

SWINDON CARERS CENTRE

England & Wales · Charity number 1061116

Details

Other names	FOCUS ON CARERS AND SELF HELP, SWINDON CARERS CENTRE
Status	Registered
Legal form	Charitable company
Company number	03305621
Registered	1997-03-06
Register	View on the Charity Commission register

Contact

Address	Sanford House Sanford Street Swindon SN1 1HE
Phone	01793531133
Email	info@swindoncarers.org.uk
Website	www.swindoncarers.org.uk

Activities

Objects: TO RELIEVE THE NEEDS OF ADULT, PARENT AND YOUNG CARERS, WHO ARE, OR WERE, CARRYING OUT A CARING ROLE AND TO SUPPORT AND PROMOTE SELF-HELP BY SUCH MEANS AS THE TRUSTEES IN THEIR DISCRETION THINK FIT.

Activities: Swindon Carers Centre supports carers of all ages in Swindon, by- Providing information, advice, and one to one support- Organising carers' groups, training and breaks.- Raising awareness of carers' needs with Social and Health care providers

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- Swindon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£808,217	£804,329	£200,712	28
2024-03-31	£809,194	£1,026,833	£196,824	38
2023-03-31	£861,885	£894,585	£414,463	34
2022-03-31	£973,246	£768,387	£447,163	28
2021-03-31	£779,092	£740,887	£242,304	29

Trustees

Name	Role	Appointed
Hannah Crawley	Chair	2016-09-15
Caroline Moore		2017-07-27
Chris Sims		2017-07-27
Martyn Campbell Flett Davidson		2025-01-07
NINA CZAJKOWSKI		2023-06-07
Neil Steptoe		2021-02-15

Accounts

REGISTERED COMPANY NUMBER: 03305621 (England and Wales)
REGISTERED CHARITY NUMBER: 1061116

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Swindon Carers Centre

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Swindon Carers Centre

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for the Year Ended 31 March 2025

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Report of the Trustees
for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent, and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

The Trustees have reviewed the Charity Commission's guidance on public benefit. The organisation's primary contribution lies in the support it offers to individuals who care for people with physical or mental health conditions or disabilities. In addition, it fosters self-help among carers, empowering them to sustain a good quality of life while managing their caring responsibilities. These activities are closely aligned with the Charity's stated purposes, with carers being the principal beneficiaries of this work.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes, and our aims, objectives, vision, mission, and service provision are reviewed annually.

SCC created a revised Strategic Plan for 2024 - 2027, developed in collaboration with staff and the Carers Forum. This process led to a refinement of our core strategic objectives to ensure greater clarity and focus.

- **Championing Carer Voice** - We aim to be an agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels.
- **Excellence In Support Services** - We strive to provide a high quality, effective, well-governed, and sustainable organisation offering a diverse range of personalised information, advice, and support.
- **Inclusive and Engage the Community** - We aspire to be inclusive, recognised, and approachable, by continuing to promote our services widely and being patient and respectful in our culture of active community engagement.
- **Develop Digital Innovation** - We want to embrace digital development across the organisation, to maximise resources and reach to carers.

Priorities for the financial year included:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Exploring the opportunity to bid for the Swindon Borough Council Carer Services Contract, as part of our ongoing commitment to delivering high-quality care and support to carers in the community
- To ensure we have a well governed organisation, strengthening our Trustee Board and governance structures and ensure well-organised succession planning

The organisation's activities for the year were largely determined by the contract with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources, as detailed below.

Report of the Trustees
for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Significant activities

Swindon Carers Centre offers a range of services to meet the required objectives

Adult Carer Services:

- To provide assessment and support for adult and parent carers aged 18 and over
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers and their needs and help carers to self-identify
- To work with the Integrated Care Alliance and Integrated Care System and other health and social care services, to improve recognition and good practice with relation to carers

Young Carer Services:

- To provide assessment and support for young carers under 18
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with other organisations to provide holistic support for young carers, including schools and colleges
- To work with social care services and health providers to raise awareness and identify hidden young carers, to ensure needs are met

Volunteering hours 2024-25

The Trustees would like to take this opportunity to express their sincere thanks to all our volunteers, who have assisted in a wide range of roles across the organisation. Their contributions have been invaluable in helping us deliver high-quality support to carers in our community. They have undertaken a range of activities, including:

- Adult and Young carers groups and activities
- Office administration support
- Information Technology
- Board of Trustees

The value of volunteering to the organisation below uses the Real Living Wage for individual volunteers and the average wage of £19 per hour for skilled volunteers. This is really an underestimate of the value of volunteering to us; but gives an indicative figure. More information can be found in SCC's Annual Impact Report.

	Estimated hours	Value per hour	Total value
Volunteers to support Service Delivery	395.00	£12.00	£4,740
Volunteers to support Information Technology	518.25	£19.00	£9,847
Volunteers within office/admin	92	£12.00	£1,104
Trustee Hours	345.75	£19.00	£6,569
Total	2653.25		£37,887

Report of the Trustees
for the Year Ended 31 March 2025

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The seven-year (five plus two) contract with Swindon Borough Council for the provision of Carer Support Services concluded at the end of December 2024, following the completion of the additional two-year extension period.

From 1st January 2025, Swindon Carers Centre was awarded a one-year Direct Award contract by Swindon Borough Council. This stand-alone contract will run until 31st December 2025 and ensures continuity of support for carers during this period.

During 2024, SCC took the opportunity to review and streamline its staffing structure and undergo a cost saving review. This was done to help prepare the organisation for the expected Local Authority/Integrated Care Board Carer Services contract tender. The restructure resulted in the six staff members taking voluntary redundancy and the reduction in hours of a further nine staff. The cost savings exercise resulted in £124,000 saved. However, despite these measures and having secured valuable grant funding, including support from the Henry Smith Charity and ongoing partnership funding from Zurich Community Trust, the Trustees took the difficult decision not to apply for the 2026 Local Authority Tender, and SCC formally withdrew from the opportunity.

As the Local Authority contract funding is SCC's main source of income, the Trustees announced in February 2024, that the Charity plans to cease operating on 31st December 2025.

During 2024-25, SCC has continued to work with carers to improve "carer voice" through channels such as the Carers Forum. The Carers Forum meets quarterly and has given carers the opportunity to meet with the Corporate Director Integrated Adult Social Care (DASS). The Carers Forum decided on the theme for Carers Rights Day and titled it 'Who cares for the carers' the event offered carers the opportunity to find out about lots of different types of support available to carers in Swindon. In addition, our advocacy efforts were recognised with an invitation to a roundtable discussion with MPs at the Houses of Parliament. This event focused on highlighting the challenges faced by Parent Carers and Young Adult Carers. Engaging with politicians allowed us to bring the voices of our community directly to the forefront of legislative discussions, pushing for the necessary support and resources that carers need. Furthermore, some of our Young Carers were involved in the production of "Give Me A Break", a Focus on Rest and Respite for Young Carer.

To continue to be a well governed organisation we continue to embed all quality standards in the Trusted Charity and Excellence for Carers Awards. Our Trustee Board benchmarks against the Charity Governance Code. These quality assurance marks help our beneficiaries, commissioners, supporters, donors, volunteers, staff, and the public to have confidence that we always work to a high standard.

In 2024 we proudly partnered with GEL Studios to redevelop our website to better reflect our mission, engage our audience with a strong focus on accessibility. Key improvements include alternative image text, keyboard navigation, and adjustable fonts and colours, enabling users to customise their experience and navigate the site with greater ease whilst also providing a range of resources for families and carers to explore and support them in their caring role.

We continue to grow our social media presence, using platforms to raise awareness, share important updates, and engage directly with our community. We also distribute regular email mailers to keep carers informed about support, events, and opportunities to get involved. Our partnerships and collaborations continue across private, public, voluntary and community sectors. Our ongoing work with schools, colleges, and alternative education providers helps to deliver support for young carers.

Leadership and Management

SCC undertook a staff restructure during 2024 which led to the reduction in the Senior Leadership Team (SLT), with the following posts taking voluntary redundancy; Head of Service Delivery Adult & Older Carers and CEO.

This change led to the merger of the Head of Service Delivery Adult & Older Carers and Head of Service Delivery Parent Carers & Young Carers roles to Head of Service Delivery, and the Head of Development post became the Charity Director. The Head of Finance and Resources remained unchanged.

We welcomed a new Trustee, Martyn Davidson, who joined the Board in November 2024. At the 2024 AGM, Hannah Crawley, Mubisher Ahmad (left in Sept 24), Caroline Moore, were re-elected to continue in their roles as Chair, Vice-Chair and Treasurer and Chris Sims was elected Company Secretary. Peta Fry, Trustee resigned from her role in December 2024.

We amended our 'Article of Association' with the Charity commission to extend the term for our Chair of Trustees, the Company Secretary, and the Treasurer to ensure we have continued experience up to the closing off the Charity.

Report of the Trustees
for the Year Ended 31 March 2025

FINANCIAL REVIEW

Financial position

As of 31st March 2025, the Charity held total funds of £200,712, of which £29,311 is held as restricted funds designated for specific purposes. We spent £486,968 on helping Adult and Parent Carers. Expenditure on Young and Young Adult Carers was £123,955.

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering to access SCC's services. There has been a 9% increase from the beginning of the financial year to the end of the financial year of carers registered with Swindon Carers Centre. This has increased from 5524 in March 2024 to 6027 as of the end of March 2025.

Principal funding sources

We would like to thank our main funders: Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources including Friends of Young Carers Swindon (FOYCS), Zurich Community Trust, NHS Charities Together, The Henry Smith Charity, The Syder Foundation, The Sir Jules Thorn Charitable Trust, and Mid Counties Co-operative.

Our contract with Swindon Borough Council funds our core service delivery. This totalled £610,923 for the year. We are also immensely grateful for the generous grants and donations we receive from Trusts and Foundations, individuals and businesses, which allow us to go above and beyond on behalf of our community to support unpaid carers. Significant grants were received from:

- **The Zurich Community Trust** - 2-year grant totalling £30,000 per year- towards supporting carers whose dependents are living with Dementia
- **The Henry Smith Charity** 3-year grant totalling £40,000 per year - towards the charities running costs
- **NHS Charities Together** 2-year grant totalling £44,441 - (£4,441 in 2024-25) towards Carers Support Line & prevention of worsening mental health in carers
- **The National Benevolent Charity** 1 year funding of £10,000 towards Welfare and Benefits service
- **Friends of Young Carers Swindon (FOYCS)** - £61,870 supporting Young Carers
- **Mid Counties Co-operative** - £1342 - towards Path Bereavement group
- **The Syder Foundation** 1 year funding of £2,000 towards adult carer support services
- **The Sir Jules Thorn Charitable Trust** 1 year funding of £3,000 towards core/running costs
- **Other small Grants** - £12,585
- **Engagement Officer Post** - £634

Reserves policy

The Reserves Policy was reviewed in November 2024 considering current and future income streams, expenditure commitments, and the broader operating environment, including the local and national carer agenda. The Reserves is maintained through prudent financial management and is intended to:

- Cover income shortfalls and funding gaps.
- Support legal obligations for fixed-term posts and restructuring.
- Sustain or exit projects affected by funding reductions.
- Address unexpected costs or project overruns.
- Enable development work and pilot projects.
- Meet statutory costs if the Charity ceases operations.
- Respond to emergencies such as pandemics.

Given the increased risk profile of our major income stream at the time, particularly the 12-month Direct Award contract with Swindon Borough Council (SBC) ending December 2025, and broader financial pressures, Trustees reaffirmed the importance of holding sufficient reserves.

Key risks included:

- Heavy reliance on SBC funding (72% of income), with potential for future cuts.
- Financial instability within SBC and the Integrated Care Board.
- Reduced and highly competitive grant funding.
- Increased employer National Insurance costs from April 2025.

Trustees agreed to maintain unrestricted reserves between £135,000 and £225,000, covering:

- Minimum redundancy obligations.
- Contracted service liabilities.
- One month's wages.

A deficit budget was forecasted for 2024-25, with reserves expected to decline in 2025-26. Income diversification was a strategic priority, with a sustainability plan being developed to explore fundraising, partnerships, and potential mergers. The Reserves Policy remains dynamic and will be reviewed annually or in response to significant changes.

Report of the Trustees
for the Year Ended 31 March 2025

FINANCIAL REVIEW

Going concern

Swindon Carers Centre (SCC) accepted an Interim Direct Award contract from Swindon Borough Council (SBC), running from January to December 2025, while SBC and the Integrated Care Board (ICB) tendered for a longer-term carer support contract starting in January 2026. In early 2025, SCC's Board of Trustees made the difficult decision not to bid for the new contract, as it posed too high a risk for the charity. As a result, Swindon Carers Centre will cease operations in December 2025 and is no longer considered a going concern.

FUTURE PLANS

The Charity will close on 31st December 2025, up to that point we will continue to deliver services to Carers, with our key priorities up to the point of closure being:

- A smooth transition to the new provider
- Keeping carers at the centre of decisions
- Providing a professional service up to the point of closure

We will continue to deliver the One Year Direct Award contract in close collaboration with all partners and key stakeholders, ensuring that carers of all ages remain central to our discussions and planning. We are committed to raising the voice of carers, using their insights to shape services both now and in the future. Our ongoing focus is to place carers at the heart of everything we do-recognising, valuing, and supporting their vital contributions, which significantly alleviate pressure on the wider health and social care system.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Governing Document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by Trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited and inducted following Charity Commission best practice. All trustees go through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with Human Resources Directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the Charity rests with Trustees. Day to day management is delegated to the Charity Director, who in turn delegates management of specific projects and service delivery to the Senior Leadership and Management teams. Trustees meet as a Board 6 times per year, and the Charity Director and members of the Leadership Team attend each meeting, and other managers alternate attendance to report on progress in specific team areas.

Key management remuneration

Trustees work to the Charity Governance Code and conduct an annual peer review. Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities.

Wider network

Swindon Carers Centre is a network partner of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Risk management

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the Charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Report of the Trustees
for the Year Ended 31 March 2025

Registered Charity number
1061116

Registered office

Swindon Advice and Support Centre
Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Trustees

H C Crawley - Chair
C Moore - Treasurer
C Sims - Company Secretary
N Czajkowski - Vice Chair
N Steptoe
M Davidson
P Fry - appointed 26/4/24, resigned 12/2/25
M Davidson - appointed 7/1/25
M Ahmad - resigned 20/8/24

Patrons

Ian Price (July 2017-present)
Susanna Jones (March 2025 - present)

Senior Leadership Team to January 2025

Chief Executive Officer - Susanna Jones (until Jan 2025)
Head of Finance and Resources - Bronte Hague
Head of Service Delivery Adult & Older Carers - Stuart Ilbury (until Sept 2024)
Head of Service Delivery Parent Carers & Young Carers - Debbie Murphy-Myers (until Sept 2024)
Head of Development - Claire Smith (until Jan 2025)

Senior Leadership team post January 2025

Charity Director - Claire Smith
Head of Finance and Resources - Bronte Hague
Head of Service Delivery - Debbie Murphy-Myers

Independent Examiner

James Gare DChA FCA
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Bankers

The main bankers for Swindon Carers Centre during the year were:
Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Approved by order of the board of trustees on 15/7/25 and signed on its behalf by:

.....
Ms H C Crawley - Trustee

.....
CAROLINE MOORE - TREASURER.

**Independent Examiner's Report to the Trustees of
Swindon Carers Centre**

Independent examiner's report to the trustees of Swindon Carers Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement - matters of concern identified

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination.

I have identified matters of concern in my report. I draw attention to note 1 of the financial statements which states that Swindon Carers Centre will cease operations in December 2025. The charity is not a going concern.

I confirm that no other matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; and
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



James Gare DChA FCA
The Institute of Chartered Accountants in England and Wales

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 15/07/25

Swindon Carers Centre

Statement of Financial Activities
for the Year Ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	80,237	104,190	184,427	203,806
Charitable activities	6				
Adult and Parent Carers		486,968	-	486,968	417,560
Young Carers and Young Adult Carers		123,955	-	123,955	169,250
Other activities		-	-	-	2,667
Other trading activities	4	4,890	361	5,251	5,396
Investment income	5	5,923	-	5,923	8,783
Other income		1,693	-	1,693	1,732
Total		<u>703,666</u>	<u>104,551</u>	<u>808,217</u>	<u>809,194</u>
EXPENDITURE ON					
Raising funds	7	1,914	7	1,921	30,548
Charitable activities	8				
Adult and Parent Carers		440,872	43,425	484,297	569,726
Young Carers and Young Adult Carers		170,709	62,291	233,000	251,951
Other activities		59,921	9,100	69,021	81,180
Engagement		5,595	10,495	16,090	93,428
Total		<u>679,011</u>	<u>125,318</u>	<u>804,329</u>	<u>1,026,833</u>
NET INCOME/(EXPENDITURE)		24,655	(20,767)	3,888	(217,639)
RECONCILIATION OF FUNDS					
Total funds brought forward		146,746	50,078	196,824	414,463
TOTAL FUNDS CARRIED FORWARD		<u>171,401</u>	<u>29,311</u>	<u>200,712</u>	<u>196,824</u>

The notes form part of these financial statements

Swindon Carers Centre (Registered number: 03305621)

Balance Sheet
31 March 2025

	Notes	2025 £	2024 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	15	10,244	28,650
Cash at bank and in hand		243,084	226,274
		<u>253,328</u>	<u>254,924</u>
CREDITORS			
Amounts falling due within one year	16	(52,616)	(58,100)
		<u>200,712</u>	<u>196,824</u>
NET CURRENT ASSETS			
		<u>200,712</u>	<u>196,824</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>200,712</u>	<u>196,824</u>
NET ASSETS		<u>200,712</u>	<u>196,824</u>
FUNDS	19		
Unrestricted funds		171,401	146,746
Restricted funds		29,311	50,078
TOTAL FUNDS		<u>200,712</u>	<u>196,824</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

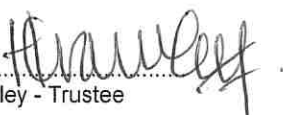
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15/03/25 and were signed on its behalf by:


H C Crawley - Trustee


CAROLINE MOORE - TREASURER

The notes form part of these financial statements

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	10,887	(118,101)
Net cash provided by/(used in) operating activities		10,887	(118,101)
Cash flows from investing activities			
Interest received		5,923	8,783
Net cash provided by investing activities		5,923	8,783
Change in cash and cash equivalents in the reporting period		16,810	(109,318)
Cash and cash equivalents at the beginning of the reporting period		226,274	335,592
Cash and cash equivalents at the end of the reporting period		243,084	226,274

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2025

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	3,888	(217,639)
Adjustments for:		
Interest received	(5,923)	(8,783)
Decrease in debtors	18,406	75,218
(Decrease)/increase in creditors	(5,484)	33,103
Net cash provided by/(used in) operations	<u>10,887</u>	<u>(118,101)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	226,274	16,810	243,084
	<u>226,274</u>	<u>16,810</u>	<u>243,084</u>
Total	<u>226,274</u>	<u>16,810</u>	<u>243,084</u>

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Financial Statements for the Year Ended 31 March 2025

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a basis other than going concern. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

Swindon Carers Centre (SCC) accepted an Interim Direct Award contract from Swindon Borough Council (SBC), running from January to December 2025, while SBC and the Integrated Care Board (ICB) tendered for a longer-term carer support contract starting in January 2026. In early 2025, SCC's Board of Trustees made the difficult decision not to bid for the new contract, as it posed too high a risk for the charity. As a result, Swindon Carers Centre will cease operations in December 2025 and is no longer considered a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

2. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations and legacies	10,555	22,242
Grants	155,872	163,564
Donated services and facilities	18,000	18,000
	<u>184,427</u>	<u>203,806</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Friends of Young Carers Swindon	61,870	62,204
Zurich Community Trust	30,000	35,000
Carers Trust	-	10,986
Mid Counties Co-Operative	1,342	814
Other small grants	12,585	1,960
Wiltshire Community Foundation	-	9,100
Voluntary Action Swindon	-	1,500
Engagement Officer post	634	-
NHSCT/RUHX	4,441	-
Henry Smith Foundation	40,000	40,000
Sir Jules Thorn Charitable Trust	3,000	-
The Syder Foundation	2,000	2,000
	<u>155,872</u>	<u>163,564</u>

4. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising	<u>5,251</u>	<u>5,396</u>

5. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>5,923</u>	<u>8,783</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Contracts	Adult and Parent Carers	486,968	417,160
Fees for services	Adult and Parent Carers	-	400
Contracts	Young Carers and Young Adult Carers	123,955	169,250
Fees for services	Other activities	-	2,667
		<u>610,923</u>	<u>589,477</u>

7. RAISING FUNDS

Raising donations and legacies

	2025	2024
	£	£
Staff costs	<u>-</u>	<u>28,235</u>

Other trading activities

	2025	2024
	£	£
Fundraising expenses	<u>1,921</u>	<u>2,313</u>
Aggregate amounts	<u>1,921</u>	<u>30,548</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9)	Support costs (see note 10)	Totals
	£	£	£
Adult and Parent Carers	301,395	182,902	484,297
Young Carers and Young Adult Carers	162,652	70,348	233,000
Other activities	46,510	22,511	69,021
Engagement	10,462	5,628	16,090
	<u>521,019</u>	<u>281,389</u>	<u>802,408</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025	2024
	£	£
Staff costs	445,386	590,543
Direct costs	75,633	131,902
	<u>521,019</u>	<u>722,445</u>

10. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Adult and Parent Carers	180,722	2,180	182,902
Young Carers and Young Adult Carers	69,510	838	70,348
Other activities	22,243	268	22,511
Engagement	5,561	67	5,628
	<u>278,036</u>	<u>3,353</u>	<u>281,389</u>

Activity	Basis of allocation
Management	Percentage of direct costs
Governance costs	Percentage of direct costs

Support costs, included in the above, are as follows:

	Adult and Parent Carers	Young Carers and Young Adult Carers	Other activities
	£	£	£
Wages	144,570	55,604	17,793
Social security	7,804	3,002	961
Pensions	2,663	1,024	328
Premises costs	12,031	4,628	1,481
Office costs	12,888	4,957	1,586
Other staff and volunteer costs	766	295	94
Accountancy fees	2,180	838	268
	<u>182,902</u>	<u>70,348</u>	<u>22,511</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

10. SUPPORT COSTS - continued

	Engagement	2025 Total activities	2024 Total activities
	£	£	£
Wages	4,448	222,415	195,431
Social security	240	12,007	11,317
Pensions	82	4,097	3,766
Premises costs	370	18,510	19,980
Office costs	397	19,828	37,171
Other staff and volunteer costs	24	1,179	4,400
Accountancy fees	67	3,353	1,775
	<u>5,628</u>	<u>281,389</u>	<u>273,840</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Operating lease - other	1,578	1,600
Accountancy and independent examination	<u>2,940</u>	<u>2,750</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

13. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	629,539	760,070
Social security costs	42,414	54,769
Other pension costs	11,952	14,453
	<u>683,905</u>	<u>829,292</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Carer support	20	28
Administration	9	9
Fundraising	-	2
	<u>29</u>	<u>39</u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 18 (2024: 28):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £82,020 (2024 - £53,380).

Total redundancy payments were £30,437 (2024: nil).

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	74,396	129,410	203,806
Charitable activities			
Adult and Parent Carers	417,560	-	417,560
Young Carers and Young Adult Carers	169,250	-	169,250
Other activities	2,667	-	2,667
Other trading activities	5,375	21	5,396
Investment income	8,783	-	8,783
Other income	1,732	-	1,732
Total	679,763	129,431	809,194
EXPENDITURE ON			
Raising funds	30,548	-	30,548
Charitable activities			
Adult and Parent Carers	516,756	52,970	569,726
Young Carers and Young Adult Carers	170,689	81,262	251,951
Other activities	29,105	52,075	81,180
Engagement	-	93,428	93,428
Total	747,098	279,735	1,026,833
NET INCOME/(EXPENDITURE)	(67,335)	(150,304)	(217,639)
Transfers between funds	(13)	13	-
Net movement in funds	(67,348)	(150,291)	(217,639)
RECONCILIATION OF FUNDS			
Total funds brought forward	214,094	200,369	414,463
TOTAL FUNDS CARRIED FORWARD	146,746	50,078	196,824

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	-	6,109
Accrued income	-	12,115
Prepayments	10,244	10,426
	10,244	28,650

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	4,150	4,816
Social security and other taxes	8,738	12,440
VAT	29,661	26,674
Other creditors	3,623	7,000
Accruals and deferred income	6,444	7,170
	<u>52,616</u>	<u>58,100</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	799	1,443
Between one and five years	373	1,327
	<u>1,172</u>	<u>2,770</u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Current assets	224,017	29,311	253,328	254,924
Current liabilities	(52,616)	-	(52,616)	(58,100)
	<u>171,401</u>	<u>29,311</u>	<u>200,712</u>	<u>196,824</u>

19. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	146,746	24,655	171,401
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	28	1,310	1,338
Donations for Adult Carers	3,306	(2,887)	419
Donations for Young Carers	12,562	(7,538)	5,024
Donations for Parent Carers	681	(396)	285
Activities for Carers	25,652	(25,652)	-
Co-operative - older carers	814	(136)	678
Outreach	5,389	(5,389)	-
Older Carers	1,646	(1,646)	-
Parent Carers Cuppa's	-	2,665	2,665
Bereaved Carers event	-	600	600
Boat trip	-	2	2
Dementia support	-	18,300	18,300
	<u>50,078</u>	<u>(20,767)</u>	<u>29,311</u>
TOTAL FUNDS	<u>196,824</u>	<u>3,888</u>	<u>200,712</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	703,666	(679,011)	24,655
Restricted funds			
Friends of Young Carers Swindon - Young			
Carers Activities	61,870	(60,560)	1,310
Donations for Adult Carers	(964)	(1,923)	(2,887)
Donations for Young Carers	(6,474)	(1,064)	(7,538)
Donations for Parent Carers	-	(396)	(396)
Activities for Carers	(150)	(25,502)	(25,652)
Engagement Officer Post	634	(634)	-
Co-operative - older carers	1,342	(1,478)	(136)
Outreach	4,441	(9,830)	(5,389)
Benefits	10,000	(10,000)	-
Older Carers	-	(1,646)	(1,646)
Parent Carers Cuppa's	3,000	(335)	2,665
Bereaved Carers event	600	-	600
Boat trip	252	(250)	2
Dementia support	30,000	(11,700)	18,300
	104,551	(125,318)	(20,767)
TOTAL FUNDS	808,217	(804,329)	3,888

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	214,094	(67,335)	(13)	146,746
Restricted funds				
Friends of Young Carers Swindon - Young				
Carers Activities	58	(30)	-	28
Donations for Adult Carers	2,662	644	-	3,306
Donations for Young Carers	17,021	(4,459)	-	12,562
Donations for Parent Carers	681	-	-	681
Mental Health	10,000	(10,000)	-	-
Wellbeing of Adult Carers	100	(100)	-	-
Activities for Carers	29,779	(4,127)	-	25,652
Engagement Officer Post	69,945	(69,954)	9	-
Extras support for YC and PC carers	3,611	(3,611)	-	-
Carers living in Haydon Wick	-	(4)	4	-
Welfare and benefits	1,985	(1,985)	-	-
Co-operative - older carers	-	814	-	814
Outreach	25,350	(19,961)	-	5,389
Benefits support costs	22,991	(22,991)	-	-
Benefits	3,687	(3,687)	-	-
Activities in Wroughton	2,499	(2,499)	-	-
Parent Carer Support	10,000	(10,000)	-	-
Older Carers	-	1,646	-	1,646
	200,369	(150,304)	13	50,078
TOTAL FUNDS	414,463	(217,639)	-	196,824

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	679,763	(747,098)	(67,335)
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	62,206	(62,236)	(30)
Donations for Adult Carers	1,841	(1,197)	644
Donations for Young Carers	10,957	(15,416)	(4,459)
Mental Health	1	(10,001)	(10,000)
Wellbeing of Adult Carers	-	(100)	(100)
Activities for Carers	34,999	(39,126)	(4,127)
Engagement Officer Post	3,513	(73,467)	(69,954)
Extras support for YC and PC carers	-	(3,611)	(3,611)
Carers living in Haydon Wick	2,100	(2,104)	(4)
Welfare and benefits	5,001	(6,986)	(1,985)
Co-operative - older carers	814	-	814
Outreach	-	(19,961)	(19,961)
Benefits support costs	-	(22,991)	(22,991)
Benefits	-	(3,687)	(3,687)
Activities in Wroughton	-	(2,499)	(2,499)
Parent Carer Support	-	(10,000)	(10,000)
Older Carers	1,999	(353)	1,646
Carers with Cerebral Palsy	6,000	(6,000)	-
	<u>129,431</u>	<u>(279,735)</u>	<u>(150,304)</u>
TOTAL FUNDS	<u>809,194</u>	<u>(1,026,833)</u>	<u>(217,639)</u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

Welfare and benefits - Funding from Zurich for the welfare and benefits role.

Activities for Carers - Funding from Zurich to pay for adult and parent carer activities

Engagement Officer Post - Funding from the Carers Trust to engage with under-represented minority ethnic carers in Swindon and develop equality, inclusion and diversity across the whole organisation.

Carers Living in Haydon Wick - Funding from Wiltshire Community Fund to provide support to carers who live in the Haydon Wick area.

Extras support for YC and PC carers - funding from Voluntary Action Swindon for support for YC and PC carers

Mental Health - funding to support the mental health of carers

Wellbeing of adult carers - funding from TYCO for the wellbeing of adult carers.

Outreach - Funding to support outreach work to identify carers

Benefits support costs - Funding to support costs of benefits work

Benefits - Funding to direct costs of benefits work

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

19. MOVEMENT IN FUNDS - continued

Activities in Wroughton - Funding from Wiltshire Community Fund to provide activities to carers who live in the Wroughton area.

Parent carer support - funding to support parent carers

Older Carers - funding to support older carers

Carers with Cerebral Palsy - funding to support carers with Cerebral Palsy

Bereaved Carers event - Donation for a PATH (Bereaved Carers) event at Carers week in June 2025

Boat trip - A boat trip donation by a Volunteer

Dementia support - donation for Dementia focussed support for carers/dependants

Parent Carers Cuppa's - donation for Parent Carers Cuppa's for 2025

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £11,952 (2024: £14,453). Contributions amounting to £3,623 were payable to the scheme at 31 March 2025 (2024: £7,000) and are included within creditors.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Swindon Carers Centre

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Swindon Carers Centre

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for the Year Ended 31 March 2024

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Report of the Trustees
for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes. We review our aims, objectives, vision, mission, and service provision annually.

We are now in the final year of our 7-year local authority contract, which was rolled over for a further 2 years from the original 5-year term at the end of 2022; and have been working towards our Strategic Plan for 2021 – 2024. The Plan was produced following individual staff interviews, staff/trustee workshops and away day planning and surveys of key stakeholders including carers and volunteers. The resulting overarching strategic aims are to ensure Swindon Carers Centre is:

- An agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels
- An effective, well-governed and sustainable organisation
- A high-quality experience for anybody who comes into contact with us, ensuring we offer a diverse range of personalised information, advice, and support
- Known, recognised and approachable by those who live and work in the borough of Swindon
- An inclusive organisation
- Embracing of digital technology to improve resources for carers, value for money and fundraising

Priorities for the financial year included:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Developing a robust income generation plan that reduces our reliance on statutory funding
- Increasing our reach to harder to reach groups (such as Asian carers).
- To ensure we have a well governed organisation, strengthening our Trustee Board and governance structures and ensure well-organised succession planning

A team of trained and supervised staff and volunteers provide our range of services to deliver these aims and priorities.

The Trustees of Swindon Carers Centre have considered the Charity Commission's guidance on public benefit. The main benefit which the organisation delivers is support to carers carrying out a caring role for persons with physical or mental health challenges or disability and to promote the development of self-help. This will enable them to have a quality of life alongside their caring role. This benefit is clearly relevant to the organisation's charitable purposes. The main beneficiaries are carers themselves.

The organisation's activities for the year were largely determined by the contracts in force with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources, including Friends of Young Carers Swindon (FOYCS), Zurich Community Trust, Henry Smith, Garfield Weston, NHS Charitable Trust, Ray Harris Funding, Syder Foundation, Walter Guinness, Wiltshire Community Foundation Grants,, and Co-op.

Report of the Trustees
for the Year Ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Significant activities

The activities undertaken in furtherance of our purposes for the public benefit included:

Adult Carer Services:

- To provide assessment and support for adult and parent carers aged 18 and over
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring, including specific activities for older carers
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers and their needs and help carers to self-identify
- To work with the Integrated Care Alliance and Integrated Care System and other health and social care services, to improve recognition and good practice with relation to carers

Young Carer Services:

- To provide assessment and support for young carers under 18
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with other organisations in order to provide holistic support for young carers, including schools and colleges.
- To work with social care services and health providers to raise awareness and identify hidden young carers, to ensure needs are met.

Volunteering hours 2023-24

Swindon Carers Centre has been assisted by many volunteers. Most of these volunteered as individuals and we also had two student placements. We would like to take this opportunity to thank our volunteers who have assisted in a variety of roles, including:

- Adult and Young carers groups and activities
- Office administration support
- Information Technology
- Board of Trustees
- Benefits Volunteer

The value of volunteering to the organisation below uses the Real Living Wage for individual volunteers and the average wage of £19 per hour for skilled volunteers. This is really an underestimate of the value of volunteering to us; but gives an indicative figure.

	Estimated hours	Value per hour	Total value
Volunteers to support Service Delivery	395.00	£12.00	£4,740
Volunteers to support Information Technology	518.25	£19.00	£9,847
Volunteers within office/admin	92.00	£12.00	£1,104
Volunteer Benefits Advisors	198.75	£12.00	£2,385
Student placements	1103.50	£12.00	£13,242
Trustee hours	345.75	£19.00	£6,569
TOTAL	2653.25		£37,887

Report of the Trustees
for the Year Ended 31 March 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We are now into the final year of the 7-year (5+2) Swindon Borough Council contract for Carer Support Services (with the additional 2-year extension until the end of 2024). The initial contract started on January 1st 2018 and ran until 31st December 2022.

To further improve the "carer voice" throughout our service during 2023-2024 we increased carer involvement opportunities, including the development of a new Carers Forum; a focus on support for Parent Carers and having a keynote speech from a Parent Carer at our Carers Rights Day event (which was attended by amongst others, Sir Robert Buckland MP and Deputy Place Director for Swindon for the Bath and North East Somerset, Swindon and Wiltshire (BSW) Integrated Care Board), Caroline Holmes.

Carers registered with us have also been involved in the development of the new BSW ICB Mental Health Strategy. Some of our Young Carers have been involved in the production of "Superhero's", a follow-up film to the award-winning film "Baggage."

To inform our aim to strive to be an inclusive organisation, we invested in a specialist consultant to carry out further staff and senior leadership team training to look at Diversity, Inclusion and Equity across the organisation as a follow up to the previous year's training around 'Collective Narrative' and how to ensure the language we use helps us be more inclusive both internally and externally. We have also increased reach to Asian carers who have been under-represented in our service, by working with two project funded Community Engagement Officers, to complete a 2.5 year "Making Carers Count" project funded by Carers Trust.

To ensure we are a well governed and sustainable organisation we continue to embed all quality standards in the Trusted Charity and Excellence for Carers Awards. We were reaccredited with Trusted Charity Level 2 in June 2022, with all standards impressively evidenced, and in 2023 became the first Carers Centre in the country to be reaccredited with the Carers Trust for Excellence for Carers award. Our Trustee Board benchmarks against the Charity Governance Code. These quality assurance marks help our beneficiaries, commissioners, supporters, donors, volunteers, staff and the public to have confidence that we always work to a high standard.

To increase carer awareness and ensure sustainability of the organisation we have continuously improved our profile, reputation and reach via dynamic communications and between March 2022 and March 2023 was the Wiltshire Life "Charity of the Year" in recognition of the excellent work delivered across the whole team.

Despite being successful with grant funding, including funding from Henry Smith Charity and Garfield Weston, amongst others and a continuing partnership with Zurich Community Trust; we are also planning to streamline our staffing structure in preparation for coming up to tender for the Local Authority/Integrated Care Board Carer Services contract to ensure we can sustain viability even if the contract value is reduced.

We continue to look for ways to further embrace digital development, including making our website more interactive and an additional service delivery support tool for carers, updating our finance provision to use more digital technology for improved efficiency, effectiveness, accuracy, and quality, research alternative CRM systems for better data storage and reporting, safely and appropriately integrating AI into our services to improve efficiency, work smarter, and enhance our services and processes, and more.

Swindon Carers Centre continues to work with schools, colleges, and alternative education providers delivering support for young carers - giving carers a voice and ability to create positive change in their schools and local communities. The support for young carers in schools remains vital and Young Carers Leads meetings have brought together best practice from all schools represented.

Our partnerships and collaborations continue across private, public, voluntary and community sectors, and our Chief Executive remains a member of the Integrated Care Alliance Development Executive Group, alongside two other Voluntary Sector leaders in Swindon.

Leadership and Management

The CEO, Head of Resources, Heads of Service Delivery and Head of Development roles were substantive Leadership posts throughout the year. We also allocated more resource to our Communications team with an increase in work in this area across the whole organisation and externally.

One new trustee, Nina Czjakowski, joined the Board in July 2023. At the 2023 AGM, Hannah Crawley, Mubbisher Ahmad, Caroline Moore, were re-elected to continue in their roles as Chair, Vice-Chair and Treasurer and Chris Sims was elected Company Secretary.

Report of the Trustees
for the Year Ended 31 March 2024

FINANCIAL REVIEW

Financial position

The Charity held total funds on 31 March 2024 of £196,824 of which £50,078 are held as restricted funds.

We spent £490,433 on helping Adult Carers over the year plus £68,621 on Parent Carers. Expenditure on Young Carers was £251,951. We spent £10,672 supporting carers to claim the welfare and benefits that they are entitled to.

We spent £93,428 which was funded by Carers Trust to engage with under-represented minority ethnic carers in Swindon (particularly Asian carers); this included our Engagement Officers roles. We also spent £30,548 on fundraising. Expenditure on other activities from grants income was £81,180.

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering with us. There has been a 12% increase from the beginning of the financial year to the end of the financial year of carers registered with Swindon Carers Centre. This has increased from 4926 in March 2023 to 5524 as of the end of March 2024.

FINANCIAL REVIEW

Principal funding sources

We would like to thank our main funders: Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB), and the additional funding obtained from a variety of sources, including Friends of Young Carers Swindon (FOYCS), Zurich Community Trust, NHS Charities Together, The Henry Smith Charity, Carers Trust, Garfield Weston Foundation, The National Benevolent Charity, Wiltshire Community Foundation, Nationwide Building Society, The Edward Gostling Foundation, The Ray Harris Charitable Trust, The Syder Foundation, The Walter Guinness Charitable Trust, The Sir Jules Thorn Charitable Trust, and Co-op Local Community Fund.

Our contract with Swindon Borough Council funds our core service delivery. This totalled £586,410 for the year. We are also immensely grateful for the generous grants and donations we receive from Trusts and Foundations, individuals and businesses, which allow us to go above and beyond on behalf of our community to support unpaid carers. Significant grants were received from:

- **The Zurich Community Trust** totalling £70,000 – towards supporting carers whose dependents are living with Dementia
- **Carers Trust** 2 years & 6 months grant totalling £141,381.62 – towards building trust and awareness with Ethnic Minority Carers
- **The Henry Smith Charity** 3-year grant totalling £120,000 – towards the charities running costs
- **NHS Charities Together** 2-year grant totalling £44,586 – towards Carers Support Line & prevention of worsening mental health in carers
- **Garfield Weston Foundation** 1 year funding of £25,000 – towards charity operating/core costs
- **Nationwide Building Society** – Colleague 1-year funding of £10,000 –towards supporting Parent Carers to thrive in home environment
- **The National Benevolent Charity** 1 year funding of £7,000 towards Welfare and Benefits service
- **Wiltshire Community Foundation** – Community grant – 3 years funding totalling £15,000 Welfare and Benefits Service focused
- **Science Museum Group Wroughton Solar Park Supporting Communities Grants** 1 year funding of £2499 towards supporting carers residing in Wroughton & Chiseldon area
- **Haydon Wick Grant** (1 year funding of £2,100 towards supporting carers residing in the Haydon Wick area
- **Cost of Living Grant** 1 year funding of £1000 towards Welfare and Benefits service
- **Older People's Programme** (grant ends Dec 2024) 1 year funding of £2,000 towards supporting Older Carers
- **The Tony Long Fund** 2-year funding totalling £6,000 towards supporting carers who are looking after a person with Cerebral Palsy, a learning disability and/or a brain injury
- **The Edward Gostling Foundation** 1 year grant of £10,000 towards supporting carers with their mental health and wellbeing
- **Co-op Local Community Fund** - £814.33 - towards Path Bereavement group
- **The Syder Foundation** 1 year funding of £2,000 towards adult carer support services
- **The Walter Guinness Charitable Trust** 1 year funding of £1,000 towards adult carer support services
- **The Sir Jules Thorn Charitable Trust** 1 year funding of £2,500 towards core/running costs
- **The Ray Harris Charitable Trust** 1 year funding of £1,000 towards adult carer support services

Report of the Trustees
for the Year Ended 31 March 2024

FINANCIAL REVIEW

This makes a total income from contracts and grants for the year of £227,524. This money has been used to deliver the services outlined above. Additionally, we received £2,666 generated through fees for two student placements with Swindon Carers Centre.

We have also been supported in the community in many different ways including:

- One free member of staff from Home Instead at our monthly Silver Linings Group and Dementia Group.
- Ivor Bermingham (staff member from Avon and Wiltshire Mental Health Partnership) supports our monthly evening meeting for carers who support someone with a Mental Health condition.
- Leanne of Lil Beauty has also provided treatments at a heavily discounted rate to registered carers.

Donations (including Gift Aid recovery), our 50/50 lottery and income from fundraising events in the community totalled £27,611 whilst bank interest amounted to £8,783.

Included in these donations we are grateful to Hillier Funeral Service, Mr D Banks, The Harbour Project, Pebley Beach, Leanne Charlesworth, Stratton Parsh Council, and The Rotary Club of North Swindon.

Reserves policy

Following a review of the Reserves Policy in February 2024, the Trustee Board agreed to maintain the current reserves policy, which is based on its understanding of the:

- Current income streams and their continued probability and risk factors
- Commitment to current and near future expenditure
- Overall picture within which the charity operates
- Carer agenda locally, regionally, and nationally

We maintain unrestricted reserves at a minimum level of £135,000 (maximum £225,000), to cover our obligations to staff and the approximate cost of paying off all outstanding contracted services, in the event that our statutory contract with Swindon Borough Council came to an end. The current free reserves are £146,746 which is within the required level.

Going concern

The current SBC/ICB contract ends in December 2024 and the charity has accepted an offer of an interim direct award contract from SBC from January 2025 – December 2025. Therefore as the charity has no guaranteed core contract funding after the end of December 2025 this indicates that there exists a material uncertainty relating to the Charity's ability to continue as a going concern at the point these accounts were agreed.

Report of the Trustees
for the Year Ended 31 March 2024

Future Plans

Our key priorities for 2024/25 are:

- Understand our contractual and financial position
- Review our service offer, ensuring carers continue to be at the heart of everything we do
- Continue to keep carers at the centre of decision making and ensure their voice is heard

Our strong partnership work continues with other key stakeholders, including Carers Leads from Swindon Borough Council, Bath and North East Somerset, Swindon, and Wiltshire Integrated Care Board, Great Western Hospital, and Avon and Wiltshire Mental Health Partnership, amongst others. The Carers Strategy for Swindon review is due for review, but it was mutually agreed with Commissioners that we wait for the overarching BSW ICB Carer Partnership Group strategic priorities for carers. We continue to work closely with other Sanford House tenants, including Swindon and Gloucestershire Mind, Citizens Advice Swindon, Swindon Advocacy Movement, and Healthwatch to promote Sanford House and ensure residents in Swindon know and can access the services available to them.

Our successful IT infrastructure and quality support from a skilled volunteer has ensured we have been able to continue operational delivery seamlessly through a hybrid working model. We will continue that investment in digital technologies, capabilities and expertise.

We are continuing to ensure the voice of carers is strong, and their feedback is vitally important to ensuring their increasing needs are at the centre of commissioning decisions as well as our service development.

We will continue to work with education providers in Swindon to ensure Young Carers have the best chance possible to ensure their health, emotional wellbeing, socialisation, and life opportunities are not compromised and will continue to support carers moving from school into further/higher education or employment.

It is increasingly challenging to cope with the rising number of carers needing support, when the funding environment is bleak. The core Swindon Borough Council/Integrated Care Board contract funding we receive is flatline (no inflationary uplifts). For many years Swindon Carers Centre has subsidised that funding with additional external income generation and grant funding to be able to manage increasing demand in service need but also deliver small incremental annual uplifts for staff and ensure our salaries are benchmarked competitively against other charitable organisations.

Our focus will remain on ensuring carers are at the heart of everything we do and are recognised, valued and supported for the incredible work they do, which takes enormous pressure off the health and social care system elsewhere.

Report of the Trustees
for the Year Ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The governing document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by Trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited and inducted following Charity Commission best practice. All trustees go through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with Human Resources Directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the charity rests with Trustees. Day to day management is delegated to the CEO, who in turn delegates management of specific projects and service delivery to the Senior Leadership and Management teams. Trustees meet as a Board 6 times per year, and the CEO and members of the Leadership Team attend each meeting and other managers alternate attendance to report on progress in specific team areas. There are also currently two working groups comprising trustees/staff (Strategy & Risk Management and Finance & Income Generation). Strategy is drafted by the CEO and Senior Leadership Team after consultation with stakeholders (including Trustees, beneficiaries, staff, volunteers, and external partners), and is approved by the Trustees. Responsibility for implementing strategy is delegated to the CEO and Senior Leadership Team.

Key management remuneration

Trustees work to the Charity Governance Code and conduct an annual peer review. Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities.

Wider network

Swindon Carers Centre is a network partner of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Registered Charity number

1061116

Registered office

Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Report of the Trustees
for the Year Ended 31 March 2024

Trustees

Ms H C Crawley - Chair
Ms C Moore - Treasurer
Mr C Sims – Company Secretary
Mr M Ahmad - Vice Chair
Mr N Steptoe
Ms N Czjakowski

Our Patron is Mr Ian Price (July 2017-present).

The Senior Leadership Team currently comprises:

Chief Executive Officer – Susanna Jones
Head of Resources – Bronte Hague
Head of Service Delivery Adult & Older Carers – Stuart Ilbury
Head of Service Delivery Parent Carers & Young Carers – Debbie Murphy-Myers
Head of Development – Claire Smith

Independent Examiner

James Gare DChA FCA
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Bankers

The main bankers for Swindon Carers Centre during the year were:
Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Approved by order of the board of trustees on 20 / 08 / 2024 and signed on its behalf by:



.....
Ms H C Crawley - Trustee

**Independent Examiner's Report to the Trustees of
Swindon Carers Centre**

Independent examiner's report to the trustees of Swindon Carers Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement – matters of concern identified

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination.

I have identified matters of concern in my report. I draw attention to note 1 of the financial statements which indicates that the charity's core funding ends in December 2025. Therefore, the charity has no guaranteed core contract funding after the end of December 2025. This indicates that there exists a material uncertainty relating to the Charity's ability to continue as a going concern at the point these accounts were agreed.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare DChA FCA
The Institute of Chartered Accountants in England and Wales

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 6 September 2024

Swindon Carers Centre

**Statement of Financial Activities
for the Year Ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	74,396	129,410	203,806	234,011
Charitable activities	6				
Adult and Parent Carers		417,560	-	417,560	424,028
Young Carers and Young Adult Carers		169,250	-	169,250	192,517
Other activities		2,667	-	2,667	2,429
Other trading activities	4	5,375	21	5,396	3,599
Investment income	5	8,783	-	8,783	4,199
Other income		1,732	-	1,732	1,102
Total		<u>679,763</u>	<u>129,431</u>	<u>809,194</u>	<u>861,885</u>
EXPENDITURE ON					
Raising funds	7	30,548	-	30,548	30,016
Charitable activities	8				
Adult and Parent Carers		516,756	52,970	569,726	542,071
Young Carers and Young Adult Carers		170,689	81,262	251,951	237,051
Other activities		29,105	52,075	81,180	17,971
Engagement		-	93,428	93,428	67,476
Total		<u>747,098</u>	<u>279,735</u>	<u>1,026,833</u>	<u>894,585</u>
NET INCOME/(EXPENDITURE)		(67,335)	(150,304)	(217,639)	(32,700)
Transfers between funds	19	(13)	13	-	-
Net movement in funds		(67,348)	(150,291)	(217,639)	(32,700)
RECONCILIATION OF FUNDS					
Total funds brought forward		214,094	200,369	414,463	447,163
TOTAL FUNDS CARRIED FORWARD		<u>146,746</u>	<u>50,078</u>	<u>196,824</u>	<u>414,463</u>

The notes form part of these financial statements

Swindon Carers Centre (Registered number: 03305621)

Balance Sheet
31 March 2024

	Notes	2024 £	2023 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	15	28,650	90,142
Debtors: amounts falling due after more than one year	15	-	13,726
Cash at bank and in hand		<u>226,274</u>	<u>335,592</u>
		254,924	439,460
CREDITORS			
Amounts falling due within one year	16	(58,100)	(24,997)
		<u>196,824</u>	<u>414,463</u>
NET CURRENT ASSETS			
		196,824	414,463
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>196,824</u>	<u>414,463</u>
NET ASSETS			
		<u>196,824</u>	<u>414,463</u>
FUNDS	19		
Unrestricted funds		146,746	214,094
Restricted funds		<u>50,078</u>	<u>200,369</u>
TOTAL FUNDS		<u>196,824</u>	<u>414,463</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 / 08 / 2024 and were signed on its behalf by:



.....
H C Crawley - Trustee

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(118,101)</u>	<u>(53,276)</u>
Net cash used in operating activities		<u>(118,101)</u>	<u>(53,276)</u>
 Cash flows from investing activities			
Interest received		<u>8,783</u>	<u>4,199</u>
Net cash provided by investing activities		<u>8,783</u>	<u>4,199</u>
Change in cash and cash equivalents in the reporting period		(109,318)	(49,077)
Cash and cash equivalents at the beginning of the reporting period		<u>335,592</u>	<u>384,669</u>
 Cash and cash equivalents at the end of the reporting period		<u><u>226,274</u></u>	<u><u>335,592</u></u>

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2024

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(217,639)	(32,700)
Adjustments for:		
Interest received	(8,783)	(4,199)
Decrease in debtors	75,218	19,714
Increase/(decrease) in creditors	<u>33,103</u>	<u>(36,091)</u>
Net cash used in operations	<u>(118,101)</u>	<u>(53,276)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	<u>335,592</u>	<u>(109,318)</u>	<u>226,274</u>
	<u>335,592</u>	<u>(109,318)</u>	<u>226,274</u>
Total	<u>335,592</u>	<u>(109,318)</u>	<u>226,274</u>

Swindon Carers Centre

Notes to the Financial Statements **for the Year Ended 31 March 2024**

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

During the year ended 31 March 2024, total funds reduced from £414,463 to £196,824. The current SBC/ICB contract ends in December 2024 and the charity has accepted an offer of an interim direct award contract from SBC from January 2025 – December 2025. Therefore as the charity has no guaranteed core contract funding after the end of December 2025 this indicates that there exists a material uncertainty relating to the Charity's ability to continue as a going concern at the point these accounts were agreed.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

2. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particulate activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations and legacies	22,242	21,495
Grants	163,564	194,516
Donated services and facilities	18,000	18,000
	<u>203,806</u>	<u>234,011</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Friends of Young Carers Swindon	62,204	49,519
Zurich Community Trust	35,000	38,500
Voluntary Action Swindon	-	1,500
Carers Trust	10,986	556
Mid Counties Co-Operative	814	500
Other small grants	1,960	-
TYCO Electronics UK Ltd	-	2,297
Wiltshire Community Foundation	9,100	8,499
Voluntary Action Swindon	1,500	-
TE Connectivity	-	1,000
NHSCT/RUHX	-	40,145
Garfield Weston	-	25,000
Nationwide	-	10,000
Edward Gostling Foundation	-	10,000
National Benevolent Charity	-	7,000
Henry Smith Foundation	40,000	-
The Syder Foundation	2,000	-
	<u>163,564</u>	<u>194,516</u>

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising	<u>5,396</u>	<u>3,599</u>

5. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>8,783</u>	<u>4,199</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Contracts	Adult and Parent Carers	417,160	424,028
Fees for services	Adult and Parent Carers	400	-
Contracts	Young Carers and Young Adult Carers	169,250	192,517
Contracts	Other activities	-	496
Fees for services	Other activities	<u>2,667</u>	<u>1,933</u>
		<u>589,477</u>	<u>618,974</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

7. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Staff costs	<u>28,235</u>	<u>27,558</u>

Other trading activities

	2024	2023
	£	£
Fundraising expenses	<u>2,313</u>	<u>2,458</u>

Aggregate amounts	<u>30,548</u>	<u>30,016</u>
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8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9) £	Support costs (see note 10) £	Totals £
Adult and Parent Carers	369,054	200,672	569,726
Young Carers and Young Adult Carers	191,382	60,569	251,951
Other activities	81,064	116	81,180
Engagement	<u>80,945</u>	<u>12,483</u>	<u>93,428</u>
	<u>722,445</u>	<u>273,840</u>	<u>996,285</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	590,543	512,948
Direct costs	<u>131,902</u>	<u>111,882</u>
	<u>722,445</u>	<u>624,830</u>

10. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Adult and Parent Carers	199,372	1,300	200,672
Young Carers and Young Adult Carers	60,176	393	60,569
Other activities	115	1	116
Engagement	<u>12,402</u>	<u>81</u>	<u>12,483</u>
	<u>272,065</u>	<u>1,775</u>	<u>273,840</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

10. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	Adult and Parent Carers £	Young Carers and Young Adult Carers £	Other activities £
Wages	143,189	43,247	82
Social security	8,292	2,504	5
Pensions	2,759	833	2
Premises costs	14,640	4,421	8
Office costs	27,235	8,225	16
Other staff and volunteer costs	3,257	946	2
Trustees training and meeting costs	-	-	-
Accountancy fees	1,300	393	1
	<u>200,672</u>	<u>60,569</u>	<u>116</u>

	Engagement £	2024 Total activities £	2023 Total activities £
Wages	8,913	195,431	164,324
Social security	516	11,317	9,165
Pensions	172	3,766	3,001
Premises costs	911	19,980	19,345
Office costs	1,695	37,171	31,622
Other staff and volunteer costs	195	4,400	8,848
Trustees training and meeting costs	-	-	317
Accountancy fees	81	1,775	3,117
	<u>12,483</u>	<u>273,840</u>	<u>239,739</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Operating lease - other	1,600	3,920
Accountancy and independent examination	<u>2,750</u>	<u>3,117</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

13. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	760,070	657,575
Social security costs	54,769	47,882
Other pension costs	<u>14,453</u>	<u>11,539</u>
	<u><u>829,292</u></u>	<u><u>716,996</u></u>

The average monthly number of employees during the year was as follows:

	2024	2023
Carer support	28	24
Administration	9	8
Fundraising	<u>2</u>	<u>2</u>
	<u><u>39</u></u>	<u><u>34</u></u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 28 (2023: 25):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £53,380 (2023 - £44,461).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	25,267	208,744	234,011
Charitable activities			
Adult and Parent Carers	424,028	-	424,028
Young Carers and Young Adult Carers	192,517	-	192,517
Other activities	2,429	-	2,429
Other trading activities	3,367	232	3,599
Investment income	4,199	-	4,199
Other income	<u>1,102</u>	<u>-</u>	<u>1,102</u>
Total	<u><u>652,909</u></u>	<u><u>208,976</u></u>	<u><u>861,885</u></u>
EXPENDITURE ON			
Raising funds	29,886	130	30,016
Charitable activities			
Adult and Parent Carers	445,496	96,575	542,071
Young Carers and Young Adult Carers	174,826	62,225	237,051
Other activities	1,708	16,263	17,971
Engagement	<u>-</u>	<u>67,476</u>	<u>67,476</u>
Total	<u><u>651,916</u></u>	<u><u>242,669</u></u>	<u><u>894,585</u></u>
NET INCOME/(EXPENDITURE)	993	(33,693)	(32,700)
Transfers between funds	<u>(2,326)</u>	<u>2,326</u>	<u>-</u>
Net movement in funds	(1,333)	(31,367)	(32,700)
RECONCILIATION OF FUNDS			
Total funds brought forward	215,436	231,727	447,163

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>214,103</u>	<u>200,360</u>	<u>414,463</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	6,109	462
VAT	-	3,907
Accrued income	12,115	73,310
Prepayments	<u>10,426</u>	<u>12,463</u>
	<u>28,650</u>	<u>90,142</u>

DEBTORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	2024 £	2023 £
Accrued Income	<u>-</u>	<u>13,726</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade creditors	4,816	2,043
Social security and other taxes	12,440	12,213
VAT	26,674	-
Other creditors	7,000	2,968
Accruals and deferred income	<u>7,170</u>	<u>7,773</u>
	<u>58,100</u>	<u>24,997</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	1,443	420
Between one and five years	<u>1,327</u>	<u>-</u>
	<u>2,770</u>	<u>420</u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Current assets	204,846	50,078	254,924	439,460
Current liabilities	<u>(58,100)</u>	<u>-</u>	<u>(58,100)</u>	<u>(24,997)</u>
	<u>146,746</u>	<u>50,078</u>	<u>196,824</u>	<u>414,463</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

19. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	214,094	(67,335)	(13)	146,746
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	58	(30)	-	28
Donations for Adult Carers	2,662	644	-	3,306
Donations for Young Carers	17,021	(4,459)	-	12,562
Donations for Parent Carers	681	-	-	681
Mental Health	10,000	(10,000)	-	-
Wellbeing of Adult Carers	100	(100)	-	-
Activities for Carers	29,779	(4,127)	-	25,652
Engagement Officer post	69,945	(69,954)	9	-
Extras support for YC and PC carers	3,611	(3,611)	-	-
Carers living in Haydon Wick	-	(4)	4	-
Welfare and benefits	1,985	(1,985)	-	-
Co-operative - older carers	-	814	-	814
Outreach	25,350	(19,961)	-	5,389
Benefits support costs	22,991	(22,991)	-	-
Benefits	3,687	(3,687)	-	-
Activities in Wroughton	2,499	(2,499)	-	-
Parent Carer Support	10,000	(10,000)	-	-
Older Carers	-	1,646	-	1,646
	<u>200,369</u>	<u>(150,304)</u>	<u>13</u>	<u>50,078</u>
TOTAL FUNDS	<u>414,463</u>	<u>(217,639)</u>	<u>-</u>	<u>196,824</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	679,763	(747,098)	(67,335)
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	62,206	(62,236)	(30)
Donations for Adult Carers	1,841	(1,197)	644
Donations for Young Carers	10,957	(15,416)	(4,459)
Mental Health	1	(10,001)	(10,000)
Wellbeing of Adult Carers	-	(100)	(100)
Activities for Carers	34,999	(39,126)	(4,127)
Engagement Officer post	3,513	(73,467)	(69,954)
Extras support for YC and PC carers	-	(3,611)	(3,611)
Carers living in Haydon Wick	2,100	(2,104)	(4)
Welfare and benefits	5,001	(6,986)	(1,985)
Co-operative - older carers	814	-	814
Outreach	-	(19,961)	(19,961)
Benefits support costs	-	(22,991)	(22,991)
Benefits	-	(3,687)	(3,687)
Activities in Wroughton	-	(2,499)	(2,499)
Parent Carer Support	-	(10,000)	(10,000)
Older Carers	1,999	(353)	1,646
Carers with Cerebral Palsy	6,000	(6,000)	-
	<u>129,431</u>	<u>(279,735)</u>	<u>(150,304)</u>
TOTAL FUNDS	<u>809,194</u>	<u>(1,026,833)</u>	<u>(217,639)</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	215,436	984	(2,326)	214,094
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	1,624	(1,566)	-	58
Donations for Adult Carers	2,446	216	-	2,662
Donations for Young Carers	7,523	9,498	-	17,021
Donations for Parent Carers	137	544	-	681
Mental Health	-	10,000	-	10,000
Carers bereavement group	3,944	(3,944)	-	-
Wellbeing of Adult Carers	-	-	100	100
YAC Chat project	124	(124)	-	-
Activities for Carers	6,379	21,253	2,147	29,779
Engagement Officer post	122,542	(52,597)	-	69,945
Extras support for YC and PC carers	17,178	(13,567)	-	3,611
Winter resilience	62,250	(62,329)	79	-
Carers with dementia	3,332	(3,332)	-	-
Carers living in Haydon Wick	1,317	(1,317)	-	-
Welfare and benefits	2,931	(946)	-	1,985
Outreach	-	25,350	-	25,350
Benefits support costs	-	22,991	-	22,991
Benefits	-	3,687	-	3,687
Activities in Wroughton	-	2,499	-	2,499
Parent Carer Support	-	10,000	-	10,000
	<u>231,727</u>	<u>(33,684)</u>	<u>2,326</u>	<u>200,369</u>
TOTAL FUNDS	<u>447,163</u>	<u>(32,700)</u>	<u>-</u>	<u>414,463</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	652,909	(651,925)	984
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	49,519	(51,085)	(1,566)
Donations for Adult Carers	1,699	(1,483)	216
Donations for Young Carers	13,860	(4,362)	9,498
Donations for Parent Carers	680	(136)	544
Mental Health	10,000	-	10,000
Carers bereavement group	-	(3,944)	(3,944)
Wellbeing of Adult Carers	2,296	(2,296)	-
YAC Chat project	-	(124)	(124)
Activities for Carers	1,000	(1,000)	-
Activities for Carers	38,649	(17,396)	21,253
Engagement Officer post	82	(52,679)	(52,597)
Extras support for YC and PC carers	-	(13,567)	(13,567)
Winter resilience	-	(62,329)	(62,329)
Carers with dementia	-	(3,332)	(3,332)
Carers living in Haydon Wick	-	(1,317)	(1,317)
Welfare and benefits	6,050	(6,996)	(946)
Co-operative - older carers	500	(500)	-
Outreach	40,143	(14,793)	25,350
Benefits support costs	25,000	(2,009)	22,991
Benefits	6,999	(3,312)	3,687
Activities in Wroughton	2,499	-	2,499
Parent Carer Support	10,000	-	10,000
	<u>208,976</u>	<u>(242,660)</u>	<u>(33,684)</u>
TOTAL FUNDS	<u>861,885</u>	<u>(894,585)</u>	<u>(32,700)</u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

Carers bereavement group - funding from Wiltshire Community Foundation for carers bereavement group.

Welfare and benefits - Funding from Zurich for the welfare and benefits role.

YAC Chat project - Grant funding from Nationwide to run the YAC Chat Project.

Activities for carers - Funding from Zurich to pay for adult and parent carer activities

Engagement Officer Post - Funding from the Carers Trust to engage with under-represented minority ethnic carers in Swindon and develop equality, inclusion and diversity across the whole organisation.

Winter Resilience - Funding from the CCG to help keep carers resilient over the winter

Carers with Dementia - Funding from Assura to support carers who look after people with Dementia/ Alzheimer's

Carers Living in Haydon Wick - Funding from Wiltshire Community Fund to provide support to carers who live in the Haydon Wick area.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

19. MOVEMENT IN FUNDS - continued

Extras support for YC and PC carers - funding from Voluntary Action Swindon for support for YC and PC carers

Mental Health - funding to support the mental health of carers

Wellbeing of adult carers - funding from TYCO for the wellbeing of adult carers.

Outreach - Funding to support outreach work to identify carers

Benefits support costs - Funding to support costs of benefits work

Benefits - Funding to direct costs of benefits work

Activities in Wroughton - Funding from Wiltshire Community Fund to provide activities to carers who live in the Wroughton area.

Parent carer support - funding to support parent carers

Older carers - funding to support older carers

Carers with Cerebral Palsy - funding to support carers with Cerebral Palsy

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £14,453 (2023: £11,539). Contributions amounting to £7,000 were payable to the scheme at 31 March 2024 (2023: £2,968) and are included within creditors.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024 or year ended 31 March 2023 other than trustees' donations as below.

Trustees' donations

Total donations of £nil (2023: £35) were received from Trustees. These donations were all given without conditions. Trustees also donate via collections at fundraising events. These amounts are not recorded separately.

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for
Swindon Carers Centre

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Swindon Carers Centre

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for the Year Ended 31 March 2023

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Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes. We review our aims, objectives, vision, mission, and service provision annually. We are now in the sixth year of our 7-year local authority contract, which was rolled over for a further 2 years from the original 5-year term at the end of 2022; and are working towards our Strategic Plan for 2021 – 2024. The Plan has been produced following individual staff interviews, staff/trustee workshops and away day planning and surveys of key stakeholders including carers and volunteers. The resulting overarching strategic aims are to ensure Swindon Carers Centre is:

- An agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels
- An effective, well-governed and sustainable organisation
- A high-quality experience for anybody who comes into contact with us, ensuring we offer a diverse range of personalised information, advice, and support
- Known, recognised and approachable by those who live and work in the borough of Swindon
- An inclusive organisation
- Embracing of digital technology to improve resources for carers, value for money and fundraising

Priorities for the financial year included:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Developing a robust income generation plan that reduces our reliance on statutory funding
- Increasing our reach to harder to reach groups (such as Asian carers).
- To ensure we have a well governed organisation, strengthening our Trustee Board and governance structures and ensure well-organised succession planning

A team of trained and supervised staff and volunteers provide our range of services to deliver these aims and priorities.

The Trustees of Swindon Carers Centre have considered the Charity Commission's guidance on public benefit. The main benefit which the organisation delivers is support to carers carrying out a caring role for persons with physical or mental health challenges or disability and to promote the development of self-help. This will enable them to have a quality of life alongside their caring role. This benefit is clearly relevant to the organisation's charitable purposes. The main beneficiaries are carers themselves.

The organisation's activities for the year were largely determined by the contracts in force with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) (until 30th June 2022), Bath, Swindon and Wiltshire Integrated Care Board (BSW ICB) (from 1st July 2022 onwards), and the additional funding obtained from a variety of sources, including Friends of Young Carers Swindon (FOYCS), Garfield Weston, Nationwide, Edward Gostling, National Benevolent Charity, Wiltshire Community Foundation, Carers Trust, Zurich Community Trust, and TE Connectivity.

Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Significant activities

The activities undertaken in furtherance of our purposes for the public benefit included:

Adult Carer Services:

- To provide assessment and support for adult and parent carers
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring, including specific activities for older carers
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers and their needs and help carers to self-identify
- To work with the Integrated Care Alliance and Integrated Care System and other health and social care services, to improve recognition and good practice with relation to carers

Young Carer Services:

- To provide assessment and support for young carers
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with schools and colleges to develop good practice in relation to young carers, and to continue to deliver the Young Carer Award
- To provide engagement and support work for Young Adult Carers

Volunteering hours 2022-23

Swindon Carers Centre has been assisted by many volunteers. Most of these volunteered as individuals, others were employee volunteers and student placements. We would like to take this opportunity to thank our volunteers who have assisted in a variety of roles, including:

- Carers groups and activities
- Benefits checks
- General Admin support
- Information Technology
- Counselling service

The value of volunteering to the organisation below uses the minimum wage for individual volunteers, and the average wage of £17.07 per hour for skilled and employee volunteers. This is really an underestimate of the value of volunteering to us; but gives an indicative figure.

	Estimated hours	Value per hour	Total value
Volunteers to Support Service Delivery	285.25	£9.50	£2,710
Employee Volunteer Hours	0	£0	£0
Information Technology volunteers	496.25	£17.07	£8,471
Volunteers within office/admin	91.5	£9.50	£869
Volunteer Benefits Advisors	446.75	£9.50	£4,244
Student placements	851.5	£9.50	£8,089
Trustee Hours	253.5	£17.07	£4,327
Total	2,424.75		£28,710

**Report of the Trustees
for the Year Ended 31 March 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We are now into the sixth year of the 7-year (5+2) Swindon Borough Council contract for Carer Support Services (with the additional 2-year extension until the end of 2024). The initial contract started on January 1st, 2018 and ran until 31st December 2022.

To further improve the "carer voice" throughout our service during 2022-2023 we increased carer involvement opportunities, including the development of a new Carers Forum; a focus on the cost of living crisis and how it's impacting carers at our Carers Rights Day event (which was attended by several senior health and social care leaders in Swindon, including the Director of Public Health, Professor Steve Maddern; Swindon Borough Council's Corporate Director for Adults, Health and Housing, Alison Barker; Bath and North East Somerset Integrated Care Board's Associate Director of Patient Safety and Quality, Sarah-Jane Peffers; and Deputy Chief Operating Officer and Deputy Director for Community Transformation in Swindon for BSW Integrated Care Board, Caroline Holmes).

Carers registered with us have also been involved in the development of Carer Passports at Great Western Hospital in Swindon, and carer consultation on the new Strategic Plan for Bath and North East Somerset, Swindon and Wiltshire's Integrated Care Board. Some of our Young Carers are currently working on a follow up film to "Baggage" (a Gold winner in the national Charity Film of the Year awards in March 2022).

To inform our aim to strive to be an inclusive organisation, we invested in a specialist consultant to carry out staff and senior leadership team training to look at 'Collective Narrative' and how to ensure the language we use helps us be more inclusive both internally and externally. Using this training, we reviewed and updated our recruitment pack with an inclusion lens and reviewed and updated several of our policies. We have also increased investment in our project aimed at reaching Asian carers who have been under-represented in our service, by recruiting an additional paid community engagement officer, to support the engagement officer leading on this piece of work (funded by Carers Trust) and we have also recruited a volunteer to support at outreach events.

To ensure we are a well governed and sustainable organisation we continue to embed all quality standards in the Trusted Charity and Excellence for Carers Awards. We were reaccredited with Trusted Charity Level 2 in June 2022, with all standards impressively evidenced, and at the time of writing have recently gone through reaccreditation for Excellence for Carers. Our Trustee Board benchmarked itself against the Good Governance Code during its annual Away Day in 2022. These quality assurance marks help our beneficiaries, commissioners, supporters, donors, volunteers, staff and the public to have confidence that we always work to a high standard.

To increase carer awareness and ensure sustainability of the organisation we have continuously improved our profile, reputation and reach via dynamic communications and between March 2022 and March 2023 was the Wiltshire Life "Charity of the Year" in recognition of the excellent work delivered across the whole team.

We have been successful with grant funding and have invested in increased capacity for income generation strategy and now have two Grants and Impact Officers with a strategic Head of Development who has been recruited into the organisation from her previous role as a Voluntary Sector Commissioner for the local authority.

We continue to look for ways to further embrace digital development, including 'tap and go' fundraising pots and Microsoft forms which has improved the level of feedback on our services we are getting from carers.

Swindon Carers Centre continues to work with 79 schools, colleges, and alternative education providers delivering support for young carers - giving carers a voice and ability to create positive change in their schools and local communities. The support for Young Carers in schools remains vital and two Young Carers Leads meetings have brought together best practice from all schools represented.

We have built new partnerships and collaborations across private, public, voluntary and community sectors, including the Bath, Swindon and Wiltshire Carer Partnership Group and our Chief Executive remains a member of the Integrated Care Alliance Development Executive Group, alongside two other Voluntary Sector leaders in Swindon.

Leadership and Management

The CEO, Head of Resources and Heads of Service Delivery roles were substantive Leadership posts throughout the year. Following the retirement of the Finance Director in November 2022 a new Finance Manager post was created, reporting to the Head of Resources. Following the resignation of the Head of Business Development in July 2022 the role was reviewed and a new Head of Development was appointed in September and started in November 2022. Continued investment in the structure to enable capacity to invest resource into attracting new funding streams led to two new grants and impact officer posts appointed in June 2022. We have also allocated more resource to our Communications team with an increase in work in this area across the whole organisation and externally.

One trustee left the Board just before the 2022 AGM. Elaine Fordham took the decision to stand down for health reasons. At the 2022 AGM, Hannah Crawley, Mubisher Ahmad, Caroline Moore, were re-elected to continue in their roles as Chair, Vice-Chair and Treasurer and Chris Sims was elected Company Secretary.

Report of the Trustees
for the Year Ended 31 March 2023

FINANCIAL REVIEW

Financial position

The Charity held total funds at 31 March 2023 of £414,463.

We spent £417,610 on helping Adult Carers over the year plus £124,461 on parent carers. Expenditure on Young Carers was £236,927 and on Young Adult Carers (YAC's) it was £124. We spent £16,263 supporting carers to claim the welfare and benefits that they are entitled to.

We spent £67,476 which was funded by Carers Trust to engage with under-represented minority ethnic carers in Swindon (particularly Asian carers). This included our Engagement Officer role. Due to the recruitment of Grants and Impact Officers we also spent £30,016 on Fundraising.

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering with us. There has been an increase of 14% more carers registering with us in 2022-23 Financial year. This has increased from 4279 in March 2022 to 4884 as of March 2023.

**Report of the Trustees
for the Year Ended 31 March 2023**

FINANCIAL REVIEW

Principal funding sources

We would like to thank our main funders: Swindon Borough Council, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB), Friends of Young Carers Swindon, Zurich Community Trust, Wiltshire Community Foundation, Carers Trust, RUHX, Garfield Weston, Edward Gostling and Nationwide.

Whilst our contract with Swindon Borough Council funds our core service delivery, we are immensely grateful for the generous donations we receive from Trusts and Foundations, individuals and businesses, which allow us to go above and beyond on behalf of our community to support unpaid carers. This totalled £612,040 for the year. In addition, significant grants were received from:

Friends of Young Carers Swindon (£49,519)
Carers Trust (£59,125)
Zurich Community Trust (£38,500)
Garfield Weston (£25,000)
Edward Gostling (£10,000)
Wiltshire Community Fund (£8,499)
Nationwide (£10,000)
RUH Royal United Hospital (£40,145)
National Benevolent Charity (£7,000)

This makes a total income from contracts and grants for the year of £194,516. This money has been used to deliver the services outlined above.

Additionally, we received £1,333 generated through fees for 1 student placement with Swindon Carers Centre plus fees from Swindon Advocacy Movement of £600.

We would like to take this opportunity to extend our thanks to Waitrose for their vouchers donation for carers we have received over the past year.

Persimmon Homes and Mid-Counties Co-operative Fund have supported events on behalf of carers. Assura Community Fund supported activities for carers of people living with dementia and Wiltshire Community Foundation supported our PATH bereavement group.

We have also been supported in the community in the following ways:

- 1 free member of staff from Home Instead at our monthly Silver Linings Group and our Dementia Group.
- Swindon Dance have hosted dance sessions free to SCC due to a grant that they obtained themselves for us.
- Ivor Bermingham (staff member from Avon and Wiltshire Mental Health Partnership) supports our monthly evening meeting for carers who support someone with a Mental Health condition.
- Leanne of Lil Beauty has also provided treatments at a heavily discounted rate to our carers.
- Easter Eggs 80 were donated by Kidz About.
- Dilys the National Therapy Dog and her owner Keren has attended some of our groups.
- We have had free guest speakers including, The Herbert Protocol, Liberty Protection Safeguards/ DOLS, Lasting Power of Attorney, Wills etc. Daniel Mercer (Clinical Lead at AWP), Mike Hughes, Police, Healthwatch, MIND.
- Margaret Harris (Volunteer) has delivered free crochet sessions to our carers.

Donations (including Gift Aid recovery), our 50/50 lottery and income from fundraising events in the community totalled £24,723.34, whilst bank interest amounted to £4,198.91.

We are very grateful to: Gofundme for the large amount of donations made in memory of Jane Lyons and Benevity who match funded the amount raised which totalled £10,300. Other donations include The Cast of Stage struck, Walter Guinness Charitable Trust, The Rotary Club Swindon North, Inner Wheel club, Waitrose, Bellway Homes and Sue Blundell.

Report of the Trustees
for the Year Ended 31 March 2023

FINANCIAL REVIEW

Reserves policy

Following a review of the reserves policy in February 2023 the Trustee Board has agreed to maintain the current reserves policy, which is based on its understanding of the:

- Current income streams and their continued probability and risk factors
- Commitment to current and near future expenditure
- Overall picture within which the charity operates
- Carer agenda locally, regionally, and nationally

We maintain unrestricted reserves at a minimum level of £135,000 (maximum £225,000), to cover our obligations to staff and the approximate cost of paying off all outstanding contracted services, in the unlikely event that our statutory contract with Swindon Borough Council came to an end. The current free reserves are £214,094 which is within the required level.

Report of the Trustees
for the Year Ended 31 March 2023

FINANCIAL REVIEW
FUTURE PLANS

Our key priorities for 2023/24 are:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Using our Income Generation plan to reduce our reliance on statutory funding and to maximise full cost recovery on additional grants
- Using data available throughout the Integrated Care System to inform gaps in support for carers and work with ICS/ICA partners to plug those gaps and inform tender planning.

Our strong partnership work continues with other key stakeholders, including Carers Leads from Swindon Borough Council, Bath and North East Somerset, Swindon, and Wiltshire Integrated Care Board, Great Western Hospital, and Avon and Wiltshire Mental Health Partnership, amongst others. The Carers Strategy for Swindon was due for review in 2021, but it was mutually agreed with Commissioners that we wait for the publication of detailed 2021 Census information to inform a full review and update to the Strategy. Our Carers Forum is due to meet with the SBC Director of Adult Services to discuss the Carers Strategy in May 2023). We continue to work closely with other Sanford House tenants, including Swindon and Gloucestershire Mind, Citizens Advice Swindon, Swindon Advocacy Movement, and Healthwatch to promote Sanford House and ensure residents in Swindon know and can access the services available to them.

Our successful IT infrastructure and quality support from a skilled volunteer has ensured we have been able to continue operational delivery seamlessly through a hybrid working model. We will continue that investment in digital technologies, capabilities and expertise.

We are continuing to ensure the voice of carers is strong, and their feedback is vitally important to ensuring their increasing needs are at the centre of commissioning decisions as well as our service development.

We will continue to work with education providers in Swindon to ensure Young Carers have the best chance possible to ensure their health, emotional wellbeing, socialisation, and life opportunities are not compromised and will continue to support carers moving from school into further/higher education or employment.

Report of the Trustees
for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The governing document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with human resources directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the charity rests with Trustees. Day to day management is delegated to the CEO, who in turn delegates management of specific projects to the Senior Leadership and Management teams. Trustees meet as a Board 6 times per year, and the CEO and members of the Leadership Team attend each meeting and other managers alternate attendance to report on progress in specific team areas. There are also currently 2 working groups comprising trustees/staff (Strategy & Risk Management and Finance & Income Generation. Strategy is drafted by the CEO and Senior Leadership Team after consultation with stakeholders (including Trustees, beneficiaries, staff, volunteers, and external partners), and is approved by the Trustees. Responsibility for implementing strategy is delegated to the CEO and Senior Leadership Team.

Key management remuneration

Trustees work to the Charity Governance Code (which was benchmarked against during the Trustee/SLT Away Day in 2022) and conduct an annual peer review. Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities. An additional salary benchmarking exercise was conducted by the CEO due to recruitment challenges. 5 other South West Carers Centres took part, as did 2 other Swindon Voluntary Sector organisations. As a result, uplifts were given to several members of the team.

Wider network

Swindon Carers Centre is a network partner of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Registered Charity number

1061116

Registered office

Swindon Advice and Support Centre
Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Report of the Trustees
for the Year Ended 31 March 2023

Trustees

Ms H C Crawley - Chair
Ms C Moore - Treasurer
C Sims
M Ahmad - Vice Chair
N Steptoe
Mrs E Fordham (until July 2023)

Our Patron is Ian Price (July 2017-present).

The Senior Leadership Team currently comprises:

Chief Executive Officer – Susanna Jones
Finance Director - Suzanne Hunt (until November 2022)
Head of Resources – Bronte Hague
Head of Service Delivery Adult & Older Carers – Stuart Ilbury
Head of Service Delivery Parent Carers & Young Carers – Debbie Murphy-Myers
Head of Business Development – Ruth Larkin (until July 2022)
Head of Development – Claire Smith (from November 2022)

Independent Examiner

James Gare DChA FCA
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Bankers

The main bankers for Swindon Carers Centre during the year were:
Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Approved by order of the board of trustees on 20/07/2023..... and signed on its behalf by:

.....
Ms H C Crawley - Trustee

**Independent Examiner's Report to the Trustees of
Swindon Carers Centre**

Independent examiner's report to the trustees of Swindon Carers Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare DChA FCA
The Institute of Chartered Accountants in England and Wales

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 20 July 2023

Swindon Carers Centre

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	25,267	208,744	234,011	289,063
Charitable activities	6				
Adult and Parent Carers		424,028	-	424,028	480,072
Young Carers and Young Adult Carers		192,517	-	192,517	169,250
Other activities		2,429	-	2,429	2,200
Young Carer Champion award		-	-	-	24,679
Other trading activities	4	3,367	232	3,599	4,912
Investment income	5	4,199	-	4,199	2,573
Other income		1,102	-	1,102	497
Total		<u>652,909</u>	<u>208,976</u>	<u>861,885</u>	<u>973,246</u>
EXPENDITURE ON					
Raising funds	7	29,886	130	30,016	21,127
Charitable activities	8				
Adult and Parent Carers		445,505	96,566	542,071	516,029
Young Carers and Young Adult Carers		174,826	62,225	237,051	166,674
Other activities		1,708	16,263	17,971	17,523
Young Carer Champion award		-	-	-	32,314
Engagement		-	67,476	67,476	14,720
Total		<u>651,925</u>	<u>242,660</u>	<u>894,585</u>	<u>768,387</u>
NET INCOME/(EXPENDITURE)		984	(33,684)	(32,700)	204,859
Transfers between funds	20	(2,326)	2,326	-	-
Net movement in funds		(1,342)	(31,358)	(32,700)	204,859
RECONCILIATION OF FUNDS					
Total funds brought forward		215,436	231,727	447,163	242,304
TOTAL FUNDS CARRIED FORWARD		<u>214,094</u>	<u>200,369</u>	<u>414,463</u>	<u>447,163</u>

The notes form part of these financial statements

Balance Sheet
31 March 2023

	Notes	2023 £	2022 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	16	90,142	70,169
Debtors: amounts falling due after more than one year	16	13,726	53,413
Cash at bank and in hand		<u>335,592</u>	<u>384,669</u>
		439,460	508,251
CREDITORS			
Amounts falling due within one year	17	(24,997)	(61,088)
NET CURRENT ASSETS		<u>414,463</u>	<u>447,163</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		414,463	447,163
NET ASSETS		<u>414,463</u>	<u>447,163</u>
FUNDS	20		
Unrestricted funds		214,094	215,436
Restricted funds		<u>200,369</u>	<u>231,727</u>
TOTAL FUNDS		<u>414,463</u>	<u>447,163</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

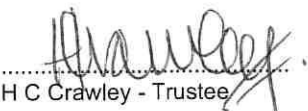
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 July 2023 and were signed on its behalf by:


H C Crawley - Trustee

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(53,276)</u>	<u>96,028</u>
Net cash (used in)/provided by operating activities		<u>(53,276)</u>	<u>96,028</u>
Cash flows from investing activities			
Interest received		<u>4,199</u>	<u>2,573</u>
Net cash provided by investing activities		<u>4,199</u>	<u>2,573</u>
Change in cash and cash equivalents in the reporting period		(49,077)	98,601
Cash and cash equivalents at the beginning of the reporting period		<u>384,669</u>	<u>286,068</u>
Cash and cash equivalents at the end of the reporting period		<u><u>335,592</u></u>	<u><u>384,669</u></u>

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2023

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(32,700)	204,859
Adjustments for:		
Interest received	(4,199)	(2,573)
Decrease/(increase) in debtors	19,714	(116,675)
(Decrease)/increase in creditors	<u>(36,091)</u>	<u>10,417</u>
Net cash (used in)/provided by operations	<u>(53,276)</u>	<u>96,028</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	<u>384,669</u>	<u>(49,077)</u>	<u>335,592</u>
	<u>384,669</u>	<u>(49,077)</u>	<u>335,592</u>
Total	<u>384,669</u>	<u>(49,077)</u>	<u>335,592</u>

Swindon Carers Centre

Notes to the Financial Statements **for the Year Ended 31 March 2023**

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particulate activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations and legacies	21,495	8,609
Grants	194,516	262,454
Donated services and facilities	<u>18,000</u>	<u>18,000</u>
	<u>234,011</u>	<u>289,063</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Swindon Borough Council and Swindon CCG	-	23,000
Friends of Young Carers Swindon	49,519	45,529
Zurich Community Trust	38,500	22,000
Voluntary Action Swindon	1,500	-
Carers Trust	556	145,737
Mid Counties Co-Operative	500	-
TYCO Electronics UK Ltd	2,297	-
Wiltshire Community Foundation	8,499	12,500
Voluntary Action Swindon	-	6,664
TE Connectivity	1,000	2,069
Assura Community Fund	-	4,955
NHSCT/RUHX	40,145	-
Garfield Weston	25,000	-
Nationwide	10,000	-
Edward Gostling Foundation	10,000	-
National Benevolent Charity	7,000	-
	<u>194,516</u>	<u>262,454</u>

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising	<u>3,599</u>	<u>4,912</u>

5. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>4,199</u>	<u>2,573</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
Grants	Adult and Parent Carers	424,028	479,472
Fees for services	Adult and Parent Carers	-	600
Grants	Young Carers and Young Adult Carers	192,517	169,250
Grants	Other activities	496	-
Fees for services	Other activities	1,933	2,200
Grants	Young Carer Champion award	-	24,679
		<u>618,974</u>	<u>676,201</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Swindon Borough Council and Swindon CCG	617,041	648,722
The Big Lottery Fund	-	24,679
	<u>617,041</u>	<u>673,401</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

7. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Staff costs	<u>27,558</u>	<u>19,287</u>

Other trading activities

	2023	2022
	£	£
Fundraising expenses	<u>2,458</u>	<u>1,840</u>

Aggregate amounts	<u>30,016</u>	<u>21,127</u>
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8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9)	Support costs (see note 10)	Totals
	£	£	£
Adult and Parent Carers	377,827	164,244	542,071
Young Carers and Young Adult Carers	177,848	59,203	237,051
Other activities	12,429	5,542	17,971
Engagement	<u>56,726</u>	<u>10,750</u>	<u>67,476</u>
	<u>624,830</u>	<u>239,739</u>	<u>864,569</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Staff costs	512,948	430,774
Direct costs	<u>111,882</u>	<u>101,940</u>
	<u>624,830</u>	<u>532,714</u>

10. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Adult and Parent Carers	161,891	2,353	164,244
Young Carers and Young Adult Carers	58,355	848	59,203
Other activities	5,463	79	5,542
Engagement	<u>10,596</u>	<u>154</u>	<u>10,750</u>
	<u>236,305</u>	<u>3,434</u>	<u>239,739</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

10. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	Adult and Parent Carers £	Young Carers and Young Adult Carers £	Other activities £
Wages	112,577	40,580	3,799
Social security	6,279	2,263	212
Pensions	2,056	741	69
Premises costs	13,254	4,777	447
Office costs	21,664	7,809	731
Other staff and volunteer costs	6,061	2,185	205
Auditors' remuneration	-	-	-
Trustees training and meeting costs	218	78	7
Accountancy fees	2,135	770	72
	<u>164,244</u>	<u>59,203</u>	<u>5,542</u>
	Engagement £	2023 Total activities £	2022 Total activities £
Wages	7,368	164,324	136,960
Social security	411	9,165	7,842
Pensions	135	3,001	3,465
Premises costs	867	19,345	18,550
Office costs	1,418	31,622	29,221
Other staff and volunteer costs	397	8,848	13,311
Auditors' remuneration	-	-	5,077
Trustees training and meeting costs	14	317	120
Accountancy fees	140	3,117	-
	<u>10,750</u>	<u>239,739</u>	<u>214,546</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Auditors' remuneration	-	5,077
Operating lease - other	3,920	3,920
Accountancy and independent examination	<u>3,117</u>	<u>-</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

13. STAFF COSTS

	2023 £	2022 £
Wages and salaries	657,575	550,087
Social security costs	47,882	37,897
Other pension costs	11,539	10,344
	<u>716,996</u>	<u>598,328</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Carer support	24	21
Administration	8	6
Fundraising	<u>2</u>	<u>1</u>
	<u>34</u>	<u>28</u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 25 (2022: 22):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £44,461 (2022 - £46,867).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	38,433	250,630	289,063
Charitable activities			
Adult and Parent Carers	417,760	62,312	480,072
Young Carers and Young Adult Carers	169,250	-	169,250
Other activities	2,200	-	2,200
Young Carer Champion award	-	24,679	24,679
Other trading activities	4,907	5	4,912
Investment income	2,573	-	2,573
Other income	<u>497</u>	<u>-</u>	<u>497</u>
Total	<u>635,620</u>	<u>337,626</u>	<u>973,246</u>
EXPENDITURE ON			
Raising funds	21,124	3	21,127
Charitable activities			
Adult and Parent Carers	489,178	26,851	516,029
Young Carers and Young Adult Carers	100,180	66,494	166,674
Other activities	2,451	15,072	17,523
Young Carer Champion award	-	32,314	32,314
Engagement	<u>-</u>	<u>14,720</u>	<u>14,720</u>
Total	<u>612,933</u>	<u>155,454</u>	<u>768,387</u>
NET INCOME	22,687	182,172	204,859
Transfers between funds	<u>(5)</u>	<u>5</u>	<u>-</u>
Net movement in funds	22,682	182,177	204,859
RECONCILIATION OF FUNDS			
Total funds brought forward	192,754	49,550	242,304

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>215,436</u>	<u>231,727</u>	<u>447,163</u>

15. GOVERNMENT GRANT INCOME:

	2023 £	2022 £
Swindon Borough Council and CCG	617,041	586,420
The Big Lottery Fund	-	24,679
Integrated Care Alliance	-	23,000
Swindon Winter Resilience Programme	-	62,312

There were no unfulfilled conditions or other contingencies attached to these grants. The charity has not directly benefited from any other forms of government assistance.

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	462	160
VAT	3,907	-
Accrued income	73,310	58,570
Prepayments	<u>12,463</u>	<u>11,439</u>
	<u>90,142</u>	<u>70,169</u>

DEBTORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	2023 £	2022 £
Accrued Income	<u>13,726</u>	<u>53,413</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	2,043	6,842
Social security and other taxes	12,213	38,913
Other creditors	2,968	2,881
Accruals and deferred income	<u>7,773</u>	<u>12,452</u>
	<u>24,997</u>	<u>61,088</u>

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	420	3,360
Between one and five years	<u>-</u>	<u>420</u>
	<u>420</u>	<u>3,780</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Current assets	239,091	200,369	439,460	508,251
Current liabilities	(24,997)	-	(24,997)	(61,088)
	<u>214,094</u>	<u>200,369</u>	<u>414,463</u>	<u>447,163</u>

20. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	215,436	984	(2,326)	214,094
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	1,624	(1,566)	-	58
Donations for Adult Carers	2,446	216	-	2,662
Donations for Young Carers	7,523	9,498	-	17,021
Donations for Parent Carers	137	544	-	681
Mental Health	-	10,000	-	10,000
Carers breavement group	3,944	(3,944)	-	-
Wellbeing of Adult Carers	-	-	100	100
YAC Chat project	124	(124)	-	-
Activities for Carers	6,379	21,253	2,147	29,779
Engagement Officer post	122,542	(52,597)	-	69,945
Extras support for YC and PC carers	17,178	(13,567)	-	3,611
Winter resilience	62,250	(62,329)	79	-
Carers with dementia	3,332	(3,332)	-	-
Carers living in Haydon Wick	1,317	(1,317)	-	-
Welfare and benefits	2,931	(946)	-	1,985
Outreach	-	25,350	-	25,350
Benefits support costs	-	22,991	-	22,991
Benefits	-	3,687	-	3,687
Activities in Wroughton	-	2,499	-	2,499
Parent Carer Support	-	10,000	-	10,000
	<u>231,727</u>	<u>(33,684)</u>	<u>2,326</u>	<u>200,369</u>
TOTAL FUNDS	<u>447,163</u>	<u>(32,700)</u>	<u>-</u>	<u>414,463</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	652,909	(651,925)	984
Restricted funds			
Friends of Young Carers Swindon - Young			
Carers Activities	49,519	(51,085)	(1,566)
Donations for Adult Carers	1,699	(1,483)	216
Donations for Young Carers	13,860	(4,362)	9,498
Donations for Parent Carers	680	(136)	544
Mental Health	10,000	-	10,000
Carers bereavement group	-	(3,944)	(3,944)
Wellbeing of Adult Carers	2,296	(2,296)	-
YAC Chat project	-	(124)	(124)
Activities for carers	1,000	(1,000)	-
Activities for Carers	38,649	(17,396)	21,253
Engagement Officer post	82	(52,679)	(52,597)
Extras support for YC and PC carers	-	(13,567)	(13,567)
Winter resilience	-	(62,329)	(62,329)
Carers with dementia	-	(3,332)	(3,332)
Carers living in Haydon Wick	-	(1,317)	(1,317)
Welfare and benefits	6,050	(6,996)	(946)
Co-operative soft play event	500	(500)	-
Outreach	40,143	(14,793)	25,350
Benefits support costs	25,000	(2,009)	22,991
Benefits	6,999	(3,312)	3,687
Activities in Wroughton	2,499	-	2,499
Parent Carer Support	10,000	-	10,000
	<u>208,976</u>	<u>(242,660)</u>	<u>(33,684)</u>
TOTAL FUNDS	<u>861,885</u>	<u>(894,585)</u>	<u>(32,700)</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	192,754	22,687	(5)	215,436
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	88	1,536	-	1,624
Schools development manager	7,633	(7,636)	3	-
Donations for Adult Carers	2,563	(117)	-	2,446
Donations for Young Carers	7,795	(272)	-	7,523
Support practitioner	264	(264)	-	-
Donations for Parent Carers	52	85	-	137
Young Adult Carers	822	(822)	-	-
Carers breavement group	7,009	(3,065)	-	3,944
Fundraising In Memory of Lynne McDermot	149	(149)	-	-
Donation from Tony Martin Memorial Fund	1,070	(1,070)	-	-
Zurich Welfare and Benefits	8,000	(8,002)	2	-
YAC Support Practitioner	6,750	(6,750)	-	-
YAC Chat project	2,060	(1,936)	-	124
Activities for carers	295	(295)	-	-
Food vouchers	5,000	(5,000)	-	-
Activities for Carers	-	6,379	-	6,379
Engagement Officer post	-	122,542	-	122,542
Extras support for YC and PC carers	-	17,178	-	17,178
Winter resilience	-	62,250	-	62,250
Carers with dementia	-	3,332	-	3,332
Carers living in Haydon Wick	-	1,317	-	1,317
Welfare and benefits	-	2,931	-	2,931
	<u>49,550</u>	<u>182,172</u>	<u>5</u>	<u>231,727</u>
TOTAL FUNDS	<u>242,304</u>	<u>204,859</u>	<u>-</u>	<u>447,163</u>

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	635,620	(612,933)	22,687
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	45,534	(43,998)	1,536
Schools development manager	24,678	(32,314)	(7,636)
Donations for Adult Carers	908	(1,025)	(117)
Donations for Young Carers	73	(345)	(272)
Support practitioner	1	(265)	(264)
Donations for Parent Carers	85	-	85
Young Adult Carers	-	(822)	(822)
Carers bereavement group	-	(3,065)	(3,065)
Fundraising In Memory of Lynne McDermot	-	(149)	(149)
Donation from Tony Martin Memorial Fund	-	(1,070)	(1,070)
Zurich Welfare and Benefits	-	(8,002)	(8,002)
YAC Support Practitioner	8,250	(15,000)	(6,750)
YAC Chat project	-	(1,936)	(1,936)
Activities for carers	2,069	(2,364)	(295)
Food vouchers	-	(5,000)	(5,000)
Activities for Carers	22,000	(15,621)	6,379
Engagement Officer post	137,262	(14,720)	122,542
Extras support for YC and PC carers	23,000	(5,822)	17,178
Winter resilience	62,312	(62)	62,250
Carers with dementia	4,954	(1,622)	3,332
Carers living in Haydon Wick	1,500	(183)	1,317
Welfare and benefits	5,000	(2,069)	2,931
	<u>337,626</u>	<u>(155,454)</u>	<u>182,172</u>
TOTAL FUNDS	<u>973,246</u>	<u>(768,387)</u>	<u>204,859</u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Schools development manager - Grant from Big Lottery fund to cover the costs associated with a Schools Development Manager running a YC Champion Project within schools

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

Support practitioner - Grant from St James Place for YC and YAC support practitioner

Young Carer Activities - Funding to provide activities for young carers

Carers bereavement group - funding from Wiltshire Community Foundation for carers bereavement group.

Fundraising In Memory of Lynne McDermot - Funding for young carers.

Donation from Tony Martin Memorial Fund - Funding for young carers.

Welfare and benefits - Funding from Zurich for the welfare and benefits role.

YAC Support Practitioner - Grant funding from the Carers Trust for Young Adult Carers.

YAC Chat project - Grant funding from Nationwide to run the YAC Chat Project.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

20. MOVEMENT IN FUNDS - continued

Carers Choir - Donation to fund the Carers Choir.

Food vouchers - Funding from SBC's Department for Education for food vouchers.

Activities for carers - Funding from Zurich to pay for adult and parent carer activities

Engagement Officer Post - Funding from the Carers Trust to engage with under-represented minority ethnic carers in Swindon and develop equality, inclusion and diversity across the whole organisation.

Winter Resilience - Funding from the CCG to help keep carers resilient over the winter

Carers with Dementia - Funding from Assura to support carers who look after people with Dementia/ Alzheimer's

Carers Living in Haydon Wick - Funding from Wiltshire Community Fund to provide support to carers who live in the Haydon Wick area.

Extras support for YC and PC carers - funding from Voluntary Action Swindon for support for YC and PC carers

Mental Health - funding to support the mental health of carers

Wellbeing - funding from TYCO for the wellbeing of adult carers.

Outreach - Funding to support outreach work to identify carers

Benefits support costs - Funding to support costs of benefits work

Benefits - Funding to direct costs of benefits work

Activities in Wroughton - Funding from Wiltshire Community Fund to provide activities to carers who live in the Wroughton area.

21. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £11,539 (2022: £10,344). Contributions amounting to £2,968 were payable to the scheme at 31 March 2023 (2022: £2,881) and are included within creditors.

22. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022 other than trustees' donations as below.

Trustees' donations

Total donations of £35 (2022: £10) were received from Trustees. These donations were all given without conditions. Trustees also donate via collections at fundraising events. These amounts are not recorded separately.

Accounts

Report of the Trustees and
Financial Statements
for the Year Ended 31 March 2022
for
Swindon Carers Centre

Monahans
Statutory Auditors
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Swindon Carers Centre

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for the Year Ended 31 March 2022

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Report of the Trustees
for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes.

We review our aims, objectives, vision, mission, and service provision annually. We are now in the fourth year of our 5-year local authority contract, although we have been told it is going to be rolled over for a further two years at the end of 2022; and are working towards our Strategic Plan for 2021 - 2024. The Plan has been produced following individual staff interviews, staff/trustee workshops and away day planning and surveys of key stakeholders including carers and volunteers. The resulting overarching strategic aims are to ensure Swindon Carers Centre is:

- An agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels
- An effective, well-governed and sustainable organisation
- A high-quality experience for anybody who comes into contact with us, ensuring we offer a diverse range of personalised information, advice, and support
- Known, recognised and approachable by those who live and work in the borough of Swindon
- An inclusive organisation
- Embracing of digital technology to improve resources for carers, value for money and fundraising

Priorities for the financial year included:

- To continue to respond to the Covid crisis and adapt our service delivery accordingly
- To improve the "carer voice" and increase carer involvement opportunities
- To improve our organisational delivery at all levels, including volunteering, and further develop our internal working practices and areas of work
- To ensure we have a well governed organisation, strengthening our Trustee Board and governance structures and ensure well-organised succession planning
- To secure our on-going financial stability, enhancing the way we plan and produce our annual financial and income generation strategy
- To ensure we are delivering high quality services based on individual need, identified gaps and carer feedback - not continuing something because we have always done it - and creatively and truthfully evaluating the core areas of our service
- To increase carer awareness and ensure sustainability of the organisation we continuously improved our profile, reputation, and reach, via a dynamic communications plan

A team of trained and supervised staff and volunteers provide our range of services to deliver these aims and priorities.

The Trustees of Swindon Carers Centre have considered the Charity Commission's guidance on public benefit. The main benefit which the organisation delivers is support to carers carrying out a caring role for persons with physical or mental health challenges or disability and to promote the development of self-help. This will enable them to have a quality of life alongside their caring role. This benefit is clearly relevant to the organisation's charitable purposes. The main beneficiaries are carers themselves.

The organisation's activities for the year were largely determined by the contracts in force with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG), and the additional funding obtained from a variety of sources, including Friends of Young Carers Swindon (FOYCS), National Lottery Community Fund, Wiltshire Community Foundation, Carers Trust, Zurich Community Trust, Assura and TE Connectivity.

Report of the Trustees
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Significant activities

The activities undertaken in furtherance of our purposes for the public benefit included:

Adult Carer Services:

- To provide assessment and support for adult and parent carers
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring, including specific activities for older carers
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers and their needs and help carers to self-identify
- To work with GPs and other health and social care services, to improve recognition and good practice with relation to carers
- To work with employers and carers on the delivery and development of the Swindon Employers Care Award pilot

Young Carer Services:

- To provide assessment and support for young carers
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with schools and colleges to develop good practice in relation to young carers, and to continue to deliver the Young Carer Award
- To provide engagement and support work for Young Adult Carers

Volunteering hours 2021-22

Volunteering opportunities have been affected by the Coronavirus pandemic and consequently Swindon Carers Centre has not been able to maximise volunteering opportunities this year, however SCC has still been assisted by many volunteers. Most of these volunteered as individuals, others were employee volunteers, and 3 were student placements. We would like to take this opportunity to thank our volunteers who have assisted in a variety of roles, including:

- Carers groups and activities
- Benefits checks
- General Admin support
- Information Technology
- Counselling service

The value of volunteering to the organisation below uses the minimum wage for individual volunteers, and the average wage of £16.26 per hour for skilled and employee volunteers. This is really an underestimate of the value of the volunteering to us; but gives an indicative figure.

	Estimated hours	Value per hour	Total value
Volunteers to Support Service Delivery	393	£8.91	£3,502
Employee Volunteer Hours	100	£16.26	£1,626
Information Technology volunteers	695	£16.26	£11,301
Volunteers within office/admin	115	£8.91	£1,025
Volunteer Benefits Advisors	617	£8.91	£5,496
Student placements	659	£8.91	£5,872
Trustee Hours	131	£16.26	£2,130
Total	2,710		£30,952

Report of the Trustees
for the Year Ended 31 March 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This has been an exceptionally busy year for Swindon Carers Centre. It has been dominated by Covid-19 and we have had to adapt our service provision to meet the requirements of lockdown, social distancing, and increased referrals. We have done a lot of work to help carers stay connected and thrive in their homes via supported digital activities and appropriate signposting to other organisations during this time. The impact of the pandemic on unpaid carers and their families has been huge.

We are now into the fourth year of the 5-year Swindon Borough Council contract for Carer Support Services with the high likelihood of an additional 2-year extension until the end of 2024. The contract started on January 1st, 2018 and runs until 31st December 2022. In September 2021 continuation funding from the National Lottery Community Fund for our Young Carer Champion Award (£147,630 over 3 years) came to an end.

Swindon Carers Centre worked with 79 schools, colleges, and alternative education providers to deliver the Young Carer Champion Award - giving carers a voice and ability to create positive change in their schools and local communities. The support for Young Carers in schools has been vital and throughout Covid-19 we have been able to continue support remotely via digital assemblies and interaction and a Young Carers Leads meeting bringing together best practice from all schools represented.

Our Swindon Employers Care Award continues to gather momentum. Organisations successfully completing the award over the past 12 months include Nationwide and Openwork.

We strive to be an inclusive organisation and have continued to develop this work with a new bespoke project funded by Carers Trust to engage with under-represented minority ethnic carers in Swindon (particularly Asian carers). Our new Community Engagement Officer Monica Chumber is leading on this. We are also reviewing our processes (including recruitment) to aim for best inclusive practice. Training and development opportunities for staff and volunteers continue to be high priority in this area, including Unconscious Bias training. We are represented at the Swindon Inclusion and Diversity Network by our Equalities, Diversity and Inclusion Lead, Debbie Murphy-Myers. Young Adult Carers have been recognised and supported as they make their journey through gender identity, expression, dysphoria and considering transition.

We continue to deliver consultation events with carers (for example, Carers Rights Day event focusing on the importance of support for carers looking after someone with a mental health condition). Our Young Carers Forum won a national Charity Film of the Year award for their film "Baggage" which documents what it is like to be a Young Carer.

In March 2019 we were reaccredited with the Trusted Charity (formerly PQASSO) Version 4 Level 2 award. The Trusted Charity standard exists to build public trust and confidence in individual charities and in the sector as a whole and is a way of making sure organisations are well run, accountable and transparent. All Quality Areas were considered by the assessor to be impressively evidenced and she particularly highlighted the way we develop our services based on feedback from carers; our robust financial controls; learning and development opportunities for staff; excellent leadership and laudable commitment from Board members, volunteers and staff to the aims, values and mission of Swindon Carers Centre. We are currently going through the reaccreditation process for Trusted Charity Level 2 again; and are due to have the assessor visits in April 2022.

In January 2020 we were asked to be one of two Carers Centres in the country to be part of the pilot Excellence for Carers award from Carers Trust. This award is being rolled out across the Carers Trust Network and is a prerequisite for membership moving forwards. We are delighted that following a desktop assessment and on-site interviewing process we met all the criteria outlined in the accreditation and were awarded Excellence for Carers with no recommendations for improvement.

These quality assurance awards help our beneficiaries, commissioners, supporters, donors, volunteers, staff and the public to have confidence that we always work to a high standard.

In March 2022 we won the Wiltshire Life Charity of the Year award, which is excellent recognition of the work we do to support unpaid carers in Swindon.

Leadership and Management

The CEO and Finance and Resources Director were substantive Leadership posts throughout the year, and following a structural review by the Leadership and Management team and service leads for Grant funding and Communications, trustees agreed to an ambitious new Leadership structure to enable capacity to invest resource into growing the organisation and attracting new funding streams. This included new "Head of" roles for Service Delivery (Adult & Older carers team and Parent & Young carers team), Resources, and Business Development. We have also allocated more resource to our Communications team with an increase in work in this area across the whole organisation and externally.

Report of the Trustees
for the Year Ended 31 March 2022

One new trustee has joined the Board. Elaine Fordham comes to our team with a background in healthcare and education. At the 2021 AGM, Hannah Crawley, Mubbisher Ahmad, Caroline Moore, were re-elected to continue in their roles as Chair, Vice-Chair and Treasurer and Chris Sims was elected Company Secretary. One Trustee, Rob Reeves, previously Company Secretary, stood down from the Board at the AGM due to his other volunteering commitments.

FINANCIAL REVIEW

Financial position

The Charity held total funds at 31 March 2022 of £447,163.

We spent £444,441 on helping Adult Carers over the year plus £71,554 on parent carers. Expenditure on Young Carers was £147,582 and on Young Adult Carers (YAC's) it was £19,092. We also spent £5,000 on carers of all ages by distributing food vouchers, and we spent £10,102 on supporting carers to claim the welfare and benefits that they are entitled to. Lastly, we spent £32,315 on supporting schools and young carers to achieve the Young Carer Champion Award, through direct delivery of an accredited learning project led by our Schools Development Manager and £14,721 on an Engagement Officer role funded by Carers Trust to engage with under-represented minority ethnic carers in Swindon (particularly Asian carers). Due to the recruitment of a Grants and Impact Officer we also spent £21,127 on Fundraising.

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering with us.

Report of the Trustees
for the Year Ended 31 March 2022

FINANCIAL REVIEW

Principal funding sources

We would like to thank our main funders: Swindon Borough Council, Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG), Friends of Young Carers Swindon, the National Lottery Community Fund, Zurich Community Trust, Wiltshire Community Fund, Carers Trust, Assura and TE Connectivity.

The vast majority of the funding for the delivery of services to carers was received from Swindon Borough Council (SBC), (being a combination of SBC and BSW Clinical Commissioning Group Contract funding). This totalled £586,410 for the year. Additional funding from the CCG and ICA of £85,312 was also received to help support the increased number of carers who have been requesting to register and receive support from us. In addition, significant grants were received from:

Friends of Young Carers Swindon (£45,529),
National Lottery Community Fund (£24,679),
Carers Trust (£145,737) (£111,983 of this figure is recognised in 21/22 but is part of a 2.5 year grant)
Zurich Community Trust (£22,000)
Wiltshire Community Fund (£12,500),
VAS (£6,664)
Assura (£4,955),
TE Connectivity (£2,069).

Additionally, we received £2,200 generated through fees for 2 student placements with Swindon Carers Centre plus fees from Swindon Advocacy Movement of £600.

We would like to take this opportunity to extend our thanks to Asda and Waitrose for their generous donations of food, groceries and wellbeing items for carers we have received over the past year. In addition, support for carer events has been received from employees at Zurich and Nationwide, and TE Connectivity helped with funding, printing and posting of our Chatterbox newsletter for carers. Thank you also to Stratton Parish Council for fundraising for us and making us their Charity of the year and to Bath University School of Management for raising funds for us in the Summer.

We have also been supported in the community in the following ways:

- 1 free member of staff from Home Instead at our monthly Walk & talk event, at The Silver Linings Group and our Dementia Group.
- Trevor Howard regularly entertains our carers and their dependents free of charge at Open Minds (Dementia group).
- Swindon Dance have hosted dance sessions free to SCC due to a grant that they obtained themselves for us.
- Ivor Bermingham (staff member from Avon and Wiltshire Mental Health Partnership) supports our monthly evening meeting for carers who support someone with a Mental Health condition.
- Gordon Mitchell from Asset Guardian regularly provides free talks re: Lasting Power of Attorney, Wills etc.
- Christchurch donated hampers to bereaved/lonely carers during Christmas 2021
- Leanne of Lil Beauty has also provided treatments at a heavily discounted rate to our carers.
- Luxury hampers were donated at Christmas by RWE.
- Wellbeing Hampers were donated for 16-17-year-old young carers from Openworks.
- Donation of Christmas gifts for young carers from Baydon Village Stores - Mugs, Notebooks and pens with inspirational words for Swindon Carers Centre to use across the service.

Donations (including Gift Aid recovery), our 50/50 lottery and income from fundraising events in the community totalled £13,521, whilst bank interest amounted to £2,573. We are very grateful to Perry Bishop Estate Agents for donating to us every time they sell a house in Swindon! (£450), to RWE for their £1,000 donation, Honda UK (£750), Contact Sales Ltd (£1,000), Waitrose (£333) and lastly SCCR Simsports for raising an amazing £1,285 through running an online car race.

The current risk profile of the major income stream is low due to the forthcoming rollover of the SBC/BSW CCG contract, the need for SBC/BSW CCG to provide statutory carer assessments which we are contracted to deliver; and the increasing awareness by health and social care leaders of the importance of the roles unpaid carers will play as we move to an Integrated Care System where the focus is on keeping people well in the community. However, the Board is aware that the current national climate has been dominated by the impact of Covid-19 and this is still influencing the whole charity/funder landscape. We saw a definite decrease (compared to pre covid years) in the level of donations in 2021/22 and we anticipate this may continue into 22/23 as inflation/cost of living continues to rise. The current SBC/CCG contract is secured funding (with a likely rollover for the following two years) but it is important to identify and implement significant additional income generation plans and to review our cost base to enable SCC to continue deliver a high-quality service and meet future demands. We have invested in a Head of Business Development post to lead on Income Generation, and this post is also supported by a Grants and Impact Officer position. Trustees continue to believe it is prudent and wise to hold reserves which may be needed throughout the current contract, and for possible partnership working and our current levels of reserves give us the flexibility to put these plans into operation.

Report of the Trustees
for the Year Ended 31 March 2022

FINANCIAL REVIEW

Reserves policy

Following a review of the reserves policy in May 2022 the Trustee Board has agreed to maintain the current reserves policy, which is based on its understanding of the:

- Current income streams and their continued probability and risk factors
- Commitment to current and near future expenditure
- Overall picture within which the charity operates
- Carer agenda locally, regionally and nationally

The Trustee Board has set a minimum unrestricted reserve level of £110,000 and an upper limit of £165,000. The Board is aware of the continuing impact of the Covid 19 pandemic on both income and expenditure within SCC and that it may impact the future budgets and plans of our major funders. The Trustees believe that it would be prudent and wise to hold reserves that will cover costs in the event that we are no longer providing a statutory service on behalf of SBC. The figure calculated reflects the cost to pay for grant funded and CORE staff redundancies should we lose the SBC contract and only service delivery staff are TUPED to the new provider. We have also calculated the approximate cost of paying off all outstanding contracted services costs plus a sum of money to cover one month's wages. The Reserves will be maintained, as required, by careful budgeting and management of finances. The Reserves Policy is due to be reviewed in May 2023, or sooner if needed.

General unrestricted funds stand at £215,436, restricted Funds stand at £231,727. Securing a 5-year contract with SBC has given us security in the medium term, allowing us to plan expenditure that will reduce the reserves to be more in line with the reserves policy while also investing time and resources in seeking new funding opportunities and improved efficiencies. Due to some continuing restrictions during the year it has been difficult to spend both our restricted and unrestricted money, we have seen a large increase in carers registering/seeking support, so in the 2022/23 budget we have allocated additional money to frontline delivery services.

The trustees acknowledge that reserves are in excess of the upper limit. Carefully considered plans will be put in place to reduce these reserves where possible.

Funds in excess of immediate cash flow requirements are held in an instant access deposit account at Nationwide Building Society, Metro Bank, in a 35-day notice account with Redwood Bank, and in a 95-day notice account at Cambridge and Counties. Further funds are held in United Trust Bank in a 1-year fixed term account. The choice of these accounts is based on their interest rates and access. The Finance working group considered the option of placing some funds into equities, however it was felt that we still could not guarantee that we would be able to leave the funds for the recommended 5 years minimal investment time in order to achieve the full benefit of investment funding.

Report of the Trustees
for the Year Ended 31 March 2022

FUTURE PLANS

Our key priorities for 2022/23 are:

- Continuing to keep carers at the centre of decision making and ensuring their voice is heard
- Developing a robust Income generation plan that reduces our reliance on statutory funding
- Increasing our reach to harder to reach groups (such as Asian carers).

Our strong partnership work continues with other key stakeholders, including Carers Leads from Swindon Borough Council, Bath and North East Somerset, Swindon, and Wiltshire Clinical Commissioning Group, Great Western Hospital, and Avon and Wiltshire Mental Health Partnership, amongst others. The Carers Strategy for Swindon, which was formally published in November 2018 is embedded and measured against. (The Carers Strategy for Swindon was due for review in 2021, but it was mutually agreed with Commissioners that we wait for the publication of the 2021 Census information to inform a full review and update to the Strategy during 2022). We continue to work closely with other Sanford House tenants, including Swindon and Gloucestershire Mind, Citizens Advice Swindon, Swindon Advocacy Movement, and Healthwatch to promote Sanford House and ensure residents in Swindon know and can access the services available to them.

This collaborative work will remain vital as the voluntary sector continues to support vulnerable service users post Covid-19. At the time of writing, the after effects of the Coronavirus pandemic, combined with the escalating Cost of Living crisis, is having a huge impact on service users. We will continue to adapt our service delivery in line with any reintroduction of government guidelines around self-isolation, social shielding, and social distancing.

Our successful IT infrastructure and quality support from a skilled volunteer has ensured we have been able to continue operational delivery seamlessly through a hybrid working model. We will continue that investment in digital technologies, capabilities and expertise.

We are continuing to ensure the voice of carers is strong, and their feedback is vitally important to ensuring their increasing needs are at the centre of commissioning decisions as well as our service development.

We will continue to work with education providers in Swindon to ensure Young Carers have the best chance possible to ensure their health, emotional wellbeing, socialisation, and life opportunities are not compromised and will continue to support carers moving from school into further/higher education or employment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The governing document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with human resources directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the charity rests with Trustees. Day to day management is delegated to the CEO, who in turn delegates management of specific projects to the Senior Leadership and Management teams. Trustees meet as a Board 6 times per year, and the CEO and Finance Directors attend each meeting and other members of the Leadership and Management teams alternate attendance to report on progress in specific team areas. There are also currently 2 working groups comprising trustees/staff (Strategy & Risk Management and Finance & Income Generation. Strategy is drafted by the CEO and Senior Leadership Team after consultation with stakeholders (including Trustees, beneficiaries, staff, volunteers, and external partners), and is approved by the Trustees. Responsibility for implementing strategy is delegated to the CEO and Senior Leadership Team.

Trustees work to the Charity Governance Code and conduct an annual peer review.

Key management remuneration

Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities.

Wider network

Swindon Carers Centre is a network member of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Report of the Trustees
for the Year Ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

Fundraising Standards Information

Swindon Carers Centre are members of the Fundraising Regulator and adhere to the code of fundraising Practice that they lay out.

We are not aware of any failure to comply with the Fundraising Regulator's standards.

We have not received any complaints about our fundraising activities.

We do not directly approach members of the public. We ask donors if they wish to be on a mailing list to receive further contact from us when we send them a thank you letter.

Our fundraising activities include applying for grants and carrying out promotional activities. We do not use any external fundraisers.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Registered Charity number

1061116

Registered office

Swindon Advice and Support Centre
Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Trustees

Ms H C Crawley - Chair
Ms C Moore - Treasurer
R Reeves (resigned 20.7.21)
C Sims
M Ahmad - Vice Chair
N Steptoe
Mrs E Fordham (appointed 15.2.22)

Our Patron is Ian Price (July 2017-present).

The Senior Leadership Team currently comprises:

Chief Executive Officer - Susanna Jones

Finance and Resources Director - Suzanne Hunt

Head of Service Delivery, Adult and Older Carers - Stuart Ilbury (from Jan 22)

Head of Service Delivery, Young Carers and Parent Carers - Debbie Murphy-Myers (from Jan 22)

Head of Resources - Bronte Hague (from Jan 22)

Auditors

Monahans
Statutory Auditors
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Bankers

The main bankers for Swindon Carers Centre during the year were:

Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Report of the Trustees
for the Year Ended 31 March 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Swindon Carers Centre for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Monahans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 19 July 2022 and signed on its behalf by:

Ms H C Crawley - Trustee

Report of the Independent Auditors to the Members of
Swindon Carers Centre

Opinion

We have audited the financial statements of Swindon Carers Centre (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Report of the Independent Auditors to the Members of
Swindon Carers Centre

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the carer industry, we identified that the principal risks of non-compliance with laws and regulations related to health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Statement of Recommended Practice and Companies Act 2006.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition and management override. Audit procedures performed by the audit engagement team included:

- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;
- review of the minutes of the Trustees meetings;
- designing audit procedures to incorporate unpredictability;
- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;
- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring of management about actual and potential litigation and claims;
- testing transactions entered into outside of the normal course of the charity's business; and
- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

The prior year figures are unaudited.

Report of the Independent Auditors to the Members of
Swindon Carers Centre

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Gare DChA FCA (Senior Statutory Auditor)
for and on behalf of Monahans
Statutory Auditors
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

16 August 2022

Swindon Carers Centre

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	38,433	250,630	289,063	134,884
Charitable activities	6				
Adult and Parent Carers		417,760	62,312	480,072	417,971
Young Carers and Young Adult Carers		169,250	-	169,250	149,250
Other activities		2,200	-	2,200	12,700
Young Carer Champion award		-	24,679	24,679	54,421
Other trading activities	4	4,907	5	4,912	5,718
Investment income	5	2,573	-	2,573	3,213
Other income		497	-	497	935
Total		635,620	337,626	973,246	779,092
EXPENDITURE ON					
Raising funds	7	21,124	3	21,127	6,974
Charitable activities	8				
Adult and Parent Carers		489,178	26,851	516,029	464,634
Young Carers and Young Adult Carers		100,180	66,494	166,674	185,151
Family Holidays		-	-	-	358
Other activities		2,451	15,072	17,523	32,356
Young Carer Champion award		-	32,314	32,314	51,414
Engagement		-	14,720	14,720	-
Total		612,933	155,454	768,387	740,887
NET INCOME		22,687	182,172	204,859	38,205
Transfers between funds	20	(5)	5	-	-
Net movement in funds		22,682	182,177	204,859	38,205
RECONCILIATION OF FUNDS					
Total funds brought forward		192,754	49,550	242,304	204,099
TOTAL FUNDS CARRIED FORWARD		215,436	231,727	447,163	242,304

The notes form part of these financial statements

Swindon Carers Centre (Registered number: 03305621)

Balance Sheet
31 March 2022

	Notes	2022 £	2021 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	16	70,169	6,907
Debtors: amounts falling due after more than one year	16	53,413	-
Cash at bank and in hand		384,669	286,068
		<u>508,251</u>	<u>292,975</u>
CREDITORS			
Amounts falling due within one year	17	(61,088)	(50,671)
		<u>447,163</u>	<u>242,304</u>
NET CURRENT ASSETS			
		<u>447,163</u>	<u>242,304</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>447,163</u>	<u>242,304</u>
NET ASSETS		<u>447,163</u>	<u>242,304</u>
FUNDS	20		
Unrestricted funds		215,436	192,754
Restricted funds		231,727	49,550
TOTAL FUNDS		<u>447,163</u>	<u>242,304</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 19 July 2022 and were signed on its behalf by:

H C Crawley - Trustee

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	96,028	5,275
Net cash provided by operating activities		96,028	5,275
Cash flows from investing activities			
Interest received		2,573	3,213
Net cash provided by investing activities		2,573	3,213
Change in cash and cash equivalents in the reporting period		98,601	8,488
Cash and cash equivalents at the beginning of the reporting period		286,068	277,580
Cash and cash equivalents at the end of the reporting period		384,669	286,068

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	204,859	38,205
Adjustments for:		
Interest received	(2,573)	(3,213)
Increase in debtors	(116,675)	(2,286)
Increase/(decrease) in creditors	10,417	(27,431)
Net cash provided by operations	<u>96,028</u>	<u>5,275</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	286,068	98,601	384,669
	<u>286,068</u>	<u>98,601</u>	<u>384,669</u>
Total	<u>286,068</u>	<u>98,601</u>	<u>384,669</u>

Swindon Carers Centre

Notes to the Financial Statements **for the Year Ended 31 March 2022**

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particulate activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations and legacies	8,609	15,678
Grants	262,454	101,206
Donated services and facilities	18,000	18,000
	<u>289,063</u>	<u>134,884</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Swindon Borough Council and Swindon CCG	23,000	-
Friends of Young Carers Swindon	45,529	28,374
Zurich Community Trust	22,000	-
Carers Trust	145,737	-
St James Place	-	25,000
Other small grants	-	550
TYCO Electronics UK Ltd	-	5,336
Wiltshire Community Foundation	12,500	9,086
Zurich Welfare and Benefits	-	8,000
Zurich Covid 19	-	14,000
YAC Support Practitioner	-	6,750
YAC Chat Project	-	2,178
Carers Choir	-	1,000
Voluntary Action Swindon	6,664	932
TE Connectivity	2,069	-
Assura carers with dementia	4,955	-
	<u>262,454</u>	<u>101,206</u>

4. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising	<u>4,912</u>	<u>5,718</u>

5. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>2,573</u>	<u>3,213</u>

6. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Grants	Adult and Parent Carers	479,472	417,371
Fees for services	Adult and Parent Carers	600	600
Grants	Young Carers and Young Adult Carers	169,250	149,250
Grants	Other activities	-	7,500
Fees for services	Other activities	2,200	5,200
Grants	Young Carer Champion award	24,679	54,421
		<u>676,201</u>	<u>634,342</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Swindon Borough Council and Swindon CCG	648,722	566,621
The Big Lottery Fund	24,679	54,421
Food vouchers	-	7,500
	<u>673,401</u>	<u>628,542</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Staff costs	19,287	5,311

Other trading activities

	2022	2021
	£	£
Fundraising expenses	1,840	1,663

Aggregate amounts	21,127	6,974
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8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9)	Support costs (see note 10)	Totals
	£	£	£
Adult and Parent Carers	347,179	168,850	516,029
Young Carers and Young Adult Carers	131,326	35,348	166,674
Other activities	14,563	2,960	17,523
Young Carer Champion award	27,733	4,581	32,314
Engagement	11,913	2,807	14,720
	532,714	214,546	747,260

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	430,774	430,218
Direct costs	101,940	82,168
	532,714	512,386

10. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Adult and Parent Carers	164,761	4,089	168,850
Young Carers and Young Adult Carers	34,491	857	35,348
Other activities	2,888	72	2,960
Young Carer Champion award	4,470	111	4,581
Engagement	2,739	68	2,807
	209,349	5,197	214,546

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

10. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	Adult and Parent Carers £	Young Carers and Young Adult Carers £	Other activities £	
Wages	107,789	22,565	1,889	
Social security	6,172	1,292	108	
Pensions	2,727	571	48	
Premises costs	14,599	3,056	256	
Office costs	22,998	4,814	403	
Other staff and volunteer costs	10,476	2,193	184	
Auditors' remuneration	3,996	837	70	
Trustees training and meeting costs	93	20	2	
Accountancy fees	-	-	-	
	<u>168,850</u>	<u>35,348</u>	<u>2,960</u>	
		2022	2021	
	Young Carer Champion award £	Engagement £	Total activities £	Total activities £
Wages	2,925	1,792	136,960	151,224
Social security	167	103	7,842	9,664
Pensions	74	45	3,465	4,203
Premises costs	396	243	18,550	19,077
Office costs	624	382	29,221	32,125
Other staff and volunteer costs	284	174	13,311	2,065
Auditors' remuneration	108	66	5,077	-
Trustees training and meeting costs	3	2	120	585
Accountancy fees	-	-	-	2,584
	<u>4,581</u>	<u>2,807</u>	<u>214,546</u>	<u>221,527</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Auditors' remuneration	5,077	-
Operating lease - other	3,920	3,682
Accountancy and independent examination	-	2,584
	<u></u>	<u></u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

13. STAFF COSTS

	2022 £	2021 £
Wages and salaries	550,087	551,368
Social security costs	37,897	38,501
Other pension costs	10,344	10,751
	<u>598,328</u>	<u>600,620</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Carer support	21	23
Administration	6	6
Fundraising	1	-
	<u>28</u>	<u>29</u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 22 (2021: 20):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £46,867 (2021 - £45,391).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	29,056	105,828	134,884
Charitable activities			
Adult and Parent Carers	417,971	-	417,971
Young Carers and Young Adult Carers	149,250	-	149,250
Other activities	5,200	7,500	12,700
Young Carer Champion award	-	54,421	54,421
Other trading activities	5,708	10	5,718
Investment income	3,213	-	3,213
Other income	935	-	935
Total	<u>611,333</u>	<u>167,759</u>	<u>779,092</u>
EXPENDITURE ON			
Raising funds	6,964	10	6,974
Charitable activities			
Adult and Parent Carers	462,659	1,975	464,634
Young Carers and Young Adult Carers	124,588	60,563	185,151
Family Holidays	358	-	358
Other activities	8,411	23,945	32,356
Young Carer Champion award	-	51,414	51,414
Total	<u>602,980</u>	<u>137,907</u>	<u>740,887</u>
NET INCOME	<u>8,353</u>	<u>29,852</u>	<u>38,205</u>
Transfers between funds	<u>(33)</u>	<u>33</u>	<u>-</u>
Net movement in funds	<u>8,320</u>	<u>29,885</u>	<u>38,205</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	184,434	19,665	204,099
TOTAL FUNDS CARRIED FORWARD	<u>192,754</u>	<u>49,550</u>	<u>242,304</u>

15. GOVERNMENT GRANT INCOME:

	2022 £	2021 £
Swindon Borough Council and CCG	586,420	566,621
The Big Lottery Fund	24,679	54,421
DEFRA	-	7,500
Integrated Care Alliance	23,000	-
Swindon Winter Resilience Programme	62,312	-

There were no unfulfilled conditions or other contingencies attached to these grants. The charity has not directly benefited from any other forms of government assistance.

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	160	1,805
Accrued income	58,570	-
Prepayments	11,439	5,102
	<u>70,169</u>	<u>6,907</u>

DEBTORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	2022 £	2021 £
Accrued Income	<u>53,413</u>	<u>-</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	6,842	398
Social security and other taxes	38,913	33,754
Other creditors	2,881	2,207
Accruals and deferred income	12,452	14,312
	<u>61,088</u>	<u>50,671</u>

Deferred income of £Nil (2021 - £Nil) relates to grants received for the provision of post year end services.

Swindon Carers Centre

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	3,360	672
Between one and five years	420	3,780
	<u>3,780</u>	<u>4,452</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Current assets	276,525	231,726	508,251	292,975
Current liabilities	(61,089)	1	(61,088)	(50,671)
	<u>215,436</u>	<u>231,727</u>	<u>447,163</u>	<u>242,304</u>

20. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	192,754	22,687	(5)	215,436
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	88	1,536	-	1,624
Big Lottery fund	7,633	(7,636)	3	-
Donations for Adult Carers	2,563	(117)	-	2,446
Donations for Young Carers	7,795	(272)	-	7,523
St James Place	264	(264)	-	-
Donations for Parent Carers	52	85	-	137
Young Adult Carers	822	(822)	-	-
Wiltshire Community Foundation	7,009	(3,065)	-	3,944
Fundraising In Memory of Lynne McDermot	149	(149)	-	-
Donation from Tony Martin Memorial Fund	1,070	(1,070)	-	-
Zurich Welfare and Benefits	8,000	(8,002)	2	-
YAC Support Practitioner	6,750	(6,750)	-	-
YAC Chat project	2,060	(1,936)	-	124
Carers Choir	295	(295)	-	-
Food vouchers	5,000	(5,000)	-	-
Zurich Activities for Carers	-	6,379	-	6,379
Engagement Officer post	-	122,542	-	122,542
Extras support for YC and PC carers	-	17,178	-	17,178
Winter resilience	-	62,250	-	62,250
Carers with dementia	-	3,332	-	3,332
Carers living in Haydon Wick	-	1,317	-	1,317
Welfare and benefits	-	2,931	-	2,931
	<u>49,550</u>	<u>182,172</u>	<u>5</u>	<u>231,727</u>
TOTAL FUNDS	<u>242,304</u>	<u>204,859</u>	<u>-</u>	<u>447,163</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	635,620	(612,933)	22,687
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	45,534	(43,998)	1,536
Big Lottery fund	24,678	(32,314)	(7,636)
Donations for Adult Carers	908	(1,025)	(117)
Donations for Young Carers	73	(345)	(272)
St James Place	1	(265)	(264)
Donations for Parent Carers	85	-	85
Young Adult Carers	-	(822)	(822)
Wiltshire Community Foundation	-	(3,065)	(3,065)
Fundraising In Memory of Lynne McDermot	-	(149)	(149)
Donation from Tony Martin Memorial Fund	-	(1,070)	(1,070)
Zurich Welfare and Benefits	-	(8,002)	(8,002)
YAC Support Practitioner	8,250	(15,000)	(6,750)
YAC Chat project	-	(1,936)	(1,936)
Carers Choir	2,069	(2,364)	(295)
Food vouchers	-	(5,000)	(5,000)
Zurich Activities for Carers	22,000	(15,621)	6,379
Engagement Officer post	137,262	(14,720)	122,542
Extras support for YC and PC carers	23,000	(5,822)	17,178
Winter resilience	62,312	(62)	62,250
Carers with dementia	4,954	(1,622)	3,332
Carers living in Haydon Wick	1,500	(183)	1,317
Welfare and benefits	5,000	(2,069)	2,931
	<u>337,626</u>	<u>(155,454)</u>	<u>182,172</u>
TOTAL FUNDS	<u>973,246</u>	<u>(768,387)</u>	<u>204,859</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	184,076	8,711	(33)	192,754
Family Holiday Fund	358	(358)	-	-
	<u>184,434</u>	<u>8,353</u>	<u>(33)</u>	<u>192,754</u>
Restricted funds				
Friends of Young Carers Swindon - Young Carers Activities	3,866	(3,778)	-	88
Big Lottery fund	4,625	3,008	-	7,633
Donations for Adult Carers	2,167	396	-	2,563
Donations for Young Carers	4,730	3,065	-	7,795
St James Place	-	264	-	264
Donations for Parent Carers	965	(913)	-	52
Young Adult Carers	822	-	-	822
Wiltshire Community Foundation	-	7,009	-	7,009
Fundraising In Memory of Lynne McDermot	149	-	-	149
Donation from Tony Martin Memorial Fund	2,341	(1,271)	-	1,070
Donation to pay for a Benefits Advisor	-	(33)	33	-
Zurich Welfare and Benefits	-	8,000	-	8,000
YAC Support Practitioner	-	6,750	-	6,750
YAC Chat project	-	2,060	-	2,060
Carers Choir	-	295	-	295
Food vouchers	-	5,000	-	5,000
	<u>19,665</u>	<u>29,852</u>	<u>33</u>	<u>49,550</u>
TOTAL FUNDS	<u>204,099</u>	<u>38,205</u>	<u>-</u>	<u>242,304</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	611,333	(602,622)	8,711
Family Holiday Fund	-	(358)	(358)
	<u>611,333</u>	<u>(602,980)</u>	<u>8,353</u>
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	28,385	(32,163)	(3,778)
Big Lottery fund	54,422	(51,414)	3,008
Donations for Adult Carers	753	(357)	396
Donations for Young Carers	5,351	(2,286)	3,065
St James Place	24,999	(24,735)	264
Donations for Parent Carers	-	(913)	(913)
Wiltshire Community Foundation	9,086	(2,077)	7,009
Donation from Tony Martin Memorial Fund	-	(1,271)	(1,271)
Donation to pay for a Benefits Advisor	5,335	(5,368)	(33)
Zurich Welfare and Benefits	8,000	-	8,000
Zurich Covid 19	14,000	(14,000)	-
YAC Support Practitioner	6,750	-	6,750
YAC Chat project	2,178	(118)	2,060
Carers Choir	1,000	(705)	295
Food vouchers	7,500	(2,500)	5,000
	<u>167,759</u>	<u>(137,907)</u>	<u>29,852</u>
TOTAL FUNDS	<u>779,092</u>	<u>(740,887)</u>	<u>38,205</u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Big Lottery fund - Grant to cover the costs associated with a Schools Development Manager running a YC Champion Project within schools

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

St James Place - Grant from St James Place for YC and YAC Support practitioner

Young Carer Activities - Funding to provide activities for young carers

Wiltshire Community Foundation - Funding for carers bereavement group.

Fundraising In Memory of Lynne McDermot - Funding for young carers.

Donation from Tony Martin Memorial Fund - Funding for young carers.

Zurich Welfare and benefits - Funding from Zurich for the welfare and benefits role.

YAC Support Practitioner - Grant funding from the Carers Trust for Young Adult Carers.

YAC Chat project - Grant funding from Nationwide to run the YAC Chat Project.

Carers Choir - Donation to fund the Carers Choir.

Food vouchers - Funding from SBC's Department for Education for food vouchers.

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

20. MOVEMENT IN FUNDS - continued

Zurich activities for carers - Funding from Zurich to pay for adult and parent carer activities

Engagement Officer Post - Funding from the Carers Trust to engage with under-represented minority ethnic carers in Swindon and develop equality, inclusion and diversity across the whole organisation.

VAS/ICA funding - Grant to employ additional staff to support Young and Parent carers

Winter Resilience - Funding from the CCG to help keep carers resilient over the winter

Carers with Dementia - Funding from Assura to support carers who look after people with Dementia/ Alzheimer's

Carers Living in Haydon Wick - Funding from Wiltshire Community Fund to provide support to carers who live in the Haydon Wick area.

21. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £10,345 (2021: £10,752). Contributions amounting to £2,881 were payable to the scheme at 31 March 2022 (2021: £2,207) and are included within creditors.

22. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021 other than trustees' donations as below.

Trustees' donations

Total donations of £10 (2021: £40) were received from Trustees. These donations were all given without conditions. Trustees also donate via collections at fundraising events. These amounts are not recorded separately.

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for
Swindon Carers Centre

MHA Monahans
Chartered Accountants
38-42 Newport Street
Swindon
Wiltshire
SN1 3DR

Contents of the Financial Statements
for the Year Ended 31 March 2021

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Report of the Trustees
for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The charitable purposes of the Charity are to relieve the needs of adult, parent and young carers, who are, or were, carrying out a caring role and to support and promote self-help by such means as the Trustees in their discretion think fit.

Our vision of "Creating a community where carers are recognised, valued and supported" and our mission "To improve the wellbeing of people with caring responsibilities in and around Swindon" continue to guide our work and charitable purposes.

We review our aims, objectives, vision, mission, and service provision annually. We are now in the third year of our 5-year local authority contract and are working towards Strategic Plan for 2018 - 2021. The Plan has been produced following individual staff interviews, staff/trustee workshops and away day planning and surveys of key stakeholders including carers and volunteers. The resulting overarching strategic aims are to ensure Swindon Carers Centre is:

- An agent for carer involvement, irrespective of their individual circumstances and impact of their caring role, so carers can be involved in influencing service development at all levels
- An effective, well-governed and sustainable organisation
- A high-quality experience for anybody who comes into contact with us, ensuring we offer a diverse range of personalised information, advice, and support
- Known, recognised and approachable by those who live and work in the borough of Swindon
- An inclusive organisation
- Embracing of digital technology to improve resources for carers, value for money and fundraising

Priorities for the financial year included:

- To continue to respond to the Covid crisis and adapt our service delivery accordingly
- To improve the "carer voice" we will increase carer involvement opportunities
- To improve our organisational delivery at all levels, including volunteering, we will further develop our internal working practices and areas of work
- To ensure we have a well governed organisation we will strengthen our Trustee Board and governance structures and ensure well-organised succession planning
- To secure our on-going financial stability we will enhance the way we plan and produce our annual financial and fundraising strategy
- To ensure we are delivering high quality services based on individual need, identified gaps and carer feedback - not continuing something because we have always done it - we will creatively and truthfully evaluate the core areas of our service
- To increase carer awareness and ensure sustainability of the organisation we will continuously improve our profile, reputation, and reach, via a dynamic communications plan

A team of trained and supervised staff and volunteers provide our range of services to deliver these aims and priorities.

The Trustees of Swindon Carers Centre have considered the Charity Commission's guidance on public benefit. The main benefit which the organisation delivers is support to carers carrying out a caring role for persons with physical or mental health challenges or disability and to promote the development of self-help. This will enable them to have a quality of life alongside their caring role. This benefit is clearly relevant to the organisation's charitable purposes. The main beneficiaries are carers themselves.

The organisation's activities for the year were largely determined by the contracts in force with Swindon Borough Council (SBC) and Bath, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG), and the additional funding obtained from a variety of sources, including Friends of Young Carers Swindon (FOYCS), St. James's Place Foundation (SJP), National Lottery Community Fund, Nationwide, Wiltshire Community Foundation, Carers Trust, Zurich Community Trust and TE Connectivity.

Report of the Trustees
for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Significant activities

The activities undertaken in furtherance of our purposes for the public benefit included:

Adult Carer Services:

- To provide assessment and support for adult and parent carers
- To provide information to carers about welfare and benefits
- To provide opportunities for carers to have a break from caring, including specific activities for older carers
- To undertake involvement work for parent and adult carers
- To undertake outreach activities to raise awareness of carers' and their needs and help carers to self-identify
- To work with GPs and other health and social care services, to improve recognition and good practice with relation to carers
- To work with employers and carers on the delivery and development of the Swindon Employers Care Award pilot

Young Carer Services:

- To provide assessment and support for young carers
- To provide regular group events for young carers assessed as in most need
- To provide holiday activities accessible to all registered young carers
- To work with schools and colleges to develop good practice in relation to young carers, and to continue to deliver the Young Carer Award
- To provide engagement and support work for Young Adult Carers

Volunteering hours 2020-21

Volunteering opportunities have been affected by the Coronavirus pandemic and consequently Swindon Carers Centre has not been able to maximise volunteering opportunities this year, however SCC has been assisted by many volunteers. Most of these volunteered as individuals, others were employee volunteers, and 3 were student placements. We would like to take this opportunity to thank our volunteers who have assisted in a variety of roles, including:

- Carers groups and activities
- Benefits checks
- General Admin support
- Information Technology
- Counselling service

The value of volunteering to the organisation below uses the minimum wage for individual volunteers, and the average wage of £15.28 per hour for skilled and employee volunteers. This is really an underestimate of the value of the volunteering to us; but gives an indicative figure.

	Estimated hours	Value per hour	Total value
Volunteers to Support Service Delivery	160	£8.72	£1,395
Information Technology volunteers	1,032	£15.28	£15,769
Volunteers within office/admin	60	£8.72	£523
Volunteer Benefits Advisors	218	£8.72	£1,901
Student placements	1,445	£8.72	£12,600
Trustee Hours	130	£15.28	£1,986
Total	3,045		£34,174

Report of the Trustees
for the Year Ended 31 March 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This has been an exceptionally busy year for Swindon Carers Centre. It has been dominated by Covid-19 and we have had to adapt our service provision to meet the requirements of lockdown, social distancing, and increased referrals. We have done a lot of work to help carers stay connected and thrive in their homes via supported digital activities and appropriate signposting to other organisations during this time. The impact of the pandemic on unpaid carers and their families has been huge.

We are now into the third year of the 5-year Swindon Borough Council contract for Carer Support Services with a possibility of an additional 2-year extension. The new contract started on January 1st, 2018 and runs until 31st December 2022. In October 2018 we also successfully bid for continuation funding from the National Lottery Community Fund for our Young Carer Champion Award (£147,630 over 3 years).

Swindon Carers Centre is now working with 79 schools, colleges, and alternative education providers to deliver the Young Carer Champion Award - giving carers a voice and ability to create positive change in their schools and local communities. The support for Young Carers in schools has been vital throughout Covid-19 and our School Development Manager, Ann Giles, has been able to continue support remotely via digital assemblies and interaction. 26 Young Carers achieved the Champion Award with accredited learning via the AQA Unit Award Scheme, increasing their confidence and raising their attainment levels in education.

Our Swindon Employers Care Award, led by our Partnerships Manager, Judy Evans, continues to gather momentum. Organisations signed up to the award include Wyvern Health Partnership, Intel, Sainsburys and Historic England. Swindon Borough Council and Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Group achieved successful annual reviews of the award, with all standards of the award consistently applied.

We are an inclusive organisation and have continued to develop this work with the Swindon Inclusion and Diversity Network, where our Deputy CEO is an active council member - this role has now been taken by Debbie Murphy-Myers, Young Carer and Parent Carer Service Delivery Manager. Young Adult Carers have been recognised and supported as they make their journey through gender identity, expression, dysphoria and considering transition.

We continue to deliver consultation events with carers (for example, Carers Rights Day event, Young Carers Forum) which has ensured their involvement in designing services to meet their needs.

In March 2019 we were reaccredited with the Trusted Charity (formerly PQASSO) Version 4 Level 2 award. The Trusted Charity standard exists to build public trust and confidence in individual charities and in the sector as a whole and is a way of making sure organisations are well run, accountable and transparent. All Quality Areas were considered by the assessor to be impressively evidenced and she particularly highlighted the way we develop our services based on feedback from carers; our robust financial controls; learning and development opportunities for staff; excellent leadership and laudable commitment from Board members, volunteers and staff to the aims, values and mission of Swindon Carers Centre.

In January 2020 we were asked to be one of two Carers Centres in the country to be part of the pilot Excellence for Carers award from Carers Trust. This award is going to be rolled out across the Carers Trust Network and will be a prerequisite for membership moving forwards. We are delighted that following a desktop assessment and on-site interviewing process we met all the criteria outlined in the accreditation and have been awarded Excellence for Carers with no recommendations for improvement.

These quality assurance awards help our beneficiaries, commissioners, supporters, donors, volunteers, staff and the public to have confidence that we always work to a high standard.

Leadership and Management

The Senior Leadership Team continues to evolve. In November 2020 Deputy CEO Fiona Prinzi decided to move on from Swindon Carers Centre and left at the end of January 2021. This led to a small leadership/management restructure, enabling both Service Delivery Managers (Stuart Ilbury, Adult and Older team and Debbie Murphy-Myers, Young and Parent Carer team) to take on additional responsibilities as part of their continuing professional development, whilst enabling further investment in frontline service delivery to help meet the need of increased referrals to Swindon Carers Centre. Finance and Resources Director Suzanne Hunt, has continued to develop her team and those functions, including robust improvement in IT systems and development of a new website. The Resources Manager, Bronte Hague, has also taken on additional responsibilities and now leads on ensuring compliance with Government guidance on Covid response, Policy reviews and updates, robust Health and Safety whilst staff and volunteers are homeworking, and a new Wellbeing Project for staff and volunteers.

The full Management team of Bronte Hague, Debbie Murphy-Myers, Stuart Ilbury, Judy Evans, and Ann Giles hold full accountability for their service areas and has become fully embedded over the past 12 months.

Report of the Trustees
for the Year Ended 31 March 2021

One new trustee has joined the Board. Neil Steptoe will particularly support development and act as the trustee link with our new Grants and Impact Officer, Ruth Larkin. One trustee, Anna Teasdale, stepped down from the Board following her relocation to the South Coast. At the 2020 AGM, Hannah Crawley, Mubbisher Ahmad, Caroline Moore, and Rob Reeves were re-elected to continue in their roles as Chair, Vice-Chair, Treasurer and Company Secretary, respectively. Chris Sims continues to offer expertise in systems and IT.

FINANCIAL REVIEW

Financial position

The Charity held total funds at 31 March 2021 of £242,304.

We spent £402,612 on helping Adult Carers over the year plus £69,014 on parent carers. Expenditure on Young Carers was £162,523 and on Young Adult Carers (YAC's) it was £26,124. We also spent £16,858 on carers of all ages to help them through the pandemic by purchasing food vouchers, and wellbeing/ essential items for them and we spent £10,704 on supporting carers to claim the welfare and benefits that they are entitled to. Lastly, we spent £46,078 supporting schools and young carers to achieve the Young Carer Champion Award, through direct delivery of an accredited learning project led by our Schools Development Manager.

Principal funding sources

We would like to thank our main funders: Swindon Borough Council, Swindon Clinical Commissioning Group, Friends of Young Carers Swindon, St James's Place Foundation, the National Lottery Community Fund, Nationwide, Zurich Community Trust and Wiltshire Community Fund.

The vast majority of the funding for the delivery of services to carers was received from Swindon Borough Council (SBC), (being a combination of SBC and Swindon Clinical Commissioning Group funding). This totalled £566,621 for the year. In addition, significant grants were received from Friends of Young Carers Swindon (£28,374), St James's Place Wealth Management (£25,000), National Lottery Community Fund (£54,421), Nationwide (£2,178), Zurich Community Trust (£22,000) and Wiltshire Community Fund (£7,686 deferred from 19/20 plus £1,400 additional funding) and TE Connectivity (£3,335 deferred from 19/20 plus £2,367 additional funding) and £7,000 from the Carers Trust. Plus we received £7,500 through DEFRA in order to provide carers with much needed food vouchers or parcels.

This makes a total income from contracts and grants for the year of £729,748. This money has been used to deliver the services outlined above.

We also received £5,200 generated through fees for 3 student placements with Swindon Carers Centre plus fees from Swindon Advocacy Movement of £600 and a grant from VAS for £932 to help pay for additional covid PPE needs, and also £935 of non profit income.

We would like to take this opportunity to extend our thanks to supermarkets in Swindon for their generous donations of food, groceries and wellbeing items for carers we have received over the past year. These include Asda, Morrisons, Sainsbury's, Co-op, Waitrose, and John Lewis. In addition, support for carer events has been received from Nationwide Building Society, TE Connectivity, Stratton Parish Council and Bath University School of Management.

Donations (including Gift Aid recovery), our 50/50 lottery and income from fundraising events in the community totalled £20,856, whilst bank interest amounted to £3,213. We are very grateful to the Masonic Charitable Foundation for choosing us as one of their beneficiaries (£1,500), Barret Homes, WH Smiths and Persimmon Homes for donating £1,000 each, plus Asda for donating £300. We would like to thank Stratton Parish Council and Broome Manor Golf for choosing us to be their Charity of the year and raising £5,110 for us. Finally, our thanks go to Adam Morris from Avagio IT, who provided a free IT helpline for our carers during Covid-19, and to Dirk Anthony from Blank White Page and Paul Byrnes from Byrnes-Darwin Ltd, who donated time for leadership and management support during the early days of the first national lockdown.

The current risk profile of the major income stream is low due to the SBC/BSW CCG contract. However, the Board is aware that the current national climate has been dominated by the impact of Covid-19 and this is influencing the whole charity/funder landscape. It is still too early to tell if donations and grant funding will increase or decrease as a long-term result. The current SBC/BSW CCG contract has secured funding for the next 2 years (with a possible rollover for the following 2 years) but it is important to identify and implement significant additional income generation plans and to review our cost base to enable SCC to continue deliver a high-quality service and meet future demands. Our inhouse community fundraising aims to bring in unrestricted donations of approximately £7,150, plus we hope to bring in £19,315 worth of donations gained through partnership working and keeping our profile high. In addition, the trustee board and SLT continue to investigate other income generation opportunities and have a clear commitment to achieving this.

We are investing in a dedicated Grants and Impact Officer for the coming financial year to maximise potential in this area. Trustees continue to believe it is prudent and wise to hold reserves which may be needed throughout the current contract, and for possible partnership working and our current levels of reserves give us the flexibility to put these plans into operation.

Report of the Trustees
for the Year Ended 31 March 2021

FINANCIAL REVIEW

Reserves policy

Following a review of the reserves policy in Nov 2020 the Trustee Board has set a minimum unrestricted reserve level of £110,000. The Board is aware of the continuing impact of the Covid 19 pandemic on both income and expenditure within SCC and that it may impact the future budgets and plans of our major funders. The Trustees therefore believe that it would be prudent and wise to hold reserves that will cover costs which may be needed for potential cost cutting purposes should they arise in the near future. It is also based on holding approximately one month's worth of wages to cover any short-term setbacks in funding or cash flow difficulties, plus funds to cover contractual costs and key staff redundancy costs should we lose our contract with the local authority and only Service delivery staff are TUPED to a new provider. The Reserves will be maintained, as required, by careful budgeting and management of finances. Trustees have agreed to review the Reserves Policy every 6 months (rather than annually) to ensure it continues to meet the needs of the organisation. It is next due to be reviewed in late April 2021.

General unrestricted funds stand at £192,754, restricted Funds stand at £49,550. Securing a 5-year contract with SBC has given us security in the medium term, allowing us to plan expenditure that will reduce the reserves to be more in line with the reserves policy while also investing time and resources in seeking new funding opportunities and improved efficiencies. Due to the many restrictions during the year it has been difficult to spend both our restricted and unrestricted money, we have seen a large increase in carers registering/seeking support, so in the 2021/22 budget we have allocated more money to frontline delivery services.

Funds in excess of immediate cash flow requirements are held in an instant access deposit account at Nationwide Building Society, Metro Bank, in a 35-day notice account with Redwood Bank, and in a 95-day notice account at Cambridge and Counties. Further funds are held in United Trust Bank in a 1-year fixed term account. The choice of these accounts is based on their interest rates and access. The Finance and Income generation working group considered the option of placing some funds into equities, however it was felt that we still could not guarantee that we would be able to leave the funds for the recommended 5 years minimal investment time in order to achieve the full benefit of investment funding.

Principal risks and uncertainties

Despite holding the Carers Support Services contract, the Board is keen to ensure there is prudence around cost control and alternative income generation to ensure we can continue to provide a high-quality service with increasing numbers of carers registering with us for support.

The current Coronavirus pandemic is putting a huge added strain on unpaid carers, and we are seeing evidence of that with increasing referrals to our service and no doubt this will be a key focus in the coming months into the new financial year as it impacts our service delivery provision and community fundraising. At the time of writing, our whole team continues to work remotely whilst planning for the end of the third lockdown and hopefully a return to more face to face contact once social distancing measures are lifted. We are also utilising the digital technologies available to us to provide additional engagement with carers.

Swindon Carers Centre continues to have ongoing dialogue with Swindon Borough Council over the increasing needs of unpaid carers. We are very focused on ensuring carers do not have to wait long for a Carers Assessment and have made changes to the way our team works to ensure our multi-skilled staff can quickly and efficiently meet the individual needs of our carers.

The Board will remain focused on income generation over the next 12 months. While we are in a strong position with good Reserves now, this will not necessarily be the case in future years if our staffing structure remains at the same level. Our community fundraising, general donations and savings interest will all be potentially impacted over the next 12 months by Covid-19.

Report of the Trustees
for the Year Ended 31 March 2021

FUTURE PLANS

The organisation has worked hard this year to achieve the aims and priorities set in its business plan. The Care Act 2014 and Children and Families Act 2014 continue to have a significant impact on Swindon Carers Centre, with more carers than ever registering with us. Our strong partnership work continues with other key stakeholders, including Carers Leads from Swindon Borough Council, Bath and North East Somerset, Swindon, and Wiltshire Clinical Commissioning Group, Great Western Hospital, and Avon and Wiltshire Mental Health Partnership, amongst others. The Carers Strategy for Swindon, which was formally published in November 2018 is embedded and measured against with key partners and will be reviewed and updated during 2021. We continue to work closely with other Sanford House tenants, including Citizens Advice Swindon, Swindon Advocacy Movement, Swindon, and Gloucestershire MIND and Healthwatch to promote Sanford House and ensure residents in Swindon know and can access the services available to them.

This collaborative work will remain vital as the voluntary sector continues to support vulnerable service users post Covid-19. At the time of writing, the Coronavirus pandemic is having a huge impact on service users and we are having to adapt our service delivery in line with government guidelines around self-isolation, social shielding, and social distancing.

The investment work carried out over the past two years in our IT infrastructure has ensured we have been able to transfer the whole organisation to remote working in a robust and seamless way and regardless of whether we stay as a remote team or we come together back under one roof or have a combination of the two, we will continue that investment in digital technologies, capabilities and expertise.

We are continuing to ensure the voice of carers is strong, and their feedback is vitally important to ensuring their increasing needs are at the centre of commissioning decisions as well as our service development.

We will continue to work with education providers in Swindon to ensure Young Carers have the best chance possible to ensure their health, emotional wellbeing, socialisation, and life opportunities are not compromised and will continue to support carers moving from school into further/higher education or employment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The governing document of Swindon Carers Centre is the revised Articles of Association, adopted on 19th February 2015. Swindon Carers Centre is a private company, limited by guarantee and without a share capital. This Governing Document is reviewed annually by trustees. Trustees adhere to the Charity Governance Code.

Recruitment, appointment, training and induction of new trustees

Trustees are recruited through an interview process, following applications made in response to either advertisements in our newsletter and public media; liaison with human resources directors of organisations or word of mouth from current trustees/staff/volunteers. Trustee appointments can be ratified at any meeting of the Trustees; and are formally adopted at the AGM. Newly appointed Trustees go through a thorough induction process to explain their responsibilities, the work of the Swindon Carers Centre, and to introduce them to key personnel within the organisation. Away day events and external training is also made available to Trustees.

Organisational structure

The overall responsibility for the governance of the charity rests with Trustees. Day to day management is delegated to the CEO, who in turn delegates management of specific projects to the Finance and Resources Director; along with the CEO the two members of the Senior Leadership Team (SLT); and Management Team (MT). Trustees meet as a Board 6 times per year, and the SLT and Managers attend these meetings to report on progress. There are also currently 3 working groups comprising trustees/staff (Strategy & Risk Management; Finance & Income Generation and Digital Development). Strategy is drafted by the CEO and Senior Leadership Team after consultation with stakeholders (including Trustees, beneficiaries, staff, volunteers, and external partners), and is approved by the Trustees. Responsibility for implementing strategy is delegated to the CEO and Senior Leadership Team.

Trustees work to the Charity Governance Code and conduct an annual peer review.

Key management remuneration

Staff salaries are reviewed annually by the Trustee Board and are benchmarked against the National Joint Council (NJC) scales for local authorities.

Wider network

Swindon Carers Centre is a network member of the Carers Trust. This relationship entails a commitment on the part of Swindon Carers Centre to adhere to principles of partnership, which ensure a coherent approach to carers across member organisations, in exchange for the ability to use the branding and logo of the national organisation in addition to our own branding and logo.

Report of the Trustees
for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks to which the charity is exposed, as identified by the Trustees, are reviewed regularly and systems and procedures have been established to manage those risks. A risk register is reviewed and updated quarterly by the Strategy and Risk Management working group.

At the time of writing, social distancing measures are in place. All staff are working remotely and are utilising Microsoft Teams and Zoom for meetings and the trustee board is meeting virtually.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03305621 (England and Wales)

Registered Charity number

1061116

Registered office

Swindon Advice and Support Centre
Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Trustees

Ms H C Crawley - Chair
Ms C Moore - Treasurer
R Reeves
C Sims
M Ahmad - Vice Chair
A Teasdale (resigned 22.10.20)
N Steptoe (appointed 15.2.21)

Our Patron is Ian Price (July 2017-present).

The Senior Leadership Team currently comprises:
Chief Executive Officer - Susanna Jones
Deputy Chief Executive - Fiona Prinzi (until January 2021)
Finance and Resources Director - Suzanne Hunt

Company Secretary

R Reeves

Independent Examiner

S G Fraser
FCA
MHA Monahans
Chartered Accountants
38-42 Newport Street
Swindon
Wiltshire
SN1 3DR

Bankers

The main bankers for Swindon Carers Centre during the year were:
Coop Bank, Business Customer service, PO Box 250, Skelmersdale, WN8 6WT

Approved by order of the board of trustees on 15 July 2021 and signed on its behalf by:

Report of the Trustees
for the Year Ended 31 March 2021

Ms H C Crawley - Trustee

**Independent Examiner's Report to the Trustees of
Swindon Carers Centre**

Independent examiner's report to the trustees of Swindon Carers Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S G Fraser
FCA
MHA Monahans
Chartered Accountants
38-42 Newport Street
Swindon
Wiltshire
SN1 3DR

27 July 2021

Swindon Carers Centre

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	29,056	105,828	134,884	117,560
Charitable activities	6				
Adult and Parent Carers		417,971	-	417,971	408,929
Young Carers and Young Adult Carers		149,250	-	149,250	149,250
Other activities		5,200	7,500	12,700	8,315
Young Carer Champion award		-	54,421	54,421	49,136
Other trading activities	4	5,708	10	5,718	7,889
Investment income	5	3,213	-	3,213	3,925
Other income		935	-	935	2,091
Total		611,333	167,759	779,092	747,095
EXPENDITURE ON					
Raising funds	7	6,964	10	6,974	17,473
Charitable activities	8				
Adult and Parent Carers		462,659	1,975	464,634	473,180
Young Carers and Young Adult Carers		124,588	60,563	185,151	228,017
Family Holidays		358	-	358	3,642
Other activities		8,411	23,945	32,356	14,231
Young Carer Champion award		-	51,414	51,414	47,460
Total		602,980	137,907	740,887	784,003
NET INCOME/(EXPENDITURE)		8,353	29,852	38,205	(36,908)
Transfers between funds	19	(33)	33	-	-
Net movement in funds		8,320	29,885	38,205	(36,908)
RECONCILIATION OF FUNDS					
Total funds brought forward		184,434	19,665	204,099	241,007
TOTAL FUNDS CARRIED FORWARD		192,754	49,550	242,304	204,099

The notes form part of these financial statements

Balance Sheet
31 March 2021

	Notes	2021 £	2020 £
CURRENT ASSETS			
Debtors	15	6,907	4,621
Cash at bank and in hand		286,068	277,580
		<u>292,975</u>	<u>282,201</u>
CREDITORS			
Amounts falling due within one year	16	(50,671)	(78,102)
NET CURRENT ASSETS		<u>242,304</u>	<u>204,099</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		242,304	204,099
NET ASSETS		<u>242,304</u>	<u>204,099</u>
FUNDS	19		
Unrestricted funds		192,754	184,434
Restricted funds		49,550	19,665
TOTAL FUNDS		<u>242,304</u>	<u>204,099</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 July 2021 and were signed on its behalf by:

H C Crawley - Trustee

Swindon Carers Centre

Cash Flow Statement
for the Year Ended 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	5,275	(11,296)
Net cash provided by/(used in) operating activities		5,275	(11,296)
Cash flows from investing activities			
Interest received		3,213	3,925
Net cash provided by investing activities		3,213	3,925
Change in cash and cash equivalents in the reporting period		8,488	(7,371)
Cash and cash equivalents at the beginning of the reporting period		277,580	284,951
Cash and cash equivalents at the end of the reporting period		286,068	277,580

The notes form part of these financial statements

Swindon Carers Centre

Notes to the Cash Flow Statement
for the Year Ended 31 March 2021

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	38,205	(36,908)
Adjustments for:		
Interest received	(3,213)	(3,925)
(Increase)/decrease in debtors	(2,286)	4,789
(Decrease)/increase in creditors	(27,431)	24,748
Net cash provided by/(used in) operations	<u>5,275</u>	<u>(11,296)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	277,580	8,488	286,068
	<u>277,580</u>	<u>8,488</u>	<u>286,068</u>
Total	<u>277,580</u>	<u>8,488</u>	<u>286,068</u>

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2021

1. STATUTORY INFORMATION

Swindon Carers Centre is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories in the Statement of financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particulate activity are allocated directly. Support costs, including governance costs, are apportioned on the basis of estimated aggregate time expended on each activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial risk management

The charity has minimal exposure to customer credit risk, liquidity risk and market risk. Please refer to the risk section of the trustees annual report for information on how risks are managed. The charity does not have any non basic financial instruments.

Tangible fixed assets

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Fixed assets costing more than £500 are capitalised.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Redundancy/termination payments

Termination benefits are measured at the best estimate of the expenditure required to settle the obligation at the reporting date. If the expected settlement date of the termination payments is 12 months or more after making the provision and the effect would be material, the present value of the obligation is calculated using an appropriate discount rate.

3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations and legacies	15,678	20,280
Grants	101,206	79,280
Donated services and facilities	18,000	18,000
	<u>134,884</u>	<u>117,560</u>

Donated services and facilities relates to the use of the property.

Please refer to the trustees report for details on the description of the role played and nature of contributions by general volunteers.

Swindon Carers Centre

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

3. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2021 £	2020 £
Friends of Young Carers Swindon	28,374	52,050
Carers Trust	-	2,480
St James Place	25,000	22,500
Other small grants	550	2,250
TYCO Electronics UK Ltd	5,336	-
Wiltshire Community Foundation	9,086	-
Zurich Welfare and Benefits	8,000	-
Zurich Covid 19	14,000	-
YAC Support Practitioner	6,750	-
YAC Chat Project	2,178	-
Carers Choir	1,000	-
Voluntary Action Swindon	932	-
	<u>101,206</u>	<u>79,280</u>

4. OTHER TRADING ACTIVITIES

	2021 £	2020 £
Fundraising	<u>5,718</u>	<u>7,889</u>

5. INVESTMENT INCOME

	2021 £	2020 £
Deposit account interest	<u>3,213</u>	<u>3,925</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021 £	2020 £
Grants	Adult and Parent Carers	417,371	408,929
Fees for services	Adult and Parent Carers	600	-
Grants	Young Carers and Young Adult Carers	149,250	149,250
Grants	Other activities	7,500	-
Fees for services	Other activities	5,200	8,315
Grants	Young Carer Champion award	54,421	49,136
		<u>634,342</u>	<u>615,630</u>

Grants received, included in the above, are as follows:

	2021 £	2020 £
Swindon Borough Council and Swindon CCG	566,621	558,179
The Big Lottery Fund	54,421	49,136
Food vouchers	7,500	-
	<u>628,542</u>	<u>607,315</u>

Government Grant Income:

	2021 £	2020 £
Swindon Borough Council	566,621	558,179
The Big Lottery Fund	54,421	49,136
DEFRA	7,500	-

There were no unfulfilled conditions or other contingencies attached to these grants. The charity has not directly benefited from any other forms of government assistance.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

7. RAISING FUNDS

Raising donations and legacies

	2021 £	2020 £
Staff costs	<u>5,311</u>	<u>13,548</u>

Other trading activities

	2021 £	2020 £
Fundraising expenses	<u>1,663</u>	<u>3,925</u>

Aggregate amounts	<u>6,974</u>	<u>17,473</u>
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8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9) £	Support costs (see note 10) £	Totals £
Adult and Parent Carers	303,614	161,020	464,634
Young Carers and Young Adult Carers	138,251	46,900	185,151
Family Holidays	358	-	358
Other activities	29,006	3,350	32,356
Young Carer Champion award	41,157	10,257	51,414
	<u>512,386</u>	<u>221,527</u>	<u>733,913</u>

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs	430,218	419,786
Direct costs	<u>82,168</u>	<u>133,201</u>
	<u>512,386</u>	<u>552,987</u>

10. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Adult and Parent Carers	158,717	2,303	161,020
Young Carers and Young Adult Carers	46,229	671	46,900
Other activities	3,302	48	3,350
Young Carer Champion award	10,110	147	10,257
	<u>218,358</u>	<u>3,169</u>	<u>221,527</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

10. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	Adult and Parent Carers £	Young Carers and Young Adult Carers £	Other activities £
Wages	109,920	32,016	2,286
Social security	7,025	2,046	146
Pensions	3,054	890	64
Premises costs	13,867	4,039	288
Office costs	23,350	6,801	487
Other staff and volunteer costs	1,501	437	31
Auditors' remuneration	-	-	-
Trustees training and meeting costs	425	124	9
Accountancy fees	1,878	547	39
	<u>161,020</u>	<u>46,900</u>	<u>3,350</u>
		2021	2020
	Young Carer Champion award £	Total activities £	Total activities £
Wages	7,002	151,224	139,860
Social security	447	9,664	9,660
Pensions	195	4,203	3,507
Premises costs	883	19,077	19,993
Office costs	1,487	32,125	28,858
Other staff and volunteer costs	96	2,065	6,615
Auditors' remuneration	-	-	5,050
Trustees training and meeting costs	27	585	-
Accountancy fees	120	2,584	-
	<u>10,257</u>	<u>221,527</u>	<u>213,543</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	-	5,050
Operating lease - other	3,682	4,696
Accountancy and independent examination	<u>2,584</u>	<u>-</u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. STAFF COSTS

	2021 £	2020 £
Wages and salaries	551,368	537,815
Social security costs	38,501	38,406
Other pension costs	10,751	10,140
	<u>600,620</u>	<u>586,361</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Carer support	23	21
Administration	6	6
Fundraising	-	1
	<u>29</u>	<u>28</u>

No employees received emoluments in excess of £60,000.

The average monthly number of full-time equivalent employees during the year was 20 (2020: 19):

Key management personnel for the charity comprises the Trustees and the Chief Executive Officer. The total employee benefits for key management personnel of the charity were £45,391 (2020 - £41,445).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	28,639	88,921	117,560
Charitable activities			
Adult and Parent Carers	408,929	-	408,929
Young Carers and Young Adult Carers	149,250	-	149,250
Other activities	8,315	-	8,315
Young Carer Champion award	-	49,136	49,136
Other trading activities	7,813	76	7,889
Investment income	3,925	-	3,925
Other income	2,091	-	2,091
Total	<u>608,962</u>	<u>138,133</u>	<u>747,095</u>
EXPENDITURE ON			
Raising funds	17,449	24	17,473
Charitable activities			
Adult and Parent Carers	464,125	9,055	473,180
Young Carers and Young Adult Carers	129,246	98,771	228,017
Family Holidays	3,642	-	3,642
Other activities	9,643	4,588	14,231
Young Carer Champion award	-	47,460	47,460
Total	<u>624,105</u>	<u>159,898</u>	<u>784,003</u>
NET INCOME/(EXPENDITURE)	<u>(15,143)</u>	<u>(21,765)</u>	<u>(36,908)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	199,578	41,429	241,007
TOTAL FUNDS CARRIED FORWARD	<u>184,435</u>	<u>19,664</u>	<u>204,099</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	1,805	233
Prepayments	5,102	4,388
	<u>6,907</u>	<u>4,621</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	398	1,519
Social security and other taxes	33,754	33,650
Other creditors	2,207	2,138
Accruals and deferred income	14,312	40,795
	<u>50,671</u>	<u>78,102</u>

Deferred income of £nil (2020 - £21,022) relates to grants received for the provision of post year end services.

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	672	3,682
Between one and five years	3,780	320
	<u>4,452</u>	<u>4,002</u>

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Current assets	243,425	49,550	292,975	282,201
Current liabilities	(50,671)	-	(50,671)	(78,102)
	<u>192,754</u>	<u>49,550</u>	<u>242,304</u>	<u>204,099</u>

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

19. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	184,076	8,711	(33)	192,754
Family Holiday Fund	358	(358)	-	-
	<u>184,434</u>	<u>8,353</u>	<u>(33)</u>	<u>192,754</u>
Restricted funds				
Friends of Young Carers Swindon - Young				
Carers Activities	3,866	(3,778)	-	88
Big Lottery fund	4,625	3,008	-	7,633
Donations for Adult Carers	2,167	396	-	2,563
Donations for Young Carers	4,730	3,065	-	7,795
St James Place	-	264	-	264
Donations for Parent Carers	965	(913)	-	52
Young Adult Carers	822	-	-	822
Wiltshire Community Foundation	-	7,009	-	7,009
Fundraising In Memory of Lynne McDermot	149	-	-	149
Donation from Tony Martin Memorial Fund	2,341	(1,271)	-	1,070
Donation to pay for a Benefits Advisor	-	(33)	33	-
Zurich Welfare and Benefits	-	8,000	-	8,000
YAC Support Practitioner	-	6,750	-	6,750
YAC Chat project	-	2,060	-	2,060
Carers Choir	-	295	-	295
Food vouchers	-	5,000	-	5,000
	<u>19,665</u>	<u>29,852</u>	<u>33</u>	<u>49,550</u>
TOTAL FUNDS	<u>204,099</u>	<u>38,205</u>	<u>-</u>	<u>242,304</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	611,333	(602,622)	8,711
Family Holiday Fund	-	(358)	(358)
	<u>611,333</u>	<u>(602,980)</u>	<u>8,353</u>
Restricted funds			
Friends of Young Carers Swindon - Young			
Carers Activities	28,385	(32,163)	(3,778)
Big Lottery fund	54,422	(51,414)	3,008
Donations for Adult Carers	753	(357)	396
Donations for Young Carers	5,351	(2,286)	3,065
St James Place	24,999	(24,735)	264
Donations for Parent Carers	-	(913)	(913)
Wiltshire Community Foundation	9,086	(2,077)	7,009
Donation from Tony Martin Memorial Fund	-	(1,271)	(1,271)
Donation to pay for a Benefits Advisor	5,335	(5,368)	(33)
Zurich Welfare and Benefits	8,000	-	8,000
Zurich Covid 19	14,000	(14,000)	-
YAC Support Practitioner	6,750	-	6,750
YAC Chat project	2,178	(118)	2,060
Carers Choir	1,000	(705)	295
Food vouchers	7,500	(2,500)	5,000
	<u>167,759</u>	<u>(137,907)</u>	<u>29,852</u>
TOTAL FUNDS	<u>779,092</u>	<u>(740,887)</u>	<u>38,205</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	195,578	(11,502)	184,076
Family Holiday Fund	4,000	(3,642)	358
	199,578	(15,144)	184,434
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	7,953	(4,086)	3,867
Big Lottery fund	2,948	1,677	4,625
Donations for Adult Carers	2,485	(317)	2,168
Donations for Young Carers	9,067	(4,337)	4,730
St James Place	854	(854)	-
Donations for Parent Carers	406	559	965
Young Adult Carers	2,304	(1,483)	821
Carers in Transition	1,960	(1,960)	-
Wiltshire Community Foundation	132	(132)	-
Fundraising In Memory of Lynne McDermot	845	(696)	149
Donation from Tony Martin Memorial Fund	4,568	(2,228)	2,340
Young Carers Forum	814	(814)	-
Donation to run activities for Adult and Parent Carers	17	(17)	-
Funding for the wellbeing of Adult Carers	2,619	(2,619)	-
Donation to pay for a Benefits Advisor	4,457	(4,457)	-
	41,429	(21,764)	19,665
TOTAL FUNDS			
	241,007	(36,908)	204,099

Swindon Carers Centre

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	608,962	(620,464)	(11,502)
Family Holiday Fund	-	(3,642)	(3,642)
	<u>608,962</u>	<u>(624,106)</u>	<u>(15,144)</u>
Restricted funds			
Friends of Young Carers Swindon - Young Carers Activities	52,050	(56,136)	(4,086)
Big Lottery fund	49,137	(47,460)	1,677
Donations for Adult Carers	1,779	(2,096)	(317)
Donations for Young Carers	9,369	(13,706)	(4,337)
St James Place	22,500	(23,354)	(854)
Donations for Parent Carers	1,213	(654)	559
Young Adult Carers	355	(1,838)	(1,483)
Carers in Transition	1,250	(3,210)	(1,960)
Wiltshire Community Foundation	-	(132)	(132)
Fundraising In Memory of Lynne McDermot	-	(696)	(696)
Donation from Tony Martin Memorial Fund	-	(2,228)	(2,228)
Young Carers Forum	-	(814)	(814)
Funding for yoga and gym classes	480	(480)	-
Donation to run activities for Adult and Parent Carers	-	(17)	(17)
Funding for the wellbeing of Adult Carers	-	(2,619)	(2,619)
Donation to pay for a Benefits Advisor	-	(4,457)	(4,457)
	<u>138,133</u>	<u>(159,897)</u>	<u>(21,764)</u>
TOTAL FUNDS	<u><u>747,095</u></u>	<u><u>(784,003)</u></u>	<u><u>(36,908)</u></u>

Restricted funds

Friends of Young Carers Swindon - Young Carers Activities - Fund to provide activities for young carers

Big Lottery fund - Grant to cover the costs associated with a Schools Development Manager running a YC Champion Project within schools

Donations for Adult Carers - Various donations for adult carers

Donations for Parent Carers - Various donations for parent carers

Donations for Young Carers - Various donations for young carers

St James Place - Grant from St James Place for YC and YAC Support practitioner

Young Carer Activities - Funding to provide activities for young carers

Wiltshire Community Foundation - Funding for carers bereavement group.

Fundraising In Memory of Lynne McDermot - Funding for young carers.

Donation from Tony Martin Memorial Fund - Funding for young carers.

Donation to pay for Benefits Advisor - donation from TYCO to pay for a Benefits Advisor in 2019/2020.

Zurich Welfare and benefits - Funding from Zurich for the welfare and benefits role.

YAC Support Practitioner - Grant funding from the Carers Trust for Young Adult Carers.

YAC Chat project - Grant funding from Nationwide to run the YAC Chat Project.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

19. MOVEMENT IN FUNDS - continued

Carers Choir - Donation from Persimmon to fund the Carers Choir.

Food vouchers - Funding from SBC's Department for Education for food vouchers.

Designated Funds

The Family holiday fund has been set up to provide a fund for carers to apply to to help pay towards white goods, holidays and day trips.

Transfers

A transfer of £33 was made from the general fund to the Tyco fund for Adult and Parent Carers to cover the overspend on this fund.

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £10,752 (2020: £10,140). Contributions amounting to £2,207 were payable to the scheme at 31 March 2021 (2020: £2,138) and are included within creditors.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021 other than trustees' donations as below.

Trustees' donations

Total donations of £40 (2020: £1,910) were received from Trustees. These donations were all given without conditions. Trustees also donate via collections at fundraising events. These amounts are not recorded separately.