



Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023
Period end date

Charity name: SEA MILLS PRIMARY SCHOOL PTFA (FRIENDS OF SEA MILLS SCHOOLS)

Charity registration number:1061218

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the education of pupils in the school in particular by <ul style="list-style-type: none"> Engaging in activities or providing facilities or equipment which support the school and enhance the education of the pupils Develop effective relationships between staff and the school community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Running events for the school community and raising funds to support the school. Contributing to the cost of specific items or general expenses that match the charity's stated objectives
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of and have regard to the guidance issued by the charity commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year's fundraising activities were Bingo, Pub quiz, Christmas fair, Summer fair, Easter celebration day, Ice cream sale. These events all help to fulfil our objective to fundraise for the school and bring the school community together socially. The Summer fair was also well received and we were able to pay for a petting farm to come in.</p> <p>The whole school benefitted from a theatre production at the end of the year that was funded by the PTFA. This was the first theatre experience for many of our children.</p> <p>The charity was also pleased to receive a significant grant of £40,000 this year, the money has been allocated to renovation of a Thrive/sensory room and an improved library area for the children to use.</p> <p>We have a full program of events and activities planned for 2023-24.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have a substantial amount in our accounts for the end of the financial period as we received the grant at the end of the account period. This is significantly more than we would normally hold in the account Our final accounts had £44,930
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There are reserves being held for plans for projects in school
Amount of reserves held	Para 1.22	£44,876
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity not continuing and events have been planned in for 2023-24

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Annual General Meeting of the Association is held in the first half of the Autumn term each year upon giving fourteen days' notice to all members. At the Annual General Meeting the Chair shall be taken by the Chair, or in his/her absence the Vice-Chair of the Committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SEA MILLS PRIMARY SCHOOL PTFA (FRIENDS OF SEA MILLS SCHOOLS)
Other name the charity uses	
Registered charity number	1061218
Charity's principal address	Sea Mills Primary School Riverleaze Sea Mills BS92HL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Lister	Chair		
2	Josie Ball	Secretary		
3	Rebecca Owen	Vice Chair		
4	Katie Collins	Treasurer		
5	Hayley Lewis	School representative		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

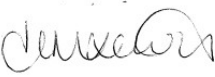

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Hayley Lewis	Josie Ball
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Position (eg Secretary,
Chair, etc)

School Representative	Secretary
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Date

27/06/24

27/06/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sea Mills Primary School Parents Teachers Friends Association (PTFA)

N

Receipts and payments account

For the period from

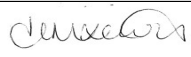

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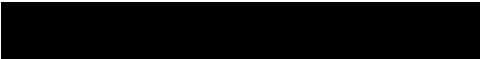
To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Francis client gift	40,000	-	-
Fundraising	6,385	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	46,385	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	46,385	-	-
A3 Payments			
Cost of fundraising events	2,526	-	-
Items for Sea Mills Primary school	1,362	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	3,888	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	3,888	-	-
Net of receipts/(payments)	42,497	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	2,379	-	-
Cash funds this year end	44,876	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds
B1 Cash funds	Lloyds current account	to nearest £ 44,876
		-
		-
	Total cash funds	44,876
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets		to nearest £ -
		-
		-
		-
		-
		-
		-
B3 Investment assets		Fund to which asset belongs
B4 Assets retained for the charity's own use		Fund to which asset belongs
B5 Liabilities		Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees		Print N
Signature		
 		Hayley I Josie



Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-

OK

OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

name	Date of approval
Lewis	6/27/2024
Ball	6/27/2024

Independent examiner's report to the trustees of Sea Mills Primary School Parents Teachers and Friends Association

I report to the trustees on my examination of the accounts of the Sea Mills Primary School Parents Teachers and Friends Association (the PTFA) for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the PTFA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

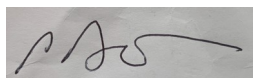
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Patrick Charles Bolster

Relevant professional qualification or membership of professional bodies:

Member of the Institute of Chartered Accountants in England and Wales, number 8666039

Address: 67 Trym side, Sea Mills, Bristol, BS9 2HD

Date: 27th June 2024