

Charity Number: 1061378

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# **DORSET GUIDE ASSOCIATION**

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**UNAUDITED  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2024**

## **DORSET GUIDE ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2024**

#### **TRUSTEES**

Miss Lisa Upward  
Mrs Christina Thornton  
Mrs Ingris Cooney  
Mrs Christine Drummond  
Mrs Teresa Fisher  
Mrs Amy Knight  
Mrs Angela Orton  
Mrs Sally Woodley  
Mrs Sharon Gatrell  
Mrs Jayne Leonard  
Mrs Sarah Bennett  
Mrs Angela Orton  
Mrs Christine Kemp  
Mrs Eleanor Jeram  
Mrs Sarah Roberts  
Mrs Debbie Boyer  
Mrs Clare Nathan  
Mrs Ellen Hall

#### **CHARITY'S PRINCIPAL ADDRESS**

Suite 1  
Jellicoe House  
Admiralty Park  
Station Road  
Holton Heath  
BH16 6HX

#### **CHARITY REGISTERED NUMBER**

1061378

#### **ACCOUNTANTS**

##### **BKB WIMBORNE LTD**

33 West Borough  
Wimborne  
Dorset  
BH21 1LT

## **DORSET GUIDE ASSOCIATION TRUSTEES' REPORT**

The Trustees present their annual report together with the financial statements of Dorset Guide Association for the year ended 30 September 2024

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **a. CONSTITUTION**

The charity is a registered charity, number 1061378.

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

Trustees are recruited when required to fulfil the aims of the trust. The trustees may, at any time, appoint as a trustee any person willing so to act.

### **STATEMENT OF PURPOSE**

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

### **GOVERNING DOCUMENT AND CONSTITUTION**

The Dorset Guide Association is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in. Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

## ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

Recruitment continues to remain a high priority within the adult volunteer section to enable us to offer places to the girls on waiting lists. We have maintained and developed our offer of adult only based workshops to enhance their experience as a volunteer and learn new skills.

Attendance at county shows and local fayres has been maintained to help with promoting all that Girlguiding has to offer.

The annual awards celebration events took place for both young and adult members, who had gained qualifications, service and gold awards.

To celebrate Thinking Day, over 200 members rode on the Heritage Swanage Railway Line, from Swanage to Corfe Castle, spending time at Corfe Castle exploring the National Trust property and joining together to renew their Girlguiding Promise.

In May, a monopoly style game was created around the town of Dorchester. Members across all sections explored the town, engaging with many venues.

The 80<sup>th</sup> anniversary of DD Day was celebrated at an event at the Royal Signals Museum in Blandford, where the girls learned about the different means of communications used, they had a go at sending morse code messages and speak across the airwaves.

The adults celebrated with a fish and chip supper at Dudsbury Guide Camp, lighting the beacon, they were joined by a member of the Royal British Legion who gave the tribute of remembrance and read the British Legion Exhortation.

Three young adults, having been previously selected took part in international opportunities, at a Jamboree, travelling to Malaysia and helping at a turtle conservation centre and travelling around Europe to many cities.

The much-enjoyed water-based opportunities, such as kayaking, canoeing and body boarding, for brownies, guides and rangers took place. We were also able to offer our Rangers and Young Leaders to have an amazing gliding experience in conjunction with the local Dorset Gliding Club, the weather was perfect and everyone enjoyed the opportunity.

Training opportunities for all adult volunteers continues, help with social media, delivering the programme and ensuring all safe space and 1<sup>st</sup> aid requirements are met.

#### FINANCIAL REVIEW

The reserves on 30 September 2024 amount to £413,112

#### TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

**Dorset Guide Association**  
**(A charitable company limited by guarantee)**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2024**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
BKB WIMBORNE LTD

CHARTERED CERTIFIED ACCOUNTANTS

Date.....

Dorset Guide Association

	2024		2023	
	£	£	£	£
Receipts				
Membership subscriptions		42,330		42,861
Donations/Legacies/Grants		200		100
other incomes	easyfundraising/office use			46
rebate rent/ins		166		
Guiding Activities		21,909		16,830
Dividend on income units		339		336
Interest Coif		16,009		10,497
TOTAL RECEIPTS		80,953		70,670
LESS PAYMENTS				
Guiding Activities		24943		22535
Administration				
Subscriptions		463		823
Wages		10229		8908
Rent and rates		16601		15579
Stationery,post,telephone, enews		3252		3124
Building insurance and contents		1820		1808
Internet, zoom, microsoft expenditure		827		1517 website
Gas.electricity and water		1163		889
Maintenance		619	34511	799 32624
Insurance - boat		340		335
Grants -		1720		850
Sundries(gifts,lottery)		447		189
Equipment - office				652 laptop
Professional fees		660		660
TOTAL PAYMENTS		63084		58668
NET RECEIPTS		17,869		12,002
Bank and cash balances as at 30th September 2023		395,243		
Bank and cash balances as at 30th September 2024		413,112		
Guiding Activities				
	exp	rec	exp	rec
Badge Trading	3255	3134	5102	4669
Training expenses	2886	2460	3354	3073
Outdoor Activities	9893	10455	7536	7398
Cost of presentation badges and award	1809	540	2069	490
Exec and mentoring expenses	1059		1484	
Office and trading expenses	29	39	18	0
Growing Guiding, next steps	209	43	808	0
challenge badges		410	412	96
County events( inc adult only)	5803	4828	1752	1104
	<u>24943</u>	<u>21909</u>	22535	16830
Bank and Cash balances	30.9.24	2024	2023	
COIF		318,391		302,585
Lloyds Event		7,454		10,548
Lloyds Treasurer		33,253		78,567
Lloyds savings		50,585		
Badge Account		3,419		3,540
Cash in hand		10		3
		<u>413,112</u>		395,243

MONETARY ASSETS		2024	2023
Cash Accounts	Current	33253	78,567
	Badge	3419	3,540
	Event	7,454	10,548
	Savings	50,585	0
	petty cash	10	3
COIF Charities Account		318391	302,585
TOTAL MONETARY ASSETS		413,112	395,243
NET RECEIPTS (OUTFLOWS)		17,869	12,002
Funds as at 1st October 2023		395243	383,241
BANK AND CASH BALANCES 30TH SEPTEMBER 2024		413,112	395,243
INVESTMENT			
The COIF Charities Investment Fund Income Units had a market value of		12,565	as at 30th June 2024
ACCURED INCOME	NIL		
LIABILITIES	NIL		
NON MONETARY ASSETS			
Stock of goods held for re-sale at cost were as follows			
ASSETS HELD FOR OWN USE			
Assets held by the Charity for use by the Charity include:	County Standard with an insurance value of	400	
	Office Equipment purchased at a cost of	6,250	
	Gas grill with an estimated cost of	250	
	Musical instruments with an estimated cost of	750	
	Craft equipment with an estimated cost of	250	
	Fencing equipment with an estimated cost of	750	
Archery equipment with an estimated cost of		1,500	



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## Signature 1

Signed by Christina Thornton using authentication code YVgob04xR3JTNi9p at IP address 209.97.179.162, on 2025/06/09 15:01:15 Z.

Christina Thornton's e-mail address is: [girlguidingdorsetfinance@gmail.com](mailto:girlguidingdorsetfinance@gmail.com).