

THE ST. EDMUNDS CHARITY
(A COMPANY LIMITED BY GUARANTEE)

REGISTERED NUMBER - 03303543

REGISTERED CHARITY NUMBER - 1061509

ENGLAND AND WALES

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

4 APRIL 2023

WYATT MORRIS GOLLAND LTD.,
CHARTERED ACCOUNTANTS,
PARK HOUSE,
200 DRAKE STREET,
ROCHDALE,
OL16 1PJ.

REPORT OF THE COUNCIL OF MANAGEMENT OF THE ST. EDMUNDS CHARITY FOR YEAR ENDED
4 APRIL 2023

The Council of Management (The Council / Trustees), who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 4 April 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

LEGAL ENTITY

The St. Edmunds Charity is a registered charity, which is governed by its Memorandum and Articles of Association. The liability of the members is limited to £1 each and at the 4 April 2023 the three trustees were the only members of the company.

COUNCIL OF MANAGEMENT

The Council of Management who served at any time throughout the year were as follows:-

G. A. Wareing
F. J. Gracie
B. V. Tobin

Principal: M. Butterworth

Senior Support Worker: Stephen Ryan

REGISTERED OFFICE:- 110 Clement Royds Street
Rochdale
Lancashire
OL12 6PL

BANKERS:- Co-operative Bank PLC
1 Balloon Street
Manchester
M60 4EP

INDEPENDENT EXAMINER/
ACCOUNTANT:- P. A. Richards B.A. F.C.A. D.Ch.A
Wyatt Morris Golland Ltd
Chartered Accountants
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

BUSINESS ADDRESS: No's 110 and 87 Clement Royds Street
Rochdale
Lancashire
OL12 6PL

OBJECTIVES AND ACTIVITIES

The objects of the charity are the relief of persons suffering from alcohol/drug abuse and, or mental illness and the provision of treatment and aftercare of such persons.

ACHIEVEMENTS AND PERFORMANCE

St Edmunds Charity is primarily a Supported Housing facility for Vulnerable Adults who are in recovery from alcohol/substance abuse with or without associated mental health issues, who have been clean and sober for a minimum period of 13 weeks. The Service Users of the Charity have had lives in the past that have been greatly impaired by alcohol/substance misuse and they have a need for longer term Housing Support, without which they would find it difficult to be able to maintain their life and home whilst remaining clean/sober in their new life style and renewed quality of life.

St Edmunds Charity provides fully furnished flats, Housing Support personal assistance with individual housing based support plans and reviews. This is all conducted in a safe and substance free environment. In addition to this Service Users are encouraged to obtain external assistance for education, recreational and inspirational needs. Staff members are available to assist Service Users with regard to housing related support, Housing Benefits, health, hygiene and life choices, finance housekeeping and Move-On assistance. Compulsory weekly House Meetings are held every Monday afternoon facilitated by staff, Service Users have now appointed a Project Representative who attends the Bi-Weekly Staff Meetings in order to raise any issues on their behalf. The 24 hour call service was also introduced in 2020 for any unforeseen emergency or health issues and continues to date.

There were two Termination of Licence Agreements To Quit issued for breach of sobriety as per the Service Users Licence. Agreements, less serious misdemeanours, and breaches of Licence Agreements etc are covered by our 28 Day Notice to Quit Letters those issued were rescinded following compliance. Four successful Move-Ons were completed, we therefore had six new Service Users in the financial year.

The Service Users Group Leader is available to provide Peer Support when needed. In addition, the Project has a nominated Warden (Ex Tradesman) to assist in practical matters when appropriate in an emergency. The Warden has undertaken various Health & Safety Courses and will continue with training where necessary.

We have one Service User in paid employment (under 16 hours p.w.) at another Project who is aiming to become a full time employee and leave our service. We currently have a further four Service Users in Voluntary Work.

Ex-Service Users as long as they are alcohol/substance free are welcome to attend the Projects Social Events.

The Charity has now appointed a Business / Project Manager and a new Snr Support Worker due to a retirement, the Project complement now consists of the long term serving Principal, Business / Project Manager, Snr Housing Support Worker, Housekeeper Housing Support Worker, Project Warden and Volunteers.

The Website is being reconstructed with a more modern approach, narrative, layout, photographs and Service User input. The work is ongoing at present and is hoped to be implemented soon.

Cyclic Maintenance.

Many flats have now been refurbished together with an improved inventory including, worktop freezers and microwave ovens. The main buildings have upgraded door closers and CCTV has been installed. External work is planned in the next Financial year subject to the Sinking Fund financial levels.

Utilities

The significant rise in energy costs has induced a more stringent control of the use of energy by the Service Users and room temperature in the communal areas have been reduced. Lighting replacement where/when possible has been replaced with LED units.

It is strongly held belief of the Charity Staff Team and Trustees that St Edmunds Charity is a great aid to housing abstinence-based recovery and in the majority works for most people who live at the project(s). A further point which remains valid every year is that whilst people are living at St Edmunds Charity they are learning to enjoy their recovery and not a drain on resources of the Police, Ambulance, Law Courts or the National Health, furthermore, they have regained their self-esteem, whilst in some cases means no longer begging or stealing. Furthermore, it is testament to the fact that a high percentage of our Service Users move on into the wider community and no longer are a burden on the aforementioned services.

REPORT OF THE COUNCIL OF MANAGEMENT OF THE ST. EDMUNDS CHARITY FOR THE YEAR ENDED 4 APRIL 2023 (continued)

FINANCIAL REVIEW AND RESERVES

The charity has a small deficit for the year which has been met from reserves brought forward. It is the charity's intention that reserves are maintained at a level which represents approximately six weeks running costs. Current reserves are below this level and the trustees are monitoring the position.

INVESTMENT POWERS, POLICY AND PERFORMANCE

The charity's powers of investment are governed by its Memorandum and Articles of Association.

The trustees have the power to invest in such assets as they see fit. Currently there are insufficient surplus funds for any long-term investments to be made.

FUTURE DEVELOPMENTS

The Trustees and Management endeavour that the Charity will continue to meet its objectives through its provision of Supported Housing and external agencies.

ORGANISATIONAL STRUCTURE

The Company is managed by the Board of Trustees who receive a monthly report from the principal as to the progress, activities and upkeep of the Charity.

RISK MANAGEMENT

The Business/Project Manager has now completed a review of all the Charity's Policy and Procedure mandates together with the Service Users obligation and Licence Agreement.

Risk Assessments have also been conducted against fraud and error to protect both the Charity and Service Users.

PUBLIC BENEFIT

The Business/Project manager has considered the Charity Commission guidance on public benefit whilst reviewing Policy and Procedure, Aims and Objectives for the future of the Charity's activities.

DIRECTORS' RESPONSIBILITIES

Under company law the council members have the same legal responsibilities as company directors and the title is interchangeable.

Company law requires the directors to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those accounts the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE COUNCIL OF MANAGEMENT OF THE ST. EDMUNDS CHARITY FOR THE YEAR
ENDED 4 APRIL 2023 (continued)

ACCOUNTANTS

Wyatt Morris Golland Ltd., Chartered Accountants, will be proposed for re-appointment.

The above report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the
Council of Management

.....
B V Tobin

Director

Approved by the board: 26 March 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ST. EDMUNDS CHARITY**

Independent examiner's report to the trustees of The St. Edmunds Charity ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 4 April 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P. A. Richards BA FCA DChA
Chartered Accountant
Wyatt Morris Golland Ltd
Park House
200 Drake Street
Rochdale
Lancashire
OL16 1PJ

Date: 26 March 2024

THE ST. EDMUNDS CHARITY

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 4 APRIL 2023

	Notes _____	Unrestricted Funds £	Total funds 4/4/2023 £	Total funds 4/4/2022 £
<u>Incoming resources:-</u>				
Income from charitable trading activities	2	205,725	205,725	189,509
		_____	_____	_____
Total incoming resources		205,725	205,725	189,509
		_____	_____	_____
<u>Resources expended:-</u>				
Charitable and trading activities:	3	206,460	206,460	191,025
		_____	_____	_____
Total resources expended		206,460	206,460	191,025
		_____	_____	_____
Net income / (expenditure) for the year		(735)	(735)	(1,516)
Total funds brought forward		6,773	6,773	8,289
		_____	_____	_____
Total funds carried forward		6,038	6,038	6,773
		=====	=====	=====

The notes on pages 8 to 11 form part of these financial statements.

THE ST. EDMUNDS CHARITY
BALANCE SHEET AS AT 4 APRIL 2023

	<u>Notes</u>	<u>£</u>	<u>4/4/2023</u> <u>£</u>	<u>£</u>	<u>4/4/2022</u> <u>£</u>
<u>FIXED ASSETS</u>					
Office furniture and equipment	7		-		365
<u>CURRENT ASSETS</u>					
Debtors	8	5,874		4,931	
Cash at bank and in hand		12,783		7,484	
		<hr/>		<hr/>	
		18,657		12,415	
<u>CREDITORS</u> - Amounts falling due					
within one year	9	(12,619)		(6,007)	
		<hr/>		<hr/>	
<u>NET CURRENT ASSETS</u>			6,038		6,408
			<hr/>		<hr/>
			6,038		6,773
			=====		=====
<u>FUNDED BY:-</u>					
Unrestricted funds			6,038		6,773
			=====		=====

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 4 April 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 4 April 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Council of Management and authorised for issue on 26 March 2024 and were signed on it behalf by:

.....B V Tobin - Director

The notes on pages 8 to 11 form part of these financial statements.

THE ST. EDMUNDS CHARITY
NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
4 APRIL 2023

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern basis

The accounts have been prepared on a going concern basis. The directors consider this basis appropriate as the Principal has agreed to guarantee any net asset deficit for 12 months from the date these accounts are approved.

Income

Income relating to rent charged to clients is included on an accruals basis.

Donations are included in the accounts when received.

Expenditure

Expenditure relates to amounts incurred by the charity in furtherance of its objectives and is included on an accruals basis.

Tangible fixed assets

Depreciation is provided, after taking account of any grants receivable, at the following annual rates in order to write off each asset over its estimated useful life:-

Office furniture and equipment - 33 1/3% on cost

Taxation

The company is a registered charity and as such is entitled to the exemption from tax to the extent that the income received falls within section 505 I.C.T.A. 1988 and section 256 C.G.T.A. 1992 and is applied to charitable purposes only.

2. INCOME FROM CHARITABLE TRADING ACTIVITIES

	<u>2023</u> <u>£</u>	<u>2022</u> <u>£</u>
Rent and housing benefit	205,725 =====	189,509 =====

THE ST. EDMUNDS CHARITY
NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
4 APRIL 2023

3. CHARITABLE AND TRADING ACTIVITIES

	<u>Staff costs</u> £	<u>Depreciation</u> £	<u>Other costs</u> £	<u>Total 2023</u> £	<u>Total 2022</u> £
Housing services	73,102	365	108,837	157,722	118,023
Support services	-	-	24,156	24,156	73,002
	<u>73,102</u> =====	<u>365</u> =====	<u>132,993</u> =====	<u>206,460</u> =====	<u>191,025</u> =====

Other costs are comprised of:

	<u>2023</u> £	<u>2022</u> £
Rent, maintenance and repairs	85,014	80,963
Insurance	5,532	5,215
Heat, light and water	2,799	8,676
Renewals / upgrades	9,645	17,341
Cleaning	1,164	745
Telephone	4,631	4,180
Printing, stationery and postages	1,461	1,273
Staff travel, including commercial vehicle costs	9,679	8,650
Sundry expenses	1,055	388
Website costs	623	2,700
Governance (note 4)	4,222	4,074
House moving costs	-	160
Entertaining	460	136
Legal and professional	6,708	-
	<u>132,993</u> =====	<u>135,214</u> =====

THE ST. EDMUNDS CHARITY

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED

4 APRIL 2023

4. GOVERNANCE COSTS

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Accountancy & payroll fees	4,117	3,745
Bank charges	105	329
	<hr/>	<hr/>
	4,222	4,074
	=====	=====

5. STAFF COSTS

Freelance Support Consultancy is purchased as required.
The number of staff employed by the charity is 2 (2022-2)

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Wages	56,716	42,608
Social Security costs	26	791
Consultancy	15,453	10,850
Pension	907	1,198
	<hr/>	<hr/>
	73,102	55,447
	=====	=====

None of the trustees received any remuneration from the Charity, nor were any of the trustees reimbursed for any expenses incurred.

6.

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds <u>£</u>	Total Funds <u>2022</u> <u>£</u>
<u>Incoming resources:-</u>		
Income from charitable trading activities	189,509	189,509
	<hr/>	<hr/>
Total incoming resources	189,509	189,509
	<hr/>	<hr/>
<u>Resources expended:-</u>		
Charitable and trading activities:	191,025	191,025
	<hr/>	<hr/>
Total resources expended	191,025	191,025
	<hr/>	<hr/>
Net (expenditure) / income for the year	(1,516)	(1,516)
Total funds brought forward	8,289	8,289
	<hr/>	<hr/>
Total funds carried forward	6,773	6,773
	=====	=====

THE ST. EDMUNDS CHARITY

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
4 APRIL 2023

7. FIXED ASSETS

	<u>Office furniture and equipment</u> £
<u>Cost</u>	
Brought forward at 5 April 2022	9,592

Carried forward at 4 April 2023	9,592

<u>Depreciation</u>	
Brought forward at 5 April 2022	9,227
Charge for the year	365

Carried forward at 4 April 2023	9,592

<u>Net book value</u>	
At 4 April 2023	-
	=====
At 4 April 2022	365
	=====

8. DEBTORS

	<u>2023</u> £	<u>2022</u> £
Trade debtors	5,692	4,239
Prepayments and accrued income	182	692
	-----	-----
	5,874	4,931
	=====	=====

9. CREDITORS - Amounts falling due within one year

	<u>2023</u> £	<u>2022</u> £
Creditor and Accruals	12,619	6,007
	=====	=====

11. RELATED PARTIES

The main property occupied by the charity is rented off the charity principal. The rent paid was £65,243. An offsite property was rented from an employee. The rent paid was £4,990 The charity maintains both properties. A further property is rented from a third party which is located within the curtilage of the project.

The consultancy payment of £15,453 is made to a company run by the charity principal.