

**THE CITY COMMUNITY CHURCH (EXETER)  
CHARITABLE TRUST**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**  
**YEAR ENDED 31 MARCH 2023**

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**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2023**

<b>CHARITY NAME</b>	The City Community Church (Exeter) Charitable Trust
<b>ADDRESS</b>	13 Cleveland Street Exeter EX4 1BB
<b>CHARITY NUMBER</b>	1060985
<b>TRUSTEES</b>	Mr Ben Richards - Chair Mrs Sally Wilson (appointed 16 January 2023) Mr John Chamberlain (appointed 16 January 2023) Miss Nia Morrish (appointed 25 June 2020) Mr Tom Cox (appointed 25 June 2020) Mr Russell Le Puill (appointed 27 January 2021)
<b>INDEPENDENT EXAMINER</b>	S S Cann ACA FCCA CTA Bush & Co Limited Chartered Accountants 2 Barnfield Crescent Exeter EX1 1QT

## **THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST TRUSTEES' ANNUAL REPORT**

### **FOR THE YEAR ENDING 31 MARCH 2023**

The Trustees present their report together with the financial statements for the year ending 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with the charity's Trust Deed, applicable law and the requirements of the Charities Act 2011.

#### **Constitution and Objects**

The City Community Church (Exeter) Charitable Trust is constituted by Deed of Trust dated 8 December 1996. Its stated objects are the promotion and advancement of Christian religion and the worship of God and the spreading of the Gospel of the Lord Jesus Christ.

#### **Organisational Structure**

The trustees who served during the year and up to the date the report was approved are as follows:

- Mr Ben Richards appointed as trustee and Chair of Trustees 24/09/18.
- Mr Tom Cox appointed as a trustee 25/06/2020.
- Miss Nia Morrish appointed as a trustee 25/06/2020.
- Mrs Sally Wilson appointed as a trustee 16/01/2023
- Mr John Chamberlain appointed as a trustee 16/01/2023
- Mr R Impey resigned as a trustee 12/09/2022
- Mrs J Impey resigned as a trustee 12/09/2022
- Russell Le Puill appointed as trustee 27/01/2021

The 26th Annual General Meeting was held on 16 January 2023. The power of appointing new trustees is vested in the surviving or continuing trustees.

#### **Main Activities and Achievements**

The Trustees of City Community Church are pleased to report that the Trust has continued to meet its objectives throughout the year. When reviewing its activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance on Advancement of Religion.

We have continued to meet in person on Sunday mornings as the Church's main meeting time. We meet in a local primary school hall. 50-60 individuals regularly attend from Exeter and the surrounding areas. City Community Church continues to be 'all-inclusive' and 'all-invited', with meetings open to all, regardless of regular attendance.

Small groups continue to be active within the Church with a variety of meetings for Bible studies, worship sessions, prayer meetings, social events and age-specific groups. In addition to work amongst adults, the Church continues to provide an active youth group as well as groups for younger children. The monthly Super Saturday children's club came to an end in December 2022 as it was felt it wasn't achieving its purpose of 'reaching out' to the families of the children attending. Instead it was becoming a Saturday morning childcare option for parents to leave their children for a couple of hours.

A new mum's and toddler group was launched in November 2022. Meeting in the local community centre in Heavitree (The Parklife Hub), every Friday lunchtime. This continues weekly and has a number of regular mums who have built friendships & connections with each other as well as our staff and volunteers.

City Community Church employs one member of the leadership team on a part time basis to support the running of the Church and the work of its leaders. A part-time Church administrator carries out general church administration and bookkeeping tasks. A part time Children & Families worker oversees all of the children's work during Sunday morning meetings, works closely with the local CofE primary school, and runs the toddler group.

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST  
TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDING 31 MARCH 2023**

**Main Activities and Achievements (continued)**

The youth work is being co-ordinated by volunteers within the church and overseen by the employed member of the leadership team. At the AGM in January 2023 the Trustees approved a proposal to recruit a part time Youth Worker. The Job description, person specification & advert were written and circulated but as yet no one has been recruited to the post.

Our members continue to be engaged in various areas of voluntary work around the city, and the Church often supports these individuals through prayer, or financially, to ensure the continuation of these services for the benefit of the public and the wider Church community. Specifically this includes:

- Homeless shelters – meal provision and Bible studies.
- Involvement with school based work
- Involvement with city wide youth events
- Fundraising and volunteering to support organisations and events in the city such as Exeter Foodbank.
- Supporting the Heavitree Parklife community centre in various ways. Such as assisting with activities such as Fun Days and Carol Singing, financial gifts for specific outreach projects and use of their community space for the toddler group and other social events.

City Community Church has also provided financial support to some of its members who are currently engaged in Christian mission in other parts of the world, and this is reviewed regularly, both in terms of their level of involvement and financial needs. Regular support is directed to individuals or to organisations that our members are involved in. The Trustees also consider appeals for support from its members, and exercise discretion to make one off gifts as situations become known to them.

**Premises**

Since April 2019 City Community Church have rented an office/room from Isca church in Holy Trinity House. Isca Church were given notice to vacate Holy Trinity House by March 2023. They moved to new premises in Sandpiper Court, Harrington Ln, Pinhoe, EX4 8NS and we continue to rent a space within their offices

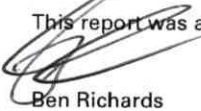
**Financial Review**

The Trust reports a deficit of £5,111 in the year to 31 March 2023 (2022: surplus £2,374). Overall, income decreased by £2,294, 4.5%. and payments increased by £5,191, 10.1%. Funds carried forward amounted to £36,199 (2022: £41,310).

**Reserves Policy**

The Trustees do not consider that substantial amounts should be held in reserve but that there should be sufficient funds to cover short term cash flow fluctuations, legal obligations to staff, and take account of other committed regular giving and expenditure. £15,000 held on deposit has been set as a reserves policy based approximately upon 3 months expenditure. At the year end £36,199 was held in various accounts. The Trustees anticipate that the Church will continue to operate at a deficit so the reserves will reduced towards the reserves policy.

This report was approved by the Trustees on ..... 15th January 2024 ..... and signed on their behalf by:

  
Ben Richards  
Chair of Trustees



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

I report on the receipt and payments accounts and statement of assets and liabilities of the Trust for the year ended 31 March 2023, which are set out on pages 5 to 7.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145 (5) (b) of the Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - a) to keep accounting records in accordance with section 130 of the Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S S Cann ACA FCCA CTA  
Bush & Co Limited  
Chartered Accountants  
2 Barnfield Crescent  
Exeter  
EX1 1QT

Date: 23 Jan 24

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>RECEIPTS</b>							
Collections and Gifts		38,375	2,543	40,918	39,820	772	40,592
Gift Aid Tax Refunds & GASDS		6,733	423	7,156	6,979	-	6,381
Residential Events		2,952	-	2,952	-	-	-
Toddler Group Contributions		113	-	113	-	-	-
Kids Club Contributions		101	-	101	146	-	146
Bank Interest		133	-	133	136	-	136
Other Income		-	-	-	5,814	-	5,814
		<u>48,407</u>	<u>2,966</u>	<u>51,373</u>	<u>52,895</u>	<u>772</u>	<u>53,667</u>
<b>PAYMENTS</b>							
Resources		2,360	-	2,360	1,618	-	1,618
Residential Events		6,136	-	6,136	-	-	-
Giving – Overseas & UK		5,022	-	5,022	10,014	-	10,014
Giving – Special Collections		-	3,008	3,008	-	310	310
Services		1,826	-	1,826	1,957	-	1,957
Office Costs		2,686	-	2,686	2,963	-	2,963
General Administration		8,134	-	8,134	8,273	-	8,273
Leadership		25,908	-	25,908	25,251	-	25,251
Independent Examination		1,404	-	1,404	-	-	-
		<u>53,476</u>	<u>3,008</u>	<u>56,484</u>	<u>50,076</u>	<u>310</u>	<u>50,386</u>
Fixed Asset Purchase		-	-	-	-	907	907
		<u>53,476</u>	<u>3,008</u>	<u>56,484</u>	<u>50,076</u>	<u>1,217</u>	<u>51,293</u>
<b>NET RECEIPTS/(PAYMENTS)</b>		<u>(5,069)</u>	<u>(42)</u>	<u>(5,111)</u>	<u>2,819</u>	<u>(445)</u>	<u>2,374</u>
<b>TRANSFER BETWEEN FUNDS</b>	2	-	-	-	(907)	907	-
<b>CASH FUNDS B/F</b>		<u>40,848</u>	<u>462</u>	<u>41,310</u>	<u>38,936</u>	<u>-</u>	<u>38,936</u>
<b>CASH FUNDS C/F</b>		<u>35,779</u>	<u>420</u>	<u>36,199</u>	<u>40,848</u>	<u>462</u>	<u>41,310</u>

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 MARCH 2023**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>CASH FUNDS</b>				
CAF Bank Account	7,299	420	7,719	12,964
COIF Charities Deposit Fund	4,998	-	4,998	4,911
Kingdom Bank April Bond	10,635	-	10,635	10,613
Kingdom Bank October Bond	12,773	-	12,773	12,748
Petty Cash	74	-	74	74
	<hr/>	<hr/>	<hr/>	<hr/>
	35,779	420	36,199	41,310
	<hr/>	<hr/>	<hr/>	<hr/>
<b>OTHER MONETARY ASSETS</b>				
Gift Aid	600	-	600	594
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ASSETS RETAINED FOR CHARITY'S USE</b>				
Cost of Equipment	-	17,586	17,586	16,679
	<hr/>	<hr/>	<hr/>	<hr/>
<b>LIABILITIES</b>				
Creditors	-	-	-	-
PAYE	185	-	185	195
Independent Examiner's Fee	756	-	756	1,411
	<hr/>	<hr/>	<hr/>	<hr/>
	941	-	941	1,606
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on page 7 form part of these accounts.

These accounts were approved by the trustees on 15th JANUARY 2024 and signed on their behalf by:

Ben Richards  
Chair of Trustees



# THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST

## NOTES ON THE ACCOUNTS

YEAR ENDED 31 MARCH 2023

### 1. ACCOUNTING POLICIES

The receipts and payments accounts have been prepared under the Charities Act 2011 using a receipts and payments basis.

#### Income

Collections, gifts and tax refunds are recognised when received by or on behalf of the church.

#### Expenditure

Expenditure is included when paid and includes any VAT which is not recoverable.

#### Unrestricted and Restricted Funds

Unrestricted Funds represent the funds that are not subject to any restrictions regarding their use and are available for application on the general purposes of the church.

Restricted funds are where the income has been raised for specific purposes, for individuals or for specific events.

#### Transfers between Funds

Additional money has been given by the Trustees to various individuals and projects, in addition to the restricted income raised. These monies have been shown as a transfer from unrestricted to restricted funds.

### 2. RESTRICTED FUNDS

Four separate restricted funds operated during the year.

**St Michael's Bibles** was money raised towards giving bible to pupils at St Michael's School.

**Individuals Funds** was money raised for two individuals in need.

	Balance B/forward	Receipts	Payments	Transfer to Unrestricted Funds	Balance C/forward
	£	£	£	£	£
St Michael's Bibles	462	470	(570)	-	362
Individuals Fund	-	2,496	(2,438)	-	58
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	462	2,966	(3,008)	-	420
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>