



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1st May 2023 To 30th April 2024 Period end date

Charity name: RSCDS Ribble Valley Branch

Charity registration number: 1061492

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To promote Scottish Country Dancing and Music |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Weekly beginners and intermediate standard classes and practice events. All activities are open to members and non-members alike. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have regard for the Charity Commission guidance on public benefit for small charities |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | Grants made available to individuals and groups where appropriate after discussion in committee. |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Ribble Valley Branch has successfully attracted a significant number of new people to Scottish Country Dancing this year, some of whom have become members of the Branch. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | Our objectives are to promote Scottish Country Dancing and Music. |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity had a cash surplus for £13533; which includes the reserve of £2500 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The branch keeps a reserve to cover the costs of a major problem on a practice event. |
| Amount of reserves held | Para 1.22 | The reserve is £2500 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The principal source of funds is from weekly classes and practice events. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution based on the RSCDS model constitution for Branches |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Local association of members of the Royal Scottish Country Dance Society. |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected at the annual AGM |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | New trustees are asked to read the charity commission's guidance for trustees, in particular these documents: CC3, CC19, RS5 CC27, CC48. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Ribble Valley Branch operates under a licence agreement with the Royal Scottish Country Dance Society |
| Relationship with any related parties | Para 1.51 | |

| | | |
|---------------------------------------|-----------|---|
| Relationship with any related parties | Para 1.51 | |
| Other | | <p>The Branch uses the Charity Commission's Simplified Risk Management form and the RSCDS's Risk Benefit Statement to control risks.</p> <p>The Branch has a risk assessment for items of major concern.</p> <p>The Branch has a Statement of Operating Principles document</p> |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | RSCDS Ribble Valley Branch |
| Other name the charity uses | N/A |
| Registered charity number | 1061492 |
| Charity's principal address | 42 Marina Drive, Fulwood, Preston, Lancashire, PR2 9SB. |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|------------------|-----------------------------------|---|
| 1 | Sandra Lloyd | Chair | | |
| 2 | Stephen Brown | Treasurer | | |
| 3 | Michael John | Secretary | | |
| 4 | Judy Grimsey | Membership | | |
| 5 | Chris Waddington | Ticket Secretary | | |
| 6 | Jill Burrows | | | |
| 7 | Peter Holmes | | | |
| 8 | Tracey Holmes | | | |
| 9 | Margaret Stoney | | | |
| 10 | David Stoney | | | |
| 11 | Catherine Walsh | | | |
| 12 | Joan Youlton | | | |
| 13 | Mark Youlton | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|



Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| Signature(s) | Full name(s) | Position (eg Secretary, Chair, etc) | Date |
|--|--------------|-------------------------------------|---------|
|  | Michael Tol | | |
|  | Sandra Lloyd | Chair | 2/10/24 |
| | Michael Tol | Secretary | 2/10/24 |

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

RIBBLE VALLEY BRANCH (Registered Charity Number 1061492)

Accounts for the year to 30 April 2024

| | 2024 £ | 2023 £ |
|--|---------------------|---------------------|
| Income from Voluntary Sources | | |
| RSCDS members' subscriptions collected | 1516 | 1359 |
| Income from Charitable Activities | | |
| Classes | 7928 | 6135 |
| Practice Events | 23095 | 21884 |
| Other Receipts | | |
| Bank Interest | 88 | 8 |
| Sales | 178 | - |
| TOTAL RECEIPTS | <u>32805</u> | <u>29386</u> |
| Direct Charitable Expenditure | | |
| Members' subscriptions to RSCDS | 1386 | 1238 |
| Classes | 5235 | 4726 |
| Practice Events | 22721 | 21350 |
| Branch Newsletter | 28 | 9 |
| Other Expenditure | | |
| Printing, Postage, Stationery, & Advertising | 126 | 58 |
| Insurance | 106 | 113 |
| Administration of Charity | 256 | 198 |
| Other Payments | | |
| Purchase of CDs & books | 168 | 35 |
| Purchase & maintenance of equipment | 44 | 92 |
| Purchase of Federation newsletters | - | 8 |
| Flowers, card | 49 | 40 |
| Teacher training | - | 60 |
| TOTAL PAYMENTS | <u>30119</u> | <u>27927</u> |
| Net Surplus | 2686 | 1459 |
| Bank balances 30 April 2023 | 10847 | 9388 |
| Bank balances 30 April 2024 | 13533 | 10847 |

Statement of Assets and Liabilities at 30 April 2024

| | 2024 £ | 2023 £ |
|---|--------------|--------------|
| Monetary Assets | | |
| Bank current account: Lloyds Bank plc | 5580 | 4982 |
| Charities account: Skipton Building Society | 7953 | 5865 |
| Cash | <u>NIL</u> | <u>NIL</u> |
| | 13533 | 10847 |
| To be held in reserve | 2500 | 2500 |
| Excess over reserve | 11033 | 8347 |

Stock, debtors, & prepayments

| | | |
|-----------------------------------|-----|-----|
| Pre-paid Zoom events to Dec. 2024 | 130 | 100 |
| Rolling deposit, Broughton Club | 50 | 50 |

Liabilities

None

Non-Monetary Assets

| | Cost £ | |
|--|-----------|--|
| Held for use by the Charity: | | |
| Two speakers, radio microphone, purchased 2000 | | Audio video library comprising CDs, cassettes, and educational videos, etc., purchased financial year: |
| 3 CD cases, purchased 2006, 2007, 2009 | | 2000-2018 |
| First aid kit, purchased 2007 | | 2019 |
| Cutlery, purchased 2008 | | 2020 |
| Amplifier, purchased 2008 | | 2022 |
| Microphone, purchased 2008 | | 2023 |
| Leads, purchased 2008 | | 2024 |
| CD players, purchased 2009, 2013, 2014 | | |
| Active speakers, purchased 2009 | | |
| Leads, purchased 2009 | | Library comprising books of dance instructions, etc., purchased financial year: |
| Storage boxes, purchased 2009, 2010 | | 2008-2018 |
| Tablecloth material, purchased 2011 | | 2019 |
| Amplifier and leads, purchased 2016 | 175 | 2020 |
| Radio microphones, purchased 2018 | 224 | 2022 |
| Plastic beakers, purchased 2019 | 46 | 2023 |
| Drink dispenser and lidded jug | 15 | 2024 |

Equipment is expected to have a useful life of five years, and the library items a useful life of at least two years.
All of the above items are in a serviceable condition.
The full cost is charged to the accounts at the time of purchase.

The accounts on pages 1 and 2 were approved by the Committee of Management on 19 Jun 2024 and signed on its behalf:

S Lloyd
Chairman

S R Brown
Treasurer

The Secretary and Trustees

Ribble Valley RSCDS

Independent examiner's report to the trustees of Ribble Valley RSCDS

I report to the trustees on my examination of the accounts of the Ribble Valley RSCDS for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of Ribble Valley RSCDS you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *G Gordon*

Name: Mrs Gemma Gordon

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 6 Woodacre Mews, Hazelhead Lane, Scorton, Lancs, PR3 1DG

Date: 29th May 2024