



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**      **Period start date**      **1st May 2022**      **To 30th April**  
**2023**   **Period end date**

**Charity name: RSCDS Ribble Valley Branch**

**Charity registration number: 1061492**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote Scottish Country Dancing and Music
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Weekly beginners and intermediate standard classes and practice events. All activities are open to members and non-members alike.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard for the Charity Commission guidance on public benefit for small charities

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants made available to individuals and groups where appropriate after discussion in committee.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
-------	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Ribble Valley Branch has successfully attracted a significant number of new people to Scottish Country Dancing this year, some of whom have become members of the Branch.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our objectives are to promote Scottish Country Dancing and Music.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had a cash surplus for £10847; which includes the reserve of £2500
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The branch keeps a reserve to cover the costs of a major problem on a practice event.
Amount of reserves held	Para 1.22	The reserve is £2500
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a	Para 1.23	

going concern		
---------------	--	--

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is from weekly classes and practice events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution based on the RSCDS model constitution for Branches
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Local association of members of the Royal Scottish Country Dance Society.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the annual AGM

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are asked to read the charity commission's guidance for trustees, in particular these documents: CC3, CC19, RS5 CC27,
--	-----------	--

		CC48.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Ribble Valley Branch operates under a licence agreement with the Royal Scottish Country Dance Society
Relationship with any related parties	Para 1.51	
Other		<p>The Branch uses the Charity Commission's Simplified Risk Management form and the RSCDS's Risk Benefit Statement to control risks.</p> <p>The Branch has a risk assessment for items of major concern.</p> <p>The Branch has a Statement of Operating Principles document</p>

## Reference and Administrative details

Charity name	RSCDS Ribble Valley Branch
Other name the charity uses	N/A
Registered charity number	1061492
Charity's principal address	42 Marina Drive, Fulwood, Preston, Lancashire, PR2 9SB.

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Lloyd	Chair		
2	Stephen Brown	Treasurer		
3	Michael John	Secretary		
4	Judy Grimsey	Membership		
5	Chris Waddington	Ticket Secretary		
6	Jill Burrows			
7	Chris Moon		June 2022 to August 2022	
8	Janet Moon			
9	Peter Holmes			
10	Tracey Holmes			
11	Margaret Stoney			

12	David Stoney			
13	Catherine Walsh			
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

--	--

**Full name(s)**

--	--

**Position (eg  
Secretary, Chair, etc)**

--	--

**Date**

--	--

# THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

## RIBBLE VALLEY BRANCH (Registered Charity Number 1061492)

### Accounts for the year to 30 April 2023

	2023 £	2022 £
<b>Income from Voluntary Sources</b>		
RSCDS members' subscriptions collected	1359	996
<b>Income from Charitable Activities</b>		
Classes	6135	2960
Practice Events	21884	3785
<b>Other Receipts</b>		
Bank Interest	8	3
<b>TOTAL RECEIPTS</b>	<b>29386</b>	<b>7744</b>
<b>Direct Charitable Expenditure</b>		
Members' subscriptions to RSCDS	1238	801
Classes	4726	2556
Practice Events	21350	7564
Branch Newsletter	9	28
<b>Other Expenditure</b>		
Printing, Postage, Stationery, & Advertising	58	101
Insurance	113	113
Administration of Charity	198	174
<b>Other Payments</b>		
Purchase of CDs & books	35	30
Purchase & maintenance of equipment	92	24
Purchase of Federation newsletters	8	8
Flowers	40	-
Teacher training	60	-
<b>TOTAL PAYMENTS</b>	<b>27927</b>	<b>11399</b>
Net Surplus	1459	(3655 deficit)
Bank balances 30 April 2022	9388	13043
Bank balances 30 April 2023	10847	9388

## Statement of Assets and Liabilities at 30 April 2023

	2023 £	2022 £
<b>Monetary Assets</b>		
Bank current account: Lloyds Bank plc	4982	3531
Charities account: Skipton Building Society	5865	5857
Cash	<u>NIL</u>	<u>NIL</u>
	<b>10847</b>	<b>9388</b>
To be held in reserve	2500	2500
Excess over reserve	8347	6888

### Stock, debtors, & prepayments

Pre-paid Zoom events to Dec. 2023	100	100
Rolling deposit, Broughton Club	50	50

### Liabilities

Due to Euxton Community Centre for April 2022	-	60
Expenses for Spring Dance 2022	-	24

### Non-Monetary Assets

	Cost £	
Held for use by the Charity:		Audio video library comprising CDs, cassettes, and educational videos, etc., purchased financial year:
Two speakers, radio microphone, purchased 2000		2000-2017
3 CD cases, purchased 2006, 2007, 2009		2018
First aid kit, purchased 2007		2019
Cutlery, purchased 2008		2020
Amplifier, purchased 2008		2022
Microphone, purchased 2008		2023
Leads, purchased 2008		
CD players, purchased 2009, 2013, 2014		
Active speakers, purchased 2009		Library comprising books of dance instructions, etc., purchased financial year:
Leads, purchased 2009		2008-2017
Storage boxes, purchased 2009, 2010		2018
Tablecloth material, purchased 2011		2019
Amplifier and leads, purchased 2016	175	2020
Radio microphones, purchased 2018	224	2022
Plastic beakers, purchased 2019	46	2023
Drink dispenser and lidded jug	15	

Equipment is expected to have a useful life of five years, and the library items a useful life of at least two years.  
All of the above items are in a serviceable condition.  
The full cost is charged to the accounts at the time of purchase.

The accounts on pages 1 and 2 were approved by the Committee of Management on 28 Jun 2023 and signed on its behalf:

S Lloyd  
Chairman

S R Brown  
Treasurer



Michael John, Hon, Sec  
Ribble Valley RSCDS  
42 Marina Drive  
Fulwood  
Preston  
PR7 9SB

7<sup>th</sup> June 2023

To : The RV CDS Committee

**Re : 2022-2023 Accounts and Accounting Records**

Dear Sirs

I write to confirm I have completed an audit of the 2022/2023 accounting records, during my sample checks I can confirm that in my opinion :

1. The accounting records are complete and are kept in respect of the Trust as required by section 130 of the act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed: **G Gordon**

Name: Mrs Gemma Gordon

Address: 6 Woodacre Mews, Hazelhead Lane, Scorton, Lancs PR3 1DG

Date: 07/06/2023