

Company number: 03324062

Charity number: 1061182

The Legal Advice Centre (University House)

Report and financial statements

For the year ended 31 March 2022

The Legal Advice Centre (University House)

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The Legal Advice Centre (University House)

Reference and administrative information

For the year ended 31 March 2022

Trustees	<p>Trustees, who are also directors under company law, served during the year and up to the date of this report were as follows:</p> <p>Charles Henry Bennett (Chair) Sally Elizabeth Twigger Alexander Hutton Joannie Ann Andrews Boin Cheong Shalina Rahman Foyez Ahmed Rahim (Secretary) Mazidur Rahman Jemma Louise Thorogood Martin Steven Griffiths (Treasurer) Rachel Morris Robert Wheal</p>
Company number	03324062
Charity number	1061182
Registered office	104 Roman Road Bethnal Green London E2 0RN
Independent Examiner	Accountability Europe Ltd Omnibus Workspace 39-41 North Road London N7 9DP www.accountabilityeu.co.uk

The Legal Advice Centre (University House)

Trustees' Annual Report

For the year ended 31 March 2022

The trustees, who are also directors under company law, present their report and financial statements for the year ended 31 March 2022. The trustees confirm that the financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

OBJECTIVES AND ACTIVITIES

Purposes and aims

The Charity's objectives are:

- i. To relieve poverty by providing legal advice and assistance to needy persons in the East End of London or elsewhere within England & Wales if provided via special projects, and in the furtherance of this object and ancillary thereto to institute conduct and defend any proceedings before any court or tribunal or for any purposes or in any other forum in which legal advice or representation may be required on behalf of persons seeking the assistance of the charity.
- ii. For that purpose to carry on the activities hitherto carried on by the charitable trust commonly known as the Legal Advice Centre (University House) and to receive such assets as may be made over to it by such charitable trust as may be appropriate on such terms as the trustees of the charity shall think fit.

Public benefit

The trustees confirm that they have read, understood and adhere to the Charity Commission's guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

A great deal of our work is project based. Amongst our projects are the following:

Special Support Project

This project aims to define a new model of advice and advocacy for our users with complex health and social needs. Some of our users repeatedly call upon services such as ours for help on a wide range of matters. Through this project we provide front-loaded support to targeted individuals over a number of months, in order to help resolve problems which contribute to them reaching crisis point on a regular basis.

Advocacy Project

This project is based around volunteer law students and pro bono minded lawyers. Through the project we are supporting appointed 'advocates' to undertake disability appeal casework and to provide advocacy at Welfare Tribunal appeals. Our work in this area has really expanded. We now take on more disability benefit appeals than any other NGO in England & Wales. We also now accept referrals under this project from Cornwall and Devon.

Disability Employment Law Project

The overall aim of this project is to promote and protect the rights of disabled people in the workplace. The work is focused on early intervention in order to prevent an employed disabled person from becoming unemployed and subject to potentially a life on state benefits.

Family Law Clinic

Our Family Law Clinic is a twice-weekly clinic with a focus on domestic violence. The clinic is a collaboration between ourselves and a number of international law firms. Typical casework includes helping DV victims obtain non-molestation orders.

Housing Clinic

This clinic was set up in order to help with the growing housing crisis in London. It is a weekly morning clinic to reflect the working patterns of the three USA law firms who are providing volunteers lawyers to staff the clinic. As part of an extension to our Thursday morning housing clinic, we now undertake 'hate-crime' casework to a specialist level, which can involve seeking orders under the Protection from Harassment Act 1997.

Medico-Legal Partnership Project

In recent years, there has been the development by GPs and other clinical staff of what is commonly now known as Social Prescribing, whereby patients can be referred to non-clinical sources of support within the community. Whilst this work is of real benefit there is now a growing need to provide community-based medical practitioners with more potent tools to help combat systemic discrimination of the unwell within our society. We have established a legal clinic providing free specialist employment law advice in a health setting. Outcomes are very encouraging and are demonstrating the benefits of early expert legal advice.

West Country 'Webcam' Clinic

Our webcam advice clinic in Falmouth is now entering its third year of operation. This is part of a wider initiative to provide access to advice to the many 'advice deserts' in the UK. The bulk of the advice is provided directly by our own lawyers. In addition to our work in Falmouth, we are developing a number of projects around webcam based services. As part of this work we have developed our own webcam platform, which will help pro bono minded lawyers and law students to remotely take part in access to justice projects with us.

On the 5th November 2018 we went "live" with our webcam 'family law duty desk', at Truro Combined Courts. This duty desk provides assistance with section 8 private child arrangement cases and DV. On the 15th October 2019 we went "live" with a similar duty desk at Bodmin Combined Courts. In December 2019, in partnership with Charles Russell Speechlys LLP, we went "live" with a webcam Family Law Clinic hosted by Plymouth Citizens Advice.

Legal Expenses Insurance (LEI)

Since 2012, we have developed work around legal expenses insurance (LEI) in order to help fund tribunal and court work. Quite often our users do not know that they have such cover. At first contact, we have changed our protocols to establish whether users can take advantage of any insurance and financial products which contain LEI.

Our work and thinking around LEI has developed, and we are in contact with a large number of stakeholders in order to take this work forward. We believe micro-insurance (including a stripped down version of LEI) should play a key role in helping to develop community resilience, and should also form a key part of anti-poverty work.

The SQE and the Apprenticeship Levy

The SQE pathway to becoming a solicitor starts from September 2021, although law schools are taking on SQE students from September 2020 knowing that the assessment framework is coming. The BPP law school confirmed that the SQE can be packaged as an apprenticeship. This, together with the recent rule changes to the Apprenticeship Levy provide opportunities for commercial law firms to, in effect, donate a proportion of their Levy to fund apprenticeships/fellowships in the advice sector.

In September 2020 and January 2021, we welcomed our first new University House Fellows. The Fellows, six in total, will be undertaking solicitor apprenticeships in partnership with BPP. This is based on the new SQE1 and SQE2 pathway to becoming a solicitor. We have employed three directly (all were former volunteers), and we are supporting the other three remotely. This initiative is linked to our Advice Portal, and both projects are part of our efforts to help address the skills shortage in our sector. In addition to training as solicitors, the Fellows will also undertake projects which focus on access to justice issues. We want to thank several corporate partners for helping to make this possible through their donations of Apprenticeship Levy.

Pro Bono Consultancy

Through our engagement with corporate law firms it is clear to us that their knowledge of what is possible concerning pro bono, and the political and social context to such work is quite variable. In response to this we are able to offer consultancy support to corporate law firms to assist their engagement with pro bono. This support may also be appreciated by firms who have fairly established CSR/Pro Bono programmes, but who require support at any given time to help establish a project or to undertake a particular piece of work.

FINANCIAL REVIEW

Results for year ended 31 March 2022 are given in the Statement of Financial Activities. The assets and liabilities are given in the Balance Sheet. The financial statements should be read in conjunction with the related notes. The trustees regard the financial position of the charity at 31 March 2022 to be satisfactory and they are content that the current unrestricted reserves position leaves it with a sound base from which future activity can be built.

In summary, total income amounted to £711,267 (2021: £731,376) and total expenditure amounted to £708,700 (2021: £591,147) resulting in net surplus of £2,567 (2021: £140,229). Full details of income and expenditure are set out in notes to the financial statements.

Reserve policy

The charity is currently dependent on donation income in order to maintain its core activities. Earned income alone would not allow it to continue operating. Following risk analysis, the trustees consider that there is a moderate risk of a need for reserves for the organisation as well as the potential of other operational risks, based on challenges in the wider policy context.

The trustees aim to maintain unrestricted reserves that will provide sufficient funds to cover 3 months' support and governance costs. Unrestricted free reserves at the end of this period covers these running costs for the foreseeable future.

STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also directors of charitable company for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Legal Advice Centre (University House)

Trustees' Annual Report

For the year ended 31 March 2022

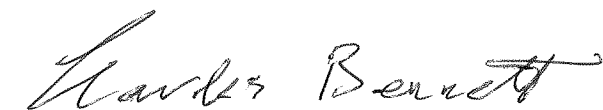
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2021 was £12 (2020: £12). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

The financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

The trustees' annual report has been approved by the trustees on **1 December 2022** and signed on their behalf by;



Charles Bennett – Trustee

**Independent Examiner's Report to the Trustees of
The Legal Advice Centre (University House)
For the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of The Legal Advice Centre (University House) for the year ended 31 March 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000, I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Aamer Shehzad FCCA FCA

Accountability Europe Ltd
Omnibus Workspace
39-41 North Road
London N7 9DP

Date: 7 December 2022

The Legal Advice Centre (University House)

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2022

		Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
	Note						
Income from:							
Donations and grants	2	217,888	461,729	679,617	206,749	507,354	714,103
Other trading activities	3	31,650	-	31,650	17,273	-	17,273
Total income		249,538	461,729	711,267	224,022	507,354	731,376
Expenditure on:							
Raising funds	5	35,111	-	35,111	30,625	-	30,625
Charitable activities	5	211,860	461,729	673,589	42,093	518,429	560,522
Total expenditure		246,971	461,729	708,700	72,718	518,429	591,147
Net income/ (expenditure) for the year	6	2,567	-	2,567	151,304	(11,075)	140,229
Net movement in funds	15	2,567	-	2,567	151,304	(11,075)	140,229
Reconciliation of funds:							
Total funds brought forward		219,794	-	219,794	68,490	11,075	79,565
Total funds carried forward		222,361	-	222,361	219,794	-	219,794

All of the above results are derived from continuing activities.

There were no other recognised gains or losses other than those stated above.

The Legal Advice Centre (University House)

Balance sheet

Company no. 03324062

As at 31 March 2022

	Note	£	2022 £	2021 £
Fixed assets:				
Tangible assets	11		6,824	6,279
			<u>6,824</u>	<u>6,279</u>
Current assets:				
Debtors	12	8,257		9,548
Cash at bank and in hand		252,543		299,069
		<u>260,800</u>		<u>308,617</u>
Liabilities:				
Creditors: amounts falling due within one year	13	(45,263)		(95,102)
			<u>215,537</u>	<u>213,515</u>
Net current assets				
			<u>222,361</u>	<u>219,794</u>
Total net assets				
			<u>222,361</u>	<u>219,794</u>
The funds of the charity:	15			
Restricted funds			-	-
Unrestricted funds:				
General funds			222,361	219,794
Total charity funds			<u>222,361</u>	<u>219,794</u>

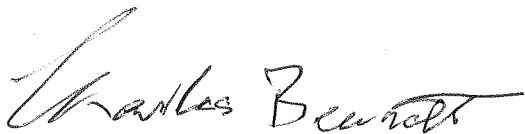
For the year ended 31 March 2022 the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

The financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

Approved by the trustees on **1 December 2022**
and signed on their behalf by:



Charles Bennett
Trustee

The attached notes form part of the financial statements.

The Legal Advice Centre (University House)

Statement of cash flows

For the year ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash provided by / (used in) operating activities	a	(41,390)	241,878
Cash flows from investing activities:			
Purchase of fixed assets		<u>(5,136)</u>	<u>(8,599)</u>
Net cash provided by / (used in) investing activities		<u>(5,136)</u>	<u>(8,599)</u>
Change in cash and cash equivalents in the year	b	(46,526)	233,279
Cash and cash equivalents at the beginning of the year		299,069	65,790
Cash and cash equivalents at the end of the year		<u>252,543</u>	<u>299,069</u>
a) Reconciliation of net income / (expenditure) to net cash flow from operating activities			
		2022	2021
		£	£
Net income / (expenditure) for the year		2,567	140,229
(as per the statement of financial activities)			
Depreciation		4,591	4,975
Increase in debtors		1,291	14,459
Increase/ (decrease) in creditors		<u>(49,839)</u>	<u>82,215</u>
Net cash provided by / (used in) operating activities		<u>(41,390)</u>	<u>241,878</u>
b) Analysis of cash and cash equivalents			
		At 1 April 2021 £	At 31 March 2022 £
Cash at bank and in hand		299,069	<u>252,543</u>
Total cash and cash equivalents		<u>299,069</u>	<u>252,543</u>

The Legal Advice Centre (University House)

Notes to the financial statements

For the year ended 31 March 2022

1 Accounting policies

Statutory information

The Legal Advice Centre (University House) is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 104 Roman Road, Bethnal Green, London, E2 0RN.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting policies (continued)

Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure on charitable activities includes the costs of providing legal advice and assistance undertaken to further the purposes of the charity and their associated support costs.

Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings	Straight line over 3 years
Computer equipment	Straight line over 3 years

Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on basis of staff time.

Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

Creditors and provisions

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

The Legal Advice Centre (University House)

Notes to the financial statements

For the year ended 31 March 2022

2 Income from donations and grants

	Unrestricted £	Restricted £	2022 Total £	2021 Total £
AB Charitable Trust	-	-	-	15,000
Advice UK	4,000	-	4,000	-
Baker and McKenzie	10,000	-	10,000	20,000
Big Lottery	-	134,251	134,251	208,574
Charityworks	-	11,363	11,363	-
Charles Russell Speechlys	10,000	-	10,000	10,000
City Bridge Trust	-	80,000	80,000	52,150
Clifford Chance LLP	25,000	-	25,000	25,000
CLYDE & CO LLP	4,000	-	4,000	-
DAC Beachcroft LLP	4,000	-	4,000	-
Dechert LLP	-	-	-	3,000
East End Citizens Advice Bureau	-	105,892	105,892	98,392
Education and Skills Funding Agency	-	2,750	2,750	-
Gibson Dunn & Crutcher LLP	-	-	-	3,834
Good Things Foundation	-	-	-	2,000
Latham & Watkins LLP	10,000	-	10,000	-
Legal Aid Agency	-	30,145	30,145	21,790
Legal Education Foundation	-	24,528	24,528	36,792
London Borough of Tower Hamlets	-	18,800	18,800	7,000
London Community Foundation	-	-	-	32,656
London Legal Support Trust	11,583	-	11,583	11,576
Real DPO Ltd	26,910	-	26,910	-
Reed Smith LLP	8,834	-	8,834	7,834
Ropes & Gray LLP	-	-	-	3,834
Sherman and Sterling	9,834	-	9,834	9,668
Skadden, Arps, Slate, Meagher & Flom LLP	3,834	-	3,834	3,834
SLAM NHS Trust	5,055	-	5,055	5,055
Slaughter and May	22,000	-	22,000	15,000
South Hackney Parochial	13,000	-	13,000	10,000
The Access to Justice Foundation	-	-	-	54,200
The Children Society	10,000	-	10,000	-
The Worshipful Company of Insurers	5,000	-	5,000	-
Travers Smith LLP	3,834	-	3,834	3,834
Trust for London	-	44,000	44,000	21,750
Taylor Wessing LLP	4,000	-	4,000	-
Wakefield and Tetley Trust	-	10,000	10,000	-
White & Case LLP	16,500	-	16,500	10,000
Other donations and grants	10,504	-	10,504	21,331
	217,888	461,729	679,617	714,103

3 Income from other trading activities

	Unrestricted £	Restricted £	2022 Total £	2021 Total £
Consultancy and other income	31,650	-	31,650	17,273
	31,650	-	31,650	17,273

4 Local and Government and Housing Act 1989

The charity received financial assistance from the London Borough of Tower Hamlets. As required by Section 37 of the Local Government and Housing Act 1989 the following information is given.

Amount of £18,800 (2021: £7,000) was received for provision of legal advice services.

The Legal Advice Centre (University House)

Notes to the financial statements

For the year ended 31 March 2022

5 Analysis of expenditure

	Cost of raising funds £	Charitable activities £	Support costs £	2022 Total £	2021 Total £
Staff costs (Note 7)	32,393	610,693	-	643,086	514,659
Partnership costs	-	3,584	-	3,584	4,426
Training & practicing Certificate	-	4,604	-	4,604	9,110
Books and subscriptions	-	2,044	-	2,044	3,022
Project & Event cost	-	1,419	-	1,419	947
Advertising & publicity	-	-	-	-	175
Other general office costs	-	-	12,094	12,094	8,036
Premises costs	-	-	22,218	22,218	37,259
Accountancy	-	-	7,068	7,068	6,669
Independent examination	-	-	900	900	900
Office supplies & refreshments	-	-	3,529	3,529	969
Professional Fees	-	-	2,260	2,260	-
Travel costs	-	-	1,302	1,302	-
Depreciation	-	-	4,592	4,592	4,975
	<u>32,393</u>	<u>622,344</u>	<u>53,963</u>	<u>708,700</u>	<u>591,147</u>
Support costs allocation	2,718	51,245	(53,963)	-	-
Total expenditure 2022	<u>35,111</u>	<u>673,589</u>	<u>-</u>	<u>708,700</u>	<u>591,147</u>

Of the total expenditure, £246,974 was unrestricted (2021: £72,718) and £461,728 was restricted (2021: £518,429).

Analysis of expenditure - prior year

	Cost of raising funds £	Charitable activities £	Support costs £	2021 £
Staff costs (Note 7)	27,476	487,183	-	514,659
Partnership costs	-	4,426	-	4,426
Training & practicing Certificate	-	9,110	-	9,110
Books and subscriptions	-	3,022	-	3,022
Project & Event cost	-	947	-	947
Advertising & publicity	-	-	175	175
Other general office costs	-	-	8,036	8,036
Premises costs	-	-	37,259	37,259
Accountancy	-	-	6,669	6,669
Independent examination	-	-	900	900
Office supplies & refreshments	-	-	969	969
Travel costs	-	-	-	-
Depreciation	-	-	4,975	4,975
	<u>27,476</u>	<u>504,688</u>	<u>58,983</u>	<u>591,147</u>
Support costs allocation	3,149	55,834	(58,983)	-
Total expenditure 2021	<u>30,625</u>	<u>560,522</u>	<u>-</u>	<u>591,147</u>

Notes to the financial statements

For the year ended 31 March 2022

6 Net income/ (expenditure) for the year

This is stated after charging / crediting:

	2022	2021
	£	£
Independent examiner fee (Incl VAT)	900	900
Depreciation	4,591	4,975
	<u>4,591</u>	<u>4,975</u>

7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2022	2021
	£	£
Salaries and wages	567,128	455,288
Social security costs	52,385	41,755
Employer's contribution to defined contribution pension schemes	23,573	17,616
	<u>643,086</u>	<u>514,659</u>

No employee earned more than £60,000 during the year (2020: nil).

The total employee benefits including pension contributions and employer NI contribution of the key management personnel were £64,786 (2021: £54,952).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2022	2021
	No.	No.
Average staff	<u>18</u>	<u>15</u>

8 Related party transactions

There are no related party transactions to disclose for the year (2021: none).

9 Legal status of the charity

The charity is a company limited by guarantee and has no share capital.

The Legal Advice Centre (University House)

Notes to the financial statements

For the year ended 31 March 2022

10 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At the start of the year	2,088	12,837	14,925
Additions in year	1,599	3,537	5,136
At the end of the year	3,687	16,374	20,061
Depreciation			
At the start of the year	1,415	7,231	8,646
Charge for the year	335	4,256	4,591
At the end of the year	1,750	11,487	13,237
Net book value			
At the end of the year	1,937	4,887	6,824
At the start of the year	673	5,606	6,279

12 Debtors

	2022 £	2021 £
Trade debtors	8,257	8,257
Prepayments	-	614
Other debtors	-	677
	8,257	9,548

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	629	864
Taxation and social security	834	3,461
Accruals	1,800	1,800
Deferred income	42,000	88,977
	45,263	95,102

Deferred income comprises of grants received in advance for the next year.

The Legal Advice Centre (University House)

Notes to the financial statements

For the year ended 31 March 2022

14 Analysis of net assets between funds

	General unrestricted £	Restricted £	Total funds £
Tangible fixed assets	6,824	-	6,824
Net current assets	215,537	-	215,537
Net assets at the end of the year	222,361	-	222,361
Analysis of net assets between funds (prior year)			
Tangible fixed assets	6,279	-	6,279
Net current assets	213,515	-	213,515
Net assets at the end of the year	219,794	-	219,794

15 Movements in funds

	At the start of the year £	Income £	Expenditure £	Transfers £	At the end of the year £
Restricted funds					
Big lottery	-	134,251	(134,251)	-	-
City Bridge	-	80,000	(80,000)	-	-
East End Citizens Advice Bureau	-	105,892	(105,892)	-	-
Legal Aid	-	30,145	(30,145)	-	-
Kickstart	-	11,363	(11,363)	-	-
Legal Education Foundation	-	24,528	(24,528)	-	-
London Borough of Tower Hamlets	-	18,800	(18,800)	-	-
Education and Skills Funding Agency	-	2,750	(2,750)	-	-
TFL Central Fund	-	44,000	(44,000)	-	-
Wake field	-	10,000	(10,000)	-	-
Total restricted funds	-	461,729	(461,729)	-	-
Unrestricted funds:					
General funds	219,794	249,538	(246,971)	-	222,361
Total funds	219,794	711,267	(708,700)	-	222,361
Movements in funds (prior year)					
	At the start of the year £	Income £	Expenditure £	Transfers £	At the end of the year £
Restricted funds					
Access to Justice	-	50,000	(50,000)	-	-
Big Lottery	-	208,574	(208,574)	-	-
City Bridge	11,075	52,150	(63,225)	-	-
East End Citizens Advice Bureau	-	98,392	(98,392)	-	-
Legal Aid	-	21,790	(21,790)	-	-
Legal Education Foundation	-	36,792	(36,792)	-	-
London Borough of Tower Hamlets	-	7,000	(7,000)	-	-
London Community Foundation	-	32,656	(32,656)	-	-
Total restricted funds	11,075	507,354	(518,429)	-	-
Unrestricted funds:					
General funds	68,490	224,022	(72,718)	-	219,794
Total funds	79,565	731,376	(591,147)	-	219,794