

Charity Number: 1061378

DORSET GUIDE ASSOCIATION

**UNAUDITED
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 SEPTEMBER 2023**

DORSET GUIDE ASSOCIATION

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2023

TRUSTEES

Miss Lisa Upward
Mrs Christina Thornton
Miss Caroline Moore
Mrs Claire Hohne
Mrs Teresa Fisher
Mrs Amy Knight
Mrs Sarah Fricker
Mrs Kaye Jackson
Mrs Frances Coldstream
Mrs Sarah Fricker
Mrs Christine Kemp
Mrs Christina Harrison
Mrs Zoe Brown
Mrs Carolyn Harmer
Mrs Clare Nathan

CHARITY'S PRINCIPAL ADDRESS

Suite 1
Jellicoe House
Admiralty Park
Station Road
Holton Heath
BH16 6HX

CHARITY REGISTERED NUMBER
1061378

ACCOUNTANTS

BKB WIMBORNE LTD

33 West Borough
Wimborne
Dorset
BH21 1LT

DORSET GUIDE ASSOCIATION TRUSTEES' REPORT

The Trustees present their annual report together with the financial statements of Dorset Guide Association for the year ended 30 September 2023

STRUCTURE, GOVERNANCE & MANAGEMENT

a. CONSTITUTION

The charity is a registered charity, number 1061378.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

Trustees are recruited when required to fulfil the aims of the trust. The trustees may, at any time, appoint as a trustee any person willing so to act.

STATEMENT OF PURPOSE

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

GOVERNING DOCUMENT AND CONSTITUTION

The Dorset Guide Association is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in. Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

Recruitment remains a high priority within the adult volunteer section to enable us to offer places to the girls on waiting lists. We have also offered many adults only based workshops to learn new skills and enhance their experience as a volunteer. Attendance at county shows and local fayres has been maintained to help with promoting all that Girlguiding has to offer.

A new administrator was appointed and based at the county office.

The annual awards celebration events took place for both young and adult members.

Water based opportunities, such as kayaking, canoeing and body boarding, for brownies, guides and rangers took place.

Training for all adult volunteers continues ensuring all safe space and 1st aid requirements are met, along with programme support. A weekend to encourage volunteers to either refresh their knowledge or learn about the Going Away with Guiding qualification took place and was well attended.

A new post of commissioner support has been created to help both district and division commissioners to fulfil their role.

FINANCIAL REVIEW

The reserves on 30 September 2023 amount to £395,243

TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

Dorset Guide Association
(A charitable company limited by guarantee)
INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 30th September 2023

RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


BKB WIMBORNE LTD

CHARTERED CERTIFIED ACCOUNTANTS

Date.....9 July 2024.....

Dorset Guide Association

	2023		2022	
	£	£	£	£
Receipts				
Membership subscriptions		42,861		36,153
Donations/Legacies/Grants		100	3218	
other incomes		46	10	3228
easyfundraising/office use				
Guiding Activities		16,830		11223
Dividend on income units		336		334
Interest		10,497		1316
TOTAL RECEIPTS		70,670		52,254
LESS PAYMENTS				
Guiding Activities		22535		14,524
Administration				
Subscriptions		823		405
Wages		8908		3,225
Rent and rates		15579		15,195
Stationery,post,telephone, enews		3124		2,380
Building insurance and contents		1808		1,721
Internet, zoom, microsoft expenditure		1517		659
Gas.electricity and water		889		593
Maintenance		799		1,105
		32624		24878
Insurance - boat		335		277
Grants -		850		nil
Sundries(gifts,lottery)		189		543
Equipment - office		652		20
Professional fees		660		660
TOTAL PAYMENTS		58668		41,307
NET RECEIPTS		12002		10947
Bank and cash balances as at 30th September 2022				383,241
Bank and cash balances as at 30th September 2023				

Guiding Activities	2023		2022	
	exp	rec	Exp	Rec
Badge Trading	5102	4669	3847	3933
Training expenses	3354	3073	2034	520
Outdoor Activities	7536	7398	2289	2243
Cost of presentation badges and award	2069	490	2043	2112
Exec and mentoring expenses	1484		991	
Office and trading expenses	18	0	62	46
Growing Guiding, next steps	808	0	626	
challenge badges	412	96	0	
County events(inc adult only)	<u>1752</u>	<u>1104</u>	<u>2632</u>	<u>2369</u>
	22535	16830	14524	11223

Bank and Cash balances		2023		2022
COIF		302,585		292,088
Lloyd Event		10,548		15,026
Lloyd Treasurer		78,567		72,134
Badge Account		3,540		3,975
Cash in hand		3		<u>18</u>
		395,243		383,241
MONETARY ASSETS		2023		2022
Cash Accounts	Current	78,567		72,134
	Badge	3,540		3,975
	Event	10,548	92,655	15,026
	petty cash		3	91,135
COIF Charities Account		302,585		292,088
TOTAL MONETARY ASSETS		395,243		383,241
NET RECEIPTS (OUTFLOWS)		12,002		10,947
Funds as at 1st October 2022		383,241		372,294
BANK AND CASH BALANCES 30TH SEPTEMBER 2023		395,243		383,241
INVESTMENT				
The COIF Charities Investment Fund Income Units had a market value of			11603	as at 30th June 2023
ACCURED INCOME NIL				
LIABILITIES				
NON MONETARY ASSE Badges and stamps			1993	
Stock of goods held for re-sale at cost were as follows				
ASSETS HELD FOR OWI County Standard with an insurance value of			400	
Assets held by the Cha Office Equipment purchased at a cost of			6,250	
Gas grill with an estimated cost of			250	
Musical instruments with an estimated cost of			1,000	
Craft equipment with an estimated cost of			400	
Fencing equipment with an estimated cost of			750	
Archery equipment with an estimated cost of			1,500	

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Signature 1

Signed by Christina Thornton using authentication code dCowWExMOE1jRjgp at IP address 86.5.67.174, on 2024/07/09 15:48:32 Z.

Christina Thornton's e-mail address is: girlguidingdorsetfinance@gmail.com.

Christina Thornton added the following comments:

"Treasurer
Girlguiding Dorset"