

# DORSET GUIDE ASSOCIATION

England & Wales · Charity number 1061378

## Details

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Other names	GIRLGUIDING DORSET
Status	Registered
Legal form	Other
Registered	1997-03-19
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Girlguiding Dorset Jellicoe House Admiralty Park Station Road Holton Heath POOLE
Phone	01202 620006
Email	<a href="mailto:office@girlguidingdorset.org.uk">office@girlguidingdorset.org.uk</a>
Website	<a href="http://www.girlguidingdorset.org.uk">www.girlguidingdorset.org.uk</a>

## Activities

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**Objects:** EDUCATING GIRLS AND YOUNG WOMEN TO HELP THEM DEVELOP EMOTIONALLY, MENTALLY, PHYSICALLY AND SPIRITUALLY SO THAT THEY CAN MAKE A POSITIVE CONTRIBUTION TO THEIR COMMUNITY AND THE WIDER WORLD.

**Activities:** Girlguiding Dorset provides opportunities for girls and young women to discover their full potential through, fun, friendship, challenge and adventure.

## Classification

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- **How:** Provides Human Resources, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Dorset

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-09-30	£80,953	£63,084	-	-
2023-09-30	£70,670	£58,668	-	-
2022-09-30	£52,254	£41,307	-	-
2021-09-30	£6,738	£43,836	-	-
2020-09-30	£70,390	£60,564	-	-

## Trustees

Name	Role	Appointed
CHRIS THORNTON		
Catherine Sarah Ramsden		2024-01-21
Charlotte Rodgers		2026-02-19
Christine Drummond		2024-09-23
Christine Kemp		2021-09-01
Clare Nathan		2024-06-07
Deborah Alice Boyer		2023-06-21
Ellen Hall		2025-01-31
Emma Hanson		2026-04-20
Holly Glenna Cooper Jones		2026-02-09
Ingrid Moira Elizabeth Cooney		2024-09-23
Jayne Leonard		2024-10-03
Julie Knight		2026-04-20
Kaye Jackson		2025-10-07
Lisa Upward		2019-06-30
Sandra Gould		2025-08-07
Sarah Bennett		2024-10-03
Sarah Roberts		2024-01-21
Teresa Claire Fisher		2021-09-01

**DORSET GUIDE ASSOCIATION**

England & Wales - Charity number 1061378

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# Accounts

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**Charity Number: 1061378**

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**DORSET GUIDE ASSOCIATION**

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**UNAUDITED  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2024**

## **DORSET GUIDE ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2024**

#### **TRUSTEES**

Miss Lisa Upward  
Mrs Christina Thornton  
Mrs Ingris Cooney  
Mrs Christine Drummond  
Mrs Teresa Fisher  
Mrs Amy Knight  
Mrs Angela Orton  
Mrs Sally Woodley  
Mrs Sharon Gatrell  
Mrs Jayne Leonard  
Mrs Sarah Bennett  
Mrs Angela Orton  
Mrs Christine Kemp  
Mrs Eleanor Jeram  
Mrs Sarah Roberts  
Mrs Debbie Boyer  
Mrs Clare Nathan  
Mrs Ellen Hall

#### **CHARITY'S PRINCIPAL ADDRESS**

Suite 1  
Jellicoe House  
Admiralty Park  
Station Road  
Holton Heath  
BH16 6HX

#### **CHARITY REGISTERED NUMBER**

1061378

#### **ACCOUNTANTS**

##### **BKB WIMBORNE LTD**

33 West Borough  
Wimborne  
Dorset  
BH21 1LT

## **DORSET GUIDE ASSOCIATION TRUSTEES' REPORT**

The Trustees present their annual report together with the financial statements of Dorset Guide Association for the year ended 30 September 2024

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **a. CONSTITUTION**

The charity is a registered charity, number 1061378.

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

Trustees are recruited when required to fulfil the aims of the trust. The trustees may, at any time, appoint as a trustee any person willing so to act.

### **STATEMENT OF PURPOSE**

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

### **GOVERNING DOCUMENT AND CONSTITUTION**

The Dorset Guide Association is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in. Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

## ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

Recruitment continues to remain a high priority within the adult volunteer section to enable us to offer places to the girls on waiting lists. We have maintained and developed our offer of adult only based workshops to enhance their experience as a volunteer and learn new skills.

Attendance at county shows and local fayres has been maintained to help with promoting all that Girlguiding has to offer.

The annual awards celebration events took place for both young and adult members, who had gained qualifications, service and gold awards.

To celebrate Thinking Day, over 200 members rode on the Heritage Swanage Railway Line, from Swanage to Corfe Castle, spending time at Corfe Castle exploring the National Trust property and joining together to renew their Girlguiding Promise.

In May, a monopoly style game was created around the town of Dorchester. Members across all sections explored the town, engaging with many venues.

The 80<sup>th</sup> anniversary of DD Day was celebrated at an event at the Royal Signals Museum in Blandford, where the girls learned about the different means of communications used, they had a go at sending morse code messages and speak across the airwaves.

The adults celebrated with a fish and chip supper at Dudsbury Guide Camp, lighting the beacon, they were joined by a member of the Royal British Legion who gave the tribute of remembrance and read the British Legion Exhortation.

Three young adults, having been previously selected took part in international opportunities, at a Jamboree, travelling to Malaysia and helping at a turtle conservation centre and travelling around Europe to many cities.

The much-enjoyed water-based opportunities, such as kayaking, canoeing and body boarding, for brownies, guides and rangers took place. We were also able to offer our Rangers and Young Leaders to have an amazing gliding experience in conjunction with the local Dorset Gliding Club, the weather was perfect and everyone enjoyed the opportunity.

Training opportunities for all adult volunteers continues, help with social media, delivering the programme and ensuring all safe space and 1<sup>st</sup> aid requirements are met.

#### FINANCIAL REVIEW

The reserves on 30 September 2024 amount to £413,112

#### TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

**Dorset Guide Association**  
**(A charitable company limited by guarantee)**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2024**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



BKB WIMBORNE LTD

CHARTERED CERTIFIED ACCOUNTANTS

Date.....

Dorset Guide Association

	2024		2023	
	£	£	£	£
<b>Receipts</b>				
Membership subscriptions		42,330		42,861
Donations/Legacies/Grants		200		100
other incomes	easyfundraising/office use			46
rebate rent/ins		166		
Guiding Activities		21,909		16,830
Dividend on income units		339		336
Interest Coif		16,009		10,497
<b>TOTAL RECEIPTS</b>		<b>80,953</b>		<b>70,670</b>
<b>LESS PAYMENTS</b>				
Guiding Activities		24943		22535
Administration				
Subscriptions		463		823
Wages		10229		8908
Rent and rates		16601		15579
Stationery,post,telephone, enews		3252		3124
Building insurance and contents		1820		1808
Internet, zoom, microsoft expenditure		827		1517 website
Gas.electricity and water		1163		889
Maintenance		619	34511	799
				32624
Insurance - boat		340		335
Grants -		1720		850
Sundries(gifts,lottery)		447		189
Equipment - office				652 laptop
Professional fees		660		660
<b>TOTAL PAYMENTS</b>		<b>63084</b>		<b>58668</b>
<b>NET RECEIPTS</b>		<b>17,869</b>		<b>12,002</b>
Bank and cash balances as at 30th September 2023		395,243		
Bank and cash balances as at 30th September 2024		413,112		
<b>Guiding Activities</b>				
	exp	2024 rec	exp	2023 rec
Badge Trading	3255	3134	5102	4669
Training expenses	2886	2460	3354	3073
Outdoor Activities	9893	10455	7536	7398
Cost of presentation badges and award	1809	540	2069	490
Exec and mentoring expenses	1059		1484	
Office and trading expenses	29	39	18	0
Growing Guiding, next steps	209	43	808	0
challenge badges		410	412	96
County events( inc adult only)	5803	4828	1752	1104
	<u>24943</u>	<u>21909</u>	22535	16830
Bank and Cash balances	30.9.24	2024	2023	
COIF		318,391		302,585
Lloyds Event		7,454		10,548
Lloyds Treasurer		33,253		78,567
Lloyds savings		50,585		
Badge Account		3,419		3,540
Cash in hand		10		3
		<u>413,112</u>		395,243

MONETARY ASSETS		2024	2023
Cash Accounts	Current	33253	78,567
	Badge	3419	3,540
	Event	7,454	10,548
	Savings	50,585	0
	petty cash	94711	92,655
COIF Charities Account		10	3
		318391	302,585
TOTAL MONETARY ASSETS		413,112	395,243
NET RECEIPTS (OUTFLOWS)		17,869	12,002
Funds as at 1st October 2023		395243	383,241
BANK AND CASH BALANCES 30TH SEPTEMBER 2024		413,112	395,243
INVESTMENT			
The COIF Charities Investment Fund Income Units had a market value of		12,565	as at 30th June 2024
ACCURED INCOME	NIL		
LIABILITIES	NIL		
NON MONETARY ASSETS	Badges and stamps	2014	
Stock of goods held for re-sale at cost were as follows			
ASSETS HELD FOR OWN USE	County Standard with an insurance value of	400	
Assets held by the Charity for use by the Charity include:	Office Equipment purchased at a cost of	6,250	
	Gas grill with an estimated cost of	250	
	Musical instruments with an estimated cost of	750	
	Craft equipment with an estimated cost of	250	
	Fencing equipment with an estimated cost of	750	
	Archery equipment with an estimated cost of	1,500	

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<http://www.virtualcabinetportal.com/WhatsUTC>

## Signature 1

Signed by Christina Thornton using authentication code YVgob04xR3JTNi9p at IP address 209.97.179.162, on 2025/06/09 15:01:15 Z.

Christina Thornton's e-mail address is: [girlguidingdorsetfinance@gmail.com](mailto:girlguidingdorsetfinance@gmail.com).

**DORSET GUIDE ASSOCIATION**

England & Wales - Charity number 1061378

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# Accounts

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**Charity Number: 1061378**

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**DORSET GUIDE ASSOCIATION**

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**UNAUDITED  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2023**

## **DORSET GUIDE ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2023**

#### **TRUSTEES**

Miss Lisa Upward  
Mrs Christina Thornton  
Miss Caroline Moore  
Mrs Claire Hohne  
Mrs Teresa Fisher  
Mrs Amy Knight  
Mrs Sarah Fricker  
Mrs Kaye Jackson  
Mrs Frances Coldstream  
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Mrs Christine Kemp  
Mrs Christina Harrison  
Mrs Zoe Brown  
Mrs Carolyn Harmer  
Mrs Clare Nathan

#### **CHARITY'S PRINCIPAL ADDRESS**

Suite 1  
Jellicoe House  
Admiralty Park  
Station Road  
Holton Heath  
BH16 6HX

#### **CHARITY REGISTERED NUMBER**

1061378

#### **ACCOUNTANTS**

##### **BKB WIMBORNE LTD**

33 West Borough  
Wimborne  
Dorset  
BH21 1LT

## **DORSET GUIDE ASSOCIATION TRUSTEES' REPORT**

The Trustees present their annual report together with the financial statements of Dorset Guide Association for the year ended 30 September 2023

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **a. CONSTITUTION**

The charity is a registered charity, number 1061378.

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

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### **STATEMENT OF PURPOSE**

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

### **GOVERNING DOCUMENT AND CONSTITUTION**

The Dorset Guide Association is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in.

Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

*In setting* our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

## ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

Recruitment remains a high priority within the adult volunteer section to enable us to offer places to the girls on waiting lists. We have also offered many adults only based workshops to learn new skills and enhance their experience as a volunteer. Attendance at county shows and local fayres has been maintained to help with promoting all that Girlguiding has to offer.

A new administrator was appointed and based at the county office.

The annual awards celebration events took place for both young and adult members.

Water based opportunities, such as kayaking, canoeing and body boarding, for brownies, guides and rangers took place.

Training for all adult volunteers continues ensuring all safe space and 1<sup>st</sup> aid requirements are met, along with programme support. A weekend to encourage volunteers to either refresh their knowledge or learn about the Going Away with Guiding qualification took place and was well attended.

A new post of commissioner support has been created to help both district and division commissioners to fulfil their role.

## FINANCIAL REVIEW

The reserves on 30 September 2023 amount to £395,243

## TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

**Dorset Guide Association**  
**(A charitable company limited by guarantee)**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2023**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
BKB WIMBORNE LTD

CHARTERED CERTIFIED ACCOUNTANTS

Date... 9 July 2024

Dorset Guide Association

	2023		2022	
	£	£	£	£
<b>Receipts</b>				
Membership subscriptions		42,861		36,153
Donations/Legacies/Grants		100	3218	
other incomes		46	10	3228
easyfundraising/office use				
Guiding Activities		16,830		11223
Dividend on income units		336		334
Interest		10,497		1316
<b>TOTAL RECEIPTS</b>		<b>70,670</b>		<b>52,254</b>
<b>LESS PAYMENTS</b>				
Guiding Activities		22535		14,524
Administration				
Subscriptions		823		405
Wages	8908		3,225	
Rent and rates	15579		15,195	
Stationery,post,telephone, enews	3124		2,380	
Building insurance and contents	1808		1,721	
Internet, zoom, microsoft expenditure	1517		659	
Gas.electricity and water	889		593	
Maintenance	799	32624	1,105	24878
Insurance - boat		335		277
Grants -		850		nil
Sundries(gifts,lottery)		189		543
Equipment - office		652		20
Professional fees		660		660
<b>TOTAL PAYMENTS</b>		<b>58668</b>		<b>41,307</b>
<b>NET RECEIPTS</b>		<b>12002</b>		<b>10947</b>
Bank and cash balances as at 30th September 2022				383,241

Bank and cash balances as at 30th September 2023

Guiding Activities	2023		2022	
	exp	rec	Exp	Rec
Badge Trading	5102	4669	3847	3933
Training expenses	3354	3073	2034	520
Outdoor Activities	7536	7398	2289	2243
Cost of presentation badges and award	2069	490	2043	2112
Exec and mentoring expenses	1484		991	
Office and trading expenses	18	0	62	46
Growing Guiding, next steps	808	0	626	
challenge badges	412	96	0	
County events( inc adult only)	<u>1752</u>	<u>1104</u>	<u>2632</u>	<u>2369</u>
	22535	16830	14524	11223

Bank and Cash balances		2023		2022
COIF		302,585		292,088
Lloyd Event		10,548		15,026
Lloyd Treasurer		78,567		72,134
Badge Account		3,540		3,975
Cash in hand		3		<u>18</u>
		395,243		383,241

MONETARY ASSETS		2023		2022
Cash Accounts	Current	78,567		72,134
	Badge	3,540		3,975
	Event	10,548	92,655	15,026
	petty cash		3	91,135
COIF Charities Account		302,585		292,088
TOTAL MONETARY ASSETS		395,243		383,241
NET RECEIPTS (OUTFLOWS)		12,002		10,947
Funds as at 1st October 2022		383,241		372,294
BANK AND CASH BALANCES 30TH SEPTEMBER 2023		395,243		383,241

INVESTMENT  
The COIF Charities Investment Fund Income Units had a market value of 11603 as at 30th June 2023

ACCURED INCOME NIL

#### LIABILITIES

NON MONETARY ASSE Badges and stamps 1993  
Stock of goods held for re-sale at cost were as follows

ASSETS HELD FOR OWI County Standard with an insurance value of	400
Assets held by the Cha Office Equipment purchased at a cost of	6,250
Gas grill with an estimated cost of	250
Musical instruments with an estimated cost of	1,000
Craft equipment with an estimated cost of	400
Fencing equipment with an estimated cost of	750
Archery equipment with an estimated cost of	1,500

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## Signature 1

Signed by Christina Thornton using authentication code dCowWExMOE1jRjgp at IP address 86.5.67.174, on 2024/07/09 15:48:32 Z.

Christina Thornton's e-mail address is: [girlguidingdorsetfinance@gmail.com](mailto:girlguidingdorsetfinance@gmail.com).

Christina Thornton added the following comments:

"Treasurer  
Girlguiding Dorset"

**DORSET GUIDE ASSOCIATION**

England & Wales - Charity number 1061378

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# Accounts

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**Charity Number: 1061378**

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**DORSET GUIDE ASSOCIATION**

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**UNAUDITED  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2022**

## **DORSET GUIDE ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2022**

#### **TRUSTEES**

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Mrs Clare Nathan

#### **CHARITY'S PRINCIPAL ADDRESS**

Suite 1  
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BH16 6HX

#### **CHARITY REGISTERED NUMBER**

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33 West Borough  
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### **STATEMENT OF PURPOSE**

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

### **GOVERNING DOCUMENT AND CONSTITUTION**

The Dorset Guide Association is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in. Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

*In setting* our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

## ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

With the easing of COVID restrictions a slow and cautious resumption of face-to-face meetings began. The reduction in number of young members and volunteers, alongside the loss of venues has had an impact and this has seen many Units either closing or amalgamating.

Much work has taken place within the Growth and Retention section, with the team attending several County shows to publicise and to recruit volunteers.

A celebration event was held at the Dorset Falconry Park for those girls, and their parent, who had achieved their Gold Award at the end of their time in the Section. Leaders were invited to 'Thank you' events, survival training and as well as the usual First response, safe space and programme opportunities.

Celebrations were also held to mark the Queen's Platinum Jubilee, including several Beacons being lit across the County.

The Royal Signals at Blandford held an event for the Guide section.

April saw the retirement of our County Administrator. A review of the changing needs of the County took place and the recruitment process started.

## FINANCIAL REVIEW

The reserves on 30 September 2022 amount to £383,241

## TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

**Dorset Guide Association**  
**(A charitable company limited by guarantee)**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2022**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

BKB WIMBORNE LTD  
CHARTERED CERTIFIED ACCOUNTANTS



Date.....3 May 2023.....

Dorset Guide Association

	2022		2021	
	£	£	£	£
<b>Receipts</b>				
Membership subscriptions		36,153		425
Donations/Legacies/Grants	3218			
other incomes (RT +use of office)	10	3228	345	345
Guiding Activities		11223		5,609
Dividend on income units		334		323
Interest		1316		36
<b>TOTAL RECEIPTS</b>		<b>52,254</b>		<b>6,738</b>
<b>LESS PAYMENTS</b>				
Guiding Activities		14,524		8,490
Administration				
Subscriptions		405		440
Wages		3,225		5,011
Rent and rates		15,195		15,545
Stationery,post,telephone, enews		2,380		3,970
Building insurance and contents		1,721		1,743
Internet, zoom, microsoft expenditure		659		2,075
Gas.electricity and water		593		566
Maintenance		1,105	24878	3,491
				32,401
Insurance - boat		277		814
Grants -		nil		nil
Sundries(gifts,lottery)		543		491
Equipment - office		20		nil
Professional fees		660		1200
<b>TOTAL PAYMENTS</b>		<b>41,307</b>		<b>43,836</b>
<b>NET RECEIPTS</b>		<b>10,947</b>		<b>-37,098</b>
Bank and cash balances as at 30th September 2021		372,294		
Bank and cash balances as at 30th September 2022		383,241		
<b>Guiding Activities</b>				
	Exp	2022 Rec	Exp	2021 Rec
Badge Trading	3847	3933	3094	3503
Training expenses int cook/badges	2034	520	264	36
Outdoor Activities	2289	2243	620	545
Cost of presentation badges and award	2043	2112	985	
Exec and mentoring expenses	991		711	
Office and trading expenses	62	46	38	17
Growing Guiding, next steps	626			
Virtual Rainbows	0		23	140
County events	<u>2632</u>	<u>2369</u>	<u>2755</u>	<u>1368</u>
	14524	11223	8490	5609
Bank and Cash balances	2022			2021
COIF		292,088		290,773

Lloyd Event	15,026	14,234
Lloyd Treasurer	72,134	63,383
Badge Account	3,975	3,889
Nationwide	closed	closed
Santander	closed	closed
Cash in hand	<u>18</u>	<u>15</u>
	383,241	372,294

MONETARY ASSETS		2022		2021	
	Santander	18		15	
	Current	nil		nil	
Cash Accounts	Badge	72,134		63,383	
	Event	3,975		3,889	
		15,026	91,135	14,234	81,506
COIF Charities Account			292,088		290,772
Deposit Accounts	Nationwide				a/c closed
<b>TOTAL MONETARY ASSETS</b>			<b>383,241</b>		<b>372,293</b>
<b>NET RECEIPTS (OUTFLOWS)</b>			<b>10,947</b>		<b>-37098</b>
Funds as at 1st October 2021			372,294		
<b>BANK AND CASH BALANCES 30TH SEPTEMBER 2022</b>			<b>383,241</b>		

#### INVESTMENT

The COIF Charities Investment Fund Income Units had a market value of £11,246.04 as at 30th June 2022

ACCURED INCOME NIL

#### LIABILITIES

##### NON MONETARY ASSE Badges and stamps

Stock of goods held for re-sale at cost were as follows 1,348

ASSETS HELD FOR OWI County Standard with an insurance value of	400
Assets held by the Cha Office Equipment purchased at a cost of	6,250
Gas grill with an estimated cost of	250
Musical instruments with an estimated cost of	1,000
Craft equipment with an estimated cost of	500
Fencing equipment with an estimated cost of	1,000
Archery equipment with an estimated cost of	2,000

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## Signature 1

Signed by Christina Thornton using authentication code eVlrNVQkNGFKRy9N at IP address 82.24.13.61, on 2023/05/05 15:57:06 Z.

Christina Thornton's e-mail address is: [girlguidingdorsetfinance@gmail.com](mailto:girlguidingdorsetfinance@gmail.com).

Christina Thornton added the following comments:

"CountyTreasurer"

**DORSET GUIDE ASSOCIATION**

England & Wales - Charity number 1061378

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# Accounts

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**Charity Number: 1061378**

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**DORSET GUIDE ASSOCIATION**

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**UNAUDITED  
TRUSTEES REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 SEPTEMBER 2020**

## **DORSET GUIDE ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **TRUSTEES**

Mrs Racheal Tattum  
Mrs Christina Thornton  
Miss Lisa Upward  
Miss Caroline Moore  
Mrs Beverley Allen  
Mrs Claire Hohne  
Mrs Linda Scott  
Mrs Sarah Fricker  
Mrs Kaye Jackson  
Mrs Frances Coldstream  
Mrs Sarah Wheeler  
Mrs Tracy Crickmore  
Mrs Christina Harrison  
Mrs Zoe Brown  
Mrs Carolyn Harmer

#### **CHARITY'S PRINCIPAL ADDRESS**

Suite 1  
Jellicoe House  
Admiralty Park  
Station Road  
Holton Heath  
BH16 6HX

#### **CHARITY REGISTERED NUMBER**

1061378

#### **ACCOUNTANTS**

##### **BKB WIMBORNE LTD**

33 West Borough  
Wimborne  
Dorset  
BH21 1LT

## **DORSET GUIDE ASSOCIATION TRUSTEES' REPORT**

The Trustees present their annual report together with the financial statements of Dorset Guide Association for the year ended 30 September 2020.

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **a. CONSTITUTION**

The charity is a registered charity, number 1061378.

#### **b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

Trustees are recruited when required to fulfil the aims of the trust. The trustees may, at any time, appoint as a trustee any person willing so to act.

### **STATEMENT OF PURPOSE**

Girlguiding is the leading charity for girls and young women in the UK. As an organisation Girlguiding helps to build girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a

powerful force for good. We give them a space to have fun. By 2020, through fun, friendship, challenge and adventure we will empower more girls to find their voice and be their best through high-quality, girl-led programmes delivered by inspirational leaders.

### **GOVERNING DOCUMENT AND CONSTITUTION**

The Dorset Guide Association, is a separately constituted branch of The Guide Association which is incorporated by Royal Charter.

We have held training opportunities for our leaders to continue to update their knowledge to enhance the many different activities the girls participate in.

Opportunities for all leaders to engage with the updated Safe Space requirements were put in place.

*In setting* our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Dorset Guide Association is split into 13 Divisions, Blandford, Bournemouth North, Bournemouth South, Mid Dorset, North Dorset, North East Forest, North East Minster, Poole East, Poole West, Purbeck, South Dorset, Twynham and West Dorset. A Division Commissioner is appointed to each area for a period of five years and takes on the role of Trustee to the County as part of that appointment.

## ACHIEVEMENTS AND PERFORMANCE

Our Mission is: through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

We offer a wealth of opportunities for girls, young women and adults on a regular basis. We have units all over Dorset offering weekly meetings, camping, indoor holidays, activity days, social evenings and international travel.

March 2020 saw the start of the COVID 19 pandemic and Girlguiding took the decision to suspend all face-to-face meetings both indoor and outdoor. Many of our Units were able to organise and offer 'online' meetings enabling the girls to continue to have contact with each other, have fun and learn new ways to adapt and deliver the programme. The County developed several challenge badges for the girls to work on both independently and with their families.

## FINANCIAL REVIEW

The reserves at 30 September 2020 amount to £409,369

## TRUSTEES' DECLARATION

The trustees declare that they have approved the trustee's report above.

**Dorset Guide Association**  
**(A charitable company limited by guarantee)**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2020**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND EXAMINER**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied ourselves that the company is not subject to audit under charity or company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



BKB WIMBORNE LTD  
CHARTERED CERTIFIED ACCOUNTANTS

Date 3 August 2021

	Note	2020		2019	
Receipts		£	£	£	£
Membership subscriptions			46,017		47,653
Donations		1000		38	
other incomes		87	1087	174	212
Guiding Activities			21,796		37,272
Dividend on income units			317		229
Interest			1,173		1,570
<b>TOTAL RECEIPTS</b>			<b>70,390</b>		<b>86,936</b>
<b>LESS PAYMENTS</b>					
Guiding Activities			31,508		46,501
Administration					
Subscriptions			316		758
Wages		5,583		6,104	
Rent and rates		13,795		13,788	
Stationery,post,telephone, enews		2,893		2,890	
Building insurance and contents		1,579		1,542	
Internet, microsoft expenditure		2,088		298	
Gas.electricity and water		743		775	
Maintenance		874	27,555	967	26,364
Insurance - boat					367
Grants -			50		3,850
Sundries(gifts,lottery)			85		396
Equipment - office			30		76
Professional fees			1020		
<b>TOTAL PAYMENTS</b>			<b>60,564</b>		<b>78,312</b>
<b>NET RECEIPTS</b>			<b>9,826</b>		<b>8,624</b>
Bank and cash balances as at 30th September 2019			399,543		390,357
Bank and cash balances as at 30th September 2020			409,369		399,543

		2020		2019	
Guiding Activities	Exp	Rec	Exp	Rec	
Badge Trading	2727	2564	2933	3445	
Training expenses	6265	5990	5793	1974	
Outdoor Activities	15148	13189	31402	30263	
Cost of presentation badges and award	2022		1620		
Exec and mentoring expenses	948		2648		
Office and trading expenses	66	53	50	35	
Growing Guiding, next steps	2514		1773	1555	
County events	<u>1818</u>		<u>282</u>		
	31508	21796	46501	37272	
<b>Bank and Cash balances</b>		<b>2020</b>		<b>2019</b>	
COIF		290,737		289,564	
Lloyd Event		14,242		16,480	
Lloyd Treasurer		88,446		77,378	
Badge Account		3,480		3,644	
Nationwide		12,429		12,429	
Santander		closed		nil	
Cash in hand		35		48	
		409,369		399,543	

		2020		2019	
<b>MONETARY ASSETS</b>					
Cash Accounts		35		48	
Santander	nil		nil		
Current	88,446		77,378		
Badge	3,480		3,644		
Event	14,242	106,168	16,480	97,502	
Deposit Accounts					
COIF Charities Account		290,737		289,564	
Nationwide		12,429		12,429	
<b>TOTAL MONETARY ASSETS</b>		<b>409369</b>		<b>399543</b>	

NET RECEIPTS (OUTFLOWS)	9,898	8,624	
Funds as at 1st October 2020		409,369	
BANK AND CASH BALANCES AT 30TH SEPTEMBER 2019		399,543	
INVESTMENT			
The COIF Charities Investment Fund Income Units had a market value of		£10,335	as at 30th June 2020
ACCURED INCOME			
LIABILITIES	NIL		
NON MONETARY ASSETS			
Stock of goods held for re-sale at cost were as follows			
Badges and stamps		1,445	
ASSETS HELD FOR OWN USE			
Assets held by the Charity for use by the Charity include:			
County Standard with an insurance value of		400	
Office Equipment purchased at a cost of		6,250	
Gas grill with an estimated cost of		250	
Musical instruments with an estimated cost of		1,000	
Craft equipment with an estimated cost of		500	
Fencing equipment with an estimated cost of		1,000	
Archery equipment with an estimated cost of		2,000	

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## Signature 1

Signed by Christina Thornton using authentication code ZkhmVyY/dSR8LHdm at IP address 82.5.222.227, on 2021/08/04 15:08:31 Z.

Christina Thornton's e-mail address is: [girlguidingdorsetfinance@gmail.com](mailto:girlguidingdorsetfinance@gmail.com).