

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE

JOINT MANAGEMENT COMMITTEE

REGISTERED CHARITY NUMBER: 1060958

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE

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THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
CHARITY INFORMATION
For the year ended 31 March 2021

Charity Name

The Gautby Road Play and Community Centre Joint Management Committee

Registered Charity Number

1060958

Address

Gautby Road Play and Community Centre
Gautby Road
Bidston
Wirral
CH41 7DS

Trustees

Councillor Julie McManus (Chairperson)
Councillor Brian Kenny
Heather Stenhouse
Frank Harrison
Adam Mellor (appointed 1st June 2021)
Councillor Elizabeth Grey (appointed 1st June 2021)
Natasha Champion (appointed 1st June 2021)
Rachel Davies (appointed 1st June 2021)
Sheila Henry (resigned 30th September 2020)
Bernie Harrison (resigned 30th September 2020)

Bankers

HSBC
31 The Pyramids
Grange Road
Birkenhead
Wirral
CH41 2ZL

Independent Examiner

Adding Value Consultancy Limited
Studio 19, Bluecoat Chambers
School Lane, Liverpool
L1 3BX

**THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
TRUSTEES' ANNUAL REPORT
For the year ended 31 March 2021**

The trustees present their report and the accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'.

OBJECTIVES AND ACTIVITIES

The Gautby Road Play and Community Centre Joint Management Committee exists to provide diverse, inclusive opportunities and activities for the residents of Bidston and Birkenhead North and to improve the local quality of life.

Also to promote, for the benefit of the inhabitants of Bidston and Birkenhead North, without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. To establish or to secure the establishment of a community centre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board of Trustees are responsible for the day to day running of the charity.

Governing document

Constitution was adopted 1 July 1996 and amended on 30 September 1996

Organisational Structure

The charity is managed by an Executive Committee who meet 6 times each year.

Risk identification and management

The Trustees are aware of the risks and the Board of Trustees regularly reviews the organisation's reserves.

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE TRUSTEES' ANNUAL REPORT - CONTINUED

PUBLIC BENEFIT

When planning and programming activities for the local residents we keep in mind the Charity Commissions guidelines on Public Benefit.

Throughout the year we have seen the following activities operating at the Centre:

- Gautby Road Playscheme offering a range of activities for local children between the ages of 6 – 14. This continues with great success, offering the children of the North End activities over 5 days each week and during school holidays.
- Funding from the Steve Morgan Foundation enabled us to continue to support families and provide salaries to staff throughout the COVID period.
- Throughout the pandemic, Gautby Road played a key part in the set up and coordination of Wirral's Emergency Food Hub in partnership with Wirral Borough Council and Neo Community. This enabled us to see first-hand the affect the pandemic had on the Wirral. Throughout the work at the food hub, on average 1500 hampers per week were delivered across Wirral alongside fuel vouchers, personal hygiene packs, baby items, household cleaning products and sanitary items.
- During summer 2020, The Holiday Activity Fund from Edsential enabled us to provide of lots of deliveries for local families from Gautby Road: such as 13,800 meals, 5,000 craft packs, 1,000 sports packs and 1,000 breakfast packs.
- A strong partnership with the owners of the Grange Hotel in Moreton, meant Gautby Road were able to provide some amazing hot dishes from a jiffy van. Including full English breakfasts and roast dinners on a Sunday. The suggested donations everyone provided enabled us to raise a sum of money that'll went towards providing meals to local children during the summer.
- Gautby Road had a visit from Local MP Mick Whitley who was very impressed to see the hard work that the centre had been doing to provide for vulnerable families in the area.
- Gautby Baby launched in September 2020 – providing families or new parents in the area that are facing hardship with a free baby essentials pack.
- Working with local schools, we were also key in providing hampers and meals to those families that were isolating.

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
TRUSTEES' ANNUAL REPORT - CONTINUED

- Throughout the Christmas period, Gautby Road launched a toy appeal, where many businesses donated new toys for children in the local area. These were then wrapped and delivered by the team to local families. Christmas also went virtual, with videos from Santa that were recorded and prepared in the centre with a hired Santa and sent to over 400 children. This was in replacement of the grotto that we were unable to do this year.
- Also in partnership with Edsential and Neo Community, Gautby Road hired a warehouse in Bromborough and put together 1,500 hampers. These were delivered to doorsteps after families were identified through Wirral schools.
- Gautby Road became a Census Support Centre for those that needed a helping hand filling the form out online with ONS.
- Reptile club continues to be a great success with the animals being hired for events and activities as well as children's parties.
- Health, wellbeing and exercise activities are still ongoing within the centre:
 - Keep Fit
 - Playscheme Sessions
 - Dance
 - Bingo
 - Fun Days
- WEB Merseyside & The Wendy House Day Nursery continue to be supportive tenants at Gautby Road.

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE TRUSTEES' ANNUAL REPORT - CONTINUED

Plans for Future Periods

The priorities for the coming year include:

- Continue to expand and develop the infrastructure at the centre, specifically:
 - Recruitment of volunteers in various projects
 - Strengthening of staff team
 - Strengthening of trustees
- Marketing programme covering all of the new and existing activities and facilities at the centre including
 - Promotion of recreational activities for children and families, linked to the work of the playscheme that continues to be provided by Wirral Council.
 - Promotion of activities for older residents, building on the existing groups and activities previously resident at the centre.
 - Promotion of health, wellbeing and exercise activities.
- Income generation programme aiming to:
 - Develop partnerships and project proposals with local groups and agencies to deliver the charitable purposes of the organization.
 - Develop grant proposals for further staff to develop project and expand on activities.
- Other future plans within the centre
 - Continue to provide both hot and cold food to vulnerable families within the North Birkenhead area.
 - Support families with the ongoing aftermath of the coronavirus pandemic.
 - Create hampers for the most vulnerable.
 - Continue to seek funding for the centre's staff members.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the trustees requires the trustees to prepare financial statements for each financial year which give a true and view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

**THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
TRUSTEES' ANNUAL REPORT - CONTINUED**

In preparing the financial statements the trustees are required to:

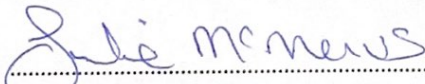
- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This report was approved by the Board of Trustees on 28th January 2022.

On behalf of the board of trustees:



Councillor Julie McManus – chairperson

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE GAUTBY ROAD PLAY AND
COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
For the year ended 31 March 2021**

I report to the trustees on the accounts for the year ended 31 March 2021

Respective responsibilities of trustees and the independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Matthew Brown, CPFA
Adding Value Consultancy Ltd
Accountants and Financial Management Consultants
Date: 28th January 2022

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 March 2021

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOMING RESOURCES					
Incoming & endowments from:					
Donations and Legacies	2	97,923	141,199	239,122	112,308
Charitable Activities	3	83,332	38,920	122,252	24,516
Other Trading Activities	4	10,873	0	10,873	13,678
Investments	5	0	0	0	0
Total Income		192,129	180,119	372,248	150,502
RESOURCES EXPENDED					
Expenditure on:					
Raising Funds	6	10,362	0	10,362	17,931
Charitable Activities	7	117,709	174,098	291,807	109,280
Total Expenditure		128,071	174,098	302,169	127,211
Net income/(expenditure) for the year before transfers		64,058	6,020	70,078	23,291
Transfers between funds		6,434	-6,434	0	0
Net Movement in Funds		70,492	-414	70,078	23,291
FUNDS BROUGHT FORWARD		-3,072	35,630	32,558	9,267
FUNDS CARRIED FORWARD		67,420	35,216	102,636	32,558


All income and expenditure relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised during the year.

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
BALANCE SHEET AS AT 31 March 2021

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
FIXED ASSETS					
Tangible Assets	9	438	0	438	964
CURRENT ASSETS					
Debtors	10	5,250	0	5,250	15,500
Cash at Bank and in hand		64,872	35,216	100,088	25,426
		70,122	35,216	105,338	40,926
CREDITORS					
Amounts falling due within one year	11	3,140	0	3,140	9,332
NET CURRENT ASSETS		66,982	35,216	102,198	31,594
TOTAL NET ASSETS		67,420	35,216	102,636	32,558
FUNDS	12				
Unrestricted Funds				67,420	-3,072
Restricted Funds				35,216	35,630
TOTAL FUNDS				102,636	32,558

The financial statements were approved by the Board of Trustees on 28th January 2022 and signed on its behalf:


 Councillor Julie McManus

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
Notes to the Financial Statements
For the year ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparation of Financial Statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice for Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The charity has taken advantage of the disclosure exemption in preparing these financial statements, as permitted by FRS 102, the requirements of Section 7 Statement of Cash Flows.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Include those costs associated with meeting the constitutional and statutory requirements of the fund and includes the independent examiner's fee and costs linked to the strategic management of the charity

Tangible fixed assets

All IT Equipment and Fixtures & Fittings with an original cost of less than £500 are written off in the year in which the expenditure was incurred.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures & Fittings	- 20.0% on straight line
IT Equipment	- 33.3% on straight line

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Taxation

The charity is exempt from corporation tax on its charitable activities and is not registered for VAT.

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
Notes to the Financial Statements - continued
For the year ended 31 March 2021

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
2 Donations and Legacies				
Wirral Council Grants	20,789	117,014	137,802	44,896
Awards For All	0	0	0	2,204
Sports England	0	734	734	9,995
NHS Digital/Good Things Foundation	0	4,284	4,284	25,000
John Moores	0	10,000	10,000	10,000
Cash 4 Kids	0	5,417	5,417	8,830
Feeding Birkenhead/Britain	0	3,750	3,750	5,452
Wirral Council Covid Grant	14,777	0	14,777	0
Edsential	60,958	0	60,958	0
Other Donations	1,400	0	1,400	5,931
	<u>97,923</u>	<u>141,199</u>	<u>239,122</u>	<u>112,308</u>
	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
3 Charitable Activities				
Room Hire	27,585	0	27,585	22,610
Steve Morgan Foundation	0	33,945	33,945	0
Community Foundation	0	4,975	4,975	0
Other Grants	16,155	0	16,155	0
Activity Packs	35,335	0	35,335	0
Other Activities	4,257	0	4,257	1,906
	<u>83,332</u>	<u>38,920</u>	<u>122,252</u>	<u>24,516</u>
	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
4 Other Trading Activities				
Food and Drink Sales	2,373	0	2,373	9,819
Reptile Income	8,500	0	8,500	3,859
	<u>10,873</u>	<u>0</u>	<u>10,873</u>	<u>13,678</u>
	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
5 Investments				
Bank Interest Receivable	0	0	0	0

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
Notes to the Financial Statements - continued
For the year ended 31 March 2021

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
6 Raising Funds				
Food and Drink Purchases	3,561	0	3,561	11,084
Reptile Expenditure	6,801	0	6,801	6,847
	<u>10,362</u>	<u>0</u>	<u>10,362</u>	<u>17,931</u>
	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Charitable Activities				
7 Direct Charitable Expenditure				
Salaries	12,474	47,601	60,075	62,372
Holiday Projects	7,522	0	7,522	2,803
Food and Drink, Hampers	29,219	78,939	108,158	1,643
Activities and Activity Packs	25,368	26,568	51,935	11,249
Day Trips	0	0	0	3,240
Staff Uniforms	533	0	533	959
Equipment and Consumables	15,353	4,044	19,397	5,268
Vehicle, Cleaning and Fuel	9,315	876	10,191	2,352
Repairs and Maintenance	6,481	0	6,481	1,560
Fitness Suite	709	0	709	2,621
Project Costs	1,472	15,893	17,365	0
Pathfinder Project	0	0	0	4,944
Awards for All Media Project	0	0	0	1,233
	<u>108,445</u>	<u>173,920</u>	<u>282,365</u>	<u>100,244</u>
<u>Support and Governance Costs</u>				
Broadband	800	0	800	855
IT Support	485	0	485	555
Insurance	0	0	0	699
Independent examiner's fees	1,920	0	1,920	850
Office and Other Costs	36	0	36	1,716
Hire costs & Equipment	2,313	0	2,313	2,334
Marketing	2,786	178	2,964	1,123
Depreciation	526	0	526	526
Training	180	0	180	177
Payroll Costs	218	0	218	201
	<u>9,264</u>	<u>178</u>	<u>9,442</u>	<u>9,036</u>
Total	<u>117,709</u>	<u>174,098</u>	<u>291,807</u>	<u>109,280</u>

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
Notes to the Financial Statements - continued
For the year ended 31 March 2021

	2021	2020
	£	£
8 Staff Costs and Employees		
Wages and Salaries	48,229	60,077
Social Security Costs	6,485	522
Pensions	5,361	1,773
	60,075	62,372

No, employee earned £60,000 or more during the year.

	2021	2020
The average number of full time equivalent employees during the year was:	3.1	2.5

9 Fixed Assets

	Fixtures & Fittings £	Total £
Costs		
At 1 April 2020	2,630	2,630
Disposals		
Additions		
At 31 March 2021	2,630	2,630
Depreciation		
At 1 April 2020	1,666	1,666
On Disposals		
Charge for the year	526	526
At 31 March 2021	2,192	2,192
Net Book Value		
At 31st March 2021	438	438
At 31st March 2020	964	964

	2021	2020
	£	£
10 Debtors		
Trade Debtors	5,250	15,500
	5,250	15,500

	2021	2020
	£	£
11 Creditors: amounts falling due within one year		
Tax and Pension Creditors	841	2,749
Trade Creditors	2,300	6,583
	3,140	9,332

THE GAUTBY ROAD PLAY AND COMMUNITY CENTRE JOINT MANAGEMENT COMMITTEE
Notes to the Financial Statements - continued
For the year ended 31 March 2021

Note 12:	Balance at 31 March 2020 £	Incoming Resources £	Resources Expended £	Transfers between Funds £	Balance at 31 March 2021 £
Unrestricted Funds					
General Fund	(3,072)	192,129	128,071	6,434	67,420
Restricted Funds					
Wirral Borough Council 19-20	2,661	0	0	(2,661)	0
Steve Morgan Foundation	0	33,945	33,945	0	0
Community Foundation	0	4,975	4,963	(12)	0
Positive Futures	4,863	0	0	0	4,863
WBC Fitness Suite	331	0	0	0	331
Sports England	2,524	734	3,258	0	0
NHS Digital (Good Things Foundation)	17,578	0	0	(17,578)	0
John Moores	5,000	10,000	7,646	0	7,354
Cash 4 Kids	3,689	5,417	5,417	(3,689)	0
Feeding Birkenhead	(1,016)	0	0	1,016	0
Feeding Britain	0	3,750	2,698	(1,052)	0
Wirral Borough Council 20-21	0	4,212	1,848	0	2,364
Wirral Borough Council Free School Meals	0	72,157	72,121	(36)	(0)
WBC Projects	0	40,645	32,710	0	7,935
Better Health - Good Things Foundation	0	4,284	9,494	17,578	12,368
Restricted Funds	35,630	180,119	174,099	(6,434)	35,216
Total Funds	32,558	372,248	302,170	0	102,636

13 Trustees' Remuneration and Benefits

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2020: Nil). There were no reimbursements of expenses to trustees (2020: Nil)