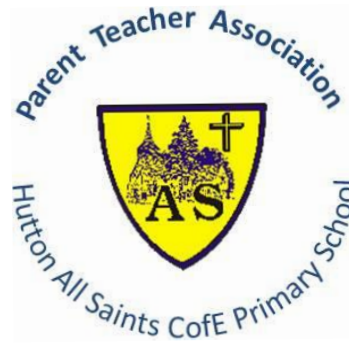




Hutton All Saints' School PTA
Claughton Way, Hutton, Brentwood, Essex, CM13 1JW

Registered Charity No: 1061491

Report and Accounts for the year ended
31st August 2025

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Introduction

As a Parent Teachers Association for Hutton All Saints School we raise funds by various means for the provision of equipment etc. for the benefit of the children from the school.

In addition, there is a Committee made up of parents and other volunteers that provide administrative support and a decision-making forum for the on-going fundraising of the PTA.

The PTA also has other volunteers helping on a regular basis, and with particular projects such as fundraising events.

General Information

Name of Charity:

Hutton All Saints' School PTA

Registered Charity No:

1061491

Registered Address:

Claughton Way,
Hutton,
Brentwood,
Essex,
CM13 1JW

Trustees

Katherine Salmon	Co Chairperson
Emma McCay	Co Chairperson
Kate Gotman	Vice Chair
Caroline Symonds	Treasurer

Trustees are appointed or reappointed annually at the Annual General Meeting.

Bankers:

Lloyds Bank plc

Independent Examiner

V. Greer

Structure, governance and management

Type of governing document:

Constitution

How the charity is constituted:

Association

Trustee selection methods:

Trustees must be members of the association and are elected by members of the Association at the AGM. Trustees shall have the power to co-opt committee members/trustees at any time.

Additional governance issues

Policies in place:

Code of Conduct
Complaints procedure policy
Conflict of interest policy
Equal opportunities policy
Expense policy
Risk assessment policy
Safeguarding policy
Volunteering policy
Social media policy

Objectives and activities

Summary of the objects of the charity:

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

- 2.1 Developing effective relationships between the staff, parents and others associated with the school
- 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects:

We work with our school, parents, pupils and the local community to put on a range of events and activities such as; fairs, discos, raffles. Uniform, cake, and ice cream sales. These help to raise funds, build the school community, and break down barriers.

We use our funds to purchase a range of goods and services that help advance the education of pupils at our school such as books, equipment, educational resources and training.

We have for example funded first aid courses and outside equipment including a new play ground.

Highlights of the Last Year

Christmas and Summer Fairs
Mothers and Fathers Day shops
Christmas Shopping Day
Receiving donations from two parents' employers

How the PTA has Benefited Pupils

Times Tables Rockstars
Mini First Aid
Sports Day ice poles
Pantomime Coaches
Easter Eggs

Chair's Report

The PTA plays a very important role within school life. We aim to organise lots of events and activities both in school and after school for the children, families and staff. The purpose of these is to enhance the school community relationships, raise vital funds for the school to enable them to provide activities and equipment to enrich the students' experience whilst they are at HAS. With school budgets becoming even tighter the school needs the PTA support more now than ever.

Events run:

- 1 x disco
- 2 infant parties
- 2 junior movie nights
- 3 x Krispy Kreme sales
- Christmas shopping day
- Christmas fair and raffle
- Christmas cards - Class fundraising
- Mothers' day shop
- Fathers' day shop
- Summer fair

Ongoing fundraisers:

- Happy Bags
- Your School Lottery
- Easy Fundraising
- Recycling

Gifts to School:

- Times Table Rockstars
- Pantomime Coaches
- Year 6 First Aid

School requests for the coming year:

- Outdoor/Thinking Area
- Kids Inspire
- Times Table Rockstars
- Pantomime Coaches
- Year 6 First Aid
- iPads/cases
- Class cameras

Treasurers Report

It has been another successful year for the PTA, with excellent support for our events and continued enthusiasm for community fundraising activities.

At the start of the year, the PTA's funds stood at £7,786. Over the course of the year, total fundraising amounted to £15,275. Our Christmas events were particularly

Hutton All Saints' School PTA
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successful, raising £6,071, while the Summer Fair contributed £3,296. These efforts were further enhanced by over £1,000 in matched funding from employers.

We were also extremely fortunate to receive £9,500 in generous donations from two employers during the year.

In addition, ongoing fundraising initiatives such as Easyfundraising, Your School Lottery, Happy School Bags, and Uniform Sales generated a further £2,808.

Gifts to the school this year totalled £1,248, which included contributions towards the Year 6 first aid sessions and Pantomime coach transport.

At year-end, the PTA's funds stood at £31,088. We therefore propose that £26,000 be made available to support the school in the coming year.

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Income and Expenditure Summary as at 31st August 2025

Financial Year End 31 August 2025

	£ Receipts	£ Payments	£ Net
Summer Fair	5,297.62	2,001.50	3,296.12
Christmas Shopping Afternoon	2,159.95	987.17	1,172.78
Social Events and Fund Raising	14,184.13	3,377.01	10,807.12
Donations	9,509.00	0.00	9,509.00
Gifts and Payments to School	0.00	1,248.16	-1,248.16
Miscellaneous and Administration	0.00	234.96	-234.96
Bank Interest	0.00	0.00	0.00
TOTALS (to date)	31,150.70	7,848.80	23,301.90

Opening Balance	7,786.86
Net receipts for year	23,301.90
Closing Balance	31,088.76

Represented By:

Club Reserve Accounts	0.08
Current Accounts	30,910.98
Petty Cash	150.00
Paypal	27.70

31,088.76

Notes to the Accounts

Grants and Donations

Receipt of employers' Charitable donations of £9500.00.

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Summary of fundraising

Financial Year End 31 August 2025

Event		£ Receipts	£ Payments	£ Net Income
Christmas Shopping Afternoon 2024		2159.95	987.17	1172.78
Other Fundraising Activities:				
	Easyfundraising	1188.38	0.00	1188.38
	Your School Lottery	964.52	0.00	964.52
	Adventure Island	856.24	0.00	856.24
	Happy School Bags	325.35	0.00	325.35
	Subtotal	3334.49	0.00	3334.49
Social Events and Fund Raising				
	Krispy Kreme	388.70	195.00	193.70
	Film Night	441.80	101.89	339.91
	Fathers Day	636.46	227.22	409.24
	Mothers Day	782.65	327.03	455.62
	Christmas Cards	367.25	0.00	367.25
	Christmas Fundraising 2024	6398.96	1867.63	4531.33
	Uniform	330.12	0.00	330.12
	Summer Fair inc Raffle	5297.62	2001.50	3296.12
	Discos	981.94	389.58	592.36
	Miscellaneous	521.76	268.66	253.10
	Subtotal	16147.26	5378.51	10768.75
Donations		9509.00	0.00	9509.00
Gifts to school				
	Pantomime Coaches		1102.00	1102.00
	Easter Eggs		7.00	7.00
	Mini First Aid		125.00	125.00
	Sports Day Ice Poles		14.16	14.16
				1248.16

Accounting Policies

Basis of Preparation

The financial statements have been prepared in line with the guidance issued under the Statement of Recommended Practice, Accounting, and Reporting by Charities (the Charities SORP 2005) by the Charity Commission.

Financial Reserves

Unrestricted funds are needed to provide funds which can be designated to specific projects, to enable these projects to be undertaken at short notice and to cover administrative fundraising and support costs, without which the PTA could not function.

Unrestricted funds are funds which are available for use at the consideration of the trustees in the pursuit of the aims of the charity and which have not been restricted for other purposes. Restricted funds are funds, which are to be specifically used in accordance with any conditions, imposed by donors, or have been fund-raised for an express purpose.

The trustees consider it prudent that unrestricted reserves should be sufficient to cover one year's administrative fundraising and support costs and to provide a pool to cover the regular charitable expenditure over the preceding two years, from which funds can be designated to specific projects. When considering the reserves, the trustees take into account possible fluctuations in future income and expenditure. As at August 31st 2025, the level of reserves was £31,088.76.

Income received during the year

All income received by the charity during the year is disclosed in the accounts. No amounts are included in the accounts for any services donated by the volunteers.

Expenditure incurred during the year

All expenditure incurred by the charity during the year is disclosed in the accounts and has been allocated under various descriptions relating to the activity concerned.

Payments or benefits to Trustees

No remuneration or other benefits have been paid to any trustees of the charity.

Independent Examiner's Report

The charity's gross income has exceeded £25,000 and therefore an audit or independent examination of the accounts is required. As the gross income is less than £1 million an independent examination suffices the requirements of the Charity Commission.

Independent examiner's report to the trustees of Hutton All Saints PTA

I report to the trustees on my examination of the accounts of Hutton All Saints PTA for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: V. GREER

Name: Vaneta Greer

Address: 20 Broadview Close, Lower Willingdon, Eastbourne, BN20 9RB

Date: 21 October 2025

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Trustees by:

E McCay

Emma McCay, Co-Chairperson

Date: 30 May 2026

C Symonds

Caroline Symonds, Treasurer

Date: 30 May 2026