

REGISTERED COMPANY NUMBER: 03305621 (England and Wales)
REGISTERED CHARITY NUMBER: 1061116

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Swindon Carers Centre

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Swindon Carers Centre

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for the Year Ended 31 March 2025

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Report of the Trustees
for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent, and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

The Trustees have reviewed the Charity Commission's guidance on public benefit. The organisation's primary contribution lies in the support it offers to individuals who care for people with physical or mental health conditions or disabilities. In addition, it fosters self-help among carers, empowering them to sustain a good quality of life while managing their caring responsibilities. These activities are closely aligned with the Charity's stated purposes, with carers being the principal beneficiaries of this work.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes, and our aims, objectives, vision, mission, and service provision are reviewed annually.

SCC created a revised Strategic Plan for 2024 - 2027, developed in collaboration with staff and the Carers Forum. This process led to a refinement of our core strategic objectives to ensure greater clarity and focus.

- **Championing Carer Voice** - We aim to be an agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels.
- **Excellence In Support Services** - We strive to provide a high quality, effective, well-governed, and sustainable organisation offering a diverse range of personalised information, advice, and support.
- **Inclusive and Engage the Community** - We aspire to be inclusive, recognised, and approachable, by continuing to promote our services widely and being patient and respectful in our culture of active community engagement.
- **Develop Digital Innovation** - We want to embrace digital development across the organisation, to maximise resources and reach to carers.

Priorities for the financial year included:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Exploring the opportunity to bid for the Swindon Borough Council Carer Services Contract, as part of our ongoing commitment to delivering high-quality care and support to carers in the community
- To ensure we have a well governed organisation, strengthening our Trustee Board and governance structures and ensure well-organised succession planning

The organisation's activities for the year were largely determined by the contract with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources, as detailed below.

Report of the Trustees
for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Significant activities

Swindon Carers Centre offers a range of services to meet the required objectives

Adult Carer Services:

- To provide assessment and support for adult and parent carers aged 18 and over
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers and their needs and help carers to self-identify
- To work with the Integrated Care Alliance and Integrated Care System and other health and social care services, to improve recognition and good practice with relation to carers

Young Carer Services:

- To provide assessment and support for young carers under 18
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with other organisations to provide holistic support for young carers, including schools and colleges
- To work with social care services and health providers to raise awareness and identify hidden young carers, to ensure needs are met

Volunteering hours 2024-25

The Trustees would like to take this opportunity to express their sincere thanks to all our volunteers, who have assisted in a wide range of roles across the organisation. Their contributions have been invaluable in helping us deliver high-quality support to carers in our community. They have undertaken a range of activities, including:

- Adult and Young carers groups and activities
- Office administration support
- Information Technology
- Board of Trustees

The value of volunteering to the organisation below uses the Real Living Wage for individual volunteers and the average wage of £19 per hour for skilled volunteers. This is really an underestimate of the value of volunteering to us; but gives an indicative figure. More information can be found in SCC's Annual Impact Report.

	Estimated hours	Value per hour	Total value
Volunteers to support Service Delivery	395.00	£12.00	£4,740
Volunteers to support Information Technology	518.25	£19.00	£9,847
Volunteers within office/admin	92	£12.00	£1,104
Trustee Hours	345.75	£19.00	£6,569
Total	2653.25		£37,887

Report of the Trustees
for the Year Ended 31 March 2025

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The seven-year (five plus two) contract with Swindon Borough Council for the provision of Carer Support Services concluded at the end of December 2024, following the completion of the additional two-year extension period.

From 1st January 2025, Swindon Carers Centre was awarded a one-year Direct Award contract by Swindon Borough Council. This stand-alone contract will run until 31st December 2025 and ensures continuity of support for carers during this period.

During 2024, SCC took the opportunity to review and streamline its staffing structure and undergo a cost saving review. This was done to help prepare the organisation for the expected Local Authority/Integrated Care Board Carer Services contract tender. The restructure resulted in the six staff members taking voluntary redundancy and the reduction in hours of a further nine staff. The cost savings exercise resulted in £124,000 saved. However, despite these measures and having secured valuable grant funding, including support from the Henry Smith Charity and ongoing partnership funding from Zurich Community Trust, the Trustees took the difficult decision not to apply for the 2026 Local Authority Tender, and SCC formally withdrew from the opportunity.

As the Local Authority contract funding is SCC's main source of income, the Trustees announced in February 2024, that the Charity plans to cease operating on 31st December 2025.

During 2024-25, SCC has continued to work with carers to improve "carer voice" through channels such as the Carers Forum. The Carers Forum meets quarterly and has given carers the opportunity to meet with the Corporate Director Integrated Adult Social Care (DASS). The Carers Forum decided on the theme for Carers Rights Day and titled it 'Who cares for the carers' the event offered carers the opportunity to find out about lots of different types of support available to carers in Swindon. In addition, our advocacy efforts were recognised with an invitation to a roundtable discussion with MPs at the Houses of Parliament. This event focused on highlighting the challenges faced by Parent Carers and Young Adult Carers. Engaging with politicians allowed us to bring the voices of our community directly to the forefront of legislative discussions, pushing for the necessary support and resources that carers need. Furthermore, some of our Young Carers were involved in the production of "Give Me A Break", a Focus on Rest and Respite for Young Carer.

To continue to be a well governed organisation we continue to embed all quality standards in the Trusted Charity and Excellence for Carers Awards. Our Trustee Board benchmarks against the Charity Governance Code. These quality assurance marks help our beneficiaries, commissioners, supporters, donors, volunteers, staff, and the public to have confidence that we always work to a high standard.

In 2024 we proudly partnered with GEL Studios to redevelop our website to better reflect our mission, engage our audience with a strong focus on accessibility. Key improvements include alternative image text, keyboard navigation, and adjustable fonts and colours, enabling users to customise their experience and navigate the site with greater ease whilst also providing a range of resources for families and carers to explore and support them in their caring role.

We continue to grow our social media presence, using platforms to raise awareness, share important updates, and engage directly with our community. We also distribute regular email mailers to keep carers informed about support, events, and opportunities to get involved. Our partnerships and collaborations continue across private, public, voluntary and community sectors. Our ongoing work with schools, colleges, and alternative education providers helps to deliver support for young carers.

Leadership and Management

SCC undertook a staff restructure during 2024 which led to the reduction in the Senior Leadership Team (SLT), with the following posts taking voluntary redundancy; Head of Service Delivery Adult & Older Carers and CEO.

This change led to the merger of the Head of Service Delivery Adult & Older Carers and Head of Service Delivery Parent Carers & Young Carers roles to Head of Service Delivery, and the Head of Development post became the Charity Director. The Head of Finance and Resources remained unchanged.

We welcomed a new Trustee, Martyn Davidson, who joined the Board in November 2024. At the 2024 AGM, Hannah Crawley, Mubisher Ahmad (left in Sept 24), Caroline Moore, were re-elected to continue in their roles as Chair, Vice-Chair and Treasurer and Chris Sims was elected Company Secretary. Peta Fry, Trustee resigned from her role in December 2024.

We amended our 'Article of Association' with the Charity commission to extend the term for our Chair of Trustees, the Company Secretary, and the Treasurer to ensure we have continued experience up to the closing off the Charity.

Report of the Trustees
for the Year Ended 31 March 2025

FINANCIAL REVIEW

Financial position

As of 31st March 2025, the Charity held total funds of £200,712, of which £29,311 is held as restricted funds designated for specific purposes. We spent £486,968 on helping Adult and Parent Carers. Expenditure on Young and Young Adult Carers was £123,955.

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering to access SCC's services. There has been a 9% increase from the beginning of the financial year to the end of the financial year of carers registered with Swindon Carers Centre. This has increased from 5524 in March 2024 to 6027 as of the end of March 2025.

Principal funding sources

We would like to thank our main funders: Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources including Friends of Young Carers Swindon (FOYCS), Zurich Community Trust, NHS Charities Together, The Henry Smith Charity, The Syder Foundation, The Sir Jules Thorn Charitable Trust, and Mid Counties Co-operative.

Our contract with Swindon Borough Council funds our core service delivery. This totalled £610,923 for the year. We are also immensely grateful for the generous grants and donations we receive from Trusts and Foundations, individuals and businesses, which allow us to go above and beyond on behalf of our community to support unpaid carers. Significant grants were received from:

- **The Zurich Community Trust** - 2-year grant totalling £30,000 per year- towards supporting carers whose dependents are living with Dementia
- **The Henry Smith Charity** 3-year grant totalling £40,000 per year - towards the charities running costs
- **NHS Charities Together** 2-year grant totalling £44,441 - (£4,441 in 2024-25) towards Carers Support Line & prevention of worsening mental health in carers
- **The National Benevolent Charity** 1 year funding of £10,000 towards Welfare and Benefits service
- **Friends of Young Carers Swindon (FOYCS)** - £61,870 supporting Young Carers
- **Mid Counties Co-operative** - £1342 - towards Path Bereavement group
- **The Syder Foundation** 1 year funding of £2,000 towards adult carer support services
- **The Sir Jules Thorn Charitable Trust** 1 year funding of £3,000 towards core/running costs
- **Other small Grants** - £12,585
- **Engagement Officer Post** - £634

Reserves policy

The Reserves Policy was reviewed in November 2024 considering current and future income streams, expenditure commitments, and the broader operating environment, including the local and national carer agenda. The Reserves is maintained through prudent financial management and is intended to:

- Cover income shortfalls and funding gaps.
- Support legal obligations for fixed-term posts and restructuring.
- Sustain or exit projects affected by funding reductions.
- Address unexpected costs or project overruns.
- Enable development work and pilot projects.
- Meet statutory costs if the Charity ceases operations.
- Respond to emergencies such as pandemics.

Given the increased risk profile of our major income stream at the time, particularly the 12-month Direct Award contract with Swindon Borough Council (SBC) ending December 2025, and broader financial pressures, Trustees reaffirmed the importance of holding sufficient reserves.

Key risks included:

- Heavy reliance on SBC funding (72% of income), with potential for future cuts.
- Financial instability within SBC and the Integrated Care Board.
- Reduced and highly competitive grant funding.
- Increased employer National Insurance costs from April 2025.

Trustees agreed to maintain unrestricted reserves between £135,000 and £225,000, covering:

- Minimum redundancy obligations.
- Contracted service liabilities.
- One month's wages.

A deficit budget was forecasted for 2024-25, with reserves expected to decline in 2025-26. Income diversification was a strategic priority, with a sustainability plan being developed to explore fundraising, partnerships, and potential mergers. The Reserves Policy remains dynamic and will be reviewed annually or in response to significant changes.

Report of the Trustees
for the Year Ended 31 March 2025

FINANCIAL REVIEW

Going concern

Swindon Carers Centre (SCC) accepted an Interim Direct Award contract from Swindon Borough Council (SBC), running from January to December 2025, while SBC and the Integrated Care Board (ICB) tendered for a longer-term carer support contract starting in January 2026. In early 2025, SCC's Board of Trustees made the difficult decision not to bid for the new contract, as it posed too high a risk for the charity. As a result, Swindon Carers Centre will cease operations in December 2025 and is no longer considered a going concern.

FUTURE PLANS

The Charity will close on 31st December 2025, up to that point we will continue to deliver services to Carers, with our key priorities up to the point of closure being:

- A smooth transition to the new provider
- Keeping carers at the centre of decisions
- Providing a professional service up to the point of closure

We will continue to deliver the One Year Direct Award contract in close collaboration with all partners and key stakeholders, ensuring that carers of all ages remain central to our discussions and planning. We are committed to raising the voice of carers, using their insights to shape services both now and in the future. Our ongoing focus is to place carers at the heart of everything we do-recognising, valuing, and supporting their vital contributions, which significantly alleviate pressure on the wider health and social care system.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Governing Document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by Trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited and inducted following Charity Commission best practice. All trustees go through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with Human Resources Directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the Charity rests with Trustees. Day to day management is delegated to the Charity Director, who in turn delegates management of specific projects and service delivery to the Senior Leadership and Management teams. Trustees meet as a Board 6 times per year, and the Charity Director and members of the Leadership Team attend each meeting, and other managers alternate attendance to report on progress in specific team areas.

Key management remuneration

Trustees work to the Charity Governance Code and conduct an annual peer review. Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities.

Wider network

Swindon Carers Centre is a network partner of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Risk management

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the Charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Report of the Trustees
for the Year Ended 31 March 2025

Registered Charity number
1061116

Registered office

Swindon Advice and Support Centre
Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Trustees

H C Crawley - Chair
C Moore - Treasurer
C Sims - Company Secretary
N Czajkowski - Vice Chair
N Steptoe
M Davidson
P Fry - appointed 26/4/24, resigned 12/2/25
M Davidson - appointed 7/1/25
M Ahmad - resigned 20/8/24

Patrons

Ian Price (July 2017-present)
Susanna Jones (March 2025 - present)

Senior Leadership Team to January 2025

Chief Executive Officer - Susanna Jones (until Jan 2025)
Head of Finance and Resources - Bronte Hague
Head of Service Delivery Adult & Older Carers - Stuart Ilbury (until Sept 2024)
Head of Service Delivery Parent Carers & Young Carers - Debbie Murphy-Myers (until Sept 2024)
Head of Development - Claire Smith (until Jan 2025)

Senior Leadership team post January 2025

Charity Director - Claire Smith
Head of Finance and Resources - Bronte Hague
Head of Service Delivery - Debbie Murphy-Myers

Independent Examiner

James Gare DChA FCA
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Bankers

The main bankers for Swindon Carers Centre during the year were:
Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Approved by order of the board of trustees on 15/7/25 and signed on its behalf by:

.....
Ms H C Crawley - Trustee

.....
CAROLINE MOORE - TREASURER.

**Independent Examiner's Report to the Trustees of
Swindon Carers Centre**

Independent examiner's report to the trustees of Swindon Carers Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement - matters of concern identified

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination.

I have identified matters of concern in my report. I draw attention to note 1 of the financial statements which states that Swindon Carers Centre will cease operations in December 2025. The charity is not a going concern.

I confirm that no other matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; and
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



James Gare DChA FCA
The Institute of Chartered Accountants in England and Wales

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 15/07/25

Swindon Carers Centre

Statement of Financial Activities
for the Year Ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	80,237	104,190	184,427	203,806
Charitable activities	6				
Adult and Parent Carers		486,968	-	486,968	417,560
Young Carers and Young Adult Carers		123,955	-	123,955	169,250
Other activities		-	-	-	2,667
Other trading activities	4	4,890	361	5,251	5,396
Investment income	5	5,923	-	5,923	8,783
Other income		1,693	-	1,693	1,732
Total		<u>703,666</u>	<u>104,551</u>	<u>808,217</u>	<u>809,194</u>
EXPENDITURE ON					
Raising funds	7	1,914	7	1,921	30,548
Charitable activities	8				
Adult and Parent Carers		440,872	43,425	484,297	569,726
Young Carers and Young Adult Carers		170,709	62,291	233,000	251,951
Other activities		59,921	9,100	69,021	81,180
Engagement		5,595	10,495	16,090	93,428
Total		<u>679,011</u>	<u>125,318</u>	<u>804,329</u>	<u>1,026,833</u>
NET INCOME/(EXPENDITURE)		24,655	(20,767)	3,888	(217,639)
RECONCILIATION OF FUNDS					
Total funds brought forward		146,746	50,078	196,824	414,463
TOTAL FUNDS CARRIED FORWARD		<u>171,401</u>	<u>29,311</u>	<u>200,712</u>	<u>196,824</u>

The notes form part of these financial statements

Swindon Carers Centre (Registered number: 03305621)

Balance Sheet
31 March 2025

	Notes	2025 £	2024 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	15	10,244	28,650
Cash at bank and in hand		243,084	226,274
		<u>253,328</u>	<u>254,924</u>
CREDITORS			
Amounts falling due within one year	16	(52,616)	(58,100)
		<u>200,712</u>	<u>196,824</u>
NET CURRENT ASSETS			
		<u>200,712</u>	<u>196,824</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>200,712</u>	<u>196,824</u>
NET ASSETS		<u>200,712</u>	<u>196,824</u>
FUNDS	19		
Unrestricted funds		171,401	146,746
Restricted funds		29,311	50,078
TOTAL FUNDS		<u>200,712</u>	<u>196,824</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

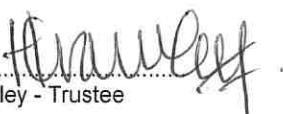
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15/03/25 and were signed on its behalf by:


H C Crawley - Trustee


CAROLINE MOORE - TREASURER

The notes form part of these financial statements

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	10,887	(118,101)
Net cash provided by/(used in) operating activities		10,887	(118,101)
Cash flows from investing activities			
Interest received		5,923	8,783
Net cash provided by investing activities		5,923	8,783
Change in cash and cash equivalents in the reporting period		16,810	(109,318)
Cash and cash equivalents at the beginning of the reporting period		226,274	335,592
Cash and cash equivalents at the end of the reporting period		243,084	226,274

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2025

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	3,888	(217,639)
Adjustments for:		
Interest received	(5,923)	(8,783)
Decrease in debtors	18,406	75,218
(Decrease)/increase in creditors	(5,484)	33,103
Net cash provided by/(used in) operations	<u>10,887</u>	<u>(118,101)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	226,274	16,810	243,084
	<u>226,274</u>	<u>16,810</u>	<u>243,084</u>
Total	<u>226,274</u>	<u>16,810</u>	<u>243,084</u>

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2025

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a basis other than going concern. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

Swindon Carers Centre (SCC) accepted an Interim Direct Award contract from Swindon Borough Council (SBC), running from January to December 2025, while SBC and the Integrated Care Board (ICB) tendered for a longer-term carer support contract starting in January 2026. In early 2025, SCC's Board of Trustees made the difficult decision not to bid for the new contract, as it posed too high a risk for the charity. As a result, Swindon Carers Centre will cease operations in December 2025 and is no longer considered a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particulate activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Swindon Carers Centre

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

2. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations and legacies	10,555	22,242
Grants	155,872	163,564
Donated services and facilities	18,000	18,000
	<u>184,427</u>	<u>203,806</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Friends of Young Carers Swindon	61,870	62,204
Zurich Community Trust	30,000	35,000
Carers Trust	-	10,986
Mid Counties Co-Operative	1,342	814
Other small grants	12,585	1,960
Wiltshire Community Foundation	-	9,100
Voluntary Action Swindon	-	1,500
Engagement Officer post	634	-
NHSCT/RUHX	4,441	-
Henry Smith Foundation	40,000	40,000
Sir Jules Thorn Charitable Trust	3,000	-
The Syder Foundation	2,000	2,000
	<u>155,872</u>	<u>163,564</u>

4. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising	<u>5,251</u>	<u>5,396</u>

5. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>5,923</u>	<u>8,783</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Contracts	Adult and Parent Carers	486,968	417,160
Fees for services	Adult and Parent Carers	-	400
Contracts	Young Carers and Young Adult Carers	123,955	169,250
Fees for services	Other activities	-	2,667
		<u>610,923</u>	<u>589,477</u>

7. RAISING FUNDS

Raising donations and legacies

	2025	2024
	£	£
Staff costs	<u>-</u>	<u>28,235</u>

Other trading activities

	2025	2024
	£	£
Fundraising expenses	<u>1,921</u>	<u>2,313</u>
Aggregate amounts	<u>1,921</u>	<u>30,548</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9) £	Support costs (see note 10) £	Totals £
Adult and Parent Carers	301,395	182,902	484,297
Young Carers and Young Adult Carers	162,652	70,348	233,000
Other activities	46,510	22,511	69,021
Engagement	10,462	5,628	16,090
	<u>521,019</u>	<u>281,389</u>	<u>802,408</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025 £	2024 £
Staff costs	445,386	590,543
Direct costs	75,633	131,902
	<u>521,019</u>	<u>722,445</u>

10. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Adult and Parent Carers	180,722	2,180	182,902
Young Carers and Young Adult Carers	69,510	838	70,348
Other activities	22,243	268	22,511
Engagement	5,561	67	5,628
	<u>278,036</u>	<u>3,353</u>	<u>281,389</u>

Activity	Basis of allocation
Management	Percentage of direct costs
Governance costs	Percentage of direct costs

Support costs, included in the above, are as follows:

	Adult and Parent Carers £	Young Carers and Young Adult Carers £	Other activities £
Wages	144,570	55,604	17,793
Social security	7,804	3,002	961
Pensions	2,663	1,024	328
Premises costs	12,031	4,628	1,481
Office costs	12,888	4,957	1,586
Other staff and volunteer costs	766	295	94
Accountancy fees	2,180	838	268
	<u>182,902</u>	<u>70,348</u>	<u>22,511</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

10. SUPPORT COSTS - continued

	Engagement	2025 Total activities	2024 Total activities
	£	£	£
Wages	4,448	222,415	195,431
Social security	240	12,007	11,317
Pensions	82	4,097	3,766
Premises costs	370	18,510	19,980
Office costs	397	19,828	37,171
Other staff and volunteer costs	24	1,179	4,400
Accountancy fees	67	3,353	1,775
	<u>5,628</u>	<u>281,389</u>	<u>273,840</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Operating lease - other	1,578	1,600
Accountancy and independent examination	<u>2,940</u>	<u>2,750</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

13. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	629,539	760,070
Social security costs	42,414	54,769
Other pension costs	11,952	14,453
	<u>683,905</u>	<u>829,292</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Carer support	20	28
Administration	9	9
Fundraising	-	2
	<u>29</u>	<u>39</u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 18 (2024: 28):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £82,020 (2024 - £53,380).

Total redundancy payments were £30,437 (2024: nil).

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	74,396	129,410	203,806
Charitable activities			
Adult and Parent Carers	417,560	-	417,560
Young Carers and Young Adult Carers	169,250	-	169,250
Other activities	2,667	-	2,667
Other trading activities	5,375	21	5,396
Investment income	8,783	-	8,783
Other income	1,732	-	1,732
Total	679,763	129,431	809,194
EXPENDITURE ON			
Raising funds	30,548	-	30,548
Charitable activities			
Adult and Parent Carers	516,756	52,970	569,726
Young Carers and Young Adult Carers	170,689	81,262	251,951
Other activities	29,105	52,075	81,180
Engagement	-	93,428	93,428
Total	747,098	279,735	1,026,833
NET INCOME/(EXPENDITURE)	(67,335)	(150,304)	(217,639)
Transfers between funds	(13)	13	-
Net movement in funds	(67,348)	(150,291)	(217,639)
RECONCILIATION OF FUNDS			
Total funds brought forward	214,094	200,369	414,463
TOTAL FUNDS CARRIED FORWARD	146,746	50,078	196,824

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	-	6,109
Accrued income	-	12,115
Prepayments	10,244	10,426
	10,244	28,650

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	4,150	4,816
Social security and other taxes	8,738	12,440
VAT	29,661	26,674
Other creditors	3,623	7,000
Accruals and deferred income	6,444	7,170
	<u>52,616</u>	<u>58,100</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	799	1,443
Between one and five years	373	1,327
	<u>1,172</u>	<u>2,770</u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Current assets	224,017	29,311	253,328	254,924
Current liabilities	(52,616)	-	(52,616)	(58,100)
	<u>171,401</u>	<u>29,311</u>	<u>200,712</u>	<u>196,824</u>

19. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	146,746	24,655	171,401
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	28	1,310	1,338
Donations for Adult Carers	3,306	(2,887)	419
Donations for Young Carers	12,562	(7,538)	5,024
Donations for Parent Carers	681	(396)	285
Activities for Carers	25,652	(25,652)	-
Co-operative - older carers	814	(136)	678
Outreach	5,389	(5,389)	-
Older Carers	1,646	(1,646)	-
Parent Carers Cuppa's	-	2,665	2,665
Bereaved Carers event	-	600	600
Boat trip	-	2	2
Dementia support	-	18,300	18,300
	<u>50,078</u>	<u>(20,767)</u>	<u>29,311</u>
TOTAL FUNDS	<u>196,824</u>	<u>3,888</u>	<u>200,712</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	703,666	(679,011)	24,655
Restricted funds			
Friends of Young Carers Swindon - Young			
Carers Activities	61,870	(60,560)	1,310
Donations for Adult Carers	(964)	(1,923)	(2,887)
Donations for Young Carers	(6,474)	(1,064)	(7,538)
Donations for Parent Carers	-	(396)	(396)
Activities for Carers	(150)	(25,502)	(25,652)
Engagement Officer Post	634	(634)	-
Co-operative - older carers	1,342	(1,478)	(136)
Outreach	4,441	(9,830)	(5,389)
Benefits	10,000	(10,000)	-
Older Carers	-	(1,646)	(1,646)
Parent Carers Cuppa's	3,000	(335)	2,665
Bereaved Carers event	600	-	600
Boat trip	252	(250)	2
Dementia support	30,000	(11,700)	18,300
	104,551	(125,318)	(20,767)
TOTAL FUNDS	808,217	(804,329)	3,888

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	214,094	(67,335)	(13)	146,746
Restricted funds				
Friends of Young Carers Swindon - Young				
Carers Activities	58	(30)	-	28
Donations for Adult Carers	2,662	644	-	3,306
Donations for Young Carers	17,021	(4,459)	-	12,562
Donations for Parent Carers	681	-	-	681
Mental Health	10,000	(10,000)	-	-
Wellbeing of Adult Carers	100	(100)	-	-
Activities for Carers	29,779	(4,127)	-	25,652
Engagement Officer Post	69,945	(69,954)	9	-
Extras support for YC and PC carers	3,611	(3,611)	-	-
Carers living in Haydon Wick	-	(4)	4	-
Welfare and benefits	1,985	(1,985)	-	-
Co-operative - older carers	-	814	-	814
Outreach	25,350	(19,961)	-	5,389
Benefits support costs	22,991	(22,991)	-	-
Benefits	3,687	(3,687)	-	-
Activities in Wroughton	2,499	(2,499)	-	-
Parent Carer Support	10,000	(10,000)	-	-
Older Carers	-	1,646	-	1,646
	200,369	(150,304)	13	50,078
TOTAL FUNDS	414,463	(217,639)	-	196,824

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	679,763	(747,098)	(67,335)
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	62,206	(62,236)	(30)
Donations for Adult Carers	1,841	(1,197)	644
Donations for Young Carers	10,957	(15,416)	(4,459)
Mental Health	1	(10,001)	(10,000)
Wellbeing of Adult Carers	-	(100)	(100)
Activities for Carers	34,999	(39,126)	(4,127)
Engagement Officer Post	3,513	(73,467)	(69,954)
Extras support for YC and PC carers	-	(3,611)	(3,611)
Carers living in Haydon Wick	2,100	(2,104)	(4)
Welfare and benefits	5,001	(6,986)	(1,985)
Co-operative - older carers	814	-	814
Outreach	-	(19,961)	(19,961)
Benefits support costs	-	(22,991)	(22,991)
Benefits	-	(3,687)	(3,687)
Activities in Wroughton	-	(2,499)	(2,499)
Parent Carer Support	-	(10,000)	(10,000)
Older Carers	1,999	(353)	1,646
Carers with Cerebral Palsy	6,000	(6,000)	-
	<u>129,431</u>	<u>(279,735)</u>	<u>(150,304)</u>
TOTAL FUNDS	<u>809,194</u>	<u>(1,026,833)</u>	<u>(217,639)</u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

Welfare and benefits - Funding from Zurich for the welfare and benefits role.

Activities for Carers - Funding from Zurich to pay for adult and parent carer activities

Engagement Officer Post - Funding from the Carers Trust to engage with under-represented minority ethnic carers in Swindon and develop equality, inclusion and diversity across the whole organisation.

Carers Living in Haydon Wick - Funding from Wiltshire Community Fund to provide support to carers who live in the Haydon Wick area.

Extras support for YC and PC carers - funding from Voluntary Action Swindon for support for YC and PC carers

Mental Health - funding to support the mental health of carers

Wellbeing of adult carers - funding from TYCO for the wellbeing of adult carers.

Outreach - Funding to support outreach work to identify carers

Benefits support costs - Funding to support costs of benefits work

Benefits - Funding to direct costs of benefits work

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

19. MOVEMENT IN FUNDS - continued

Activities in Wroughton - Funding from Wiltshire Community Fund to provide activities to carers who live in the Wroughton area.

Parent carer support - funding to support parent carers

Older Carers - funding to support older carers

Carers with Cerebral Palsy - funding to support carers with Cerebral Palsy

Bereaved Carers event - Donation for a PATH (Bereaved Carers) event at Carers week in June 2025

Boat trip - A boat trip donation by a Volunteer

Dementia support - donation for Dementia focussed support for carers/dependants

Parent Carers Cuppa's - donation for Parent Carers Cuppa's for 2025

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £11,952 (2024: £14,453). Contributions amounting to £3,623 were payable to the scheme at 31 March 2025 (2024: £7,000) and are included within creditors.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.