



# Trustees' Annual Report for the period

Period start date

Period end date

From

1 July 2020

To

30 June 2021

## Section A

## Reference and administration details

Charity name

Brighton Lions Club Charity Trust Fund

Other names charity is known by

Registered charity number (if any)

1060832

Charity's principal address

Lions Dene

The Deneway

BRIGHTON

Postcode

BN1 5AZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sheila Brown	President	Appointed President. 1 <sup>st</sup> July 2021	Brighton Lions Club
2	Robert Brown	Secretary		Brighton Lions Club
3	Andrew Forester	Trustee		Brighton Lions Club
4	Philip Scrivener	Trustee		Brighton Lions Club
5	Brian Slater	Treasurer	1 <sup>st</sup> July 2020 – 26 <sup>th</sup> May 2021 (Dec'd)	Brighton Lions Club
6	Anthony Crapnell	Interim Treasurer	Appointed 21 <sup>st</sup> April 2021	Brighton Lions Club
7	Lisa Dilloway	President	Resigned 30 <sup>th</sup> June 2021	Brighton Lions Club
8	Peter Dilloway		Appointed 16/06/2021	Brighton Lions Club
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Trust Deed

How the charity is constituted

As a trust.

Trustee selection methods

The trust's affairs are managed by a group of 6 trustees, 3 of whom are 'ex officio' (the President, Secretary and Treasurer from time to time of Brighton Lions Club) and others nominated who are also members of Brighton Lions Club.  
Trustees are elected annually by the members of Brighton Lions Club.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Brighton Lions Club avails itself of training facilities provided by the International Association of Lions Clubs, District 105SE, and all prospective trustees are encouraged to attend the training sessions organised by District 105SE. Brighton Lions Club has been a member of the International Association of Lions Clubs for more than 60 years. The members of the club are volunteers who give their time unconditionally in support of charitable causes.  
Matters are decided by a majority vote of the trustees present at a meeting, subject to there being a quorum of 3, the chairperson having a casting vote.  
A quorate meeting of the trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund. The trustees may delegate their powers to one or more committees which may comprise one or more trustees.  
The Club ensures that all activities are correctly managed and all financial risks are reviewed for each event. It is the current policy of the trustees to maintain separate reserves to finance day to day expenditure and urgent charitable contributions.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the trust is to apply its income for any purpose that is charitable according to the law of England and Wales whether for the benefit of any individual, group of people or for the benefit of any other organisation established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the trust's aims and objectives and planning future activities, also in setting grant making policy for the year. The trustees consider the activities and achievements of the trust satisfy the public benefit requirements. Along with fundraising activities, several service activities have been suspended because of the Covid 19 situation.

The club operates the Lions 'Message in a Bottle' scheme in the local area.

The club invited people who received the winter fuel allowance but did not need it themselves to donate the money to the club's Project Wenceslas. This was then used to assist local residents experiencing fuel poverty, the beneficiaries being referred to the club by agencies such as the Citizens Advice Bureau.

At Christmas and Easter, the club donated soft toys to children in hospital over the holiday periods and also to children at a women's refuge.

The club continued to support other organisations and individuals with grants and donations. During the year under review the total expenditure in this way was £30,034

This has been a difficult year for the club with no large fundraising events able to take place. However, requests for financial assistance increased as other charitable organisations such as Food Banks were called upon as a result of Covid 19. Because of previous careful stewardship of funds, the club was able to assist.

Additional details of objectives and activities (Optional information)

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Although fund raising events were seriously curtailed, because of previous careful stewardship of finances the trustees were able to make grants and donations during the year amounting to £30,034 (2020 £37,417) of which £16,092 (2020 £23,175) was to organisations, with the remainder for the benefit of individuals. Expenditure through Project Wenceslas to help local people in fuel poverty was in excess of £8,000. Some 99% of the overall charitable expenditure was for the benefit of local organisations and individuals.

As mentioned earlier, it has been a difficult year. Being unable to hold most of our usual previous fundraising events, the trustees have utilised reserves to provide much-needed assistance to local individuals and worthy causes. The trustees however remain confident that the charity remains a going concern as reserves are not exhausted and we hope to be able soon to resume normal fundraising activities.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

The club reserves for any unfulfilled pledges on an ongoing basis and in addition reserves a substantial sum each year to allow for any unexpected expenditure. The current reserve is £10,000. Restricted funds are kept in separate bank accounts.

Details of any funds materially in deficit

The trust has covered all its approved obligations.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

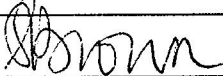
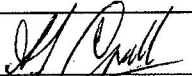
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Sheila Brown	Anthony Jack Crapnell
President	Treasurer

14/12/21





CHARITY COMMISSION  
FOR ENGLAND AND WALES

BRIGHTON LIONS CLUB CHARITY TRUST FUND

## Receipts and payments accounts

CC16a

For the period  
from

01/07/2020

To

30/06/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fund-raising events	1,902	49	-	1,951	24,121
Donations received incl. Gift Aid	6,456	9,928	-	16,384	9,248
Interest received	8	7,353	-	7,361	10,480
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,366</b>	<b>17,330</b>	<b>-</b>	<b>25,696</b>	<b>43,849</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,366</b>	<b>17,330</b>	<b>-</b>	<b>25,696</b>	<b>43,849</b>
<b>A3 Payments</b>					
Cost of fund-raising events	422	-	-	422	24,029
Charitable activities, grants & donations	10,124	19,910	-	30,034	44,394
Governance costs	744	1,140	-	1,884	1,962
Fund-raising eqpt. Purchased	-	-	-	-	353
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>11,290</b>	<b>21,050</b>	<b>-</b>	<b>32,340</b>	<b>70,738</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,290</b>	<b>21,050</b>	<b>-</b>	<b>32,340</b>	<b>70,738</b>
<b>Net of receipts/(payments)</b>	<b>- 2,924</b>	<b>- 3,720</b>	<b>-</b>	<b>- 6,644</b>	<b>- 26,889</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,269</b>	<b>30,873</b>	<b>-</b>	<b>58,142</b>	<b>85,031</b>
<b>Cash funds this year end</b>	<b>24,345</b>	<b>27,153</b>	<b>-</b>	<b>51,498</b>	<b>58,142</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand and at bank	24,345	27,153	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>24,345</b>	<b>27,153</b>	<b>-</b>

(agree balances with receipts and payments account(s))

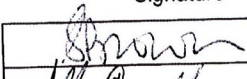

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Loan to Brighton Lions Housing Society Ltd	-	495,000	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sheila Brown	04/12/2021
	Anthony Crapnell	24/2/21

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF BRIGHTON LIONS CLUB CHARITY TRUST FUND**

I report to the charity trustees on my examination of the accounts of Brighton Lions Club Charity Trust Fund (the Charity) for the year ended 30 June 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act or;
2. the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Robin Evans BA FCA CTA**  
Amelia House  
Crescent Road  
Worthing  
West Sussex  
BN11 1QR

Dated: 07/12/2021