



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Sept 2021**
August 2022

Period start date **To**
Period end date

Charity name: Blakeney Under Fives

Charity registration number: 1060878

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity works for the public benefit having as its objective the development and education of children and young people, in particular by: (1) promoting their care and safety, (2) promoting their education and promoting parental involvement, (3) promoting their health and wellbeing, (4) providing services to support them and their families and carers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our main activity is to deliver, within our fully inclusive setting for 2-5 year olds, the Early Year Foundation Stage. To do this we employ childcare managers and practitioners who undertake joint daily planning of activities to meet the needs and interests of the children attending our setting. We deploy a key person approach to ensure that the progress and well-being of all individual children is constantly monitored and feeds into future planning. We ensure that our staff are well trained and hence able to successfully meet the

		<p>needs of the children in our care. We promote the importance of the learning environment and endeavour to make this as stimulating as possible. We listen to the views of children, parents and staff and use this feedback to inform our improvement work. We accurately assess our children and provide this information to GCC and outside support agencies as requested. We develop positive relationships with parents and carers. We value all children as individuals and celebrate Britain's diversity of culture of ethnicity. We help the children in our care to be happy and healthy. We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and meetings to ensure all staff are competent in these. We follow the recommendations offered by GCC specialists and the guidance available from PATA.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In all our work, we (the trustees) have regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have no policy of grant making and are not involved in grant making.
Policy on social investment including program related investment	Para 1.38	Similarly, we have no policy on social investment as we are not involved in social investments
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have an established, stable and proactive committee of dedicated volunteers.</p> <p>All of our practitioners continue to complete regular bespoke training to ensure that they are confident in the latest Early Years practice. Our most experienced staff continue to support all staff as they learn the skills of the role.</p> <p>We continue to complete audits and review policies annually, in line with feedback from managers and staff and those recommendations of the GCC and PATA</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the end of the financial year (31 August 2022) we had a balance of £57,057.47 in our current account, reserve account and cash in hand</p> <p>Income increased dramatically by £46,463.79 from 2021 - due to increased numbers of children, and new children following the Covid lockdowns.</p> <p>In line with the increased number of children, our outgoings over the financial year also increased by £32,412.15</p> <p>This means we finished the financial year With a profit of £5,518.22 - which helps offset some of the previous year (2021) loss of £8,533.42</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Our policy is to hold the equivalent of 2 term's funds as a reserve. (There are 6 terms within our financial year.)</p> <p>This enables us to manage our cash flow during the autumn months (Terms 1 & 2), when our income is significantly lower and would enable us to pay our staff should the PreSchool need to close for a period of time due to unforeseen circumstances, such as building damage.</p>
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	No funds are materially in deficit currently.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>There are no uncertainties with regards the charity continuing as a going concern, however we are finding committee members difficult to recruit, and continue to look into other possibilities for managing Blakeney Preschool.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds	Para 1.47	The charity's principal sources of funds are fees and funding received from children attending the Pre-School . We receive some
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(including any fundraising)		funding via fundraising - this is something we would like to improve upon over the next financial year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>One of the principal risks facing the charity is the continued low government funding of childcare places. The amount of funding received per child has not increased proportionally in line with inflation. We have seen additional increases in</p> <ul style="list-style-type: none"> • NI contributions • Employer pension contributions • Minimum wage • Cost of living - food, cleaning products etc • Increased cost of resources • Increased cost of equipment • Increased cost in maintenance + improvements <p>We are not permitted by GCC to charge 'top up fee's' to funded children.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees may volunteer or be nominated and appointed by current Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees complete DBS checks in line with statutory requirements. Trustees meet and work collaboratively on all aspects of the role. Induction and training takes place as part of regular meetings.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The work of Blakeney Pre-School is overseen by a Committee of parents and former parents. The Pre-School management structure consists of two well qualified and experienced joint Childcare Managers. The Pre-School additionally employs a Deputy Childcare Manager . The Pre-School work regularly with a number of GCC professionals, namely the Early years team and Early help. We also attend Early Years Network and Briefing Sessions hosted by GHCC. Our Pre-School is on the site of Blakeney Primary School and, although we are a separate organisation, we liaise regularly.
Relationship with any related parties	Para 1.51	

Other		
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Reference and Administrative details

Charity name	Blakeney Under fives
Other name the charity uses	
Registered charity number	1060878
Charity's principal address	The Lodge, C/O Blakeney School, High Street, Blakeney, Glos, GL154EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Maher	Chair		
2	J Sandford	Secretary		
3	TBC	treasurer		
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Cathy Rowlands, Rachael Thomas – Preschool managers

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

		
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Full name(s)

R Maher

Position (eg
Secretary, Chair, etc)

Chair

Date

29.6.23

Blakeney Under Fives Preschool

Profit & Loss

September 2021 through August 2022

Sep '21 - Aug 22

Ordinary Income/Expense

Income

Bank Interest Earned	1.28
Funding	61,631.89
Grants	2,165.18
Sales Income (Fees)	23,512.51

Total Income	87,310.86
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Gross Profit	87,310.86
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Expense

Advertising	269.40
Craft/Resources	734.65
Dues and Subscriptions	457.86
Depreciation Expense	97.49
Equipment	1,766.97
Insurance Expense	1,061.33
Miscellaneous Expense	407.08

Office Expense

Cleaning	992.15
Software	59.99
Stationery	337.78

Total Office Expense	1,389.92
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Professional Fees	777.40
Rent and Rates	327.68
Repairs and Maintenance	551.05
Seasonal	93.54
Snack Expense	1,408.53
Telephone	60.00
Toys & Books	904.22
Training	376.50
Wages	68,416.29
Pension Contributions	2,692.73

Total Expense	81,792.64
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Net Ordinary Income	5,518.22
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Profit for the Year	5,518.22
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2021-2022 Notes: -

Fundraising – nothing assuming due to Covid and school restrictions

Lloyds Bank Balance: -

As per statement 31st August 2022: £47018.31

Blakeney Under Fives

As per statement 30th August 2022 £10013.43

Have assumed interest of 0.19 for missing statements between Jan – Feb 2022.

Cash in hand

As of 31st August 2022 £25.73.

No cash received due to covid restrictions, all paid via bacs

Accounts Payable at August 2022 – Nothing outstanding.

Grants

13/10/2021 Glos CC - £1972.48 – check

08/03/2022 HMRC - £192.70