and adult attendances (2681 in 2023/24) from 242 different people (232 in 2023/24) over 101 sessions (104 in 2023/24). The Little Castles sessions remain our most socially blended activity, with children being brought to sessions by parents, grandparents, childminders, and nannies. Children and adults form relationships and develop support networks that will benefit both, with the session offering a range of play activities which include motor/physical play, social play, constructive play and fantasy play. There are also themed arts and crafts activities. The Trustees remain grateful to The Barnes Fund for the continued funding of our Parent Engagement Worker who oversees the sessions and supports adults around a broad set of issues such as sleep routines and potty training to signposting for more specialist early years support such as speech and language and SEND concerns.

In April 2024, we commenced the first year in a 3-year contract waiver for commissioned youth provision on behalf of the London Borough of Richmond upon Thames, via Achieving for Children (AfC). The waiver is related to ongoing changes within the AfC delivery structure whilst Family Hubs are being developed across the borough. Some of the children accessing our Wednesday and Friday night youth clubs have come directly from accessing our Junior Youth Club, an after-school session, designed to provide children in school years 5 and 6 with a taster of what our full youth club offer looks like. This opportunity also builds confidence in some children who might otherwise struggle with accessing on a Wednesday and Friday night due to low confidence.

Junior Youth Club, taking place on a Wednesday afternoon from 15:30-17:00 has been hugely popular throughout the year. There were 533 attendances (599 during 2023/24) from 43 different children (51 during 2023/24) over 30 sessions (34 sessions during 2023/24). Delivered by 3 Project Workers, the session featured, cooking, arts and crafts, physical games, tabletop games and more.

We have continued to deliver Maths Club throughout the year, providing children in school years 5, 6 and 7 with a weekly opportunity to further develop their understanding of the subject. The 1.5-hour session received 163 attendances from 10 different children at 29 sessions. The session was delivered at no cost by one of our Trustees, who has a passion and skills for engaging children in the subject. For much of the year the session was further enhanced by the presence of four, sixth form students (working in pairs every other week) from Latymer School who contributed valuably to raising our adult to child support ratio. The children accessing the session all benefitted in different ways, with several children experiencing significant increased capabilities around the subject.

As in previous years, the focus on the needs of adults has been plentiful. Many of the sessions were delivered or augmented by a group of highly creative and committed volunteers, who have showcased a pattern of developing sustainability in our activities. Provision for adults has included, the Welcome Project, a weekly session for people with English as a second language who wish to improve their language skills whilst making friendship and support connections. Water Bodies Art Club (a collaboration with Community Bluescapes, providing a range of art-based opportunities, whilst crucially offering an opportunity to improve wellbeing through a sense of participation and achievement). Other activities included Yoga, Pilates, Chair based Exercise, Walking Football, Table Tennis, Monthly Dining for Over 50's and a Gardening Club.

We have worked in partnership with a range of providers to bring expertise and knowledge directly to the local community. Over the year we collaborated with Citizens Advice Richmond, Welcare, Achieving for Children, Space 2 Grieve, Richmond Housing Partnership, Community Bluescapes, RUILS, Metropolitan Police Service and London Borough of Richmond upon Thames Council.

CCP hosts a Foodbank, part of the Richmond Foodbank Scheme, delivered by volunteers from the Barnes churches, in partnership with the Trussell Trust. The initiative, co-ordinated by Holy Trinity Church, has experienced another busy year.

CCP encourages volunteering. Volunteers deliver our daily Community Café, support the delivery of The

Welcome Project, Elders lunches, 'Let's Get It Sorted' and support our children's provision. Numbers across the year have remained steady at around 25 volunteers across all activities.

Regarding marketing and publicity, we launched our new website in January. The site is device friendly, easy to navigate and features several short films focussed on various activities that take place within our programme. We have continued to use various social media platforms, as well as our hard copy, A3 termly newsletter. We have also completed a new marketing and communications strategy featuring brand guidelines.

FINANCIAL SUPPORT

We enjoyed total grant income to support community activities during the year of £126,664 (2023/24 £122,871). Details of funders are set out in note 5 to the accounts.

Our two most important grant funders remain the Barnes Fund and Richmond Foundation (formerly Richmond Parish Lands Charity (RPLC)). Barnes Fund gave us £49,077 during the year, and Richmond Foundation £44,697. It is important to realise that without the annual backing we receive from these two local charities CCP would find it very difficult to keep providing its wide range of support to local people in North Barnes. We are profoundly grateful for their ongoing interest and support.

We also enjoyed a further grant of £31,728 from the National Lottery Community Fund, which covers the cost of our Adult Programme Manager and some additional associated overheads.

A significant help to our work is the rent we receive from vital services provided to the community, amounting to £52,596 (2023/24 £46,748). While a large part of this is from a thriving local nursery school, it also includes income from Richmond CAB and community hirings, and is being developed in the current year by accommodating the Welcare charity.

Beyond these income streams we have also been fortunate to have significant donations, most notably from our landlords, Holy Trinity Church, to whom we owe a considerable debt of gratitude. These amounted in total to £50,263 (2023/24 £42,394) and enable us to respond flexibly to immediate needs. St Marys Church, St Pauls School and the Harrodian School and others have also made generous donations. Trustees plan to look in the current year to expanding income from individual and corporate donations locally.

STAFF

There were no personnel changes within our small, committed staff team. During the year working relationships continued to be developed to best support each other in providing a broad offer to local people.

Lisa Green continues to combine her role as Finance Manager with that of Company Secretary.

TRUSTEES

Robert Woolf resigned as Trustee in January 2024. Trustees expressed their appreciation of the valuable work and contribution Robert has made to the charity over many years. Trustees welcomed Lynn McInnes as a new trustee. Ian Lang handed over the Chair to Philip Mead at the AGM in January 2025.

Of the nine Trustees, seven live in North Barnes and the remaining two live in or are local to Barnes.

RISK MANAGEMENT AND CONTROL

Risks and their mitigation were formally reviewed during the year.

The main risks are financial, reputational and operational.

The main financial risks are loss of significant funding or loss of major rental income and contracts, or significant unbudgeted costs. The reserves policy covers temporary shortfalls of funding, rents or

unanticipated costs. Larger shortfalls would be covered by accelerated fundraising.

The reputation of the charity would be damaged by a failure of safeguarding, major disturbance or failure of governance. These risks are being managed by the Chair and Director in establishing and maintaining robust policies and procedures approved by Trustees and overseen by the Director and Chair. Policies and procedures are regularly reviewed and updated. During the year the following policies and procedures have been reviewed, updated and approved by Trustees: Alcohol and Drugs Policy, Safeguarding Children and Young People Policy, Safeguarding Adults at Risk Policy, Worker to Child Supervision Ratios and the Reserves Policy.

Operational risks include risks in managing the building and risks in providing appropriate services. These operational risks are managed by the Director subject to oversight by the Chair and by Trustees. CCP has insurance to provide the normal protections against the risks associated with employment and building management.

FINANCIAL POSITION AND RESERVES

The overall result for the year was a small deficit of £382 (2023/24 deficit £3,499).

Reserves at year end were £127,219 (year end 2023/24 £127,602)

Trustees have resolved that reserves should be in line with six months of costs, which now equates to approximately £143,000, so there is a slight shortfall.


INDEPENDENT EXAMINATION OF THE ACCOUNTS

The Trustees are responsible for the preparation of the accounts, which are not required to be audited. Accordingly they have been the subject of a report by an independent examiner, Jeremy Harrod, whose report is set on the following page of this document.

Approved by the Trustees and signed on their behalf by:

Philip Mead
Chair

Dated ...



05 December 2025

THE CASTELNAU CENTRE PROJECT
FOR THE YEAR TO 31 MARCH 2025
INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF
THE CASTELNAU CENTRE PROJECT

I report to the charity Trustees on the accounts for the year ended 31st March 2025 which are set out on pages 9-13.

RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's Trustees consider that an audit is not required for this year under section 744(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5Xb) of the 2011 Act and
- State whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer and Finance Manager concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s. 30 of the 2011 Act or to prepare accounts which accord with these accounting records have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 10/12/2025

Signed By:



THE CASTELNAU CENTRE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2025

	Notes	<u>2025</u>			<u>2024</u>		
		Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Income from:							
Donations and Grants	4,5	31,728	145,199	176,927	32,614	132,651	165,265
Charitable activities	6	-	53,134	53,134	-	51,195	51,195
Building Income	7	-	52,596	52,596	-	46,748	46,748
Investment income		-	3,737	3,737	-	629	629
Total Income		31,728	254,666	286,394	32,614	231,223	263,837
Expenditure on:							
Charitable activities	8	1,000	18,187	19,187	1,990	20,159	22,149
Building costs	9	2,000	122,291	124,291	2,000	111,582	113,582
Other charitable activities	10	28,728	114,570	143,298	28,624	102,981	131,605
Total resources expended		31,728	255,048	286,776	32,614	234,722	267,336
Surplus/(deficit)		-	(382)	(382)	-	(3,499)	(3,499)
Accounting Adjustment		-	-	-	-	-	-
Net Surplus(deficit)		-	(382)	(382)	-	(3,499)	(3,499)

The income, expenditure and resulting net movement in funds arise from continuing operations. The charity has no recognised gains or losses other than the net movement in funds in the year.

THE CASTELNAU CENTRE PROJECT

BALANCE SHEET

31 MARCH 2025

	Notes	<u>31/03/2025</u>	<u>31/03/2024</u>
Current Assets:			
Debtors	2	39,585	26,967
Cash and cash equivalents		179,943	177,954
		<u>219,528</u>	<u>204,921</u>
Current Liabilities:			
Creditors	3	<u>92,309</u>	<u>77,319</u>
Net assets		<u>£127,219</u>	<u>£127,602</u>
Represented by:			
Restricted funds		-	-
Unrestricted funds		127,219	127,602
		<u>£127,219</u>	<u>£127,602</u>

For the year ending 31 March 2025, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.


The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on

10/12/2025
(insert date) and signed on their behalf by:



 Philip Mead


 Patrick Findlater

THE CASTELNAU CENTRE PROJECT

NOTES TO THE ACCOUNTS

FOR THE YEAR TO 31 MARCH 2025

1. ACCOUNTING POLICIES

Company information

The Castelnau Centre Project (03305114) is a charity and company limited by guarantee incorporated in England and Wales. The registered office is Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ.

a) Accounting Conventions

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Castelnau Centre Project meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 March 2025 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

b) Funds structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

c) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income can be measured reliably.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

2. DEBTORS

The debtors are estimated to be received within one year and comprise:

	<u>31 Mar 2025</u>	<u>31 Mar 2024</u>
Trade receivables	24,031	14,001
Other debtors	4,469	2,234
Prepayments	<u>11,085</u>	<u>10,732</u>
	39,585	26,967

3. CREDITORS

The Creditors are payable within one year

Trade payables	9,780	8,373
Deferred income	37,836	40,343
Other payables	1,140	952
Accruals	<u>43,553</u>	<u>27,651</u>
	92,309	77,319

4. DONATIONS INCOME

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Holy Trinity Church	-	26,812	26,812	-	26,812	26,812
St Mary's Church	-	3,023	3,023	-	1,819	1,819
St Paul's School	-	13,067	13,067	-	1,598	1,598
Harrodian	-	2,000	2,000	-	3,911	3,911
Other donations	-	5,361	5,361	-	8,254	8,254
	-	50,263	50,263	-	42,394	42,394

5. GRANTS INCOME

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Fund	-	49,077	49,077	-	46,433	46,433
Richmond Foundation	-	44,697	44,697	-	42,752	42,752
National Lottery Community Fund	31,728	-	31,728	32,614	-	32,614
Other grants	-	1,162	1,162	-	1,072	1,072
	31,728	94,936	126,664	32,614	90,257	122,871

6. CHARITABLE ACTIVITIES

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	36,433	36,433	-	36,881	36,881
Community Cafe	-	6,320	6,320	-	5,101	5,101
Little Castles	-	4,488	4,488	-	3,740	3,740
Exercise Classes	-	2,660	2,660	-	2,966	2,966
Elders	-	2,580	2,580	-	2,024	2,024
Community Kids Club	-	-	-	-	-	-
Other charitable activities income	-	653	653	-	483	483
	-	53,134	53,134	-	51,195	51,195

7. BUILDING INCOME

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Rent Income	-	52,596	52,596	-	46,748	46,748

8. CHARITABLE ACTIVITIES (DIRECT COSTS)

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	4,195	4,195	-	5,086	5,086
Community Cafe	-	3,635	3,635	-	6,129	6,129
Little Castles	-	363	363	-	491	491
Exercise Classes	-	1,999	1,999	-	2,471	2,471
Elders	-	3,183	3,183	-	2,024	2,024
Community Kids Club	-	1,266	1,266	-	746	746
Community Internet	-	2,178	2,178	-	2,232	2,232
Adult Activities	1,000	284	1,284	1,990	964	2,954
Other activities	-	1,084	1,084	-	16	16
	1,000	18,187	19,187	1,990	20,159	20,149

9. BUILDING COSTS

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Building)	-	22,800	22,800	-	21,573	21,573
Rent and rates	1,000	39,026	40,026	1,000	39,218	40,218
Cleaning	-	17,606	17,606	-	15,083	15,083
Utilities, security, refuse, lift	1,000	15,606	16,606	1,000	15,133	16,133
Repairs and maintenance	-	9,295	9,295	-	5,515	5,515
Insurance	-	2,958	2,958	-	2,200	2,200
Other professional fees	-	15,000	15,000	-	12,860	12,860
	2,000	122,291	124,291	2,000	111,582	113,582

10. OTHER CHARITABLE ACTIVITIES COSTS

	<u>2025</u>			<u>2024</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Charitable activities)	28,028	99,198	127,226	27,924	91,483	119,407
Office costs	400	3,119	3,519	400	2,429	2,829
Insurance	-	2,209	2,209	-	2,107	2,107
Professional fees HR	-	979	979	-	1,017	1,017
Accountancy Fees	-	1,440	1,440	-	1,440	1,440
Staff training and recruitment	-	-	-	-	-	-
Sundry expenses	300	7,625	7,925	300	4,505	4,805
	28,728	114,570	143,298	28,624	102,981	131,605

THE CASTELNAU CENTRE PROJECT

England & Wales - Charity number 1061637

Accounts

THE CASTELNAU CENTRE PROJECT

REPORT AND ACCOUNTS

31 MARCH 2024

REGISTERED CHARITY NO. 1061637

COMPANY NO. 03305114

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TRUSTEES' REPORT
FOR THE YEAR TO 31 MARCH 2024

TRUSTEES

Ian Lang, *Chair*,
Patrick Findlater, *Honorary Treasurer*
Aphra Brandreth (*Retired 29th January 2024*)
Julie Burdon
Cindy Glenn
Peter Jamieson
Philip Mead
Anne McKee (*Retired 8th January 2024*)
Nicolas Tiffou
Anna Wigley
Robert Woolf

The Trustees present their Annual Report and the Financial Statements of the Company for the year ended 31 March 2024

LEGAL STATUS

The company was formed on 21 January 1997 as a company limited by guarantee and is governed by its Memorandum and Articles of Association. Its registered office is at Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ. The Charity number is 1061637.

OBJECTS

To promote the education and assistance of young persons through their leisure time activities in order to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To promote the benefit of the inhabitants of Barnes and the neighbourhood thereof without distinctions of sex, sexual orientation, race or political, religious or other opinions by working together with the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time with the object of improving the conditions of life for the said inhabitants.

The company's mission is to promote and support a vibrant, happy and sustainable community in the Castelnau estate as part of the wider community of Barnes.

VALUES

The Company's core values are:

- listening to those who live in the community
- working 'with' members of the community and not 'for' them
- developing activities and resources that are locally owned and run
- helping those involved in the Project to acquire new skills, knowledge and confidence
- working in partnership with other organisations.

ACTIVITIES

The objects are met in two ways:

1. through the management of the Castelnau Community Centre, a 1930s building in Stillingfleet Road Barnes, held on a 25 year lease from Holy Trinity Church Barnes, which has expired, A new lease is currently being negotiated.
2. through the employment of a staff team of eight people and the involvement of many volunteers to promote community development, manage the Centre, to develop partnerships with other agencies in education, health, social welfare and youth and children's work, and to run specific community activities at the Centre.

BUILDING MANAGEMENT

The total cost of managing the Centre in the year was £113,583 (2022/23 £120,599). These costs include rent, cleaning, utilities, security, repairs and maintenance, insurance, some staff costs and other professional fees.

In addition to managing the building and its surrounds, the Company also administers, on behalf of the landlord Holy Trinity Church, the neighbouring allotments that are let mostly to local residents.

COMMUNITY ACTIVITIES

The core programme of services to toddlers, children, young people and adults of all ages has further developed over the past year. Our tight geographical and professional linkage with Lowther Primary School, Sunshine Day Nursery and the North Barnes office of Citizens Advice (Richmond) continues to contribute to the strong sense of community on and around the Castelnau Estate.

We have enjoyed another year of regular use by returning users as well as new people finding their way to us and accessing activities for the first time. We have continued to develop and evolve our offer of services to the local community, much of which has been achieved by the frequent support of a loyal and skilled group of volunteers.

Improving and maintaining positive mental wellbeing continues to sit at the core of everything that we do. We follow the NHS '*five steps to improving mental wellbeing*', these being to *connect, be active, keep learning, give to others and be mindful*.

The 1:1 support that was offered or sought during the year differed from person to person. As has been the case over several years, we continue to support people who are experiencing ongoing mental health wellbeing challenges. A significant change in the last 3 years is one where we are encountering adults who we feel need the support of Adult Social Services, yet the individual fails to meet the threshold to receive support.

General, 1:1 contact and what it means to people is very difficult to sum up, however, we believe that it is the most important and trust defining activity that we undertake. For many people, we are a point of contact, their non-judgemental sounding board, their critical friend, their reassurance, their constant. What is discussed can range from something deeply personally distressing, through such challenges as self-confidence dips to providing a listening ear with regards to relationship challenges and choices. Most of the time, the benefit gained by the individual is that of time spent with an active listener resulting in a feeling of being heard and understood.

During 1:1 time we will often support people who are seeking to prioritise tasks or remove hurdles to completing a task. Often, simply sitting alongside someone whilst they make a call to the council, utilities company or a hospital can be the difference between the call being made or left on an ever lengthening 'to do' list, something that can make the individual feel that they are failing.

In September 2023 we launched a second weekly, after school *Community Children's Club* session. The activity is free of charge and focussed upon children in school years 3 and 4 (*Junior Children's Community Club* focusses on children in school years Reception to Year 2) The 90-minute senior session follows a

similar format to that used within the junior one, with activities such as arts and crafts, sports, construction games and team activities. Delivering the session is the fulfilment of a long-held wish to fill the only gap in our children's provision from newborn to 18 years. The session has been popular with local children, providing a safe reliable space, delivering high quality activities, whilst enabling parents extended time at the end of the school day.

Over the course of the period 01/04/23–31/03/24, the Centre saw 7235 (2022/23 6684) attendances made by 639 (2022/23 664) different people attending 545 (2022/23 522) sessions. These figures do not include those people attending the term time weekday morning café, where customer numbers have recovered from pre-covid levels, having been further affected by the cost-of-living crisis, in an area where many people have had to make very difficult choices as to how they utilise the very limited funds available to them. We remain committed to maintaining the café and continue to undertake different publicity campaigns to further raise awareness of its presence, as it is often central to the first experience that many adult users have of the centre. It also serves as a central point of intergenerational blending, with many friendships being forged and developed.

The Little Castles term time, thrice weekly (Monday, Wednesday, and Friday), parent and child stay and play sessions received 2681 child and adult attendances from 232 different people over 104 sessions. The Little Castles sessions remain our most socially blended activity, with children being brought to sessions by parents, grandparents, childminders, and nannies. Children and adults form relationships and develop support networks that will benefit both, with the session offering a range of play activities which include motor/physical play, social play, constructive play and fantasy play. There are also themed arts and crafts activities. The Trustees remain grateful to The Barnes Fund for the continued funding of our Parent Engagement Worker who oversees the sessions and supports adults around a broad set of issues such as sleep routines and potty training to signposting for more specialist early years support such as speech and language and SEND concerns.

In April 2023, we commenced the second of 2 years of commissioned youth provision on behalf of the London Borough of Richmond upon Thames, via Achieving for Children. The year has seen a fresh influx of younger children living locally on the estate and they have already started to influence and shape the service via open and thoughtful dialogue with the Youth Team. Many of the children accessing our Wednesday and Friday night youth clubs have come directly from accessing our Junior Youth Club, an after-school session, designed to provide children in school years 5 and 6 with a taster of what our full youth club offer looks like. This opportunity also builds confidence in some children who might otherwise struggle with accessing on a Wednesday and Friday night due to low confidence.

Junior Youth Club, taking place on a Wednesday afternoon from 15:30-17:00 has been hugely popular throughout the year, often achieving capacity of 30 children in the spring and autumn terms. There were 599 attendances (283 during the launch year of 2022/23) from 51 different children (24 during 2022/23) over 34 sessions (32 sessions during 2022/23). Delivered by 3 Project Workers, the session featured, cooking, arts and crafts, physical games, tabletop games and more.

We have continued to deliver *Maths Club* throughout the year, providing children in school years 5, 6 and 7 with a weekly opportunity to further develop their understanding of the subject. The 1.5-hour session saw 210 attendances from 15 different children at 28 sessions. The session was delivered at no cost by one of our Trustees, who has a passion and skills for engaging children in the subject. For much of the year the session was further enhanced by the presence of a sixth form student from Latymer Girls School who contributed valuably to raising our adult to child support ratio. The children accessing the session all benefitted in different ways, with several children experiencing significant increased capabilities around the subject.

As in previous years, the focus on the needs of adults has been plentiful. Many of the sessions were delivered or augmented by a group of highly creative and committed volunteers, who have showcased a pattern of developing sustainability in our activities. Provision for adults has included, the *Welcome Project*, a weekly session for people with English as a second language who wish to improve their language skills whilst making friendship and support connections. *Creative Community* (provides a range of crafting opportunities, whilst crucially offering an opportunity to improve wellbeing through a sense of participation and achievement). Other activities included Yoga, Pilates, Chair based Exercise, Walking Football, Table Tennis, Monthly Dining for Over 50's and a Gardening Club.

We have worked in partnership with a range of providers to bring expertise and knowledge directly to the local community. Over the year we collaborated with Citizens Advice Richmond, Welcare, Achieving for Children, Space 2 Grieve, Richmond Housing Partnership, RUILS, Richmond Furniture Scheme, Metropolitan Police Service and London Borough of Richmond upon Thames Council. CCP hosts a Foodbank, part of the Richmond Foodbank Scheme, delivered by volunteers from the Barnes churches, in partnership with the Trussell Trust. The initiative, co-ordinated by Holy Trinity Church, has experienced another busy year.

CCP encourages volunteering. Volunteers run the Community Café, support the delivery of The Welcome Project, Elders lunches, the advice service to local people 'Let's Get It Sorted' and support our children's provision. Numbers across the year have remained steady at around 25 volunteers across all activities.

Regarding marketing and publicity, we commissioned the building of a new website and have been busy creating content, including several short films which capture various activities that take place within our programme. We have continued to use various social media platforms, as well as our hard copy, A3 termly newsletter. We have also been busy creating a new marketing and communications strategy.

FINANCIAL SUPPORT

We enjoyed total grant income to support community activities during the year of £122,871 (2022/23 £119,135). Details of funders are set out in note 5 to the accounts.

Our two most important grant funders remain the Barnes Fund and Richmond Parish Lands Charity (RPLC). Barnes Fund gave us £46,433 during the year, and RPLC £42,752. It is important to realise that without the annual backing we receive from these two local charities CCP would find it very difficult to keep providing its wide range of support to local people in North Barnes. We are profoundly grateful for their ongoing interest and support.

We also enjoyed a further grant of £32,614 from the National Lottery Community Fund, which covers the cost of our Adult Programme Manager and some additional associated overheads.

A significant help to our work is the rent we receive from vital services provided to the community, amounting to £46,748 (2022/23 £41,906). While a large part of this is from a thriving local nursery school, it also includes income from Richmond CAB and community hirings, and will be developed in the current year by accommodating the Welcare charity.

Beyond these income streams we have also been fortunate to have significant donations, most notably from our landlords, Holy Trinity Church, to whom we owe a considerable debt of gratitude. These amounted in total to £42,394 (2022/23 £35,712), and enable us to respond flexibly to immediate needs. St Marys Church, St Pauls School and the Harrodian School and others have also made generous donations. Trustees plan to look in the current year to expanding income from individual and corporate donations locally.

STAFF

There were no personnel changes within our small, committed staff team. During the year working relationships continued to be developed in order to best support each other in providing a broad offer to local people.

Lisa Green continues to combine her role as Finance Manager with that of Company Secretary.

TRUSTEES

Anne McKee and Aphra Brandreth resigned as Trustees in January 2024 for personal reasons. Trustees expressed their appreciation of the valuable work and contribution both have made to the charity over many years.

Of the nine Trustees, seven live in North Barnes and the remaining two live in or are local to Barnes.

RISK MANAGEMENT AND CONTROL

Risks and their mitigation were formally reviewed during the year.

The main risks are financial, reputational and operational.

The main financial risks are loss of significant funding or loss of major rental income and contracts, or significant unbudgeted costs. The reserves policy covers temporary shortfalls of funding, rents or unanticipated costs. Larger shortfalls would be covered by accelerated fundraising.

The reputation of the charity would be damaged by a failure of safeguarding, major disturbance or failure of governance. These risks are being managed by the Chair and Director in establishing and maintaining robust policies and procedures approved by Trustees and overseen by the Director and Chair. Policies and procedures are regularly reviewed and updated. During the year the following policies and procedures have been reviewed, updated and approved by Trustees: Alcohol and Drugs Policy, Safeguarding Children and Young People Policy, Safeguarding Adults at Risk Policy, Worker to Child Supervision Ratios and the Reserves Policy.

Operational risks include risks in managing the building and risks in providing appropriate services. These operational risks are managed by the Director subject to oversight by the Chair and by Trustees. CCP has insurance to provide the normal protections against the risks associated with employment and building management.

FINANCIAL POSITION AND RESERVES

The overall result for the year was a deficit of £3,499 (2022/23 deficit £13,059). As CCP shook off the Covid problem, income from all sources increased, but so did overall costs. Consequently net assets fell from £131,101 to £127,602.

Trustees have resolved that reserves should be in line with six months of costs, which now equates to £134,000, so there is a slight shortfall. The current year contains some significant uncertainties including the legal costs of the lease renewal, but Trustees are modestly optimistic that this shortfall can be made good.

INDEPENDENT EXAMINATION OF THE ACCOUNTS

The Trustees are responsible for the preparation of the accounts, which are not required to be audited. Accordingly they have been the subject of a report by an independent examiner, Jeremy Harrod, whose report is set on the following page of this document.

Approved by the Trustees and signed on their behalf by:



Ian Lang
Chair

Dated ...02/12/2024

THE CASTELNAU CENTRE PROJECT

FOR THE YEAR TO 31 MARCH 2024

INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF
THE CASTELNAU CENTRE PROJECT

I report to the charity Trustees on the accounts for the year ended 31st March 2024 which are set out on pages 9-13.

RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's Trustees consider that an audit is not required for this year under section 744(21) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5Xb) of the 2011 Act and
- State whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer and Finance Manager concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s130 of the 2011 Act or to prepare accounts which accord with these accounting records have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 29/10/24

Signed By: 
JEREMY HAROLD FCCA

THE CASTELNAU CENTRE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2024

	Notes	2024			2023		
		Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Income from:							
Donations and Grants	4,5	32,614	132,651	165,265	30,959	123,888	154,847
Charitable activities	6	-	51,195	51,195	-	46,514	46,514
Building Income	7	-	46,748	46,748	-	41,906	41,906
Investment income		-	629	629	-	145	145
Total Income		32,614	231,223	263,837	30,959	212,453	243,412
Expenditure on:							
Charitable activities	8	1,990	20,159	22,149	1,348	16,229	17,577
Building costs	9	2,000	111,582	113,582	2,000	118,599	120,599
Other charitable activities	10	28,624	102,981	131,605	27,611	90,684	118,295
Total resources expended		32,614	234,722	267,336	30,959	225,512	256,471
Surplus/(deficit)		-	(3,499)	(3,499)	-	(13,059)	(13,059)
Accounting Adjustment		-	-	-	-	-	-
Net Surplus(deficit)		-	(3,499)	(3,499)	-	(13,059)	(13,059)

The income, expenditure and resulting net movement in funds arise from continuing operations. The charity has no recognised gains or losses other than the net movement in funds in the year.

THE CASTELNAU CENTRE PROJECT

BALANCE SHEET

31 MARCH 2024

	Notes	<u>31/03/2024</u>	<u>31/03/2023</u>
Current Assets:			
Debtors	2	26,967	13,054
Cash and cash equivalents		<u>177,954</u>	<u>202,814</u>
		204,921	215,868
 Current Liabilities:			
Creditors	3	<u>77,319</u>	<u>84,767</u>
		£127,602	£131,101
 Net assets			
Represented by:			
Restricted funds		-	-
Unrestricted funds		127,602	131,101
		<u>£127,602</u>	<u>£131,101</u>

For the year ending 31 March 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

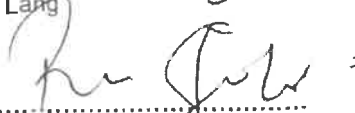
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on

29th October 2024 and signed on their behalf by:



 Ian Lang


 Patrick Findlater

THE CASTELNAU CENTRE PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31 MARCH 2024

1. ACCOUNTING POLICIES

Company information

The Castelnau Centre Project (03305114) is a charity and company limited by guarantee incorporated in England and Wales. The registered office is Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ.

a) Accounting Conventions

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Castelnau Centre Project meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 March 2024 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

b) Funds structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

c) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income can be measured reliably.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

2. DEBTORS

The debtors are estimated to be received within one year and comprise:

	<u>31 Mar 2024</u>	<u>31 Mar 2023</u>
Trade receivables	14,001	3,270
Other debtors	2,234	2,235
Prepayments	<u>10,732</u>	<u>7,549</u>
	26,967	13,054

3. CREDITORS

The Creditors are payable within one year

Trade payables	8,373	44
Deferred income	40,343	47,202
Other payables	952	654
Accruals	<u>27,651</u>	<u>36,867</u>
	77,319	84,767

4. DONATIONS INCOME

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Holy Trinity Church	-	26,812	26,812	-	24,897	24,897
St Mary's Church	-	1,819	1,819	-	2,926	2,926
St Paul's School	-	1,598	1,598	-	-	-
Harrodian	-	3,911	3,911	-	-	-
Other donations	-	8,254	8,254	-	7,889	7,889
	-	42,394	42,394	-	35,712	35,712

5. GRANTS INCOME

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Fund	-	46,433	46,433	-	44,341	44,341
Richmond Parish Lands Charity	-	42,752	42,752	-	43,709	43,709
National Lottery Community Fund	32,614	-	32,614	30,959	-	30,959
Other grants	-	1,072	1,072	-	126	126
	32,614	90,257	122,871	30,959	88,176	119,135

6. CHARITABLE ACTIVITIES

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	36,881	36,881	-	32,127	32,127
Community Cafe	-	5,101	5,101	-	4,675	4,675
Little Castles	-	3,740	3,740	-	4,039	4,039
Exercise Classes	-	2,966	2,966	-	2,486	2,486
Elders	-	2,024	2,024	-	1,917	1,917
Community Kids Club	-	-	-	-	377	377
Other charitable activities income	-	483	483	-	893	893
	-	51,195	51,195	-	46,514	46,514

7. BUILDING INCOME

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Rent Income	-	46,748	46,748	-	41,906	41,906

8. CHARITABLE ACTIVITIES (DIRECT COSTS)

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	5,086	5,086	-	5,510	5,510
Community Cafe	-	6,129	6,129	-	3,408	3,408
Little Castles	-	491	491	-	345	345
Exercise Classes	-	2,471	2,471	-	2,018	2,018
Elders	-	2,024	2,024	-	1,917	1,917
Community Kids Club	-	746	746	-	945	945
Community Internet	-	2,232	2,232	-	2,082	2,082
Adult Activities	1,990	964	2,954	1,348	-	1,348
Other activities	-	16	16	-	4	4
	1,990	20,159	22,149	1,348	16,229	17,577

9. BUILDING COSTS

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Building)	-	21,573	21,573	-	20,159	20,159
Rent and rates	1,000	39,218	40,218	1,000	39,019	40,019
Cleaning	-	15,083	15,083	-	13,700	13,700
Utilities, security, refuse, lift	1,000	15,133	16,133	1,000	9,519	10,519
Repairs and maintenance	-	5,515	5,515	-	22,971	22,971
Insurance	-	2,200	2,200	-	1,388	1,388
Other professional fees	-	12,860	12,860	-	11,843	11,843
	2,000	111,582	113,582	2,000	118,599	120,599

10. OTHER CHARITABLE ACTIVITIES COSTS

	<u>2024</u>			<u>2023</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Charitable activities)	27,924	91,483	119,407	27,237	79,656	106,893
Office costs	400	2,429	2,829	-	2,539	2,539
Insurance	-	2,107	2,107	-	2,059	2,059
Professional fees HR	-	1,017	1,017	-	864	864
Accountancy Fees	-	1,440	1,440	-	1,440	1,440
Staff training and recruitment	-	-	-	-	600	600
Sundry expenses	300	4,505	4,805	374	3,526	3,900
	28,624	102,981	131,605	27,611	90,684	118,295

THE CASTELNAU CENTRE PROJECT

England & Wales - Charity number 1061637

Accounts

THE CASTELNAU CENTRE PROJECT

REPORT AND ACCOUNTS

31 MARCH 2023

REGISTERED CHARITY NO. 1061637

COMPANY NO. 03305114

THE CASTELNAU CENTRE PROJECT
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FOR THE YEAR TO 31 MARCH 2023

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THE CASTELNAU CENTRE PROJECT

TRUSTEES' REPORT

FOR THE YEAR TO 31 MARCH 2023

TRUSTEES	Ian Lang, <i>Chair</i> , Aphra Brandreth, <i>Deputy Chair</i> Patrick Findlater, <i>Honorary Treasurer</i> Julie Burdon Cindy Glenn Peter Jamieson – <i>Appointed 31st January 2023</i> Philip Mead – <i>Appointed 31st January 2023</i> Anne McKee Silvia Montello - <i>Retired 31st January 2023</i> Veronica Schroter - <i>Retired 31st January 2023</i> Nicolas Tiffou Anna Wigley Robert Woolf
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The Trustees present their Annual Report and the Financial Statements of the Company for the year ended 31 March 2023.

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To promote the education and assistance of young persons through their leisure time activities in order to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

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The company's mission is to promote and support a vibrant, happy and sustainable community in the Castelnau estate as part of the wider community of Barnes.

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The Company's core values are:

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- working 'with' members of the community and not 'for' them
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- working in partnership with other organisations.

ACTIVITIES

The objects are met in two ways:

1. through the management of the Castelnau Community Centre
2. through the employment of a staff team of seven people and the involvement of many volunteers to promote community development, manage the Centre, to develop partnerships with other agencies in education, health, social welfare and youth and children's work, and to run specific community activities at the Centre.

BUILDING MANAGEMENT

The total cost of managing the Centre in the year was £118,599 (2021/22 £105,329). The increase is mainly as a result of increased legal fees associated with the renegotiation of the lease and an accrual for necessary repairs and maintenance..

The hire fees for the use of the Centre came in the main from Richmond Council's commission to CCP to run youth provision, from the Sunshine Nursery, and from the Citizen's Advice Richmond. There were also a number of bookings for other activities. Total charges for the use of the Centre through the year were £41,906 (2021/22 £36,115). Hire fees were somewhat adversely affected by the COVID restrictions in the prior year.

In addition to managing the building and its surrounds, the Company also administers free of charge, on behalf of the landlord Holy Trinity Church, the neighbouring allotments that are let mostly to local residents.

COMMUNITY ACTIVITIES

The core programme of services to toddlers, children, young people and adults of all ages has continued over the past year. New users continue to access the centre. Our tight geographical and professional linkage with Lowther Primary School, Sunshine Day Nursery and the North Barnes office of Citizens Advice (Richmond) contributes further to the strong sense of community on and around the Castelnau Estate.

Improving and maintaining positive mental wellbeing continues to sit at the core of everything that we do. We follow the NHS *'five steps to improving mental wellbeing'*, these being to connect, be active, keep learning, give to others and be mindful.

The 1:1 support that was offered during the year differed from person to person. As has been the case over many years, a familiar thread is the continuing support offered to people who are experiencing ongoing mental health wellbeing challenges. In the last year we have been accessed by people who have presented as distressed and isolated, sometimes considering the point of living. On such occasions the access can be short to midterm, due to an immediate crisis such as unexpected homelessness because of a no-fault eviction or unforeseen financial crisis. We also use other support networks to signpost people to specialist support where available.

1:1 contact and what it means to people is very difficult to sum up, however, we believe that it is the most important and trust-defining activity that we undertake. For many people, we are a point of contact, their non-judgemental sounding board, their critical friend, their reassurance, their constant. What is discussed can range from something deeply personally distressing, through such challenges as self-confidence dips to providing a listening ear with regards to relationship challenges and choices. Most of the time, the benefit gained is that of time spent with an active listener and a feeling of being heard and understood.

During 1:1 time we will often support people who are seeking to prioritise tasks or remove hurdles to completing a task. Often, simply sitting alongside someone whilst they make a call to the council, landlord, utilities company or hospital can be the difference between the call being made or left on a 'to do' list that makes the individual feel that they are failing. Increasingly, our Director and Adult Programme Manager are fulfilling the role of third party consented support to assist users with such discussions.

During the year we have provided after-school activities for local children in all the primary school age groups other than year 4. Maths Club, Homework Club, Community Children's Club and Junior Youth Club have been enjoyed by children with whom we aim to maintain a trusted relationship as they move through our afterschool activities. Post-Covid working arrangements, with many families now operating permanent 'working from home' arrangements have had a big impact on extended school take up, with reduced need

being recorded across the country. We have seen the same pattern across our provision with fewer children attending some sessions than would have attended pre-covid. However, whilst some of the sessions might contain less children, those attending do so every week, forming authentic, meaningful relationships with workers. We have also reduced or removed the cost of attending some sessions to further support families.

Over the course of the period 01/04/22–31/03/23, the Centre saw 6659 (2021/22 5,323) attendances made by 642 (2021/22 529) different people attending 520 (2021/22 401) sessions. These figures do not include those people attending the term time weekday morning café, where customer numbers have been very slow to recover to pre-Covid levels, with the cost-of-living crisis having an impact on customer footfall. We remain committed to maintaining the café, and during the forthcoming year will be undertaking several different publicity campaigns to further raise awareness of its presence, as it is often central to the first experience that many adult users have of the centre. It also serves as a central point of intergenerational blending, with many friendships being forged and developed.

The Little Castles term time, thrice weekly (Monday, Wednesday, and Friday), parent and child stay and play sessions received 2,869 (2021/22 2461) child and adult attendances from 242 (2021/22 203) different people over 107 (2021/22 97) sessions. The Little Castles sessions remain our most socially blended activity, with children being brought to sessions by parents, grandparents, childminders, and nannies. Children and adults form relationships and develop support networks that will benefit both, with the session offering a range of play activities which include motor/physical play, social play, constructive play, and fantasy play. There are also themed arts and crafts activities. The Trustees remain grateful to The Barnes Fund for the continued funding of our Parent Engagement Worker (PEW) who leads the session.

Our youth club sessions have been very popular all year, with many year 6 children accessing for the first time because of attending the Junior Youth Club after-school session. Commissioned on behalf of the London Borough of Richmond upon Thames, by Achieving for Children, our Wednesday and Friday evening youth club sessions provide local youths with a range of activities as well as the opportunity to meet and spend time with each other within a safe, supervised space.

We are particularly pleased with the increase in the overall youth attendance figure of 1,611, (2021/22 1,474) from 66 different young people (2021/22 50) attending 87 sessions (2021/22 70). This attendance is particularly pleasing due to the number of repeat attendances being made by a regular group of local young people who are very much making their local youth club their own.

We have continued to deliver 'Maths Club' throughout the year, providing children with a weekly opportunity to further develop their understanding of the subject. The 1.5-hour session saw an average of 6 children in attendance and was delivered at no cost by one of our Trustees, who has a passion and skills for engaging children in the subject. The children accessing the session all benefitted in different ways, with several children experiencing significant increased capabilities around the subject.

The @studyzone, Homework Club, running every term-time Thursday from September 2022 immediately after school has once again seen good attendance throughout the year. There were 124 attendances from 11 different young people across 19 sessions. Within the group we supported several children who experience difficulties learning. The session enables the children to complete their homework as a group, doing so on the day that the homework is set, removing what can be a difficult and stressful situation for parents, particularly within families where there are adult literacy challenges.

As in previous years, the focus on the needs of adults has been plentiful. Many of the sessions were delivered or augmented by a group of highly creative and committed volunteers, who have showcased a pattern of developing sustainability in our activities. Provision for adults has included:

- "*the Welcome Project*", a weekly session for people with English as a second language who wish to improve their language skills whilst making friendship and support connections.
- '*Arts 4 All*', providing a range of crafting opportunities, whilst crucially offering an opportunity to improve wellbeing through a sense of participation and achievement).

And also Yoga, Pilates, Chair-based Exercise, Walking Football, Table Tennis, Monthly Dining for Over 50's, Monthly Book Club and Gardening Club.

We have worked in partnership with a range of providers to bring expertise and knowledge directly to the local community. Over the year we collaborated with Citizens Advice Richmond, Welcare, Richmond MIND, Achieving for Children, NHS Integrated Care Board (ICB) and Primary Care Network, RUILS Social Prescribing Team, Richmond Furniture Scheme, Metropolitan Police Service and London Borough of Richmond upon Thames Council.

CCP hosts a limb of the Richmond Foodbank Scheme, delivered by volunteers from the Barnes churches, in partnership with the Trussell Trust. The initiative, co-ordinated by Holy Trinity Church, has experienced another busy year.

CCP encourages volunteering. Volunteers run the Community Café, support the delivery of The Welcome Project, Elders' lunches and support our children's provision. Numbers across the year have remained steady at around 30 volunteers across all activities. Our volunteers provide such a broad set of lived experiences and as an organisation we feel deeply privileged to be the recipients of their time, care and commitment, all of which directly contribute to the experience gained by service users and visitors.

Regarding marketing and publicity, we decided to return to the issuing of a hard copy newsletter in the Autumn of 2022. We witnessed a growing awareness of the work of the project which was spread via word of mouth, while formal presentations were also made at St. Mary's Church, Barnes Fund AGM and Harroldian School.. We are also committed to using our existing website (due for an upgrade) and social media to good effect.

FINANCE

CCP received total grant income to support community activities of £119,135 (2021/22 £135,110). Note that the previous year benefited from a one-off £25,000 Covid-related Grant from the Borough of Richmond. Details of funders are set out in notes to the accounts.

The two most important grant funders for CCP remain The Barnes Fund and Richmond Parish Lands Charity which granted the Centre £44,341 and £43,709 respectively for the Centre's core staffing. This underpins our ability to provide professional community development in Barnes. The Trustees sincerely appreciate their ongoing commitment to supporting people in greatest need.

CCP also enjoyed an annual grant of £30,959 from the National Lottery Community Fund to cover the costs of our Adult Programme Manager and some additional administration/database hours.

Income from charitable activities reduced as a result of a smaller income from our Youth Service contract with Richmond Council, but other income from activities recovered well from the Covid period.

Trustees are also grateful for donations in the year, totalling £35,712 (2021/22 £41,665) from local churches, schools and other organisations, details of which are set out in Note 4. These are especially welcome in providing opportunities for a flexible response to needs as they arise. Trustees are particularly thankful to our landlords, Holy Trinity Church for their substantial financial donation.

Costs have been kept under control, although legal expenses associated with the renewal of the lease have been high, and we have had to incur and provide for substantial items of repair and maintenance.

STAFF

The year saw just one change to personnel, with the successful recruitment of a Parent Engagement Worker who joined the team in May 2022. Our small, committed team continued to further develop our working relationships to best support each other in providing a broad offer to local people.

Lisa Green continues to combine her role as Finance Manager with that of Company Secretary.

TRUSTEES

Veronica Schroter and Silvia Montello retired at the AGM held on 31st January 2023. They were both warmly thanked for their significant contributions over many years. At the same meeting, Philip Mead and Peter Jamieson, both residents of Barnes and familiar with the work of the charity, were appointed as Trustees.

RISK MANAGEMENT AND CONTROL

Risks and their mitigation were reviewed during the year. The main risks are financial, reputational and

operational.

The main financial risks are loss of significant funding or loss of major rental income and contracts, or significant unbudgeted costs. The reserves policy covers temporary shortfalls of funding, rents or unanticipated costs. Larger shortfalls would be covered by accelerated fundraising. Should CCP have to close down because of lack of funds or for any other reason in the future, the trustees are fully committed to ensuring that the charity holds enough reserves to be wound down solvent i.e. to ensure that all staff can be paid their contractual notice periods and their full statutory redundancy pay.

The reputation of the charity would be damaged by a failure of safeguarding, major disturbance or failure of governance. These risks are being managed by a subcommittee of Trustees and the Director in establishing and maintaining robust policies and procedures. These are approved by Trustees and overseen by the Director and Chair. Policies and procedures are regularly reviewed and updated.

Operational risks include risks in managing the building and risks in providing appropriate services. These operational risks are managed by the Director subject to oversight by the Chair and by Trustees. CCP has insurance to provide the normal protections against the risks associated with employment and building management.

FINANCIAL POSITION AND RESERVES

The overall out-turn for the year was a deficit of £13,059 (2021/22 surplus of £30,568). The surplus the previous year arose from a one-off and unexpected Covid-related grant of £25,000 from Richmond Council. As a result, net assets to be carried forward were £131,101 (2021/22 £144,159).

The Reserves Policy, reviewed and agreed by Trustees, is to aim to hold six months costs, or approximately £125,000, to ensure that the charity holds enough funds to be wound down solvent if ever necessary, fulfilling the company's responsibilities towards staff, users and contractual partners, as well as an additional amount needed to cover any short term unsecured funding gaps, shortfalls in rental income and unforeseen expenses for staff sickness cover, significant unfunded repairs to the building and similar.

INDEPENDENT EXAMINATION OF THE ACCOUNTS

The Trustees are responsible for the preparation of the accounts, which are not required to be audited. Accordingly they have been the subject of a report by a new independent examiner, Jeremy Harrod, whose report is set on the following page of this document.

Approved by the Trustees and signed on their behalf by:

Ian Lang
Chair



Dated 31/10/23

**Independent Examiner's Report to the Trustees of
The Castelnau Centre Project**

Independent examiner's report to the trustees of The Castelnau Centre Project ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jeremy Harrod FCCA

Grant Harrod Lerman Davis LLP Chartered Accountants
1st Floor Healthaid House Marlborough Hill Harrow Middlesex
HA1 1UD

Date: 31/10/23

THE CASTELNAU CENTRE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2023

	Notes	2023			2022		
		Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Income from:							
Donations and Grants	4,5	30,959	123,888	154,847	30,250	146,525	176,775
Charitable activities	6	-	46,514	46,514	-	53,373	53,373
Building Income	7	-	41,906	41,906	-	36,115	36,115
Investment income		-	145	145	-	154	154
Total Income		30,959	212,453	243,412	30,250	236,167	266,417
Expenditure on:							
Charitable activities	8	1,348	16,229	17,577	473	18,258	18,731
Building costs	9	2,000	118,599	120,599	2,000	103,329	105,329
Other charitable activities	10	27,611	90,684	118,295	28,403	83,386	111,789
Total resources expended		30,959	225,512	256,471	30,876	204,973	235,849
Surplus/(deficit)		-	(13,059)	(13,059)	(626)	31,194	30,568
Accounting Adjustment		-	-	-	-	-	-
Net Surplus(deficit)		-	(13,059)	(13,059)	(626)	31,194	30,568

The income, expenditure and resulting net movement in funds arise from continuing operations. The charity has no recognised gains or losses other than the net movement in funds in the year.

THE CASTELNAU CENTRE PROJECT

BALANCE SHEET

31 MARCH 2023

	Notes	<u>31/03/2023</u>	<u>31/03/2022</u>
Current Assets:			
Debtors	2	13,054	12,616
Cash and cash equivalents		<u>202,814</u>	<u>205,346</u>
		215,868	217,962
Current Liabilities:			
Creditors	3	<u>84,767</u>	<u>73,803</u>
Net assets		<u>£131,101</u>	<u>£144,159</u>
Represented by:			
Restricted funds		-	-
Unrestricted funds		131,101	144,159
		<u>£131,101</u>	<u>£144,159</u>

For the year ending 31 March 2023, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

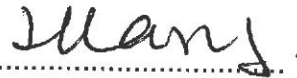
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

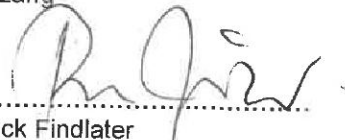
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on

31 October 2023 and signed on their behalf by:



Ian Lang



Patrick Findlater

THE CASTELNAU CENTRE PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31 MARCH 2023

1. ACCOUNTING POLICIES

Company information

The Castelnau Centre Project (03305114) is a charity and company limited by guarantee incorporated in England and Wales. The registered office is Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ.

a) Accounting Conventions

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Castelnau Centre Project meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 March 2023 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

b) Funds structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

c) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income can be measured reliably.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

2. DEBTORS

The debtors are estimated to be received within one year and comprise:

	<u>31 Mar 2023</u>	<u>31 Mar 2022</u>
Trade receivables	3,270	1,831
Other debtors	2,235	6,703
Prepayments	<u>7,549</u>	<u>4,082</u>
	13,054	12,616

3. CREDITORS

The Creditors are payable within one year

Trade payables	44	3,361
Deferred income	47,202	49,938
Other payables	654	1,049
Accruals	<u>36,867</u>	<u>19,455</u>
	84,767	73,803

4. DONATIONS INCOME

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Holy Trinity Church	-	24,897	24,897	-	26,812	26,812
St Mary's Church	-	2,926	2,926	-	2,325	2,325
St Paul's School	-	-	-	-	3,605	3,605
Other donations	-	7,889	7,889	-	8,923	8,923
	-	35,712	35,712	-	41,665	41,665

5. GRANTS INCOME

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Fund	-	44,341	44,341	-	54,848	54,848
Richmond Parish Lands Charity	-	43,709	43,709	-	23,786	23,786
National Lottery Community Fund	30,959	-	30,959	30,250	-	30,250
LB Richmond	-	-	-	-	25,049	25,049
Other grants	-	126	126	-	1,177	1,177
	30,959	88,176	119,135	30,250	104,860	135,110

6. CHARITABLE ACTIVITIES

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	32,127	32,127	-	43,229	43,229
Community Cafe	-	4,675	4,675	-	2,554	2,554
Little Castles	-	4,039	4,039	-	3,550	3,550
Exercise Classes	-	2,486	2,486	-	985	985
Elders	-	1,917	1,917	-	2,090	2,090
Community Kids Club	-	377	377	-	-	-
Other charitable activities income	-	893	893	-	965	965
	-	46,514	46,514	-	53,373	53,373

7. BUILDING INCOME

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Rent Income	-	41,906	41,906	-	36,115	36,115

8. CHARITABLE ACTIVITIES (DIRECT COSTS)

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	5,510	5,510	-	5,005	5,005
Community Cafe	-	3,408	3,408	-	2,126	2,126
Little Castles	-	345	345	-	3,716	3,716
Exercise Classes	-	2,018	2,018	-	812	812
Elders	-	1,917	1,917	-	2,555	2,555
Summer Programme	-	-	-	-	1,141	1,141
Community Kids Club	-	945	945	-	-	-
Community Internet	-	2,082	2,082	-	2,803	2,803
Adult Activities	1,348	-	1,348	393	-	393
Other activities	-	4	4	80	100	180
	1,348	16,229	17,577	473	18,258	18,731

9. BUILDING COSTS

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Building)	-	20,159	20,159	-	19,713	19,713
Rent and rates	1,000	39,019	40,019	1,000	38,303	39,303
Cleaning	-	13,700	13,700	-	12,982	12,982
Utilities, security, refuse, lift	1,000	9,519	10,519	1,000	8,674	9,674
Repairs and maintenance	-	22,971	22,971	-	17,342	17,342
Insurance	-	1,388	1,388	-	1,315	1,315
Other professional fees	-	11,843	11,843	-	5,000	5,000
	2,000	118,599	120,599	2,000	103,329	105,329

10. OTHER CHARITABLE ACTIVITIES COSTS

	<u>2023</u>			<u>2022</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Charitable activities)	27,237	79,656	106,893	27,037	74,650	101,687
Office costs	-	2,539	2,539	566	2,506	3,072
Insurance	-	2,059	2,059	-	2,219	2,219
Professional fees HR	-	864	864	-	784	784
Accountancy Fees	-	1,440	1,440	-	-	-
Staff training and recruitment	-	600	600	-	1,045	1,045
Sundry expenses	374	3,526	3,900	800	2,182	2,982
	27,611	90,684	118,295	28,403	83,386	111,789

THE CASTELNAU CENTRE PROJECT

England & Wales - Charity number 1061637

Accounts

THE CASTELNAU CENTRE PROJECT

REPORT AND ACCOUNTS

31 MARCH 2022

REGISTERED CHARITY NO. 1061637

COMPANY NO. 03305114

THE CASTELNAU CENTRE PROJECT

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FOR THE YEAR TO 31 MARCH 2022

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THE CASTELNAU CENTRE PROJECT

TRUSTEES' REPORT

FOR THE YEAR TO 31 MARCH 2022

TRUSTEES	Ian Lang, <i>Chair</i> , Veronica Schroter, <i>Deputy Chair</i> Patrick Findlater, <i>Honorary Treasurer</i> Cllr. Aphra Brandreth Julie Burdon Cindy Glenn Anne McKee Silvia Montello Philip Pirie (<i>Resigned 5th January 2022</i>) Nicolas Tiffou Anna Wigley Robert Woolf
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The Trustees present their Annual Report and the Financial Statements of the Company for the year ended 31 March 2022.

LEGAL STATUS

The company was formed on 21 January 1997 as a company limited by guarantee and is governed by its Memorandum and Articles of Association. Its registered office is at Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ. The Charity number is 1061637.

OBJECTS

To promote the education and assistance of young persons through their leisure time activities in order to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To promote the benefit of the inhabitants of Barnes and the neighbourhood thereof without distinctions of sex, sexual orientation, race or political, religious or other opinions by working together with the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time with the object of improving the conditions of life for the said inhabitants.

The company's mission is to promote and support a vibrant, happy and sustainable community in the Castelnau estate as part of the wider community of Barnes.

VALUES

The Company's core values are:

- listening to those who live in the community
- working 'with' members of the community and not 'for' them
- developing activities and resources that are locally owned and run
- helping those involved in the Project to acquire new skills, knowledge and confidence
- working in partnership with other organisations.

ACTIVITIES

The objects are met in two ways:

1. through the management of the Castelnau Community Centre, a 1930s building in Stillingfleet Road Barnes, held on a lease from Holy Trinity Church Barnes, which expired in March 2022.
2. through the employment of a staff team of eight people and the involvement of many volunteers to promote community development, manage the Centre, to develop partnerships with other agencies in education, health, social welfare and youth and children's work, and to run specific community activities at the Centre.

BUILDING MANAGEMENT

The total cost of managing the Centre in the year was £105,329 (2020/21 £86,102). The increase is a result of repair and maintenance costs of £17,342 associated with the bell tower and roofing repairs, much of which was covered by a generous grant from the Barnes Fund.

The hire fees for the use of the Centre came in the main from Richmond Council's commission to CCP to run youth provision, from the Sunshine Nursery, and from the Citizen's Advice Richmond. There were also a number of bookings for other activities. Total receipts for the use of the Centre through the year were £36,115 (2020/21 £24,847). Hire fees have been adversely affected by the COVID restrictions, particularly in the prior year.

In addition to managing the building and its surrounds, the Company also administers, on behalf of the landlord Holy Trinity Church, the neighbouring allotments that are let mostly to local residents.

COMMUNITY ACTIVITIES

The core programme of services to toddlers, children, young people and adults of all ages has further developed over the past year. New users continue to access the activities. Our tight geographical and professional linkage with, Lowther Primary School, Sunshine Day Nursery and the North Barnes office of Citizens Advice (Richmond) contributes further to the strong sense of community on and around the Castelnau Estate.

With the direct, day to day impact of Covid-19 having had far less effect on operations, we have enjoyed a year, when once again new people have accessed activities and we have continued to develop and evolve our offer of services to the local community.

Improving and maintaining positive mental wellbeing continues to sit at the core of everything that we do. We follow the NHS *'five steps to improving mental wellbeing'*, these being to connect, be active, keep learning, give to others and be mindful.

The 1:1 support that was offered or sought during the year differed from person to person. As has been the case over several years, we continue to support people who are experiencing ongoing mental health wellbeing challenges. A significant change in the last 18 months is one where we are encountering adults who we feel need the support of Adult Social Services, yet the individual fails to meet the threshold to receive support.

General, 1:1 contact and what it means to people is very difficult to sum up, however, we believe that it is the most important and trust defining activity that we undertake. For many people, we are a point of contact, their non-judgemental sounding board, their critical friend, their reassurance, their constant. What is discussed can range from something deeply personally distressing, through such challenges as self-confidence dips to providing a listening ear with regards to relationship challenges and choices. Most of the time, the benefit gained is that of time spent with an active listener and a feeling of being heard and understood.

During 1:1 time we will often support people who are seeking to prioritise tasks or remove hurdles to completing a task. Often, simply sitting alongside someone whilst they make a call to the council, utilities company, hospital can be the difference between the call being made or left on a 'to do' list that makes the individual feel that they are failing.

In May we launched a new weekly, after school *Junior Youth Club* session. The activity is targeted at children in years 5 and 6 with the aim of introducing them to some of the activities that can be accessed during our full youth club offer (cooking, arts and crafts, team games, consul competitions etc), whilst also providing the

children with an early opportunity to build relationships with members of the youth team, so as to further aid their transition to becoming a full youth club member.

Over the course of the period 01/04/21–31/03/22, the Centre saw 5323 (2020/21 272) attendances made by 529 (2020/21 58) different people attending 401 (2020/21 60) sessions. These figures do not include those people attending the term time weekday morning café, where customer numbers have been very slow to recover to pre-covid levels. We remain committed to maintaining the café, and during the forthcoming year will be undertaking several different publicity campaigns to further raise awareness of its presence, as it is often central to the first experience that many adult users have of the centre. It also serves as a central point of intergenerational blending, with many friendships being forged and developed.

The Little Castles term time, thrice weekly (Monday, Wednesday, and Friday), parent and child stay and play sessions received 2461 child and adult attendances from 203 different people over 97 sessions. In March, having reviewed the responsibilities of the supervising lead worker, we successfully recruited to the new role of Parent Engagement Worker (PEW), a role that we hope will provide greater proactivity and wraparound care to support families. The Little Castles sessions remain our most socially blended activity, with children being brought to sessions by parents, grandparents, childminders, and nannies. Children and adults form relationships and develop support networks that will benefit both, with the session offering a range of play activities which include motor/physical play, social play, constructive play and fantasy play. There are also themed arts and crafts activities. The Trustees remain grateful to The Barnes Fund for the continued funding of the PEW.

Our partnership with *Brick Buzz*, an organisation committed to the joys of Lego has grown to become a twice weekly after school opportunity for children aged 6-10 years. The sessions provide children with a large choice of blocks to build with and there is always an inspirational model. As with previous themed clubs that we previously delivered, we have found that it is particularly beneficial to those children with social anxiety and communication challenges.

At the beginning of the year, we entered a period of negotiation regarding our role in providing commissioned youth provision on behalf of the London Borough of Richmond upon Thames, via Achieving for Children. In March we reached a verbal agreement that would see us deliver 2 years plus one performance based optional year, beginning in April 2022. We have now received a formal confirmation of that agreement. The year has seen a fresh influx of younger children living locally on the estate and they have already started to influence and shape the service via open and thoughtful dialogue with the Youth Team.

We are particularly pleased with the increase in youth attendance (1,474 attendances) from 50 different young people attending 79 sessions. This attendance is particularly pleasing due to the number of repeat attendances being made by a regular group of local young people who are very much making their local youth club their own. We are also seeing young people accessing youth club earlier, following our commitment to allow children to access as soon as they enter Year 6 (providing a whole 12 months to settle into youth club before transitioning to secondary school).

We have continued to deliver '*Maths Club*' throughout the year, providing children with a weekly opportunity to further develop their understanding of the subject. The 1.5-hour session saw an average of 6 children in attendance and was delivered at no cost by one of our Trustees, who has a passion and skills for engaging children in the subject. The children accessing the session all benefitted in different ways, with several children experiencing significant increased capabilities around the subject.

As in previous years, the focus on the needs of adults has been plentiful. Many of the sessions were delivered or augmented by a group of highly creative and committed volunteers, who have showcased a pattern of developing sustainability in our activities. Provision for adults has included, the *Welcome Project*, a weekly session for people with English as a second language who wish to improve their language skills whilst making friendship and support connections. '*Arts 4 All*' (provides a range of crafting opportunities, whilst crucially offering an opportunity to improve wellbeing through a sense of participation and achievement), Yoga, Pilates, Zumba, Chair based Exercise, Walking Football, Table Tennis, Monthly Dining for Over 50's, Monthly Book Club and Gardening Club.

We have worked in partnership with a range of providers to bring expertise and knowledge directly to the local community. Over the year we collaborated with Citizens Advice Richmond, Welcare, Richmond MIND, Achieving for Children, NHS Clinical Commissioning Group and Primary Care Network, RUILS Social Prescribing Team, Richmond Furniture Scheme, Metropolitan Police Service and London Borough of Richmond upon Thames Council.

CCP hosts a limb of the Richmond Foodbank Scheme, delivered by volunteers from the Barnes churches, in partnership with the Trussell Trust. The initiative, co-ordinated by Holy Trinity Church, has experienced another busy year.

CCP encourages volunteering. Volunteers run the Community Café, support the delivery of The Welcome Project, Elders lunches, the advice service to local people '*Let's Get It Sorted*' and support our children's provision. Numbers across the year have remained steady at around 30 volunteers across all activities.

Regarding marketing and publicity, we made a decision to return to the issuing of hard copy newsletter, with the first due for delivery in the Autumn of 2022. We witnessed a growing awareness of the work of the project which was spread via word of mouth (presentations were made at St. Mary's Church and Barnes Women's Institute. We also continue to use our website and social media to good effect.

FINANCIAL SUPPORT

CCP received total grant income to support community activities of £135,110 (2020/21 £100,775). The increase is because of a generous grant by Barnes Fund towards the bell tower and roofing repairs, and a one-off £25,000 Covid related Grant from the Borough of Richmond. Details of funders are set out in notes to the accounts.

The most important grant funder for CCP remains The Barnes Fund. It gave £41,000 for the Centre's core staffing. This underpins our ability to provide professional community development in Barnes. The Trustees are most grateful for the Fund's support and their ongoing commitment to supporting people in greatest need.

Richmond Parish Lands Charity (RPLC) has also been a major funder, granting the Centre £23,786 towards core staffing. RPLC is a local grant maker ensuring that those in greatest need receive the appropriate support. Trustees sincerely value RPLC's ongoing support.

CCP also enjoys an annual grant of £30,250 from the National Lottery Community Fund to cover the costs of our Adult Programme Manager and some additional administration/data base hours.

Trustees are also grateful for donations in the year, totalling £41,665 (2020/21 £41,823) from local churches, schools and other organisations, details of which are set out in Note 4. These are especially welcome in providing opportunities for a flexible response to needs as they arise. Trustees are particularly thankful to our landlords, Holy Trinity Church (HTC) for their substantial financial donation and support.

We continue to seek support from local businesses and organisations, as well as seeking donations from individuals.

STAFF

The year saw just one change to personnel, with the successful recruitment of a Parent Engagement Worker who will join the team in May 2022. Our small, committed team continued to further develop our working relationships to best support each other in providing a broad offer to local people.

Lisa Green continues to combine her role as Finance Manager with that of Company Secretary.

TRUSTEES

Philip Pirie resigned as a Trustee in January 2021 for personal reasons. Trustees expressed their appreciation of the valuable work Philip has done as a trustee for nearly seven years. Of the eleven Trustees, nine live in North Barnes and the remaining two live in or are local to Barnes.

RISK MANAGEMENT AND CONTROL

Risks and their mitigation were formally reviewed during the year.

The main risks are financial, reputational and operational.

The main financial risks are loss of significant funding or loss of major rental income and contracts, or significant unbudgeted costs. The reserves policy covers temporary shortfalls of funding, rents or

unanticipated costs. Larger shortfalls would be covered by accelerated fundraising.

The reputation of the charity would be damaged by a failure of safeguarding, major disturbance or failure of governance. These risks are being managed by the Deputy Chair and Director in establishing and maintaining robust policies and procedures approved by Trustees and overseen by the Director and Chair. Policies and procedures are regularly reviewed and updated. During the year the following policies and procedures have been reviewed, updated and approved by Trustees: Allegations, Confidentiality, Time off in Lieu, Public Interest Disclosure (Whistle Blowing), Equality & Diversity and the Reserves Policy.

Operational risks include risks in managing the building and risks in providing appropriate services. These operational risks are managed by the Director subject to oversight by the Chair and by Trustees CCP has insurance to provide the normal protections against the risks associated with employment and building management.

There is also risk associated with renewal of the lease around the term and rent. Negotiations are continuing with the landlord, Holy Trinity Church .

FINANCIAL POSITION AND RESERVES

The overall out-turn for the year was a surplus of £30,568 (2020/21 surplus of £4,080). As CCP began to emerge from the Covid emergency, the income from charitable activities increased by around £10K but so did the costs. As a result, net assets to be carried forward were £144,159 (2020/21 £113,591). Total income was inflated by the one-off £25,000 Covid related grant from the Borough of Richmond which resulted in this welcome surplus.

The Reserves Policy is to aim to hold six months costs or approximately £120,000 to ensure that the charity holds enough funds to be wound down solvent if ever necessary, to cover significant unplanned costs, and to cover any significant shortfall in funding or rental income. Although net assets were greater than the target at year-end, there are greater than usual uncertainties in the coming year in terms of anticipated legal fees and net rental associated with the renegotiation of the lease, which makes this additional reserve timely.

INDEPENDENT EXAMINATION OF THE ACCOUNTS

The Trustees are responsible for the preparation of the accounts, which are not required to be audited. Accordingly they have been the subject of a report by an independent examiner-Alastair Cameron, whose report is set on the following page of this document.

Approved by the Trustees and signed on their behalf by:



Ian Lang
Chair

Dated1/11/2022.....

THE CASTELNAU CENTRE PROJECT

FOR THE YEAR TO 31 MARCH 2022

INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF
THE CASTELNAU CENTRE PROJECT

I report to the charity Trustees on the accounts for the year ended 31st March 2022 which are set out on pages 9-13.

RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's Trustees consider that an audit is not required for this year under section 744(21) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5Xb) of the 2011 Act and
- State whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer and Finance Manager concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s130 of the 2011 Act or to prepare accounts which accord with these accounting records have not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, other than the lease renewal mentioned in the trustees' report.

Alastair Cameron
Mr Alastair Cameron FCA
48 Lowther Road, Barnes

Date: 27/10/22

THE CASTELNAU CENTRE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2022

	Notes	<u>2022</u>			<u>2021</u>		
		Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Income from:							
Donations and Grants	4,5	30,250	146,525	176,775	27,893	114,705	142,598
Charitable activities	6	-	53,373	53,373	-	42,847	42,847
Building Income	7	-	36,115	36,115	-	24,847	24,847
Investment income		-	154	154	-	234	234
Total Income		30,250	236,167	266,417	27,893	182,633	210,526
Expenditure on:							
Charitable activities	8	473	18,258	18,731	-	8,412	8,412
Building costs	9	2,000	103,329	105,329	2,000	84,102	86,102
Other charitable activities	10	28,403	83,386	111,789	25,267	86,665	111,932
Total resources expended		30,876	204,973	235,849	27,267	179,179	206,446
Surplus/(deficit)		(626)	31,194	30,568	626	3,454	4,080
Accounting Adjustment		-	-	-	-	-	-
Net Surplus(deficit)		(626)	31,194	30,568	626	3,454	4,080

The income, expenditure and resulting net movement in funds arise from continuing operations. The charity has no recognised gains or losses other than the net movement in funds in the year.

THE CASTELNAU CENTRE PROJECT

BALANCE SHEET

31 MARCH 2022

	Notes	<u>31/03/2022</u>	<u>31/03/2021</u>
Current Assets:			
Debtors	2	12,616	13,198
Cash and cash equivalents		<u>205,346</u>	<u>182,441</u>
		217,962	195,639
Current Liabilities:			
Creditors	3	<u>73,803</u>	<u>82,048</u>
Net assets		<u>£144,159</u>	<u>£113,591</u>
Represented by:			
Restricted funds		-	626
Unrestricted funds		144,159	112,965
		<u>£144,159</u>	<u>£113,591</u>

For the year ending 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on

1 Nov..... 2022 and signed on their behalf by:


.....
Ian Lang


.....
Patrick Findlater

THE CASTELNAU CENTRE PROJECT
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31 MARCH 2022

1. ACCOUNTING POLICIES

Company information

The Castelnau Centre Project (03305114) is a charity and company limited by guarantee incorporated in England and Wales. The registered office is Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ.

a) Accounting Conventions

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Castelnau Centre Project meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 March 2022 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

b) Funds structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

c) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income can be measured reliably.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

2. DEBTORS

The debtors are estimated to be received within one year and comprise:

	<u>31 Mar 2022</u>	<u>31 Mar 2021</u>
Trade receivables	1,831	100
Other debtors	6,703	6,703
Prepayments	<u>4,082</u>	<u>6,395</u>
	12,616	13,198

3. CREDITORS

The Creditors are payable within one year

Trade payables	3,361	13,348
Deferred income	49,938	63,056
Other payables	1,049	437
Accruals	<u>19,455</u>	<u>5,207</u>
	73,803	82,048

4. DONATIONS INCOME

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Holy Trinity Church	-	26,812	26,812	-	26,812	26,812
St Mary's Church	-	2,325	2,325	-	2,105	2,105
St Paul's School	-	3,605	3,605	-	3,103	3,103
Other donations	-	8,923	8,923	-	9,803	9,803
	-	<u>41,665</u>	<u>41,665</u>	-	<u>41,823</u>	<u>41,823</u>

5. GRANTS INCOME

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Fund	-	54,848	54,848	-	41,000	41,000
Richmond Parish Lands Charity	-	23,786	23,786	-	24,318	24,318
National Lottery Community Fund	30,250	-	30,250	27,893	-	27,893
Goldman Sachs	-	-	-	-	3,000	3,000
LB Richmond	-	25,049	25,049	-	923	923
Other grants	-	1,177	1,177	-	3,641	3,641
	<u>30,250</u>	<u>104,860</u>	<u>135,110</u>	<u>27,893</u>	<u>72,882</u>	<u>100,775</u>

6. CHARITABLE ACTIVITIES

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	43,229	43,229	-	42,103	42,103
Community Cafe	-	2,554	2,554	-	-	-
Little Castles	-	3,550	3,550	-	-	-
Exercise Classes	-	985	985	-	-	-
Elders	-	2,090	2,090	-	236	236
Other charitable activities income	-	965	965	-	508	508
	-	<u>53,373</u>	<u>53,373</u>	-	<u>42,847</u>	<u>42,847</u>

7. BUILDING INCOME

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Rent Income	-	36,115	36,115	-	24,847	24,847

8. CHARITABLE ACTIVITIES (DIRECT COSTS)

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	5,005	5,005	-	3,259	3,259
Community Cafe	-	2,126	2,126	-	-	-
Little Castles	-	3,716	3,716	-	-	-
Exercise Classes	-	812	812	-	-	-
Elders	-	2,555	2,555	-	282	282
Summer Programme	-	1,141	1,141	-	-	-
Community Internet	-	2,803	2,803	-	4,871	4,871
Adult Activities	393	-	393	-	-	-
Other activities	80	100	180	-	-	-
	473	18,258	18,731	-	8,412	8,412

9. BUILDING COSTS

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Building)	-	19,713	19,713	-	19,317	19,317
Rent and rates	1,000	38,303	39,303	1,000	39,496	40,496
Cleaning	-	12,982	12,982	-	12,943	12,943
Utilities, security, refuse, lift	1,000	8,674	9,674	1,000	7,061	8,061
Repairs and maintenance	-	17,342	17,342	-	192	192
Insurance	-	1,315	1,315	-	93	93
Other professional fees	-	5,000	5,000	-	5,000	5,000
	2,000	103,329	105,329	2,000	84,102	86,102

10. OTHER CHARITABLE ACTIVITIES COSTS

	<u>2022</u>			<u>2021</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Charitable activities)	27,037	74,650	101,687	25,267	74,744	100,011
Office costs	566	2,506	3,072	-	6,366	6,366
Insurance	-	2,219	2,219	-	118	118
Professional fees HR	-	784	784	-	850	850
Staff training and recruitment	-	1,045	1,045	-	738	738
Sundry expenses	800	2,182	2,982	-	3,849	3,849
	28,403	83,386	111,789	25,267	86,665	111,932

THE CASTELNAU CENTRE PROJECT

England & Wales - Charity number 1061637

Accounts

THE CASTELNAU CENTRE PROJECT

REPORT AND ACCOUNTS

31 MARCH 2021

REGISTERED CHARITY NO. 1061637

COMPANY NO. 03305114

THE CASTELNAU CENTRE PROJECT

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THE CASTELNAU CENTRE PROJECT

TRUSTEES' REPORT

FOR THE YEAR TO 31 MARCH 2021

TRUSTEES

Ian Lang, *Chair*,
Veronica Schroter, *Deputy Chair*
Patrick Findlater, *Honorary Treasurer*
Cllr. Aphra Brandreth
Julie Burdon
Cindy Glenn
Anne McKee
Silvia Montello
Philip Pirie
Nicolas Tiffou
Anna Wigley
Robert Woolf

The Trustees present their Annual Report and the Financial Statements of the Company for the year ended 31 March 2021.

LEGAL STATUS

The company was formed on 21 January 1997 as a company limited by guarantee and is governed by its Memorandum and Articles of Association. Its registered office is at Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ. The Charity number is 1061637.

OBJECTS

To promote the education and assistance of young persons through their leisure time activities in order to develop their physical, mental and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

To promote the benefit of the inhabitants of Barnes and the neighbourhood thereof without distinctions of sex, sexual orientation, race or political, religious or other opinions by working together with the said inhabitants, the local authority, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time with the object of improving the conditions of life for the said inhabitants.

The company's mission is to promote and support a vibrant, happy and sustainable community in the Castelnau estate as part of the wider community of Barnes.

VALUES

The Company's core values are:

- listening to those who live in the community
- working 'with' members of the community and not 'for' them
- developing activities and resources that are locally owned and run
- helping those involved in the Project to acquire new skills, knowledge and confidence
- working in partnership with other organisations.

ACTIVITIES

The objects are met in two ways:

1. through the management of the Castelnau Community Centre, a 1930s building in Stillingfleet Road Barnes, held on a lease from Holy Trinity Church Barnes, expiring in March 2022.
2. through the employment of a staff team of seven people and the involvement of many volunteers to promote community development, manage the Centre, to develop partnerships with other agencies in education, health, social welfare and youth and children's work, and to run specific community activities at the Centre.

BUILDING MANAGEMENT

The total cost of managing the Centre in the year was £86,102 (2019/20 £92,879).

The hire fees for the use of the Centre came in the main from Richmond Council's commission to CCP to run youth provision, from the Sunshine Nursery, and from the Citizen's Advice Bureau. There were also a number of bookings for other activities. Total charges for the use of the Centre through the year were £24,847 (2019/20 £45,296). Hire fees were adversely affected by the COVID restrictions.

In addition to managing the building and its surrounds, the Company also administers, on behalf of the landlord Holy Trinity Church, the neighbouring allotments that are let mostly to local residents.

COMMUNITY ACTIVITIES

Due to the impact of the Covid-19 pandemic and the restrictions in place during lockdowns and tiered restrictions, the core programme of services to toddlers, children, young people and adults of all ages significantly diminished in size over the past year. Our Community Café has remained closed since March 2020, predominantly due to volunteer safety and insufficient capacity to provide table service with the required social distancing.

The tight geographical and professional linkage of the Community Centre with Lowther Primary School, Barnes Children's Centre, Sunshine Day Nursery and the North Barnes office of Citizens Advice (Richmond) has continued to contribute to the strong sense of community on and around the Castelnau Estate.

Throughout the year, we continued to staff the building with at least one worker. Homeworking and flexible arrangements were encouraged and taken up by several team members, with remote support taking place in various forms. We have embraced Zoom and used it for several regular sessions. Staying in touch with people on a 1:1 basis whilst also respecting their privacy has been a balance that needed to be struck.

From April to the end of June 2020, four volunteers and one worker delivered chilled meals thrice weekly, providing enough meals to enable someone to have a main meal for each day of the week. The meals were cooked in the 'Crisis Kitchen' of the Old Sorting Office (OSO) arts venue on Barnes Green, chilled and brought to us ready for onwards delivery. We delivered to around 35 households. Regular doorstep chats were enjoyed, and further help provided where needed. Happening as it did, very early in the first lockdown period, the social interaction was key, with the recipient knowing that three times a week there would be someone visiting. A bi-product of this initiative was that we learnt much about how front gardens and doorsteps can be used, as a neutral, safe space to engage with people, - something that we hope to utilise more in the future.

Improving and maintaining positive mental well-being continues to sit at the core of everything that we do. We follow the NHS *'five steps to improving mental wellbeing'*, these being to connect, be active, keep learning, give to others and be mindful. During this traumatic year, people's mental health has been challenged in ways that many people have not previously experienced, and we expect to be listening to individual 'Covid experiences' for many years to come, supporting residents as they themselves address their own needs. Two workers undertook Mental Health First Aid training this year and we envisage that the knowledge gained will provide further support to people during a mental health crisis.

Over the course of the period 01/04/20–31/03/21, the Centre saw 272 attendances (2019/20 4763) attendances made by 58 (2019/20 744) different people attending 60 (2019/20 428) sessions. These numbers represent those people attending Young at Heart (chair-based exercise via Zoom), Welcome Project (English as a second language) and the Youth Club, during the periods when exceptions were

allowed for sessions to take place. On top of these figures, we maintained 1:1 contact and a small number of outreach/befriending links.

At the beginning of the year, we re-entered a negotiated 'roll-over' year of our commissioned youth provision on behalf of the London Borough of Richmond upon Thames, via Achieving for Children.

The Youth Club has been heavily affected by the pandemic. During the lockdown periods, we used a government exception, allowing us to work with young people deemed 'vulnerable', delivered via 1:1 and small group sessions, featuring cooking, art and physical activity. The main aim of those activities was to retain contact and ensure that those young people knew of the support that remained in place for them throughout the period.

Given what was required of us throughout the year, there was little opportunity for partnership working. However we remain strongly linked to partners who bring a range of expertise and knowledge directly to the local community. We remain linked with Barnes Children's Centre, Citizens Advice Richmond, SEND Coffee and Chat Carers Group, Richmond Adult Community College, Richmond Aid, and Achieving for Children. At the end of the reporting period, we began embarking on two new partnership initiatives - Welcare and the NHS South West London Clinical Commissioning Group (CCG) - that we believe will significantly enhance the existing support networks available to local people.

CCP accommodates a satellite of the Richmond Foodbank Scheme, delivered by volunteers from the Barnes churches, in partnership with the Trussell Trust. The initiative, co-ordinated by Holy Trinity Church, has remained operational throughout the pandemic, temporarily moving to a delivery only function between January and May 2021. Given the financial impact of the pandemic we expect to see foodbank use rise in the coming months and years.

We continue to use our website and social media (Twitter, Facebook, and Instagram) to good effect, adding two new donation platforms during the year (PayPal Giving and Total Giving), both of which are proving to be beneficial.

FINANCIAL SUPPORT

CCP received total grant income to support community activities of £100,775 (2019/20 £81,280). Trustees are enormously grateful to all our funders, details of which are set out in Note 5 to the accounts.

A most important funder remains The Barnes Fund, which gave £41,000 for the Centre's core staffing. This underpins our ability to provide community development in Barnes. We really value their ongoing commitment to supporting people in greatest need, as with Richmond Parish Lands Charity (RPLC), whose funding has provided the Centre with £24,318 towards core staffing and the Community Kids Club. RPLC is a local grant maker also responding to those in greatest need, and we sincerely appreciate these trusts' ongoing support at a time when their resources are under immense pressure from the demands of local organisations.

From April 2020 CCP was very happy to receive the first instalment of £27,893 of a 5-year annual grant from the National Lottery Community Fund to cover the cost of our Adult Programme Manager and some additional overhead costs.

We are also hugely appreciative of the £41,823 (2019/20 £49,642) received in donations during the year from local churches, individuals, schools and other organisations, and in particular to our landlords, Holy Trinity Church, for their ongoing substantial donations¹ and practical support.

We continue to canvass support from local businesses and organisations, as well as donations from individuals.

STAFF

The year saw a significant change to the staff team, with two members departing for fresh challenges. In June, Sarah Chapman left her role as Adult Programme Manager, leaving a legacy of a much developed programme since her arrival in November 2015. In August, our Community Clubs Manager, Vanessa Willis felt that the time was right to embrace retirement after 29 years, - having energetically fulfilled various roles.

In January 2020, we were joined by Laila Francis, taking up the role of Adult Programme Manager. Laila brings a host of skills and experience to her role and we look forward to further developing the programme

during 2021/22.

Lisa Green continues to combine her role as Finance Manager with that of Company Secretary.

TRUSTEES

There were no changes to Trustee appointments during the year. Of the 12 Trustees, 10 live in North Barnes and the remaining 2 live in or are local to Barnes.

RISK MANAGEMENT AND CONTROL

Risks are kept under continual review. The main risks are financial, reputational and operational.

The main financial risks are loss of significant funding or loss of major rental income and contracts, or significant unbudgeted costs. The reserves policy covers temporary shortfalls of funding, rents or unanticipated costs. Larger shortfalls would be covered by accelerated fundraising.

The reputation of the charity would be damaged by a failure of safeguarding, major disturbance or failure of governance. These risks are being managed by the Deputy Chair and Director in establishing and maintaining robust policies and procedures approved by Trustees and overseen by the Director and Chair. Policies and procedures are regularly reviewed and updated. During the year the following policies and procedures have been reviewed, updated and approved by Trustees: Financial Controls, Child Safeguarding Policy, Worker to Child Supervision Ratio Policy, Adults at Risk Policy, Health and Safety Policy, Staff Code of Conduct, Complaint Procedure, Data Protection Policy and GDPR Privacy Policy.

Operational risks include risks in managing the building and risks in providing appropriate services. These operational risks are managed by the Director subject to oversight by the Chair and by Trustees. CCP has insurance to provide the normal protections against the risks associated with employment and building management.

The renewal of the lease on the building, which expires in March 2022, is a specific risk concerning the rent and term. A Sub-committee of the Board has been formed to oversee the lease negotiation. Solicitors Sutton Mattocks of Rocks Lane Barnes, have been appointed to advise us on the negotiation. A good relationship is maintained with our landlord, Holy Trinity Church.

FINANCIAL POSITION AND RESERVES

The overall out-turn for the year was a surplus of £4,080 (2018/19 surplus of £17,267). Because of the Covid pandemic, income from charitable activities and user charges was well down. On the other hand the costs of providing the charitable activities, staff costs and maintenance were also well down. A provision for legal fees has been made.

Unrestricted funds to be carried forward were £113,591 (2019/20 £109,512).

The Reserves Policy is to aim to hold six months costs or approximately £120,000 to ensure that the charity holds enough funds to be wound down solvent if necessary, to cover significant unplanned costs, and to cover any significant shortfall in funding or rental income.

INDEPENDENT EXAMINATION OF THE ACCOUNTS

The Trustees are responsible for the preparation of the accounts, which are not required to be audited. Accordingly they have been the subject of a report by an independent examiner-Alastair Cameron, whose report is set on the following page of this document.

Approved by the Trustees and signed on their behalf by:



Ian Lang
Chair

Dated 28/7/21

THE CASTELNAU CENTRE PROJECT

FOR THE YEAR TO 31 MARCH 2021

INDEPENDENT EXAMINERS'S REPORT TO THE TRUSTEES OF
THE CASTELNAU CENTRE PROJECT

I report to the charity Trustees on the accounts for the year ended 31st March 2021 which are set out on pages 9-13.

RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's Trustees consider that an audit is not required for this year under section 744(21) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5Xb) of the 2011 Act and
- State whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission.

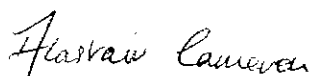
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer and Finance Manager concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention

1 which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s130 of the 2011 Act or to prepare accounts which accord with these accounting records have not been met; or

1 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Mr. Alastair Cameron FCA
48 Lowther Road, Barnes

Date: 4/7/21

THE CASTELNAU CENTRE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2021

	Notes	<u>2021</u>			<u>2020</u>		
		Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Income from:							
Donations and Grants	4,5	27,893	114,705	142,598	46	130,876	130,923
Charitable activities	6	-	42,847	42,847	-	60,856	60,856
Building Income	7	-	24,847	24,847	-	45,296	45,296
Investment income		-	234	234	-	122	122
Total Income		27,893	182,633	210,526	46	237,150	237,197
Expenditure on:							
Charitable activities	8	-	8,412	8,412	46	17,738	17,784
Building costs	9	2,000	84,102	86,102	-	92,879	92,879
Other charitable activities	10	25,267	86,665	111,932	-	109,266	109,266
Total resources expended		27,267	179,179	206,446	46	219,883	219,930
Surplus/(deficit)		626	3,454	4,080	-	17,267	17,267
Net Surplus(deficit)		626	3,454	4,080	-	17,267	17,267

The income, expenditure and resulting net movement in funds arise from continuing operations. The charity has no recognised gains or losses other than the net movement in funds in the year.

THE CASTELNAU CENTRE PROJECT

BALANCE SHEET

31 MARCH 2021

	Notes	<u>31/03/2021</u>	<u>31/03/2020</u>
Current Assets:			
Debtors	2	13,198	20,719
Cash and cash equivalents		182,441	137,218
		<u>195,639</u>	<u>157,937</u>
Current Liabilities:			
Creditors	3	<u>82,048</u>	<u>48,425</u>
Net assets		<u>£113,591</u>	<u>£109,512</u>
Represented by:			
Restricted funds		626	-
Unrestricted funds		112,965	109,512
		<u>£113,591</u>	<u>£109,512</u>


For the year ending 31 March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

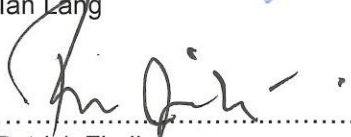
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on
28 July 2021 and signed on their behalf by:



 Ian Lang



 Patrick Findlater

THE CASTELNAU CENTRE PROJECT

NOTES TO THE ACCOUNTS

FOR THE YEAR TO 31 MARCH 2021

1. ACCOUNTING POLICIES

Company information

The Castelnau Centre Project (03305114) is a charity and company limited by guarantee incorporated in England and Wales. The registered office is Castelnau Community Centre, 7 Stillingfleet Road, Barnes, London, SW13 9AQ.

a) Accounting Conventions

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The Castelnau Centre Project meets the definition of a public benefit entity under FRS 102.

These accounts for the year ended 31 March 2021 are prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland.

b) Funds structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

c) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income can be measured reliably. Income is recognised only in the year to which it relates.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

2. DEBTORS

The debtors are estimated to be received within one year and comprise:

	<u>31 Mar 2021</u>	<u>31 Mar 2020</u>
Trade receivables	100	14,426
Other debtors	6,703	-
Prepayments	<u>6,395</u>	<u>6,293</u>
	13,198	20,719

3. CREDITORS

The Creditors are payable within one year

Trade payables	13,348	5,915
Deferred income	63,056	31,679
Other payables	437	2,819
Accruals	<u>5,207</u>	<u>8,012</u>
	82,048	48,425

4. DONATIONS INCOME

	2021			2020		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Community Players	-	-	-	-	1,500	1,500
Holy Trinity Church	-	26,812	26,812	-	26,812	26,812
St Mary's Church	-	2,105	2,105	-	3,702	3,702
St Paul's School	-	3,103	3,103	-	5,179	5,179
Other donations	-	9,803	9,803	-	12,449	12,449
	-	41,823	41,823	-	49,643	49,643

5. GRANTS INCOME

	2021			2020		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Barnes Fund	-	41,000	41,000	-	48,884	48,884
Richmond Parish Lands Charity	-	24,318	24,318	-	32,096	32,096
National Lottery Community Fund	27,893	-	27,893	46	-	46
Hanley Trust	-	-	-	-	250	250
Goldman Sachs	-	3,000	3,000	-	-	-
LB Richmond	-	923	923	-	-	-
Other grants	-	3,641	3,641	-	3	3
	27,893	72,882	100,775	46	81,234	81,280

6. CHARITABLE ACTIVITIES

	2021			2020		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	42,103	42,103	-	43,512	43,512
Community Cafe	-	-	-	-	6,575	6,575
Little Castles	-	-	-	-	3,071	3,071
Exercise Classes	-	-	-	-	2,931	2,931
Elders	-	236	236	-	2,129	2,129
Summer Programme	-	-	-	-	35	35
Community Kids Club	-	-	-	-	1,790	1,790
Other charitable activities income	-	508	508	-	814	814
	-	42,847	42,847	-	60,856	60,856

7. BUILDING INCOME

	2021			2020		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Rent Income	-	24,847	24,847	-	45,296	45,296

8. CHARITABLE ACTIVITIES (DIRECT COSTS)

	<u>2021</u>			<u>2020</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Youth Service Contract	-	3,259	3,259	-	4,745	4,745
Community Cafe	-	-	-	-	3,831	3,831
Little Castles	-	-	-	-	95	95
Exercise Classes	-	-	-	-	1,890	1,890
Elders	-	282	282	-	2,569	2,569
Summer Programme	-	-	-	-	840	840
Community Kids Club	-	-	-	-	771	771
Community Internet	-	4,871	4,871	-	2,437	2,437
Other activities	-	-	-	46	560	606
	-	8,412	8,412	46	17,738	17,784

9. BUILDING COSTS

	<u>2021</u>			<u>2020</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Building)	-	19,317	19,317	-	16,808	16,808
Rent and rates	1,000	39,496	40,496	-	40,724	40,724
Cleaning	-	12,943	12,943	-	13,445	13,445
Utilities, security, refuse, lift	1,000	7,061	8,061	-	9,264	9,264
Repairs and maintenance	-	192	192	-	11,279	11,279
Insurance	-	93	93	-	1,359	1,359
Other professional fees	-	5,000	5,000	-	-	-
	2,000	84,102	86,102	-	92,879	92,879

10. OTHER CHARITABLE ACTIVITIES COSTS

	<u>2021</u>			<u>2020</u>		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
Staff costs (Charitable activities)	25,267	74,744	100,011	-	99,412	99,412
Office costs	-	6,366	6,366	-	3,611	3,611
Insurance	-	118	118	-	1,907	1,907
Professional fees HR	-	850	850	-	1,107	1,107
Staff training and recruitment	-	738	738	-	1,213	1,213
Sundry expenses	-	3,849	3,849	-	2,016	2,016
	25,267	86,665	111,932	-	109,266	109,266