

**THE ST. EDMUNDS CHARITY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
  
**REGISTERED NUMBER - 03303543**  
**REGISTERED CHARITY NUMBER - 1061509**  
  
**ENGLAND AND WALES**

**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED**  
**4 APRIL 2021**

**WYATT, MORRIS, GOLLAND LTD.,**  
**CHARTERED ACCOUNTANTS,**  
**PARK HOUSE,**  
**200 DRAKE STREET,**  
**ROCHDALE,**  
**OL16 1PJ.**

**REPORT OF THE COUNCIL OF MANAGEMENT OF THE ST. EDMUNDS CHARITY FOR YEAR ENDED 4 APRIL 2021**

The Council of Management (The Council / Trustees), who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 4 April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**LEGAL ENTITY**

The St. Edmunds Charity is a registered charity, which is governed by its Memorandum and Articles of Association. The liability of the members is limited to £1 each and at the 4 April 2021 the three trustees were the only members of the company.

**COUNCIL OF MANAGEMENT**

The Council of Management who served at any time throughout the year were as follows:-

G. A. Wareing  
F. J. Gracie  
S. E. Cottrill - Resigned  
B V Tobin

Principal: M. Butterworth

Senior Support Worker: Jean Vause

**REGISTERED OFFICE:-** 110 Clement Royds Street  
Rochdale  
Lancashire  
OL12 6PL

**BANKERS:-** Co-operative Bank PLC  
1 Balloon Street  
Manchester  
M60 4EP

**INDEPENDENT EXAMINER/  
ACCOUNTANT:-** P. A. Richards B.A. F.C.A. D.Ch.A  
Wyatt, Morris, Golland Ltd  
Chartered Accountants  
Park House  
200 Drake Street  
Rochdale  
Lancashire  
OL16 1PJ

**BUSINESS ADDRESS:** No's 110 and 87 Clement Royds Street  
Rochdale  
Lancashire  
OL12 6PL

**OBJECTIVES AND ACTIVITIES**

The objects of the charity are the relief of persons suffering from alcohol/drug abuse and, or mental illness and the provision of treatment and aftercare of such persons.

## ACHIEVEMENTS AND PERFORMANCE

The project(s) continue to retain an overall high standard throughout and are popular with referrers and carers as a proven successful substance free service now in its 31st year and continues to operate a Covid 19 Health & Safety regime.

Housing. There were two Eviction Notices To-Quit issued this year for breach of sobriety and one which included Abusive Behaviour towards staff, less serious misdemeanours breaches of Licence Agreements etc are covered by our 28 Day Notice To Quit Letters those issued were rescinded following compliance. Four successful scheduled Move-Ons were completed and we therefore had six new Service Users in this financial year. Three existing Service Users change flats within the projects to suit their living needs better.

St. Edmunds Charity is primarily a Supported Housing facility for Vulnerable Adults who are in recovery from alcohol/substance abuse with or without associated mental health issues, who have been clean & sober for a minimum period of 13 weeks. The Service Users of the Charity have had lives in the past that have been greatly impaired by alcohol/substance misuse and they have a need for longer term Housing Support, without which they would find it difficult to be able to maintain their life & home whilst remaining clean/sober in their new life style and renewed quality of life.

St. Edmunds Charity provides fully furnished flats, Housing Support personal assistance with individual housing based support plans & reviews. This is all conducted in a safe & substance free environment. In addition to this Service Users are encouraged to obtain external assistance for education, recreational and inspirational needs. Staff members are available to assist Service Users with regard to housing related support, Housing Benefits, health, hygiene & life choices, finance housekeeping etc. A compulsory weekly House Meeting is held every Monday afternoon facilitated by staff, Service Users are also encouraged to take advantage of the Self-Help Group which is held weekly on a Friday morning which is not compulsory but attendance is advised unless voluntary work or other commitments conflict. The group is facilitated by the Group Leader. However, due to COVID 19 the Monday Group structure was amended in March 2020 being reduced to six Service Users in any one group to facilitate social distancing creating two independently staffed sessions, plus personal individual contact by Appt. Further precautions continue with masks and hand sanitiser being supplied to all Service Users and at points of access within the projects. A reduction of Service Users allowed within the office at any one time was also implemented in 2020 continues in order to maintain social distancing. A 24 hour on call service was also introduced in 2020 for any unforeseen emergency or health issues and also continues to date.

In addition the Service Users Group Leader is available in event of emotional or practical trauma as Peer support is very much encouraged. The Group Leader was elected by the group he has proven record of being reliable, trustworthy & understanding with a flair for practicalities. The Group Leader has now an elected Deputy who is also long term alcohol/substance free.

Our Service User who was in paid employment in 2018 who had to give up his job in the Care Sector after being transferred to a non-compatible post is still struggling with his outcome and is receiving external help. A further Service user has also obtained a job. We have three Service Users in voluntary unpaid posts and one engaged in community support work.

Ex-Service Users as long as they are alcohol/substance free are very welcome to attend the Friday Self Help Group which was reintroduced on the 18th Feb 2022, also prospective Service Users on the waiting list are welcome to attend. Some ex-Service Users also attend the Projects Social Nights where music, games and refreshments are provided. Guests such as friends and family may also attend but are subject to random Alcohol/Drug tests as per our standard drug/Alcohol Service Users policy as they are responsible for their own guests. This facility is currently suspended due to Covid19. However, internal recreational activities are encouraged and the Charity Principal provided a Scalextric Race Track Set for the Formula One season which proved popular and competitive.

The Charity continues to be supervised by the long-term Principal and the Acting Manager is the Snr.Housing Support Worker who in previous years had been a member of our associate Rehab. Organisation and holds an NVQ 3 in Care, the team is complemented by a Housekeeper/Housing Support Worker, and Covid19 compliant volunteers.

ACHIEVEMENTS AND PERFORMANCE (continued)

The new family orientated Flat 5/87 with first floor accommodation continues to be occupied by the initial Service User from flat 10/110 who is enjoying the benefits of the weekend stays with his young daughter

The new flat at 60 Gt. Lee Walk, Shawclough comprises of a first floor Gas CH one double bedroomed garden fronted maisonette, located in a quiet suburb within easy walking distance of the core project, this was ready for occupancy in late December 2019. and was occupied by an existing Service User transferred from flat 5/110. This Service User was served a Notice to Quit for Abusive Behavior to staff and his peers other issues proved to be very problematic with the police being involved the issues were resolved to the Charity's satisfaction.

The Website and Google search engine operated by a Tech Consultancy Company continues to work well with updates being posted and interest in our service being generated leading to steady referrals. The content is under review.

Cyclic maintenance continues with an emphasis on decoration and soft furnishings from the Housekeeper continues throughout the year whilst improvements were completed to flat 7/110 with a new shower room facility replacing the original bathroom layout and immersion hot water cistern which is more economical, this was a pilot scheme and will be adopted for all the four flats in the annex in due course. Flat 5/110 received a complete kitchen refit.

A commercial vehicle was leased, a Mitsubishi L200 pick-up, in April to assist Service Users in move-in's, move-on's and has proved invaluable in the collection of replacement furniture and removal of obsolete white goods, furniture, carpets etc to the tip. Some domestic chores have also been undertaken during Covid 19 restrictions to minimise risk.

The Annual Anonymous Service Users Views & Opinions i.e. the Pro's & Cons continue to be in the main positive for both staff and accommodation/facilities with comments only being raised by the group in 110 regarding the cost of operating the electric heating system, however, some flats were upgraded in 2019 and the remainder were concluded in 2020. The installation of electric shower units for all flats was also raised but as the buildings are approaching their Max Amp loading alternatives are being considered and a test installation was tried at flat 7/110 which has proved successful and the annex will be completed first followed by the main building flats 3 and 8

It is strongly held belief of the Charity Staff Team & Trustees that St. Edmunds Charity is a great aid to Housing abstinence-based recovery and in the majority works for most people who live at the project(s). A further point which remains valid every year is that whilst people are living at St. Edmunds Charity they are learning to enjoy their recovery and not a drain on resources of the Police, Ambulance, Law Courts or the National Health, further more they have regained their self-esteem, whilst in some cases means no longer begging or stealing. Furthermore, it is testament to the fact that a high percentage of our Service Users move on into the wider community and no longer are a burden on the aforementioned services.

#### FINANCIAL REVIEW AND RESERVES

The charity has generated a surplus for the year which has been added on to reserves brought forward. It is the charity's intention that reserves are maintained at a level which represents approximately six weeks running costs. Current reserves are below this level and the trustees are monitoring the position.

#### INVESTMENT POWERS, POLICY AND PERFORMANCE

The charity's powers of investment are governed by its Memorandum and Articles of Association. The trustees have the power to invest in such assets as they see fit. Currently there are insufficient surplus funds for any long-term investments to be made

#### FUTURE DEVELOPMENTS

The trustees hope that the Charity will continue to be able to meet its objects through the provision of accommodation and support services.

#### ORGANISATIONAL STRUCTURE

The company is managed by the board of trustees who meet on a regular basis to progress the activities of the charity.

#### RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### PUBLIC BENEFIT

The trustees have considered the Charity Commission guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### DIRECTORS' RESPONSIBILITIES

Under company law the council members have the same legal responsibilities as company directors and the title is interchangeable.

Company law requires the directors to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those accounts the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


REPORT OF THE COUNCIL OF MANAGEMENT OF THE ST. EDMUNDS CHARITY FOR THE YEAR  
ENDED 4 APRIL 2021 (continued)


ACCOUNTANTS

Wyatt, Morris, Golland Ltd., Chartered Accountants, will be proposed for re-appointment.

The above report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the  
Council of Management

  
F J GRACIE

  
.....

B V Tobin

Director

Approved by the board: 1 April 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE ST. EDMUNDS CHARITY**

**Independent examiner's report to the trustees of The St. Edmunds Charity ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 4 April 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



P. A. Richards BA FCA DChA  
Chartered Accountant  
Wyatt, Morris, Golland Ltd  
Park House  
200 Drake Street  
Rochdale  
Lancashire  
OL16 1PJ

Date: 1 April 2022

THE ST. EDMUNDS CHARITY

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 4 APRIL 2021

	<u>Notes</u>	Unrestricted <u>Funds</u> £	Total funds <u>4/4/2021</u> £	Total funds <u>5/4/2020</u> £
<u>Incoming resources:-</u>				
Income from charitable trading activities	2	199,776	199,776	181,042
		<hr/>	<hr/>	<hr/>
Total incoming resources		199,776	199,776	181,042
		<hr/>	<hr/>	<hr/>
<u>Resources expended:-</u>				
Charitable and trading activities:	3	186,390	186,390	189,154
		<hr/>	<hr/>	<hr/>
Total resources expended		186,390	186,390	189,154
		<hr/>	<hr/>	<hr/>
Net income / (expenditure) for the year		13,386	13,386	(8,112)
Total funds brought forward		(5,097)	(5,097)	3,015
		<hr/>	<hr/>	<hr/>
Total funds carried forward		8,289	8,289	(5,097)
		=====	=====	=====

The notes on pages 9 to 12 form part of these financial statements.



THE ST. EDMUNDS CHARITY

BALANCE SHEET AS AT 4 APRIL 2021

	<u>Notes</u>	<u>£</u>	<u>4/4/2021</u> <u>£</u>	<u>5/4/2020</u> <u>£</u>
<b><u>FIXED ASSETS</u></b>				
Office furniture and equipment	7		729	-
<b><u>CURRENT ASSETS</u></b>				
Debtors	8	10,532	6,108	
Cash at bank and in hand		10,045	1,464	
		<hr/>	<hr/>	
		20,577	7,572	
<b><u>CREDITORS - Amounts falling due within one year</u></b>	9	(13,017)	(12,669)	
		<hr/>	<hr/>	
<b><u>NET CURRENT ASSETS</u></b>			7,560	(5,097)
			<hr/>	<hr/>
			8,289	(5,097)
			=====	=====
<b><u>FUNDED BY:-</u></b>				
Unrestricted funds			8,289	(5,097)
			=====	=====

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 4 April 2021.

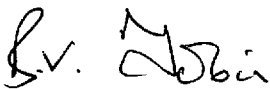
The members have not required the company to obtain an audit of its financial statements for the year ended 4 April 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

Signed on behalf of the Council of Management on 1 April 2022


B V Tobin
- Director


F. J. G. G. G.
- Director

The notes on pages 9 to 12 form part of these financial statements.

THE ST. EDMUNDS CHARITY  
NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED  
4 APRIL 2021

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern basis

The accounts have been prepared on a going concern basis. The directors consider this basis appropriate as the Principal has agreed to guarantee any net asset deficit for 12 months from the date these accounts are approved.

Income

Income relating to rent charged to clients is included on an accruals basis.

Donations are included in the accounts when received.

Expenditure

Expenditure relates to amounts incurred by the charity in furtherance of its objectives and is included on an accruals basis.

Tangible fixed assets

Depreciation is provided, after taking account of any grants receivable, at the following annual rates in order to write off each asset over its estimated useful life:-

Office furniture and equipment - 33 1/3% on cost

Taxation

The company is a registered charity and as such is entitled to the exemption from tax to the extent that the income received falls within section 505 I.C.T.A. 1988 and section 256 C.G.T.A. 1992 and is applied to charitable purposes only.

2. INCOME FROM CHARITABLE TRADING ACTIVITIES

	<u>2021</u> £	<u>2020</u> £
Rent and housing benefit	199,776 =====	181,042 =====

THE ST. EDMUNDS CHARITY  
NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED  
4 APRIL 2021

3. CHARITABLE AND TRADING ACTIVITIES

	Staff costs £	Depreciation £	Other costs £	Total 2021 £	Total 2020 £
Housing services	-	-	102,462	102,462	106,972
Support services	55,957	364	27,607	83,928	82,182
	<u>55,957</u>	<u>364</u>	<u>130,069</u>	<u>186,390</u>	<u>189,154</u>
	=====	=====	=====	=====	=====

Other costs are comprised of:

	2021 £	2020 £
Rent, maintenance and repairs	85,392	91,322
Insurance	4,932	4,775
Heat, light and water	1,264	2,050
Renewals / upgrades	5,809	2,949
Garden maintenance	-	377
Cleaning	1,120	841
Medical (Alcohol screening and First Aid)	176	386
Telephone	4,181	4,108
Printing, stationery and postages	1,601	1,985
Staff travel, including commercial vehicle costs	10,417	1,631
Sundry expenses	259	2,094
Council tax	1,856	1,846
Supervision and training	2,737	3,346
Website costs	3,300	3,900
Canteen	1,192	468
Governance (note 4)	3,744	3,746
House moving costs	-	1,075
Storage costs	603	602
Entertaining	1,486	1,135
Legal and professional	-	610
	<u>130,069</u>	<u>129,246</u>
	=====	=====

THE ST. EDMUNDS CHARITY

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED

4 APRIL 2021

4. GOVERNANCE COSTS

	<u>2021</u> £	<u>2020</u> £
Accountancy & payroll fees	3,613	3,548
Bank charges	131	198
	<hr/>	<hr/>
	3,744	3,746
	=====	=====

5. STAFF COSTS

Freelance Support Consultancy is purchased as required.  
The number of staff employed by the charity is 2 (2020-2)

	<u>2021</u> £	<u>2020</u> £
Wages	45,559	47,669
Social Security costs	-	647
Consultancy	9,450	10,650
Pension	948	941
	<hr/>	<hr/>
	55,957	59,907
	=====	=====

None of the trustees received any remuneration from the Charity, nor were any of the trustees reimbursed for any expenses incurred.

6.

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Total Funds 2020 £
<u>Incoming resources:-</u>		
Income from charitable trading activities	181,042	181,042
	<hr/>	<hr/>
Total incoming resources	181,042	181,042
	<hr/>	<hr/>
<u>Resources expended:-</u>		
Charitable and trading activities:	189,154	189,154
	<hr/>	<hr/>
Total resources expended	189,154	189,154
	<hr/>	<hr/>
Net expenses for the year	(8,112)	(8,112)
Total funds brought forward	3,015	3,015
	<hr/>	<hr/>
Total funds carried forward	(5,097)	(5,097)
	=====	=====

THE ST. EDMUNDS CHARITY

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED  
4 APRIL 2021

7. FIXED ASSETS

	<u>Office furniture and equipment</u> £
<u>Cost</u>	
Brought forward at 6 April 2020	8,499
Additions	1,093
	<hr/>
Carried forward at 4 April 2021	9,592
	<hr/>
<u>Depreciation</u>	
Brought forward at 6 April 2020	8,499
Charge for the year	364
	<hr/>
Carried forward at 4 April 2021	8,863
	<hr/>
<u>Net book value</u>	
At 4 April 2021	729
	=====
At 5 April 2020	-
	=====

8. DEBTORS

	<u>2021</u> £	<u>2020</u> £
Trade debtors	5,174	-
Prepayments and accrued income	5,358	6,108
	<hr/>	<hr/>
	10,532	6,108
	=====	=====

9. CREDITORS - Amounts falling due within one year

	<u>2021</u> £	<u>2020</u> £
Creditor and Accruals	13,017	12,669
	=====	=====

11. RELATED PARTIES

The main property occupied by the charity is rented off the charity principal. The rent paid was £58,550. A further property was rented from an employee. The rent paid was £4,375. The charity maintains both properties.

The consultancy payment of £9,450 is made to a company run by the charity principal.