

**THE CITY COMMUNITY CHURCH (EXETER)  
CHARITABLE TRUST**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**  
**YEAR ENDED 31 MARCH 2022**

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**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2022**

<b>CHARITY NAME</b>	The City Community Church (Exeter) Charitable Trust
<b>ADDRESS</b>	13 Cleveland Street Exeter EX4 1BB
<b>CHARITY NUMBER</b>	1060985
<b>TRUSTEES</b>	Mr Ben Richards - Chair Mr Ron Impey (resigned 12 September 2022) Mrs Judy Impey (resigned 12 September 2022) Miss Nia Morrish (appointed 25 June 2020) Mr Tom Cox (appointed 25 June 2020) Mr Russell Le Puill (appointed 27 January 2021) Mr John Chamberlain (appointed 16 January 2023) Mrs Sally Wilson (appointed 16 January 2023)
<b>INDEPENDENT EXAMINER</b>	S Cann FCCA CTA Bush & Co Limited Chartered Accountants 2 Barnfield Crescent Exeter EX1 1QT

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**  
**TRUSTEES' ANNUAL REPORT**  
**FOR THE YEAR ENDING 31 MARCH 2022**

The Trustees present their report together with the financial statements for the year ending 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with the charity's Trust Deed, applicable law and the requirements of the Charities Act 2011.

**Constitution and Objects**

The City Community Church (Exeter) Charitable Trust is constituted by Deed of Trust dated 8 December 1996. Its stated objects are the promotion and advancement of Christian religion and the worship of God and the spreading of the Gospel of the Lord Jesus Christ.

**Organisational Structure**

The trustees who served during the year and up to the date the report was approved are as follows:

- Mr Ben Richards appointed as trustee and Chair of Trustees 24/09/18.
- Mr Tom Cox appointed as a trustee 25/06/2020.
- Miss Nia Morrish appointed as a trustee 25/06/2020.
- Mr R Impey resigned as a trustee 12/09/2022
- Mrs J Impey resigned as a trustee 12/09/2022
- Russell Le Puill appointed as a trustee 27/01/2021
- Mr John Chamberlain appointed as a trustee 16 January 2023
- Mrs Sally Wilson appointed as a trustee 16 January 2023

The 25th Annual General Meeting was held on 19 January 2022. The power of appointing new trustees is vested in the surviving or continuing trustees.

**Main Activities and Achievements**

The Trustees of City Community Church are pleased to report that the Trust has continued to meet its objectives throughout the year. When reviewing its activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance on Advancement of Religion.

We have continued to meet in person on Sunday mornings as the Church's main meeting time. We meet in a local primary school hall. 50-60 individuals regularly attend from Exeter and the surrounding areas. City Community Church continues to be 'all-inclusive' and 'all-invited', with meetings open to all, regardless of regular attendance. For the period covered by this report (April 2021 - March 2022) we were able to meet in person. April – September 2021 we met outside in the playground (Due to Covid restrictions). Sept 2021 – March 2022 we were meeting in the school hall, following government guidance regarding Covid where necessary.

Small groups continue to be active within the Church with a variety of meetings for Bible studies, prayer meetings, social events and age-specific groups. In addition to work amongst adults, the Church continues to provide an active youth group as well as groups for younger children. The Friday children's club had to stop the previous year due to Covid, and after review was not restarted. In October 2021 we launched a new children's club that runs once a month on a Saturday morning. 'Super Saturday' is aimed at primary aged children from the local primary school where we hold our Sunday meetings in.

City Community Church employs one member of the leadership team on a part time basis to support the running of the Church and the work of its leaders. A part-time Church administrator carries out general church administration and book keeping tasks. A part time Children & Families worker oversees all of the children's work during Sunday morning meetings, and works closely with the local CofE primary school.

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

**TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDING 31 MARCH 2022**

**Main Activities and Achievements (continued)**

The youth work is being co-ordinated by volunteers within the church and overseen by the employed member of the leadership team.

Our members continue to be engaged in various areas of voluntary work around the city, and the Church often supports these individuals through prayer, or financially, to ensure the continuation of these services for the benefit of the public and the wider Church community. Specifically this includes:

- Homeless shelters – meal provision and Bible studies.
- Involvement with school based work
- Involvement with city wide youth events
- Fundraising and volunteering to support organisations and events in the city such as Exeter Foodbank.
- A local group working towards improved community cohesion through social and other events focussed on the local park have also been supported with volunteers assisting with activities such as Fun Days and Carol Singing.

City Community Church has also provided financial support to some of its members who are currently engaged in Christian mission in other parts of the world, and this is reviewed regularly, both in terms of their level of involvement and financial needs. Regular support is directed to individuals or to organisations that our members are involved in. The Trustees also consider appeals for support from its members, and exercise discretion to make one off gifts as situations become known to them.

**Premises**

Since April 2019 City Community Church have rented an office / room from Isca church in Holy Trinity House.


**Financial Review**

The Trust reports a surplus of £2,374 in the year to 31 March 2022 (2021: surplus £1,369). Overall, income increased by £4,230, 8.5%, and payments increased by £3,225, 6.7%. Funds carried forward amounted to £41,310 (2021: £38,936).

**Reserves Policy**

The Trustees do not consider that substantial amounts should be held in reserve but that there should be sufficient funds to cover short term cash flow fluctuations, legal obligations to staff, and take account of other committed regular giving and expenditure. £13,000 held on deposit has been set as a reserves policy based approximately upon 3 months expenditure. At the year end £41,310 was held in various accounts. The Trustees anticipate that the Church will continue to operate at a deficit so the reserves will reduced towards the reserves policy.

This report was approved by the Trustees on 16th JANUARY 2023 and signed on their behalf by:

  
Ben Richards  
Chair of Trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

I report on the receipt and payments accounts and statement of assets and liabilities of the Trust for the year ended 31 March 2022, which are set out on pages 5 to 7.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 145 of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145 (5) (b) of the Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - a) to keep accounting records in accordance with section 130 of the Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Cann FCCA CTA  
Bush & Co Limited  
Chartered Accountants  
2 Barnfield Crescent  
Exeter  
EX1 1QT

Date: 24 January 2023



**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>RECEIPTS</b>							
Collections and Gifts		39,820	772	40,592	40,202	535	40,727
Gift Aid Tax Refunds & GASDS		6,979	-	6,979	6,381	-	6,381
Premises Licence		-	-	-	-	-	-
Residential Events		-	-	-	-	-	-
Friday Club Contributions		146	-	146	-	-	-
Kids Club Contributions		136	-	136	205	-	205
Bank Interest		5,814	-	5,814	2,114	-	2,114
Other Income		-	-	-	-	-	-
		<u>52,895</u>	<u>772</u>	<u>53,667</u>	<u>48,902</u>	<u>535</u>	<u>49,437</u>
<b>PAYMENTS</b>							
Resources		1,618	-	1,618	242	-	242
Residential Events		-	-	-	-	-	-
Giving – Overseas & UK		10,014	-	10,014	12,456	-	12,456
Giving – Special Collections		-	310	310	-	825	825
PAIS Scheme		-	-	-	200	-	200
Sunday Services		1,957	-	1,957	153	-	153
Office Costs		2,963	-	2,963	2,785	-	2,785
General Administration		8,273	-	8,273	7,816	-	7,816
Leadership		25,251	-	25,251	22,913	-	22,913
Independent Examination		-	-	-	678	-	678
		<u>50,076</u>	<u>310</u>	<u>50,386</u>	<u>47,243</u>	<u>825</u>	<u>48,068</u>
Fixed Asset Purchase		-	907	907	-	-	-
		<u>50,076</u>	<u>1,217</u>	<u>51,293</u>	<u>47,243</u>	<u>825</u>	<u>48,068</u>
<b>NET RECEIPTS/(PAYMENTS)</b>		2,819	(445)	2,374	1,659	(290)	1,369
<b>TRANSFER BETWEEN FUNDS</b>	2	(907)	907	-	(290)	290	-
<b>CASH FUNDS B/F</b>		38,936	-	38,936	37,567	-	37,567
<b>CASH FUNDS C/F</b>		<u>40,848</u>	<u>462</u>	<u>41,310</u>	<u>38,936</u>	<u>-</u>	<u>38,936</u>

**THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 MARCH 2022**

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>CASH FUNDS</b>				
CAF Bank Account	12,502	462	12,964	10,677
COIF Charities Deposit Fund	4,911	-	4,911	4,909
Kingdom Bank April Bond	10,613	-	10,613	10,524
Kingdom Bank October Bond	12,748	-	12,748	12,704
Petty Cash	74	-	74	122
	<hr/>	<hr/>	<hr/>	<hr/>
	40,848	462	41,310	38,936
	<hr/>	<hr/>	<hr/>	<hr/>
<b>OTHER MONETARY ASSETS</b>				
Gift Aid	594	-	594	588
	<hr/>	<hr/>	<hr/>	<hr/>
<b>ASSETS RETAINED FOR CHARITY'S USE</b>				
Cost of Equipment	-	17,586	-	16,679
	<hr/>	<hr/>	<hr/>	<hr/>
<b>LIABILITIES</b>				
Creditors	-	-	-	-
PAYE	195	-	195	195
Independent Examiner's Fee	1,411	-	1,411	696
	<hr/>	<hr/>	<hr/>	<hr/>
	1,606	-	1,606	891
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on page 7 form part of these accounts.

These accounts were approved by the trustees on 16th JANUARY 2023 and signed on their behalf by:



Ben Richards  
Chair of Trustees



# THE CITY COMMUNITY CHURCH (EXETER) CHARITABLE TRUST

## NOTES ON THE ACCOUNTS

YEAR ENDED 31 MARCH 2022

### 1. ACCOUNTING POLICIES

The receipts and payments accounts have been prepared under the Charities Act 2011 using a receipts and payments basis.

#### Income

Collections, gifts and tax refunds are recognised when received by or on behalf of the church.

#### Expenditure

Expenditure is included when paid and includes any VAT which is not recoverable.

#### Unrestricted and Restricted Funds

Unrestricted Funds represent the funds that are not subject to any restrictions regarding their use and are available for application on the general purposes of the church.

Restricted funds are where the income has been raised for specific purposes, for individuals or for specific events.

#### Transfers between Funds

Additional money has been given by the Trustees to various individuals and projects, in addition to the restricted income raised. These monies have been shown as a transfer from unrestricted to restricted funds.

### 2. RESTRICTED FUNDS

Three separate restricted funds operated during the year.

**St Michael's Bibles** was money raised towards giving bible to pupils at St Michael's School.

**Tear Fund** is a Christian relief charity committed to eradicating poverty.

	Balance B/Forward	Receipts	Payments	Transfer to Unrestricted Funds	Balance C/forward
	£	£	£	£	£
St Michael's Bibles	-	762	(300)	-	462
Tear Fund	-	10	(10)	-	-
Equipment purchase 2 laptops	-	-	(907)	907	-
	-	772	(1,217)	907	462