

Charity Registration No. 1061373

Company Registration No. 3332555 (England and Wales)

INVOLVE COMMUNITY SERVICES
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

INVOLVE COMMUNITY SERVICES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

I R J Harrison (Chair)
M F Dudson (Vice Chair)
R Kramer
S Goodchild
J Meyjes
K Smith
R Marok-Dhanju

Treasurer trustee R Radountcheva

Charity number 1061373

Company number 3332555

Principal address

The Court House
Town Square
Bracknell
Berkshire
RG12 1AE

Registered office

The Court House
Town Square
Bracknell
Berkshire4
RG12 1AE

Independent examiner

Andrew Beet FCA
Kirk Rice LLP
The Courtyard
High Street
Ascot
Berkshire
SL5 7HP

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

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FOR THE YEAR ENDED 31 MARCH 2025

TRUSTEES' REPORT

The Trustees present their report and financial statements for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Structure, governance, and management

The charity is a company limited by guarantee and a registered charity. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. The Memorandum of Association was last updated on 28 January 2021.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

I R J Harrison (Chair)
M F Dudson (Vice Chair)
R Radountcheva (Treasurer)
R Kramer
S Goodchild
J Meyjes
K Smith
R Marok-Dhanju

None of the Trustees have any beneficial interest in the Company. All Trustees are members of the company and guarantee to contribute £1 in the event of winding up.

The charity's purpose as set out in the object's clause of the company's memorandum of association are to:

- Promote any charitable purpose for the benefit of the community in Bracknell Forest, Berkshire, and the Thames Valley, in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- Promote and organise co-operation in the achievement of this objective and bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit.
- Promote effective community service and activity in Bracknell Forest, Berkshire and the Thames Valley, to strengthen voluntary organisations by offering a range of vital services and to provide opportunities to draw them together within the voluntary sector and to act as a strategic partner with local statutory agencies.

During the reporting year the Trustees reviewed and agreed that the focus of involve should continue to be its core functions. These main functions are infrastructure, governance support, volunteering, funding advice, trustee recruitment and training support. This review looks at what the charity has achieved in the previous 12 months. The review helps to ensure the aims and objectives remain true to involve's stated purpose. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit and the trustees consider how planned activities will contribute to the aims and objectives set.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Governance

All policies and procedures are reviewed either on an annual basis or when it is legally necessary.

The CEO (or nominated individual fulfilling such role as agreed and identified by the Trustees, hereon referred to as the CEO) is responsible for the day-to-day decisions, including expenditure on items up to £500, with the exception of the Payroll. The Trustees agree Policies and Procedures and any substantial financial decisions affecting the long term aims of the organisation.

New Trustees are normally recruited by the Trustees, although there are arrangements in place for members to nominate a person to be a Trustee. Trustees are appointed by an ordinary resolution of the charity. In identifying potential new trustees, active trustees are mindful of any skills shortfalls in the board's composition. Appropriate training is offered to new trustees, with their existing skills and experience considered within this.

Via the Business Plan, Business Continuity Plan and Policies such as involve's Reserves Policy, the Trustees and the CEO have covered risks including those financial, physical and operational. These are reviewed by the Board of Trustees and systems or procedures are in place to manage these identified risks.

involve is affiliated to the National Association of Voluntary Community Action (NAVCA).

Review of Activities 2024/25

The Board of Trustees would like to begin by expressing its thanks to the many staff and volunteers who have helped to ensure another successful year for involve Community Services (involve). The board recognises the commitment, resilience and stamina required in such a fast-changing landscape.

The Chief Executive Officer, Philip Bell, alongside fellow staff members, has demonstrated ongoing dedication to all areas of the charity's delivery, managing each within its financial means. Gratitude is given to Jackie Eddolls, Finance Manager, for her meticulous daily work in overseeing the charity's funds. Thanks also extend to Lauren Lee, Partnership and Administration Manager, who has overseen amongst other duties the successful operational delivery of both the Court House and Waterford House sites, ensuring they are welcoming spaces that are compliant with all health and safety requirements. We are fortunate to have the daily management of these sites supported by facilities leads; Tracy Howat at the Court House, and Julie Bedborough at Waterford House. The trustees would also like to thank to Clarissa Webb, Administrator and Web Media Support, who continues to maintain the charity's websites whilst producing quality weekly sector community newsletters alongside her reception duties. Further, we thank Liz Penn, Wellbeing Services Manager for her ongoing leadership of the charity's wellbeing services.

Trustees have welcomed four new staff over the last 12-months. Laura Quinlan started with the team at the beginning of April 2024, working to target social isolation and loneliness within Bracknell Forest in the capacity of Friendship Ambassador. Louise Tagg, Social Prescribing Link Worker for the Wokingham Wellness Team and the North Primary Care Network (shared role), and Sophie-Jo Offord, Social Prescribing Link Worker for the Phoenix Primary Care Network, both joined the team in May on fixed term contracts, with Sophie-Jo covering maternity leave for 9-months. Louise Wren, Communications and Marketing Lead for the Frimley Voluntary, Community and Social Enterprise Health Alliance was the final new starter in 2024/25, coming into her role in October 2024.

We said goodbye to two team members in this financial year. Lauren Brown, substantive role holder for Social Prescribing Link Worker role in the Phoenix Primary Care Network was sadly made redundant in at the end of March 2025, with Sophie Jo Offord leaving her fixed-term role at the end of January.

Ongoing thanks must go to all existing staff not yet mentioned: Claire Page, Training Coordinator; Mike Allen, Trustee Recruitment and Liaison Lead; Fiona Swan, Volunteering Services Manager; Caroline Pragnell, Green and Active Volunteering Coordinator; Vickie Randall, Cancer Support Network Manager; Miranda Millan, Funding Advisor and Grant Writer; Janine Oakley, Social Prescriber for Modality Primary Care Network (PCN); Julia Wheeler, Social Prescriber for the North PCN; Charlotte Woodley, Social Prescriber in the Woosehill and Crowthorne PCN; Lynne Regan, Frimley Voluntary, Community and Social Enterprise Health Alliance Manager; Sally Franks and Mary-Anne Evans, Community Navigators in Wokingham Borough; and Naomi Brown, Community Development Worker for Wokingham Borough. All continue to demonstrate significant care and commitment to the charity's many customers, making a huge difference locally.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Our Board of Trustees has remained stable in 2024/25 with no changes to its composition. My sincere thanks extend to each fellow trustee for the time, wisdom and energy each have given to our charity's purpose.

Trustees offer their gratitude to all organisations and individuals who have funded the charity's activities in 2024/25. These include: Bracknell Forest Borough Council; Wokingham Borough Council; the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board; the Wokingham North, Phoenix, Modality, and Crowthorne and Wooshill Primary Care Networks; Bracknell Forest Public Health; Frimley Integrated Care Board; the Wokingham Lions Club; A1 Classic Car Event; the Holt School; Holly Spring Primary; The Factory Shop; Tesco's, Wokingham; the Berkshire Community Foundation; Shanly Homes, and the Research Engagement Network. We also thank Carbonxgen Limited for their continued sponsorship of the Perkbox wellbeing package for the paid team for a fourth year.

We are truly thankful to those residents, community groups, charities, and other not-for-profit organisations that have used our services over the year, and who continue to engage positively with our communications and service offerings.

Finally, the Board would like to express its appreciation to any stakeholder not formerly covered. We are incredibly fortunate to have many active relationships and are truly appreciative for each of them.

The summary below is unable to offer a full appraisal of involve Community Services' successes in 2024/25, though it is intended to provide an overview against the charity's five core infrastructure focus areas.

Core Service Delivery Area	Key Achievements in 2024/25
Training: Source, broker, and providing training for Volunteers and Voluntary, Community and Social Enterprise organisations.	Our training offer continues to be held in high regard. 1,055 (1,046 in 23/24) learners have completed training through Involve in 2024/25, with 104 (109 in 24/25) courses delivered. New course options have included: optimising social media, creating psychological safety in the workplace, loss and grief, and mental health first aid refresher learning. These compliment the 40 plus pre-existing course options already established that include safeguarding adults, safeguarding children, and first aid in the workplace. Over 1,500 individuals and organisations subscribe to receive Involve's weekly training alerts.
Funding advice: Identify and promote grant funding opportunities and support organisations with both writing and reviewing applications as required.	<p>The Funding Advisory Service continues to see growth to the number of subscribers signed up to receive its weekly funding alerts, with 389 recipients as at the 31st March 25, a growth of 73 over the year.</p> <p>The service has undertaken 48 bespoke funding searches for local voluntary sector organisations or has acted as a critical friend when asked to review grant applications. This is consistent with last year's performance (51).</p> <p>The Funding Advisory Service has delivered 6 training courses, including 2 at a regional event. This is double that of the year previous.</p> <p>The Grant Writing Service has seen continued success over the last 12-months with £270,500 income raised for local not-for-profit causes.</p>
Information: Provide new and existing Voluntary, Community and Social Enterprise organisations with constitutional, management, administrative and developmental information whilst working as an activist and advocate of the sector.	The team recorded 220 support interactions in 2024/25, a growth from 174 in the previous year. Support has included help to start up and register (where required) a charity or group for good; help for trustees in regards governance, policy review, networking introductions and much more. This in turn has helped to strengthen local voluntary, community and social enterprise provision, building resilience so to optimise support and reach to local people.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Trustee Recruitment and Liaison: Recruiting, preparing and matching skilled individuals to trustee vacancies whilst offering ongoing support and training to ensure clarity of role and responsibility.	The inTRUSTed service continues to provide considerable expertise to support good governance for the local not-for-profit sector. inTRUSTed recruited 31 new trustees in 2024/25 (29 in 2023/24). 6 Roles and Responsibilities Trustee Training courses were also delivered to more than 100 learners.
Volunteer recruitment: Including Business in the Community, building opportunity through the 'get involved' volunteer portal, and supporting those who require additional assistance to volunteer.	<p>Bracknell Forest only – Having refreshed our site early 2024, 'Bracknell Forest Get Involved' portal, (online volunteer centre) showcased between 156 to 161 volunteering opportunities during the year. 149 volunteers submitted direct expressions of interest, a growth on the 2023-24 (134),</p> <p>The online portal received 5,122 visitors, a reduction from the 7480 to view the site in 2023/24. Our analytics are unable to tell us how many of these visits led to active volunteering.</p> <p>38 corporate volunteering days were brokered during the year (32 in 2023/24) with 24 local companies assisted. In total 422 business employees participating in these activities with 1,981.5 hours gifted to the community.</p> <p>The volunteering pool (ad hoc volunteering) has grown significantly over the year with 414 individuals registered as at the end of March 24, a growth of 92 on the year previous. Many of these volunteers have undertaken one off activities, enhancing the lives of Bracknell Forest residents.</p>

In addition to the 5 core areas of delivery, involve Community Services also delivers many wellbeing and support programmes. The highlights associating to each can be seen below:

Cancer Support Network

The Cancer Support Network is hugely grateful for three-year funding that commenced in January 2024 courtesy of the Postcode Lottery. This is now actively supporting all core costs for the project.

The network welcomed 65 new members over the year. Each either live with or are caring for a loved one with a diagnosis of cancer in Wokingham Borough or Bracknell Forest.

Members have enjoyed many activities to enhance their wellbeing over the year. These have included Nordic walking, qigong, forest bathing, arts and crafting, and coffee and chat, as well as expert speakers who have spoken about various subject matters to support living well with cancer. Those in the network are supported to stay in connect via a regular member newsletter, and a member WhatsApp group which is overseen by the Network Manager with the secondary support of the Wellbeing Services Manager.

Community Navigator Scheme

Community Navigation has received 541 referrals in 2024/25 with residents signposted to support services or community activities upon their needs and preferences being understood (445 year previous). Navigators have been central to the Wokingham Borough Resident Reception pilot that ran for 6-months during the financial year. Within this, a navigator attended the weekly outreach session (half day) which alternated between four ward communities. In addition, the navigators have also attended several community events to promote the work of the scheme.

Social Prescribing

Involve Community Services supports four Primary Care Networks (PCN's) in delivering commissioned Social Prescribing (Wokingham North; Phoenix; Modality; and Woosehill & Crowthorne). The number of patients supported through these roles stood at 598 as at the end of March 25. The primary reasons for referral are consistent across

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

the PCN's and include experiences of social isolation and loneliness, low mood, management of long-term health conditions, and caring responsibilities.

Green & Active Volunteering

Green & Active Volunteering is a stand-alone programme affiliated to the Volunteer Centre of Bracknell Forest. The project sees volunteers gift their time in support of environmental undertakings within the parks and countryside of the borough.

A total of 194 (167 in 2023/24) residents gave a total of 2,832.5 hours (3,633 in 2023/24) of their time in support of green volunteering. Those who participated were varied in age, with some as young as 9 and some older than 75. More than two thirds of those who have completed our volunteer feedback questionnaire report an improvement to their general physical and psychological wellbeing as a consequence of their engagement.

In addition to the above, 313 (445 in 2023/24) corporate volunteers took part in green and active undertakings, together completing 1,327.5 hours of volunteering.

Waterford House Charity and Community Hub

Involve is tenant and host of the Charity and Community Hub in Wokingham Town Centre. 11 charitable organisations are co-located at the premises and work collaboratively to support the residents of the borough. The site has welcomed 3,418 guests over the financial year and is a place for support, safety and guidance for many.

Friendship Alliance

The Friendship Alliance is a collaboration of four charities: The Link Visiting Scheme, Wokingham Volunteer Centre, Age UK Berkshire, and involve Community Services. These organisations work together to address social isolation and loneliness that can exist for older residents in Wokingham Borough. Involve Community Services supports the wider ambitions of the alliance through Community Navigation, and by utilising a funded Community Development Worker who focuses on growing and supporting Wokingham Borough community groups and charities for residents across the life course.

Our Ongoing Commitment

In a fast-changing landscape, we remain committed to offering high quality services to the Voluntary, Community and Social Enterprise Sector of both Bracknell Forest and Wokingham Borough. We will continue to actively review our service delivery through member and user feedback, and through our wider sector survey undertaken annually in the month of May, making changes in line with need. We remain committed to offering cost sensitive training, to recruiting volunteers and trustees for local not-for-profit causes, to offering informed governance support, and to helping nurture new initiatives within our communities, whilst supporting the financial sustainability of our local Sector. Our services will be timely, person or service-centred, and sensitive to need.

We will continue to advocate strongly for our sector and to sharing informed insights with partners. We will remain an ally and when required a critical friend to our statutory partners who like the VCSE are experiencing turbulent and uncertain times.

Finally, we will remember our responsibilities as tenant at both the Charity and Community Hub in Wokingham Town, and the Court House in Bracknell Town. Within this we recognise the importance of maintaining safe, coordinated sites in which many charities can deliver their objectives, helping recipients to stay safe, healthy and socially connected.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Funding/Financial Review

involve Community Services continues to deliver its core service support within the communities of Bracknell Forest and Wokingham Borough. The core services grant provided by Bracknell Forest Council stayed at last year's level of £133,400 (2024: £133,400), and in Wokingham Borough we had a slight increase to £131,875 (2024: £120,153), £119,875 from the local authority and a further £12,000 from the Berkshire West Clinical Commissioning Group is gratefully received. These ongoing funds are a testament to the ongoing and strengthening relationship between involve Community Services and the funders with which it works.

Income for restricted funds and projects in 2025 was £533,990 (2024: £403,370), reflecting involve Community Services' broader and more varied reach. The Trustees' policy is to diversify the income base and consider additional projects/ opportunities that align with the organisational objectives. Income from other sources principally space sharing, training, management fees and other income generation such as through the Trustee recruitment service increased to £137,030 from £109,670 in 2024.

Support costs increased slightly to £293,985 (2024: £292,210). Governance costs included therein increased to £18,376 (2024: £16,703). Hours worked increased by 7% (2023/2024: increased by 15%) compared with the previous period.

Unrestricted reserves increased in the year, by £33,149 to £318,871 (2024 £285,722). involve remains in a solid financial position and thanks to the strong relationships it continues to foster with core funders, the trustees maintain cautious optimism. (Note: Unrestricted reserves are linked to the 2 core work area income streams in Bracknell Forest and Wokingham Borough).

It is involve Community Services' policy to maintain reserves to the value of at least 5 months' core expenditure. This would allow time to plan a suitable response in the event that funding is reduced, and would allow the charity to wind down its services and to cover its costs effectively should there ever be need into the future.

The Cash Balance of £578,732 (2024: £438,273) is sufficient to cover our outstanding restricted fund commitments.

The trustees are of the view that the charity is a going concern.

Future Plans

We will continue to deliver core services with pride, ensuring that the Voluntary, Community, and Social Enterprise sector (VCSE) of Bracknell Forest and Wokingham Borough are suitably supported. We will do this by providing capacity building opportunities (training, funding advice, consultancy), offering information and data (research, policy insights), facilitating collaboration and networking (events, partnerships), and engaging in advocacy and influencing decision-makers for the benefit of local charities and communities. We will also deliver high quality provision to those residents who are accessing our wellbeing services, ensuring skilled and trained staff who can give the best support and advice to those who are accessing our help.

To aid our corporate friends, we will launch a corporate social responsibility calendar in which group volunteering opportunities will be showcased. This tool will enable us to engage a greater number of local businesses in volunteering, which in turn will create greater resilience and resource to our communities.

We will work with Bracknell Forest Council to draft a new Communities Strategy, creating a document that reflects resident views and optimises the talents and energies of the people of the borough. This in turn will help our neighbourhoods to thrive. Similarly, we will work with Wokingham Borough Council and other community partners to deliver the ambitions of the boroughs Communities Vision created in 2024, that aspires to make it easier for residents to get access to the things they want and need, building and maintaining communities, offering fair opportunities for all, achieving economic success that everyone can be part of, whilst assisting residents to live happy, healthy and independent lives.

Our organisation will remain agile and open to new opportunities not only for itself but for the wider sector. Whilst the ongoing sustainability of the charity is critical, we realise the importance of infrastructure and to pathing opportunities for the wider sector within our work. This aligns with our constitutional objective.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Asset cover for funds

Note 13 sets out an analysis of the assets attributable to the various funds and a description of the trusts. These assets are sufficient to meet the charity's obligations on a fund by fund basis.

Risk

The organisation is supported by a few local organisations (primarily Bracknell Forest Council, Wokingham Borough Council and Berkshire West CCG) in the form of grant income receivable. This grant income is fundamental to the continuation of involve and as such, the potential loss of this income has been identified as one of our primary risks. The risks identified, associated with our core grant income/primary funders are *medium* in the short term. While a complete loss of grant is unlikely, given the challenging outlook for local authority funding in the near term a reduction in grant levels is something that involve should be prepared for. This risk is mitigated by mindful husbandry of the organisation's reputation.

In addition to the risk highlighted above regarding loss of funding from a primary funder, there is also the risk of expenditure being in excess of budget because of unforeseen circumstances. This is monitored by the Trustees and CEO regularly so that, where possible, steps can be taken to mitigate the impact of this.

Reference and administrative details

Charity number: 1061373
Company number: 3332555
Registered office: The Court House, Town Square, Bracknell, RG12 1AE

Independent Examiners

A resolution proposing that Kirk Rice LLP be re-appointed as Independent Examiners of the company will be put to the members.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Statement of Trustees' responsibilities

The trustees (who are also the directors of Involve Community Services for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and in accordance with the special provisions of the small companies regime (Section 419 (2) of the Companies Act 2006).

Trustees are all volunteers who are recruited either by personal contact or as the result of advertisements.

On behalf of the Board of Trustees



I R J Harrison (Chair) Trustee

Dated: 31/10/25

INVOLVE COMMUNITY SERVICES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INVOLVE COMMUNITY SERVICES

I report to the trustees on my examination of the financial statements of Involve Community Services (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

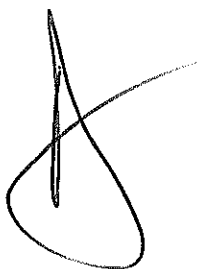
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA

Kirk Rice LLP
The Courtyard
High Street
Ascot
Berkshire
SL5 7HP



Dated: 4 November 2025

INVOLVE COMMUNITY SERVICES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted Funds		Restricted Funds		Total	Total
		2025	2024	2025	2024	2025	2024
<u>Income and endowments from</u>	Notes	£	£	£	£	£	£
Core funding	2	265,275	249,053	-	-	265,275	249,053
Income from investments	3	5,764	2,903	-	-	5,764	2,903
		271,039	251,956	-	-	271,039	251,956
Income from Charitable activities	4	56,838	60,190	533,990	403,370	590,828	463,560
Total income and endowments		327,877	312,146	533,990	403,370	861,867	715,516
Expenditure on Charitable activities	5	293,985	292,210	504,746	395,106	798,731	687,316
Total resources expended		293,985	292,210	504,746	395,106	798,731	687,316
Net (deficit)/income		33,892	19,936	29,244	8,264	63,136	28,200
Transfers between funds		(743)	(966)	743	966	-	-
Net movement in funds		33,149	18,970	29,987	9,230	63,136	28,200
Fund balances at 1 April 2024		285,722	266,752	109,519	100,289	395,241	367,041
Fund balances at 31 March 2025		318,871	285,722	139,506	109,519	458,377	395,241

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The results for the year derive from continuing activities and there are no gains or losses other than those shown above.

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BALANCE SHEET AS AT 31 MARCH 2025

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	9	3,315	1,911
Current assets			
Debtors	10	18,653	80,467
Cash at bank and in hand		578,732	438,273
Current assets		597,385	518,740
Creditors: amounts falling due within the year	11	(142,323)	(125,410)
Net current assets		455,062	393,330
Total assets less current liabilities		458,377	395,241
Income funds			
Restricted funds	13	139,506	109,520
Unrestricted funds		318,871	285,721
		458,377	395,241

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 31.10.25

R Radountcheva (Treasurer)
Trustee



I R J Harrison (Chair)
Trustee



Company Registration No. 3332555

INVOLVE COMMUNITY SERVICES

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

Statement of cash flows

	2025	2024
	£	£
Cash flows from operating activities:		
<i>Net cash provided by (used in) operating activities</i>	137,880	45,299
Cash flows from investing activities:		
Dividends, interest and rents from investments	5,764	2,903
Proceeds from the sale of property, plant and equipment		
Purchase of property, plant and equipment	(3,185)	(1,284)
<i>Change in cash and cash equivalents in the reporting period</i>	140,459	46,918
Cash and cash equivalents at the beginning of the reporting period	438,273	391,355
Change in cash and cash equivalents due to exchange rate movements	-	-
<i>Cash and cash equivalents at the end of the reporting period</i>	578,732	438,273

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2025	2024
	£	£
<i>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</i>	63,136	28,200
Adjustments for:		
Depreciation charges	1,781	1,440
Dividends, interest and rents from investments	(5,764)	(2,903)
(Increase)/decrease in debtors	61,815	(49,512)
Increase/(decrease) in creditors	16,912	68,074
<i>Net cash provided by (used in) operating activities</i>	137,880	45,299

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Companies Act 2006.

involve Community Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Donations and legacies and other forms of voluntary income are recognised as Income when their receipt is probable and the amount can be measured reliably.

1.3 Expenditure on charitable activities

Liabilities and related expenditure are recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure falling directly within one activity is allocated only to that activity. Central costs have been apportioned and allocated between support costs and governance costs of the charity on the basis of time spent on each activity. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

1.4 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 6.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Assets of value of less than £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Equipment	33% straight line
Office equipment	33% straight line

1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.8 Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Pensions

The charity's contribution to employee personal pension plans are charged on a monthly basis within salaries.

1.10 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.11 Legal status of the charity

The charity is a company limited by guarantee incorporated in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

2	Core funding	2025 £	2024 £
	Grants receivable from Bracknell Forest Council for core activities	133,400	128,900
	Grants receivable from Wokingham Council & NHS Wokingham CCG for core activities	131,875	120,153
		<u>265,275</u>	<u>249,053</u>

Since October 2016, involve has occupied premises owned by Bracknell Forest Council, the value of the rent foregone by the Council £20,000 (2024 £20,000) is included in the grant dealt with above.

3	Investment income	2025 £	2024 £
	Interest receivable	<u>5,764</u>	<u>2,903</u>

All of the charity's investment income arises from money held in interest bearing deposit accounts.

4	Income from charitable activities.	Unrestricted funds		Restricted funds		Total	Total
		2025	2024	2025	2024	2025	2024
		£	£	£	£	£	£
	Grants receivable for charitable activities	-	-	453,798	351,615	453,798	351,615
	Other income	56,838	60,190	80,192	51,755	137,030	111,945
		<u>56,838</u>	<u>60,190</u>	<u>533,990</u>	<u>403,370</u>	<u>590,828</u>	<u>463,560</u>

Included within income relating to grants receivable for charitable activities are the following grants:

Restricted funds	2025	2024
VCSE Health Alliance	57,628	14,493
BFC Friendship Ambassador	40,000	-
WBC Health Checks SP	33,000	-
VCSE Health Alliance Leaders Support Group	18,400	-
Get Green Active	23,600	23,600
BHFT Health Inequalities	-	17,000
Core Training	15,000	13,850
Community Navigator	45,240	43,282
WBC Friendship Alliance	38,118	35,792
Health & Wellbeing Advisors (North, East & Phoenix), Woosehill & Crowthorne	139,522	139,522
Cancer Support Network	5,000	31,977
Waterford House	38,290	32,100
	<u>453,798</u>	<u>351,615</u>

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Expenditure on charitable activities

	Staff Costs		Depreciation		Other Costs		Total Costs	
	2025	2024	2025	2024	2025	2024	2025	2024
	£	£	£	£	£	£	£	£
Activities undertaken directly	403,438	309,292	1,307	559	100,002	85,254	504,747	395,105
Support costs	246,252	232,340	474	881	47,258	58,989	293,984	292,210
Total charitable activities	649,690	541,632	1,781	1,440	147,260	144,243	798,731	687,315

6 Support costs

	2025	2024
	£	£
Staff Costs	227,877	215,637
Premises Costs	58,466	58,251
Equipment, Supplies & Support	14,196	15,557
Fees, Recoveries & Sundries	(25,404)	13,165
Depreciation	474	881
Governance Costs	18,375	16,703
	<u>293,984</u>	<u>320,194</u>

Governance Costs include accountancy and independent examiners fees of £2,400 (2024 £2,400), an estimate of time spent by the CEO, Operations Manager, Finance Manager and Wellbeing Manager on governance matters and trustee related expenses, if any.

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration, benefits, or reimbursed expenses from the charity during the current or previous year.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

8 Employees

Number of employees

The average monthly number of employees for full time equivalent during the year was:

	2025	2024
	Number	Number
Management	4	4
Administration	3	3
Charity support	17	14
	<u>24</u>	<u>21</u>

Employment costs

	2025	2024
	£	£
Wages and salaries	559,337	462,258
Social security	36,115	33,964
Pension costs	7,396	6,278
	<u>602,848</u>	<u>502,500</u>

The average monthly number of employees for actual head count during the year are 24.33 (2024: 20.67).

There were no employees whose annual emoluments were £60,000 or more (2024: nil).

The emoluments of key management personnel amounted to £54,500 (2024: £50,750).

With effect from 1st June 2016, a Workplace Pension Scheme was established by the Trustees in compliance with applicable regulations.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

9 Tangible fixed assets

At 31 March 2025

	Equipment £	Total £
Cost		
At 1 April 2024	33,430	33,430
Additions	3,185	3,185
Disposals	-	-
At 31 March 2025	36,615	36,615
Depreciation		
At 1 April 2024	31,519	31,519
Charge for the year	1,781	1,781
Disposals	-	-
At 31 March 2025	33,300	33,300
Net book value		
At 31 March 2025	<u>3,315</u>	<u>3,315</u>
At 31 March 2024	<u>1,911</u>	<u>1,911</u>

10 Debtors

	2025 £	2024 £
Trade debtors	3,343	68,728
Prepayments and accrued income	15,310	11,740
	<u>18,653</u>	<u>80,468</u>

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	19,652	10,956
Accruals and deferred income	122,671	114,454
	<u>142,323</u>	<u>125,410</u>

Income of £101,676 (2024: £96,234) has been deferred as it relates to activities that will be undertaken in the subsequent financial year. Previously deferred income of £96,234 (2024: £43,237.26) was released in the year.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

12 Share capital

The company is incorporated in England and Wales as limited by guarantee and therefore has no share capital. Every member undertakes to contribute such amount as may be required (not exceeding £1). The number of organisations 31 March 2025 was 418 of which 97 were member organisations (2024: 97). This reflects Wokingham and Bracknell organisations.

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes.

	Movement in funds				
	Balance at 01-Apr-24	Incoming resources	Resources expended	Transfers	Balance at 31-Mar-25
	£	£	£	£	£
VCSE Health Alliance	1,265	57,628	54,987	(1,760)	2,146
BFC Friendship Ambassador	-	40,000	30,082	-	9,918
WBC Health Checks SP	-	33,000	24,200	-	8,800
VCSE Health Alliance Leaders Support Group	-	18,400	13,500	-	4,900
Get Green Volunteer Co-ordinator	3,873	24,812	22,789	-	5,896
Core Training 22/23	18,147	58,565	57,940	-	18,772
Community Navigator	23,210	45,240	44,411	-	24,039
Friendship Alliance	29,209	38,118	36,362	-	30,965
Volunteer Projects/CSR	10,577	-	9,540	(1,037)	-
Health & Wellbeing Advisor (North)	9,773	36,160	35,225	-	10,708
Health & Wellbeing Advisor (East)	79	34,113	34,763	630	59
Health & Wellbeing Advisor (Pheonix)	539	35,135	38,584	2,910	-
Cancer Support Network	6,385	39,885	32,539	-	13,731
Health & Wellbeing Advisor (Woosehill & Crowthorne)	475	34,113	31,708	-	2,880
Waterford House	2,226	38,821	38,116	-	2,931
BFC Recovery Grant/Grass Roots	3,761	-	-	-	3,761
	<u>109,519</u>	<u>533,990</u>	<u>504,746</u>	<u>743</u>	<u>139,506</u>

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Each of funds listed below are the result of a grant or contract held by the charity for a specific purpose. The uses to which these funds may be applied is set out within each condition of grant or contract. Details of the grant making bodies and purposes of Restricted Funds are set out in the following table.

Name	Grant making Body	Purpose
Community Navigation	Wokingham Borough Council	Signposting residents to wellbeing activities and provision within the community.
Social Prescribing Link Worker	Wokingham North Primary Care Network.	Health and wellbeing support to patients that are registered in one of the GP surgeries that form the Wokingham North Primary Care Network.
Social Prescribing Link Worker	Modality Primary Care Network, latterly Modality.	Health and wellbeing support to patients that are registered in the Modality Primary Care Network.
Social Prescribing Link Worker	Phoenix Primary Care Network.	Health and wellbeing support to patients that are registered at one of the GP surgeries that form the Phoenix Primary Care Network.
Social Prescribing Link Worker	Crowthorne and Woosehill Primary Care Networks.	Health and wellbeing support to patients that are registered in the Crowthorne and Woosehill Primary Care Network.
Grant Writer	Bracknell Forest Council & Wokingham Borough Council.	Helping to support the local Voluntary, Community and Social Enterprise Sector with its sustainability.
Cancer Support Network	Postcode Lottery, Wokingham Lions Club, A1 Classic Car Event, the Holt School, Holly Spring Primary; The Factory Shop, Tesco's, Wokingham, the Berkshire Community Foundation; and Shanly Homes.	Supporting the facilitation of the Cancer Support Network in the Wokingham Borough and Bracknell Forest through funded wellbeing and social connection activity.
Waterford House	Wokingham Borough Council.	Daily coordination and site support for all 11 charitable organisations based within the premises who in turn work to best support the residents of Wokingham Borough.
Green & Active Volunteering	Bracknell Forest Public Health Team.	Daily coordination and oversight of green & active volunteering supporting residents to connect with and care for the green spaces of the borough whilst improving their physical and emotional wellbeing.
Frimley VCSE Health Alliance	Frimley Integrated Care Board.	Delivery of the alliance that provides a Voluntary Sector space for collaboration and voice, which in turn helps and assists health and care providers in shaping quality health provision of the future that is informed by residents, neighbourhoods, and communities.
Friendship Ambassador	Bracknell Forest Public Health Team.	Building a network of Welcome Spaces across the borough where residents can connect with others, assured of a warm, safe experience. Additionally, the Friendship Ambassador will assist residents to access activities, buddying them so to build confidence and maximise their chance continued engagement for the future.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Community Wellness Outreach Wokingham	Wokingham Borough Council (via funding from the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board).	Aftercare support for residents who are looking to make lifestyle changes following a cardiovascular health check.
Community Learning	Bracknell Forest Open Learning Centre.	Community training and learning primarily for staff and volunteer who are supporting not-for-profit activities within the borough.
Community Development Worker	Wokingham Borough Council.	Building new assets within the borough to strengthen communities whilst also seeking to support existing entities with their sustainability and impact.

INVOLVE COMMUNITY SERVICES

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

14 Analysis of net assets between funds

Fund balances at 31 March 2025 are represented by:	Unrestricted £	Restricted £	Total funds £
Tangible fixed assets	3,315	-	3,315
Current assets	457,879	139,506	597,385
Creditors: amounts falling due within one year	(142,323)	-	(142,323)
	318,871	139,506	458,377

15 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	7,028	10,244
Between two and five years	11,713	18,741
After five years		-
	18,741	28,985

16 Related party transactions

There were no disclosable related party transactions during the year (2024: none).